

JOE RUSSELL
RANDALL BUCK
RITA BISHOP
JIRA SANSOM



JAMES BURGESS
GERONIMO HERNANDEZ
VACANT

Special Called Venus Community Service Development Corporation

Monday, September 12, 2022, 6:00 PM

Venus Civic Center
210 South Walnut Street
Venus, Texas 76084

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

2. Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Board.

3. Consent Agenda:

- 3.1. Approval of meeting minutes for regular called Venus Community Service Development Corporation on August 8, 2022.

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[Venus Community Service Development Corporation & budget workshop- Aug 08 2022 - Minutes - Pdf](#)

I make a motion to approve/deny the consent agenda.

4. Discussion & Action items:

- 4.1. Discuss and consider approval of Fiscal Year 2022-2023 annual budget.

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[1 - 4B BUDGET 2022-2023.pdf](#) [VCSDC FY 2023 Budget.PDF](#)

I make a motion to approve/deny the Fiscal Year 2022-2023

budget.

5. Adjourn

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551.071 Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board of City Hall, 700 W Hwy 67, Venus TX, at a place readily accessible to the general public at all times, and to the City's website, **www.cityofvenus.org**, not less than 72 hours prior to the meeting.

Callie Green,
City Secretary

If you plan to attend the public meeting and have a disability requiring accommodation, please make your request at least 48 hours in advance of the meeting, if possible. To make arrangements call (972) 366-3348 and leave a message if it is after hours. Thank you.



Venus Community Service Development Corporation & budget workshop- Aug. 08 2022 Minutes

Monday, August 8, 2022 at 6:00 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

Chair, Russell called the meeting to order at 6:06 p.m., gave the Invocation and Burgess lead the Pledge of Allegiance.

Commissioners present: Joe Russell, Randall Buck, Jira Sansom, James Burgess and Geronimo Hernandez.

Commissioners absent: Rita Bishop.

Staff present: Tonya Roberts, Andrew Simmons, Callie Green, Stacey Wyman, Chip Hopkins, James Groom, Richard Allen, Michael Gleason and City Attorney.

2. Public Comment Period:

No public comments.

3. Consent Agenda:

- 3.1. Approval of meeting minutes of the Venus Community Service Development Corporation for July 11, 2022.

[Special called & budget workshop Venus Community Service Development Corporation - Jul 11 2022 - Minutes - Pdf](#) 

I make a motion to approve consent Agenda.

Moved by: Randall Buck

Seconded by: James Burgess

For: Unanimous. Motion carried 5-0-0.

4. Consideration & action items:

- 4.1. Discuss and consider funding the purchase of Sandalwood Park located on Venus LaRue in an amount not to exceed \$51,000.00.

I make a motion to approve the purchase of Sandalwood Park located on Venus LaRue in an amount not to exceed \$51,000.00.

Moved by: Randall Buck

Seconded by: Jira Sansom

For: Randall Buck, James Burgess, Jira Sansom & Joe Russell. Against: None. Abstain: Geronimo Hernandez. Motion carried 4-0-1.

5. Budget Workshop:

- 5.1. Discussion of Venus Community Service Development Corporation Fiscal Year 2022-2023 Budget.

[1 - 4B BUDGET 2022-2023.pdf](#)  [2 - Sandalwood Park-Venus Whirlix 8.3.22.pdf](#)  [3 - Venus Larue 01-03 With Bucket-Model.pdf](#)  [4 - 01-02-01.pdf](#)  [5 - 01-02-02.pdf](#)  [6 - 01-03-A.pdf](#) 

- 5.2. Comments and direction by Chair and Board Members to City Administrator.

Discuss only. Direction given to staff.

6. Adjourn

Chair, Russell adjourned the meeting at 6:38 p.m.

