

ALEJANDRO GALAVIZ

Mayor

TERESA HOFFMAN

Council Member, Place 1

TONY BOVINICH

Council Member, Place 2



JESSICA KUYKENDALL

Council Member, Place 3

GERONIMO HERNANDEZ

Council Member, Place 4

DREW WILSON

Mayor Pro-Tem/

Council member, Place 5

VENUS REGULAR COUNCIL MEETING

Venus Civic Center

210 S. Walnut Street

Venus, Texas 76084

Monday, November 13, 2023 at 6:30 pm.

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 4 minutes to address the Mayor and Council. The Mayor, Council members and staff members may not respond or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered for items not appearing on the agenda.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1. Staff reports: Police Department, Fire Department, and Court.

6 - 18

[October 2023- COURT.pdf](#)

[VPD October 2023 Report.pptx](#)

[FD Council Report.pdf](#)

- 4.2. Approval of meeting minutes for City Council regular meeting on October 23, 2023 19 - 26
[City Council - Oct 23 2023 - Agenda - Html](#) 
- 4.3. Ratifying the payment of bills for the month of October 2023. 27 - 99
[October 2023 Revenue & Expense.pdf](#)  [Sept 2023 Credit Card paid in October .pdf](#)  [October 23 Disbursement Report.pdf](#) 
- I make a motion to approve/deny the consent agenda as presented.

5. Discussion and Consideration Items:

- 5.1. Discuss and consider an engagement letter with McCall Parkhurst & Horton for existing and new Public Improvement Districts. (Rudy Segura) 100 - 105
[Engagement Letter for General PID Matters v1 \(002\).pdf](#) 
- I make a motion to approve/deny the engagement letter with McCall Parkhurst & Horton for existing and new Public Improvement Districts and authorizing the Mayor to execute agreement.
- 5.2. Discuss and consider entering into a Professional Service Agreement with Brooks Williams for City Administration services. 106 - 111
[Williams Independent Contractor Agreement - Venus - Draft.pdf](#) 
- I make a motion to approve/deny entering into a Professional Service Agreement with Brooks Williams for City Administration services.
- 5.3. Discuss and consider a Resolution affirming the casting of votes in the 2024-2025 election of the Board of Directors for the Central Appraisal District of Johnson County, Texas. (Green) 112 - 115
[Johnson Co. appraisal District.pdf](#)  [Agenda Item Cover sheet- JOHNSON CO CAD.pdf](#) 
- I make a motion to approve/deny Resolution No. 27-2023-11 with all 29 votes going to _____.
- 5.4. Discuss and consider a Resolution affirming the casting of votes in the 2024-2025 election of the Board of Directors for 116 - 122

the Central Appraisal District of Ellis County, Texas. (Green)

[1 - Letter with Voting Entitlements for 2024.pdf](#) 

[2 - 2024 Ellis Appraisal District Board of Directors Candidate Information.pdf](#) 

[3 - 2024 OFFICIAL BALLOT for City of Venus.pdf](#) 

[4 - 28-2023-11- Resolution for Casting Votes in Ellis Appraisal District BOD Election.pdf](#)  [Agenda Item Cover sheet- Ellis Co. CAD.pdf](#) 

I make a motion to approve/deny Resolution No. 28-2023-11 with all 9 votes going to _____.

- 5.5. Discuss and consider repealing Resolution No. 18-2023-08 in its entirety and replacing with a new Resolution for City Council Policies and Procedures. (Green) 123 - 156

[Agenda Item Cover sheet- Council Policy and procedures.pdf](#)  [2023 Policies & Procedures- most recent.pdf](#)  [18-2023-08- Council policies and procedures.pdf](#) 

I make a motion to approve/deny repealing Resolution No. 18-2023-08 in its entirety and replacing with Resolution No. 29-2023-11 for City Council Policies and Procedures

- 5.6. Discuss and consider a Resolution for the acceptance of parkland or a public golf course dedication from Miskimon Management for Brahman Ranch 1 in accordance with the Public Improvement District (PID) Agreement already signed. (Mayor/Interim City Administrator) 157 - 195

[Donation Deed.pdf](#)  [Golf course appraisal 10-12-23.pdf](#)  [30-2023-11 VENUS resolution accept donation deed.pdf](#) 

I make a motion to approve/deny Resolution No. 30-2023-11.

- 5.7. Discuss and consider repealing Ordinance No. 773-2023-04 in its entirety and replacing with new Subdivision Ordinance. (Ortiz) 196 - 290

[11 Agenda Item Cover sheet- Subdivision Ordinance.pdf](#)  [ORDINANCE SUBDIVISION CITY COUNCIL No. 790-2023-11.pdf](#) 

I make a motion to approve/deny Ordinance No. 790-2023-11.

6. Executive Session:

**IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ.
THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING)**

TO DISCUSS THE FOLLOWING: Section 551.74-Personnel Matters.

1. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Interim City Administrator.
2. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Police Chief.
3. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Human Resource Director.
4. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Finance Director.

6.1. Recess into Executive Session:

6.2. Reconvene into Open Session:

7. Adjournment:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the general public at all times and to the City's website www.cityofvenus.org, Wednesday, November 8, 2023 on or before 5:00 pm..

Callie Green, TRMC

City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements please call 972-366-3348.

Removed:_____

*Time:*_____

Violations by Filed Date...

POLICE DEPARTMENT	78	
CODE ENFORCEMENT	10	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total Filed Violations		88

Completed Cases...

Paid Fine...

POLICE DEPARTMENT	37	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	2	
MUNICIPAL COURT	1	
VENUS ISD POLICE DEPT	0	
Total Paid Fines		40

Before Judge...

POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	1	
VENUS ISD POLICE DEPT	0	
Total Before Judge		2

Total Completed		42
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Other Completed...

DISMISSED DSC MANDATORY		
POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		1

DISMISSED AFTER DEFERRED DISP.

POLICE DEPARTMENT	12	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	1	
Total		13

DISMISSED BY JUDGE

POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	

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VENUS MUNICIPAL COURT
Report For October 1, 2023 Thru October 31, 2023 FILEDST

TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		1
COMPLIANCE DISMISSAL		
POLICE DEPARTMENT	7	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		7
DISMISSED BY PROSECUTOR		
POLICE DEPARTMENT	3	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		3
DISMISSED/FOUND NOT GUILTY		
POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		1
MOTION TO DISMISS		
POLICE DEPARTMENT	4	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	2	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		6
VOIDED DOCKET		
POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total		1
Total Other Completed		33
Grand Total Completed		75
Net Difference Filed/Complete		13

Warrants...

Issued...

POLICE DEPARTMENT	0	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	0	
MUNICIPAL COURT	0	
VENUS ISD POLICE DEPT	0	
Total Violations		0
Total Warrants Issued		0

Cleared...

POLICE DEPARTMENT	1	
CODE ENFORCEMENT	0	
TRANSFERRED OUT	4	
MUNICIPAL COURT	2	
VENUS ISD POLICE DEPT	0	
Total Violations		7
Total Warrants Cleared		7

Change in Total Warrants 7-

FINE FINE	\$6,307.40
CCC20 CCC 2020	\$2,916.90
TFC TFC	\$72.00
AR ARREST FEE	\$240.00
STF19 STATE TRAFFIC FEE	\$1,021.90
LMCBSF Local Building Security Fund	\$215.60
LTPDF Local Truancy Prevention Fund	\$226.80
LMCTF Local Court Technology Fund	\$184.00
LMJF Local Municipal Jury Fund	\$4.60
DEF DEFERRAL FEE	\$231.00
CCC04 CONSOLIDATED COURT COST	\$200.00
MCBS MUNICIPAL COURT BUILDING SEC.	\$15.00
SJRF STATE JURY FEE	\$20.00
JFCT2 JUDICIAL FEE - COUNTY	\$27.00
JFCI JUDICIAL FEE - CITY	\$3.00
CTF COURT TECHNOLOGY FUND	\$20.00
IDF Indigent Defense Fee	\$10.00
TPF-C TRUANCY PREVENTION FUND-CITY	\$5.00
TPF-S TRUANCY PREVENTION FUND-STATE	\$5.00
WRNTFE WARRANT FEE	\$250.00
COLAGY COLLECTION AGENCY FEE	\$383.10
TLFTA2 OMNI BASE STATE	\$30.00
TLFTA3 LOCAL OMNI BASE FEE	\$20.00
TITLE7 TITLE 7 TRANS CODE FINES	\$896.50
STF STATE TRAFFIC FEE	\$120.00
CJFS Civil Justice Fee State	\$0.18
CJFC Civil Justice Fee Court	\$0.02
AF2 \$20 Administrative Fee	\$140.00
DSC DSC ADMIN FEE	\$20.00
CS2 CHILD SAFETY FEE	\$50.00
AF ADMINISTRATIVE FEE	\$10.00
TPRF Time Payment Reimbursement Fee	\$45.00

VENUS MUNICIPAL COURT
Report For October 1, 2023 Thru October 31, 2023

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FILEDST

Total Fees/Fines Paid	\$13,690.00
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Venus Police Department

October 2023 Council Report



Monthly Stats

	10-2023	% + or -	09-2023	08-2023	3 MONTH AVERAGE
CAD EVENTS	1641	-3%	1688	1948	1759
REPORTS TAKEN	58	61%	36	58	51
ARRESTS	20	25%	16	21	19
ACCIDENTS WORKED	12	-40%	20	7	13
TRAFFIC ASSIGNMENTS	283	258%	79	107	156
TRAFFIC STOPS	283	1%	279	371	311
CITATIONS ISSUED	78	37%	57	112	82

ARRESTS

Date	Call Type	Notes
10/1/2023	Person with a gun	Agg Assault w/ Deadly Weapon
10/3/2023	Traffic Stop	Warrant Arrest - Erath Co for Theft
10/4/2023	Traffic Stop	Warrant Arrest - JCSO Poss of CS
10/7/2023	Traffic Stop	Poss of drug paraphernalia
10/8/2023	Accident Investigation	PI and Resisting Arrest
10/8/2023	Rolling Disturbance	Warrant Arrest - Ft. Worth Assault BI
10/9/2023	Crash	Intoxicated Assault
10/9/2023	Traffic Stop	DWI
10/14/2023	Welfare Check	DWI / Open Container
10/21/2023	Disturbance	PI x 2 from a party
10/22/2023	Traffic Stop	Warrant - Fail to comply Sex offender Reg
10/22/2023	Traffic Stop	DWI
10/22/2023	Traffic Stop	DWI
10/25/2023	Traffic Stop	Fail to ID / Resisting Arrest
10/27/2023	Suspicious Vehicle	Poss of drug paraphernalia / UCW
10/28/2023	Welfare Check	Minor in possession
10/29/2023	Suicidal Person Call	One subj EDO / 2nd person arrested for Poss CS PG1
10/31/2023	Crash	DWI / Open Container and Drug Paraphernalia

Notable Responses

Date	Call Type	Status	Notes
10/1/2023	Road Rage	Arrested/Case filed	Traffic stop subject with a gun - suspect arrested
10/1/2023	Assault	Investigating / Pending	Delayed report at PD
10/1/2023	Road Rage	Investigating / Pending	Assault BI
10/8/2023	Crash	Arrested/Case filed	Subj was walking around, limping, and intoxicated. Stated he was not driving the crashed vehicle. After investigating the keys to the car were found in the subjects pocket. Placed under arrest and resisted.
10/9/2023	Theft	Suspended	Skid steer stolen from construction site
10/9/2023	Crash	Arrested/Case filed	Intoxication Assault
10/13/2023	EMS Assist	Investigating / Pending	Possible overdose x3
10/14/2023	Welfare Check	Arrested/Case filed	Driver passed out at traffic light / DWI arrest
10/19/2023	Indecent Exposure	Closed	Not enough for criminal charges
10/21/2023	EMS Assist	Investigating / Pending	Overdose call / Charges Pending Investigation
10/21/2023	Disturbance	Arrest x2	Females fighting causing a disturbance at a party at the civic center
10/22/2023	Disturbance	Pending	Warrant Issued for Agg Assault
10/29/2023	EMS Assist	EDO / Arrest	Suicidal subject EDO / Arrest made for Poss CS
10/31/2023	Disturbance	Arrest / Case filed	Interference w/ emergency call



Community Involvement

HAPPY HALLOWEEN

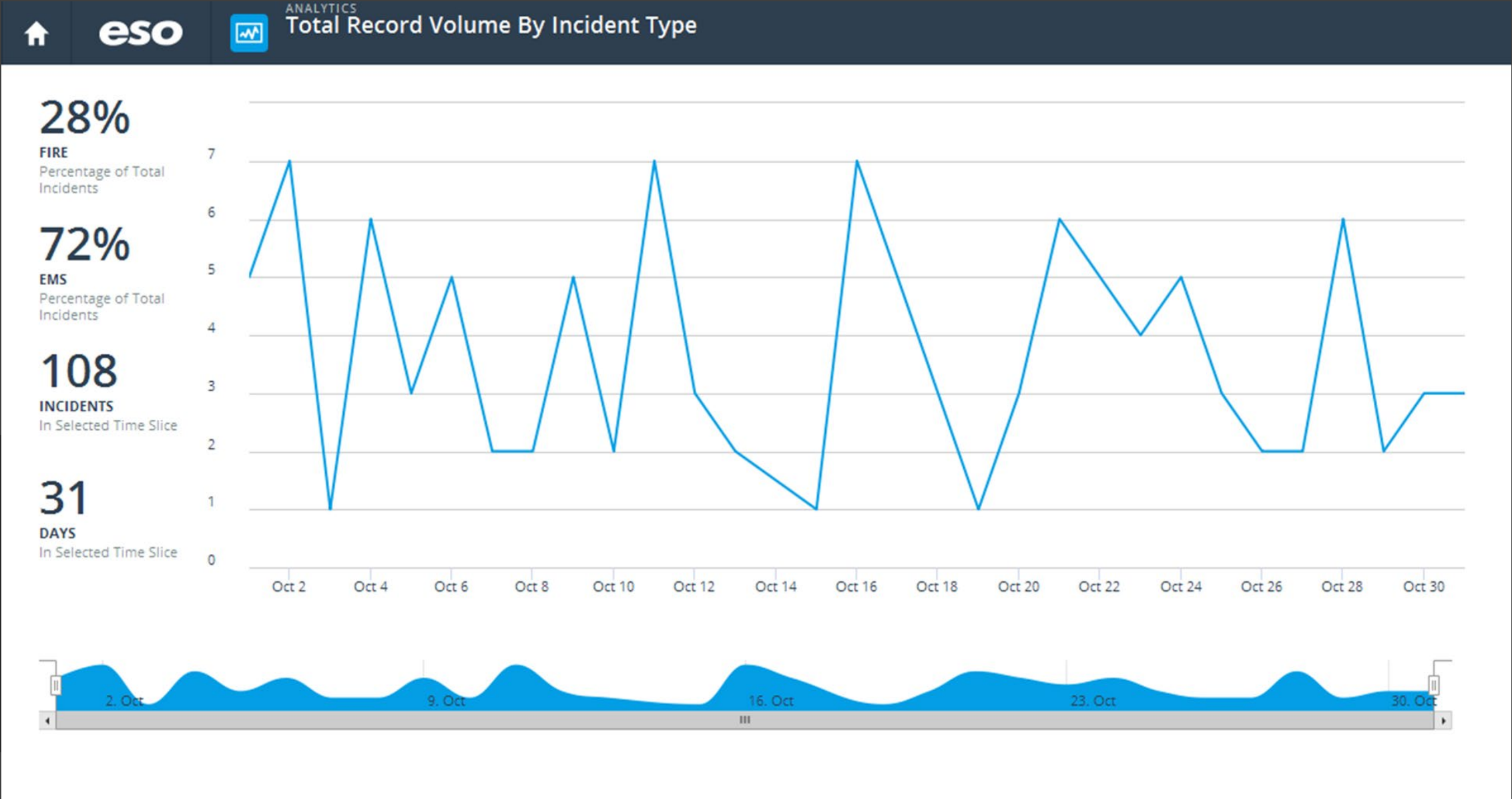
- Officers provided Narcan training to the public on 10/24
- Officers held DEA prescription drug take back on 10/28
- Trunk or Treat fun – Happy Halloween



Venus Fire Department

November 2023 Council Report

TOTAL INCIDENT



INCIDENT TYPES

Week Ending	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	Total
(11) Structure Fire		1	1			1	3
(13) Mobile property (vehicle) fire			1				1
(14) Natural vegetation fire		2					2
(15) Outside rubbish fire			1				1
(24) Explosion (no fire)					1		1
(31) Medical assist	2	11	9	15	12	2	51
(32) Emergency medical service (EMS) incident	1	5	6	6	7	2	27
(41) Combustible/flammable spills & leaks			1	1			2
(55) Public service assistance	1	2		1	1		5
(61) Dispatched and canceled en route	1	3	1	3	2	1	11
(62) Wrong location, no emergency found		1					1
(63) Controlled burning				1	1		2
(74) Unintentional system/detector operation (no fi		1					1
Total	5	26	20	27	24	6	108

EVENTS

Halloween Town Event.

Trunk or Treat Event.

Job posting closed. Physical agility test completed. Interviews start next week.

Training for My Gov permitting software completed.

Added 238 residents to ReGroup mass notification system in October.



City Council - Minutes

Monday, October 23, 2023 at 6:30 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Mayor Galaviz called the meeting to order at 6:30 PM, Joe Russell gave the invocation, and all lead the Pledge of Allegiance and Pledge to Texas Flag.

Council member present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Jessica Kuykendall, and Drew Wilson.

Staff present: Callie Green, City Attorney, Stacey Wyman, Chief Groom, Brandon Gazaway, Chief Allen, Oscar Ortiz, Randy Goucher, and numerous public works employees.

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet. Good Evening Everyone, It's been my honor and pleasure to serve as your Mayor for the City of Venus. I am grateful to the public that you elected me for this position and I just wanted to say a few words before we go into tonight's meeting. In the organizational tree of the city, the City Council stands at the top and I as your Mayor am below them. Branching off from me are the Citizens and the City Staff/Employees. My role is to be the bridge between you, our valued citizens and the City Council. It is my responsibility to bring the issues, concerns and goals of both our citizens and the city staff to the attention of the City Council. Together, we collectively decide on the courses of action that will shape the future of our city. It is also my duty to ensure that these decisions by the City Council are implemented effectively and efficiently. The journey has not been without its challenges. I have taken on the additional role of City Administrator, a responsibility that was placed on my shoulders due to personnel changes. I will confess, I did not seek this role, but the law mandated that I assume it after the previous City

Administrator resigned to which we accepted that resignation. This added an immense weight on my shoulders as I became responsible for the day to day operations of our city government, while simultaneously trying to fulfill my role and duties as the Mayor, a Husband, and a provider for my family. Throughout my short tenure, I've been faced with numerous crucial decisions and I can honestly say that some decisions have been good while others may not have been the best as you can see by one of the agenda items for tonight. I am aware that there have been concerns expressed on social media, particularly regarding personnel issues and water rates, both of which we will address tonight. My goal and indeed our collective goal is to ensure transparency in the decision making process. The trust of the public in its government is a precious asset and once lost it is challenging to regain. I have observed calls for swift and sometimes severe actions against city employees who have made mistakes in their positions with some hinting at termination. Let me assure you that I do not take this decision lightly. I have never been in a position to dismiss people from their jobs before. Most of my career has been spent in middle management, where I could discipline and recommend actions but not make the final call. Now that I find myself in this position, I can tell you that the decision-making process is extensive, involving careful consideration, meticulous documentation and an evaluation of whether it serves the city better to let someone go or to provide guidance and corrective action. Personnel issues, regardless of the external pressures, fall under my discretion and these are decisions that I alone must live with. It is important to remember that behind these employees, there are families and responsibilities. The City of Venus benefits from having a Mayor and City Administrator who can weigh these decisions and see the human side of the equation. Yes we've made mistakes, but I was entrusted with the task of handling these situations and I believe I am doing so to the best of my ability. And yes, some issues have already been dealt with. I've heard many words of appreciation from the public and several from, not all, the city council members and that has reaffirmed my commitment to serving this city. Those words of affirmation from several on the council and members of the public have kept me going over these past few months. If the City Council wishes for me to name an Interim City Administrator until they hire a permanent replacement, I am more than willing to listen to their counsel and take their guidance under consideration. However, it is crucial to remember that a Mayor should not have to assume this role permanently. The law provides for such contingencies but this is not a long term solution. I did not seek this responsibility, but I accepted it in the best interest of the city. And God knows, I have seen my Wife far too little

because of it. If you have questions about how our city government is being run, please do not hesitate to reach out. My phone number has always been available to you, and I urge you to pick up the phone and speak to me. This is a phone that you, the taxpayers, have provided me with. It is there for you to use, it is there for me to answer. I do my best to return calls as quickly as possible. While social media may provide a platform for venting, a phone call connects you to me, a human voice on the other end. I welcome your feedback both positive and constructive. Our weakness that I've noticed among the public, city staff, city council and overall here is that we simply do not communicate enough with one another. I want to make sure that you realize how vital your input is towards shaping the future of Venus. I wanted to reaffirm my commitment to you. I am dedicated to making this city a better place not just for you or me, but for everyone. I am committed to transparency, to fair decision making, and to serving you to the best of my ability. Together, we will overcome the challenges, learn from our mistakes and continue to build a better and brighter future for this city. We have so much potential to be great and I refuse to let that potential be wasted. Thank you for your continued confidence and trust and for allowing me to continue to serve as your Mayor.

Now let's move onto the agenda.

3. Citizen Public Comment Period:

- 1- Robyn Farrell- 1308 Ozro Rd- Spoke regarding the condemning of her family property and how it is retaliation after she filed within her legal right to be released from the Extraterritorial Jurisdiction.
- 2- Rene Griffin- 1308 Ozro Rd.- Spoke regarding the condemning of her family property and wants to know who was pushing for this. Opposed to the condemnation.
- 3- Tray Abshire- Public Works Supervisor- Spoke in favor of Brandon Gazaway and how he's been a mentor for not only him but others.
- 4- Tara Salmars- 258 Vista Dr.- Chamber of Commerce Vice President spoke in favor of Brandon Gazaway and everything he's done for the Chamber and the small businesses.
- 5- Alicia Rosales- 1215 CR 213- Spoke regarding several issues. Is opposed to the condemning on Farrell property, staying off social media, not needing a golf course, transparency, and taxpayers money.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

- 4.1 Approval of meeting minutes for City Council regular meeting on October 9, 2023.

[City Council - Oct 09 2023 - Agenda - Html](#) 

[City Council - Oct 09 2023 - Agenda - Html](#) 

- 4.2 Ratifying the payment of bills for the month of September 2023.

[Sept 23 Check Report - 1213.pdf](#) 

[Sept 23 Credit Card Charges .pdf](#) 

[SEPT 23 REVENUE & EXPENSE REPORT - 1208.pdf](#) 

I make a motion to pull 4.2 from the consent agenda.

Moved by: Tony Bovinich

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 5-0-0.

- 4.3 Approval of the amendment to the Johnson County Communications System Agreement (Police Radio Agreement) and authorize the Mayor to sign such.

[Staff Report - VPD Communications - Radio System.pdf](#) 

[JOCO Communications - Radio Contract 2023.pdf](#) 

I make a motion to approve 4.1 and 4.3 on the consent agenda.

Moved by: Tony Bovinich

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 5-0-0.

5. Presentation:

- 5.1 Presentation of Certificate of Recognition to Captain Blake Brancato for his outstanding commitment to patient care on the evening of September 29, 2023.

[Brancato Certificate.pdf](#) 

Fire Chief Allen presented lifesaving certificate to Captain Blake Brancato.

6. Discussion and Consideration Items:

- 6.1 Discuss and consider selecting a search firm to conduct the search and assist in the hiring process of a City Administrator, and appointing a committee consisting of two Council Members and the Mayor to serve as the point of contact for the search firm. (Groom/Westen)

[Staff Report - City Admin Search Firms.pdf](#) 

Presentation by Zoom call with Mosaic.

I make a motion to approve an amount not to exceed \$30,000 which is the higher firm as it covers additional ad placement or extras and appoint a committee of two council members.

Moved by: Jessica Kuykendall

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

I make a motion to appoint council members Bovinich and Hernandez to the committee.

Moved by: Teresa Hoffman

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 5-0-0.

- 6.2 Discuss and reconsider Resolution No. 25-2023-10 determining a public necessity to acquire certain properties for public use by eminent domain for a municipal park, and access easements temporary construction easements and related improvement for the construction, and maintenance of a municipal park.(Mayor)

[VENUS resolution condemnation.pdf](#) 

I make a motion to repeal Resolution No. 25-2023-10.

Moved by: Drew Wilson

Seconded by: Tony Bovinich

For: Unanimous. Motion carried 5-0-0.

- 6.3 Discussion regarding the current water rates and water bills for the City of Venus. (Mayor/Hernandez)
Discussion only. Direction was given to staff.

- 6.4 Discuss and consider authorizing the Venus Community Service Development Corporation to spend in an amount not to exceed \$75,000.00 for city website including building a page for economic development. (Gazaway)

I make a motion to approve authorizing the Venus Community Service Development Corporation to spend in an amount not to exceed \$75,000.00 for city website including building a page for economic development.

Moved by: Jessica Kuykendall

Seconded by: Teresa Hoffman

For: Jessica Kuykendall, Teresa Hoffman, Tony Bovinich and Drew Wilson.

Against: Geronimo Hernandez.

Motion carried 4-1-0.

- 6.5 Discuss and consider an Interlocal Agreement between County of Ellis and City of Venus for city road maintenance. (Gazaway)

[Interlocal agreement- County of Ellis & City of venus.pdf](#) 

I make a motion to approve entering into an Interlocal Agreement with County of Ellis for city road maintenance and authorizing the Mayor to execute Agreement.

Moved by: Jessica Kuykendall

Seconded by: Drew Wilson

For: Jessica Kuykendall, Drew Wilson, and Tony Bovinich.

Against: Teresa Hoffman and Geronimo Hernandez.

Motion carried 3-2-0.

- 6.6 Discuss and consider the acceptance of Parkland dedication from Miskimon Management for Brahman Ranch 1 in

accordance with the PID agreement already signed.
(Gazaway)
No action was taken on this item.

- 6.7 Discuss and consider a contract with HGACBUY for the purchase of a Fire Apparatus. (Allen)

[1- Agenda Item Cover sheet- HGAC Contract.pdf](#) 

[2- Venus HGAC Contract Pricing Sheet.pdf](#) 

[3 - L221142 Venus TX Change Order A PRICED \(Signed\).pdf](#) 

[4 - VENUS Ladder Loose Equipment List 9-23.pdf](#) 

I make a motion to approve authorizing the Mayor to sign the contract for the purchase of the Fire Apparatus.

Moved by: Jessica Kuykendall

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 5-0-0.

- 6.8 Discuss and consider a Resolution regarding a contract with Government Capital Corporation for the purpose of financing a fire truck. (Allen)

[Venus, City of Fire Truck.pdf](#)  [RESOLUTION Venus City of](#)

[FireTruck.pdf](#)  [6- Agenda Item Cover sheet- Finance](#)

[Resolution.pdf](#) 

I make a motion to approve Resolution No. 26-2023-10 in an amount not to exceed \$1,281,948. subject to any agreement with the ESD saying they do not have any possession of truck.

Moved by: Jessica Kuykendall

Seconded by: Tony Bovinich

For: Unanimous. Motion carried 5-0-0.

7. Executive Session:

Mayor Pro Tem, Drew Wilson had to leave the meeting due to work schedule. He left at 9:26 PM.

**IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001,
ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION**

(CLOSED MEETING) TO DISCUSS THE FOLLOWING: 551.071-consultation with Attorney & 551.074-Personnel Matters

1. Discussion regarding the Legacy Housing Corporation for Manufactured Homes/Park of 50.9 acres generally located west side of CR 214 1/4 mile south of CR 109.
2. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee requests a public hearing, to wit: Public Works Director.

7.1 Recess into Executive Session: At 9:25 PM.

7.2 Reconvene into Open Session: At 1:51 AM

Any action on above listed Executive Session.

No action on item 1.

I make a motion to remove Brandon at-will starting tonight.

Moved by: Geronimo Hernandez

Seconded by: Teresa Hoffman

For: Geronimo Hernandez, Teresa Hoffman, and Tony Bovinich.

Against: Jessica Kuykendall.

Motion carried 3-1-0.

8. Adjournment:

Mayor Galaviz adjourned the meeting at 1:52 AM.

Mayor

City Secretary

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
FEES & SERVICES	0.00	1,642.00	1,642.00	0.00 (	1,642.00)
FINES & FORFEITURES	0.00	8,453.57	8,453.57	0.00 (	8,453.57)
FRANCHISE TAXES	0.00	0.00	0.00	0.00	0.00
PROPERTY TAXES	0.00	3,193.70	3,193.70	0.00 (	3,193.70)
SALES TAXES	0.00	82,424.63	82,424.63	0.00 (	82,424.63)
CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
INTEREST	0.00	0.00	0.00	0.00	0.00
LICENSES & PERMITS	0.00	43,985.58	43,985.58	0.00 (	43,985.58)
MISCELLANEOUS	0.00	258.72	258.72	0.00 (	258.72)
INTERGOVERNMENTAL	0.00	35,560.92	35,560.92	0.00 (	35,560.92)
OTHER FIN SOURCE (USE)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	175,519.12	175,519.12	0.00 (	175,519.12)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
CITY ADMINISTRATOR OFFICE	0.00	13,610.38	13,610.38	0.00 (	13,610.38)
CITY SECRETARY	0.00	10,486.54	10,486.54	0.00 (	10,486.54)
PERMITS & INSPECTIONS	0.00	15,847.87	15,847.87	0.00 (	15,847.87)
FINANCE DEPARTMENT	0.00	28,039.18	28,039.18	0.00 (	28,039.18)
HUMAN RESOURCES	0.00	8,580.04	8,580.04	0.00 (	8,580.04)
ECONOMIC DEVELOPMENT	0.00	523.19	523.19	0.00 (	523.19)
PLANNING	0.00	10,543.39	10,543.39	0.00 (	10,543.39)
POLICE DEPARTMENT	0.00	152,800.29	152,800.29	0.00 (	152,800.29)
CODE ENFORCE/ANIMAL CONTR	0.00	5,058.09	5,058.09	0.00 (	5,058.09)
MUNICIPAL COURT	0.00	10,389.22	10,389.22	0.00 (	10,389.22)
FIRE DEPARTMENT	0.00	49,779.64	49,779.64	0.00 (	49,779.64)
STREETS	0.00	18,569.93	18,569.93	0.00 (	18,569.93)
PARKS & RECREATION	0.00	24,228.46	24,228.46	0.00 (	24,228.46)
CITY-WIDE (NONDEPARTMENTA	0.00	18,749.25	18,749.25	0.00 (	18,749.25)
TOTAL EXPENDITURES	0.00	367,205.47	367,205.47	0.00 (	367,205.47)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	191,686.35)	(191,686.35)		191,686.35

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>FEES & SERVICES</u>					
10-4-0000-0321 ACCIDENT REPORT	0.00	22.00	22.00	0.00 (	22.00)
10-4-0000-0322 COMMUNITY CENTER RENTAL	0.00	1,620.00	1,620.00	0.00 (	1,620.00)
10-4-0000-0323 PARK RENTALS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0324 COPY MACHINE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0327 SPECIAL EVENT APPLICATION	0.00	0.00	0.00	0.00	0.00
TOTAL FEES & SERVICES	0.00	1,642.00	1,642.00	0.00 (	1,642.00)
<u>FINES & FORFEITURES</u>					
10-4-0000-0329 RESTITUTIONS	0.00	33.65	33.65	0.00 (	33.65)
10-4-0000-0330 ESCROW ACCOUNT REVENUES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0331 ADMINISTRATIVE/OTHER FEE	0.00	1,066.02	1,066.02	0.00 (	1,066.02)
10-4-0000-0334 FINES	0.00	7,208.90	7,208.90	0.00 (	7,208.90)
10-4-0000-0335 TIME PAYMENT	0.00	45.00	45.00	0.00 (	45.00)
10-4-0000-0336 NSF FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0337 ALARM FINES	0.00	100.00	100.00	0.00 (	100.00)
10-4-0000-0338 STATE FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0339 TRUANCY PREVENTION FEES	0.00	0.00	0.00	0.00	0.00
TOTAL FINES & FORFEITURES	0.00	8,453.57	8,453.57	0.00 (	8,453.57)
<u>FRANCHISE TAXES</u>					
10-4-0000-0340 FRANCHISE TAX	0.00	0.00	0.00	0.00	0.00
TOTAL FRANCHISE TAXES	0.00	0.00	0.00	0.00	0.00
<u>PROPERTY TAXES</u>					
10-4-0000-0342 PENALTY & INTEREST	0.00	827.25	827.25	0.00 (	827.25)
10-4-0000-0343 DELINQUENT PROPERTY TAXE	0.00	238.43	238.43	0.00 (	238.43)
10-4-0000-0344 CURRENT PROPERTY TAX	0.00	2,128.02	2,128.02	0.00 (	2,128.02)
10-4-0000-0345 PID ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL PROPERTY TAXES	0.00	3,193.70	3,193.70	0.00 (	3,193.70)
<u>SALES TAXES</u>					
10-4-0000-0346 SALES TAX	0.00	65,939.70	65,939.70	0.00 (	65,939.70)
10-4-0000-0347 SALES TAX (PT RELIEF)	0.00	16,484.93	16,484.93	0.00 (	16,484.93)
10-4-0000-0349 CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00
TOTAL SALES TAXES	0.00	82,424.63	82,424.63	0.00 (	82,424.63)
<u>CONTRIBUTIONS</u>					
10-4-0000-0351 PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0352 DONATIONS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0355 VCSDC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTEREST</u>					
10-4-0000-0360 TEXPOOL INTEREST	0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST	0.00	0.00	0.00	0.00	0.00
<u>LICENSES & PERMITS</u>					
10-4-0000-0361 ALCOHOL PERMITS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0362 BUILDING INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0363 ZONING FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0364 ANIMAL REGISTRATION	0.00	20.00	20.00	0.00 (	20.00)
10-4-0000-0365 PLAT, DEVELOPMENT AGREE/	0.00	550.00	550.00	0.00 (	550.00)
10-4-0000-0366 LICENSE & PERMITS	0.00	41,445.58	41,445.58	0.00 (	41,445.58)
10-4-0000-0367 PLAN REVIEWS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0368 PARK FEES	0.00	600.00	600.00	0.00 (	600.00)
10-4-0000-0369 RESIDENTIAL RENTAL PROPE	0.00	1,370.00	1,370.00	0.00 (	1,370.00)
TOTAL LICENSES & PERMITS	0.00	43,985.58	43,985.58	0.00 (	43,985.58)
<u>MISCELLANEOUS</u>					
10-4-0000-0370 VVFD CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0371 POLICE EXPLORER	0.00	0.00	0.00	0.00	0.00
10-4-0000-0372 INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0373 MISCELLANEOUS	0.00	258.72	258.72	0.00 (	258.72)
10-4-0000-0374 VFD-REIMBURSE FOR TRUCKS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0375 TML WC INS PROCEEDS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0376 CASH OVER (SHORT)	0.00	0.00	0.00	0.00	0.00
10-4-0000-0377 DONATIONS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0378 AUDIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0379 PROCEEDS FROM SALE OF AS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	258.72	258.72	0.00 (	258.72)
<u>INTERGOVERNMENTAL</u>					
10-4-0000-0380 DRUG INTERDICTION GRANTS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0381 GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0382 JOHNSON CO ESD CONTRACT	0.00	35,560.92	35,560.92	0.00 (	35,560.92)
10-4-0000-0383 JOHNSON CO EMP INCENTIVE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0384 ESD - ELLIS COUNTY	0.00	0.00	0.00	0.00	0.00
10-4-0000-0385 TEXAS A&M FOREST SERVICE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0386 VENUSISD-ELECTIONSREIMBU	0.00	0.00	0.00	0.00	0.00
10-4-0000-0388 W & S TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
10-4-0000-0389 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0390 FUND BALANCE FORWARD	0.00	0.00	0.00	0.00	0.00
10-4-0000-0391 AMR	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	35,560.92	35,560.92	0.00 (	35,560.92)

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>OTHER FIN SOURCE (USE)</u>					
10-4-0000-0400 NEW RES PERMIT FEE (10%)	0.00	0.00	0.00	0.00	0.00
10-4-0000-0402 RESIDENTIAL PLAN REVIEW	0.00	0.00	0.00	0.00	0.00
10-4-0000-0404 COMMERICAL INSPECTION FE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0405 MECHANICAL PERMIT FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0406 PLUMBING PERMIT FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0407 ELECTIRAL PERMIT FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0408 MISC PERMIT FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0409 RESIDENTIAL INSPECTION F	0.00	0.00	0.00	0.00	0.00
10-4-0000-0410 TEMP FOOD PERMIT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0411 MOBILE FOOD PERMIT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0412 FOOD ESTABLISHMENT PERMI	0.00	0.00	0.00	0.00	0.00
10-4-0000-0413 HEALTH PLAN REVIEW	0.00	0.00	0.00	0.00	0.00
10-4-0000-0414 HEALTH INSPECTION	0.00	0.00	0.00	0.00	0.00
10-4-0000-0415 COMPLAINT INVESTIGATION	0.00	0.00	0.00	0.00	0.00
10-4-0000-0416 RENTAL RESTIRATION FEE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0417 GARGAGE SALE/ESTATE SALE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0418 GENEAL CONTRACTOR LICENS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0419 BACKFLOW/IRRIGATOR LICEN	0.00	0.00	0.00	0.00	0.00
10-4-0000-0420 BURN PERMIT FEE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0421 BURN PERMIT INSPECTION F	0.00	0.00	0.00	0.00	0.00
10-4-0000-0422 FIRE SPRINKLER PERMIT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0423 FIRE ALARM PERMIT FEE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0424 FIRE PLAN REVIEW	0.00	0.00	0.00	0.00	0.00
10-4-0000-0425 VENT HOOD PERMIT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0426 FIRE INSPECTION FEE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0427 CAPITAL RECOVERY FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FIN SOURCE (USE)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	175,519.12	175,519.12	0.00 (	175,519.12)
	=====	=====	=====	=====	=====

10 -GENERAL FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SPECIAL PROJECTS</u>					
10-5-0000-0499 LEASE PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0000-0500 LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0501 NOTE PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0502 NOTE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0505 NOTES PAYABLE-ADMIN	0.00	0.00	0.00	0.00	0.00
10-5-0000-0506 CAPITAL LEASE - PRINCIPA	0.00	0.00	0.00	0.00	0.00
10-5-0000-0507 CAPITAL LEASE-INTEREST	0.00	0.00	0.00	0.00	0.00
10-5-0000-0510 LEASE PAYMENT - FIRE	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
10-5-0000-0661 AC UNIT - CITY HALL	0.00	0.00	0.00	0.00	0.00
10-5-0000-0662 CAP OUT-VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0663 CAP OUT-FLAG POLE LANDSC	0.00	0.00	0.00	0.00	0.00
10-5-0000-0664 CAP OUT-IT SWITCHES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0665 CAP OUT-LANDSCAPE TRAILE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0666 PATCH TRAILER	0.00	0.00	0.00	0.00	0.00
10-5-0000-0667 POLICE VEHICLES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0668 ANIMAL CONTROL TRUCK	0.00	0.00	0.00	0.00	0.00
10-5-0000-0669 CAP OUT - MOW TRIM	0.00	0.00	0.00	0.00	0.00
10-5-0000-0670 STORAGE ROOM ADMIN AREA	0.00	0.00	0.00	0.00	0.00
10-5-0000-0671 CAPTIAL EXPENDITURES - S	0.00	0.00	0.00	0.00	0.00
10-5-0000-0672 POLICE SIMULATOR	0.00	0.00	0.00	0.00	0.00
10-5-0000-0673 MYGOV SOFTWARE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0674 HR OFFICE RENOVATION	0.00	0.00	0.00	0.00	0.00
10-5-0000-0675 FUEL STATION & SOFTWARE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0676 WEATHER SIREN UPGRADES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0677 DRAINAGE TRACTOR	0.00	0.00	0.00	0.00	0.00
10-5-0000-0678 MOWER	0.00	0.00	0.00	0.00	0.00
10-5-0000-0679 CITY HALL SEPTIC SYSTEM	0.00	0.00	0.00	0.00	0.00
10-5-0000-0680 CAPITAL EXPENDITURES - F	0.00	0.00	0.00	0.00	0.00
10-5-0000-0681 EXTRACTOR & DRYING CABIN	0.00	0.00	0.00	0.00	0.00
10-5-0000-0682 LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0683 SERVER	0.00	0.00	0.00	0.00	0.00
10-5-0000-0684 FLEET CAMERA REPLACEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0000-0685 LIDAR REPLACEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0000-0686 2-CAMERA SYSTEM INTERVIEW	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TRANSFERS</u>					
10-5-0000-0751 TRANSFER TO (FROM) OTHER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
CITY ADMINISTRATOR OFFICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0010-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
10-5-0010-0401 SOCIAL SECURITY TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0010-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0010-0403 MEDICARE TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0010-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
10-5-0010-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0010-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0010-0410 HEALTH INSURANCE	0.00 (	32.84) (	32.84)	0.00	32.84
10-5-0010-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0010-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00 (	32.84) (	32.84)	0.00	32.84
<u>TRAVEL & TRAINING</u>					
10-5-0010-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0010-0416 TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0010-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0010-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0010-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0010-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0010-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0010-0430 CELL PHONES & MIFI	0.00	43.22	43.22	0.00 (	43.22)
10-5-0010-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	43.22	43.22	0.00 (	43.22)
<u>SMALL EQUIPMENT</u>					
10-5-0010-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0010-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-0010-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0010-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
CITY ADMINISTRATOR OFFICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0010-0460 OTHER CONTRACTED SERVICE	0.00	8,700.00	8,700.00	0.00 (	8,700.00)
10-5-0010-0462 LEGAL SERVICES	0.00	4,900.00	4,900.00	0.00 (	4,900.00)
10-5-0010-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0010-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	13,600.00	13,600.00	0.00 (	13,600.00)
<u>DEPARTMENTAL</u>					
10-5-0010-0477 ADMIN DONATIONS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0485 MAYOR'S PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0010-0495 CITY ADMIN SPECIAL PROJE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0010-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0561 VEHICLE MAKE-READY	0.00	0.00	0.00	0.00	0.00
10-5-0010-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL CITY ADMINISTRATOR OFFICE	0.00	13,610.38	13,610.38	0.00 (	13,610.38)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
CITY SECRETARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0015-0400 SALARIES & WAGES	0.00	7,190.62	7,190.62	0.00 (	7,190.62)
10-5-0015-0401 SOCIAL SECURITY TAXES	0.00	425.46	425.46	0.00 (	425.46)
10-5-0015-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0403 MEDICARE TAXES	0.00	99.50	99.50	0.00 (	99.50)
10-5-0015-0404 RETIREMENT (TMRS)	0.00	1,181.67	1,181.67	0.00 (	1,181.67)
10-5-0015-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0015-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0015-0410 HEALTH INSURANCE	0.00	1,282.23	1,282.23	0.00 (	1,282.23)
10-5-0015-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0015-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	10,179.48	10,179.48	0.00 (	10,179.48)
<u>TRAVEL & TRAINING</u>					
10-5-0015-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0015-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0015-0417 CITY COUNCIL TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0015-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0015-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0015-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0015-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0015-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0015-0430 CELL PHONES & MIFI	0.00	307.06	307.06	0.00 (	307.06)
10-5-0015-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	307.06	307.06	0.00 (	307.06)
<u>SMALL EQUIPMENT</u>					
10-5-0015-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0015-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0015-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0015-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
CITY SECRETARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0015-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0015-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0015-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0015-0476 BOARD MEMBER SCREENING	0.00	0.00	0.00	0.00	0.00
10-5-0015-0490 ELECTION EXPENSES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0491 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0492 RECORDING/FILING FEES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0493 COUNCIL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0015-0494 CODIFICATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0015-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL CITY SECRETARY	0.00	10,486.54	10,486.54	0.00 (	10,486.54)

