

JOE RUSSELL, Chair
PATRICIA JOHNSON
DOMINGO RODRIGUEZ
CASEY TUCKER



MICHELLE HAMM
JAMES GLADWIN
BOBBY MATTHEWS,
Vice Chair

Special called Venus Community Service Development Corporation

Monday, November 6, 2023, 5:30 PM

Venus Civic Center
210 South Walnut Street
Venus, Texas 76084

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance and Pledge to Texas Flag:

2. Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Board.

3. Consent Agenda:

- 3.1 Approval of meeting minutes for the Venus Community Service Development Corporation on October 23, 2023. 3 - 5

[Special Called Venus Community Service Development Corporation - Oct 23 2023 - Agenda - Html](#)

I make a motion to approve/deny the consent agenda.

4. Discussion and Consideration items:

- 4.1 Discuss and consider approving the Christmas on the Square expenses. 6 - 8

[EDC REPORT \(1\).pdf](#)

I make a motion to approve/deny the Christmas of the Square expenses in an amount not to exceed \$11,938.00.

- 4.2 Discuss and consider the city website, re-branding, and building a page for economic development.

I make a motion to approve/deny _____.

5. **Executive Session:**

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation will recess into Executive Session (closed meeting) to discuss the following: 551.074-Personnel Matters.

1. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: EDC Director.

5.1 Recess into Executive Session:

5.2 Reconvene into Open Session:

Any action on above listed Executive Session.

6. **Adjourn:**

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551. Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board of City Hall, 700 W Hwy 67, Venus TX, at a place readily accessible to the general public at all times, and to the City's website, **www.cityofvenus.org**, not less than 72 hours prior to the meeting.

Callie Green, TRMC

City Secretary

If you plan to attend the public meeting and have a disability requiring accommodation, please make your request at least 48 hours in advance of the meeting, if possible. This building is wheelchair accessible. To make arrangements call (972) 366-3348 and leave a message if it is after hours.

Removed: _____

Time: _____



Special Called Venus Community Service Development Corporation - Minutes

Monday, October 23, 2023 at 6:00 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance and Pledge to the Texas Flag:

Joe Russell called the meeting to order at 6:02 pm, gave the invocation, Matthews lead the Pledge of Allegiance and Pledge to the Texas Flag.

Commissioners present: Joe Russell, Patricia Johnson, Casey Tucker, Michelle Hamm, and Bobby Matthews.

Commissioners absent: Domingo Rodriguez and James Gladwin

Staff present: Brandon Gazaway, Stacey Wyman, Callie Green, City Attorney, and Chief Groom.

2. Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Board.

No public comments.

3. Consent Agenda:

- 3.1 Approval of meeting minutes for the Venus Community Service Development Corporation on September 11, 2023.

[BUDGET WORKSHOP & SPECIAL CALLED: Venus Community Service Development Corporation - Sep 11 2023 - Agenda -](#)

[Html](#)

[BUDGET WORKSHOP & SPECIAL CALLED: Venus Community Service Development Corporation - Sep 11 2023 - Agenda -](#)

[Html](#)

- 3.2 Ratifying the payments for September 2023.

[EDC Sept 23- REVENUE & EXPENSE REPORT - 1209.pdf](#) 

I make a motion to approve the consent agenda.

Moved by: Bobby Matthews

Seconded by: Michelle Hamm

For: Unanimous. Motion carried 5-0-0.

4. Presentations:

- 4.1 Presentation for developments within the city and extraterritorial jurisdiction along with upcoming Christmas event.

[EDC REPORT.pdf](#) 

Brandon Gazaway presented. Discussion only.

5. Discussion and Consideration items:

- 5.1 Discuss and consider the appointment of the Chair on the Venus Community Service Development Corporation.

I make a motion to appoint Joe Russell as Chair of the Venus Community Service Development Corporation.

Moved by: Bobby Matthews

Seconded by: Casey Tucker

For: Unanimous. Motion carried 5-0-0.

- 5.2 Discuss and consider the appointment of a Vice Chair on the Venus Community Service Development Corporation.

I make a motion to appoint Bobby Matthews as Vice Chair of the Venus Community Service Development Corporation.

Moved by: Joe Russell

Seconded by: Casey Tucker

For: Unanimous. Motion carried 5-0-0.

6. Adjourn:

Chair Russell adjourned the meeting at 6:27 PM.

Chair

City Secretary

Draft



December 9, 2023

Proposed Events

- Carrousel on the Square
- Free Hot Chocolate
- Christmas Pageant
- Pancakes with Santa
- Live Music
- Crafts
- Letters to Santa
- Sleigh rides
- Christmas bounce houses
- Food Trucks
- Christmas Tree Lighting
- Parade
- Product vendors
- Falling snow



AND MUCH MORE!!!

Proposed Events

Vintage 35ft Carousel	\$8,000
2 Christmas themed bounce houses	\$1,137.97
Hot CoCo Mix	\$0
Lights Hung city wide	\$0
Letters to Santa	\$100
Décor for square	\$1,000.00
	\$1,700
	\$11,938



EDC CONTRIBUTION SET ASIDE FOR SPECIAL EVENTS
GL CODE 30-5-0000-0491 \$85,000