Chair

City Secretary

Draft

VENUS COMMUNITY SERVICES DEVELOPMENT CORPORATION (VCSDC) SUMMARY
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2017-2018	ACTUAL 2018-2019	ACTUAL 2019-2020	PROJECTED 2020-2021	ADOPTED 2021-2022	PROPOSED 2022-2023	
REVENUES							
SALES TAXES	\$ 162,145	\$ 171,274	\$ 235,603	\$ 293,992	\$ 338,090	\$ 371,899	10%
CLEANING FEES	-	-	-	-	10,000	1,250	-88%
INTEREST EARNINGS	1,828	1,985	1,344	750	500	200	-60%
TOTAL REVENUES	163,973	173,259	236,947	294,742	348,590	373,349	7%
EXPENDITURES							
PERSONNEL COSTS	15,108	-	9,352	57,904	166,651	150,644	-10%
TRAINING						750	
SUPPLIES	962	1,025	812	4,753	7,250	8,550	18%
UTILITIES	10,768	10,414	9,560	14,170	6,100	6,100	0%
SMALL EQUIPMENT	489	-	13	1,000	-	-	0%
REPAIRS AND MAINTENANCE	45,760	17,258	10,156	9,800	2,500	10,000	300%
CONTRACTED SERVICES	-	-	4,203	10,430	26,994	20,418	-24%
DEPARTMENTAL	(139)	10	-	15,250	38,795	56,300	45%
CAPITAL EXPENDITURES	266,700	11,441	81,924	74,715	50,000	275,000	450%
TOTAL EXPENDITURES	339,648	40,148	116,020	188,022	298,290	527,762	77%
REVENUE OVER (UNDER) EXPENDITURES	(175,675)	133,111	120,927	106,720	50,300	(154,413)	-407%
OTHER FINANCING SOURCES (USES)							
TRANSFERS (TO) FROM OTHER GOVERNMENT	-	(50,000)	63,153	(50,000)	(50,000)	(50,000)	0%
CHANGE IN FUND BALANCE	(175,675)	83,111	184,080	56,720	300	(204,413)	-68283%
BEGINNING FUND BALANCE	219,456	43,781	126,892	321,546	378,266	378,566	0%
ENDING FUND BALANCE	\$ 43,781	\$ 126,892	\$ 310,972	\$ 378,266	\$ 378,566	\$ 174,153	-54%

30-VCSDC EXPENDITURES LINE-ITEM DETAIL

		ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	
		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
EXPENDITURES								
PERSONNEL COSTS								
30-5-0000-0400	ED DIRECTOR	\$ -	\$ -	\$ -	\$ -	98,188	92,108	100%
30-5-0000-0400	PARKS PERSONNEL	15,108	-	9,352	57,904	68,463	58,536	18%
TOTAL PERSONNEL COSTS		15,108	-	9,352	57,904	166,651	150,644.00	188%
TRAVEL & TRAINING								
30-5-0000-0416	TRAVEL & TRAINING	-	-	-	-	-	750.00	
TOTAL TRAVEL & TRAINING		-	-	-	-	-	750.00	0%
SUPPLIES								
30-5-0000-0420	EMPLOYEE UNIFORMS	-	-	-	400	-	300	-100%
30-5-0000-0421	OFFICE SUPPLIES	-	-	-	-	5,000	5,000.00	100%
30-5-0000-0426	GAS & OIL	-	-	-	1,853	750	1,750.00	-60%
30-5-0000-0429	DEPARTMENT SUPPLIE	962	1,025	812	2,500	1,500	1,500.00	-40%
TOTAL SUPPLIES		962	1,025	812	4,753	7,250	8,550.00	53%
UTILITIES								
30-5-0000-0430	CELL PHONE & MIFI	-	-	-	387	600	600.00	55%
30-5-0000-0432	UTILITIES	10,768	10,414	9,560	13,783	5,500	5,500.00	-60%
TOTAL UTILITIES		10,768	10,414	9,560	14,170	6,100	6,100.00	-57%
SMALL EQUIPMENT								
30-5-0000-0433	SMALL EQUIPMENT< \$5	489	-	13	1,000	-		-100%
TOTAL SMALL EQUIPMENT		489	-	13	1,000	-		-100%
REPAIRS & MAINTENANCE								
30-5-0000-0440	REPAIRS & MAINTENAN	4,837	4,372	4,334	-	-		0%
30-5-0000-0442	BUILDING R&M	1,590	2,893	2,235	2,500	2,500	5,000.00	0%
30-5-0000-0445	VEHICLE R&M	-	-	-	100	-	-	-100%
30-5-0000-0446	EQUIPMENT R&M	-	-	-	1,200	-	-	-100%
30-5-0000-0448	PARK MAINTENANCE	39,333	9,993	3,587	6,000	-	5,000.00	-100%
TOTAL REPAIRS & MAINTENANCE		45,760	17,258	10,156	9,800	2,500	10,000.00	-74%
CONTRACTED SERVICES								
30-5-0000-0459	AUDIT SERVICES	-	-	-	2,000	2,000	2,000.00	0%
30-5-0000-0462	LEGAL SERVICES	-	-	4,203	4,500	4,500	4,500.00	0%

		ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	
		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
EXPENDITURES								
30-5-0000-0465	CLEANING SERVICES	-	-	-	3,930	10,000	1,250.00	154%
30-5-0000-0466	ADMINISTRATIVE COST	-	-	-	-	10,494	11,168.00	100%
30-5-0000-0469	LIABILITY & PROPERTY	-	-	-	-	-	1,500.00	0%
TOTAL CONTRACTED SERVICES		-	-	4,203	10,430	26,994	20,418.00	159%
DEPARTMENTAL								
30-5-0000-0485	MARKETING & PROMOT	(200)	-	-	15,000	18,295	5,000.00	22%
30-5-0000-0491	SPECIAL EVENTS	-	-	-	-	20,000	40,000.00	100%
30-5-0000-0493	MISCELLANEOUS	61	10	-	250	500	500.00	100%
30-5-0000-0560	VECHICLE LEASE						10,800.00	
TOTAL DEPARTMENTAL		(139)	10	-	15,250	38,795	56,300.00	154%
CAPITAL EXPENDITURES								
30-5-0000-0660	SPECIAL PROJECTS	153,862	9,600	-	-	50,000	275,000.00	100%
30-5-0000-0661	GRANT EXPENDITURES	112,838	1,841	-	-	-	-	0%
30-5-0000-0667	AUDIO/VISUAL SYSTEM	-	-	14,270	-	-	-	0%
30-5-0000-0668	KITCHEN REMODEL	-	-	11,000	-	-	-	0%
30-5-0000-0669	FIELDER PARK SECURI	-	-	-	12,892	-	-	-100%
30-5-0000-0670	FIELDER PARK LIGHTIN	-	-	24,171	-	-	-	0%
30-5-0000-0671	SHANNON PARK LIGHT	-	-	32,483	-	-	-	0%
30-5-0000-0672	SHADE CANOPIES	-	-	-	34,486	-	-	-100%
30-5-0000-0675	AUDIO/SOUND SYSTEM	-	-	-	27,337	-	-	-100%
TOTAL CAPITAL EXPENDITURES		266,700	11,441	81,924	74,715	50,000	275,000.00	-33%
TOTAL EXPENDITURES		\$ 339,648	\$ 40,148	\$ 116,020	\$ 188,022	\$ 298,290	527,762	59%

Qtr 1	Qtr 2	Qtr 3	Qtr 4	Subtotal	Total
9,847.00	9,847.00	9,847.00	9,847.00	39,388.00	39,388.00
1,051.00	1,051.00	1,051.00	1,051.00	4,204.00	4,204.00
817.00	817.00	817.00	817.00	3,268.00	3,268.00
241.00	241.00	241.00	241.00	964.00	964.00
2,678.00	2,678.00	2,678.00	2,678.00	10,712.00	10,712.00
14,634.00	14,634.00	14,634.00	14,634.00	58,536.00	58,536.00
4,878.00					