10 -GENERAL FUND
PERMITS & INSPECTIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0020-0400 SALARIES & WAGES	0.00	9,920.01	9,920.01	0.00 (	9,920.01)
10-5-0020-0401 SOCIAL SECURITY TAXES	0.00	565.78	565.78	0.00 (	565.78)
10-5-0020-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0020-0403 MEDICARE TAXES	0.00	132.32	132.32	0.00 (	132.32)
10-5-0020-0404 RETIREMENT (TMRS)	0.00	1,611.36	1,611.36	0.00 (	1,611.36)
10-5-0020-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0020-0406 WORKERS COMP	0.00	0.00	0.00	0.00	0.00
10-5-0020-0410 HEALTH INSURANCE	0.00	2,821.77	2,821.77	0.00 (	2,821.77)
10-5-0020-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0020-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	15,051.24	15,051.24	0.00 (	15,051.24)
<u>TRAVEL & TRAINING</u>					
10-5-0020-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0020-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0020-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0020-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0020-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0020-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0020-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0020-0430 CELL PHONES & MIFI	<u>0.00</u>	<u>71.97</u>	<u>71.97</u>	<u>0.00 (</u>	<u>71.97)</u>
TOTAL UTILITIES	0.00	71.97	71.97	0.00 (	71.97)
<u>SMALL EQUIPMENT</u>					
10-5-0020-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0020-0445 VEHICLE R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TO' MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>					
10-0020-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-0020-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-0020-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
PERMITS & INSPECTIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-5-0020-0465 NON-CIVIL INSPECTIONS	0.00	0.00	0.00	0.00	0.00
10-5-0020-0466 CIVIL INSPECTIONS	0.00	0.00	0.00	0.00	0.00
10-5-0020-0467 HEALTH INSPECTIONS	0.00	0.00	0.00	0.00	0.00
10-5-0020-0468 INFORMATION TECHNOLOGY	0.00	724.66	724.66	0.00 (	724.66)
10-5-0020-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	724.66	724.66	0.00 (	724.66)
<u>DEPARTMENTAL</u>					
10-5-0020-0488 MERCHANT SERVICE FEES	0.00	0.00	0.00	0.00	0.00
10-5-0020-0491 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
10-5-0020-0492 RECORDING/FILING FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0020-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0020-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0020-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0020-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL PERMITS & INSPECTIONS	0.00	15,847.87	15,847.87	0.00 (	15,847.87)

10 -GENERAL FUND
FINANCE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0025-0400 SALARIES & WAGES	0.00	8,473.26	8,473.26	0.00 (	8,473.26)
10-5-0025-0401 SOCIAL SECURITY TAXES	0.00	527.10	527.10	0.00 (	527.10)
10-5-0025-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0025-0403 MEDICARE TAXES	0.00	123.28	123.28	0.00 (	123.28)
10-5-0025-0404 RETIREMENT (TMRS)	0.00	1,841.28	1,841.28	0.00 (	1,841.28)
10-5-0025-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0025-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0025-0410 HEALTH INSURANCE	0.00	655.27	655.27	0.00 (	655.27)
10-5-0025-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0025-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	11,620.19	11,620.19	0.00 (	11,620.19)
<u>TRAVEL & TRAINING</u>					
10-5-0025-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0025-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0025-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0025-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0025-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0025-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0025-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0025-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0025-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
10-5-0025-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
10-5-0025-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0025-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-0025-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0025-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
FINANCE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0025-0459 AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0025-0460 OTHER CONTRACTED SERVICE	0.00	3,500.00	3,500.00	0.00 (	3,500.00)
10-5-0025-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0025-0463 APPRAISAL/COLLECTION FEE	0.00	6,878.93	6,878.93	0.00 (	6,878.93)
10-5-0025-0468 INFORMATION TECHNOLOGY	0.00	6,040.06	6,040.06	0.00 (	6,040.06)
10-5-0025-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	16,418.99	16,418.99	0.00 (	16,418.99)
<u>DEPARTMENTAL</u>					
10-5-0025-0470 TO BE ALLOCATED	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0025-0495 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0025-0499 LATE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCE DEPARTMENT	0.00	28,039.18	28,039.18	0.00 (	28,039.18)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
HUMAN RESOURCES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0030-0400 SALARIES & WAGES	0.00	6,064.00	6,064.00	0.00 (	6,064.00)
10-5-0030-0401 SOCIAL SECURITY TAXES	0.00	377.54	377.54	0.00 (	377.54)
10-5-0030-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0030-0403 MEDICARE TAXES	0.00	88.30	88.30	0.00 (	88.30)
10-5-0030-0404 RETIREMENT (TMRS)	0.00	986.49	986.49	0.00 (	986.49)
10-5-0030-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0030-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0030-0410 HEALTH INSURANCE	0.00	712.92	712.92	0.00 (	712.92)
10-5-0030-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0030-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	8,229.25	8,229.25	0.00 (	8,229.25)
<u>TRAVEL & TRAINING</u>					
10-5-0030-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0030-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0030-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0030-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0030-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0030-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0030-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0030-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0030-0430 CELL PHONES & MIFI	0.00	50.74	50.74	0.00 (	50.74)
10-5-0030-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	50.74	50.74	0.00 (	50.74)
<u>SMALL EQUIPMENT</u>					
10-5-0030-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0030-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-0030-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0030-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
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10 -GENERAL FUND
HUMAN RESOURCES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0030-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0030-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0030-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0030-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0030-0475 EMPLOYEE RELATIONS	0.00	252.05	252.05	0.00 (	252.05)
10-5-0030-0476 NEW HIRE SCREENING	<u>0.00</u>	<u>48.00</u>	<u>48.00</u>	<u>0.00</u> (	<u>48.00</u>)
TOTAL DEPARTMENTAL	0.00	300.05	300.05	0.00 (	300.05)
<u>SPECIAL PROJECTS</u>					
10-5-0030-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL HUMAN RESOURCES	0.00	8,580.04	8,580.04	0.00 (	8,580.04)

10 -GENERAL FUND
ECONOMIC DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0035-0400 SALARIES & WAGES	0.00	160.00	160.00	0.00 (	160.00)
10-5-0035-0401 SOCIAL SECURITY TAXES	0.00	9.98	9.98	0.00 (	9.98)
10-5-0035-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0403 MEDICARE TAXES	0.00	2.34	2.34	0.00 (	2.34)
10-5-0035-0404 RETIREMENT (TMRS)	0.00	350.87	350.87	0.00 (	350.87)
10-5-0035-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0035-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0035-0410 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0035-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	523.19	523.19	0.00 (	523.19)
<u>TRAVEL & TRAINING</u>					
10-5-0035-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0035-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0035-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0035-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0035-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0035-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0035-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
10-5-0035-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
10-5-0035-0433 SMALL EQUIPMENT (<\$5,000)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0035-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-0035-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0035-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

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10 -GENERAL FUND
ECONOMIC DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0035-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0035-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0035-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL ECONOMIC DEVELOPMENT	0.00	523.19	523.19	0.00 (	523.19)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
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10 -GENERAL FUND
PLANNING

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0045-0400 SALARIES & WAGES	0.00	6,378.06	6,378.06	0.00 (	6,378.06)
10-5-0045-0401 SOCIAL SECURITY TAXES	0.00	343.08	343.08	0.00 (	343.08)
10-5-0045-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0045-0403 MEDICARE TAXES	0.00	80.24	80.24	0.00 (	80.24)
10-5-0045-0404 RETIREMENT (TMRS)	0.00	1,039.62	1,039.62	0.00 (	1,039.62)
10-5-0045-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0045-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0045-0410 HEALTH INSURANCE	0.00	1,790.42	1,790.42	0.00 (	1,790.42)
10-5-0045-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0045-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	9,631.42	9,631.42	0.00 (	9,631.42)
<u>TRAVEL & TRAINING</u>					
10-5-0045-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0045-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0045-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0045-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0045-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0045-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0045-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0045-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0045-0430 CELL PHONES & MIFI	0.00	71.97	71.97	0.00 (	71.97)
10-5-0045-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	71.97	71.97	0.00 (	71.97)
<u>SMALL EQUIPMENT</u>					
10-5-0045-0433 SMALL EQUIPMENT (<\$5,000)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0045-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-0045-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0045-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
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10 -GENERAL FUND
PLANNING

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0045-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0045-0462 LEGAL SERVICES	0.00	500.00	500.00	0.00 (	500.00)
10-5-0045-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0045-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0045-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	500.00	500.00	0.00 (	500.00)
<u>DEPARTMENTAL</u>					
10-5-0045-0491 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
10-5-0045-0492 RECORDING/FILING FEES	<u>0.00</u>	<u>340.00</u>	<u>340.00</u>	<u>0.00</u> (	<u>340.00</u>)
TOTAL DEPARTMENTAL	0.00	340.00	340.00	0.00 (	340.00)
<u>SPECIAL PROJECTS</u>					
10-5-0045-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL PLANNING	0.00	10,543.39	10,543.39	0.00 (	10,543.39)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
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10 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0050-0400 SALARIES & WAGES	0.00	100,570.54	100,570.54	0.00 (	100,570.54)
10-5-0050-0401 SOCIAL SECURITY TAXES	0.00	6,033.12	6,033.12	0.00 (	6,033.12)
10-5-0050-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0403 MEDICARE TAXES	0.00	1,410.99	1,410.99	0.00 (	1,410.99)
10-5-0050-0404 RETIREMENT (TMRS)	0.00	16,963.04	16,963.04	0.00 (	16,963.04)
10-5-0050-0405 OVERTIME	0.00	760.79	760.79	0.00 (	760.79)
10-5-0050-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0050-0410 HEALTH INSURANCE	0.00	21,194.07	21,194.07	0.00 (	21,194.07)
10-5-0050-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0050-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	146,932.55	146,932.55	0.00 (	146,932.55)
<u>TRAVEL & TRAINING</u>					
10-5-0050-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0050-0415 POLICE TRAINING	0.00	50.00	50.00	0.00 (	50.00)
10-5-0050-0416 POLICE LEOSE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0050-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	50.00	50.00	0.00 (	50.00)
<u>SUPPLIES</u>					
10-5-0050-0420 UNIFORMS	0.00	160.48	160.48	0.00 (	160.48)
10-5-0050-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0050-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0426 GAS & OIL	0.00 (	69.50) (	69.50)	0.00	69.50
10-5-0050-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	90.98	90.98	0.00 (	90.98)
<u>UTILITIES</u>					
10-5-0050-0430 CELL PHONES/MIFI	0.00	843.11	843.11	0.00 (	843.11)
10-5-0050-0431 TELEPHONES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	843.11	843.11	0.00 (	843.11)
<u>SMALL EQUIPMENT</u>					
10-5-0050-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TO' SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0050-0442 BUILDING R&M	0.00	65.00	65.00	0.00 (	65.00)
10-0050-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0050-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TO' MAINTENANCE & REPAIRS	0.00	65.00	65.00	0.00 (	65.00)

10 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0050-0460 CONTRACTED SERVICES	0.00	5,043.15	5,043.15	0.00 (	5,043.15)
10-5-0050-0465 DISPATCH SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0050-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	5,043.15	5,043.15	0.00 (	5,043.15)
<u>DEPARTMENTAL</u>					
10-5-0050-0472 POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0475 SPECIAL PROJECTS	0.00 (	224.50) (	224.50)	0.00	224.50
10-5-0050-0486 POLICE MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0489 POLICE DSF TRANSFER IN/O	0.00	0.00	0.00	0.00	0.00
10-5-0050-0490 POLICE JAIL FEES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0491 TRANSFER IN/OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00 (	224.50) (	224.50)	0.00	224.50
<u>SPECIAL PROJECTS</u>					
10-5-0050-0495 NATIONAL NIGHT OUT EVENT	0.00	0.00	0.00	0.00	0.00
10-5-0050-0499 POLICE GRANT EXPENDITURE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0050-0505 CAPITAL LEASE-PRINCIPAL	0.00	0.00	0.00	0.00	0.00
10-5-0050-0506 CAPITAL LEASE-INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0050-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0050-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
10-5-0050-0667 CAP OUT - POLICE VEHICLE	0.00	0.00	0.00	0.00	0.00
10-5-0050-0669 CAP OUT - IT SWITCHES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT	0.00	152,800.29	152,800.29	0.00 (	152,800.29)

10 -GENERAL FUND
CODE ENFORCE/ANIMAL CONTR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0055-0400 SALARIES & WAGES	0.00	3,296.00	3,296.00	0.00 (	3,296.00)
10-5-0055-0401 SOCIAL SECURITY TAXES	0.00	202.70	202.70	0.00 (	202.70)
10-5-0055-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0055-0403 MEDICARE TAXES	0.00	47.40	47.40	0.00 (	47.40)
10-5-0055-0404 RETIREMENT (TMRS)	0.00	534.00	534.00	0.00 (	534.00)
10-5-0055-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0055-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0055-0410 HEALTH INSURANCE	0.00	928.14	928.14	0.00 (	928.14)
10-5-0055-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0055-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	5,008.24	5,008.24	0.00 (	5,008.24)
<u>TRAVEL & TRAINING</u>					
10-5-0055-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0055-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0055-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0055-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
10-5-0055-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0055-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0055-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0055-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0055-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0055-0430 CELL PHONES & MIFI	<u>0.00</u>	<u>49.85</u>	<u>49.85</u>	<u>0.00 (</u>	<u>49.85)</u>
TOTAL UTILITIES	0.00	49.85	49.85	0.00 (	49.85)
<u>SMALL EQUIPMENT</u>					
10-5-0055-0433 SMALL EQUIPMENT<\$5,000	0.00	0.00	0.00	0.00	0.00
10-5-0055-0438 LEGAL NOTICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0055-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0055-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
CODE ENFORCE/ANIMAL CONTR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0055-0460 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0055-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0055-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0055-0491 LEGAL NOTICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0055-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0055-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0055-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0055-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
10-5-0055-0668 CAP OUT-ANIMAL CONTROL T	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL CODE ENFORCE/ANIMAL CONTR	0.00	5,058.09	5,058.09	0.00 (	5,058.09)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0060-0400 COURT SALARIES	0.00	4,779.20	4,779.20	0.00 (	4,779.20)
10-5-0060-0401 COURT SOCIAL SECURITY	0.00	296.26	296.26	0.00 (	296.26)
10-5-0060-0402 COURT UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0060-0403 COURT MEDICARE	0.00	69.28	69.28	0.00 (	69.28)
10-5-0060-0404 COURT TMRS	0.00	593.58	593.58	0.00 (	593.58)
10-5-0060-0405 COURT OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0060-0406 COURT WORKERS COMPENSATI	0.00	0.00	0.00	0.00	0.00
10-5-0060-0410 COURT INSURANCE	0.00	930.23	930.23	0.00 (	930.23)
10-5-0060-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0060-0412 COURT HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	6,668.55	6,668.55	0.00 (	6,668.55)
<u>TRAVEL & TRAINING</u>					
10-5-0060-0413 COURT MEDICAL EXPENSE RE	0.00	0.00	0.00	0.00	0.00
10-5-0060-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0060-0416 COURT TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0060-0418 COURT DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0060-0421 COURT OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0060-0423 COURT POSTAGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0060-0430 CELL PHONES & MIFI	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
10-5-0060-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>					
10-5-0060-0461 OTHER CONTRACTED SERVICE	0.00	350.00	350.00	0.00 (	350.00)
10-5-0060-0468 INFORMATION TECHNOLOGY	<u>0.00</u>	<u>3,370.67</u>	<u>3,370.67</u>	<u>0.00</u> (	<u>3,370.67</u>)
TO' CONTRACTED SERVICES	0.00	3,720.67	3,720.67	0.00 (	3,720.67)
<u>DEPARTMENTAL</u>					
10-0060-0480 COURT CASH RESERVE	0.00	0.00	0.00	0.00	0.00
10-0060-0481 COURT STATE FEES	0.00	0.00	0.00	0.00	0.00
10-0060-0486 COURT MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-5-0060-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0060-0499 COURT JURY DUTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0060-0560 VEHICLE LEASES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL MUNICIPAL COURT	0.00	10,389.22	10,389.22	0.00 (	10,389.22)

10 -GENERAL FUND
FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0070-0400 SALARIES & WAGES	0.00	31,009.89	31,009.89	0.00 (	31,009.89)
10-5-0070-0401 SOCIAL SECURITY TAXES	0.00	2,295.52	2,295.52	0.00 (	2,295.52)
10-5-0070-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0070-0403 MEDICARE TAXES	0.00	536.84	536.84	0.00 (	536.84)
10-5-0070-0404 RETIREMENT (TMRS)	0.00	4,340.98	4,340.98	0.00 (	4,340.98)
10-5-0070-0405 OVERTIME	0.00	6,220.24	6,220.24	0.00 (	6,220.24)
10-5-0070-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0070-0410 HEALTH INSURANCE	0.00	4,098.34	4,098.34	0.00 (	4,098.34)
10-5-0070-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0070-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	48,501.81	48,501.81	0.00 (	48,501.81)
<u>TRAVEL & TRAINING</u>					
10-5-0070-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0070-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0070-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0070-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
10-5-0070-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0070-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0070-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0070-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0070-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0070-0430 CELL PHONES & MIFI	0.00	259.47	259.47	0.00 (	259.47)
10-5-0070-0432 UTILITIES	<u>0.00</u>	<u>783.36</u>	<u>783.36</u>	<u>0.00</u> (	<u>783.36</u>)
TOTAL UTILITIES	0.00	1,042.83	1,042.83	0.00 (	1,042.83)
<u>SMALL EQUIPMENT</u>					
10-5-0070-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-0070-0442 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
10-0070-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-0070-0446 EQUIPMENT R&M	<u>0.00</u>	<u>235.00</u>	<u>235.00</u>	<u>0.00</u> (	<u>235.00</u>)
TOTAL MAINTENANCE & REPAIRS	0.00	235.00	235.00	0.00 (	235.00)

10 -GENERAL FUND
FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0070-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0070-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0070-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0070-0475 COMMUNITY OUTREACH	0.00	0.00	0.00	0.00	0.00
10-5-0070-0478 FIRE MARSHALL	0.00	0.00	0.00	0.00	0.00
10-5-0070-0486 MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0070-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0070-0505 LEASE PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0070-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0070-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0070-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
10-5-0070-0660 CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
10-5-0070-0661 LIFEPAK DEFIB/MONITOR	0.00	0.00	0.00	0.00	0.00
10-5-0070-0665 EXTRACTOR WASHER & DRYER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT	0.00	49,779.64	49,779.64	0.00 (	49,779.64)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
STREETS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0080-0400 SALARIES & WAGES	0.00	10,437.57	10,437.57	0.00 (	10,437.57)
10-5-0080-0401 SOCIAL SECURITY	0.00	811.35	811.35	0.00 (	811.35)
10-5-0080-0402 STATE UNEMPLOYMENT TAX	0.00	0.00	0.00	0.00	0.00
10-5-0080-0403 MEDICARE TAXES	0.00	189.76	189.76	0.00 (	189.76)
10-5-0080-0404 RETIREMENT (TMRS)	0.00	1,203.46	1,203.46	0.00 (	1,203.46)
10-5-0080-0405 OVERTIME	0.00	2,794.44	2,794.44	0.00 (	2,794.44)
10-5-0080-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0080-0410 HEALTH INSURANCE	0.00	2,464.36	2,464.36	0.00 (	2,464.36)
10-5-0080-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0080-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	17,900.94	17,900.94	0.00 (	17,900.94)
<u>TRAVEL & TRAINING</u>					
10-5-0080-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0416 TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0080-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0080-0420 UNIFORMS	0.00	42.43	42.43	0.00 (	42.43)
10-5-0080-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0080-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0080-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>282.04</u>	<u>282.04</u>	<u>0.00</u> (	<u>282.04</u>)
TOTAL SUPPLIES	0.00	324.47	324.47	0.00 (	324.47)
<u>UTILITIES</u>					
10-5-0080-0430 CELL PHONES & MIFI	0.00	106.64	106.64	0.00 (	106.64)
10-5-0080-0431 TELEPHONE SYSTEM	0.00	0.00	0.00	0.00	0.00
10-5-0080-0432 UTILITIES	<u>0.00</u>	<u>202.89</u>	<u>202.89</u>	<u>0.00</u> (	<u>202.89</u>)
TOTAL UTILITIES	0.00	309.53	309.53	0.00 (	309.53)
<u>SMALL EQUIPMENT</u>					
10-5-0080-0433 SMALL EQUIPMENT<\$5,000	0.00	0.00	0.00	0.00	0.00
10-5-0080-0434 RENTAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0080-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0080-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0080-0446 EQUIPMENT R&M	0.00	34.99	34.99	0.00 (	34.99)
10-5-0080-0447 STREET REPAIRS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0449 P.W. DRAINAGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	34.99	34.99	0.00 (	34.99)

10 -GENERAL FUND
STREETS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0080-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0080-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0080-0464 ENGINEERING	0.00	0.00	0.00	0.00	0.00
10-5-0080-0466 RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0469 LIABILITY & PROPERTY INS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0080-0470 STREET SIGNS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0472 DRAINAGE MATERIAL	0.00	0.00	0.00	0.00	0.00
10-5-0080-0475 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0480 P.W. CASH RESERVES	0.00	0.00	0.00	0.00	0.00
10-5-0080-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0488 P.W. ANIMAL IMPOUND	0.00	0.00	0.00	0.00	0.00
10-5-0080-0489 PRISON WORKER MEALS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0490 P.W. DSF TRANSFER IN/OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0080-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0080-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL STREETS	0.00	18,569.93	18,569.93	0.00 (	18,569.93)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0090-0400 SALARIES & WAGES	0.00	16,290.55	16,290.55	0.00 (	16,290.55)
10-5-0090-0401 SOCIAL SECURITY TAXES	0.00	1,016.24	1,016.24	0.00 (	1,016.24)
10-5-0090-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0403 MEDICARE TAXES	0.00	237.68	237.68	0.00 (	237.68)
10-5-0090-0404 RETIREMENT (TMRS)	0.00	2,371.74	2,371.74	0.00 (	2,371.74)
10-5-0090-0405 OVERTIME	0.00	207.54	207.54	0.00 (	207.54)
10-5-0090-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0090-0410 HEALTH INSURANCE	0.00	2,520.45	2,520.45	0.00 (	2,520.45)
10-5-0090-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0090-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	22,644.20	22,644.20	0.00 (	22,644.20)
<u>TRAVEL & TRAINING</u>					
10-5-0090-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0090-0416 EMPLOYEE TRAINING	0.00	38.71	38.71	0.00 (	38.71)
10-5-0090-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	38.71	38.71	0.00 (	38.71)
<u>SUPPLIES</u>					
10-5-0090-0420 UNIFORMS	0.00	110.95	110.95	0.00 (	110.95)
10-5-0090-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0090-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0090-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0090-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>20.97</u>	<u>20.97</u>	<u>0.00</u> (	<u>20.97</u>)
TOTAL SUPPLIES	0.00	131.92	131.92	0.00 (	131.92)
<u>UTILITIES</u>					
10-5-0090-0430 CELL PHONES & MIFI	0.00	139.88	139.88	0.00 (	139.88)
10-5-0090-0432 UTILITIES	<u>0.00</u>	<u>736.10</u>	<u>736.10</u>	<u>0.00</u> (	<u>736.10</u>)
TOTAL UTILITIES	0.00	875.98	875.98	0.00 (	875.98)
<u>SMALL EQUIPMENT</u>					
10-5-0090-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0090-0442 BUILDING R&M	0.00	5.98	5.98	0.00 (	5.98)
10-5-0090-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0090-0446 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
10-5-0090-0448 PARK MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	5.98	5.98	0.00 (	5.98)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0090-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0090-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0090-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
10-5-0090-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0090-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>531.67</u>	<u>531.67</u>	<u>0.00</u> (	<u>531.67)</u>
TOTAL SPECIAL PROJECTS	0.00	531.67	531.67	0.00 (	531.67)
<u>VEHICLE LEASES</u>					
10-5-0090-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0090-0561 VEHICLE VEHICLE MAKE REA	0.00	0.00	0.00	0.00	0.00
10-5-0090-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL PARKS & RECREATION	0.00	24,228.46	24,228.46	0.00 (	24,228.46)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
CITY-WIDE (NONDEPARTMENTA

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0095-0400 SALARIES & WAGES	0.00	2,520.00	2,520.00	0.00 (	2,520.00)
10-5-0095-0401 SOCIAL SECURITY	0.00	161.63	161.63	0.00 (	161.63)
10-5-0095-0402 STATE UNEMPLOYMENT TAX	0.00	0.00	0.00	0.00	0.00
10-5-0095-0403 MEDICARE TAXES	0.00	37.80	37.80	0.00 (	37.80)
10-5-0095-0404 RETIREMENT (TMRS)	0.00	426.08	426.08	0.00 (	426.08)
10-5-0095-0405 OVERTIME	0.00	70.88	70.88	0.00 (	70.88)
10-5-0095-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0095-0410 HEALTH INSURANCE	0.00	922.69	922.69	0.00 (	922.69)
10-5-0095-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
10-5-0095-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	4,139.08	4,139.08	0.00 (	4,139.08)
<u>TRAVEL & TRAINING</u>					
10-5-0095-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0095-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0095-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>485.76</u>	<u>485.76</u>	<u>0.00</u> (	<u>485.76</u>)
TOTAL TRAVEL & TRAINING	0.00	485.76	485.76	0.00 (	485.76)
<u>SUPPLIES</u>					
10-5-0095-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
10-5-0095-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0095-0423 POSTAGE	0.00	2.34	2.34	0.00 (	2.34)
10-5-0095-0425 COPIERS	0.00	228.00	228.00	0.00 (	228.00)
10-5-0095-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0095-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>60.00</u>	<u>60.00</u>	<u>0.00</u> (	<u>60.00</u>)
TOTAL SUPPLIES	0.00	290.34	290.34	0.00 (	290.34)
<u>UTILITIES</u>					
10-5-0095-0430 CELL PHONES & MIFI	0.00	62.50	62.50	0.00 (	62.50)
10-5-0095-0431 TELEPHONE SYSTEM	0.00	0.00	0.00	0.00	0.00
10-5-0095-0432 UTILITIES	<u>0.00</u>	<u>2,772.38</u>	<u>2,772.38</u>	<u>0.00</u> (	<u>2,772.38</u>)
TOTAL UTILITIES	0.00	2,834.88	2,834.88	0.00 (	2,834.88)
<u>SMALL EQUIPMENT</u>					
10-5-0095-0433 SMALL EQUIPMENT<\$5,000	0.00	0.00	0.00	0.00	0.00
10-5-0095-0434 RENTAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TO' SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0095-0442 BUILDING R&M	0.00	896.39	896.39	0.00 (	896.39)
10-5-0095-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0095-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TO' MAINTENANCE & REPAIRS	0.00	896.39	896.39	0.00 (	896.39)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

10 -GENERAL FUND
CITY-WIDE (NONDEPARTMENTA

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0095-0460 OTHER CONTRACTED SERVICE	0.00	103.55	103.55	0.00 (	103.55)
10-5-0095-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0095-0468 INFORMATION TECHNOLOGY	0.00	9,999.25	9,999.25	0.00 (	9,999.25)
10-5-0095-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	10,102.80	10,102.80	0.00 (	10,102.80)
<u>DEPARTMENTAL</u>					
10-5-0095-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0095-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0095-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL CITY-WIDE (NONDEPARTMENTA	0.00	18,749.25	18,749.25	0.00 (	18,749.25)
TOTAL EXPENDITURES	0.00	367,205.47	367,205.47	0.00 (	367,205.47)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	191,686.35)	(191,686.35)		191,686.35

*** END OF REPORT ***

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

60 -WATER & SEWER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
WATER	0.00	143,581.12	143,581.12	0.00 (	143,581.12)
SEWER	0.00	223,596.94	223,596.94	0.00 (	223,596.94)
SANITATION	0.00	53,488.02	53,488.02	0.00 (	53,488.02)
ADMINISTRATIVE FEES	<u>0.00</u>	<u>5,148.32</u>	<u>5,148.32</u>	<u>0.00 (</u>	<u>5,148.32)</u>
TOTAL REVENUES	0.00	425,814.40	425,814.40	0.00 (	425,814.40)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION	0.00	17,554.14	17,554.14	0.00 (	17,554.14)
WATER DEPARTMENT	0.00	26,995.27	26,995.27	0.00 (	26,995.27)
SANITATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
SEWER DEPARTMENT	<u>0.00</u>	<u>215,037.25</u>	<u>215,037.25</u>	<u>0.00 (</u>	<u>215,037.25)</u>
TOTAL EXPENDITURES	0.00	259,586.66	259,586.66	0.00 (	259,586.66)
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	166,227.74	166,227.74	(	166,227.74)

60 -WATER & SEWER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WATER</u>					
60-4-0000-0300 WATER SALES	0.00	141,906.12	141,906.12	0.00 (	141,906.12)
60-4-0000-0302 WATER TAPS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0303 WATER METERS	0.00	525.00	525.00	0.00 (	525.00)
60-4-0000-0304 BULK WATER SALES	0.00	150.00	150.00	0.00 (	150.00)
60-4-0000-0305 4' SEWER CONNECTION	0.00	1,000.00	1,000.00	0.00 (	1,000.00)
60-4-0000-0306 GARBAGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL WATER	0.00	143,581.12	143,581.12	0.00 (	143,581.12)
<u>SEWER</u>					
60-4-0000-0310 SEWER SALES	0.00	223,596.94	223,596.94	0.00 (	223,596.94)
60-4-0000-0312 SEWER TAPS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0315 SEWER CONNECTIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SEWER	0.00	223,596.94	223,596.94	0.00 (	223,596.94)
<u>SANITATION</u>					
60-4-0000-0320 RECONNECT FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0325 IRRIGATION BACKFLOW TEST	0.00	0.00	0.00	0.00	0.00
60-4-0000-0326 COMMERCIAL GARBAGE	0.00	19,719.30	19,719.30	0.00 (	19,719.30)
60-4-0000-0328 RESIDENTIAL GARBAGE	0.00	33,768.72	33,768.72	0.00 (	33,768.72)
60-4-0000-0329 GARBAGE MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SANITATION	0.00	53,488.02	53,488.02	0.00 (	53,488.02)
<u>ADMINISTRATIVE FEES</u>					
60-4-0000-0330 LATE CHARGES	0.00	3,096.32	3,096.32	0.00 (	3,096.32)
60-4-0000-0332 NSF CHARGES	0.00	50.00	50.00	0.00 (	50.00)
60-4-0000-0335 RECONNECT FEES	0.00	1,525.00	1,525.00	0.00 (	1,525.00)
60-4-0000-0349 CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0357 AMERICAN RESCUE PLAN ACT	0.00	0.00	0.00	0.00	0.00
60-4-0000-0358 CAPITAL LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0359 MT PEAK SUD TRUE UP (TRA	0.00	0.00	0.00	0.00	0.00
60-4-0000-0360 INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0361 GRANT FUND WATER LOOPING	0.00	0.00	0.00	0.00	0.00
60-4-0000-0362 MISCELLANEOUS	0.00	477.00	477.00	0.00 (	477.00)
60-4-0000-0363 MOUNTAIN PEAK SUD CLEARI	0.00	0.00	0.00	0.00	0.00
60-4-0000-0364 W. & S. WATER DEPOSITS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0365 W. & S. SEWER DEPOSITS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0366 W. & S. SUBDIVISION FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0367 INFRASTRUCTURE REHAB REI	0.00	0.00	0.00	0.00	0.00
60-4-0000-0368 CASH OVER (SHORT)	0.00	0.00	0.00	0.00	0.00
60-4-0000-0378 AUDIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0379 PROCEEDS FROM SALE OF AS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0380 DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0381 4% CIVIL INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0383 ESD MAYPEARL	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

60 -WATER & SEWER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-4-0000-0387 W. & S. INTEREST/SINKING	0.00	0.00	0.00	0.00	0.00
60-4-0000-0388 W. & S. G/F TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
60-4-0000-0390 W. & S. FUND BALANCE FOR	0.00	0.00	0.00	0.00	0.00
60-4-0000-0391 2018 CO PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ADMINISTRATIVE FEES	0.00	5,148.32	5,148.32	0.00 (	5,148.32)
TOTAL REVENUES	<u>0.00</u>	<u>425,814.40</u>	<u>425,814.40</u>	<u>0.00 (</u>	<u>425,814.40)</u>
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60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0000-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0401 SOCIAL SECURITY TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0403 MEDICARE TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
60-5-0000-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
60-5-0000-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0000-0407 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0408 ACCRUED COMP EXPENSES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0409 RETIREMENT-CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
60-5-0000-0410 HEALTH INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	0.00	0.00	0.00	0.00
<u>TRAVEL & TRAINING</u>					
60-5-0000-0413 HRA	0.00	0.00	0.00	0.00	0.00
60-5-0000-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0415 CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0416 TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0000-0418 DUES & SUBSCRIPTIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0000-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0422 CHEMICALS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
60-5-0000-0430 TELEPHONE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
60-5-0000-0433 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0438 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0439 SYSTEM PARTS & SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE & REPAIRS</u>					
60-5-0000-0441 PRISON WORKER MEALS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0442 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
60-5-0000-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0000-0448 SYSTEM REPAIRS & MAINTEN	0.00	0.00	0.00	0.00	0.00
60-5-0000-0449 CONTRACTED SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>					
60-5-0000-0458 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0459 ANNUAL AUDITS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0460 COMMERCIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0461 PRAIRIELANDS GCD	0.00	0.00	0.00	0.00	0.00
60-5-0000-0462 RESIDENTIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0463 MIDLOTHIAN WATER PURCHAS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0465 TRA FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0466 RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0467 MT PEAK BILLING FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0000-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
60-5-0000-0472 W. & S. TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0474 W. & S. GRANT OBLIGATION	0.00	0.00	0.00	0.00	0.00
60-5-0000-0475 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0476 ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0477 WATER SAMPLES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0478 SEWER TESTS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0480 WASTE REMOVAL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0482 W. & S. DEPOSITS RETURNE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0484 W. & S. SALES TAX	0.00	0.00	0.00	0.00	0.00
60-5-0000-0485 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0487 BNSF RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0488 MERCHANT SERVICE FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0493 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0494 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
60-5-0000-0501 NOTE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0502 NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0503 2018 CO ISSUE COST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0504 BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-5-0000-0505 INTEREST/SINKING PAYM	0.00	0.00	0.00	0.00	0.00
60-5-0000-0506 BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0507 BOND INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0508 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0509 TRA BUY-IN	0.00	0.00	0.00	0.00	0.00
60-5-0000-0510 CAPITAL LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0511 NOTE PAYABLE INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0512 AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
60-5-0000-0598 GASB 34 PRINCIPAL ADJUST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0599 GASB 34 INTEREST ACCRUAL	0.00	0.00	0.00	0.00	0.00
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
60-5-0000-0605 12" WATER LINE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0610 12" SEWER LINE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0611 SEWER LINE-8TH ST@RETIRE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0612 SEWER PIPE BORING HWY 67	0.00	0.00	0.00	0.00	0.00
60-5-0000-0615 GENERATOR & ATS-MAIN LIF	0.00	0.00	0.00	0.00	0.00
60-5-0000-0620 W&S MASTER PLAN	0.00	0.00	0.00	0.00	0.00
60-5-0000-0660 GAIN/LOSS ON DISPOSAL OF	0.00	0.00	0.00	0.00	0.00
60-5-0000-0662 CAP IMPR PLAN - WATER	0.00	0.00	0.00	0.00	0.00
60-5-0000-0663 CAP IMPR PLAN - WASTEWAT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0665 CAP OUT-LANDSCAPE TRAIL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0667 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60-5-0000-0668 CAP OUT-WATER TANK	0.00	0.00	0.00	0.00	0.00
60-5-0000-0669 CAP OUT-PRISON LIFT ST P	0.00	0.00	0.00	0.00	0.00
60-5-0000-0670 CAMERA SURVEILLANCE SYST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0671 SECURITY GATE-PUBLIC WOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0672 AMI SYSTEM	0.00	0.00	0.00	0.00	0.00
60-5-0000-0673 CITY HALL GENERATOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0674 VAC PURCHASE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0675 CAPITAL OUTLAY-FUND 56	0.00	0.00	0.00	0.00	0.00
60-5-0000-0676 PASSENGER TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
60-5-0000-0677 PE LIFT STATION UPGRADE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0699 CAP OUT-CAP PROJ FUND 64	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
60-5-0000-0720 TRANSFER (IN) OUT - DSF	0.00	0.00	0.00	0.00	0.00
TO TRANSFERS	0.00	0.00	0.00	0.00	0.00
TO NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

60 -WATER & SEWER FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0045-0400 SALARIES & WAGES	0.00	6,908.40	6,908.40	0.00 (	6,908.40)
60-5-0045-0401 SOCIAL SECURITY TAXES	0.00	415.38	415.38	0.00 (	415.38)
60-5-0045-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0403 MEDICARE TAXES	0.00	97.13	97.13	0.00 (	97.13)
60-5-0045-0404 RETIREMENT (TMRS)	0.00	367.02	367.02	0.00 (	367.02)
60-5-0045-0405 OVERTIME	0.00	110.99	110.99	0.00 (	110.99)
60-5-0045-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0045-0410 HEALTH INSURANCE	0.00	2,744.89	2,744.89	0.00 (	2,744.89)
60-5-0045-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
60-5-0045-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	10,643.81	10,643.81	0.00 (	10,643.81)
<u>TRAVEL & TRAINING</u>					
60-5-0045-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0045-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0045-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0045-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0045-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0045-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
60-5-0045-0430 CELL PHONES & MIFI	0.00	62.34	62.34	0.00 (	62.34)
60-5-0045-0431 TELEPHONE SYSTEM	0.00	0.00	0.00	0.00	0.00
60-5-0045-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	62.34	62.34	0.00 (	62.34)
<u>SMALL EQUIPMENT</u>					
60-5-0045-0433 SMALL EQUIPMENT (<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0045-0442 BUILDING R&M	0.00	131.04	131.04	0.00 (	131.04)
60-5-0045-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0045-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	131.04	131.04	0.00 (	131.04)

60 -WATER & SEWER FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
60-5-0045-0451 MT PEAK BILLING FEES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0458 DATA PROSE SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0459 AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0045-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0465 CIVIL INSPECTIONS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0468 INFORMATION TECHNOLOGY	0.00	6,585.13	6,585.13	0.00 (	6,585.13)
60-5-0045-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	6,585.13	6,585.13	0.00 (	6,585.13)
<u>DEPARTMENTAL</u>					
60-5-0045-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
60-5-0045-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>131.82</u>	<u>131.82</u>	<u>0.00 (</u>	<u>131.82)</u>
TOTAL SPECIAL PROJECTS	0.00	131.82	131.82	0.00 (	131.82)
<u>VEHICLE LEASES</u>					
60-5-0045-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0045-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	17,554.14	17,554.14	0.00 (	17,554.14)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

60 -WATER & SEWER FUND
WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0065-0400 SALARIES & WAGES	0.00	14,364.39	14,364.39	0.00 (	14,364.39)
60-5-0065-0401 SOCIAL SECURITY TAXES	0.00	915.17	915.17	0.00 (	915.17)
60-5-0065-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0403 MEDICARE TAXES	0.00	214.03	214.03	0.00 (	214.03)
60-5-0065-0404 RETIREMENT (TMRS)	0.00	1,776.08	1,776.08	0.00 (	1,776.08)
60-5-0065-0405 OVERTIME	0.00	754.42	754.42	0.00 (	754.42)
60-5-0065-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0065-0410 HEALTH INSURANCE	0.00	2,704.89	2,704.89	0.00 (	2,704.89)
60-5-0065-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
60-5-0065-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	20,728.98	20,728.98	0.00 (	20,728.98)
<u>TRAVEL & TRAINING</u>					
60-5-0065-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0065-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0065-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0065-0420 UNIFORMS	0.00	46.26	46.26	0.00 (	46.26)
60-5-0065-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0065-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0065-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	46.26	46.26	0.00 (	46.26)
<u>UTILITIES</u>					
60-5-0065-0430 CELL PHONES & MIFI	0.00	222.54	222.54	0.00 (	222.54)
60-5-0065-0432 UTILITIES	<u>0.00</u>	<u>971.99</u>	<u>971.99</u>	<u>0.00</u> (	<u>971.99</u>)
TOTAL UTILITIES	0.00	1,194.53	1,194.53	0.00 (	1,194.53)
<u>SMALL EQUIPMENT</u>					
60-5-0065-0433 SMALL EQUIPMENT (<\$5,000	0.00	0.00	0.00	0.00	0.00
60-5-0065-0434 RENTAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0065-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
60-5-0065-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0065-0446 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
60-5-0065-0448 CONTRACTED SYSTEM R&M	0.00	5,025.50	5,025.50	0.00 (	5,025.50)

60 -WATER & SEWER FUND
WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-5-0065-0449 SYSTEM PARTS & SUPP (INV	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	5,025.50	5,025.50	0.00 (	5,025.50)
<u>CONTRACTED SERVICES</u>					
60-5-0065-0450 MIDLOTHIAN WATER PURCHAS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0451 TXDOT UTILITY RELOCATION	0.00	0.00	0.00	0.00	0.00
60-5-0065-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0065-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0065-0469 GEN LIAB & PROPERTY INSU	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
60-5-0065-0477 WATER SAMPLES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0482 CHEMICALS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0484 TCEQ PERMITS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0487 BNSF RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
60-5-0065-0495 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
60-5-0065-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0065-0562 VEHICLE MAINT PLAN	0.00	0.00	0.00	0.00	0.00
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL WATER DEPARTMENT	0.00	26,995.27	26,995.27	0.00 (	26,995.27)

60 -WATER & SEWER FUND
SANITATION DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0075-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0401 SOCIAL SECURITY TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0403 MEDICARE TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
60-5-0075-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
60-5-0075-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0075-0410 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	0.00	0.00	0.00	0.00
<u>TRAVEL & TRAINING</u>					
60-5-0075-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0075-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0075-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0075-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
60-5-0075-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0075-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0075-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
60-5-0075-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
60-5-0075-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
60-5-0075-0433 SMALL EQUIPMENT (<\$5,000)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0075-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
60-5-0075-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0075-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 202360 -WATER & SEWER FUND
SANITATION DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
60-5-0075-0456 COMMERCIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0457 RESIDENTIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0075-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
60-5-0075-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL SANITATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
SEWER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0085-0400 SALARIES & WAGES	0.00	14,364.40	14,364.40	0.00 (	14,364.40)
60-5-0085-0401 SOCIAL SECURITY TAXES	0.00	915.14	915.14	0.00 (	915.14)
60-5-0085-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0403 MEDICARE TAXES	0.00	214.02	214.02	0.00 (	214.02)
60-5-0085-0404 RETIREMENT (TMRS)	0.00	1,776.07	1,776.07	0.00 (	1,776.07)
60-5-0085-0405 OVERTIME	0.00	754.46	754.46	0.00 (	754.46)
60-5-0085-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0085-0410 HEALTH INSURANCE	0.00	2,674.31	2,674.31	0.00 (	2,674.31)
60-5-0085-0411 STIPEND PAY	0.00	0.00	0.00	0.00	0.00
60-5-0085-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	20,698.40	20,698.40	0.00 (	20,698.40)
<u>TRAVEL & TRAINING</u>					
60-5-0085-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0085-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0085-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>131.57</u>	<u>131.57</u>	<u>0.00</u> (	<u>131.57</u>)
TOTAL TRAVEL & TRAINING	0.00	131.57	131.57	0.00 (	131.57)
<u>SUPPLIES</u>					
60-5-0085-0420 UNIFORMS	0.00	46.27	46.27	0.00 (	46.27)
60-5-0085-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0085-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0085-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0085-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>233.74</u>	<u>233.74</u>	<u>0.00</u> (	<u>233.74</u>)
TOTAL SUPPLIES	0.00	280.01	280.01	0.00 (	280.01)
<u>UTILITIES</u>					
60-5-0085-0430 CELL PHONES & MIFI	0.00	171.49	171.49	0.00 (	171.49)
60-5-0085-0432 UTILITIES	<u>0.00</u>	<u>4,835.25</u>	<u>4,835.25</u>	<u>0.00</u> (	<u>4,835.25</u>)
TOTAL UTILITIES	0.00	5,006.74	5,006.74	0.00 (	5,006.74)
<u>SMALL EQUIPMENT</u>					
60-5-0085-0433 SMALL EQUIPMENT (<\$5,000	0.00	0.00	0.00	0.00	0.00
60-5-0085-0434 RENTAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0085-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
60-5-0085-0443 WWTP R&M	0.00	0.00	0.00	0.00	0.00
60-5-0085-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0085-0446 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
SEWER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-5-0085-0448 CONTRACTED SYSTEM R&M	0.00	0.00	0.00	0.00	0.00
60-5-0085-0449 SYSTEM PARTS & SUPP (INV)	<u>0.00</u>	<u>1,987.05</u>	<u>1,987.05</u>	<u>0.00</u>	<u>(1,987.05)</u>
TOTAL MAINTENANCE & REPAIRS	0.00	1,987.05	1,987.05	0.00	(1,987.05)
<u>CONTRACTED SERVICES</u>					
60-5-0085-0453 TRA FEES	0.00	184,049.00	184,049.00	0.00	(184,049.00)
60-5-0085-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0085-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0085-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	184,049.00	184,049.00	0.00	(184,049.00)
<u>DEPARTMENTAL</u>					
60-5-0085-0481 WWTP CHEMICALS/SUPPLIES	0.00	80.13	80.13	0.00	(80.13)
60-5-0085-0482 CHEMICALS	0.00	0.00	0.00	0.00	0.00
60-5-0085-0484 TCEQ PERMIT FEES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
60-5-0085-0487 BNSF RAILROAD LEASES	<u>0.00</u>	<u>2,804.35</u>	<u>2,804.35</u>	<u>0.00</u>	<u>(2,804.35)</u>
TOTAL DEPARTMENTAL	0.00	2,884.48	2,884.48	0.00	(2,884.48)
<u>SPECIAL PROJECTS</u>					
60-5-0085-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
60-5-0085-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
60-5-0085-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0085-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL SEWER DEPARTMENT	0.00	215,037.25	215,037.25	0.00	(215,037.25)
TOTAL EXPENDITURES	<u>0.00</u>	<u>259,586.66</u>	<u>259,586.66</u>	<u>0.00</u>	<u>(259,586.66)</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	166,227.74	166,227.74	(	166,227.74)