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
	1,133.76	1,133.76	1,133.76	1,133.76	4,535.04
	855.00	855.00	855.00	855.00	3,420.00
	803.04	803.04	803.04	803.04	3,212.16
qtr	2,791.80	2,791.80	2,791.80	2,791.80	11,167.20
mo	930.60	930.60	930.60	930.60	

VCSDC LINE-ITEM JUSTIFICATION

30-5-0000-0415 Personnel Costs

Vendor/Contractor	Description	Amount
Contribution to City	Community Development Director	\$ 92,108
Contribution to City	Parks Personnel - 1 FTE	58,536
	Total Line Item	150,644

30-5-0000-0416 Travel and Training

Vendor/Contractor	Description	Amount
Unknown	Travel and Training	750
	Total Line Item	750

30-5-0000-0420 Employee Uniforms

Vendor/Contractor	Description	Amount
Unknown	City logo shirts	300
	Total Line Item	300

30-5-0000-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Printer/Copier, Desk, Chairs, Misc Office Supplies	5,000
	Total Line Item	5,000

30-5-0000-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Various	Use of City Vehicle	1,750
	Total Line Item	1,750

30-5-0000-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Toilet paper, paper towels, misc	1,500
	Total Line Item	1,500

30-5-0000-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
Various	Cell Phone - \$50/month x 12 months	600
	Total Line Item	600

30-5-0000-0432 Utilities

Vendor/Contractor	Description	Amount
Frontier Access	Garbage - \$xxx/month x 12 months (Cost average over previous 4 years)	11,131
	Electricity - \$xxx/month x 12 months (Cost average over previous 4 years)	
City of Venus	Water - \$xxx/month x 12 months (Cost average over previous 4 years)	
	Total Line Item	11,131

30-5-0000-0442 Building Repairs & Maintenance

Vendor/Contractor	Description	Amount
Various	Unexpected repairs at community center	5,000
	Total Line Item	5,000

30-5-0000-0448 Park Repairs & Maintenance

Vendor/Contractor	Description	Amount
Unknown	Unexpected repairs and maintenance at parks	5,000
	Total Line Item	5,000

VCSDC LINE-ITEM JUSTIFICATION

30-5-0000-0459 Audit Services

Vendor/Contractor	Description	Amount
Unknown	Partial payment for annual financial statement audit	2,000
	Total Line Item	2,000

30-5-0000-0462 Legal Services

Vendor/Contractor	Description	Amount
Michael Halla	Allocation - 1 hours per month x 12 months x \$300/hr	3,600
Midlothain Mirror	Legal notices	900
	Total Line Item	4,500

30-5-0000-0465 Cleaning Services

Vendor/Contractor	Description	Amount
In House	50 cleanings x \$25 (pass-through to renters)	1,250
	Total Line Item	1,250

30-5-0000-0466 Administrative Services

Vendor/Contractor	Description	Amount
City of Venus	City Secretary - 8 hours/month x 12 months x \$47.24/hour	4,535
City of Venus	Finance Director - 4 hours/month x 12 months x \$71.25/hour	3,420
City of Venus	Finance Assistant - 8 hours/month x 12 months x \$33.46/hour	3,213
	Total Line Item	11,168

30-5-0000-0469 Liability & Property Ins.