*** D OF REPORT ***

City of Venice

Green

Citi Bank MasterCard

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE

agree with

100

Date 10/16/23

James

Date 1/14/23

Date _____

City of Worcester

Machelle McAnally

Citi Bank MasterCard

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

[illegible]

agree with

Cardholder Signature [Signature]

Date 10/9/23

Date 10/9/23

Finance Director Signature Weyman Date 12/14/23

Date 12/14/23

City Administrator's Signature _____

Date _____

Date _____

City of Venus Credit Card Charges - Pay Request

Cardholder Name: Brandon Gazaway (September 2023)

Payee: Citi Bank Master Card-2089

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee		GL Code #	GL Acct Description	Charge Amount	Sales	
			Initiating	Purchase				Taxes Paid	Total Charge
9/8/2023	Amazon	solar lights for city signs	BG		10-5-0090-0433	Small Equipment	71.99		71.99
	Amazon	Float décor for Council HOCC	BG		60-5-0045-0495	Special Projects	371.97		371.97
9/12/2023	Amazon	Backpack blower strap	BG		10-5-0090-0433	Small Equipment	37.96		37.96
9/12/2023	Amazon	Backpack sprayer parks	BG		10-5-0090-0433	Small Equipment	130.54		130.54
9/19/2023	Amazon	Chargers, desk lamp	BG		60-5-0045-0421	Office Supplies	29.68		29.68
	Amazon	Chargers, lamp	BG		60-5-0085-0421	Office Supplies	29.67		29.67
9/19/2023	Amazon	Candy for float council HOCC	BG		60-5-0045-0495	Special Projects	108.17		108.17
9/19/2023	TCEQ	WWTP permit renewal	BG		60-5-0065-0484	TCEQ Permits	833.59		833.59
9/19/2023	Buckin Nitzy Gritty	HOCC float banner	BG		60-5-0045-0495	Special Projects	320.00		320.00
9/20/2023	Inflatable Party Magic	Christmas on square bounce house	BG		30-5-0000-0491	Special Events	170.70		170.70
9/21/2023	Mr Jims Pizza	Water training lunch	BG		60-5-0065-0416	Employee Training	130.32		130.32
9/25/2023	Buckin Nitzy Gritty	Uniform shirts Grace	BG		10-5-0095-0420	Uniforms	100.00		100.00
9/28/2023	Texas Underground Inc	Letter Parts,	BG		60-5-0085-0433	Small Equipment	2,685.50		2,685.50
10/1/2023	Northern Tool	Concrete Saw & protection plan	BG		60-5-0085-0433	Small Equipment	2,685.99		2,685.99
									-
									-
									-
									-
Total Monthly Charges							7,706.08	-	7,706.08

Total must agree
with credit card
statement

Cardholder Signature [Signature] Date 10/14/23
 Finance Director's Signature [Signature] Date 10/14/23
 City Administrator's Signature _____ Date _____

Cardholder Name: **Melissa Trammell**

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

[illegible]

Cardholder Signature W. J. Hemmell Date 10/11/2023

Finance Director's Signature Thyanna Date 10/16/23

City Administrator Signature _____ Date _____

City of Venus
Charges - Pa

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ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE

[illegible]

Total must agree with credit card statement

Date 10-5-23

Date 1/19/23

Date _____

Cardholder N Jason Gordon

Not 55

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

agree with

Date _____

Cardholder Name: Richard Allen

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Total must agree with credit card statement

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Cardholder Name: Melissa Westen

Payee: Citi Bank Master Card

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[illegible]

Cardholder Signature Melissa Webster Date 10/16/23

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date _____

Total must agree with credit card statement

Cardholder Name: Oscar Ortiz

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Total must agree with credit card statement

Finance Signature _____ Date 10/14/23

Stacey Wyman

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
284 LLC	BOUNCE HOUSE NNO	GENERAL FUND	PARKS & RECREATION	500.00
			TOTAL:	500.00
ACHIEVEAV	DEPOSIT JULY 2024 FREEDOM	VCSDC	ECONOMIC DEVELOPMENT	500.00
			TOTAL:	500.00
ALVARADO SAND AND GRAVEL, LLC	LIMESTONE BASE CR 620 & ST STREET TAX MAINT F		PUBLIC WORKS	1,686.95
			TOTAL:	1,686.95
AMEGY BANK	CORP TRUST PAYING AGENT FE	DEBT SERVICE FUND	DEBT SERVICE	325.00
			TOTAL:	325.00
AMERIFLEX	ADMIN INV 47EMP X \$5.15	GENERAL FUND	HUMAN RESOURCES	242.05
			TOTAL:	242.05
AT&T MOBILITY	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	CITY ADMIN OFFICE	43.19
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	CITY ADMIN OFFICE	256.56
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	CITY SECRETARY	50.08
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	PERMITS & INSPECTIONS	71.91
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	HUMAN RESOURCES	50.68
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	PLANNING & DEVELOPMENT	71.91
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	POLICE DEPARTMENT	0.00
	PD CELL PHONES 8/20 - 9/19	GENERAL FUND	POLICE DEPARTMENT	745.44
	PD CELL PHONES 8/20 - 9/19	GENERAL FUND	CODE ENFORCE/ANIMAL CO	49.85
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	COURT	0.00
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	FIRE DEPARTMENT	259.41
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	STREETS	106.56
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	PARKS & RECREATION	141.51
	AUG 20-SEPT 19 CELL/IPADS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	62.50
	AUG 20-SEPT 19 CELL/IPADS	VCSDC	ECONOMIC DEVELOPMENT	40.66
	AUG 20-SEPT 19 CELL/IPADS	WATER & SEWER FUND	ADMINISTRATION	62.25
	AUG 20-SEPT 19 CELL/IPADS	WATER & SEWER FUND	WATER DEPARTMENT	222.36
	AUG 20-SEPT 19 CELL/IPADS	WATER & SEWER FUND	SEWER DEPARTMENT	171.33
			TOTAL:	2,406.20
ATMOS ENERGY CORP.	9.2.23-10.2.23 FD GAS BILL	GENERAL FUND	FIRE DEPARTMENT	77.69
	9.2.23-10.2.23 WATER GAS B	WATER & SEWER FUND	WATER DEPARTMENT	76.74
			TOTAL:	154.43
AUC GROUP, LLC	SEPT 2023 WWTP LEASE PAYME	BRAHMAN RANCH I PI	NON-DEPARTMENTAL	14,750.00
	OCTOBER 2023 WWTP LEASE PA	BRAHMAN RANCH I PI	NON-DEPARTMENTAL	14,750.00
	NOVEMBER 2023 LEASE PAYMEN	BRAHMAN RANCH I PI	NON-DEPARTMENTAL	14,750.00
			TOTAL:	44,250.00
AXON ENTERPRISE, INC	FLEET CAMERAS	GENERAL FUND	NON-DEPARTMENTAL	1,559.16
	FLEET CAMERAS	GENERAL FUND	NON-DEPARTMENTAL	3,106.54
	TASERS	GENERAL FUND	POLICE DEPARTMENT	78.00
	TASERS	GENERAL FUND	POLICE DEPARTMENT	2,037.92
	TASERS	GENERAL FUND	POLICE DEPARTMENT	120.75
	TASERS	GENERAL FUND	POLICE DEPARTMENT	120.75
			TOTAL:	7,023.12
BIL . SCOTT	SEPT 2023 JUDGE DUTIES	GENERAL FUND	COURT	800.00
			TOTAL:	800.00
BIRI FF,HENDRICKS & CARTER, LLP	GENERAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	479.70

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	GENERAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	239.85
	GENERAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	1,815.82
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	239.85
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	599.63
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	268.65
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	604.97
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	136.13
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	2,096.33
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	136.13
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	1,480.04
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	276.54
	GENERAL SERVICES	GENERAL FUND	PLANNING & DEVELOPMENT	4,735.89
	WT SUPPLY LINE CONTROL VAL	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	1,797.30
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	3,059.30
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	6,118.60
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	5,592.04
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	6,118.60
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	7,206.93
	FM157 UTILITY RELOCATION	WATER & SEWER FUND	WATER DEPARTMENT	3,059.30
	GENERAL SERVICES	WATER & SEWER FUND	WATER DEPARTMENT	2,751.86
	GENERAL SERVICES	WATER & SEWER FUND	WATER DEPARTMENT	9,492.71
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	1,529.65
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	761.92
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	414.81
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	1,529.65
	FM157 UTILITY RELOCATIONS	WATER & SEWER FUND	WATER DEPARTMENT	4,229.00
	GENERAL SERVICES	WATER & SEWER FUND	WATER DEPARTMENT	1,807.38
	GEN & ATS AT MAIN LIFT STA	W/S CPF - 2018 CO	NON-DEPARTMENTAL	1,173.45
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	1,987.20
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	19,028.00
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	10,651.05
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	1,513.86
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	11,258.38
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	8,864.40
	ELEVATED STORAGE TANK	W/S CPF - 2018 CO	NON-DEPARTMENTAL	19,028.00
	GENERAL SERVICES	2022 CO BOND FUND	NON-DEPARTMENTAL	3,526.90
			TOTAL:	145,609.82
BLADES GROUP, LLC	ROCK ASPHALT (3)	STREET TAX MAINT F	PUBLIC WORKS	1,410.00
			TOTAL:	1,410.00
BNSF RAILWAY COMPANY	LAND LEASE	WATER & SEWER FUND	SEWER DEPARTMENT	2,804.35
			TOTAL:	2,804.35
BRITTON METER SUPPLY, INC.	INTAKE @ WT TOWER CLAYVAL	WATER & SEWER FUND	WATER DEPARTMENT	504.88
	SEWER ADAPTERS	WATER & SEWER FUND	SEWER DEPARTMENT	375.06
	SEWER PIPE	WATER & SEWER FUND	SEWER DEPARTMENT	1,584.00
			TOTAL:	2,463.94
CAREFLITE	NEW HIRE	GENERAL FUND	HUMAN RESOURCES	10.00
	AUG 23 CITIZEN	WATER & SEWER FUND	NON-DEPARTMENTAL	457.00
	JULY 23 CITIZEN BILLING	WATER & SEWER FUND	NON-DEPARTMENTAL	448.00
	SEPT 23 CITIZEN BILLING	WATER & SEWER FUND	NON-DEPARTMENTAL	467.00
			TOTAL:	1,382.00
CARI W CORPORATE	NEW HIRE SCREENING	GENERAL FUND	HUMAN RESOURCES	48.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	48.00
CHILD SUPPORT DISTRIBUTION FUND	CASE #0011334214-11305	GENERAL FUND	NON-DEPARTMENTAL	136.15
	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
	001243867195045D	WATER & SEWER FUND	NON-DEPARTMENTAL	131.54
	001243867195045D	WATER & SEWER FUND	NON-DEPARTMENTAL	131.54
			TOTAL:	2,114.43
CINTAS	UNIFORMS & MATS	GENERAL FUND	STREETS	4.13
	UNIFORMS & MATS	GENERAL FUND	STREETS	4.51
	UNIFORMS & MATS	GENERAL FUND	STREETS	4.08
	UNIFORMS & MATS	GENERAL FUND	STREETS	4.08
	UNIFORMS & MATS	GENERAL FUND	PARKS & RECREATION	19.54
	UNIFORMS & MATS	GENERAL FUND	PARKS & RECREATION	31.17
	UNIFORMS & MATS	GENERAL FUND	PARKS & RECREATION	26.00
	UNIFORMS & MATS	GENERAL FUND	PARKS & RECREATION	26.00
	UNIFORMS & MATS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	31.53
	UNIFORMS & MATS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	38.55
	UNIFORMS & MATS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	38.55
	UNIFORMS & MATS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	38.55
	UNIFORMS & MATS	WATER & SEWER FUND	WATER DEPARTMENT	11.27
	UNIFORMS & MATS	WATER & SEWER FUND	WATER DEPARTMENT	11.65
	UNIFORMS & MATS	WATER & SEWER FUND	WATER DEPARTMENT	11.24
	UNIFORMS & MATS	WATER & SEWER FUND	WATER DEPARTMENT	11.24
	UNIFORMS & MATS	WATER & SEWER FUND	SEWER DEPARTMENT	11.28
	UNIFORMS & MATS	WATER & SEWER FUND	SEWER DEPARTMENT	11.65
	UNIFORMS & MATS	WATER & SEWER FUND	SEWER DEPARTMENT	11.24
	UNIFORMS & MATS	WATER & SEWER FUND	SEWER DEPARTMENT	11.24
			TOTAL:	357.50
CITIBANK	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	14,118.78
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	1,147.63
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	11.99
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	2,967.94
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	7,706.08
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	70.38
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	5,096.64
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	573.18
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	725.35
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	1,986.21
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	2,577.81
	SEPT 2023 CC STATEMENT	GENERAL FUND	NON-DEPARTMENTAL	300.90
			TOTAL:	37,282.89
CITY HALL ESSENTIALS	J.CALVERT WORK ON BUDGET	GENERAL FUND	CITY ADMIN OFFICE	852.55
			TOTAL:	852.55
CITY OF MIDLOTHIAN	08/31/23 - 09/30/23 WATER	WATER & SEWER FUND	WATER DEPARTMENT	67,767.00
			TOTAL:	67,767.00
CITY OF VENUS - PETTY CASH	PETTY CASH RECEIPTS	GENERAL FUND	FINANCE	57.50

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PETTY CASH RECEIPTS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	4.52
			TOTAL:	62.02
COLONIAL LIFE	COLONIAL LIFE	GENERAL FUND	NON-DEPARTMENTAL	217.14
			TOTAL:	217.14
CORE & MAIN LP	20 3/4"ENHANCED METERS	W/S CPF - 2018 CO	NON-DEPARTMENTAL	4,885.80
			TOTAL:	4,885.80
CSC	FILING OF PLATS	GENERAL FUND	PLANNING & DEVELOPMENT	340.00
			TOTAL:	340.00
DATAPROSE, LLC	OCT 23 NEWSLETTER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	470.24
	JULY 23 LATE NOT & BILLING	WATER & SEWER FUND	ADMINISTRATION	162.54
	JULY 23 LATE NOT & BILLING	WATER & SEWER FUND	ADMINISTRATION	75.36
	JULY 23 LATE NOT & BILLING	WATER & SEWER FUND	ADMINISTRATION	869.11
	JULY 23 LATE NOT & BILLING	WATER & SEWER FUND	ADMINISTRATION	634.90
	JULY 23 LATE NOT & BILLING	WATER & SEWER FUND	ADMINISTRATION	4.32
	SEPT-23 LATE NOT/WT BILLIN	WATER & SEWER FUND	ADMINISTRATION	69.56
	SEPT-23 LATE NOT/WT BILLIN	WATER & SEWER FUND	ADMINISTRATION	149.94
	SEPT-23 LATE NOT/WT BILLIN	WATER & SEWER FUND	ADMINISTRATION	678.68
	SEPT-23 LATE NOT/WT BILLIN	WATER & SEWER FUND	ADMINISTRATION	887.27
			TOTAL:	4,001.92
DEARBORN LIFE INSURANCE CO	OCT 23 LIFE/STD/LTD	GENERAL FUND	NON-DEPARTMENTAL	957.66
	OCT 23 LIFE/STD/LTD	GENERAL FUND	NON-DEPARTMENTAL	99.95
	OCT 23 LIFE/STD/LTD	GENERAL FUND	NON-DEPARTMENTAL	17.11
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY ADMIN OFFICE	1.84
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY ADMIN OFFICE	17.30
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY ADMIN OFFICE	13.70
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY SECRETARY	3.98
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY SECRETARY	25.58
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY SECRETARY	27.40
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PERMITS & INSPECTIONS	19.00
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PERMITS & INSPECTIONS	113.96
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PERMITS & INSPECTIONS	122.31
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FINANCE	3.99
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FINANCE	18.59
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FINANCE	20.05
	OCT 23 LIFE/STD/LTD	GENERAL FUND	HUMAN RESOURCES	2.99
	OCT 23 LIFE/STD/LTD	GENERAL FUND	HUMAN RESOURCES	17.05
	OCT 23 LIFE/STD/LTD	GENERAL FUND	HUMAN RESOURCES	18.70
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PLANNING & DEVELOPMENT	3.98
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PLANNING & DEVELOPMENT	23.90
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PLANNING & DEVELOPMENT	26.22
	OCT 23 LIFE/STD/LTD	GENERAL FUND	POLICE DEPARTMENT	75.62
	OCT 23 LIFE/STD/LTD	GENERAL FUND	POLICE DEPARTMENT	359.77
	OCT 23 LIFE/STD/LTD	GENERAL FUND	POLICE DEPARTMENT	387.13
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	3.98
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	12.05
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	13.21
	OCT 23 LIFE/STD/LTD	GENERAL FUND	COURT	3.98
	OCT 23 LIFE/STD/LTD	GENERAL FUND	COURT	13.05
	OCT 23 LIFE/STD/LTD	GENERAL FUND	COURT	14.30
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FIRE DEPARTMENT	19.90
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FIRE DEPARTMENT	77.20

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	OCT 23 LIFE/STD/LTD	GENERAL FUND	FIRE DEPARTMENT	79.27
	OCT 23 LIFE/STD/LTD	GENERAL FUND	STREETS	5.94
	OCT 23 LIFE/STD/LTD	GENERAL FUND	STREETS	22.90
	OCT 23 LIFE/STD/LTD	GENERAL FUND	STREETS	25.08
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PARKS & RECREATION	13.94
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PARKS & RECREATION	45.84
	OCT 23 LIFE/STD/LTD	GENERAL FUND	PARKS & RECREATION	50.24
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	3.98
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	9.45
	OCT 23 LIFE/STD/LTD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	10.36
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	NON-DEPARTMENTAL	172.74
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	NON-DEPARTMENTAL	11.60
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	NON-DEPARTMENTAL	13.54
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	ADMINISTRATION	13.08
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	ADMINISTRATION	43.77
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	ADMINISTRATION	52.89
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	WATER DEPARTMENT	10.97
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	WATER DEPARTMENT	29.63
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	WATER DEPARTMENT	32.69
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	SEWER DEPARTMENT	6.95
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	SEWER DEPARTMENT	16.98
	OCT 23 LIFE/STD/LTD	WATER & SEWER FUND	SEWER DEPARTMENT	18.78
			TOTAL:	3,137.19
DEFENSE TECHNOLOGY	TRAINING ROUNDS	GENERAL FUND	POLICE DEPARTMENT	2,350.33
			TOTAL:	2,350.33
DOBIE SUPPLY, LLC	STOP SIGNS & SUPPLIES	GENERAL FUND	STREETS	744.00
			TOTAL:	744.00
EIGHT 20 CONSULTING	DOUG MARTELLA CFO	GENERAL FUND	FINANCE	3,500.00
	ANNUAL TAX SUBSCRIPTION SV	GENERAL FUND	FINANCE	3,000.00
			TOTAL:	6,500.00
ENTERPRISE FLEET MANAGEMENT INC	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	11,126.98
	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	495.00
	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	11,157.57
	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	495.00
	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	11,126.98
	2022 FORD PIU CHG/DELIVERY	GENERAL FUND	POLICE DEPARTMENT	495.00
			TOTAL:	34,896.53
ENVIRONMENTAL MONITORING LABORATORY, L	WATER SAMPLES	WATER & SEWER FUND	WATER DEPARTMENT	540.00
			TOTAL:	540.00
FRONTIER ACCESS LLC	SEPT 2023 TRASH SERVICES	GENERAL FUND	STREETS	43.69
	SEPT 2023 TRASH SERVICES	GENERAL FUND	PARKS & RECREATION	43.68
	SEPT 2023 TRASH SERVICES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	174.73
	SEPT 2023 TRASH SERVICES	VCSDC	ECONOMIC DEVELOPMENT	139.06
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	WATER DEPARTMENT	43.68
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	21,195.95
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	434.16
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	8,284.89
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	217.60
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	39.18
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	11,517.87

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SANITATION	6,976.67
	SEPT 2023 TRASH SERVICES	WATER & SEWER FUND	SEWER DEPARTMENT	<u>43.68</u>
			TOTAL:	49,154.84
FRONTIER COMMUNICATIONS	PD FAX LINE 10.01.23-10.31	GENERAL FUND	POLICE DEPARTMENT	<u>93.39</u>
			TOTAL:	93.39
GEXA ENERGY	33678623-4 SEPT 2023	GENERAL FUND	FIRE DEPARTMENT	428.04
	33678625-4 SEPT 2023	ELECR GENERAL FUND	STREETS	102.83
	33678621-4 SEPT 2023	GENERAL FUND	PARKS & RECREATION	591.73
	33678625-4 SEPT 2023	ELECR GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,581.36
	33678621-4 SEPT 2023	VCSDC	ECONOMIC DEVELOPMENT	897.94
	33678625-4 SEPT 2023	ELECR WATER & SEWER FUND	WATER DEPARTMENT	249.05
	33678625-4 SEPT 2023	ELECR WATER & SEWER FUND	SEWER DEPARTMENT	249.06
	33678627-4 SEPT 2023	WATER & SEWER FUND	SEWER DEPARTMENT	<u>946.21</u>
			TOTAL:	5,046.22
HOLT CAT RENTAL	STREET ROLLER	STREET TAX MAINT F	PUBLIC WORKS	<u>64,963.05</u>
			TOTAL:	64,963.05
INTERFACE SECURITY SYSTEMS LLC	ALARM MONITOR - 09/14-10/1	WATER & SEWER FUND	ADMINISTRATION	<u>36.04</u>
			TOTAL:	36.04
IWERK	SEPTEMBER 2023 MONTHLY BIL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	<u>2,850.00</u>
			TOTAL:	2,850.00
JACOB MARTIN, LLC	WATER & WW RATE STUDY	WATER & SEWER FUND	WATER DEPARTMENT	<u>2,000.00</u>
			TOTAL:	2,000.00
JAIME CANTU	FOOD REIMBURSMNT NRPA CON	GENERAL FUND	PARKS & RECREATION	9.20
	FOOD REIMBURSMNT NRPA CON	GENERAL FUND	PARKS & RECREATION	<u>29.51</u>
			TOTAL:	38.71
JAXSON LOMAX	SEPT 23 VOL FF STIPEND	GENERAL FUND	FIRE DEPARTMENT	<u>288.00</u>
			TOTAL:	288.00
LOWES BUSINESS ACCT/SYNCB	SEPT 2023 BILLING	GENERAL FUND	CITY ADMIN OFFICE	242.78
	SEPT 2023 BILLING	GENERAL FUND	CITY ADMIN OFFICE	42.61
	SEPT 2023 BILLING	GENERAL FUND	PARKS & RECREATION	3,039.05
	SEPT 2023 BILLING	WATER & SEWER FUND	WATER DEPARTMENT	135.86
	SEPT 2023 BILLING	WATER & SEWER FUND	SEWER DEPARTMENT	208.03
	SEPT 2023 BILLING	WATER & SEWER FUND	SEWER DEPARTMENT	8.68
	SEPT 2023 BILLING	WATER & SEWER FUND	SEWER DEPARTMENT	<u>135.86</u>
			TOTAL:	3,812.87
MACGREGOR ENTERTAINMENT	DEPOSIT - CAROUSEL CHRISTM	VCSDC	ECONOMIC DEVELOPMENT	<u>4,000.00</u>
			TOTAL:	4,000.00
MARSHALL FIRE & SAFETY LLC	ANNUAL FIRE EXTING INSP &	GENERAL FUND	POLICE DEPARTMENT	42.00
	ANNUAL FIRE EXTING INSP &	GENERAL FUND	POLICE DEPARTMENT	23.00
	ANNUAL FIRE EXTING INSP &	GENERAL FUND	CITY-WIDE (NON-DEPARTM	84.00
	ANNUAL FIRE EXTING INSP &	GENERAL FUND	CITY-WIDE (NON-DEPARTM	45.00
	ANNUAL FIRE EXTING INSP &	GENERAL FUND	CITY-WIDE (NON-DEPARTM	21.00
	ANNUAL FIRE EXTING INSP &	VCSDC	ECONOMIC DEVELOPMENT	21.00
	ANNUAL FIRE EXTING INSP &	WATER & SEWER FUND	ADMINISTRATION	49.00
	ANNUAL FIRE EXTING INSP &	WATER & SEWER FUND	ADMINISTRATION	<u>46.00</u>

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
			TOTAL:	331.00	
MCCREARY, VESELKA, BRAGG AND ALLEN P.C	AUG 2023 COLLECTION	GENERAL FUND	NON-DEPARTMENTAL	371.37	
	SEPT 23 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	254.97	
			TOTAL:	626.34	
METRO FIRE APPARATUS SPECIALISTS, INC.	AIR QUAL SAMP/COMPRESS CHE	GENERAL FUND	FIRE DEPARTMENT	235.00	
			TOTAL:	235.00	
MIDLO H2O	WATER FOR BREAKROOM	GENERAL FUND	CITY-WIDE (NON-DEPARTM	60.00	
			TOTAL:	60.00	
MISC VENDOR	MAYRA SAENZ	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	ERICK SAENZ	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	SHEILA IRBY	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	LAURIE PIKE	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	DEBORAH BLANSIT	DEBORAH BLANSIT: CC REFUND	GENERAL FUND	NON-DEPARTMENTAL	500.00
	NURI MARTINEZ	UA W STELLA G2	GENERAL FUND	POLICE DEPARTMENT	56.18
	SUZY MORGAN	FALL FESTIVAL STREET DANCE	VCSDC	ECONOMIC DEVELOPMENT	800.00
	WILLSON, HOLLY	01-0615-06	WATER & SEWER FUND	NON-DEPARTMENTAL	88.89
	MANAGEMENT & TRAININ	01-1025-01	WATER & SEWER FUND	NON-DEPARTMENTAL	1,714.50
	VANROOY, STEPHEN T	01-1870-01	WATER & SEWER FUND	NON-DEPARTMENTAL	45.68
	SCRAVER, ANDREW	02-0218-03	WATER & SEWER FUND	NON-DEPARTMENTAL	46.57
	SEGAVEPO 2 LLC	02-0373-00	WATER & SEWER FUND	NON-DEPARTMENTAL	2.02
	SFR OWNER LLC	02-0442-00	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	FKH SFR PROPCO K LP	02-0760-01	WATER & SEWER FUND	NON-DEPARTMENTAL	25.78
	SFR JV-HD TL BORROWE	02-1032-03	WATER & SEWER FUND	NON-DEPARTMENTAL	22.81
	SECOND AVENUE SFR HO	02-1256-00	WATER & SEWER FUND	NON-DEPARTMENTAL	22.81
	SEGAVEPO 2 LLC	02-1282-00	WATER & SEWER FUND	NON-DEPARTMENTAL	34.68
	SFR OWNER LLC	02-1387-00	WATER & SEWER FUND	NON-DEPARTMENTAL	31.71
	BISHOP, TAYLOR	02-7026-00	WATER & SEWER FUND	NON-DEPARTMENTAL	58.21
	TEXAS MANAGEMENT & L	02-8103-01	WATER & SEWER FUND	NON-DEPARTMENTAL	25.78
	RIVERA, ASHLEY	02-8129-01	WATER & SEWER FUND	NON-DEPARTMENTAL	75.78
	TEXAS MANAGEMENT AND	02-8133-01	WATER & SEWER FUND	NON-DEPARTMENTAL	34.69
	TEXAS MANAGEMENT AND	02-8157-01	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	TEAS MANAGEMENT AND	02-8166-01	WATER & SEWER FUND	NON-DEPARTMENTAL	52.50
	SEBITA, ADEL	02-8172-00	WATER & SEWER FUND	NON-DEPARTMENTAL	49.06
	TEXAS MANAGEMENT AND	02-8218-01	WATER & SEWER FUND	NON-DEPARTMENTAL	43.59
			TOTAL:	5,065.92	
MOSAIC PUBLIC PARTNERS LLC	SEARCHING FRIM FOR A CITY	GENERAL FUND	CITY ADMIN OFFICE	8,700.00	
			TOTAL:	8,700.00	
MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	MOUNTAIN PEAK SPECIAL UTIL	GENERAL FUND	STREETS	23.16	
	MOUNTAIN PEAK SPECIAL UTIL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	45.13	
	MOUNTAIN PEAK SPECIAL UTIL	VCSDC	ECONOMIC DEVELOPMENT	60.25	
	MOUNTAIN PEAK SPECIAL UTIL	VCSDC	ECONOMIC DEVELOPMENT	42.73	
	MOUNTAIN PEAK SPECIAL UTIL	WATER & SEWER FUND	ADMINISTRATION	23.17	
			TOTAL:	194.44	
OMN: SE SERVICES OF TEXAS, LP	3RD QUARTER CLEARED CASES	GENERAL FUND	NON-DEPARTMENTAL	66.00	
			TOTAL:	66.00	
P3W S LLC	BLUESTEM SEPT COLLECT FEES	BLUE STEM PID	ADMINISTRATION	416.67	
			TOTAL:	416.67	

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PETERSON PUMP AND MOTOR SERVICE	PRISON LIFT REHAB	WATER & SEWER FUND	NON-DEPARTMENTAL	129,000.00
	MAIN LIFT PANEL NOT WORKIN	WATER & SEWER FUND	SEWER DEPARTMENT	910.00
	TROUBLE SHOOT MAIN LIFT	WATER & SEWER FUND	SEWER DEPARTMENT	480.00
			TOTAL:	130,390.00
PLATINUM CHEMICALS INC	WATERLESS HAND CLEANER 4 C	WATER & SEWER FUND	SEWER DEPARTMENT	1,698.00
			TOTAL:	1,698.00
PRATER ELECTRIC LLC	SCADA IMPROVEMENTS	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	17,621.55
	SCADA IMPROVEMENTS	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	881.08
	SCADA IMPROVEMENT RETENTIO	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	9,480.73
			TOTAL:	26,221.20
QUICKWAY SIGNS	VIDEO AWARENESS SIGNS	VCSDC	ECONOMIC DEVELOPMENT	900.00
			TOTAL:	900.00
IRON HEARN	SEPT 23 VOL STIPEND	GENERAL FUND	FIRE DEPARTMENT	144.00
			TOTAL:	144.00
SDU-CHILD SUPPORT ENFORCEMENT	CASE#617500868 MEIDL	GENERAL FUND	NON-DEPARTMENTAL	126.01
	CASE#617500868 MEIDL	GENERAL FUND	NON-DEPARTMENTAL	126.01
	CASE#616868926	GENERAL FUND	NON-DEPARTMENTAL	150.01
	CASE#616868926	GENERAL FUND	NON-DEPARTMENTAL	150.01
			TOTAL:	552.04
SPCA OF TEXAS	SEPTEMBER 2023 ANIMAL INTA	GENERAL FUND	CODE ENFORCE/ANIMAL CO	697.00
			TOTAL:	697.00
STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	GENERAL FUND	FIRE DEPARTMENT	146.06
	STAPLES BUSINESS CREDIT	GENERAL FUND	FIRE DEPARTMENT	48.69
			TOTAL:	194.75
STATE COMPTROLLER	FY22/23 CHILD SAFETY SEAT	GENERAL FUND	NON-DEPARTMENTAL	231.25
	FY22/23 4TH QRT CRIMINAL C	GENERAL FUND	NON-DEPARTMENTAL	15,569.65
	SEPT 23 WATER SALES TAX	WATER & SEWER FUND	NON-DEPARTMENTAL	4,961.03
	SEPT 23 WATER SALES TAX	WATER & SEWER FUND	NON-DEPARTMENTAL	450.06
	SEPT 23 WATER SALES TAX	WATER & SEWER FUND	NON-DEPARTMENTAL	22.51
			TOTAL:	20,289.36
SUNBELT RENTALS	GENERATOR FOR JULY 1 EVENT	VCSDC	ECONOMIC DEVELOPMENT	684.49
			TOTAL:	684.49
TEX TECH ENVIRONMENTAL, INC.	SEPTIC SYSTEM MAINT RENEWA	GENERAL FUND	CITY-WIDE (NON-DEPARTM	450.00
			TOTAL:	450.00
TEXAS ACE HEATING & AIR	AC REPAIRS WORKOUT ROOM	GENERAL FUND	CITY-WIDE (NON-DEPARTM	500.00
			TOTAL:	500.00
TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	6,583.60
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	6,666.47
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	7,233.30
	TMRS RETIREMENT	GENERAL FUND	CITY SECRETARY	400.45
	TMRS RETIREMENT	GENERAL FUND	CITY SECRETARY	390.60
	TMRS RETIREMENT	GENERAL FUND	CITY SECRETARY	390.62
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	537.12
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	537.12

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	537.12
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	328.83
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	328.83
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	328.83
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	8.68
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	252.25
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	89.94
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	346.54
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	346.54
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	346.54
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,375.26
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,500.60
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	6,087.18
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	178.00
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	178.00
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	178.00
	TMRS RETIREMENT	GENERAL FUND	COURT	197.86
	TMRS RETIREMENT	GENERAL FUND	COURT	197.86
	TMRS RETIREMENT	GENERAL FUND	COURT	197.86
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	1,475.74
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	1,392.27
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	1,472.97
	TMRS RETIREMENT	GENERAL FUND	STREETS	408.87
	TMRS RETIREMENT	GENERAL FUND	STREETS	345.50
	TMRS RETIREMENT	GENERAL FUND	STREETS	449.09
	TMRS RETIREMENT	GENERAL FUND	PARKS & RECREATION	753.09
	TMRS RETIREMENT	GENERAL FUND	PARKS & RECREATION	678.86
	TMRS RETIREMENT	GENERAL FUND	PARKS & RECREATION	939.79
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	147.15
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	136.94
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	141.99
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	1,273.61
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	1,260.56
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	1,199.42
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	742.98
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	729.27
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	736.05
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	611.02
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	607.81
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	557.25
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	610.99
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	607.82
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	557.26
			TOTAL:	61,580.30
TEXAS WORKFORCE COMMISSION	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	CITY ADMIN OFFICE	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	CITY SECRETARY	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	PERMITS & INSPECTIONS	8.33
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	FINANCE	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	FINANCE	2.65
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	PLANNING & DEVELOPMENT	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	POLICE DEPARTMENT	6.30
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	0.96
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	COURT	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	FIRE DEPARTMENT	8.68
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	STREETS	0.15

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	PARKS & RECREATION	0.00
	FY22/23 4TH QRT TWC PYMNT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	0.00
	FY22/23 4TH QRT TWC PYMNT	WATER & SEWER FUND	ADMINISTRATION	5.27
	FY22/23 4TH QRT TWC PYMNT	WATER & SEWER FUND	WATER DEPARTMENT	1.02
	FY22/23 4TH QRT TWC PYMNT	WATER & SEWER FUND	SEWER DEPARTMENT	0.00
			TOTAL:	33.36
TML HEALTH	OCT 23 MEDICAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	898.90
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	6,939.76
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	CITY SECRETARY	1,225.27
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	PERMITS & INSPECTIONS	2,566.50
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	FINANCE	612.64
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	HUMAN RESOURCES	674.18
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	PLANNING & DEVELOPMENT	1,736.32
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	POLICE DEPARTMENT	20,371.55
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	CODE ENFORCE/ANIMAL CO	898.90
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	COURT	898.90
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	FIRE DEPARTMENT	3,921.97
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	STREETS	2,410.44
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	PARKS & RECREATION	2,410.43
	OCT 23 MEDICAL INSURANCE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	898.90
	OCT 23 MEDICAL INSURANCE	WATER & SEWER FUND	NON-DEPARTMENTAL	931.89
	OCT 23 MEDICAL INSURANCE	WATER & SEWER FUND	ADMINISTRATION	2,635.15
	OCT 23 MEDICAL INSURANCE	WATER & SEWER FUND	WATER DEPARTMENT	2,631.60
	OCT 23 MEDICAL INSURANCE	WATER & SEWER FUND	SEWER DEPARTMENT	2,631.60
			TOTAL:	55,294.90
TRINITY RIVER AUTHORITY	TRA FEES FOR OCTOBER 2023	WATER & SEWER FUND	SEWER DEPARTMENT	66,160.00
	TRA FEES FOR OCTOBER 2023	WATER & SEWER FUND	SEWER DEPARTMENT	117,889.00
	TRA FEES FOR NOVEMBER 2023	WATER & SEWER FUND	SEWER DEPARTMENT	66,165.00
	TRA FEES FOR NOVEMBER 2023	WATER & SEWER FUND	SEWER DEPARTMENT	117,884.00
			TOTAL:	368,098.00
TXU ENERGY	9.5.23 - 10.3.23 STREET LI	GENERAL FUND	STREETS	2,264.11
	9.5.23 - 10.3.23 STREET LI	GENERAL FUND	STREETS	29.81
	9.5.23 - 10.3.23 STREET LI	GENERAL FUND	STREETS	50.58
	9.5.23 - 10.3.23 STREET LI	GENERAL FUND	STREETS	927.35
	9.5.23 - 10.3.23 STREET LI	GENERAL FUND	STREETS	174.15
			TOTAL:	3,446.00
TYLER TECHNOLOGIES	ANNUAL FEES	GENERAL FUND	PERMITS & INSPECTIONS	131.86
	ANNUAL FEES	GENERAL FUND	PERMITS & INSPECTIONS	592.80
	ANNUAL FEES	GENERAL FUND	FINANCE	3,040.06
	ANNUAL FEES	GENERAL FUND	COURT	131.86
	ANNUAL FEES	GENERAL FUND	COURT	592.80
	ANNUAL FEES	GENERAL FUND	COURT	1,751.31
	BRAZOS RAPID EXT FRAME MIA	GENERAL FUND	COURT	894.70
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	703.31
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	2,216.00
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	3,040.07
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,402.27
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	982.60
	ANNUAL FEES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,655.00
	ANNUAL FEES	WATER & SEWER FUND	ADMINISTRATION	384.00
	ANNUAL FEES	WATER & SEWER FUND	ADMINISTRATION	751.11
	ANNUAL FEES	WATER & SEWER FUND	ADMINISTRATION	131.86

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ANNUAL FEES	WATER & SEWER FUND	ADMINISTRATION	4,725.36
	ANNUAL FEES	WATER & SEWER FUND	ADMINISTRATION	592.80
	UB AUTO PAY, INSITE, IVR F	WATER & SEWER FUND	ADMINISTRATION	1,356.25
	UB AUTO PAY, INSITE, IVR F	WATER & SEWER FUND	ADMINISTRATION	3,255.00
	UB AUTO PAY, INSITE, IVR F	WATER & SEWER FUND	ADMINISTRATION	655.00
	SUBSCRIP	WATER & SEWER FUND	ADMINISTRATION	244.40
			TOTAL:	29,230.42
U. S. TREASURY	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	8,870.16
	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,302.96
	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,090.84
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	6,284.39
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	15.97
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	5,879.41
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	409.42
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,469.72
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	3.74
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,375.03
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	95.75
	FICA WITHHOLDING	GENERAL FUND	CITY SECRETARY	212.73
	FICA WITHHOLDING	GENERAL FUND	CITY SECRETARY	212.73
	MEDICARE WITHHOLDING	GENERAL FUND	CITY SECRETARY	49.75
	MEDICARE WITHHOLDING	GENERAL FUND	CITY SECRETARY	49.75
	FICA WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	282.89
	FICA WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	282.89
	MEDICARE WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	66.16
	MEDICARE WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	66.16
	FICA WITHHOLDING	GENERAL FUND	FINANCE	7.29
	FICA WITHHOLDING	GENERAL FUND	FINANCE	43.26
	MEDICARE WITHHOLDING	GENERAL FUND	FINANCE	1.71
	MEDICARE WITHHOLDING	GENERAL FUND	FINANCE	10.12
	FICA WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	188.77
	FICA WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	188.77
	MEDICARE WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	44.15
	MEDICARE WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	44.15
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	4.99
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	4.99
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	1.17
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	1.17
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	171.54
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	171.54
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	40.12
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	40.12
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	3,230.95
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,802.17
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	755.63
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	655.36
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	101.35
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	101.35
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	23.70
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	23.70
	FICA WITHHOLDING	GENERAL FUND	COURT	148.13
	FICA WITHHOLDING	GENERAL FUND	COURT	148.13
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.64
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.64
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,149.99

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,145.53
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	268.94
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	267.90
	FICA WITHHOLDING	GENERAL FUND	STREETS	281.10
	FICA WITHHOLDING	GENERAL FUND	STREETS	325.54
	FICA WITHHOLDING	GENERAL FUND	STREETS	204.71
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	65.74
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	76.14
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	47.88
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	421.66
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	15.97
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	373.90
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	204.71
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	98.61
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	3.74
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	87.45
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	47.88
	FICA WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	83.01
	FICA WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	78.62
	MEDICARE WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	19.41
	MEDICARE WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	18.39
	FEDERAL WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	994.13
	FEDERAL WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	1,174.53
	FEDERAL WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	1,090.84
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	1,151.70
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	1,161.14
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	409.42
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	269.36
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	271.56
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	95.75
	FICA WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	427.49
	FICA WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	464.44
	MEDICARE WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	99.97
	MEDICARE WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	108.61
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	362.11
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	348.35
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	204.71
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	84.69
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	81.46
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	47.88
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	362.09
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	348.34
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	204.71
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	84.69
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	81.47
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	47.86
			TOTAL:	58,308.18
U.S. UNDERWATER SERVICES, L.P.	DIVER CLEAN/TANK REP/MOB/D	WATER & SEWER FUND	WATER DEPARTMENT	3,800.00
	DIVER CLEAN/TANK REP/MOB/D	WATER & SEWER FUND	WATER DEPARTMENT	950.00
	DIVER CLEAN/TANK REP/MOB/D	WATER & SEWER FUND	WATER DEPARTMENT	275.50
			TOTAL:	5,025.50
UNIVERSITY COOPERATIVE	WATER TOWER ELECTRICITY	WATER & SEWER FUND	WATER DEPARTMENT	473.50
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	372.88
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	25.32

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	25.71
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	219.21
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	25.14
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	744.11
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	254.92
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	20.85
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	34.53
	ELECTRIC BILL 08/15 - 09/1	WATER & SEWER FUND	SEWER DEPARTMENT	58.67
	WATER TOWER ELECTRICITY	WATER & SEWER FUND	SEWER DEPARTMENT	473.50
			TOTAL:	2,728.34
VENUS AUTO PARTS LLC	TEMP GREASE	GENERAL FUND	STREETS	59.90
	TRAILER PLUG ADAPTER	GENERAL FUND	STREETS	34.99
	S52 CHAINSAW CHAIN	GENERAL FUND	STREETS	19.99
	DOOR LOCK, KEYS	GENERAL FUND	PARKS & RECREATION	21.47
	BELT FOR GRASSHOPPER	GENERAL FUND	PARKS & RECREATION	69.99
	TARP USED AT NNO	GENERAL FUND	PARKS & RECREATION	72.99
	TRIM LINE/KNIFE/PLIERS/LOC	GENERAL FUND	PARKS & RECREATION	58.96
	KEYS MADE (2)	GENERAL FUND	PARKS & RECREATION	5.98
	20W50 CASTROL - OIL FOR SH	GENERAL FUND	PARKS & RECREATION	20.97
	WRENCH & ZIP TIES	WATER & SEWER FUND	WATER DEPARTMENT	26.77
	1/4X50 ROPE & AIM FLAME	WATER & SEWER FUND	SEWER DEPARTMENT	13.88
	SCREW DRIVER	WATER & SEWER FUND	SEWER DEPARTMENT	14.99
	ZIP TIES & KNIFE SHARPNER	WATER & SEWER FUND	SEWER DEPARTMENT	20.98
	SAW BLADE/LENOX SAW/HACKSA	WATER & SEWER FUND	SEWER DEPARTMENT	45.27
	AA BATTERY (4)	WATER & SEWER FUND	SEWER DEPARTMENT	9.96
	40-1 FUEL MIX	WATER & SEWER FUND	SEWER DEPARTMENT	27.99
			TOTAL:	525.08
WALMART	WALMART	GENERAL FUND	STREETS	27.95
	WALMART	WATER & SEWER FUND	ADMINISTRATION	19.70
	WALMART	WATER & SEWER FUND	ADMINISTRATION	20.88
	WALMART	WATER & SEWER FUND	WATER DEPARTMENT	149.00
	WALMART	WATER & SEWER FUND	SEWER DEPARTMENT	132.56
			TOTAL:	350.09
WEX BANK	FUEL 8/24 - 9/23/23	GENERAL FUND	NON-DEPARTMENTAL	10.00
	FUEL 8/24 - 9/23/23	GENERAL FUND	NON-DEPARTMENTAL	110.15
	FUEL 8/24 - 9/23/23	GENERAL FUND	PERMITS & INSPECTIONS	156.50
	FUEL 8/24 - 9/23/23	GENERAL FUND	PERMITS & INSPECTIONS	0.00
	FUEL 8/24 - 9/23/23	GENERAL FUND	POLICE DEPARTMENT	4,820.19
	FUEL 8/24 - 9/23/23	GENERAL FUND	POLICE DEPARTMENT	5.00
	FUEL 8/24 - 9/23/23	GENERAL FUND	CODE ENFORCE/ANIMAL CO	307.01
	FUEL 8/24 - 9/23/23	GENERAL FUND	CODE ENFORCE/ANIMAL CO	0.00
	FUEL 8/24 - 9/23/23	GENERAL FUND	FIRE DEPARTMENT	1,362.33
	FUEL 8/24 - 9/23/23	GENERAL FUND	FIRE DEPARTMENT	5.00
	FUEL 8/24 - 9/23/23	GENERAL FUND	STREETS	184.81
	FUEL 8/24 - 9/23/23	GENERAL FUND	PARKS & RECREATION	426.19
	FUEL 8/24 - 9/23/23	GENERAL FUND	CITY-WIDE (NON-DEPARTM	75.94
	FUEL 8/24 - 9/23/23	VCSDC	ECONOMIC DEVELOPMENT	163.35
	FUEL 8/24 - 9/23/23	WATER & SEWER FUND	WATER DEPARTMENT	1,394.48
	FUEL 8/24 - 9/23/23	WATER & SEWER FUND	SEWER DEPARTMENT	1,394.49
			TOTAL:	10,195.14
WI F	CASE#6068286 MEIDL	GENERAL FUND	NON-DEPARTMENTAL	74.77
			TOTAL:	74.77

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
XEROX FINANCIAL SERVICES	XEROX FINANCIAL SERVICES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	228.00
	OCT 2023 COPIER LEASE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	228.00
			TOTAL:	456.00
YVETTE SIERRA	SEPT 23 VOL STIPEND	GENERAL FUND	FIRE DEPARTMENT	48.00
			TOTAL:	48.00

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===== FUND TOTALS =====
10  GENERAL FUND                326,496.45
20  DEBT SERVICE FUND           325.00
30  VCSDC                       8,249.48
40  ARPA GRANT FUND             28,018.50
50  STREET TAX MAINT FUND       68,060.00
55  BLUE STEM PID               416.67
56  BRAHMAN RANCH I PID         44,250.00
60  WATER & SEWER FUND          746,015.43
64  W/S CPF - 2018 CO BONDS     78,390.14
71  2022 CO BOND FUND           3,526.90
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      GRAND TOTAL:              1,303,748.57
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TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VENUS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 10/01/2023 THRU 10/31/2023

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: OCT 2023 DISBURSEMENT REPORT
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

September 26, 2023

Mayor and Members of the City Council
City of Venus, Texas
105 East US Highway 67
Venus, Texas 76084

Re: Bond Counsel services related to new and existing Public Improvement Districts

Ladies and Gentlemen:

The purpose of this engagement letter (this “Agreement”) is to set forth certain matters concerning the services McCall, Parkhurst & Horton L.L.P. (“we”, “us” or the “firm”) will perform as Bond Counsel to the City of Venus, Texas (“you” or the “City”), in connection with the City’s creation, financing, and ongoing maintenance and administration of various public improvement districts (“PIDs”) pursuant to Chapter 372 of the Texas Local Government Code, as amended (the “Act”). As the City’s existing Bond Counsel, we have assisted the City in creating numerous PIDs, and we have served as Bond Counsel with respect to numerous series of special assessment revenue bonds (“PID Bonds”) to finance authorized improvements within said PIDs. This Agreement is intended to apply only with respect to issues, questions, and concerns the City and its consultants may direct toward us in connection with the ongoing maintenance and administration of the City’s existing PIDs, as well as the creation of new PIDs, but not with regard to the issuance of PID Bonds, for which we are paid a separate fee. It is the parties’ expectation that all fees and expenses hereunder will be paid by the Town initially and then be reimbursed to the Town from special assessments levied against the respective PID, or paid directly to the firm by the owner(s) of the respective PID (collectively, “Developers”).

SCOPE OF ENGAGEMENT

In this engagement, we expect to perform, or have already performed on your behalf, the following duties:

- (1) Attend meetings with City staff and its consultants, Developers and their representatives, and the City Council, as requested by the City or its consultants;
- (2) Draft City Council resolutions as necessary in connection with the creation and administration of PIDs, and prepayments of PID Bonds;
- (3) Draft legal notices relating to PIDs and special assessments as required by the Act and coordinate the mailing and publication of such notices;
- (4) Draft City Council ordinances relating to annual updates (“SAP Updates”) to the service and assessment plans (“SAPs”) for each PID;



- (5) Coordinate recordation of PID creation resolutions, ordinances levying special assessments, and SAP Updates with the respective county clerk(s);
- (6) Review and comment on draft development agreements prepared by Developers and their counsel;
- (7) Review and comment on reimbursement agreements (a.k.a., “funding and reimbursement agreements”, “construction funding agreements”, or similar contracts) prepared by Developers and their counsel;
- (8) Review and provide comments on other documents drafted by other parties that are necessary or appropriate to the creation or ongoing administration of PIDs, coordinate the authorization and execution of such documents, and review enabling legislation; and
- (9) Review and advise City on legal issues relating to the creation and structure of the PIDs.

Our duties in this engagement are limited to those expressly set forth above. Unless we are separately engaged in writing to perform other services, our duties do not include any other services, including the following:

- (1) Rendering any legal opinion;
- (2) Reviewing any procurement requirements, procurement documents, or preparation or review of requests for bids or proposals or preparation or review of construction documents;
- (3) Drafting any real estate documents, including but not limited to any development agreements, deeds, deeds of trust, leases, easements, rights-of-way, etc.;
- (4) Assisting in the preparation of service and assessment plans as required by the Act;
- (5) Assisting in the collection of special assessments or contracts related thereto;
- (6) Assisting in the preparation or review of financial disclosure with respect to the City, the Developers or the PIDs;
- (7) Assisting in obtaining any approval from any other state or federal agency, including without limitation the Texas Commission on Environmental Quality;
- (8) Drafting state constitutional or legislative amendments;
- (9) Pursuing any litigation;



- (10) Making an investigation or expressing any view as to the creditworthiness of the Developer or the financial viability of any development project;
- (11) Representing the City in any examination or inquiry by any state or federal agency or authority; or
- (12) Addressing any other matter not specifically set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this Agreement, the City will be our client and an attorney-client relationship will exist between you and us. We further assume that all other parties in this transaction understand that we represent only the City in this transaction, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the City's execution of this Agreement will constitute an acknowledgment of those limitations.

NO BOYCOTT OF ISRAEL

The firm hereby represents that during the term of this Agreement we do not, nor will we, boycott Israel, in compliance with and within the meaning of 50 U.S.C. Section 4607 and Section 2271.002, of the Texas Government Code.

NOT ENGAGED IN BUSINESS WITH FOREIGN TERRORIST ORGANIZATION

The firm hereby represents that neither the firm nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the firm is an entity listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code.

NO DISCRIMINATION OF FIREARMS INDUSTRY

The firm hereby verifies that it (1) does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of this Agreement against a firearm entity or firearm trade association. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, as amended, and only if such statute is applicable to this Agreement.

NO BOYCOTT OF ENERGY COMPANIES

The firm hereby verifies that it does not boycott energy companies and, will not boycott energy companies during the term of this Agreement. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, as amended, and only if such statute is applicable to this Agreement.



CONFLICTS

As you are aware, our firm represents many political subdivisions and investment banking firms, among others, who do business with political subdivisions. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions with the City. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the proposed transaction. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the proposed transaction so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the proposed transaction. Execution of this letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FIRM NOT A MUNICIPAL ADVISOR

As a consequence of the adoption of Rule 15Ba1-1 pursuant to the Securities Exchange Act of 1934 (the "Municipal Advisor Rule"), which has been promulgated by the Securities and Exchange Commission as a result of the enactment of the Dodd-Frank Wall Street Reform and Consumer Protection Act (the "Dodd-Frank Act"), we hereby inform the City that we are not a "Municipal Advisor" within the meaning of the Municipal Advisor Rule or the Dodd-Frank Act (collectively, the "MA Rule"). The MA Rule pertains to activities of persons and entities that provide financial advice to issuers of municipal securities, such as the PID bonds, and establishes a regimen of registration and compliance activities, and also establishes a regulatory fiduciary duty to the issuer of municipal securities, for persons and entities that are subject to the MA Rule.

The MA Rule exempts attorneys from its provisions with respect to the provision of legal advice or services of a traditional legal nature involving the issuance of municipal securities or a municipal financial product. In its release promulgating the MA Rule, the Securities and Exchange Commission noted that it "recognizes that legal advice and services of a traditional legal nature in the area of municipal finance inherently involves a financial advice component." The Securities and Exchange Commission also stated that it "recognizes that analysis, discussion, negotiation, and advice regarding the legal ramifications of the structure, timing, terms, and other provisions of a financial transaction by an attorney to a client are essential to the development of a plan of finance. In turn, these services become, among other things, the basis for a transaction's basic legal documents, the preparation and delivery of the official statement or other disclosure document that describes the material terms and provisions of the transaction, the preparation of the various closing certificates that embody the terms and provisions of the transaction, the preparation and delivery of the attorney's legal opinion." We agree with those statements, and we hereby advise the City that while we have expertise with respect to the legal aspects relating to the issuance of municipal securities, we are not "financial advisors" or "financial experts" in a manner that would subject us to the provisions of the MA Rule. We provide only legal advice, not purely financial advice that is not an inherent in our legal advice to the City as Bond Counsel, as the Securities and Exchange Commission has acknowledged. The City should seek the advice of its



financial advisor with respect to the financial aspects of the issuance of any PID bonds. By signing this Agreement, the City acknowledges receipt of this information, and evidences its understanding of the limitations of our role to the City as Bond Counsel with respect to the MA Rule, and, further acknowledges that we are relying on the attorney exclusion provision of the MA Rule.

FEES

Based upon: (i) the duties we will undertake pursuant to this Agreement; (ii) the time we anticipate devoting to the proposed transactions; and (iii) the responsibilities we will assume in connection therewith, the City shall pay our firm for each hour of work performed (calculated in ¼-hour increments) according to the following schedule:

Partners:	\$600 per hour
Associate Attorneys:	\$400 per hour

In addition, the City will reimburse us for out-of-pocket expenses incurred in connection with the proposed representation, such as travel costs, translation costs, newspaper publication costs, recording fees, photocopying, deliveries, telecopier charges, filing fees and other expenses. Our statements for payment of the above hourly fees and reimbursement for out-of-pocket expenses will be billed on or after the last business day of each calendar month, but only to the extent we have been asked to provide services hereunder during such calendar month. The City hereby expressly agrees to pay the above hourly rates and expenses for hours actually worked and expenses actually incurred retroactively through August 1, 2023.

With respect to the creation of any new PID not in existence as of the date hereof, the City agrees we are to be paid a fee of \$35,000 for each new PID hereafter created; provided, however, that such fee shall be paid directly to us by the respective Developer of said PID, and the City shall not be obligated to pay such PID creation fee from its own funds.

TERM AND TERMINATION

This Agreement is considered executed once both parties have signed and continues in full force and effect until termination of this Agreement as follows: either party shall have the right to terminate this Agreement by giving thirty (30) calendar days written notice to the other party. In the event of any such termination, within thirty (30) calendar days after such notice, the City shall pay us all sums earned and due to the firm hereunder up to the date of termination, and all fees, accrued time, and out-of-pocket expenses to the date of termination, including any time associated with transferring files and records to the City or to third parties at the City's request.

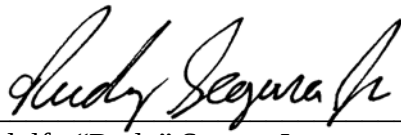


RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this Agreement dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

McCall, Parkhurst & Horton L.L.P.

By: 
Rodolfo "Rudy" Segura Jr

Accepted and Approved

City of Venus, Texas

By: _____
Mayor

Date: _____, 2023

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (“*Agreement*”) is made and entered into effective as of September 1, 2023 (the “*Effective Date*”), by and between the **City of Venus** (“*Venus*”), a Texas Type A municipality organized pursuant to the applicable provisions of Texas law acting by and through its City Council (the “*Council*”), and **Williams & Associates Government Resources, LLC.**, a Texas limited liability company duly authorized by the Texas Secretary of State to transact business in Texas (“*Contractor*”), acting by and through its managing member and employee, Brooks Williams (“*Williams*”).

1. Engagement. VENUS hereby engages Contractor, and Contractor hereby accepts such engagement, to provide Williams’ services in the capacity of Consultant for City Administrative Services for VENUS (“*Consultant*”) during the Term of this Agreement (as defined at Section 3 of this Agreement). The Consultant shall report to the VENUS City Council (“*Council*”).

2. Independent Contractor Relationship. The Contractor’s relationship to VENUS is that of an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture or employment relationship between Contractor and VENUS. Neither Contractor nor Consultant shall be entitled to any of the benefits that VENUS may make available to its employees, including, but not limited to, group health or life insurance, profit sharing, or retirement benefits, except as expressly stated in this Agreement. The Contractor is not authorized to make any representation, contract, or commitment on behalf of the VENUS unless specifically requested or authorized by a lawful act of the Council. The Contractor shall be free to provide services to other entities during the Term. VENUS shall provide all equipment and materials necessary for the Consultant to perform the services as Consultant hereunder, including, but not limited to office space, access to (i) VENUS email and computer system, (ii) all VENUS financial and business records, contracts, agreements, and initiatives, and (iii) all other VENUS information necessary for the Consultant to perform the duties of Consultant of VENUS and to deliver the Services (defined below) to VENUS. Contractor will not be required to provide the services hereunder pursuant to any set schedule; provided, however, that Consultant shall be required to attend all meetings of the Council, both open and closed sessions. The Consultant’s schedule shall be set by the Contractor, in cooperation with the Council. The Contractor is solely responsible for, and will file, on a timely basis, all tax returns and payments required to be filed with, or made to, any federal, state, or local tax authority with respect to the performance of services and receipt of fees under this Agreement. VENUS will not withhold for the payment of any social security, federal, state, or any other employee payroll taxes payable with respect to the Contractor. VENUS will, as applicable, regularly report amounts paid to the Contractor by filing Form 1099-MISC with the Internal Revenue Service as required by law.

3. Scope of Services. The services (“*Services*”) to be provided during the Term of this Agreement consist of those Services set forth and outlined in Exhibit A hereof, and such other services as may be lawfully requested of the Consultant from time to time by the Council.

4. Term. The term (“*Term*”) of this Agreement shall commence on the Effective Date conclude on the 13th day of March, 2024, unless sooner terminated as provided herein. The Term may be renewed and extended for such additional period(s) of time to which the parties may hereafter mutually agree in writing. VENUS shall have no obligation (i) to provide compensation to Contractor for any Services rendered, or (ii) to provide reimbursement the Expense Allowance to Contractor (as defined in Section 5 of this Agreement), incurred after the termination of this Agreement; provided, however, any deliverables or obligations of Contractor relating

to Services performed prior to the termination of this Agreement and any obligation of VENUS to compensate Contractor for services rendered, and for any portion of the Expense Allowance attributable to time periods prior to the termination of this Agreement shall survive the termination of this Agreement. Further, the obligations of the parties pursuant to Sections 8, 10, 11, 12, and 13 of this Agreement shall survive the termination of this Agreement.

5. Compensation. During the Term of this Agreement VENUS shall pay Contractor a monthly fee of Six Thousand and No/100 Dollars (\$6,000.00) payable in monthly installments within ten (10) days after receipt of Contractor's invoice ("Contractor's Invoice") which Contractor's Invoice shall be delivered to VENUS on or before the final day of each month during the Term.

As set forth in Section 4 above, the parties may agree extend this Agreement beyond the Term. In such event the parties shall enter into a new agreement mutually acceptable to both parties, in substance and form containing the same or similar terms, conditions and provisions as this Agreement, and which shall specify, among other things, the length of the term thereof and amount of the compensation to be paid by VENUS to Contractor during the term thereof.

6. Reimbursement of Expenses. VENUS shall reimburse Contractor for all reasonable out-of-pocket expenses incurred by Contractor related to the Services rendered by Contractor pursuant to this Agreement upon presentation of appropriate documentation and if such expenses were incurred with the prior approval of the VENUS (such expenses referred to herein as "*Expenses*").

7. Other Reports. Contractor shall prepare and submit such reports to the VENUS as may be required from time to time by the Chairman of the Council ("Chairman") or the Chairman's designee. Contractor's obligations under this Agreement shall also include conferring with the Chairman or the Chairman's designee from time to time as may be reasonably requested by the Chairman or the Chairman's designee.

8. Liability and Insurance. The VENUS shall not be responsible for any injury to, illness of, death of, or property loss by Contractor before, during, or after the Term of this Agreement relating to Contractor's performance of Services under this Agreement. Contractor shall be responsible for securing adequate insurance for itself and its employees.

9. Termination. Either party may terminate this Agreement at any time upon _____ prior written notice. In the event that this Agreement is terminated pursuant to this Section 9, VENUS shall have no obligation to provide Contractor compensation for any Services rendered, or to provide Contractor reimbursement for any Expenses incurred, after the date of such termination; provided, however, if VENUS terminates this Agreement due to Contractor's failure to perform any of the Services to the VENUS's reasonable satisfaction, the VENUS may withhold payment for any such unsatisfactory Services until such Services are performed to the VENUS's satisfaction; provided, further, however, the VENUS shall not be under any obligation to compensate Contractor for the time representing Contractor's performance of the unsatisfactory services.

10. Confidential Matters and Proprietary Information. During the course of this Agreement, either party may acquire confidential information or trade secrets of the other ("*Confidential Information*"). For example, the Contractor may have access to VENUS's Confidential Information, including but not limited to information pertaining to employees, contractors, stakeholders, contracts, finances, and data. Each party agrees to keep all such Confidential Information in a secure place, and further agrees not to publish, communicate, divulge, use, or disclose, directly or indirectly, for his or its own benefit or for the benefit of another, either during or after performance of this Agreement, any of the Confidential Information, except as may be required by law or this Agreement. Upon termination or expiration of this Agreement, each party shall deliver all Confidential Information produced or acquired during the performance of this Agreement and all copies thereof to the other.

This obligation of confidence shall not apply with respect to information that is (a) available to the receiving party from third parties on an unrestricted basis; (b) independently developed by the receiving party; or (c) disclosed by the other party to others on an unrestricted basis.

11. Ownership of Work Product. VENUS shall be the owner of all work product created, produced, developed, prepared, or submitted by Contractor to VENUS in connection with the Services rendered by Contractor pursuant to this Agreement, including all data, information, ideas, whether or not patentable, and expression of ideas ("*Work Product*"); provided, however, that Work Product shall not include (i) any work product created, produced, developed, prepared, or submitted by Contractor to VENUS in connection with the Services rendered by Contractor pursuant to this Agreement, including all data, information, publications, ideas, whether or not patentable, and expression of ideas ("Contractor's Property") where such Contractor's Property has been created by Contractor prior to the Effective Date and (ii) all intellectual property rights, the right of first publication, all patent rights and all rights of copyright in the Contractor's Property, the entirety of which shall remain the property of Contractor. With the exception of Contractor's Property, VENUS shall be the owner of all intellectual property rights in such work product, the right of first publication, all patent rights and all rights of copyright. Contractor hereby assigns to VENUS all of Contractor's worldwide right, title, and interest in and to the Work Product and all intellectual property rights therein, including all patent rights and all rights of copyright. Moreover, Contractor agrees that Contractor shall take any and all steps to cooperate fully in executing, acknowledging and delivering to VENUS any instruments necessary or expedient to implement the terms and intent of this Agreement.

12. Governing Law; Consent to Jurisdiction. **THIS AGREEMENT, REGARDLESS OF WHERE EXECUTED OR PERFORMED, AND ALL QUESTIONS RELATING TO THIS AGREEMENT'S VALIDITY, INTERPRETATION, PERFORMANCE AND ENFORCEMENT), SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS (EXCLUSIVE OF THE CONFLICT OF LAW PROVISIONS THEREOF).**

ANY SUIT, PROCEEDING OR ACTION ARISING OUT OF OR INVOLVING THIS AGREEMENT SHALL BE IN ELLIS COUNTY, TEXAS, UNITED STATES OF AMERICA. CONTRACTOR EXPRESSLY WAIVES ANY OBJECTION AND RIGHT TO CONTEST SUBJECT MATTER JURISDICTION, PERSONAL JURISDICTION, AND VENUE OF A TEXAS STATE COURT TO DECIDE ANY CLAIMS BROUGHT BY CONTRACTOR OR VENUS IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT.

13. Indemnification. CONTRACTOR AGREES TO INDEMNIFY AND HOLD HARMLESS VENUS AND ITS OFFICERS, EMPLOYEES, DIRECTORS, AGENTS, SUCCESSORS, AND ASSIGNS (COLLECTIVELY, THE "*INDEMNITEES*") FROM ANY AND ALL LIABILITIES, CLAIMS, LIENS, DAMAGES, COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) ARISING FROM OR IN ANY MANNER CONNECTED WITH CONTRACTOR'S PERFORMANCE OF SERVICES UNDER THIS AGREEMENT; PROVIDED, HOWEVER, THAT THIS INDEMNIFICATION SHALL NOT EXTEND TO ANY LIABILITY, CLAIM, LIEN, DAMAGES, COST AND EXPENSE (INCLUDING ATTORNEYS' FEES) ARISING FROM OR IN ANY MANNER CONNECTED WITH ANY NEGLIGENT, WRONGFUL, OR UNLAWFUL ACT OR OMISSION OF VENUS.

14. Notice. Except as otherwise specifically provided herein, any notice, demand or communication required, permitted or desired to be given hereunder shall be deemed effectively given when personally delivered or mailed by prepaid certified mail, return receipt requested, addressed as follows or to such other address, and to the attention of such other person or officer as either party may designate.

VENUS:

Contractor:

Brooks Williams
3700 Woodmont Court
Bedford, Texas 76021

15. Miscellaneous.

(a) Assignment. This Agreement may not be assigned by any party without the prior written consent of the other party.

(b) Severability. In the event of any provision of this Agreement is held to be invalid, illegal, or enforceable for any reason and in any respect, such invalidity, illegality or unenforceability thereof shall not affect the remainder of this Agreement, which shall be in full force and effect, enforceable in accordance with its terms.

(c) Entire Agreement/Amendment. This Agreement supersedes all previous contracts and constitutes the entire agreement existing between or among the parties respecting the subject matter, and neither party shall be entitled to other benefits than those specified herein.

(d) Rule of Construction. The general rule for construction for interpreting a contract, which provides that provisions of a contract should be construed against the party preparing the contract, is waived by the parties. The Agreement shall be construed fairly and reasonably based on the language of the Agreement and without regard to the author of the language.

(e) Headings. All section headings herein are for convenience of reference only and are not part of this Agreement, and no construction or inference shall be derived therefrom.

(f) Electronic Signatures; Facsimile and Scanned Copies; Duplicate Originals; Counterparts; Admissibility of Copies. Each Party agrees that: (i) any electronic signature (if any), whether digital or encrypted, to this Agreement made by any Party is intended to authenticate this Agreement and shall have the same force and effect as an original manual signature; and (ii) any signature to this Agreement by any Party transmitted by facsimile or by electronic mail shall be valid and effective to bind that Party so signing with the same force and effect as an original manual signature. Delivery of a copy of this Agreement or any other document contemplated hereby bearing an original or electronic signature by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature. This Agreement may be executed in multiple duplicate originals and all such duplicate originals shall be deemed to constitute one and the same instrument. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall be deemed to constitute a single instrument. The Parties warrant and represent that a true and correct copy of the original of this Agreement shall be admissible in a court of law in lieu of the original Agreement for all purposes of enforcement hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the Effective Date.

CITY OF VENUS, TEXAS

By: _____

Name: _____

Its: Mayor

Williams & Associates Government Resources, LLC.

By: _____

Name: Brooks Williams

Its: Managing Member

Exhibit A

Contractor's Services

1. Direct the preparation and implementation of City's budget; make procedural and operational recommendations to Council through work plans;
2. Advise Venus re: City of Venus ("City") growth management activities and report to the Venus Council;
3. Draft documents, including performance agreements; requests for proposals, etc.;
4. Compose reports and related documents and develop agenda supporting documentation;
5. Establish VENUS work priorities, prepare corporations' work plans and schedules;
6. Meet or respond to businesses and developers on specific land development proposals;
7. Dispense zoning information to developers and the general public and work cooperatively on all zoning cases for potential development with the planning department of the City;
8. Research development proposals; write reports and recommendations;
9. Prepare studies to update the Venus Council;
10. Provide advice and consultation to various Boards and City Commissions;
11. Review and analyze development proposals for consistency with the City comprehensive plan; make recommendations concerning the same to both developers and city staff;
12. Research State, Federal, Regional, and County development regulations, and analyze data;
13. Respond to inquiries from the general public concerning city matters;
14. Develop and maintain land use database as part of growth management planning activities;
15. Advise city staff on all matters related to daily operations of the City of Venus

CENTRAL APPRAISAL DISTRICT
OF JOHNSON COUNTY

109 N Main St
Cleburne, TX 76033
Phone (817) 648-3000
Metro (817) 558-8100
Fax (817) 645-3105
www.johnsoncad.com
customerservice@johnsoncad.net



Board of Directors
Toby Ford, Chairman
Don Beeson, Vice Chairman
Brenda Webb, Secretary
Byron Black
Vance Castles
Scott Porter, Tax Assessor/Collector

Executive Director/Chief Appraiser
Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA

October 20, 2023

The Honorable Alejandro Galaviz, Mayor
City of Venus
PO Box 380
Venus, Texas 76084

Dear Mayor Galaviz:

Enclosed is your OFFICIAL BALLOT for election of the Central Appraisal District Board of Directors for 2024-2025. The City of Venus is entitled to a total of 29 votes. You may cast all votes for one candidate or divide them up for two or more.

Your governing body should determine its vote by resolution. Please record the number of votes for the candidate(s) chosen on this OFFICIAL BALLOT, and return it to me along with a copy of your resolution before December 15, 2023.

Legislation prohibits ballots received after this date from being counted in the election. Please place the resolution on your agenda during November and ensure your ballot is in our office before December 15, 2023.

A copy of this letter is being sent to your city secretary, along with a copy of the ballot; however, only you have the OFFICIAL BALLOT.

I cannot stress enough that the Property Tax Code requires timeliness in this matter. Please call me anytime I can be of help to you.

Respectfully,

Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA
Executive Director/Chief Appraiser

JH/jw
Enclosures

cc: Ms. Callie Green, City Secretary

COPY

CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY
109 N. MAIN
CLEBURNE, TEXAS 76033

ELECTION OF BOARD OF DIRECTORS FOR 2024-2025

OFFICIAL BALLOT

<u>VOTES</u>	<u>CANDIDATES</u>
	Don Beeson Sr.
	Vance Castles
	Toby Ford
	Duaine Goulding
	Paul Jones
	Amy Lingo
	Jeannie Prazak
	Brenda Webb
	John Wood

COPY

RESOLUTION NO. _____

**RESOLUTION BY THE CITY OF _____, TEXAS, AFFIRMING
THE CASTING OF VOTES IN THE 2024-2025 ELECTION OF THE BOARD OF
DIRECTORS FOR THE CENTRAL APPRAISAL DISTRICT OF JOHNSON
COUNTY, TEXAS.**

This is to affirm that the City Council of the City of _____, did on
this the _____ day of _____, 2023, cast votes as indicated below for
the candidate(s) in the election for the 2024-2025 Board of Directors of the Central
Appraisal District of Johnson County, Texas, in a regular meeting of the City Council.

<u>Number of Votes</u>	<u>Candidate</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLVED AND ENTERED this the _____ day of _____, 2023.

MAYOR

ATTEST:

CITY SECRETARY





**City Council Agenda Item Report
November 13, 2023**

Callie Green, City Secretary
972-366-3348 ext. 207
cgreen@cityofvenus.org

**DISCUSS AND CONSIDER A RESOLUTION AFFIRMING THE CASTING OF
VOTES IN THE 2024-2025 ELECTION OF THE BOARD OF DIRECTORS FOR
THE CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY, TEXAS.**

- 1. BACKGROUND/HISTORY:** City Council nominated Mrs. Jeannie Prazak with all 29 votes for the Board of Directors of the Central Appraisal District of Johnson County.
- 2. FINDINGS / CURRENT ACTIVITY:** This is the official ballot for the Johnson Co. CAD. Mrs. Prazak is on the ballot and you will need to vote all 29 votes for Mrs. Prazak or another on the ballot. This is done by Resolution.
- 3. RECOMMENDATIONS:** I recommend Council give all 29 votes to Mrs. Prazak on the official ballot.
- 4. ATTACHMENTS:** Johnson County CAD letter, Official ballot, and Resolution No. 27-2023-11.



ELLIS APPRAISAL DISTRICT
400 Ferris Ave * PO Box 878
Waxahachie, Texas 75168
972-937-3552 * Toll Free 1-866-348-3552
ecad@elliscad.com

Board of Directors
T. Walter Erwin, Chairman
Diana B. Muckleroy, Secretary
David Hurst, Member
Richard Keeler, Member
Ken Marks, Member
Richard Rozier, Non-voting Member

Kathy Rodrigue, Chief Appraiser

September 12, 2023

Voting Taxing Units of the Ellis Appraisal District:

It is election time and the **2024-2025 Board of Directors Taxing Unit Voting Entitlements** are enclosed.

*This election is for 2024. SB2 becomes effective 7/1/2024 and Section 6.0301 requires another election to take place prior to December 31, 2024 to appoint five directors who will begin serving January 1, 2025. In that election, two of these appointed directors will serve a term of one year and three will serve a term of three years. I am seeking counsel on how this will be determined, but do not have an answer yet. This is only to inform you, as I understand this new law, there will be another election in 2024.

The FIRST step for in this process is NOMINATIONS. Each taxing unit may **nominate by resolution** adopted by its governing body (sample enclosed) one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the name(s) of the unit's nominee(s) to the chief appraiser before October 15th.

Before October 30th, the chief appraiser will prepare a ballot, listing the candidates and shall deliver a copy of the ballot to the presiding officer of your unit. **The SECOND step for you in this process is to VOTE.** The governing body shall determine its **vote by resolution** (sample enclosed) and submit it to the chief appraiser before December 15th. Your voting entitlement may be cast for one candidate or distributed as the governing body chooses. It takes **834 votes** to secure a position on the board. The chief appraiser will count the votes, declare the five candidates who received the largest cumulative vote totals elected, and submit the results before December 31st to each governing body. **Taxing Units with more than 5% of the total vote are listed on separate page and have additional requirements under Section 6.03(k-1).**

Please mark these dates for the governance of the Ellis Appraisal District:

Before October 15	Your governing body submits candidate(s) name(s) (with bio) to the chief appraiser
Before October 30	I will prepare and deliver a ballot to the presiding officer of your unit
Before December 15*	Your governing body will vote by resolution and submit to the chief appraiser
Before December 31	I will send the results of the election to each governing body

Please make plans on your scheduled meetings to consider and act on these matters. Your vote is very important to the continued dedicated leadership of this board.

I have asked the current board members about their interest in serving another term. Walter Erwin, Dani Muckleroy, Richard Keeler and David Hurst are willing to continue to serve. I am enclosing the history of the current board members.

So that all taxing units in the election are familiar with new candidates, **please submit a short bio and contact information** (email and cell phone) **for any newly nominated candidate.** Please contact me if you have any questions.

Respectfully submitted,

Kathy Rodrigue, RPA

Taxing Units with More than 5% of Total Votes in Board of Directors Election

SECTION 3. Section 6.03, Tax Code, is amended by amending Subsection (k) and adding Subsection (k-1) to read as follows:

(k) Except as provided by Subsection (k-1), the [The] governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(k-1) This subsection applies only to an appraisal district established in a **county with a population of 120,000 or more**. The governing body of each taxing unit entitled to **cast at least five percent of the total votes** must determine its vote by resolution adopted **at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body**. The governing body must **submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted**.

This **law applies** to the following taxing units that make up 85% of the total votes:

Ellis County	15.00%	with 750 votes
Ennis ISD	9.45%	with 473 votes
Midlothian ISD	20.38%	with 1,019 votes
Red Oak ISD	7.86%	with 393 votes
Waxahachie ISD	18.19%	with 910 votes
City of Midlothian	7.21%	with 360 votes
City of Waxahachie	6.91%	with 346 votes

2024 Ellis Appraisal District Board of Directors' Candidate Information

Please find information for the nominated candidates:

Rusty Ballard

Cornel Benford II

Travis Bruton

Walter Erwin

David Hurst

Rick Keeler

Sherron Mosley

Dani Muckleroy

Machanta Newson

George Ricks

Rusty Ballard – Mr. Ballard was nominated by Ellis County. Mr. Ballard is a longtime resident of Ellis County and has lived primarily in the Forreton area for the past 40 years. Over the years Mr. Ballard has served the community in public office and city commissions for Ellis County and the City of Waxahachie. He received his Bachelor of Science degree in Criminal Justice from the University of Texas at Arlington and his Master of Science degree in Forensic Studies from Stevenson University. Mr. Ballard works as a claims investigator for CoventBridge Group LLC focusing on the insurance industry.

Cornel Benford II - Mr. Benford was nominated by the City of Glenn Heights. Mr. Benford earned his Bachelor of Science in Information Systems from DePaul University in Chicago. His career started in 2012 in California working for 3M. Since 2015 Mr. Benford began in the Pharmaceuticals Industry as a Primary Healthcare Representative I. Mr. Benford moved to Texas in 2017 and continued in the Healthcare arena as a Sales Representative at Pfizer, an Oncology Sales Representative for Ferring Pharmaceuticals, a Sales Representative at Romark Pharmaceuticals, and an ADHD Account Manager at Ironshore Pharmaceuticals. In 2022 Mr. Benford became a Solution Architect at Leica Biosystems.

Travis Bruton - Mr. Bruton was nominated by the City of Glenn Heights. Mr. Bruton earned his Bachelor of Business Administration in Finance at the University of Memphis and his Master of Business Administration at American Intercontinental University in Florida. His career started as an Accountant working with The ADT Corporation in Security Services in Florida. In 2013 Mr. Bruton moved to Texas to work with the Westwood Holding Group, followed by McKesson and Trinity Industries, Inc. as a Senior Accountant. In 2020, Mr. Bruton become the Principal Owner of Total Mortgage and Lending Solutions. He has served the City of Glenn Heights creating the first Youth Advisory Council and was elected in 2017 and 2021 as a City Councilman. He also served as the Vice Chair of the Small Cities Council with the National League of Cities.

Walter Erwin - Mr. Erwin was nominated by the City of Midlothian. Mr. Erwin has served on the Ellis Appraisal District Board of Directors as the Chairman of the Board of Directors in 2022 and 2023 and as a Member for a part of 2021. He was in the US Army Reserve from 1964-1971 while simultaneously earning his BBA from the University of Texas. From 1973-2018, he was the President and CEO of Erwin Distributing Co, Inc. DBA Wally's Party Factory while also founding Party Club of America and was co-owner/founder of Halloween and Party Expo, selling these businesses by 2018. Mr. Erwin remains the Managing Member of Erwin Properties, LP (I & II) and remains on the Ennis State Bank Board of Directors since 1985. He volunteered as the Vice-President of the Ennis Industrial Foundation in the 1970-80's and the Trinity River Authority of Texas from 1982-1993, serving as the President of their Board of Directors from 1991-1993.

David Hurst - Mr. Hurst was nominated by the City of Midlothian and Midlothian ISD. Mr. Hurst has served on the Ellis Appraisal District Board of Directors as a Member for a portion of 2023. He has been a resident of Ellis County since 1994. Mr. Hurst has been a licensed Texas Architect since September 1988 after graduating from the School of Architecture at the University of Texas. Professionally he has served as CEO for Integrated Builders from 2000-2008, Vice President of Southern Cross from 2009-2011 and is currently President of Falcon Construction Advisors. Mr. Hurst is the Former President and Chairman of the Board for Midlothian Economic Development Corporation.

2024 Ellis Appraisal District Board of Directors' Candidate Information

Please find information for the nominated candidates:

Rusty Ballard

Cornel Benford II

Travis Bruton

Walter Erwin

David Hurst

Rick Keeler

Sherron Mosley

Dani Muckleroy

Machanta Newson

George Ricks

Richard (Rick) Keeler - Mr. Keeler was nominated by the City of Midlothian. Mr. Keeler has served on the Ellis Appraisal District Board of Directors as a Member for 2022-2023. He has been a resident of Waxahachie since 1985, serving on the Waxahachie Planning and Zoning Commission as Chairman, on the City of Waxahachie Economic Development Commission and on the Steering Committee for the Waxahachie Economic Development Plan. He attended De Soto High School, received a BBA in Finance from Sam Houston State University and attended the School of Banking of the South at Louisiana State University. Professionally, Mr. Keeler has been with Options Real Estate Investments, Inc. since 1996, from 1981-1996 worked with Community and Commercial Banking and is a member of the Congress for the New Urbanism. He volunteers with Waxahachie Youth Baseball and the Waxahachie YMCA.

Sherron Mosley – Mr. Mosley was nominated by the City of Glenn Heights. He is a Real Estate Agent at JPAR-Arlington Real Estate and served as a Safety Officer at The Potter's House from 2017-2021. Mr. Mosley is a City Councilmember for the City of Glenn Heights.

Dani Muckleroy - Ms. Muckleroy was nominated by the City of Midlothian. Ms. Muckleroy has served on the Ellis Appraisal District Board of Directors as the Secretary for 2022-2023 and as a Member for a part of 2021. Ms. Muckleroy has been a resident of Ovilla for 28 years. She owned a retail gift shop in Duncanville for 14 years. She is a volunteer and supporter of several non-profit groups that meet the needs of marginal families with an emphasis on children. She has served on the Advisory Council of the Ellis County Salvation Army for 13 years and on the Board at Daniel's Den for one term. She presently serves, using her many years in accounting, on the Finance Committee of First United Methodist Church of Red Oak, understanding budgets and the reason for them. Ms. Muckleroy is a CASA volunteer and a mentor at Red Oak High School.

Manchanta Newson - Ms. Newson was nominated by the City of Glenn Heights. Ms. Newson earned her Bachelor of Social Work at Mississippi State University in 2003 and her Master of Science in Social Work in 2006 from the University of Tennessee. She started her career in 2006 as a Clinical Therapist and in 2007 moved into working in many different roles with the Department of Veterans Affairs, continuing currently as a Medical Foster Home Coordinator/Social Work Supervisor with the VA. Ms. Newson also is the Executive Director of Kennedy Kares in Glenn Heights and a Psychotherapist/Owner of Village Counseling & Consulting PLLC in Ovilla. She is a Licensed Clinical Social Worker in Texas and Tennessee and a Texas Board Approved Clinical Supervisor. Ms. Newson is a member of the Academy of Clinical Social Workers and an Active Member of the National Association of Social Workers. Ms. Newson has served as a City Councilmember for the City of Glenn Heights since 2017.

George Ricks - Mr. Ricks was nominated by the Midlothian ISD. Mr. Ricks graduated in 1977 with a Bachelor of Science in Chemical Engineering from the University of Oklahoma and in 1990 earned his Master of Business Administration from the University of Texas at Dallas. From 1977-2006 in Texas, he held positions including Petroleum Engineer, Sr. Drilling Engineer, Production Engineer, Contract Engineer, Sr. Engineering Specialist for companies such as Hunt Energy, Sunmark Exploration, May Petroleum, American Oil Partners, and Anadarko Petroleum Corporation. From 2007 to 2013, he was a Sr. Production Engineer for Reef Exploration, LP, and a Sr. Staff Operations Engineer for Pioneer Natural Resources from 2013-2019. Mr. Ricks retired in May of 2019.

OFFICIAL BALLOT
TO
ELECT THE 2024 BOARD OF DIRECTORS
FOR THE ELLIS APPRAISAL DISTRICT

Issued to: CITY OF VENUS

Number of Votes: 9

Directions: Please enter the number of votes cast on the blank space opposite the name of the candidate. You may cast all of your votes for one candidate or divide your votes among any number of the candidates.

<u>CANDIDATES</u>	(listed alphabetically)
RUSTY BALLARD	_____
CORNEL BENFORD II	_____
TRAVIS BRUTON	_____
WALTER ERWIN	_____
DAVID HURST	_____
RICK KEELER	_____
SHERRON MOSLEY	_____
DANI MUCKLEROY	_____
MACHANTA NEWSON	_____
GEORGE RICKS	_____

Issued under my hand this 22nd day of October, 2023.



Kathy A. Rodriguez, RPA
Chief Appraiser
Ellis Appraisal District

Texas Property Tax Code Sec. 6.03. Board of Directors.

(a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director.

TAXING UNIT: _____

Resolution No. _____

RESOLUTION OF **VOTES CAST** TO ELECT DIRECTORS FOR THE ELLIS
APPRAISAL DISTRICT FOR THE YEARS 2024-2025*

WHEREAS, Section 6.03 (k) of the Texas Property Tax Code, requires that each taxing unit entitled to vote cast their vote by Resolution and submit results of that vote to the Chief Appraiser of the Ellis Appraisal District before December 15, 2023.

THEREFORE, the _____ submits the attached Official Ballot, as issued by the Chief Appraiser, stating the votes cast for candidates in the 2024-2025 Board of Directors' Election for the Ellis Appraisal District.

ACTION TAKEN this _____ day of _____, 2023, in _____ Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of casting votes to elect the Board of Directors of the Ellis Appraisal District.