Vendor/Contractor	Description	Amount
Various	Liability & Property Ins. 125 x 12 Months	1,500
	Total Line Item	1,500

30-5-0000-0485 Marketing & Promotional

Vendor/Contractor	Description	Amount
Various	At discretion of Community Dev Director	2,500
	Total Line Item	2,500

30-5-0000-0491 Special Events

Vendor/Contractor	Description	Amount
Various	Contribution to City to fund community events	40,000
	Total Line Item	40,000

30-5-0000-0493 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Unbudgeted items	500
	Total Line Item	500

30-5-0000-0560 Vehicle Lease

Vendor/Contractor	Description	Amount
Enterprise	Vehicle Lease - \$900 x 12 Months	3,750
	Total Line Item	10,800

30-5-0000-0660 Special Projects

Vendor/Contractor	Description	Amount
Unknown	Park Improvements	236,000
	Total Line Item	236,000

Total Expenditures - VCSDC

\$ 491,893

VENUS COMMUNITY SERVICES DEVELOPMENT CORPORATION (VCSDC) SUMMARY
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
REVENUES						
SALES TAXES	\$ 171,274	\$ 235,603	\$ 293,992	\$ 338,090	\$ 371,899	10%
CLEANING FEES	-	-	-	10,000	1,250	-88%
INTEREST EARNINGS	1,985	1,344	750	500	200	-60%
TOTAL REVENUES	173,259	236,947	294,742	348,590	373,349	7%
EXPENDITURES						
PERSONNEL COSTS	-	9,352	57,904	108,463	150,644	39%
TRAINING					750	
SUPPLIES	1,025	812	4,753	2,060	8,550	315%
UTILITIES	10,414	9,560	14,170	12,350	8,895	-28%
SMALL EQUIPMENT	-	13	1,000	-	-	0%
REPAIRS AND MAINTENANCE	17,258	10,156	9,800	5,613	10,750	92%
CONTRACTED SERVICES	-	4,203	10,430	24,594	20,418	-17%
DEPARTMENTAL	10	-	15,250	20,000	53,800	169%
CAPITAL EXPENDITURES	11,441	81,924	74,715	87,235	275,000	215%
TOTAL EXPENDITURES	40,148	116,020	188,022	260,315	528,807	103%
REVENUE OVER (UNDER) EXPENDITURES	133,111	120,927	106,720	88,275	(155,458)	-276%
OTHER FINANCING SOURCES (USES)						
TRANSFERS (TO) FROM OTHER GOVERNMENT	(50,000)	63,153	(50,000)	(50,000)	(50,000)	0%
CHANGE IN FUND BALANCE	83,111	184,080	56,720	38,275	(205,458)	-637%
BEGINNING FUND BALANCE	43,781	126,892	321,546	378,266	416,541	10%
ENDING FUND BALANCE	\$ 126,892	\$ 310,972	\$ 378,266	\$ 416,541	\$ 211,083	-49%