Presiding Officer

ATTEST:

*This election is for 2024. SB2 becomes effective 7/1/2024 and Section 6.0301 requires another election to take place prior to December 31, 2024 to appoint five directors who will begin serving January 1, 2025.

In that election, two of these appointed directors will serve a term of one year and three will serve a term of three years. I am seeking counsel on how this will be determined, but do not have an answer yet. This is only to inform you, as I understand this new law, there will be another election in 2024.



**City Council Agenda Item Report
November 13, 2023**

Callie Green, City Secretary
972-366-3348 ext. 207
cgreen@cityofvenus.org

**DISCUSS AND CONSIDER A RESOLUTION AFFIRMING THE CASTING OF
VOTES IN THE 2024-2025 ELECTION OF THE BOARD OF DIRECTORS FOR
THE CENTRAL APPRAISAL DISTRICT OF ELLIS COUNTY, TEXAS.**

- 1. BACKGROUND/HISTORY:** The Ellis County Central Appraisal District sent an email with the Official Ballot, letter stating the City of Venus has nine (9) votes. I am unsure if the City ever received the initial nomination form, as this is the final step.
- 2. FINDINGS / CURRENT ACTIVITY:** This is the official ballot for the Ellis Co. CAD. Please look over the nominated list of individuals. You will need to vote for one or two, for a total of nine (9) votes. This is done by Resolution.
- 3. RECOMMENDATIONS:** I recommend Council vote for one individual.
- 4. ATTACHMENTS:** Ellis County CAD letter, Official ballot, and Resolution No. 28-2023-11.



**City Council Agenda Item Report
November 13, 2023**

Callie Green, City Secretary
972-366-3348 ext. 207
cgreen@cityofvenus.org

DISCUSS AND CONSIDER REPEALING RESOLUTION NO. 18-2023-08 IN ITS ENTIRETY AND REPLACING WITH A NEW RESOLUTION FOR THE CITY COUNCIL POLICIES AND PROCEDURES.

- 1. BACKGROUND/HISTORY:** The council approved the current policy by Resolution in August.
- 2. FINDINGS / CURRENT ACTIVITY:** The meetings dates and time have changed and need to be updated in the Policy. Added, “unless it falls on a Holiday, the council can choose to have a special called or resume normal schedule the next month. Meetings are at 6:30 p.m.”. Also, 1.4, Conducting meetings, C5 has been removed. That section read, “City council members may be removed from the meeting for failure to comply with decisions of the presiding officer or continued violations of the rules of the city council. If the presiding officer fails to act, any member may move to require the presiding officer to enforce the rules, and the affirmative vote of a majority of the city council shall require the presiding officer to act.”
No other changes were made.
- 3. RECOMMENDATIONS:** I recommend Council repealing Resolution No. 18-2023-08 in its entirety and replacing with Resolution No. 29-2023-11 for City Council Policies and Procedures
- 4. ATTACHMENTS:** Old Resolution with Policy, and new Resolution with policy.

RESOLUTION NO. 29-2023-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ADOPTING EQUITABLE AND UNIFORM PROCEDURES FOR ETIQUETTE OF CITY COUNCIL MEETINGS AND TO ASSIST IN THE ORDERLY CONDUCT OF THE CITY'S BUSINESS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council for the City of Venus finds it is in the best interests for the City of Venus to conduct City business in a professional, orderly and proficient manner; and

WHEREAS, the City Council for the City of Venus has determined that conducting City business in such a manner is conducive to good government and is in the best interests of the City of Venus;

WHEREAS, the City Council desires to provide that the City Council's meeting procedures will be consistent with the Texas Opening Meetings Act (Texas Government Code §551); and

WHEREAS, the City Council of the City of Venus finds it in the public interest to adopt the foregoing Resolution which establishes general policies and procedures to conduct the City's business in an orderly and efficient manner.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The Mayor is hereby authorized and directed to sign and execute this Resolution on behalf of the City Council for the City of Venus, Texas.

SECTION 2. The policies and procedures attached hereto as Exhibit "A" are adopted and made a part of this Resolution hereof for all purposes as if fully recited herein.

SECTION 3. Any Resolution in conflict with the provisions of this Resolution is hereby repealed to the extent it conflicts with this Resolution.

SECTION 4. This Resolution shall become effective immediately from and after its passage.

SECTION 5. All recitals are adopted herein as if fully recited and incorporated for all purposes.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS the 13th DAY OF NOVEMBER, 2023.

ATTEST:

APPROVED:

Callie Green, City Secretary

Alejandro Galaviz, Mayor



City of Venus

City Council Policies and Procedure

**RESOLUTION NO. 29-2023-11
November 13, 2023**



City Council Policies and Procedures

ARTICLE 1.0 RULES OF PROCEDURE

1.1 Authority

A. Adoption of Rules

These rules may be amended or suspended in the manner described in this document.

1.2 General Procedure

A. Meetings to be Public

1. All meetings of the city council shall be open to the public unless pertaining to matters authorized under the Texas Open Meetings Act to be discussed in executive session. All actions of the city council shall be public and sufficient copies of the minutes shall be made available by the city secretary to staff members, the news media, and other interested persons upon request.
2. When meeting in executive session, the city council shall publicly announce the category under the Texas Open Meetings Act that permits the executive session and comply with all requirements of the Texas Open Meetings Act applicable to executive sessions.
3. A printed agenda of items to be considered at each regular meeting must be posted for public inspection at least 72 hours prior to the meeting.



City Council Policies and Procedures

B. Quorum

At the beginning of each regular or special meeting, the mayor shall determine whether or not a quorum exists in order to properly transact the business of the city council. A quorum exists when there are physically present a simple majority of the number of city council members. If a quorum does not exist 15 minutes after the time for which the meeting was called, the mayor shall adjourn the meeting and either re-schedule the meeting at its next regular time or call a special meeting, depending on the circumstances.

C. Attendance

1. No member shall be excused from attendance at a city council meeting, unless for medical reasons, having to work, vacation, the death or illness of a family member, or unless excused by the city council. A member having three unexcused absences in succession may be removed by majority vote of the city council.
2. A council member may not leave a council meeting in regular session without acknowledgement by the mayor. A council member who leaves a council meeting after the council has been duly called to order and is absent for the remainder of the meeting, without first obtaining the consent of the mayor, shall be charged with an unexcused absence for that meeting. The consent of the mayor may be given only in an emergency beyond the control of the councilmember that requires the councilmember to leave the meeting.

D. Minutes of Meetings

1. The city secretary shall record and produce written minutes of all regular and special called council meetings and shall have these minutes posted on the city's website following approval by the city council. Following approval of the written minutes, the city secretary will keep the digitally formatted minutes for regular and special called meetings for the period of time designated in the city's records retention schedule.



City Council Policies and Procedures

2. The public may obtain hard copies of written or recorded minutes through an open records request, such to be made during regular business hours. In the event the city secretary is unable to attend a meeting, the city administrator shall designate a representative to take minutes/record the proceedings.

E. Suspension of Rules

Any provision of these rules not governed by the city Ordinance, policy, or state or federal law may be temporarily suspended by a majority vote by members of the city council.

F. Amendment of Rules

These rules may be amended, or new rules adopted, by a simple majority vote of the city council and are not in conflict with state or federal law or the ordinances of the City of Venus.

G. Attendance of Officers and Employees

Other officers and employees of the city shall attend city council meetings when requested to do so by the city administrator or mayor.

1.3 Types of Meetings

a. Regular Meetings

The city council shall hold regular meetings on the 2nd and 4th Mondays of each month, unless it falls on a Holiday, the council can choose to have a special called or resume normal schedule the next month. Meetings are at 6:30 p.m.; and may hold as many additional meetings during the month as may be necessary for the transaction of the business of the city and its citizens.

b. Special Meetings

1. Special meetings may be called by the mayor, the mayor pro tem (when acting in place of the mayor), or by any two members of the city council. The call for a special meeting must specify the day and time of such meeting, as well as the items to be considered.



City Council Policies and Procedures

2. The call for a special meeting must be filed with the city secretary, in written form, signed by the mayor, mayor pro tem (in the absence of the mayor), or two city council members at least four days prior to the special meeting. In case of a call for a special meeting, the purpose of such meeting will be expressed in the notice.
3. The call for emergency meeting must be posted two (2) hours before the emergency meeting. Emergency meetings exist only if immediate action is required of a governmental body because of imminent threat to public health and safety or because of a reasonably unforeseen situation.
4. The call for a special city council meeting as provided for above made at a regular meeting, at which a quorum of members of the city council are present, is sufficient notice of such meeting. If any member of the city council is absent from any regular meeting when such special meeting is called, that member must be given either written or telephone notice through a reasonable effort by the city secretary. It is the responsibility of each city council member to notify the city secretary of an address or telephone number where the notification can be made.

c. Executive Session

The city council may meet in executive session at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council, or at any city council meeting where the city council seeks legal advice in accordance Section 551.071 of the Texas Government Code. At such meeting, the city council may consider those matters allowed under state law.

d. Joint Sessions

The city council may meet with other boards and Commissions in joint sessions at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council at such times as the business of the city requires.

e. Recessed Meetings

Any meeting of the city council may be recessed to a later time by a majority vote of the city council, provided that no recess may be for period in excess of 24 hours. All recessed meetings must set a time to reconvene.



City Council Policies and Procedures

f. Work Session

The city council may hold work sessions to receive briefings and background information from city staff and consultants. Work session meetings must be at a time and place established by city council. Work sessions must be held in compliance with all provisions of the Texas Open Meetings Act. No official action may be taken by city council in a work session meeting, although city council may give direction to staff on issues under consideration.

1.4 Conducting a Meeting

a. Presiding Officer

1. The mayor shall preside over all city council meetings.
2. The mayor pro tem shall be selected from among the members of the city council at the first regular meeting following the general election at which all council places have been filled. The mayor pro tem serves for a term of one year. The mayor pro tem shall perform all duties of the mayor in his/her absence.
3. In the absence of both the mayor and mayor pro tem, the city secretary shall call the meeting to order and shall call upon the city council to select a member to act as presiding officer.

b. Preservation of Order and Meeting Decorum

- 1 The presiding officer shall have the authority to maintain the order and decorum of a meeting.
2. The presiding officer should ensure that the meeting discourse follows the posted agenda but has authority to move agenda items around as they deem necessary during a meeting.

c. City Council Members

1. During city council meetings, council members shall preserve order and decorum and shall neither, by conversation or otherwise, delay or interrupt the proceedings nor refuse to obey the orders of the presiding officer or the rules of the city council.



City Council Policies and Procedures

2. Every city council member desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall limit remarks to the question under debate and shall avoid discussion of personalities and indecorous language.
3. All members of the city council shall accord the utmost courtesy to each other, to city employees, and to members of the public appearing before the city council and shall refrain at all times from rude and derogatory remarks, reflection as to integrity, abusive comments, and statements as to motives and personalities.
4. City council members shall confine their questions as to the particular matters before the assembly and, in debate, shall confine their remarks to the issues before the city council.

d. Members of the Public

1. Citizens are welcome to attend all official meetings of the city council and will be admitted to the meeting room up to the fire safety capacity of the room.

City Council Policies and Procedures

2. Members of the public attending city council meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the city council. Any person making personal, impertinent, and slanderous remarks, or who becomes boisterous while addressing the city council or while attending the city council meeting, shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from attendance for the remainder of the meeting.
 3. It is the intent of the city council to provide a forum for persons to address the city council on topics or issues of concern. A person desiring to address the city council shall sign the speaker's sheet prior to the beginning of the meeting.
 4. Persons wishing to address issues not on the agenda may have four (4) minutes to address the city council during the citizen comments portion of the agenda. City council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.
 5. Citizens shall not speak about pending legal matters, personnel issues, or personally attack individual council members, staff, consultants, or other citizens.
 6. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer, who shall direct the sergeant-at-arms to remove offenders from the room. Aggravated cases shall be prosecuted on appropriate complaint signed by the presiding officer. If the presiding officer fails to act, any member of the city council may move to require the presiding officer to act to enforce the rules, and the affirmative vote of the majority of the city council shall require the presiding office to act.
- e. News media
1. During the conduct of official business, members of the news media shall occupy spaces allocated for them.
 2. Members of the news media shall refrain from conversing privately with other persons in the meeting room during the conduct of official business.

City Council Policies and Procedures

3. Interview of persons attending city council meetings shall be conducted outside the meeting room.

f. City staff

1. Members of the administrative staff and employees of the city may attend city council meetings but shall observe the same rules of procedure and decorum applicable to members of the city council.
2. All remarks and questions addressed to the city council by a staff member shall be addressed to the city council as a whole and not to any individual member.
3. No staff member, other than a staff member having the floor, shall enter into discussion either directly or indirectly without permission of the presiding officer.

1.5 Order of Business

a. Agenda

1. The order of the business of each city council meeting shall be contained in the agenda prepared under the supervision of the mayor and city administrator and posted by the city secretary at city hall no fewer than 72 hours prior to the scheduled meeting, or as required by the Texas Open Meetings Act. The agenda must be posted on the bulletin board at the front of city hall and visible to all persons at all times during the posting period.
2. Business coming before the city council must be placed in one of the following categories and in the following order:
 - a. Call to Order
 - b. Invocation
 - c. Pledge of Allegiance
 - d. Announcements by the Mayor
 - e. Citizen Public Comments
 - f. Consent Agenda/staff reports



City Council Policies and Procedures

- g. Presentations/Proclamations/Recognitions
 - h. Public hearings
 - i. Discussion & Action Items
 - j. Executive Session
 - k. Adjourn
- 3. Items requiring a public hearing followed by an action item will be consolidated into one agenda item with action on the ordinance or resolution following the close of the public hearing.
- b. Procedure for Submitting Topics. Items to be Included on the City Council Agenda.
 - 1. Items may be placed on the agenda by the mayor, mayor pro tem (when acting in place of the mayor), city administrator, city employees or following action by a board of commission.
 - 2. A council member may request that an item be placed on the agenda by providing the captioned item in writing to the city secretary. The item to be placed on the agenda must be presented no later than 5:00 PM on Monday three (3) weeks preceding the city council meeting, to allow adequate time for city staff to prepare. The City Administrator in consultation with city staff and requesting council member can waive the three (3) week provision to the Monday by 5:00 pm if the City Administrator believes staff can adequately be prepared for the request. The presiding officer has no authority to veto requested items.
 - 3. City staff can add agenda items. Items must be submitted no later than 8:00 am on the Wednesday preceding the city council meeting.
 - 4. The council member's requested item must be placed in the appropriate agenda category. If more than one council member requests that an item be placed on the agenda, the items will be listed on the agenda in the order in which they were received. If a requesting council member has more than one item, the council member shall list them in order of his or her priority.



City Council Policies and Procedures

5. The first priority item/topic submitted by a council member received first must precede in order of any subsequent items submitted by other council members; the first priority item/topic submitted by a council member received after the first council member's requested item must precede any subsequent items submitted by a council member. Second and third priority agenda items must be placed on the agenda in the same manner as the first priority items. (Basically, first in, first on, by priority, by agenda category)
6. A citizen desiring to present an item for the city council's consideration may do so by written request to the City Administrator. When a written request from a person desiring to present an item for the city council's consideration is received, it must first be placed on an agenda or as a discussion item on the regular agenda. To be considered, a written request must be received two (2) weeks preceding a city council meeting and no later than 5:00 p.m. on Monday of the week preceding the City Council work session or regular meeting. Any written presentation must also be submitted with the request prior to placement on the agenda. Should a person fail to appear at the city council work session at which he/she has requested an item to be considered by the city council, that item may be dropped by the city council unless that person has earlier requested the item to be tabled. Any item requested to be on the agenda may be tabled no more than two meetings after receipt of the request.
7. Council members will receive "packets" of information related to the upcoming city council meeting on Wednesday afternoon. Packets will be available after publishing on Community by Diligent.



City Council Policies and Procedures

1.6 Motions and Voting Procedures

a. Vote of the Presiding Officer

The mayor may participate in the discussion of all matters coming before the city council but is entitled to vote only in case of a tie, as dictated by the state law.

b. Abstention from Voting

Every city council member present when a question is put shall vote either "yes" or "no," unless the city council member is prevented from voting because of conflict of interests. A city council member who is absent from the meeting during a vote and returns to or arrives at the meeting before adjournment shall, upon returning or arriving, vote on the question for the record unless prevented from voting by a conflict of interests. A city council member recorded present during a meeting who does not vote and who is not prevented from voting by a conflict of interests shall be recorded as having voted in the affirmative, unless the member has obtained the consent of the presiding officer to leave the meeting and is absent for the remainder of the meeting.

c. Conflict of interest

A city council member stopped from voting on a matter for reasons of financial interest shall:

1. refrain from discussing the matter at any time with any other member of the city council or any other body that will consider the matter;
2. leave the room during debate and hearing; and
3. refrain from voting on the matter.



City Council Policies and Procedures

1.7 Dealings with city employees.

a. In general

Under no circumstances shall members of the city council interfere in any manner with the employees or personnel who work with or under the city council.

b. Chain of authority

1. All directives, instructions, or orders to department heads or other city employees from the city council shall be made by the city council as a whole.
2. Council members are encouraged to speak with the department head or City Administrator if they have concerns about an employee or a work process in their individual capacity.
3. The procedural requirement set forth in this article is established for the purpose of providing a proper chain of command in regard to the routine administrative functions of the city and shall not apply in case of emergency or where such requirements would be contrary to the laws and constitution of this state.
4. Provided further, such requirement shall not prohibit direct instructions or orders between the city council and the city secretary in matters related to the city secretary's statutory duties as official city secretary of the city but shall apply to the additional clerical functions which are performed by the city secretary under the direction of the City Administrator.

1.8 Legal opinions.

If a legal opinion has been rendered by the city attorney regarding the city council's powers, duties, or responsibilities, the city council shall conform its actions in accordance with the opinion of the city attorney unless such opinion is in conflict with a decision by a court of competent jurisdiction.

ARTICLE 2.0
COUNCIL TRAVEL AND TRAINING

2.1 Education and Training

- a. In order to be an effective representative, it is the policy of the city council that members should be as informed as possible on local, state, and national issues. In order to be an informed representative, council members should avail themselves of training and informational opportunities within budgetary constraints.
- b. It is also the policy of the city council that members should make, to the extent possible, themselves available as city representatives at official city, county, and state sponsored and community-based events.

2.2 Funding and Eligible Travel Expenditures

- a. Within the funds available, the council shall budget annually an amount of funds that shall be made available for council member education and training. These funds may be used to pay or reimburse council members for the following expenses associated with education and training:
 - 1. Expenses for public or private transportation including air fare, transit fare, taxi fare, or mileage reimbursement for the use of a council member's personal vehicle when traveling outside the city limits. Personal mileage reimbursement will be at the annually established IRS mileage rate.
 - 2. Hotel or motel lodging when associated with an education or training event.
 - 3. Funds will be advanced or reimbursed for meals while attending an educational or training event, including meals traveling to or from the event.
 - 4. Registration expenses will be advanced or reimbursed for educational or training events, including materials, luncheons, and receptions when made a part of the registration fee.

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5. This travel policy includes travel expenses as described above for a member traveling as a city representative when the city or the council member is a member of a governmental board or organization.
- b. Payment or reimbursement applies only to the city council member.
 - c. In order to receive reimbursement or subsequent to an advance of funds, city council members are responsible for providing receipts or appropriate documentation of expenses in a timely manner following the travel event.

RESOLUTION NO. 18-2023-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ADOPTING EQUITABLE AND UNIFORM PROCEDURES FOR ETIQUETTE OF CITY COUNCIL MEETINGS AND TO ASSIST IN THE ORDERLY CONDUCT OF THE CITY'S BUSINESS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council for the City of Venus finds it is in the best interests for the City of Venus to conduct City business in a professional, orderly and proficient manner; and

WHEREAS, the City Council for the City of Venus has determined that conducting City business in such a manner is conducive to good government and is in the best interests of the City of Venus;

WHEREAS, the City Council desires to provide that the City Council's meeting procedures will be consistent with the Texas Opening Meetings Act (Texas Government Code §551); and

WHEREAS, the City Council of the City of Venus finds it in the public interest to adopt the foregoing Resolution which establishes general policies and procedures to conduct the City's business in an orderly and efficient manner.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The Mayor is hereby authorized and directed to sign and execute this Resolution on behalf of the City Council for the City of Venus, Texas.

SECTION 2. The policies and procedures attached hereto as Exhibit "A" are adopted and made a part of this Resolution hereof for all purposes as if fully recited herein.

SECTION 3. Any Resolution in conflict with the provisions of this Resolution is hereby repealed to the extent it conflicts with this Resolution.

SECTION 4. This Resolution shall become effective immediately from and after its passage.

SECTION 5. All recitals are adopted herein as if fully recited and incorporated for all purposes.

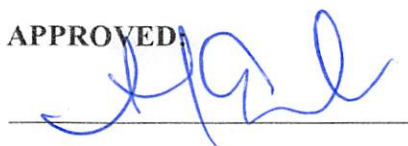
DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS the 14th DAY OF AUGUST, 2023.

ATTEST:



Callie Green, City Secretary

APPROVED:



Alejandro Galaviz, Mayor





City of Venus

City Council Policies and Procedure

**RESOLUTION NO. 18-2023-08
August 14, 2023**



City Council Policies and Procedures

ARTICLE 1.0 RULES OF PROCEDURE

1.1 Authority

A. Adoption of Rules

These rules may be amended or suspended in the manner described in this document.

1.2 General Procedure

A. Meetings to be Public

1. All meetings of the city council shall be open to the public unless pertaining to matters authorized under the Texas Open Meetings Act to be discussed in executive session. All actions of the city council shall be public and sufficient copies of the minutes shall be made available by the city secretary to staff members, the news media, and other interested persons upon request.
2. When meeting in executive session, the city council shall publicly announce the category under the Texas Open Meetings Act that permits the executive session and comply with all requirements of the Texas Open Meetings Act applicable to executive sessions.
3. A printed agenda of items to be considered at each regular meeting must be posted for public inspection at least 72 hours prior to the meeting.



City Council Policies and Procedures

B. Quorum

At the beginning of each regular or special meeting, the mayor shall determine whether or not a quorum exists in order to properly transact the business of the city council. A quorum exists when there are physically present a simple majority of the number of city council members. If a quorum does not exist 15 minutes after the time for which the meeting was called, the mayor shall adjourn the meeting and either re-schedule the meeting at its next regular time or call a special meeting, depending on the circumstances.

C. Attendance

1. No member shall be excused from attendance at a city council meeting, unless for medical reasons, having to work, vacation, the death or illness of a family member, or unless excused by the city council. A member having three unexcused absences in succession may be removed by majority vote of the city council.
2. A council member may not leave a council meeting in regular session without acknowledgement by the mayor. A council member who leaves a council meeting after the council has been duly called to order and is absent for the remainder of the meeting, without first obtaining the consent of the mayor, shall be charged with an unexcused absence for that meeting. The consent of the mayor may be given only in an emergency beyond the control of the councilmember that requires the councilmember to leave the meeting.

D. Minutes of Meetings

1. The city secretary shall record and produce written minutes of all regular and special called council meetings and shall have these minutes posted on the city's website following approval by the city council. Following approval of the written minutes, the city secretary will keep the digitally formatted minutes for regular and special called meetings for the period of time designated in the city's records retention schedule.



City Council Policies and Procedures

2. The public may obtain hard copies of written or recorded minutes through an open records request, such to be made during regular business hours. In the event the city secretary is unable to attend a meeting, the city administrator shall designate a representative to take minutes/record the proceedings.

E. Suspension of Rules

Any provision of these rules not governed by the city Ordinance, policy, or state or federal law may be temporarily suspended by a majority vote by members of the city council.

F. Amendment of Rules

These rules may be amended, or new rules adopted, by a simple majority vote of the city council and are not in conflict with state or federal law or the ordinances of the City of Venus.

G. Attendance of Officers and Employees

Other officers and employees of the city shall attend city council meetings when requested to do so by the city administrator or mayor.

1.3 Types of Meetings

a. Regular Meetings

The city council shall hold regular meetings on the 2nd Mondays of each month, at 7:00 p.m.; and may hold as many additional meetings during the month as may be necessary for the transaction of the business of the city and its citizens.

b. Special Meetings

1. Special meetings may be called by the mayor, the mayor pro tem (when acting in place of the mayor), or by any two members of the city council. The call for a special meeting must specify the day and time of such meeting, as well as the items to be considered.



City Council Policies and Procedures

2. The call for a special meeting must be filed with the city secretary, in written form, signed by the mayor, mayor pro tem (in the absence of the mayor), or two city council members at least four days prior to the special meeting. In case of a call for a special meeting, the purpose of such meeting will be expressed in the notice.
3. The call for emergency meeting must be posted two (2) hours before the emergency meeting. Emergency meetings exist only if immediate action is required of a governmental body because of imminent threat to public health and safety or because of a reasonably unforeseen situation.
4. The call for a special city council meeting as provided for above made at a regular meeting, at which a quorum of members of the city council are present, is sufficient notice of such meeting. If any member of the city council is absent from any regular meeting when such special meeting is called, that member must be given either written or telephone notice through a reasonable effort by the city secretary. It is the responsibility of each city council member to notify the city secretary of an address or telephone number where the notification can be made.

c. Executive Session

The city council may meet in executive session at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council, or at any city council meeting where the city council seeks legal advice in accordance Section 551.071 of the Texas Government Code. At such meeting, the city council may consider those matters allowed under state law.

d. Joint Sessions

The city council may meet with other boards and Commissions in joint sessions at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council at such times as the business of the city requires.

e. Recessed Meetings

Any meeting of the city council may be recessed to a later time by a majority vote of the city council, provided that no recess may be for period in excess of 24 hours. All recessed meetings must set a time to reconvene.



City Council Policies and Procedures

f. Work Session

The city council may hold work sessions to receive briefings and background information from city staff and consultants. Work session meetings must be at a time and place established by city council. Work sessions must be held in compliance with all provisions of the Texas Open Meetings Act. No official action may be taken by city council in a work session meeting, although city council may give direction to staff on issues under consideration.

1.4 Conducting a Meeting

a. Presiding Officer

1. The mayor shall preside over all city council meetings.
2. The mayor pro tem shall be selected from among the members of the city council at the first regular meeting following the general election at which all council places have been filled. The mayor pro tem serves for a term of one year. The mayor pro tem shall perform all duties of the mayor in his/her absence.
3. In the absence of both the mayor and mayor pro tem, the city secretary shall call the meeting to order and shall call upon the city council to select a member to act as presiding officer.

b. Preservation of Order and Meeting Decorum

- 1 The presiding officer shall have the authority to maintain the order and decorum of a meeting.
2. The presiding officer should ensure that the meeting discourse follows the posted agenda but has authority to move agenda items around as they deem necessary during a meeting.

c. City Council Members

1. During city council meetings, council members shall preserve order and decorum and shall neither, by conversation or otherwise, delay or interrupt the proceedings nor refuse to obey the orders of the presiding officer or the rules of the city council.



City Council Policies and Procedures

2. Every city council member desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall limit remarks to the question under debate and shall avoid discussion of personalities and indecorous language.
3. All members of the city council shall accord the utmost courtesy to each other, to city employees, and to members of the public appearing before the city council and shall refrain at all times from rude and derogatory remarks, reflection as to integrity, abusive comments, and statements as to motives and personalities.
4. City council members shall confine their questions as to the particular matters before the assembly and, in debate, shall confine their remarks to the issues before the city council.
5. City council members may be removed from the meeting for failure to comply with decisions of the presiding officer or continued violations of the rules of the city council. If the presiding officer fails to act, any member may move to require the presiding officer to enforce the rules, and the affirmative vote of a majority of the city council shall require the presiding officer to act.

d. Members of the Public

1. Citizens are welcome to attend all official meetings of the city council and will be admitted to the meeting room up to the fire safety capacity of the room.

City Council Policies and Procedures

2. Members of the public attending city council meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the city council. Any person making personal, impertinent, and slanderous remarks, or who becomes boisterous while addressing the city council or while attending the city council meeting, shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from attendance for the remainder of the meeting.
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 4. Persons wishing to address issues not on the agenda may have four (4) minutes to address the city council during the citizen comments portion of the agenda. City council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.
 5. Citizens shall not speak about pending legal matters, personnel issues, or personally attack individual council members, staff, consultants, or other citizens.
 6. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer, who shall direct the sergeant-at-arms to remove offenders from the room. Aggravated cases shall be prosecuted on appropriate complaint signed by the presiding officer. If the presiding officer fails to act, any member of the city council may move to require the presiding officer to act to enforce the rules, and the affirmative vote of the majority of the city council shall require the presiding office to act.
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1. During the conduct of official business, members of the news media shall occupy spaces allocated for them.
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City Council Policies and Procedures

3. Interview of persons attending city council meetings shall be conducted outside the meeting room.

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2. All remarks and questions addressed to the city council by a staff member shall be addressed to the city council as a whole and not to any individual member.
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 - b. Invocation
 - c. Pledge of Allegiance
 - d. Announcements by the Mayor
 - e. Citizen Public Comments
 - f. Consent Agenda/staff reports



City Council Policies and Procedures

- g. Presentations/Proclamations/Recognitions
 - h. Public hearings
 - i. Discussion & Action Items
 - j. Executive Session
 - k. Adjourn
- 3. Items requiring a public hearing followed by an action item will be consolidated into one agenda item with action on the ordinance or resolution following the close of the public hearing.
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 - 1. Items may be placed on the agenda by the mayor, mayor pro tem (when acting in place of the mayor), city administrator, city employees or following action by a board of commission.
 - 2. A council member may request that an item be placed on the agenda by providing the captioned item in writing to the city secretary. The item to be placed on the agenda must be presented no later than 5:00 PM on Monday three (3) weeks preceding the city council meeting, to allow adequate time for city staff to prepare. The City Administrator in consultation with city staff and requesting council member can waive the three (3) week provision to the Monday by 5:00 pm if the City Administrator believes staff can adequately be prepared for the request. The presiding officer has no authority to veto requested items.
 - 3. City staff can add agenda items. Items must be submitted no later than 8:00 am on the Wednesday preceding the city council meeting.
 - 4. The council member's requested item must be placed in the appropriate agenda category. If more than one council member requests that an item be placed on the agenda, the items will be listed on the agenda in the order in which they were received. If a requesting council member has more than one item, the council member shall list them in order of his or her priority.



City Council Policies and Procedures

5. The first priority item/topic submitted by a council member received first must precede in order of any subsequent items submitted by other council members; the first priority item/topic submitted by a council member received after the first council member's requested item must precede any subsequent items submitted by a council member. Second and third priority agenda items must be placed on the agenda in the same manner as the first priority items. (Basically, first in, first on, by priority, by agenda category)
6. A citizen desiring to present an item for the city council's consideration may do so by written request to the City Administrator. When a written request from a person desiring to present an item for the city council's consideration is received, it must first be placed on an agenda or as a discussion item on the regular agenda. To be considered, a written request must be received two (2) weeks preceding a city council meeting and no later than 5:00 p.m. on Monday of the week preceding the City Council work session or regular meeting. Any written presentation must also be submitted with the request prior to placement on the agenda. Should a person fail to appear at the city council work session at which he/she has requested an item to be considered by the city council, that item may be dropped by the city council unless that person has earlier requested the item to be tabled. Any item requested to be on the agenda may be tabled no more than two meetings after receipt of the request.
7. Council members will receive "packets" of information related to the upcoming city council meeting on Wednesday afternoon. Packets will be available after publishing on Community by Diligent.



City Council Policies and Procedures

1.6 Motions and Voting Procedures

a. Vote of the Presiding Officer

The mayor may participate in the discussion of all matters coming before the city council but is entitled to vote only in case of a tie, as dictated by the state law.

b. Abstention from Voting

Every city council member present when a question is put shall vote either "yes" or "no," unless the city council member is prevented from voting because of conflict of interests. A city council member who is absent from the meeting during a vote and returns to or arrives at the meeting before adjournment shall, upon returning or arriving, vote on the question for the record unless prevented from voting by a conflict of interests. A city council member recorded present during a meeting who does not vote and who is not prevented from voting by a conflict of interests shall be recorded as having voted in the affirmative, unless the member has obtained the consent of the presiding officer to leave the meeting and is absent for the remainder of the meeting.

c. Conflict of interest

A city council member stopped from voting on a matter for reasons of financial interest shall:

1. refrain from discussing the matter at any time with any other member of the city council or any other body that will consider the matter;
2. leave the room during debate and hearing; and
3. refrain from voting on the matter.



City Council Policies and Procedures

1.7 Dealings with city employees.

a. In general

Under no circumstances shall members of the city council interfere in any manner with the employees or personnel who work with or under the city council.

b. Chain of authority

1. All directives, instructions, or orders to department heads or other city employees from the city council shall be made by the city council as a whole.
2. Council members are encouraged to speak with the department head or City Administrator if they have concerns about an employee or a work process in their individual capacity.
3. The procedural requirement set forth in this article is established for the purpose of providing a proper chain of command in regard to the routine administrative functions of the city and shall not apply in case of emergency or where such requirements would be contrary to the laws and constitution of this state.
4. Provided further, such requirement shall not prohibit direct instructions or orders between the city council and the city secretary in matters related to the city secretary's statutory duties as official city secretary of the city but shall apply to the additional clerical functions which are performed by the city secretary under the direction of the City Administrator.

1.8 Legal opinions.

If a legal opinion has been rendered by the city attorney regarding the city council's powers, duties, or responsibilities, the city council shall conform its actions in accordance with the opinion of the city attorney unless such opinion is in conflict with a decision by a court of competent jurisdiction.

ARTICLE 2.0
COUNCIL TRAVEL AND TRAINING

2.1 Education and Training

- a. In order to be an effective representative, it is the policy of the city council that members should be as informed as possible on local, state, and national issues. In order to be an informed representative, council members should avail themselves of training and informational opportunities within budgetary constraints.
- b. It is also the policy of the city council that members should make, to the extent possible, themselves available as city representatives at official city, county, and state sponsored and community-based events.

2.2 Funding and Eligible Travel Expenditures

- a. Within the funds available, the council shall budget annually an amount of funds that shall be made available for council member education and training. These funds may be used to pay or reimburse council members for the following expenses associated with education and training:
 - 1. Expenses for public or private transportation including air fare, transit fare, taxi fare, or mileage reimbursement for the use of a council member's personal vehicle when traveling outside the city limits. Personal mileage reimbursement will be at the annually established IRS mileage rate.
 - 2. Hotel or motel lodging when associated with an education or training event.
 - 3. Funds will be advanced or reimbursed for meals while attending an educational or training event, including meals traveling to or from the event.
 - 4. Registration expenses will be advanced or reimbursed for educational or training events, including materials, luncheons, and receptions when made a part of the registration fee.

-
5. This travel policy includes travel expenses as described above for a member traveling as a city representative when the city or the council member is a member of a governmental board or organization.
- b. Payment or reimbursement applies only to the city council member.
 - c. In order to receive reimbursement or subsequent to an advance of funds, city council members are responsible for providing receipts or appropriate documentation of expenses in a timely manner following the travel event.

When recorded, return to:

Zachary Chauhan
Winstead PC
500 Winstead Building
2728 N. Harwood Street
Dallas, Texas 75201

DONATION DEED
(WITHOUT WARRANTIES)

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS	§	
	§	KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF ELLIS	§	

THAT RICHARD K. MISKIMON and SHERI R. MISKIMON, as to an undivided 95% interest, and FALLS CREEK LAND & CATTLE, L.L.C., a Texas limited liability company, as to an undivided 5% interest (collectively, the "**Grantor**"), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) cash and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, paid by CITY OF VENUS, TEXAS (the "**Grantee**"), subject to the provisions set forth herein, HAS GRANTED, BARGAINED, SOLD and CONVEYED, and by these presents DOES GRANT, BARGAIN, SELL and CONVEY unto Grantee all of that certain tract of land in Ellis County, Texas (the "**Land**"), described on Exhibit "A" which is attached hereto and incorporated herein by reference for all purposes, together with all of Grantor's right, title and interest in and to any improvements, if any, located thereon and any easements, interests, benefits, privileges, rights and appurtenances pertaining to such Land, (said Land, improvements, easements, interests, benefits, privileges, rights and appurtenances being herein collectively referred to as the "**Property**").

Grantor hereby excepts from this deed and reserves to Grantor, its successors and assigns, all oil, gas or other minerals in, on and under and that may be taken, saved, extracted or produced from the Property, all of Grantor's interest in the subsurface water from any and all depths and geological formations and all other subsurface rights of the Property; provided, however, that Grantor does hereby forever release, waive and relinquish all rights to use the surface of the Property down to a depth of 200 feet for seismic activities and for any and all other mineral and water exploration or production purposes including, without limitation, exploring, drilling for, developing, producing, storing, and processing minerals or water from the Property; provided, however, such release, waiver and relinquishment shall not be construed as a release, waiver or relinquishment by Grantors of the right to explore, drill for, develop or produce water, oil, gas or other minerals from the Property (and to have access to and control of underground mineral formations or wells) through wells at surface locations situated outside the Property; provided any such activities (including any activities done below 200 feet) shall not materially interfere with the surface of the Property (or any improvements situated thereon).

Notwithstanding anything herein to the contrary, the Property does not include, and Grantor specifically retains, all right, title and interest to receive reimbursement of costs from a utility district or other governmental entity for water, sanitary sewer and drainage facilities and improvements constructed by Grantor to serve the Property.

In addition, this conveyance is made and accepted subject, however, to the following additional conditions, limitations, easements and reservations (collectively, the "**Conditions and Reservations**") and Grantee joins in the execution of this conveyance to evidence Grantee's agreement to those Conditions and Reservations:

1. The Property shall be used solely as public park land or a public golf course and for no other purposes (the "**Permitted Use**"). Neither Grantee nor its successors or assigns shall use the Property for any use or purpose other than the Permitted Use.

2. Grantor reserves, together with the right of assignment in whole or in part, a perpetual non-exclusive easement in, under, on, over, across, and through the Property for the discharge, flowage and passage of surface stormwater drainage from any property owned by Grantor or its affiliates onto the Property. Grantee shall not take any action that would obstruct or adversely affect the discharge, flowage or passage of surface stormwater drainage from any property owned by Grantor onto the Property nor shall Grantee construct any improvements on the Property that would obstruct or adversely affect the discharge, flowage or passage of surface stormwater drainage from any property owned by Grantor onto the Property. Grantee agrees to join in and execute, from time to time, any and all instruments necessary to evidence the foregoing easement and rights of Grantor. Grantee acknowledges and agrees that the foregoing rights and easement shall run with the land and benefit Grantor's successors and assigns.

3. Grantor reserves, together with the right of assignment in whole or in part, a perpetual non-exclusive easement for the purpose of installing, repairing, maintaining, altering, replacing, relocating, rebuilding, removing, and operating water facilities (including, without limitation, one or more waterlines) in, under, on, over, across, and through the Property from any property owned by Grantor or its affiliates together with the perpetual non-exclusive easement to enter the Property as is necessary to install, repair and maintain the foregoing water facilities. The approximate location of the foregoing easement and associated water facilities is located on Exhibit "B" attached hereto and is incorporated herein by reference; provided, however, that the final location of the easement area and sizing of the water facilities shall be subject to approval by the appropriate water and/or utility provider. Grantee shall not take any action or construct any improvements that would obstruct or adversely affect the Grantor's rights pursuant to this Section 3. Grantee agrees to join in and execute, from time to time, any and all instruments necessary to evidence the foregoing waterline easement and rights of Grantor. Grantee acknowledges and agrees that the foregoing rights and waterline easement shall run with the land and benefit Grantor's successors and assigns.

4. In addition, (i) Grantee shall not require that Grantor or its successors or assigns undertake any obligations with respect to the Property, including, without limitation, constructing improvements to address the surface stormwater drainage, waterlines or granting easements that would encumber the Grantor's remaining property, (ii) Grantee shall not condition the issuance of any zoning, development or other governmental approvals, permits, variances and/or licenses, including, without limitation, site plan approval, plat approval or building permits, on Grantor constructing any improvements on or undertaking any obligations with respect to the Property, (iii) Grantor shall have no responsibility or obligations with respect to the Property from and after the date hereof and (iv) Grantee shall grant additional easements over the Property in connection with Grantor's or its affiliates' development of adjoining property.

This conveyance, however, is made and accepted subject to any and all restrictions, encumbrances, easements, covenants, conditions, outstanding mineral interests held by third parties, and reservations, if any, relating to the hereinabove described property as the same are filed for record in the County Clerk's Office of Ellis County, Texas.

Grantee acknowledges that Grantee has independently and personally inspected the Property. The Property is hereby conveyed to and accepted by Grantee in its present condition, "AS IS, WITH ALL FAULTS, AND WITHOUT ANY WARRANTY WHATSOEVER, EXPRESS OR IMPLIED." Notwithstanding anything contained herein to the contrary, it is understood and agreed that Grantor and Grantor's agents or employees have never made and are not now making, and they specifically disclaim, any warranties, representations or guaranties of any kind or character, express or implied, oral or written, with respect to the Property, including, but not limited to, warranties, representations or guaranties as to (a) matters of title (other than Grantor's warranty of title set forth herein), (b) environmental matters relating to the Property or any portion thereof, including, without limitation, the presence of hazardous materials in, on, under or in the vicinity of the Property, (c) geological conditions, including, without limitation, subsidence, subsurface conditions, water table, underground water reservoirs, limitations regarding the withdrawal of water, and geologic faults and the resulting damage of past and/or future faulting, (d) whether, and to the extent to which the Property or any portion thereof is affected by any stream (surface or underground), body of water, wetlands, flood prone area, flood plain, floodway or special flood hazard, (e) drainage, (f) soil conditions, including the existence of instability, past soil repairs, soil additions or conditions of soil fill, or susceptibility to landslides, or the sufficiency of any undershoring, (g) the presence of endangered species or any environmentally sensitive or protected areas, (h) zoning or building entitlements to which the Property or any portion thereof may be subject, (i) the availability of any utilities to the Property or any portion thereof including, without limitation, water, sewage, gas and electric, (j) usages of adjoining property, (k) access to the Property or any portion thereof, (l) the value, compliance with the plans and specifications, size, location, age, use, design, quality, description, suitability, structural integrity, operation, title to, or physical or financial condition of the Property or any portion thereof, or any income, expenses, charges, liens, encumbrances, rights or claims on or affecting or pertaining to the Property or any part thereof, (m) the condition or use of the Property or compliance of the Property with any or all federal, state or local ordinances, rules, regulations or laws, building, fire or zoning ordinances, codes or other similar laws, (n) the existence or non-existence of underground storage tanks, surface impoundments, or landfills, (o) any other matter affecting the stability and integrity of the Property, (p) the potential for further development of the Property, (q) the merchantability of the Property or fitness of the Property for any particular purpose, (r) the truth, accuracy or completeness of any diligence items provided by Grantor, (s) tax consequences, or (t) any other matter or thing with respect to the Property. **EXCEPT AS EXPRESSLY SET FORTH HEREIN OR IN THE PURCHASE, SALE AND DONATION AGREEMENT BETWEEN GRANTOR AND GRANTEE, GRANTOR MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND TO GRANTEE, INCLUDING, WITHOUT LIMITATION, THE PHYSICAL CONDITION OF THE PROPERTY, OR THEIR SUITABILITY FOR ANY PARTICULAR PURPOSE OR OF MERCHANTABILITY. GRANTEE IS RELYING ON ITS INVESTIGATIONS OF THE PROPERTY IN DETERMINING WHETHER TO ACQUIRE IT. THE PROVISIONS OF THIS PARAGRAPH ARE A MATERIAL PART OF THE CONSIDERATION FOR GRANTOR EXECUTING THIS DEED, AND SHALL SURVIVE CLOSING.**

TO HAVE AND TO HOLD the above described premises, subject to the Conditions and Reservations and other exceptions to conveyance and warranty, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Grantee, Grantee's heirs, executors, administrators, successors and/or assigns forever. This conveyance is made without warranty, express or implied.

EXECUTED this 1st day of November, 2023.

GRANTOR:



RICHARD K. MISKIMON

STATE OF OKLAHOMA

§

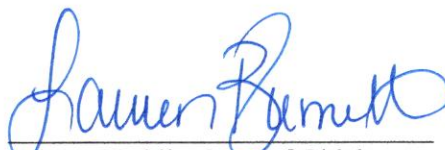
COUNTY OF ATOKA

§

§

THIS INSTRUMENT is acknowledged before me on this 1st day of November, 2023, by Rick Miskimon, an individual.





Notary Public, State of Oklahoma

[Signatures continue on following page.]

Expires: 4/9/2024

Sheri R. Miskimon
SHERI R. MISKIMON

STATE OF OKLAHOMA

§
§
§

COUNTY OF ATOKA

THIS INSTRUMENT is acknowledged before me on this 18th day of November, 2023,
by Sheri R. Miskimon, an individual.



Lauren Burnett
Notary Public - State of Oklahoma

[Signatures continue on following page.]

Expires: 4/19/2024

FALLS CREEK LAND & CATTLE, L.L.C.,
a Texas limited liability company

By: *Stanley R. Tidwell*
Name: Stanley R. Tidwell
Title: Managing Member

STATE OF TEXAS

§
§
§

COUNTY OF Dallas

THIS INSTRUMENT is acknowledged before me on this 1st day of November, 2023, by Stanley R. Tidwell, as Managing Member of Falls Creek Land & Cattle, L.L.C., a Texas limited liability company, on behalf of said company.

[SEAL]



Karen Dee Farmer
Notary Public, State of Texas

[Signatures continue on following page.]

ACCEPTED this _____ day of _____, 2023.

GRANTEE:

CITY OF VENUS, TEXAS

By: _____
Name: _____
Title: _____

STATE OF TEXAS §
 §
COUNTY OF _____ §

This instrument was ACKNOWLEDGED before me on _____, 2023 by _____
_____, _____ of the CITY OF VENUS, TEXAS, on behalf of said
municipality.

Notary Public - State of Texas

EXHIBIT "A"

PROPERTY DESCRIPTION

BEING A 133.3 ACRES (5,808,491 SQ. FT.) TRACT OF LAND OUT OF THE STEPHEN B. PRICE SURVEY, ABSTRACT NO. 860, THE JESSE JACKSON SURVEY, ABSTRACT NO. 560, THE JAMES BATEMAN SURVEY, ABSTRACT NO. 103, THE HUGHEY E. SLAUGHTER SURVEY, ABSTRACT NO. 1016, THE J. E. MCQUATTERS SURVEY, ABSTRACT NO. 781, AND THE LEEMAN KELSEY SURVEY, ABSTRACT NO. 594 CITY OF VENUS, ELLIS COUNTY, TEXAS.

BEING a 133.3 acres (5,808,491 Square Feet) tract of land situated in the Stephen B. Price Survey, Abstract No. 860, the Jesse Jackson Survey, Abstract No. 560, the James Bateman Survey, Abstract No. 103, the Hughey E. Slaughter Survey, Abstract No. 1016, the J. E. McQuatters Survey, Abstract No. 781 and the Leeman Kelsey Survey, Abstract No. 594, City of Venus, Ellis County, Texas; Being a portion of that called 200.046 acres (Tract 1) and that called 97.8915 acres (Tract 5), conveyed to Falls Creek Land & Cattle, LLC., of record in Document No. 2018-1808509, Deed Records, Ellis County, Texas, and more particularly described by metes and bounds as follows:

BEGINNING at a 1/2-inch iron rod with cap stamped "ROCKIN'CT" found in the west right-of-way (R.O.W.) line of F.M. Highway 157 (variable width) marking the southeast corner of the herein described tract from which a 1/2-inch iron rod with cap stamped "FORT WORTH SURVEYING" found in the east R.O.W. line of said F.M. Highway 157 bears North 07°53'51" West, 275.52 feet;

THENCE, South 60°36'16" West, 225.02 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 60°35'13" West, 295.10 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 59°17'29" West, 578.09 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 25°37'52" West, 126.30 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 00°38'15" East, 335.58 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 38°16'47" West, 109.18 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 72°33'43" West, 292.58 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 28°27'42" West, 100.27 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 78°51'58" West, 55.01 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 56°08'11" West, 113.05 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 04°57'39" West, 1,026.51 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 03°15'38" West, 50.26 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 04°58'35" West, 92.20 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 05°35'59" East, 84.60 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 84°24'01" West, 372.65 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 00°41'17" East, 290.30 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 89°35'08" West, 67.35 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 00°24'52" West, 213.49 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 24°37'21" West, 66.51 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 11°08'49" East, 58.02 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 01°16'17" West, 65.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 14°25'44" West, 60.83 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 23°53'29" West, 120.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 33°21'13" West, 60.83 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 23°53'29" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 37°55'39" West, 61.85 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 33°21'13" West, 121.66 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 05°27'23" West, 63.25 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 54°08'52" West, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 13°45'06" East, 69.55 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 45°32'32" West, 84.16 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 05°26'06" West, 162.43 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 00°45'35" East, 251.47 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 59°55'57" West, 884.21 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 12°59'42" West, 260.25 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°11'34" East, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 03°29'55" West, 67.08 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 02°27'18" East, 81.38 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 11°27'54" East, 250.33 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 16°42'19" East, 222.80 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 17°50'31" East, 216.18 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 08°10'57" East, 54.40 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 27°11'53" East, 64.74 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 22°19'21" East, 65.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 13°44'20" East, 61.85 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°17'50" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 14°38'03" East, 465.73 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°17'50" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 29°57'33" East, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 04°27'59" East, 60.21 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°17'50" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 04°27'59" East, 120.42 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°17'50" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 22°19'21" East, 65.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 09°09'54" East, 60.83 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 04°27'59" East, 60.21 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 13°44'20" East, 123.69 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 03°50'20" West, 60.11 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 10°57'02" West, 61.05 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 30°33'14" West, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°17'50" West, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 20°51'12" West, 85.44 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 13°44'20" East, 123.69 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 29°57'33" East, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 04°32'59" East, 120.43 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 74°44'50" East, 192.22 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 58°17'39" East, 83.20 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 25°18'47" East, 173.20 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 60°26'43" East, 73.20 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 30°02'06" East, 60.83 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 44°15'40" East, 60.21 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 21°03'45" East, 63.25 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 32°22'21" East, 80.62 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 30°02'06" East, 60.83 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 69°45'14" East, 69.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 62°07'02" East, 65.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 38°01'58" East, 69.93 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 34°47'29" East, 70.51 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 06°33'07" East, 134.67 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 18°58'13" East, 82.46 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 55°37'35" East, 65.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 66°41'48" East, 72.11 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 33°00'24" East, 60.00 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 08°24'59" East, 73.78 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 60°31'32" East, 65.40 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 56°03'40" East, 89.95 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 50°35'42" East, 310.58 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 10°38'38" East, 59.14 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 01°30'06" East, 97.37 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 02°37'27" East, 121.50 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 32°05'51" West, 68.31 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 53°04'48" East, 126.72 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 45°00'00" East, 158.75 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 06°59'16" West, 160.48 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 00°59'59" West, 55.90 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 12°05'43" East, 430.93 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 29°38'29" West, 177.56 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 07°48'57" East, 43.03 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 11°26'16" East, 42.17 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 60°53'59" West, 91.52 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 12°49'10" West, 47.93 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 11°00'39" East, 101.68 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 38°49'59" East, 64.58 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 52°17'38" East, 222.61 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 22°54'59" East, 64.44 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, South 30°14'03" East, 946.55 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking a corner;

THENCE, North 30°16'44" East, 127.66 feet to a 5/8-inch iron rod found in the west R.O.W. line of aforementioned F.M. Highway 157;

THENCE, with the west R.O.W. line of said F.M. Highway 157 the following three (3) courses:

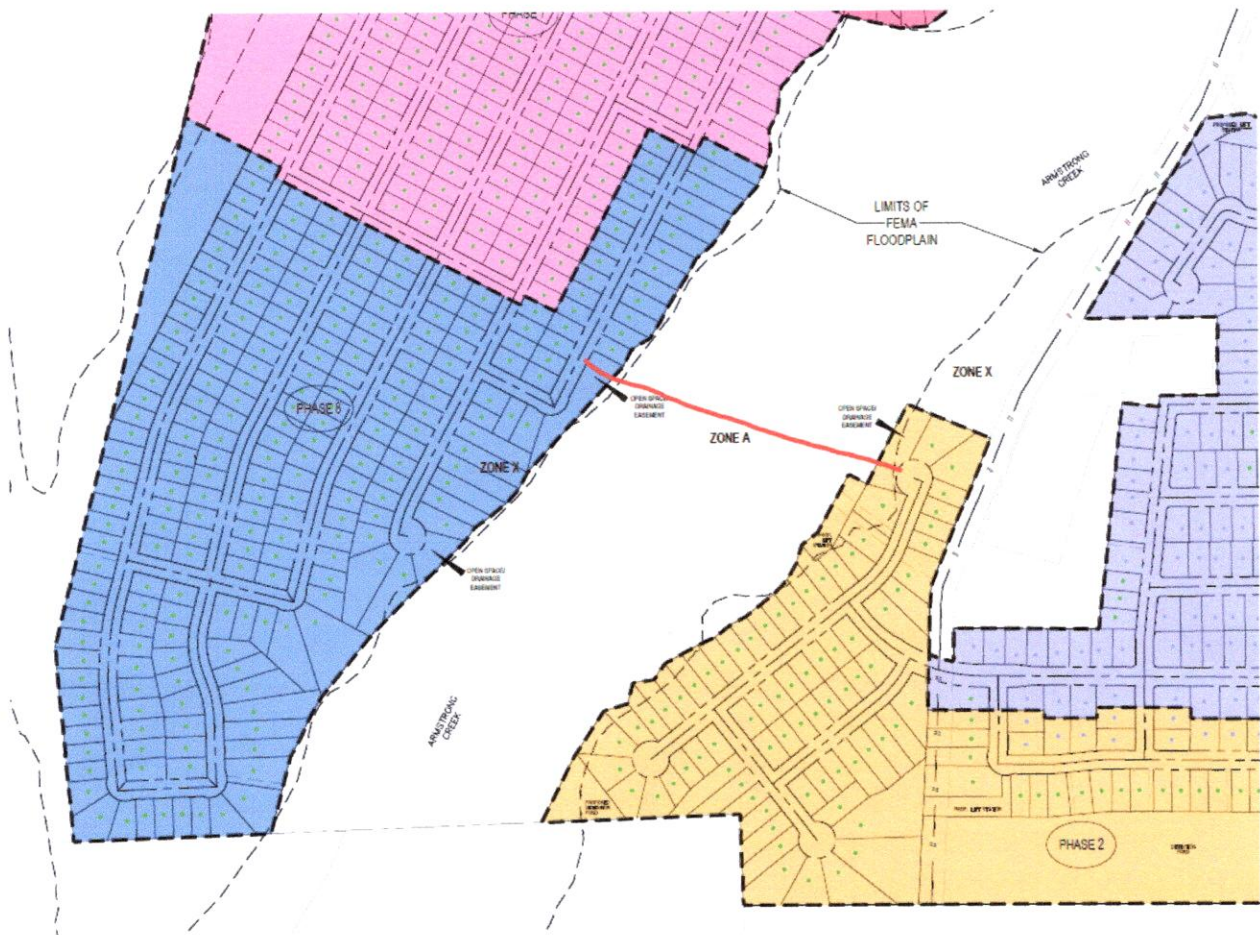
1. South 17°34'27" East, 124.94 feet to a 5/8-inch iron rod found marking the beginning of a curve to the left;

2. 849.90 feet with the arc of said curve to the left having a radius of 3,864.72 feet, a central angle of 12°36'00" and a chord that bears South 23°52'27" East, 848.18 feet to a 1/2-inch iron rod with cap stamped "APEX LAND SURVEYING" set marking the end of curve;

3. South 30°14'03" East, 254.86 feet to the POINT OF BEGINNING and CONTAINING 133.3
acres (5,808,491 square feet) of land.

EXHIBIT "B"

APPROXIMATE LOCATION OF WATERLINE EASEMENT



A
RESTRICTED APPRAISAL REPORT
ON

A 133.3 ACRE TRACT
WEST SIDE OF FM 157
SOUTH OF FM 2258
VENUS, ELLIS COUNTY, TEXAS

FOR

MR. RICK MISKIMON
5940 SOUTH WEST MCGEE CREEK ROAD
LANE, OK 74555

BY

CHRIS CHEVREAUX, MAI
P.O. BOX 471462
FORT WORTH, TEXAS 76147

CHEVREAU & ASSOCIATES

Real Estate Appraisers – Consultants



Chris Chevreux, MAI

Mr. Rick Miskimon
5940 South West McGee Creek Rd.
Lane, OK 74555

September 25, 2023

Re: A 133.3 Acre Tract
West side of FM 157, south of FM 2258
Venus, Ellis County, Texas

In accordance with your request, I have completed a restricted appraisal report on the above referenced property. A complete legal description of the subject property will be found in the body of this report.

The purpose of this appraisal is to estimate the Market Value in Fee Simple title of the subject property. The property rights being valued is the Fee Simple interest.

The enclosed report describes the methods of valuation utilized and gives pertinent data found in the investigation. It is believed that all data gathered is from reliable sources.

This appraisal has been made in conformity with and is subject to the requirements of the Code of Professional Ethics of the Appraisal Institute, the Uniform Standards of Professional Appraisal Practice, as promulgated by the Appraisal Standards Board of The Appraisal Foundation, and all applicable FIRREA regulations and guidelines and compliant with USPAP Standard 2-2(b).

It is my conclusion, subject to the Assumptions and Limiting Conditions and based on the accompanying restricted report and file memorandum, that the estimated As Is Market Value of the Fee Simple Interest of the subject property, as of September 25, 2023, is:

113 Acres Floodplain	\$765,000.00
46 Residential lots	\$3,980,000.00

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Chris Chevreux", on a light gray background.

Chris Chevreux, MAI

P.O. Box 471462 Ft. Worth, Texas 76147

(817) 692-6124

Email: Cchev@flash.net

SCOPE OF THE APPRAISAL

The first step involved in the appraisal process is a determination of the property rights to be appraised and a physical inspection of the subject property, neighborhood and surrounding developments. The appraiser must then begin the data collection process which involves verifying the physical boundaries of the property, the current zoning, location of public utilities, any easements or encroachments affecting the site, flood plain, etc. Upon completion of this data collection, the appraisers should then ascertain the most feasible and highest and best use of the subject site, as if vacant and ready for development and improved.

The next step is the collection, verification, etc. of the comparable data. The primary source of data is the Deed Records of Ellis, Johnson, and other Counties, the Commercial Appraisers Data Base, CoStar, MLS, etc. This data is then verified with the buyer, seller or broker, when and if necessary. It should be noted that Texas is not a full disclosure state. Therefore, the verification of comparable sales is subject to the reliability of the parties involved. Adjustments are then made to each comparable for dissimilarities in the subject property. This includes, but is not limited to, location of the sale, terms of sale, zoning, size, highest and best use, easements or encroachments, etc. After the necessary adjustments are made to each comparable, the appraiser analyzes the adjusted comparable data and correlates the data into an indication of value for the property being appraised.

The subject is vacant land, therefore, I have utilized the sales comparison approach. In addition, due to the 113 acres being located in the flood plain, it became necessary to expand my market research for one sale, Sale 2.

LOCATION OF SUBJECT PROPERTY:

The subject property is 133.3 acres of vacant land located along the west side of FM 157, south of FM 2258. The subject is located just north of the city of Maypearl and south of the city of Venus, being 10+/- miles west of Waxahachie and 10 miles southeast of Alvarado. Overall, the subject's area is located 15-20 miles south of the D/FW Metroplex.

LEGAL DESCRIPTION:

133.3 acres out of Abstracts#860, 1016, 103, 560, 594 and 781, Ellis County, Texas.

OWNERSHIP HISTORY AND TAX DATA:

According to Deed Records, the current owner of the subject property is Richard K. Miskimon and Sheri R. Miskimon (95%) and Falls Creek Land & Cattle, LLC (5%) who have owned the subject in excess of three years. The subject is not listed for sale or under contract.

ZONING:

None

SITE ANALYSIS:

Size, Configuration:

The subject property is located along the west side of FM 157, just south of FM 2258 and being just north of Maypearl. Access to and from the subject is considered good. The subject site is irregular in shape and has 133.3 acres. The terrain varies from open and level to rolling and wooded with a creek bisecting the subject in a north/south direction. Per survey, approximately 113 acres is in the flood plain with the remainder being available for residential lot development.

Of the 20+/- acres available for development, 10 acres have been platted into 23 residential lots. It is estimated that the remaining 10 acres could also be platted into 23 residential lots. This is based on the 0.43 lots per 1 acre (10/0.43 lots). The lots have water and sewer available, or with in a close proximity.

The site's topographical features and ingress/egress are deemed satisfactory. Overall, the subject site is functional for a variety of developments. In summary, the subject site has 23 platted, residential lots with the potential for 23 additional residential lots. The remainder, being 113 acres, is located in the floodplain.

HIGHEST AND BEST USE:

It is my opinion that the highest and best use of the subject site is to hold for investment purposes.

DEFINITION OF MARKET VALUE:

The term "market value" is defined as:

The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently and knowledgeably,

and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- a. buyer and seller are typically motivated.
- b. both parties are well informed or well advised and acting in what they consider their own best interests;
- c. a reasonable time is allowed for exposure in the open market.
- d. payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and
- e. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

DEFINITION OF FEE SIMPLE:

The property interest being appraised is the fee simple interest or estate which is defined as an absolute ownership unencumbered by any other interest or estate; subject only to the limitations of eminent domain, escheat, police power, and taxation.

EFFECTIVE DATE OF THE APPRAISAL:

The effective date of this appraisal is September 25, 2023 and the date of report being September 25, 2023.

PURPOSE OF THE APPRAISAL:

The purpose of this appraisal is to estimate the "As Is" Market Value, in fee simple title, of the subject property for income tax purposes.

USE/USER OF THE APPRAISAL:

The use of this appraisal is for establishing value by Mr. Rick Miskimon, for donation for tax purposes.

- All of the definitions, with the exception of Market Value, are from the *Appraisal of Real Estate*, with Market Value being from FIRREA, OCC, FDIC, NCUA, OTC.

VALUATION AS IT RELATES TO THE SUBJECT:

Again, the subject is vacant land, therefore, I have utilized the sales comparison approach.

Sales Approach-113 Acres Floodplain:

COMPARABLES	1	2	3
Location	558 CR 108	Anna Cade Rd., north of FM 552	358 Jackson Rd.
County	Johnson	Collin	Ellis
Size/Acres	175.25	90.51	67
Sales Price	\$1,125,861	\$325,747	\$505,000
Sales Price/Acre	\$6,424	\$7,457	\$7,537
Date of Sale	5/16/2022	11/30/2020	4/14/2021
Confirmed	MLS	MLS	MLS
Adjustments			
Location	-0-	-10%	-0-
Size	-0-	-0-	-0-
Terrain/Floodplain	-10%	-10%	-10%
Total Net Adjustments	-10%	-20%	-10%
Indicated Price/SF	\$5,782	\$6,711	\$6,783

Sale 2 was adjusted downward for superior growth in the area. All of the sales have a small percentage of developable land and therefore warranted a downward adjustment. Based on the sales data and after all necessary and appropriate adjustments, it is my opinion that the floodplain, 113 acres, has an indicated value by the SP/AC method of \$6,750 per acre or:

$$113 \text{ Acres} \times \$6,750 \text{ Acre} = \$765,000.00 \text{ (R)}$$

Sales Approach-46 Residential Lots:

COMPARABLES	1	2	3
Location	Lot 20, Block 10, Brahman Ranch Phase 1A	Lot 23, Block 10, Brahman Ranch Phase 1A	Lot 14, Block 1, Brahman Ranch Phase 1A
City	Venus	Venus	Venus
Size/SF	7,700 SF	7,700 SF	7,700 SF
Sales Price	\$84,000	\$87,000	\$88,500
Date of Sale	5/5/2023	6/20/2023	7/5/2023
Confirmed	Contract	Contract	Contract
Adjustments			
Location	-0-	-0-	-0-
Size	-0-	-0-	-0-
Terrain/Utilities	-0-	-0-	-0-
Total Net Adjustments	-0-	-0-	-0-
Indicated Price/Lot	\$84,000	\$87,000	\$88,500

Avg.-\$86,500

Based on the sales data in the file memorandum and after all necessary and appropriate adjustments, it is my opinion that the 46 lots would have an indicated value by the SP/Lot method of \$86,500 per acre or:

$$46 \text{ Lots} \times \$86,500 \text{ Per Lot} = \$3,980,000.00 \text{ (R)}$$

It is my opinion that the estimated “As Is” Market Value of the subject property, fee simple title, as of September 25, 2023, is as follows:

113 Acres Floodplain	\$765,000.00
46 Residential lots	\$3,980,000.00

MARKETING AND EXPOSURE PERIOD:

As per my client's instructions, I have considered the estimated marketing period the subject property. During the course of this assignment, I have interviewed numerous brokers, and other individuals who are familiar with the market regarding estimating marketing time for the subject property. The above mentioned factors, other factors previously mentioned in the report, and the current market value of the subject property, which is in accordance with the definition of market value stated earlier in the report, have been taken into consideration in estimating the marketing period. I feel as if a reasonable marketing period for the subject property would be within 12 months. In addition, the exposure period has also been estimated to be within 12 months.

As per your request, this is a restricted appraisal and is therefore, limited in scope. The opinions contained herein are, however, believed to be well supported by comparable market data contained in this report and the appraiser's file. It should be noted that we refer the reader to the file memorandum as part of this restricted appraisal. This appraisal has been prepared in accordance with the Appraisal Institute's Standards of Professional Practice and Code of Ethics.

CERTIFICATION:

I certify that, to the best of my knowledge and belief:

The statements of fact contained in this report are true and correct.

The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.

I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment. I appraised the subject property in October of 2022.

My engagement in this assignment was not contingent upon developing or reporting predetermined results.

My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.

My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Uniform Standards of Professional Appraisal Practice and the Appraisal Institute.

I made a personal inspection of the property that is the subject of this report. No one provided significant real property appraisal assistance to the person signing this certification.

As of the date of this report, Chris Chevreaux has completed the requirements of the continuing education program of the Appraisal Institute. The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

I understand that my appraisal will be used in connection with a return or claim for a refund. I also understand that, if there is a substantial or gross valuation or misstatement of the value of the property claimed on the return or claim for a refund that is based on my appraisal, I may be subject to a penalty under 6695A of the Internal Revenue Code, as well as other applicable penalties. I affirm that I have not been at any time in the three year period ending on the date of the appraisal barred from presenting evidence or testimony before the Department of the Treasury or the Internal Revenue Service pursuant to 31 USC 330 (c).

A handwritten signature in black ink, appearing to read "Chris Chevreaux", is displayed within a light gray rectangular box.

Chris Chevreaux, MAI

ASSUMPTIONS AND LIMITING CONDITIONS

No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.

An appraisal is an estimate of value. Therefore, the opinions of value contained herein are only estimates. There is no guarantee, written or implied, that the subject property will sell for the appraised value.

The forecasts, projections, or operating estimates contained herein are based upon current market conditions, anticipated short-term supply and demand factors, and a continued stable economy. These forecasts are, therefore, subject to changes in future conditions. The information furnished by others is believed to be reliable, however, no warranty is given for its accuracy.

It is assumed that there is full compliance with all applicable federal, state, and local environmental regulations and laws unless otherwise stated, defined, and considered in the appraisal report.

It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a nonconformity has been stated, defined, and considered in the appraisal report.

It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there are no encroachments, easements or trespass unless noted in the report.

The distribution, if any, of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.

ASSUMPTIONS AND LIMITING CONDITIONS, continued

The appraiser, by reason of this appraisal, is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.

Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraisers, or the firm with which the appraisers is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the appraisers.

The sketches in this report are to assist the reader in visualizing the property. We have made no survey of the property and assume no liability in connection with such matters. The measurements made to determine certain physical dimensions of the improvements are by their very nature inexact and should be considered approximations within a reasonable scale of tolerance.

All engineering is assumed to be correct. The plot plan, photographs and other illustrative material in this report are included only for visual assistance.

The property is appraised on the basis of fee simple title conveyance to the purchaser and cash payment being received by the seller. It is recognized, however, that the purchaser will likely take advantage of maximum available financing and the effects of such financing on the probable selling price has been considered.

Certain information regarding market and operating data was obtained from others. This information is verified, checked where possible, and used only if it is believed to be accurate, correct, and from reliable sources. However, the appraisers assume no responsibility for them and such information is not guaranteed.

The value estimate contained herein is based on the assumption that there is no international, domestic, political, economic, or military action that will affect real estate values in this part of the country. Responsible ownership and competent property management are also assumed.

Possession of this report or a copy thereof, does not carry with it the right of publication, nor may it be reproduced in whole or in part without the written consent of the appraisers.

ASSUMPTIONS AND LIMITING CONDITIONS, continued

Disclosure of the contents of this appraisal report is governed by the by-laws and the regulations of the Appraisal Institute.

Unless otherwise stated in this report, the existence of hazardous substances, including without limitation asbestos, polychlorinated biphenyls, petroleum leakage, or agricultural chemicals, which may or may not be present on the property, or other environmental conditions, were not called to the attention of nor did the appraisers become aware of such during their inspection. The appraisers have no knowledge of the existence of such materials on or in the property unless otherwise stated. The appraisers, however, are not qualified to test such substances or conditions. If the presence of such substances, such as asbestos, urea formaldehyde foam insulation, or other hazardous substances or environmental conditions, may affect the value of the property, the value estimated is predicated on the assumption that there is no such condition on or in the property or in such proximity thereto that it would cause a loss in value. No responsibility is assumed for any such conditions, nor for any expertise or engineering knowledge required to discover them.

I do not assume any responsibility for hidden or unapparent conditions of the property, subsoil, or structures, or the correction of any defects now existing or that may develop in the future. The mechanical, electrical, and plumbing equipment, unless noted, are assumed to be in proper operating condition. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them. The appraisers are not building inspectors and make no guarantees nor assume any responsibility for the condition of the improvements.

My inspection of the subject property did not detect the presence of any known endangered species, however, I am not a trained zoologist or botanist, and not qualified to determine the presence of such animals or plants. Based on my limited knowledge of the subject, my inspection did not reveal any known endangered species.

Because I am not an expert in this area, this appraisal carries a specific limiting condition that the value estimate is subject to change should any endangered species be discovered on the subject. If in question, it is recommended that a professional zoologist and/or botanist be contacted to specifically determine if any endangered species or habitats are present on the subject.

ASSUMPTIONS AND LIMITING CONDITIONS, continued

The American with Disabilities Act (ADA) became effective January 26, 1992. I have not made a specific compliance survey and analysis of this property, if applicable, to determine whether or not it is in conformity with the requirements of the ADA. It is possible that a compliance survey of the subject property, together with a detailed analysis of the requirements of the ADA, could reveal that the subject is not in compliance with one or more of the requirements of the Act.

If so, this noncompliance could have a negative effect upon the value of the property. Since we have no direct evidence relating to this issue, I did not consider the possible noncompliance of the ADA requirements in estimating the value of the subject property.

The reader is, however, placed on notice about the ADA compliance issue and, if applicable, it is recommended an appropriate expert be employed in order to determine how the ADA regulations may affect the subject property.

Special Conditions:

I have not been provided with an environmental site assessment report and do not hold myself to be an expert in this area. The data presented is intended to provide a brief overview to the reader if there are any items noticed which might be considered an environmental hazard, but is not meant to serve as a comprehensive and thorough account of the environmental "state" of the subject. I recommend that a complete site assessment with accompanying documentation should be conducted by a reputable engineering or site assessment company in order to ensure complete accuracy. Otherwise, I am assuming that the soil is environmentally safe.

HYPOTHETICAL CONDITIONS:

None

EXTRAORDINARY ASSUMPTIONS:

None

ADDENDA

QUALIFICATIONS OF THE APPRAISER

CHRIS CHEVREAU, MAI

BUSINESS ADDRESS : P.O. Box 471462
Fort Worth, Texas 76147
(817) 692-6124 Email: Cchev@Flash.net

PROFESSIONAL ACTIVITIES : MAI Member - Appraisal Institute #10635
State Certified General Real Estate Appraiser #TX-1323484G
Currently certified under the Continuing Education Department of the Appraisal Institute.

FORMAL EDUCATION : Graduate of Arlington Heights High School, Ft. Worth, Texas;

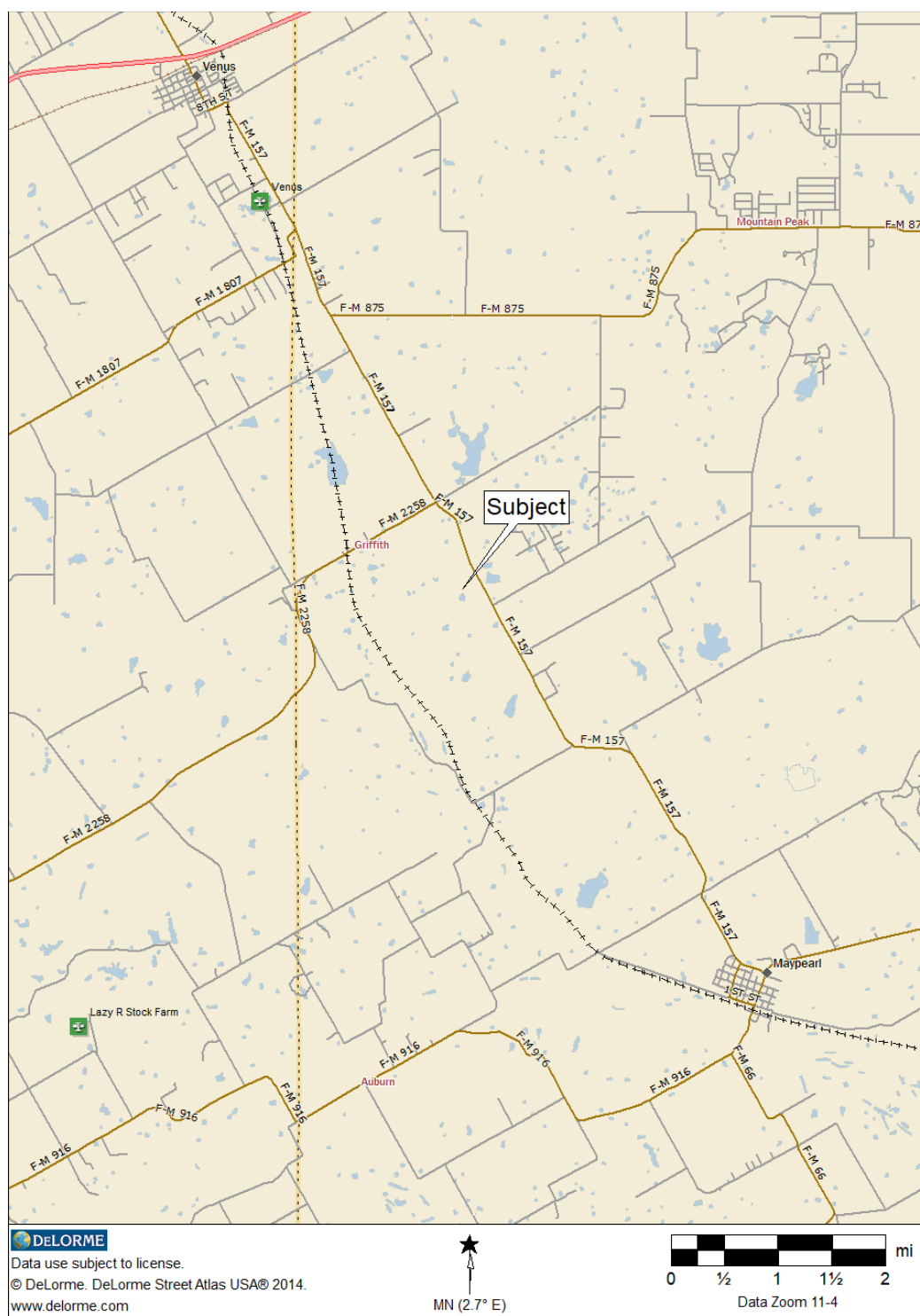
Graduate of Stephen F. Austin State University with a Bachelor of Business Administration Degree in Economics;

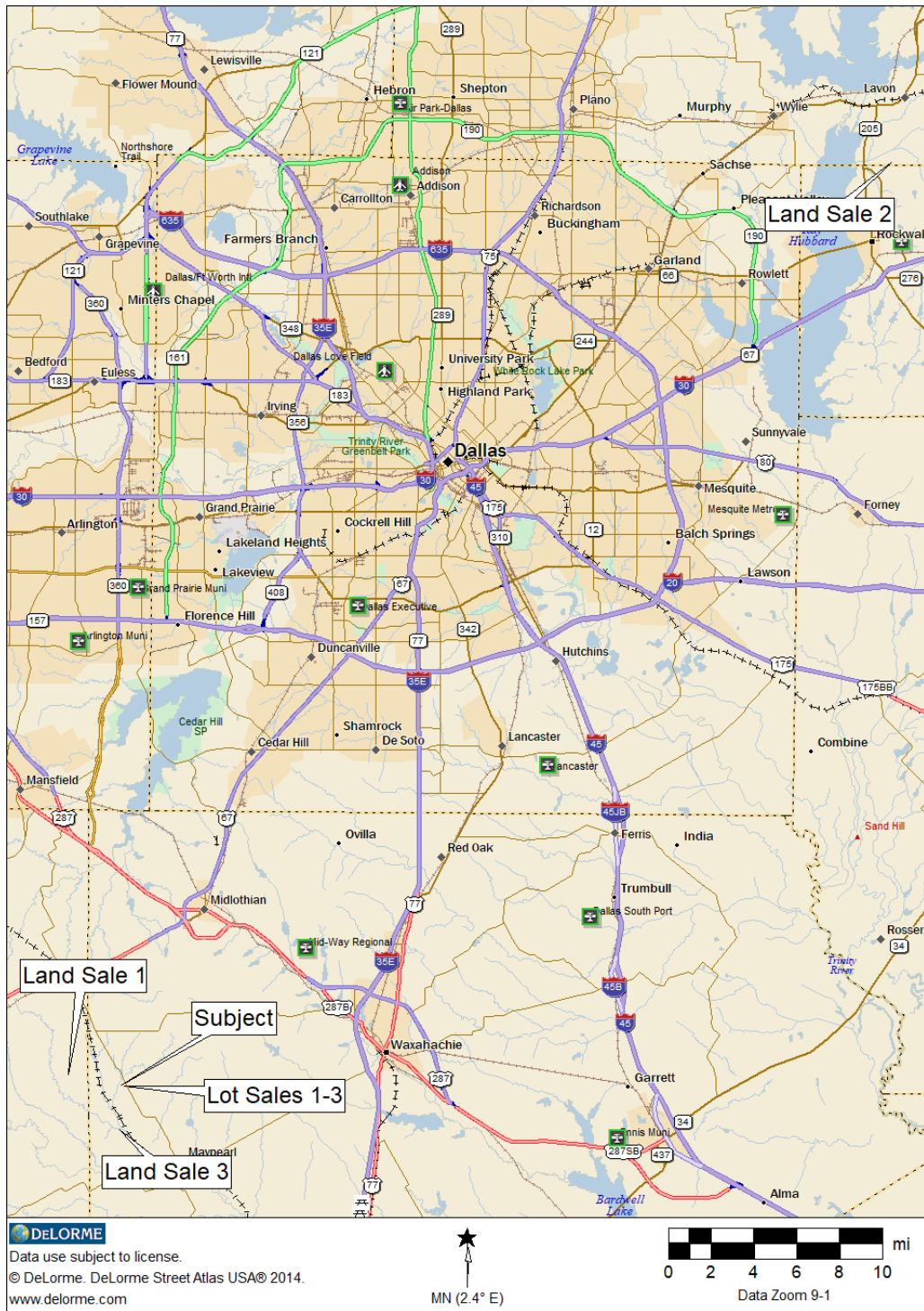
GENERAL EDUCATION : Successfully completed the following courses and exams offered by the Appraisal Institute:

Standards of Professional Practice, Part A
Standards of Professional Practice, Part B
1A-1, Real Estate Appraisal Principles
1A-2, Basic Valuation Procedures
1B-A, Capitalization Theory and Techniques, Part A
1B-B, Capitalization Theory and Techniques, Part B
2-1, Case Studies in Real Estate Valuation
2-2, Report Writing and Valuation Analysis
Business Valuation, Part A & B
Comprehensive Examination

EMPLOYMENT : October, 1989 to Present - Self employed real estate and business appraiser

ASSIGNMENTS : I have prepared appraisals on the following types of real estate: Residential, multi-family, commercial, industrial, special purpose, ranches, and vacant land for Savings Associations, Mortgage Companies, Banks, City and County Agencies, and various other individual and corporate clients.







FLOOD PLAIN MAP



MISKIMON GOLF COURSE

BEING A 133.3 ACRES (5,808,491 SQ. FT.)

*TRACT OF LAND SITUATED IN THE STEPHEN B. PRICE SURVEY, ABSTRACT NO. 860,
THE JESSE JACKSON SURVEY, ABSTRACT NO. 560,
THE JAMES BATEMAN SURVEY, ABSTRACT NO. 103,
THE HUGHEY E. SLAUGHTER SURVEY, ABSTRACT NO. 1016,
THE J. E. MCQUATTERS SURVEY, ABSTRACT NO. 781,
AND THE LEEMAN KELSEY SURVEY, ABSTRACT NO. 594
CITY OF VENUS, ELLIS COUNTY, TEXAS.*





RESOLUTION NO. ____

DISCUSS AND CONSIDER APPROVING A RESOLUTION TO THE MAYOR BE AUTHORIZED TO SIGN AND ACCEPT ON BEHALF OF THE CITY PUBLIC RIGHT-OF-WAY DEDICATION DEED FROM RICHARD K. MISKIMON AND SHERI R. MISKIMON, DEDICATING TO THE CITY FOR THE USE AS A PUBLIC UTILITY EASEMENT ____ ACRES OF LAND LEGALLY DESCRIBED AS _____, AND BEING MORE FULLY DESCRIBED BY METES AND BOUNDS AND SURVEYS IN EXHIBITS “A” AND “B” OF THE DEDICATION DEED ATTACHED TO THE RESOLUTION AND MADE A PART HEREOF FOR ALL PURPOSES; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

SECTION 1: That all of the above recitals are hereby found to be true and correct legislative and factual findings of the City Council of the City of Venus, Texas, and they are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2: It is hereby resolved the Mayor be authorized to sign and accept on behalf of the City Public Right-of-Way Dedication Deed from Richard K. Miskimon and Sheri R. Miskimon, dedicating to the CITY for the use as a public utility easement ____ acres of land legally described as _____, and being more fully described by metes and bounds and surveys in Exhibits “A” and “B” of the Dedication Deed attached to the Resolution and made a part hereof for all purposes.”

SECTION 3: This resolution shall take effect immediately from and after its passage by the City Council of the City of Venus.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ON THIS THE ____^h DAY OF _____ 2023.

APPROVED:

Alejandro Galaviz, Mayor

ATTEST:

Callie Green, City Secretary



**City Council Agenda Item Report
November 13, 2023**

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**CONSIDER AND ACT UPON REPEALING AND REPLACING IN ITS ENTIRETY
CHAPTER 26 "SUBDIVISION AND DEVELOPMENT" AND ENACTING A NEW
CHAPTER 26 "SUBDIVISION AND DEVELOPMENT" ORDINANCE.**

- 1. BACKGROUND/HISTORY:** City Council approved Chapter 26 "Subdivision and Development" on April 10, 2023.
- 2. FINDINGS / CURRENT ACTIVITY:** A correction on the numbering system needs to be made to eliminate a duplicated number section.
- 3. RECOMMENDATIONS:** I recommend that the City Council repeals and replace in its entirety Chapter 26 "Subdivision and Development" and enacts a new chapter 26 "Subdivision and Development."
- 4. ATTACHMENTS:** None

ORDINANCE NO. 790-2023-11

AN ORDINANCE OF THE CITY OF VENUS, JOHNSON AND ELLIS COUNTIES, TEXAS, REPEALING AND REPLACING IN ITS ENTIRETY CHAPTER 26 “SUBDIVISION AND DEVELOPMENT,” AND ENACTING A NEW CHAPTER 26 “SUBDIVISIONS AND DEVELOPMENT” ORDINANCE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to repeal and replace in its entirety Chapter 26 “Subdivisions and Development” Ordinance of the City of Venus, Texas, for the purpose of defining processes and procedures for the review of a variety of land use cases and providing regulations for plats; and

WHEREAS, City staff has proposed the “repeal and replace” to the Subdivision Ordinance that would modernize the Ordinance and create more certainty in the development review process; and

WHEREAS, it has become necessary to update the rules and regulations in relation to Chapter 26 “Subdivisions and Development Ordinance” and has found repealing and replacing the entire ordinance, as provided herein, are in the best interest of the public health, safety, and welfare of the citizens.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS AS FOLLOWS:

SECTION 1. The City Code Ordinance is hereby enacted to read as follows:

Chapter 26 SUBDIVISIONS AND DEVELOPMENT¹

¹State law reference(s)—Municipal regulation of subdivisions and property development, V.T.C.A., Local Government Code § 212.001 et seq.; minimum requirements for subdivisions, 31 Tex. Admin. Code § 364.91.

ARTICLE I. IN GENERAL

Sec. 26-1. - Purpose.

The subdivision ordinance of the City of Venus promotes the health, safety, and general welfare of the city and its extra territorial jurisdiction (ETJ) through orderly and beneficial development. The purpose of these regulations is to secure the safety from fire, flood, and other dangers; to provide orderly growth in the city and extra territorial jurisdiction (ETJ); provide equitable access to air, water, and light; to guard these resources against misuse and pollution; to protect the beauty, value, and stability of the land located in the city and ETJ, to foster a beneficial relationship between the land and traffic circulation; to facilitate safe, convenient, efficient movement of pedestrian and vehicular traffic by means of proper dimensioning and location of streets and buildings; to insure the adequate provision of water, sewerage, drainage, streets, parks, and open space to all citizens; and to safeguard the character and stability of all parts of the city and ETJ.

Sec. 26.2. - Compliance with the subdivision ordinance.

It shall hereafter be unlawful for any person or agent of any person to lay out, subdivide, or plat any land within the city of Venus and/or its extra territorial jurisdiction into lots, blocks, or other parcels, or to sell or otherwise transfer therein which has not been laid out, subdivided, and platted according to these regulations.

Sec. 26.3. - Street standards.

All streets constructed in new subdivisions in the city shall be constructed to the standards set out in Attachment A to Ordinance No. 271-2003, on file in the office of the city secretary, which is hereby adopted and incorporated herein for all purposes.

(Ord. No. 271-2003, § 1, 2-11-2003)

Sec. 26.4. –Penalty.

Any persons or their agents, servants, or employees violating or failing to comply with any of the provisions of this chapter shall be fined upon conviction not less than \$1.00 nor more than \$2,000.00, and each day any violation of noncompliance continues shall constitute a separate and distinct offense.

(Ord. No. 271-2003, § 4, 2-11-2003)

Sec. 26.5. - Stormwater and drainage standards.

- (a) The city hereby adopts the North Central Texas Council of Governments (NCTCOG) iSWM™ Criteria Manual for Site Development and Construction, dated December 2009 and revised January 2015, and adopting any amendments thereafter. The city hereby agrees to participate in the iSWM™ program as prepared by the NCTCOG. The city understands that the program is a living program that is updated as appropriate based on new information, technology and practices.
- (b) The iSWM™ criteria manual, as adopted shall be known as the City of Venus Drainage Design Manual. A full copy shall be made available on the city web site and available to developers by email or mail by request.
- (c) The City of Venus Drainage Design Manual shall be the governing document for all drainage projects under this chapter and for all development and redevelopment projects.
- (d) Any all drainage design plans submitted to the city for review and approval under this chapter shall bear the seal and signature of a licensed professional engineer carrying a valid, current license with the Texas Board of Professional Engineers.

(Ord. No. 412-2015 , § A, 11-9-2015)

Sec. 26.6. – Platting required.