30-VCSDC EXPENDITURES LINE-ITEM DETAIL

EXPENDITURES	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
PERSONNEL COSTS						
30-5-0000-0400 ED DIRECTOR	\$ -	\$ -	\$ -	40,000	92,108	100%
30-5-0000-0400 PARKS PERSONNEL	-	9,352	57,904	68,463	58,536	18%
TOTAL PERSONNEL COSTS	-	9,352	57,904	108,463	150,644	87%
TRAVEL & TRAINING						
30-5-0000-0416 TRAVEL & TRAINING	-	-	-	574	750	
TOTAL TRAVEL & TRAINING	-	-	-	574	750	0%
SUPPLIES						
30-5-0000-0420 EMPLOYEE UNIFORMS	-	-	400	-	300	-100%
30-5-0000-0421 OFFICE SUPPLIES	-	-	-	1,830	5,000	100%
30-5-0000-0426 GAS & OIL	-	-	1,853	75	1,750	-96%
30-5-0000-0429 DEPARTMENT SUPPLIES	1,025	812	2,500	155	1,500	-94%
TOTAL SUPPLIES	1,025	812	4,753	2,060	8,550	-57%
UTILITIES						
30-5-0000-0430 CELL PHONE & MIFI	-	-	387	350	600	-10%
30-5-0000-0432 UTILITIES	10,414	9,560	13,783	12,000	8,295	-13%
TOTAL UTILITIES	10,414	9,560	14,170	12,350	8,895	-13%
SMALL EQUIPMENT						
30-5-0000-0433 SMALL EQUIPMENT< \$5K	-	13	1,000	-	-	-100%
TOTAL SMALL EQUIPMENT	-	13	1,000	-	-	-100%
REPAIRS & MAINTENANCE						
30-5-0000-0440 REPAIRS & MAINTENANCE	4,372	4,334	-	-	-	0%
30-5-0000-0442 BUILDING R&M	2,893	2,235	2,500	3,300	5,000	32%
30-5-0000-0445 VEHICLE R&M	-	-	100	-	750	-100%
30-5-0000-0446 EQUIPMENT R&M	-	-	1,200	-	-	-100%
30-5-0000-0448 PARK MAINTENANCE	9,993	3,587	6,000	2,313	5,000	-61%
TOTAL REPAIRS & MAINTENANCE	17,258	10,156	9,800	5,613	10,750	-43%
CONTRACTED SERVICES						
30-5-0000-0459 AUDIT SERVICES	-	-	2,000	2,000	2,000	0%
30-5-0000-0462 LEGAL SERVICES	-	4,203	4,500	3,600	4,500	-20%
30-5-0000-0465 CLEANING SERVICES	-	-	3,930	7,500	1,250	91%
30-5-0000-0466 ADMINISTRATIVE COSTS	-	-	-	10,494	11,168	100%
30-5-0000-0469 LIABILITY & PROPERTY INS	-	-	-	1,000	1,500	0%
TOTAL CONTRACTED SERVICES	-	4,203	10,430	24,594	20,418	136%
DEPARTMENTAL						
30-5-0000-0471 BOND PAYMENTS	-	-	-	-	50,000	
30-5-0000-0485 MARKETING & PROMOTIONAL	-	-	15,000	-	2,500	-100%
30-5-0000-0491 SPECIAL EVENTS	-	-	-	20,000	40,000	100%
30-5-0000-0493 MISCELLANEOUS	10	-	250	-	500	-100%
30-5-0000-0560 VEHICLE LEASE	-	-	-	-	10,800	
TOTAL DEPARTMENTAL	10	-	15,250	20,000	103,800	31%

EXPENDITURES		ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
CAPITAL EXPENDITURES							
30-5-0000-0660	SPECIAL PROJECTS	9,600	-	-	50,000	275,000	100%
30-5-0000-0661	GRANT EXPENDITURES	1,841	-	-	-	-	0%
30-5-0000-0667	AUDIO/VISUAL SYSTEM	-	14,270	-	-	-	0%
30-5-0000-0668	KITCHEN REMODEL	-	11,000	-	-	-	0%
30-5-0000-0669	FIELDER PARK SECURITY SYSTEM	-	-	12,892	-	-	-100%
30-5-0000-0670	FIELDER PARK LIGHTING	-	24,171	-	-	-	0%
30-5-0000-0671	SHANNON PARK LIGHTING	-	32,483	-	-	-	0%
30-5-0000-0672	SHADE CANOPIES	-	-	34,486	37,235	-	8%
30-5-0000-0675	AUDIO/SOUND SYSTEM	-	-	27,337	-	-	-100%
TOTAL CAPITAL EXPENDITURES		11,441	81,924	74,715	87,235	275,000	17%
TOTAL EXPENDITURES		\$ 40,148	\$ 116,020	\$ 188,022	\$ 260,889	578,807	39%

VCSDC LINE-ITEM JUSTIFICATION

30-5-0000-0415 Personnel Costs

Vendor/Contractor	Description	Amount
Contribution to City	Community Development Director	\$ 92,108
Contribution to City	Parks Personnel - 1 FTE	58,536
	Total Line Item	150,644

30-5-0000-0416 Travel and Training

Vendor/Contractor	Description	Amount
Unknown	Travel and Training	750
	Total Line Item	750

30-5-0000-0420 Employee Uniforms

Vendor/Contractor	Description	Amount
Unknown	City logo shirts	300
	Total Line Item	300

30-5-0000-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Printer/Copier, Desk, Chairs, Misc Office Supplies	5,000
	Total Line Item	5,000

30-5-0000-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Various	Use of City Vehicle	1,750
	Total Line Item	1,750

30-5-0000-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Toilet paper, paper towels, misc	1,500
	Total Line Item	1,500

30-5-0000-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
Various	Cell Phone - \$50/month x 12 months	600
	Total Line Item	600

30-5-0000-0432 Utilities

Vendor/Contractor	Description	Amount
Frontier Access	Garbage - \$131.06/month x 12 months	1,575
	Electricity - \$400/month x 12 months	4,800
City of Venus	Water - \$160/month x 12 months	1,920
	Total Line Item	8,295

30-5-0000-0442 Building Repairs & Maintenance

Vendor/Contractor	Description	Amount
Various	Unexpected repairs at community center	5,000
	Total Line Item	5,000

30-5-0000-0445 Vehicle Repairs & Maintenance

Vendor/Contractor	Description	Amount
Various		750

VCSDC LINE-ITEM JUSTIFICATION

	Total Line Item	750
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30-5-0000-0448 Park Repairs & Maintenance

Vendor/Contractor	Description	Amount
Unknown	Unexpected repairs and maintenance at parks	5,000
	Total Line Item	5,000

30-5-0000-0459 Audit Services

Vendor/Contractor	Description	Amount
Unknown	Partial payment for annual financial statement audit	2,000
	Total Line Item	2,000

30-5-0000-0462 Legal Services

Vendor/Contractor	Description	Amount
Michael Halla	Allocation - 1 hours per month x 12 months x \$300/hr	3,600
Cleburne Times	Legal notices	900
	Total Line Item	4,500

30-5-0000-0465 Cleaning Services

Vendor/Contractor	Description	Amount
In House	50 cleanings x \$25 (pass-through to renters)	1,250
	Total Line Item	1,250

30-5-0000-0466 Administrative Services

Vendor/Contractor	Description	Amount
City of Venus	City Secretary - 8 hours/month x 12 months x \$47.24/hour	4,535
City of Venus	Finance Director - 4 hours/month x 12 months x \$71.25/hour	3,420
City of Venus	Finance Assistant - 8 hours/month x 12 months x \$33.46/hour	3,213
	Total Line Item	11,168

30-5-0000-0469 Liability & Property Ins.

Vendor/Contractor	Description	Amount
Various	Liability & Property Ins. 125 x 12 Months	1,500
	Total Line Item	1,500

30-5-0000-0471 Bond Payments

Vendor/Contractor	Description	Amount
City of Venus	Bond indebtedness	50,000
	Total Line Item	50,000

30-5-0000-0485 Marketing & Promotional

Vendor/Contractor	Description	Amount
Various	At discretion of Community Dev Director	2,500
	Total Line Item	2,500

30-5-0000-0491 Special Events

Vendor/Contractor	Description	Amount
Various	Contribution to City to fund community events	22,500
Emergencylce	Ice Slide	5,000
	Contribution to City to fund July 1st Fireworks	9,000
	Contribution to City to fund Christmas Fireworks	3,500
	Total Line Item	40,000

VCSDC LINE-ITEM JUSTIFICATION

30-5-0000-0493 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Unbudgeted items	500
	Total Line Item	500

30-5-0000-0560 Vehicle Lease

Vendor/Contractor	Description	Amount
Enterprise	Vehicle Lease - \$900 x 12 Months	10,800
	Total Line Item	10,800

30-5-0000-0660 Special Projects

Vendor/Contractor	Description	Amount
Unknown	Park Improvements	250,000
	Fence around Shanna Park	25,000
	Total Line Item	275,000

Total Expenditures - VCSDC

\$ 578,807