- a. Every owner of every tract of land located within the corporate limits or extraterritorial jurisdiction of the city of Venus who divides the tract into two or more parts as provided in Chapter 212, Subchapters A and B, of the Local Government Code shall cause a plat to be made by a registered public surveyor which shall accurately describe all of the said tracts by previously platted lot and block number, or by metes and bounds if necessary and locate same as required by this chapter.
- b. All platted lots shall meet the minimum frontage required by the zoning ordinance onto a paved street meeting the right-of-way and pavement requirements of the thoroughfare plan and this chapter.
- c. No lot may be sold and no transfer of title to any part of such tract shall be made until a plat meeting the requirements of this chapter is approved by the city and filed in the plat records of Johnson or Ellis County, Texas.
- d. No building permit shall be issued on any tract of land until a plat of the tract meeting the requirements of this chapter is approved by the city and filed in the plat records of Johnson or Ellis County, Texas.

Sec. 26.7.26-20 Reserved.

ARTICLE II. - RESIDENTIAL SUBDIVISIONS

DIVISION 1. - GENERALLY

Sec. 26-21. Intent, purpose, authority, and interpretation.

- (a) *Intent.* In the interpretation and application of the provisions of this article, it is the intention of the city council that the principles, standards, and requirements provided for herein shall be minimum requirements for the platting and developing of subdivisions in the city and in its extraterritorial jurisdiction; and, where other ordinances of the city are more restrictive in their requirements, such ordinances shall control.
- (b) *Authority.*
 - (1) This ordinance was prepared under the authority of chapter 212, subchapter A, Texas Local Government Code, to promote health, safety, and morals, and for the protection and preservation of places and areas of historical and cultural importance and significance, and the general welfare of the community.
 - (2) The procedures and standards for the development, layout, and design of subdivisions of land within the corporate limits and within the extraterritorial jurisdiction of the city are authorized by the Local Government Code.
- (c) *Extraterritorial jurisdiction.* The extraterritorial jurisdiction of the city is now one-half mile from the corporate limits. As the city grows, the extraterritorial jurisdiction will be extended in accordance with the Local Government Code, and the requirements of this article shall be extended into any and all new areas of extraterritorial jurisdiction.
- (d) *Purpose.* The purpose of this article is to provide for the orderly, safe, and healthful development of the area within the city and within the area of extraterritorial jurisdiction surrounding the city, and to promote the health, safety, morals, and general welfare of the community. Such purpose is to be promoted by provisions designed to:
 - (1) Restrict or prohibit the subdivision of lands for uses which are dangerous to public health, safety or welfare; or which would jeopardize property in times of flood, fire or other menace or which, with reasonably anticipated improvements, would cause excessive increases in flood heights or velocities until proper provision has been made for drainage, water, sewage, schools, transportation facilities, and other public improvements
 - (2) Protect individuals from buying lands which are unsuitable for intended purposes because of flood hazards by prohibiting the subdivision of unprotected flood hazard lands, requiring that flood

hazard areas be delineated on the final plat, and areas not suitable for development be subject to deed restrictions.

(3) Guide and assist subdivider/developers in correct, expeditious procedures to be followed and to inform them of the general standards which shall be required.

(4) Protect the public interest by controlling the location, design, class and type of streets, sidewalks, utilities and other essential services required in the public interest and/or necessity.

(5) Provide for the public welfare in those essential services required for living, educational, recreational, industrial and commercial purposes.

(6) Implement the Comprehensive Plan, and other plans and programs authorize under the guidance of the Comprehensive Plan.

(7) Provide parks, trails, and civic spaces that help organize development around systems of connected open spaces, emphasize significant natural landscapes, and contribute to a valuable public realm.

(8) Secure adequate provisions for water, drainage, sanitary sewer facilities and other public improvements based upon city, state, and federal requirements.

(9) Provide for coordinated development of Venus with established policies of the City.

(10) Ensure that public facilities are available and ill have sufficient capacity to serve the proposed subdivision.

(11) Prevent the pollution of air, streams, ravines, and ponds to assure the adequacy of drainage facilities, to safeguard the water table, and to encourage the wise use and management of natural resources throughout the city in order to preserve the integrity, stability and beauty of the community and the value of the land.

(12) Provide facilities which can be maintained without imposing a burden on the taxpayers.

(e) Conformance to the most current comprehensive plan. Not plat or subdivision of land with the city and its extraterritorial jurisdiction, as determined by Chapter 42, Subchapter A, Texas Local Government Code, shall be approved unless it conforms to the most current comprehensive plan of said city and its streets, alleys, easements, parks, playgrounds, and public utility facilities, including those which have been or may be laid out, and to the most current comprehensive plan for the extension of said city and of its roads, streets, alleys, easements, and public highways, regard being had for access to public utilities.

(f) In their interpretation and application, the provisions of this article shall be held to be minimum requirements and shall be liberally construed in favor of the city and shall not be deemed a limitation or repeal of any other powers granted by state statutes.

(g) Planned Unit Development. Upon application by a developer/subdivider, upon review and comment by the city staff, as hereafter provided for, and upon review by the planning and zoning commission, the city council may modify or waive design standards set forth when such developer/subdivider intends and formally applies to utilize the “planned unit (or clustered) development” concept for the development of a parcel of land.

(Ord. No. 243-2001, § 1, 2-19-2001)

Sec. 26-22. Definition of terms.

The following words, terms and phrases, when used in this article, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

Building Setback means the minimum required distance between any property line and the building. When front building setbacks are expressed as a range (i.e. 10’ to 25’), it shall be interpreted as a “front-building line” range, within which distance the front building line of the principal structure shall be established.

Building Transparency means when referring to the design of building facades, transparency is the percentage of windows and doors on the façade, intended for two purposes: (1) to break up the scale and massing of the façade and relate the building to the streetscape and public spaces; and (2) to provide connections – visual and perceived – between the activities on the site and the public streetscape or spaces. Therefore, transparency has two measurements: the extent of transparency, which is the percentage of the overall façade, measured at each story but which includes non-transparent components associated with the opening such as molding, casing or frames; and the degree of transparency, which is typically the clarity of the glass used for the opening. The clarity of the glass in the opening is met by a minimum Visible Light Transmission of 60% (VLT=the percentage of total visible light that is transmitted through a glazing system) and a maximum Visible Light Reflectance of 15% (VLR= the percent of total visible light that is reflected by a glazing system). For upper story windows, these measures may be 40% VLT and 20% VLR.

Chief administrative officer means the City’s Building Official or the person designated by the city to administer the provisions of this article.

City engineer means the person designated by the city to perform the duties of the city engineer. The city may require that the developer pay for all or part of the city’s expenses incurred by this person, including preparing reviews.

Easement means a right granted or acquired for the purpose of limited public or semi-public use across, under, or over private land.

Engineer means a person duly authorized under the provisions of the Texas Engineering Registration Act, as heretofore or hereafter amended, to practice the profession of engineering.

Filing means the state-mandated 30-day period for action on any document submitted in accordance with this article under section 212.009, Texas Local Government Code, shall begin when:

- (1) The preliminary plat is deemed filed when all fees, documents, drawings and approvals required hereunder are filed with the city secretary;
- (2) The final plat is deemed filed when the approved preliminary plat, along with any stipulations and/or conditions required by the commission, has been filed with the city secretary as a final plat and all necessary fee, documents, certifications and drawings required in this article are in the possession of the city secretary; and

If at any time the city secretary deems that required information has not been provided for whatever reason, the filing shall be deemed canceled and begin again upon the filing of the required information.

Front Building line means when established as a requirement for location of the principal building, the distance or a range from the front lot line; at or within which distance the front building line of the principal structure shall be established.

Height means building height, when expressed as a dimension, is measured from the average grade to the highest point of a roof. Average grade is determined by calculating the average of the highest and lowest elevation of finished grade along the front building line parallel to the street. Building heights expressed in both dimension and stories shall use the additional story limits to impact the scale, form, and mass of the building within the permitted overall height.

Lot and lot of record, and pre-existing lot of record

- (1) *Lot* means any land occupied by a building and its accessory buildings, including such open space as is required by ordinances of the city, and having its principle frontage upon a public street or officially approved place.
- (2) *Lot of record* means any lot that is part of a subdivision, the plat of which has been recorded in the office of the county clerk of Johnson County or Ellis County, Texas.
- (3) *Pre-existing lot of record* means any tract of land in existence prior to the adoption of the Subdivision Regulations or under the jurisdiction of the City (within the city limits or within the extraterritorial jurisdiction) and whose boundaries have not been altered since the City's jurisdiction applied.

Lot Measurements means the following shall be used in interpreting measurements and dimensional standards for lots. In the case of parcels, tracts or other property lines clearly intended to bound buildable areas, these lines may be interpreted as lot lines for the purposes of this code:

1. *Lot Area* means the area bounded by the front, rear and side lot lines, or when expressed as a range, it shall be interpreted as a minimum and a maximum.
2. *Lot Depth* means the horizontal distance between the front and rear lot lines measured at right angles to the front right-of-way lines. Where the front and rear lines are not approximately parallel, the lot depth shall be the average when measured from at least three different points along the front lot line, including the two corners at the front lot line.
3. *Lot Frontage* means the portion of the lot that establishes the relationship between the building or site and the public realm or street upon which the lot fronts.
4. *Lot width* means the horizontal distance between the side lot lines, typically measured at the front lot line, but for irregular lots it may be measured at the front building line.

Corner Lots means applying building; lot and frontage standards to corner lots, lots can be arranged in one of three patterns based on the context of the block and abutting lots:

- a. *Standard Corner* means the building orients to the same front as all other buildings on the same street, and an expanded side setback may apply on the other street side of the lot. Side and rear setbacks apply to the remaining sides.
- b. *Reverse Corner* means the building orients to the end-grain of the block (not the same as other buildings on the interior of the block), and the front setback and frontage design applies to that street. The other street-side setback can be the greater of (1) the stated street-side setback for that building type or (2) 10 feet in front of the forward-most point of the front building line of the abutting lot. Side and rear setbacks apply to the remaining sides.
- c. *Corner Orientating* means the building orients to both streets, with the front setback and frontage design applying on both street sides. The two remaining lot lines are treated as side setbacks and there is no rear setback.

Most current comprehensive plan means the statement of official public policy containing the goals and objectives of the community, the capital improvements program, the plan for public utilities systems, the land use plan, the major thoroughfare plan, the community facilities plan, the flood management program, the subdivision and zoning regulations, and other development codes, ordinances, policies, and plans promulgated by the city council for the quality and orderly growth of the community.

- a. Plat. A map or chart of the subdivision, lot or tract of land. It shall include the term plan, plat or re-plat, in either singular or plural.
- b. Minor Plat. A plat dividing land into no more than four (4) lots that meets the submission and approval requirements. Such plat is also considered a Final Plat.
- c. Preliminary Plat. The graphic expression of the proposed overall plan for subdividing, improving and developing a tract shown by superimposing a scale drawing of the proposed land division on a topographic map showing in plan view existing and proposed drainage features and facilities, street layout and direction of curb flow, and other pertinent features with notations sufficient to substantially identify the general scope and detail of the proposed development. The preliminary Plat shall serve as a means for the City to review and study the proposed division of land or improvements.
- d. Final Plat. The one official and authentic map of any given subdivision of land prepared from actual field measurement and staking of all identifiable points by a Surveyor or Engineer with the subdivision location referenced to a survey corner and all boundaries, corners and curves of the land division sufficient described so that they can be reproduced without additional references. The Final Plat of any lot, tract, or parcel of land shall be recorded in the Deed Records of Johnson County or Ellis County, Texas. A Final Plat may also be referenced as a Record Plat or Filing Plat.
- e. Plat and approved plat.
 - (1) Approved plat means a plat of subdivision which has been approved in accordance with the requirements of this article and which has been filed for record with the county clerk of Johnson County or Ellis County.
 - (2) Plat means a complete and exact subdivision plan submitted to the council for final approval and which, if approved, shall be submitted to the county clerk of Johnson County or Ellis County for recording.

NCTCOG Standards means the most recent edition of the Public Works Construction Standards North Central Texas Council of Governments (currently Fifth Edition published November 2017)

Setback (or building) line means a line on a plat parallel, or nearly so, to the street right-of-way, indicating the limit beyond which buildings, structures or fences may not be erected.

Standard refers to the official city maps, master plan, ordinances, and other specifications of the city.

Story means the part of a building included between the surface of one floor and the surface of the floor next above, or if there is no floor above the ceiling above. Story heights shall be:

- a. 9 feet to 12 feet, generally;
- b. The first story for a residential buildings should be 10 feet to 12 feet;
- c. The first story in non-residential buildings should be 12 feet to 20 feet;
- d. Building types or parts of buildings that require high floor-to-ceiling heights, such as gymnasium, atrium or warehouse, shall have the number of stories calculated as the finished floor-to-ceiling height divided by 15.
- e. Any ground story that has more than 4 feet of its height exposed above the finished grade along

more than 50% of the foundation perimeter shall count as a story, except that the Director may determine that it is not a story (i.e. "walk out basement") provided:

- (1) The lot has a grade change of more than 4 feet within the buildable area established by setbacks; and
- (2) The building foundation is no more than 2 feet above grade at the highest grade point along the front elevation; and
- (3) The grading for the site was not significantly altered to benefit the height of the proposed building in a manner that is incompatible with the scale, massing and relationship to adjacent buildings.

Street, alley and block.

- (1) *Alley* means any minor way which is used primarily for vehicular service access to the back or the side of properties otherwise abutting on the street.
- (2) *Block* means a piece or parcel of land composed of two or more lots, or a single tract platted for the owner's convenience, with each lot having access to a public street, road, railroad right-of-way, or a combination thereof.
- (3) *Street* means a way for vehicular traffic, whether designated a street, highway, thoroughfare, parkway, throughway, road, avenue, boulevard, lane, place, or however otherwise designated.
 - a. *Arterial streets and highways* are those which are used primarily for fast or heavy traffic and which are designated in the comprehensive plan as a primary street, expressway, or freeway.
 - b. *Collector streets* are those which carry traffic from minor streets to a major system of arterial streets and highways, including the principle entrance streets of a residential development and streets for circulation within such development and which are designated in the comprehensive plan as secondary streets.
 - c. *Minor streets* are those that are used primarily for access to abutting property.
 - d. *Marginal access streets* are minor streets which are parallel and adjacent to arterial streets and highways, and which provide access to abutting property and protection from through traffic.
 - e. *Cul-de-sac* is a short, minor street having but one vehicular access to another street and terminated by a vehicular turnaround. Cul-de-sacs shall not be longer than 600 feet and shall have a turnaround provided at the closed end. They shall have an outside roadway diameter of at least 80 feet and shall have a street-property line diameter of at least 100 feet.
 - f. *Dead-end street* is a street with only one opening, other than a cul-de-sac.

Subdivision and related terms. The term, "subdivision," shall be interpreted to mean the division of a parcel of land into two or more lots or tracts for the purpose of transfer of ownership, the dedication of streets, alleys, or easements, or for use for building development; provided that a division of land for agricultural purposes into lots or tracts of five acres or more, and not involving a new street or alley, shall not be deemed to be a subdivision. The term "subdivision" includes re-subdivision and, when appropriate to the context, shall relate either to the process of subdividing or to the land subdivided. The terms, "subdivider" and "developer," are synonymous and are used interchangeably and shall include any person

and/or any officer, agent, employee, servant, and trustee thereof who does, or participates in the doing of, any act towards the subdivision of land within the intent, scope, and purview of this article.

(Ord. No. 243-2001, § 2, 2-19-2001)

Sec. 26-23. Penalty.

- a) Any person violating provisions of this article shall be deemed to be guilty of a misdemeanor and upon conviction shall be fined in an amount not in excess of \$2,000.00. Each violation of this article shall be deemed a separate offense and each day that the violation continues shall be deemed a separate offense. Nothing herein shall prevent the enforcement of this article by another means authorized by law, and this article may be enforced by any or all means. The choice of one remedy is not to the exclusion of any other remedy.
- b) Any person who shall violate any of the provisions of this article, or who shall fail to comply with any of the provisions hereof, within the extraterritorial jurisdiction of the city, shall be filed on in district court, as provided for in the Local Government Code, with the purpose of restraining and enjoining the violation of this article. In addition, utilities will not be extended into the subdivision until the provisions of this article are complied with.

(Ord. No. 243-2001, § 25, 2-19-2001)

Sec. 26-24. Policies and special provisions.

- a) No permit shall be issued by the city for the installation of septic tanks upon any lot in a subdivision unless such septic tank system meets requirements applicable to state law applied to local conditions.
- b) No building, repair, plumbing, electric or similar permit shall be issued by the city for any structure on lot in a subdivision for which a final plat has not been approved and filed for record, nor for any structure on a lot within a subdivision in which the standards contained herein have not been complied with in full.
- c) The city shall not repair, maintain, install or provide any streets or public utility services in any subdivision for which a final plat has not been approved and filed for record, nor in which the standards contained herein or referred to herein have not been approved in full.
- d) The city shall not permit the sale of, or supply of, any electricity, water or sewerage service within a subdivision for which a final plat has not been approved or filed for record, nor in which the standards contained herein or referred to herein have not been complied with in full.
- e) On behalf of the city, the city attorney shall, when directed by the city council, institute appropriate action in a court of competent jurisdiction to enforce the provisions of this article or the standards referred to herein with respect to any violation thereof which occurs within the extraterritorial jurisdiction of the city as such jurisdiction is determined under the Municipal Annexation Act, or within any area subject to all or a part of the provisions of this article.
- f) If any subdivision exists for which a final plat has not been approved or in which the standards contained herein or referred to herein have not been complied with in full, the city council of the city shall pass a resolution reciting the fact of such noncompliance or failure to secure final plat

approval. Said resolution shall recite the fact that the provisions of subsections (a)—(d) of this section apply to the subdivision and the lots therein. The city secretary shall, when directed by the city council, cause a certified copy of such resolution, under the corporate seal of the city, to be filed in the deed records of the county or counties in which such subdivision or part thereof lies. If full compliance and final plat approval are secured after the filing of such resolution, the city secretary shall forthwith file an instrument in the deed records of such county or counties stating that said resolution no longer apply.

- g) It is provided, however, that the provisions of this section shall not be construed to:
- (1) Prohibit the issuance of building, repair, plumbing, or electrical permits with respect to any lots or building tract;
 - (2) Prohibit the repair, maintenance, or installation of any street or building;
 - (3) Prohibit the repair, maintenance, or installation of any street or public utility service for, to, or abutting any lot, in these instances:
 - a. Where the last recorded conveyance of such lot or tract prior to passage of this article was by metes and bounds;
 - b. Where a building is in existence on said lot prior to passage of the ordinance from which this article is derived; or
 - c. Where such subdivision, whether by recorded plat or by actual occupancy and use, was in existence prior to the passage of the ordinance from which this article is derived.

(Ord. No. 243-2001, § 3(1)—(7), 2-19-2001)

Sec. 26-25. Land suitability.

- a) No land shall be subdivided which is held unsuitable for its intended use by the city for reason of flooding, inadequate drainage, soil and rock formations with severe limitations for development, susceptibility to mudslides or earth slides, severe erosion potential, unfavorable topography, inadequate water supply or sewage disposal capabilities, or any other feature harmful to the health, safety or welfare of the future residents of the proposed subdivision or community.
- b) However, the city council may approve the preliminary and final plats if the subdivider improves the land consistent with the standards of this chapter and other applicable ordinances to make the area, in the opinion of the city council, suitable for its intended use. The city council may also approve the preliminary and final plats if the subdivider agrees, in writing, to make suitable improvements and places a sum in escrow pursuant to this article to guarantee performance.
- c) In determining the appropriateness of land subdivision at the site, the city council shall consider the stated purpose and objectives of this article, and:
 - (1) The danger to life and property due to the increased flood heights or velocities caused by subdivision fill, roads, and intended uses;
 - (2) The danger that intended uses may be swept onto other lands or downstream to the injury of others;
 - (3) The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination and unsanitary conditions, including flood conditions;
 - (4) The susceptibility of the proposed facility and its contents to flood damage and the effect

- of such damage on the individual owner;
- (5) The importance of the services provided by the proposed facility to the community;
 - (6) The availability of alternative locations not subject to flooding for the proposed subdivision and land use;
 - (7) The compatibility of the proposed uses with existing development and development anticipated in the foreseeable future;
 - (8) The relationship of the proposed subdivision to the most current comprehensive plan and floodplain management program for the area;
 - (9) The safety of access to the property in times of flood and other natural disasters and emergencies for emergency vehicles; and
 - (10) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site.

(Ord. No. 243-2001, § 3(8), 2-19-2001)

Sec. 26-26. Procedures Summary.

	Eligible Applicants			Pre-application Conference	Neighborhood meeting	Notice			Review Body			
	Owner	PC	CC			Post	Publish	Mail	Staff	PC	CC	BoA
Administrative Plat	■			☑					D	A		
Subdivision Plan	■			☑	☑	☑	☑	☑	R	D/PH	Ac/PH	
Final Plat	■			☑					D	A		
Zoning Map Amendment	■	■	■	☑	☑	☑	☑	☑	R	R/PH	D/PH	
Planned Development - Regulating Plan	■	■	■	☑	☑	☑	☑	☑	R	R/PH	D/PH	
Conditional Use Permit	■			☑	☑	☑	☑	☑	R	D/PH	A	
Site Plan				☑					D	A		
Variance	■			☑		☑	☑	☑				D/PH
Appeal of Administrative Decision	■	■	■			—	—	—				D/PH
Text Amendment		■	■				☑		R	R/PH	D/PH	
Annexation	■		■	☑		☑	☑	☑	R		D/PH	
	☑ = Required							R = Review and Recommending Authority				
	■ = Authorized							D = Decision Making Authority				

	PC = Planning Commission			Ac = Acceptance of Decision				
	CC = City Council			A = Appeal of Decision				
	BoA = Board of Adjustment			PH = Public Hearing Required				

Sec. 26-27. All Applications

a. Applications and Fees

1. *Forms.* Applications required under this ordinance shall be submitted to the Planning Department on forms supplied by the Department.
2. *Fees.* Applications shall be accompanied by a non-refundable fee established by the City Council's Annual Fee Resolution. Any application that does not include the required fee shall be returned to the applicant as incomplete. Fees shall not be required with applications initiated by the staff on behalf of the Planning Commission or City Council.
3. *Eligible Applicants.* The Procedures Summary Table indicates applicants eligible for each particular application under this ordinance, which include the following:
 - a. **Owner.** The record owner of property that is the subject of the application or that owner's agent authorized by written permission of the owner.
 - b. **Planning Commission.** The Planning Commission, acting on its own initiative according to its bylaws and rules of procedure or through recommendations brought to it by city staff.
 - c. **City Council.** The City Council acting on its own initiative according to its bylaws and rules of procedure or through recommendations brought to it by city staff.
- b. ***Concurrent Applications.*** When a project requires approvals under more than one type of application, the Planning Department may determine that each application may run concurrently based on the following:
 1. The similarity of information required for each type of application, or where they require different information, the ability to coordinate information, review criteria and decisions under each application.
 2. The similarity of notice, timing, procedures, meetings and review bodies required for each application.
 3. The ability of the staff and review bodies to make effective decisions when reviewing the applications concurrently.

In cases where the Planning Department determines applications may run concurrently, the application shall be processed through the highest review level of any of the associated application, and no decision shall be considered final until the last of the related decisions has been made.

- c. ***Pre-application Meeting.*** Pre-application meetings may be requested for any application and shall be required as indicated in the Procedures Summary Table. The applicant shall confer with the Planning Department and other city staff to discuss the general nature of the proposal, including:

1. Proposed uses, general site layout, and conceptual designs of buildings and open spaces.
 2. Impacts of development to existing conditions on the site and the vicinity.
 3. Procedural and submittal requirements.
 4. Development review processes and review criteria, and in particular whether any special public information and outreach or specific agency or department reviews are necessary.
 5. Planning and infrastructure impacts, including the need for any technical studies or outside agency coordination and review.
 6. Specific plans or policies affecting the application.
 7. Standards and requirements of the City Ordinances applicable to the project.
 8. Opportunities to improve or coordinate the preliminary concepts with other private or public investments in the area.
- d. **Neighborhood Meeting.** A neighborhood meeting shall be required as indicated in the Procedures Summary Table. Neighborhood meetings shall meet the following:
1. Be held prior to a formal application to the City.
 2. The applicant is responsible for coordinating the meeting location, and the meeting shall be held at a public meeting facility within the City, such as a school, community recreation center, or other convenient and accessible meeting center. The Planning Department may approve the virtual facilitation of the neighborhood meeting in lieu of or in addition to the meeting held at a public meeting facility.
 3. The applicant is responsible for all content of the meeting, which at a minimum shall include:
 - a. The general nature and scope of the proposed project;
 - b. A summary of the proposed land use, including planned or all potential future uses under the request;
 - c. The most recent plans and submittals available for the project, depicting the scale, location and design of any buildings and the relation of all site improvements to the streets and adjacent property; and
 - d. Identify and explain in the subsequent formal review steps with the City, and note that official and formal review by the City may result in changes from the initial concepts.
 4. The applicant is responsible for notification of the neighborhood in the manner and format prescribed by the City on the application forms. The applicant shall receive confirmation of the time and location of the meeting from the Planning Department Staff prior to schedule and notice.
 5. The applicant shall prepare minutes of the meeting including evidence of the notice, attendance, content and presentation, issues and discussion summary, and outcomes of the meeting. These minutes shall be included as part of the formal application.
- e. **Staff Review.** Upon receipt of an application, Planning Department Staff shall take the following steps:
1. *Notification of Incomplete Application.*
 - a. If an application is determined incomplete, Planning Department Staff shall notify the applicant of the specific ways in which the application is deficient. No further processing of the application shall occur until the deficiencies are corrected. If a deficient application is not corrected within 30

days of the notice, the incomplete application may be considered withdrawn.

- b. If an application is complete it shall be processed for formal review.

2. *Development Review Committee.*

- a. Specific applications may require review by the Development Review Committee, and Planning Department Staff may determine that any application can be reviewed by the Development Review Committee when it affects issues or facilities significant to other departments and outside agencies.

- b. Planning Department Staff may determine if other referral agencies are appropriate based on the application and has discretion to add any other relevant or applicable agency to the list. However, in general the applicant shall assume that the following agencies are required to review and comment:

- (1) Gas and electric utilities;
- (2) Telecommunications and cable providers;
- (3) Public safety agencies (police, fire, EMS, health);
- (4) Respective school district(s) in which the subject property is located;
- (5) Water and sewer utilities;
- (6) Irrigation companies;
- (7) Special districts; and
- (8) Other local, state, or federal government agencies.

- c. Failure to receive comments from referral agencies may allow Planning Department Staff to delay the application. However, if the applicant demonstrates sufficient due diligence in receiving comments, Planning Department Staff may interpret the failure to comment as consent to the application by the agency.

- d. The applicant shall be responsible for coordinating all subsequent requirements or comments of the City or agencies, and notifying agencies of any changes that may affect their comments on initial plans prior to final review.

3. *Staff Comments.* Planning Department Staff shall coordinate a staff review after receipt of a complete application and provide the applicant the following information in writing:

- a. Recommended changes based on the results of any referral agency comments, neighborhood meetings, or staff review on the merits of the application requirements and criteria of this ordinance.
 - b. Any supplemental information necessary to support the application or address any comments or recommended changes.
 - c. If the applicant chooses not to address any particular comment or recommended change, a written statement shall be included with the resubmittal that demonstrates a good faith effort to address the issue and justify why the comment was not addressed. The applicant may request to schedule the application for official review based on this justification.
 - d. If the applicant fails to submit revisions or otherwise address any comments from the Planning Department in writing for more than 120 days, Planning Department Staff may determine the application withdrawn and the review terminated. Any further action will require a new application and fees
4. *Scheduling.* Applications that have completed Development Review Committee (DRC) and staff review, and addressed any comments, shall be scheduled for further review according to these

regulations.

5. **Staff Report.** Planning Staff shall prepare a staff report for applications that require review and decisions by other review bodies that identify the appropriate policies, plans, regulations and review criteria. Planning Staff shall provide a copy of the report to the reviewing body and to the applicant in association with the public meeting agendas and packets.
- f. **Notice.** Notice shall be provided for each application as indicated in the Procedures Summary Table, which shall provide the date, time, place, type and general nature of the application, the general location of the subject property, a description of the proposal, and the location and contact where additional details may be found. Prior to the hearing or review meeting, the applicant shall verify to Planning Department Staff that all required notice has been posted, and the City shall be responsible for mailed and published notice. Required notice shall include the following requirements:
 1. **Published.** Where published notice is required, at least 15 days prior to the public hearing or meeting, Planning Staff shall publish the notice on the Midlothian Mirror Newspaper in a manner that best advises the public of the application.
 2. **Posted.** Where posted notice is required, notice shall be posted on the property or near the proposed site, visible to surrounding properties and the general public from adjacent public ways, according to the following:
 - a. Planning Staff shall determine the number, type and specific location of signs based on the context of the property and supply the signs
 - b. The applicant shall ensure that all signs are posted at least 15 days prior to the public hearing or meeting.
 - c. The notice shall state that the land use proposal is under review and contain the contact information for the Planning Department for specific information about the type of application or nature of the project.
 - d. The applicant shall make a reasonable good faith effort to maintain posted notice throughout the proceedings. When the public hearing is delayed more than 30 days from the date on the posted notice, the applicant may remove the posted notice and post new signs with the new public hearing date at least 15 days prior to the new public hearing date. Any failure to maintain posted notice beyond reasonable good faith efforts shall not invalidate any subsequent action.
 3. **Mailed.** Where mailed notice is required, the City shall mail notice of the date, time, place, type and general nature of the application, general location of the subject property, and a description of the proposal and where additional details may be found. When mailed notice has been properly addressed and deposited in the mail, failure of a party to receive notice shall not invalidate any subsequent action. Notice shall be sent by regular mail to the following, at least 15 days prior to the hearing or review meeting:
 - a. All property owners within 200 feet shown by the records of the county assessor no more than seven days prior to the date of application;
 - b. Where notice is not required, or where notice beyond these requirements is determined necessary at the discretion of Planning Staff, mailed notice to all property owners within 1,000 feet may be required in the following situations:
 1. Where large parcel sizes on the perimeter of the project result in notification to only immediately adjacent owners;

2. Where a large project is more than 1,000 feet in any dimension; or
 3. Other situations where Planning Department Staff determines that additional notice may be necessary due to the context or nature of the project causing potential impacts beyond the required notice distance.
 4. Additional Hearing or Meeting Dates. For any application where mailed or published notice is required by this ordinance or Texas law, and the reviewing authority adjourns or continues to the review to a certain date, time and location, no new notice shall be required.
- g. **Public Hearings.** Where public hearings are required by the Procedures Summary Table, the following procedures apply:
1. The hearing shall be conducted and a record of the proceeding shall be preserved.
 2. Any interested person or party may appear and be heard in person or by agent.
 3. The review body may request testimony or a report on the application from any government official or agency, or any other person with information pertinent to the application.
 4. A public hearing for which proper notice was given may be continued to a later date without again requiring notice provided in this section if the specific date, time and place of the continued hearing is announced at the original hearing.
 5. If the review body is a recommending body, a written summary of the meeting and the recommendation shall be forwarded to the decision-making body.
 6. A review body is authorized to establish meeting procedures and bylaws regarding specific conduct and management of public hearings, within the parameters of these regulations.
- h. **Action by Review Bodies.** Review bodies shall take the actions indicated in the Procedures Summary Table. A review body may take any action on the application consistent with notice given or criteria in this ordinance, or recommend the same when the review body is a recommending body, including the following:
1. *Approve the application.*
 2. Approve the application, with conditions or modifications that make it more consistent with the standards and approval criteria.
 3. Deny the application, with specific reasons for the denial.
 4. Continue the application to allow further analysis. The continuation period shall not be more than 60 days from the original review without consent of the applicant. No application shall be continued more than once by each review body without consent of the applicant.
- i. **Appeals.** The decision shall be final and only appealed as authorized by law. The following appeal procedures apply:
1. Appeals shall be filed with the Planning Department Staff within 15 days of the decision by the decision-making review body.
 2. *Appeals* shall identify the exact provisions in dispute and whether it is incorrect due to one or more of the following:
 - a. It was against the express standards of this ordinance;
 - b. It was not authorized by the discretion and review criteria of this ordinance;

- c. It was an unreasonable interpretation or application of the standards;
 - d. It was erroneous, based on the record and facts review of the decision-making body; or
 - e. It was otherwise clearly contrary to law.
- 3. The following persons and entities shall have standing to appeal the action of the review body:
 - a. The applicant;
 - b. Planning Department Staff, on behalf of any public official, department or public body; and
 - c. Any other person given the right of appeal by law.
- 4. The review body designated as the appellate body shall consider the application based on the established record, and within 60 days of the date that the appeal was filed, may take any action authorized by the decision-making review body if it determines that a clear error was made. The procedure and required notice shall be the same as required of the original application
- j. **Technical Studies.** Planning Department Staff, on behalf of any public official, department, or agency, the Planning Commission or the City Council, may require applicants to submit technical studies necessary to evaluate the application. Technical review by outside entities with expertise or jurisdiction over some aspects of the application may be required in place of, in addition to, or in association with any studies. Examples of technical studies that may be required include traffic impact analyses, engineering studies, geologic or hydrologic studies, environmental impact assessments, noise studies, market studies or economic impacts. The persons or firms preparing the studies shall be subject to the approval of the Planning Department Staff. The costs of all studies shall be borne by the applicant. Any application that is determined to require technical studies or review from entities outside of the City may require special schedules based on the reasonable time frames to conduct those studies or additional reviews.
- k. **Permits.** Upon final approval as specified for each application in this section, applicants may apply for all permits necessary to construct buildings, infrastructure and site improvements. Permits necessary to show full compliance with the standards of this code, or other applicable City ordinances, may be required.
- l. **Successive Applications.** When the review body takes final action to deny an application, the same or a similar application shall not be refiled for one year from date of denial. Planning Department Staff may permit a refiling of the application no sooner than 1 year when it is determined that significant physical, economic or land use changes have taken place within the immediate vicinity, or where a significant text amendment to this code has been adopted that may affect the outcome of the action on the application. There shall be no time limitation on an application that the Planning Department Staff determines is substantially different from a previously denied application, when considering the proposed use, scale or intensity of development, and potential impacts on adjacent property.
- m. **Administrative Plats (minor plats).** These are routine applications such as lot line adjustments, lot splits, lot consolidations, or land divisions, that do not alter the development patterns or impact public services. Administrative plats shall be processed according to the following criteria and procedures.
 - 1. **Eligibility.** The following situations are specifically eligible for administrative plat processes:
 - a. Lot line adjustment – The alteration of legal boundaries for up to 4 previously

platted lots.

- b. Lot splits or lot merger- The consolidation of 4 previously platted lots into 3 or fewer lots, or the splitting of 1 previously platted lot to no more than 3 lots.
- c. Affidavit of correction – A survey to correct an error in the legal description of a lot or parcel
- d. Minor subdivision – The division of previously unplatted land into 3 or fewer lots.

2. *Review Criteria.* An application may be approved by the City administrator if he/she determines that all of the following are met.

- a. No new right-of-way or other public dedication is needed.
- b. No significant increase in service requirements (utilities, schools, traffic control, streets, etc.) or impact on the ability to maintain existing service levels will result.
- c. The application does not alter any zoning district boundaries due to adjustments to any lots.
- d. All lots meet the legal standards of the subdivision regulations and applicable zoning districts.
- e. The lot patterns are compatible with the surrounding area and any previously approved final plat for the subject property. In determining compatibility, the size and dimension of lots, the layout and design of existing subdivisions and rights of way, and the degree of deviation from previous development and the potential impact of this deviation on surrounding property shall be considered.
- f. No other significant issues exist with potential development enabled by the plat that could impact planning policies, development regulations or adjacent property owners.

3. Application and procedures

- a. Responsible officer. The City Administrator shall be the responsible official for an Administrative Plat and the Development Review Committee shall be the reviewing body for an Administrative Plat.
- b. Fees. The Developer shall pay a non-refundable application according to current adopted Master Fee Schedule.
- c. Application deadline. Administrative Plat applications shall be submitted in accordance with submittal deadlines approved by the City of Venus Planning and Zoning Commission.
- d. Pre-Application Conference. Prior to filing an administrative plat, the developer(s) may request a Pre-Application Conference with the Planning Director and other pertinent City staff.
- e. Application contents. All applications shall be submitted on forms supplied by the City of Venus' Planning and Zoning Department with the required information as stated on the application form.
- f. Development Review Committee. The Development Review Committee shall recommend for the next Planning and Zoning Commission meeting either:
 - 1. Approval of the Final Plat;

2. Denial of the Final Plat; or
3. Approval of the Final Plat subject to corrections or alterations required prior to consideration.

The Development Review Committee shall make specific findings for the reasons for denial or the imposition of conditions and shall cite the standards not met.

Sec. 26-28. Approval required.

- a) The following shall be submitted to the Commission and City Council for its consideration with relation to the most current comprehensive plan:
 1. All plans, plats or re-plats of land laid out in building lots and for streets, alleys, or other portions of the same intended to be dedicated for public use, or for the use of purchasers or owners of the lots fronting thereon or adjacent thereto;
 2. Plans and descriptions of all streets, alleys, or public ways intended to be deeded or dedicated for public use, or for the use of purchasers or owners of the land fronting thereon or adjacent thereto, which is not intended to be platted into lots or other designated tracts; and
 3. Any addition or plan of streets or public ways, located outside the city limits, within Johnson and Ellis Counties and entirely or in part within the statutory extraterritorial jurisdiction.
- b) Said commission shall submit its recommendation on the items in subsection (a)(1)—(3) of this section to the city council for its official consideration and action.
- c) No such plat or re-plat or dedication or deed of street or public way shall be filed with the county clerk, as provided by law, until such plat or re-plat or dedication or deed shall have been duly approved by the City Council.
- d) A preliminary plat of any proposed subdivision shall be submitted to the commission and city council for approval before the subdivider proceeds with the preparation of the final plat for record.
- e) All construction work, such as street paving, storm sewers, curb and/or gutter work, sanitary sewers, water mains, and electrical construction performed by the owner, developer or contractor, shall be subject to inspection, during construction, by the proper authority of the city and shall be constructed in accordance with appropriate provisions of this chapter and other applicable ordinances and public engineering standards, including NCTCOG standards.

(Ord. No. 243-2001, § 3(9)—(11), 2-19-2001)

Sec. 26-29. Single-family rural estates.

Large lots with wide frontage result in less drainage and traffic demands than single-family residential developments consisting of small lots with narrow frontages and widths. Therefore, the facility requirements and public impacts of the larger, "estate-type," single-family residential developments are less intensive. Residential developments undertaken pursuant to this section shall conform to the following provisions and are considered exempt from conflicting provisions in this article:

- 1) Definition. A large lot subdivision is defined as a subdivision in which the minimum lot size is

three acres and minimum street frontage for any lot is 60 feet with a minimum lot width of 120 feet at the building setback line.

- 2) Lot standards. See chapter 34, pertaining to zoning

(Ord. No. 243-2001, § 3(12), 2-19-2001)

Sec. 26-30. Guarantee of performance.

- a) Security in lieu of completion. Prior to the issuance of a building permit, if the subdivider chooses to file security in lieu of completing construction prior to final plat approval for recordation, he may utilize one of the following methods of posting security. If the subdivider chooses to file security, the plat shall not be approved for recordation unless the subdivider has done one of the following:
 - 1) Performance bond. Has filed with the city a bond executed by a surety company holding a license to do business in the state and acceptable to the city and in a form approved by the city in an amount equal to the cost of the improvements required by this article. The construction of the improvements shall be within the time as estimated and approved by the administrator. The performance bond shall be approved as to form and legality by the city attorney.
 - 2) Trust agreement. Has placed on deposit in a bank or trust company in the name of the city and approved by the city, in a trust account a sum of money equal to the estimated cost of all site improvements required by this article, the cost and time of completion as approved by the administrator. Selection of the trustee shall be executed on the form approved by the city and approved as to form and legality by the city attorney. Periodic withdrawal may be made from the trust account for a progressive payment of installation cost. The amounts of such withdrawals shall be based upon progress work estimates and approved by the city engineering department. Such withdrawals shall be approved by the trustee.
 - 3) Unconditional guarantee from a federally insured financial institution as approved by the city. Has filed with the city council a letter, on a form approved by the city, signed by the principal officer of a federally insured financial institution, acceptable to the city, agreeing to pay the city on demand, a stipulated sum of money to apply to the estimated cost of installation of all improvements for which the subdivider or developer is responsible under this article. The guaranteed payment sum shall be the estimated costs and scheduling as approved by the administrator. The letter shall state the name of the subdivision and shall list the improvements for which the subdivider or developer is required to provide.
- b) *Guarantee of materials and workmanship.* The subdivider or developer, shall guarantee all materials and workmanship of his construction contractors, with whom he contracts for furnishing materials and installing the improvements required under this article. The subdivider or developer shall himself be responsible for guaranteeing that all materials and workmanship in connection with such improvements are free of defects for a period of two years after acceptance of the improvements by the city.
- c) Acceptance or rejection of construction. If one of the above three types of security is filed by the subdivider under subsection (a) of this section, the city engineer shall inspect the construction of the improvement while in progress and he shall inspect such improvements upon completion of construction. After final inspection he shall notify the subdivider, the

administrator and the city attorney in writing as to his acceptance or rejection of the construction. He shall reject such construction only if it fails to comply with the standards and specifications contained or referred to herein. If he rejects such construction, the city attorney shall, on direction of the city council, proceed to enforce the guarantees provided in this article.

- d) Extension of time. Where good cause exists, the administrator may recommend to the city council to extend the period of time for completion under this section. Such extension of time shall be reported to the commission and the city council and recorded in the minutes of each body. No such extension shall be granted unless security as provided in this section has been provided by the subdivider covering the extended period of time, including additional costs of review and inspection.

(Ord. No. 243-2001, § 8, 2-19-2001)

Sec. 26-31. Inspections and approval of public improvements.

- 1) The city council shall establish fees for the inspection of public improvements as part of the fee schedule. No person shall be granted notice to proceed to construct, reconstruct, cut or repair any street, drainage or sanitary sewer facility without paying the fees for the inspection of such work.
- 2) The developer's contractor shall give at least twenty-four-hour notice in writing to the city of intent to commence actual construction of the facilities in order for inspection personnel to be made available.
- 3) It shall be the duty of the subdivider to notify all contractors and subcontractors working for him that all of their work is subject to inspection by the city inspector at any time. Certification of materials being used may be required by the city inspector.
- 4) Laboratory tests required by the city inspector shall be performed by approved independent testing laboratories and will be at the discretion of the city inspector. Approved laboratories are laboratories that are members of the American Council of Independent Laboratories and shall comply with standard recommended practice for inspection and testing agencies for concrete, steel, and bituminous materials as used in construction, ASTM Designation E 329. All costs for laboratory tests shall be borne by the subdivider or his contractor.
- 5) Should any point not be covered in the plans, or developer's agreement, the subdivider shall be required to contact the city engineer for a determination as to the city's requirements.
- 6) Any work, which in the opinion of the city inspector does not meet the city requirements or has not had proper city inspection, shall be corrected. The inspector shall notify the contractor and subdivider in writing, of the reasons for requiring the contractor to cease all operations until the defect has been corrected to comply with city requirements and receive proper inspection.
 - a) *Public construction contracts.* For projects where the city of Venus will act as developer, plans and specifications shall be prepared for approval by the city engineer and projects bid according to requirements of the Texas Local Government Code. Contractors will be required to provide performance bonds, payment bonds, insurance and a two-year maintenance bond in accordance with city requirements. The developer shall be required to pay cash deposit to cover the work in accordance with the terms of the developer's agreement.
 - b) *Private developer construction contract requirements.* This section applies to all private developer construction contracts where it is possible the City could be requested to accept any public infrastructure and/or improvements via dedication for any project in the City limits or the

extraterritorial jurisdiction. For these private developments projects, the developer may enter a private contract to complete the required public improvements. The developer/contractor will be required to provide the city the following sureties in all construction contracts:

- 1) *Since the developer is providing a financial assurance surety* to cover performance, a separate performance and payment bond is not required from the contractor. However, it may be in the developer's best interests to require those from his or her contractors since the city will not release the financial assurance until work is complete and a release of lien is provided by subcontractors.
- 2) *Maintenance Bond.* The contractor will be required to make a maintenance bond of not less than one hundred percent of the contract price conditioned upon the maintenance of and the repairs to the construction under the developer's agreement for a period of two (2) years from the date of city acceptance of the project. All contractors employed by the subdivider shall furnish the city a good and sufficient two-year maintenance bond, in an amount equal to one hundred percent of the costs of the improvements, executed by a reputable and solvent corporate surety, holding a license to do business in the state of Texas, in favor of the city to indemnify the city against any repairs which may become necessary to any part of the construction work performed in connection with the subdivision, arising from defective workmanship or materials used therein, for a full period of two years from the date of final acceptance of the entire project. Final acceptance will be withheld until the maintenance bond is furnished to the city. Such bond to be approved as to form and legality by the city attorney.
- 3) *State Sales Tax.* The developer's agreement is usually for the improvement of streets, storm sewers, or utilities in right-of-way which will be dedicated to the public and the city of Venus, an organization which qualifies for exemption pursuant to the provisions of Article 20.04(F) of the Texas Limited Sales, Excise and Use Tax Act. The contractor performing this construction can probably purchase, rent or lease all material, supplies, and equipment used or consumed in the performance of the developer's agreement by issuing to his supplier an exemption certificate in lieu of the tax, such exemption certificate complying with state comptroller's ruling #95-0.07. Any such exemption certificate issued by the contractor in lieu of the tax shall be subject to the provisions of the state comptroller's ruling #95-0.09 as amended to be effective October 2, 1976.
- 4) *Insurance.* Prior to commencing the work, the contractor shall furnish to the city of Venus and/or owner proof of satisfactory carriage of insurance in accordance with the standard requirements of contractors doing work of the nature herein proposed. The amount of insurance shall conform to the requirements in the standard specifications.
- 5) *Indemnification.* THE CONTRACTOR MUST AGREE TO FULLY INDEMNIFY AND SAVE WHOLE AND HARMLESS, THE CITY FROM ALL COSTS OR DAMAGES ARISING OUT OF ANY REAL OR ASSERTED CLAIM OR CAUSE OF ACTION AGAINST IT OF WHATSOEVER KIND OF CHARACTER AND IN ADDITION FROM ANY AND ALL COSTS OR DAMAGES ARISING OUT OF ANY WRONGS, INJURIES, DEMANDS OR SUITS FOR DAMAGES, EITHER REAL OR ASSERTED, CLAIMED AGAINST IT THAT MAY BE OCCASIONED BY ANY ACT, OMISSION, NEGLIGENCE OR MISCONDUCT OF THE SAID CONTRACTOR, HIS AGENTS, SERVANTS, AND EMPLOYEES. THE CONTRACTOR MUST FURTHER AGREE TO COMPLY WITH ALL APPLICABLE LAWS, REGULATIONS, ORDINANCES, BUILDINGS AND CONSTRUCTION CODES OF THE CITY OF VENUS AND THE STATE OF TEXAS, AND WITH ANY REGULATIONS FOR THE PROTECTION OF WORKERS WHICH MAY BE PROMULGATED BY THE GOVERNMENT, AND SHALL PROTECT SUCH WORK WITH ALL NECESSARY LIGHTS, BARRIERS,

SAFEGUARDS, AND WARNINGS AS ARE PROVIDED FOR IN THE SPECIFICATIONS AND IN THE ORDINANCES AND REGULATIONS OF THE CITY

- c) Approval of work. All work performed in construction, reconstruction, cutting and repairing of streets, storm sewer and other public improvements shall be subject to the approval of the city engineer, whose decision shall be final. Approval by the city inspector, city engineer or other designated representative shall not relieve the developer or his or her contractor or design engineer from their responsibilities regarding the design and construction of the improvements. The city shall not release the obligations of any financial assurance, including performance bonds, until the improvements have been approved and accepted by the city. The developer is strongly urged to withhold final payment to the contractor until such acceptance occurs, since the city shall hold the developer responsible for completion of the project. The city shall not approve or arbitrate quantities for which payment is to be based.
- d) *Ownership and maintenance of private and common area facilities.* Except as may be otherwise provided by city ordinance or city policy, it shall be the responsibility of the applicable homeowners association, property owners association or individual property owner to maintain any facilities or infrastructure located on private property or within privately-held common areas.
- e) *General design principles.* The quality of design of the city is dependent on the design quality of the individual subdivisions that compose it. Good community design requires the coordination of the efforts of each subdivider and developer of land within the community. Therefore, the design of each subdivision shall be prepared in accordance with the design principles, concepts and standards in the comprehensive plan, and in accordance with the following provisions:
 - 1) Physical Conditions. The arrangement of lots and blocks and the street system should be designed to make the most advantageous use of topography and natural physical features. Trees and native vegetation should be preserved wherever possible. The system of streets and sidewalks, and the layout and arrangement of blocks and lots should be designed to take advantage of the natural and scenic qualities of the area. Land which the city finds to be unsuitable for subdivision or development due to flooding, improper drainage, adverse earth formation, utility or pipeline easements or other features which will reasonably be harmful to the safety, health, and general welfare of the present or future inhabitants of the subdivision or its surroundings, shall not be developed unless adequate methods are formulated by the developer and approved by the planning and zoning commission and city council that will solve the problems created by the unsuitable land conditions.
 - 2) The following general design requirements are intended to facilitate that the proposed subdivision is coordinated with its immediate neighbors with respect to land use, street connections, utilities, drainage facilities, and the possible dedication of parks and open spaces:
 - i. Access to Lots. Each lot shall abut on a dedicated public street or an approved private street; Public access easement in lieu of public street frontage shall generally only be used for commercial shopping centers.
 - ii. Public Improvements. All public improvements shall be designed and constructed in a manner to meet or exceed the Standard Specifications for Public Works Construction and criteria for streets, drainage and other public improvements as promulgated by the city council;
 - iii. The subdivision plat shall provide for the logical extension of abutting and proposed streets, utilities and drainage easements and improvements to provide for system continuity and to promote future development of adjacent areas;

- iv. Access to Subdivision. Each subdivision having more than twenty lots shall be designed to have at least two points of access.

Sec. 26-32. Responsibility for payment of off-site/on-site utility installation and other improvement costs.

- a) Upon completion of a utility system and formal acceptance by the city, the installation becomes the property of the city to operate and maintain.
- b) Responsibility for payment for installation cost of other improvements are as follows:
- c) Streets. The City may pay, providing funds are available, for street rights-of-way in excess of 60-foot width and for street paving in excess of 28-foot width, except where such extra widths are in commercial developments or where they are not required by the city.
 - 1) Bridges. The city may participate, providing funds are available, in the extra cost of large drainage structures on principal streets shown on the circulation plan.
 - 2) Street signs. Street signs and markers, in accordance with standards adopted by the city, are required at each intersection within the subdivision and at street entrances into the subdivision. The city may provide and install all street signs at developer's expense. All signs shall be in place by the time the subdivision is open for use.

(Ord. No. 243-2001, § 9(1), (2), 2-19-2001)

Sec. 26-33. Open and civic spaces.

- a) *Intent.* The intent of this section is to:
 1. Emphasize open space design as a key determinant of Venus' community image and unique identity.
 2. Plan and integrate open and civic space systems into the patterns and structure of streets, blocks and lots to create a coordinated public realm.
 3. Promote good civic design and create focal points for the community, district, neighborhood or development site to which development and site plans should relate.
 4. Integrate natural systems into the design of common or public open spaces to improve stormwater management, and protect water resources.
 5. Property that lies within the FEMA-designated floodway shall not count toward the parkland dedication requirement and property within the FEMA designated floodway fringe shall count only one-half value of the dedication requirement. No area of facility shall be dedicated for such public purposes unless approved and accepted by the City Council and the City reserves the right to limit the amount of FEMA-designated floodplain that it accepts.
- b) *Open and civic space system.* Open and civic spaces platted as part of a development shall generally be laid out according to street networks, block and lot layouts, and the landscape and site amenities of individual lots

Venus Park Land Dedication, Development Fee Schedule & Fee Calculation Methodology

Park Land Level of Service for Venus Parks Master Plan

- Neighborhood Parks - 1.5 Acres per 1000 population

- Community Parks - 5.0 Acres per 1000 population
- Linear Parks - 2.0 Acres minimum per 1000 population

Land Requirements

- Neighborhood Parks and Linear Parks - 3.5 Acres per 1000 population
- $1000 / 3.5 \text{ acres} = 1 \text{ acre of neighborhood/linear park per every 285 residents of Venus}$
- Average household size in Venus per 2020 Census – 3.07 residents per household
- $285 \text{ residents per acre of neighborhood park and linear park} / 3.07 \text{ persons per household} = 93.1 \text{ dwelling units per acre of parkland required.}$

Round up to 100 dwelling units per acre of parkland required

** In cases where floodplain land or property is proposed to be conveyed to satisfy the parkland requirements, a credit may be given based upon the following formula or ratio: two acres of floodplain shall equal one acre of non-floodplain land. Round up to 100 dwelling units per acre of parkland required

Park Acquisition Cost (to determine fee in lieu of land)

Assumption that 1 acre of land costs \$100,000 to purchase (in area that is being developed, not large agricultural tracts)

Residential Type	Fee Calculation	Fee per Dwelling Unit
Single Family	\$100,000 / 100 dwelling units	\$1,000
Multi-Family	\$100,000 / 80 dwelling units	\$1,250

Park Development Cost (to determine fee for development)

- Recommended size of neighborhood parks in Venus - 5 acres minimum
- Development cost per neighborhood park (5 to 10 acre size) - \$1,270,750
- Cost per acre of development - \$127,075 to \$254,150
- Average per acre cost is \$190,000 per acre

<u>Residential Type</u>	<u>Fee Calculation</u>	<u>Fee per Dwelling Unit</u>
<u>Single Family</u>	<u>\$190,000 / 100 dwelling units</u>	<u>\$1,900</u>
<u>Multi-Family</u>	<u>\$190,000 / 80 dwelling units</u>	<u>\$2,375</u>

<u>Summary</u>	<u>Fee in Lieu of Land</u>	<u>Park Development Fee</u>	<u>Total</u>
<u>Single Family Residential</u>	<u>\$1,000 per du</u>	<u>\$1,900 per du</u>	<u>\$2,900 per du</u>
<u>Multi-Family Residential</u>	<u>\$1,250 per du</u>	<u>\$2,375 per du</u>	<u>\$3,625 per du</u>

Sec. 26-34. Variances

- a) The City Council may authorize a variance from these regulations when, in its opinion, undue hardship will result from requiring strict compliance. In granting a variance, the council shall prescribe only conditions that it deems necessary or desirable to the public interest in making the findings in this section required. The council shall take into account the nature of the proposed usage of land involved, the existing usage of the land in the vicinity, the number of persons who will reside or work in the proposed subdivision, and the probable effect of such variances upon traffic conditions and upon the public health, safety, convenience, and welfare of individuals in the vicinity. No variances will be granted unless the council finds the following:
 1. Special circumstances or conditions. That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this article would deprive the applicant of the reasonable use of his land.
 2. Preservation of property right. That the variances are necessary for the preservation and enjoyment of a substantial property right of the applicant, and that the granting of the variance will not be detrimental to the public health, safety, or welfare of individuals, or injurious to other properties in the area.
 3. Effect on other lands in the area. That the granting of the variance will not have the effect of preventing the orderly subdivision of other lands in the area in accordance with the provisions of this article.
 4. Observance of other ordinances. The council may not authorize a variance that would constitute a violation of any other valid ordinance of the city.
- b) Such findings of the council, together with the specific facts upon which such findings are based shall be incorporated in the official minutes of the council meeting at which such variance is granted. Variances may be granted only when in harmony with the general purpose and intent of this article so that the general health, safety and welfare of citizens may be secured, and substantial justice is done. Pecuniary hardship to the subdivider, standing alone, shall not be deemed to constitute undue hardship.

(Ord. No. 243-2001, § 22, 2-19-2001)

Sec. 26-35. Repealer; conflicting regulations.

- a) All ordinances, or parts of ordinances, with the exception of the building codes and/or comprehensive zoning regulations of the city, which are inconsistent or in conflict with any of the provisions of this article are repealed.
- b) Where the building codes and/or zoning regulations of the city contain regulations that are more restrictive than the regulations contained herein, the ordinances which are most restrictive shall control.

(Ord. No. 243-2001, § 23, 2-19-2001)

Sec. 26-36. Exceptions to provisions of article.

Plats or subdivisions which have received preliminary approval by the council within one year prior to the effective date of the ordinance from which this article is derived shall be excepted from the requirements of this article, provided that the final plat of such subdivision is approved and filed for record within 180 days after the effective date of the ordinance from which this article is derived, or within one year after the approval date of the preliminary plat, whichever is greater.

(Ord. No. 243-2001, § 24, 2-19-2001)

Sec. 26-37. Plat fees; filing requirement; inspections; compliance; bond.

Fees for subdivision and development-related applications are codified in the Master Fee Schedule (please check for most up to date adopted) Appropriate fees shall be paid upon submission of plats for consideration to the city. All fees shall be paid prior to application deadlines and shall not be refundable regardless of action taken by city approving authorities. The City Council shall determine and revise the Master Fee Schedule as the need arises. Note(s)—For the orderly process of plat approval, both the preliminary and final plat, including any and all documentation required, must be submitted to the city administrator at least 21 days prior to the date the plat will be presented to the city council for action.

- a) Commencement of any construction work, such as streets construction, storm sewers, curb and/or gutter work, sanitary sewers, meter mains, and electrical utilities shall not take place until the final approved plat has been filed with the appropriate county clerk and a performance bond, issued by a company licensed to do business in the state, has been presented to the city administrator, in an amount equal to the estimated cost of all infrastructure planned in the subdivision.
- b) All work in the subdivision will be subject to inspection during construction and upon completion of construction by the proper authority of the city.
- c) All construction will comply with appropriate provisions of this chapter and other applicable ordinances and public engineering standards.
- d) Upon completion of the subdivision and the acceptance by the city, a two (2)-year maintenance bond in an amount equal to 100 percent of the total cost of construction shall be presented to the city administrator, at which time the improvements will be accepted.

(Res. of 2-11-2003; Ord. No. 402-2015, § A, 3-9-2015)

Sec. 26-38. Administrative fee.

For any element of the project requiring engineering review, plan review, and similar reviews, the actual costs of these reviews plus a \$50.00 administrative fee will be passed on to the developer.

(Ord. No. 297-2005, 2-14-2005; Ord. No. 402-2015, § B, 3-9-2015)

Sec. 26-39- 26-60. Reserved.

DIVISION 2. PRELIMINARY AND FINAL PLATS AND REPLATS

Sec. 26-61. Filing procedures.

Any owner or developer of any lot, tract, or parcel of land located within the corporate limits of the city or within its extraterritorial jurisdiction who may wish to affect a subdivision of such land shall conform to the general procedure described as follows:

A. Application Procedures.

1. **Written Request Required.** Every proposal submitted for commission action shall be made in writing on application forms provided by the city, and shall be accompanied by all prescribed fees, and shall be complete in all respects before being accepted for filing. All fees are due and payable at time of service. Personal checks are not accepted. Business checks are accepted with company information on the check. Credit cards are accepted with a small processing fee.

2. **Filing Deadline.** Every proposal shall be filed with the city planner not later than noon the Tuesday approximately thirty-seven (37) days prior to the regular meeting date of the commission. When the filing deadline falls on a city holiday, the following workday shall be observed as the filing deadline. Failure to submit a complete application on time will result in the rejection of the application unless undue hardship can be demonstrated.

3. **Administrative Completeness Check.** The City staff shall review each application and notify the applicant of any administrative deficiencies within seven days of the filing deadline.

4. **Submission of Supporting Information.** Information supporting a recommendation to approve or disapprove any proposal before the commission shall be submitted only through the city planner or to the commission in a public meeting.

5. **Withdrawal of Proposal.** When any applicant desires to withdraw any proposal, they may do so by filing a written request to that effect with the city planner. Such request shall not be effective unless and until approval of the withdrawal by the commission at the public meeting.

B. Preliminary Application Conference (PAC.)

Prior to the official filing of a preliminary plat, the subdivider should consult with and present a proposed plan (or sketch plat) of the subdivision to the city planner for comments and advice of the procedures, specifications, and standards required by the city for the subdivision of land. The city planner will provide comments identifying compliance or noncompliance with applicable ordinances and standards, elements of the comprehensive plan, and suggestions for improvement in design to either comply with the applicable ordinances and standards or to improve circulation, drainage, or compatibility with adjacent neighborhoods. The City Planner will designate the type of platting process to be used. The applicant should make every effort to comply with the suggested changes.

- a) The original or corrected preliminary plat or replat shall be received for filing by the city once this pre-filing review is completed. Any preliminary plat or replat that is filed without a PAC shall be deemed denied for any violation of required form under this article or state law; and must be refiled with new filing fees. The PAC process is for the benefit of both the subdivider and the

city, and refusal of the subdivider to make use of this assistance will result in a strict interpretation of this article and of state law and a resulting denial for all violations as to required form.

- b) A preliminary plat is not deemed filed until it has been reviewed and a letter of approval returned to the city from:
 - 1) All utility companies that might provide service to the development or have easements in the area of the development;
 - 2) Water suppliers both public and private; the school district in which the development is to be located; and
 - 3) Any other agency or department of this state or federal government.

These approvals are a prerequisite to deeming the preliminary plat filed.

- c) During the platting process, any final plat, preliminary plat or replat that is discovered, by city staff or the engineer named by the city to review the instrument, to be in violation of the mandatory requirements of this article and/or a controlling state statute shall be deemed to be in technical denial. This denial can be cured by:
 - 1) The subdivider requesting in writing a return to an unfiled status while the defect is corrected (the corrected instrument may be refiled and no new fees shall be required for this refiling); or
 - 2) An appeal to the reviewing entity (planning commission or city council) at its next meeting, agenda requirements permitting, or a special called meeting for this purpose within ten working days of the staff denial, for a determination if the defect is a required form or concept. Rejected documents, during the appeal, are deemed unfiled and time limits are tolled. The appeal will be heard at the next meeting of the commission or council or 30 days, whichever is shortest.
 - a. If the reviewing entity agrees with the subdivider, the plat, preliminary plat or replat shall be deemed refiled as of the day of the affirmative vote and no new fee shall be required for this refiling.
 - b. If denied, then the technical denial is affirmed and plat, preliminary plat or replat is deemed to be formally denied.
- d) A plat, preliminary plat or replat shall be submitted to the reviewing entity only if it is in the final form requested by staff or prior review and nothing shall be set for review prior to a corrected document being filed with the city at least 15 days prior to the public hearing or meeting at which it is to be voted upon.

(Ord. No. 243-2001, § 3(13), 2-19-2001)

Sec. 26-62. Preliminary plat - Preliminary planning.

The subdividers shall avail themselves of the advice and assistance of the city officials and consult early and informally with the chief administrative officer, or other person designated, before preparing the preliminary plat and before formal application for its approval, in order to save time and money and make the most of available opportunities.

(Ord. No. 243-2001, § 3(14)(A), 2-19-2001)

Sec. 26-63. Preliminary plat – Form and Content

- a) Upon reaching conclusions informally, as recommended above, regarding the general proposed program and objective, the subdivider shall prepare a preliminary plat (according to this division of this article), together with improvement plans and other supplemental material as applicable in other sections of this article.
- b) The applicant shall file an application for preliminary plat approval on a form provided by the City Planner or designee, along with the required number of plats and supporting documents, an application fee, on the designated application submission date approximately thirty-seven (37) days prior to the commission meeting at which the plat shall be considered. The preliminary plat shall be prepared by a registered surveyor or engineer in accordance with this chapter and accompanied by necessary engineering information prepared by a registered engineer in the state of Texas. The submission of a preliminary plat is necessary to: eliminate the duplication of subdivision names and street names; assure proper alignment of streets and drainage facilities; assure that adequately public utility services will be provided; assure that all necessary permits and plan approvals have or will be applied for; and assure conformance with the Comprehensive Plan and other development regulations.
- c) A completed preliminary plat checklist shall be part of the application. The application shall be accompanied by:
 1. The required review fee for preliminary plats as established by the Master Fee Schedule adopted.
 2. Three (3) blackline copies and one (1) electronic (pdf) copy of the preliminary plat; a .dwg file compatible with any version of Auto CAD or a .shp file compatible with ArcGIS Pro is recommended. The electronic version must be submitted on a USB drive or an acceptable file transfer program (e.g. FTP, dropbox, etc.)
 3. Two (2) blacklined and one electronic (pdf) copy of the preliminary iSWMTM site plan, preliminary water and sewer plan, preliminary street plan and preliminary lot grading plan.
 4. A letter of approval returned to the city from:
 - i. All utility companies that might provide service to the development or have easements in the area of the development;
 - ii. Water suppliers both public and private; the school district in which the development is to be located; and
 - iii. Any other agency or department of this state or federal government that has interest in the project.

The above approvals are a prerequisite to deeming the preliminary plat filed.

- d) *Administrative Completeness Check.* The city planner shall review the application for administrative completeness and shall notify the applicant of any administrative deficiencies within seven (7) days of the plat application submittal deadline.

After the preliminary plat or replat has been reviewed as to form and content by staff, the subdivider shall be notified of any defects that must be corrected prior to filing. The original or corrected preliminary plat or replat shall be received for filing by the city once this pre-filing review is completed.

During the platting process any preliminary or final plat or replat that is discovered, by city staff or the engineer named by the city to review the instrument to be in violation of the mandatory requirements of this chapter shall be deemed to be in technical denial.

This denial can be cured by:

- 1) The subdivider requesting in writing a return to an unfiled status while the defect is corrected (the corrected instrument may be refilled and no new fees shall be required for this refilling); or
- 2) An appeal to the reviewing entity (Planning and Zoning Commission or City Council) at its next meeting, agenda requirements permitting, or a special called meeting for this purpose within ten (10) working days of the staff denial for a determination if the defect is a required form or concept. Rejected documents during the appeal, are deemed unfiled and time limits are tolled. The appeal will be heard at the next meeting of the Planning and Zoning Commission or City Council or 30 days, whichever is shortest.
 - a. If the reviewing entity agrees with the subdivider, the plat, preliminary plat or replat shall be deemed refilled as of the day of the affirmative vote and no new fee shall be required for this refiling.
 - b. If denied, then the technical denial is affirmed and plat, preliminary plat or replat is deemed to be formally denied.

A plat, preliminary plat or replat shall be submitted to the reviewing entity only if it is in the final form requested by staff or prior review and nothing shall be set for review prior to a corrected document being filed with the city in accordance with the schedule published by the City for the public hearing or meeting at which it is to be voted upon.

Copies or prints of the proposed subdivision drawn on sheets printed on good-grade, processed paper in black and white a maximum size of 18 inches by 24 inches (18" by 24") and drawn to a scale of either one inch equals 100 feet (1"=100') or one inch equals 50 feet (1"=50') shall be submitted in the numbers specified in this subsection. When more than one (1) sheet is necessary to accommodate the entire area, an index sheet showing the entire subdivision at an appropriate scale shall be shown on the face of the plat.

1. Boundary lines (indicated by heavy lines), with bearings, and distances sufficient to locate the exact area proposed for the subdivision. The record lot lines, survey abstract lines, city limit lines, and the location of existing utility easements, streets, highways, county roads that traverse, abut, or are within a reasonable distance (200 feet) of the subdivision; the other border of the city's extraterritorial jurisdiction, and zoning district boundaries, if they traverse the subdivision, form part of the boundary of the subdivision or are contiguous to such boundary.
2. The name(s) of all record owners, subdivider, engineer, and the name of the registered professional surveyor preparing the plat; the telephone number and email address of the developer, or his designated representative, surveyor and engineer shall also be provided;
3. The name and location of all adjoining subdivisions adjacent to the tract proposed for subdivision, drawn to the same scale and shown in dotted lines and in sufficient detail to show accurately the existing streets and alleys and other features that may influence the layout or development of the proposed subdivision. Adjacent unplatted lands shall show property lines and owners of record. The names and areas of large tracts and/or lot dimensions and addition names of all property abutting or adjoining the subdivision or located across any adjoining streets;
4. Location of existing property lines, buildings, storm drainage facilities, water and sanitary sewer mains, gas mains, electrical power lines, telephone lines, or other underground structures, easements of records, survey lines, or any other features within and other existing

features within the area proposed for subdivision; the location, dimensions, description and name of all existing or recorded lots, parks, public areas, permanent structures and other sites within contiguous with the subdivision;

5. Legal description (metes and bounds) of property to be subdivided; primary control points, or descriptions and ties to such control points, to which all dimensions, angles, bearings, block numbers, similar data are referred;
6. The plat must be tied to two Global Positioning System (GPS) reference points. The GPS points must be in grid coordinates, North American Datum (NAD) 83, Texas State Plane, North Central FIPS Zone 4202, Information on the two GPS reference points is required at the time of the preliminary plat is submitted;
7. The plat must hold grid bearings. Bearings may not be from an assumed North direction. Distances on the plat will be surface distances. Grid coordinate values for at least one boundary corner must be shown on the plat. North must be referenced to Grid North;
8. Scale (both graphic and written), north arrow, date of preparation, and other pertinent data;
9. The computed acreage of the subdivision.
10. A number or letter identifying each lot or site and each block;
11. Proposed front building lines based on the appropriate zoning district regulations;
12. The location and width of all streets, alleys, and ways, existing or proposed, within the subdivision limits. In the case of easements, a written statement as to the easement use shall be included with the plat.
13. The location of all existing property lines, buildings, sewer or water mains, gas mains, or other underground structures, easements of record, and other existing features within the area proposed for subdivision.
14. Proposed arrangement of lots and proposed use of same. However, approval of a preliminary plat or final plat with uses so indicated does not constitute approval of such usage.
15. The name under which the proposed subdivision is to be recorded, the name and address of the owner with the name of the licensed land surveyor or registered professional engineer platting the tract. The proposed name should not have the same spelling as, or be pronounced similar to, the name of any other subdivision located within the city or its extraterritorial jurisdiction unless it is adjacent to and part of the previous subdivision,
16. The Title block shall be located in the lower right-hand corner of each sheet and shall state "Preliminary Plat", contain the name of the subdivision, the total acreage, reference to the Survey Name and Abstract Number, and whether the property is within the city limits or extraterritorial jurisdiction.
17. Sites, if any, to be reserved or dedicated for parks, playgrounds, schools or other public uses.
18. Contours with intervals of five feet or less shown for the area. All elevations on the contour map shall be referenced to the latest USGS data. Topography. The plat for each subdivision shall be prepared on a topographic base map showing contours at intervals of not greater than five (5) feet. A small subdivision consisting of one (1) acre shall show contours at two (2) feet intervals. All topographical maps shall be based on mean sea-level data and shall be tied to vertical controlled benchmarks to be noted on the plat.
19. All physical features of the property to be subdivided, including the location and size of all water courses, ravines, bridges, culverts, existing structures, drainage area in subdivision acreage, area draining into subdivision, and other features pertinent to subdivisions. A drainage study shall accompany the preliminary unless waived by the administrative officer.

The outline of wooded area or the location of important individual trees greater than ten (10") inches in diameter at breast height is required. The location, dimensions, descriptions, and flowline of existing water courses and drainage structures within the subdivision or on contiguous tracts.

20. The location of the FEMA-designated floodway, the one-hundred-year floodplain and all lots, or any part of a lot that lies within the floodway or one hundred-year floodplain as shown on the current flood insurance rate map; if the property is within the or adjacent to the 100-year flood plain, the preliminary plat must show accurate flood plain and floodway boundaries and any proposed filling of the flood plain fringe.
21. A vicinity map showing the location and relationship of the proposed subdivision with other developments in the area, existing subdivisions, streets, parks and public facilities in the general locality of the proposed subdivision. The vicinity map shall have a scale and north arrow. If there is no adjacent subdivision in all directions, and how the streets, alleys, or highways in the subdivision submitted may connect with those in the nearest subdivision;
22. A table summarizing the number of proposed lots by use (including common areas), and their lot area;
23. Orientation. All plats shall be drawn with north direction to the top or left side of the plat;
24. The following notice shall be placed on the face of each preliminary plat by the developer:
"Preliminary Plat-For Review Purposes Only"

The following additional plans are required:

- a) Preliminary Drainage Study. The Preliminary Plat submittal shall be accompanied by the required number of copies of a preliminary iSWMTM site plan prepared in accordance with Chapter 1-Storm Water Management System Planning and Design of the iSWMTM Design Manual for Site Development;
- b) A preliminary water and sewer plan layout showing the location and size of existing and proposed water and sanitary sewer lines and proposed fire hydrant locations in accordance with the Venus Construction Standards and Specifications.
- c) A preliminary street plan and preliminary lot grading plan prepared in accordance with the Venus Construction Standards and Specifications.
- d) The City Planner reviews the plat application and provides a review of administrative completeness within ten (10) days of the application deadline. The City Planner shall make a study of the plat and give a written report to the Planning and Zoning Commission and City Council before its final action on the preliminary plat.
- e) The City Council shall, within 30 days after receiving the Planning and Zoning Commission's recommendation on the preliminary plat, act thereon as submitted or modified, and, if approved, the council shall express its approval as conditional or state its disapproval, if any, and its reasons therefore following:
 1. Review of the preliminary plat and other materials submitted for conformity thereof to the regulations; and
 2. Negotiations with the subdivider on changes deemed necessary, and the kind and extent of improvements to be made by the subdivider.
- f) If a preliminary plat is approved by the city council subject to certain conditions, two (2) copies of a revised preliminary plat and one copy in electronic format (including revised

grading, drainage, utility, and any other element of the preliminary plat that requires revision) reflecting those conditions shall be submitted to the city planner within sixty (60) days after approval or the approval lapses unless the applicant demonstrates good cause for delay in submitting the revised preliminary plat. The revised preliminary plat submittal shall be reviewed by the city planner for compliance with conditions of commission approval. The action of the council shall be noted on two copies of the preliminary plat, referenced, and attached to any conditions required by the council. The Mayor official shall certify action of the council. One such copy of the plat shall be returned to the subdivider and the other retained in the files of the city. Submission of a final plat of the total area of a preliminary plat within sixty days reflecting the conditions approved shall meet the requirements of this provision. If the required submission is not made within sixty days, the preliminary plat shall be considered void.

- g) Conditional approval of a preliminary plat by the council shall be deemed an expression of approval as to the layout submitted on the preliminary plat and as a guide to the installation of streets, water and sewer, and other required improvements and utilities, and as to the preparation of the final or record plat. Except as provided for in this article, approval of the preliminary plat shall constitute conditional approval of the final plat when all conditions of approval noted (as provided in subsection (e) of this section) have been met.
- h) Conditional approval of a preliminary plat shall be effective for one year unless reviewed by the council in the light of new or significant information that would necessitate the revision of the preliminary plat. If no development or change in requirement has occurred which would affect the proposed plat at the end of the year of an effective approval, the council may extend its approval another year without the submission of a new preliminary plat by again approving the original preliminary plat. No filing fee is required for such approval. If a final plat is not submitted within one (1) year following commission approval of a preliminary plat, then approval of the preliminary plat must be resubmitted and processed according to the terms and provisions of this chapter. The one-year period for final plat submission may be extended up to one additional year upon a majority vote of the city council if a developer demonstrates good cause why the authorization should continue. The submission of a final plat application for a portion of a phased development extends authorization of the remaining portion of the preliminary plat by an additional one (1) year from filing of the latest final plat.

(Ord. No. 243-2001, § 3(14)(B), 2-19-2001)

Sec. 26-64. Same—Required specifications.

- a) Physical size. The preliminary plats shall be prepared on sheets a maximum size of 18 inches by 24 inches, regardless of the size of the subdivision.
- b) Scale. The scale should be either one inch equals 100 feet or one inch equals 50 feet, but it may be one inch equals 200 feet in cases of large developments that would exceed the dimensions of a sheet when using a 100-foot scale.
- c) Contour. The plat for each subdivision consisting of three acres or more shall be prepared on a topographic base map showing contours at intervals of not more than five feet. Any subdivision smaller than three acres, which, in the opinion of the chief administrative officer would be affected by the topographical features of the terrain, shall also show contours at two-foot intervals. All topographical maps shall be based on sea-level data.

- d) Other data. The following data will be shown on the preliminary plat:
1. The record lot lines, survey abstract lines, corporation lines, and the location of existing utility easements, streets, highways, expressways and freeways that traverse, abut, or are within a reasonable distance of the subdivision;
 2. The proposed locations, widths, and names of streets and the proposed locations and width of alleys, easements, walkways, open channels, and lots;
 3. The title of the proposed subdivision or addition, the name of the subdivider and engineer, and the name of the surveyor or planner platting the tract;
 4. The names and areas of large tracts and/or lot dimensions and addition names of all property abutting or adjoining the subdivision or located across any adjoining streets;
 5. The north point, scale, and data;
 6. The lot or tract numbers, and/or city block numbers, addition names, and dates when recorded;
 7. Plat paper. All preliminary and final plats shall be printed on high-grade, processed paper in blue-line or directed black and white;
 8. Orientation. All plats shall be drawn with north direction to the top or left side of the plat;
 9. Building lines. The proposed building lines shall be shown in conformance with the zoning regulations, building codes or provisions herein.

(Ord. No. 243-2001, § 4, 2-19-2001)

Sec. 26-65. Final plat—Approval procedures.

- a) The final plat shall conform to the preliminary plat as approved and shall incorporate all changes, directions, and additions imposed by the council. The final plat shall not be released for filing until the council has approved detailed engineering plans.
- b) If so desired by the developer, the final plat may constitute only that portion of the approved preliminary plat which is proposed to be recorded and then developed; provided, however, that such portion conforms to all the provisions of this article.
- c) Engineering plans showing details of streets, alleys, culverts, bridges, storm sewers, water mains, sanitary sewers, and other engineering details of the proposed subdivision shall be submitted to the chief administrative officer along with the final plat of the subdivision.
- d) Upon receipt of the final plat, accompanied by a final filing fee as prescribed in section 26-37, the chief administrative officer shall check the plat to ascertain its compliance with these provisions and the action of the council. When the copy of the final plat has been checked and found to meet all the general requirements and design standards, the developer or his engineers shall submit 12 copies of the final plat to the chief administrative officer. The chief administrative officer shall stamp on each of the 12 copies the certificate of approval of the council when such final plat has been approved. The developer or his authorized agent shall secure the required number of plats and record them with the county clerks, Johnson and Ellis Counties, within 30 days of the date of the final approval; otherwise the final approval of the council becomes invalid. Six copies of the recorded final plat shall be returned immediately to the chief administrative officer.
- e) Subdivision plats for housing projects, apartment areas, shopping centers, and industrial districts will not be required, except in cases where dedication for streets, street-widening, alleys, or easements are required. Site plans shall be filed with the city for approval by the city council as

required by zoning ordinances.

(Ord. No. 243-2001, § 3(14)(C), 2-19-2001)

Sec. 26-66. Final Plat—Required specifications, Form and Content.

Form and Content. The Final Plat and accompanying data shall conform to the preliminary plat as approved by City Council incorporating any and all changes, modifications, alterations,, corrections and conditions imposed by the City Council. The Final Plat shall comply in all respects with the approved preliminary plat. The applicant shall submit the Final Plat drawn by a licensed surveyor and shall include the following:

- a) Physical size. All final plats shall be submitted on sheets of paper 18 inches by 24 inches (18" by 24") and drawn to a scale of not less than one (1) inch equals 100 feet (1"=100') in accordance with Johnson County or Ellis County Clerk specifications for recording. Where more than one sheet is required to encompass the subdivision, an index map, shall be provided showing the entire subdivision on one sheet, together with the complete dedication, attests, dates, titles, and seals.
- b) Exterior boundary and corner markers. The exterior boundary of the subdivision shall be indicated by a distinct heavy dash line and corner markers by individual symbols. Subdivision boundary lines of the total area proposed for subdivision and the computed acreage of the total area in the subdivision;
- c) Measurements. The length and bearing of all straight lines, radii, arc lengths, tangent lengths, and central angles of all curves shall be indicated along the boundary line of the subdivision and along each block. All dimensions along the lines of each lot shall be shown. The curve data pertaining to block or lot boundary may be placed in a curve table on the face of the plat and prepared in table form. The source of all bearings shall be the Texas State Plane Coordinate System (North Central Zone, 1983 NAD) and shall be noted on the plat. All distances shown on the final plat shall be horizontal ground lengths. The plat shall state the Texas State Plane Coordinate System combined scale factor that is to be used to convert ground lengths to grid lengths.
- d) Texas State Plane Coordinates shall be provided for at least two corners of the plat must be shown on the face of the plat. The reference monuments and method of determining the coordinates (such as triangulation of city monuments or global positioning system techniques) shall be provided;
- e) A north point arrow and graphic scale;
- f) Identification of adjacent plats. The names of all adjoining subdivisions, the dimensions of all abutting lots, lot and block numbers, and accurate reference ties to courses and distances of at least two recognized land corners should be shown. Name and recording information of contiguous subdivisions, location and identification of contiguous lots, and indication of whether contiguous properties are platted and filed of record and names of owners and deed references of all unplatted adjoining properties;
- g) Identification of streets. The names and accurate locations of all streets adjoining, abutting, or within 200 feet of the subdivision shall be shown.
- h) Identification of utility easement. The location and dimension of any utility easement adjoining or abutting the subdivision, or proposed within the subdivision, shall be shown. The location, dimensions and identification of all existing pipeline easements; and the location of any oil or gas well.

- i) Identification of survey monuments. The description and location of all survey monuments placed in the addition or subdivision shall be shown. The location of all permanent monuments and control points described as to size and material. Primary control points or descriptions, and ties to such control points to which all dimensions, angles, and bearings shall be referred. Such primary control points shall be either a city recorded monument or a USGS monument, if such monument is within two thousand feet of the proposed subdivision;
- j) Title. The final plat shall show a title in the lower right-hand corner stating "Final Plat", including, proposed name under which the subdivision is to be recorded. All subdivisions shall be named and the name approved by the city before the final plat is submitted. No subdivision or street name shall be a duplication, either in part or in whole or be similar in spelling or pronunciation to the name of any other subdivision within the city or within a one-mile distance outside the city, which might result in confusion to operators of emergency vehicles; The tract designation and other description according to the real estate records of the county;
- k) Ownership and Surveyor Information. The names of the owner and engineer and/or surveyor, scale and location of the subdivision with reference to original land grant or survey, an abstract number, and a north point with true or magnetic north. Final plats shall contain the firm name, registration number, address, and phone number of the surveyor responsible for preparing the plat, and the name, address, and phone number of the owner/dedicator. The final plat shall contain the following caption to be located near the lower right-hand corner of the plat below the title block and in accordance with Johnson or Ellis County Clerk requirements, "This plat filed in Instrument No. ____ Date ____". Final plats shall contain all necessary information and be in prescribed format required for recording with the Johnson or Ellis County Clerk.
 - i. The date of preparation, and date of latest revision;
 - ii. "FINAL PLAT" Designation listed on face of all copies;
 - iii. A location/vicinity map of the proposed subdivision showing existing and proposed streets and thoroughfares covering an area of at least one-half mile outside the proposed subdivision to adequately indicate the location of the subdivision;
 - iv. The location, dimensions, description and name of all proposed streets, alleys, drainage structures, parks, other public areas, reservations, easements or other rights-of-way; block, lots, and other sites within the subdivision with accurate dimensions, bearing or deflection angles and radii, arcs, tangents, and central angles of all curves where appropriate;
 - v. Each proposed street, within the subdivision area, shall be named and shall conform with names of any existing street of which they may be or become extensions. Extensions of existing streets or roads shall use the name already established. All streets shall be named and the name approved by the city before the final plat is submitted. Names of new streets shall not duplicate or cause confusion with the names of existing streets, unless the new streets are a continuation of, or in alignment with existing streets, in which case names of existing streets shall be used. Streets shall be named to provide continuity with existing streets;
 - vi. The location and dimensions of existing and proposed storm drainage easements. The limits of the one-hundred-year floodplain shall be shown and encompassed in a dedicated floodplain easement. Minimum finished floor elevations at least two feet above the one-hundred-year water surface elevations shall be shown on any lot adjacent to the floodplain, channel, sump inlets or drainage facilities;
 - vii. The location of proposed blocks, lots, and other sites within the proposed subdivision; A number shall be used to identify each lot, site or block;

- viii. The area of each lot, in square feet, and outside dimensions, in feet. The lot area may be shown in a table on the face of the plat where necessary because of space constraints;
 - ix. Front building lines shall be shown on the final plat on all lots intended for business and residential use and shall provide the minimum setback as required by the zoning regulations and building codes. Second front yard building setback lines are required at street intersection. For lots facing on curved streets the chord width of the lot at the front building setback line shall be shown;
 - x. Location of city limits line and the outer border of the city's extraterritorial jurisdiction, if they traverse the subdivision, form part of the boundary of the subdivision, or are contiguous to such boundary;
 - xi. Data specifying the gross area of the subdivision, the proposed number of residential lots and area thereof, and the area in parks and in other nonresidential uses;
 - xii. All land intended to be dedicated for public use or reserved in the deeds for the use of purchasers or owners of lots in the proposed subdivision, together with the purpose of conditions or limitations of such dedications, if any;
- l) Certificate of ownership. A certificate of ownership on the face of the plat giving a metes and bounds description of the property, signed and acknowledged by the owner dedicating all streets, alley, parkways, parks and other open spaces to the public and dedication of all easements and drainage ways to the public use (signed and acknowledged before a notary public by the owner of the land) shall appear on the face of the plat and the developer's certification that all parties with any interest in the title to the subject property have joined in such dedication, duly executed, acknowledged and sworn to by said developer before a notary public. When applicable, an agreement showing the subdivider has made provision for perpetual maintenance thereof to the inhabitants of the subdivision should be shown or referenced on the face of the plat. For a phased development the dedication shall be only for the section approved. An example of such a dedication instrument would read as follows:

STATE OF TEXAS §

OWNER'S ACKNOWLEDMENT AND DEDICATION §

COUNTY OF (JOHNSON or ELLIS) §

I (we), (Owners name or corporation name), the undersigned, owner(s) of the land shown on this plat within the area described as follows:

(Metes and Bounds Description of Boundary or description of previously platted lots, including total acreage according to surveyor. The point of beginning for land in a subdivision described by metes and bounds should be clearly defined on the plat, and any plat shall be clearly related to the survey, tract, or subdivision of which it is a part ;)

Do hereby adopt this plat designating the herein-described property as , an addition to the City of Venus, Texas, and do hereby dedicate to the public use forever the streets and alleys shown thereon. The easements shown thereon are hereby reserved for the purposes as indicated and shall be open to fire, police and all public and private utilities for each use.

All utility easements shall also include additional area of working space for construction and maintenance of the public water and sanitary sewer systems. Additional easement area is also conveyed for installation

and maintenance of manholes, cleanouts, fire hydrants, water services from the main to and including the meters and boxes, sewer laterals from the main to the curb or pavement line, and the descriptions of such additional easements herein granted shall be determined by their locations as installed.

[INCLUDE THE FOLLOWING PARAGRAPH IF THE PLAT CONTAINS ACCESS EASEMENTS]

The undersigned does covenant and agree that the access easement(s) dedicated on this plat may be utilized by any person, including the public, for ingress and egress to other real property, for both vehicular and pedestrian use and access, in, along, upon and across the premises containing the access easement(s).

This plat approved subject to all platting ordinances, rules, and regulations of the City of Venus, Texas.

WITNESS OUR HAND at _____, Texas, this the

_____, 20____.

STATE OF TEXAS §

COUNTY OF JOHNSON OR ELLIS §

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations and in the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 20____

Notary Public _____

_____ County

- m) Certificate of engineer or surveyor. The certificate of the licensed professional or licensed public surveyor who surveyed, mapped, and monumented the land (which certificates shall be attested before a notary public) shall be placed on the face of the plat or index sheet of the plats together with the seals of the engineer or surveyor and notary public. Printed seals and signatures are prohibited except for extra prints that the owner or developer may need certified for other purposes. The certificate of the engineer or surveyor to be placed on the plat shall be worded as shown below:

KNOW ALL MEN BY THESE PRESENTS:

That I, _____, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon were properly placed, under my personal supervision, in accordance with the subdivision regulations of the City of Venus, Texas.

Signed _____. (Name and title)

Registered Professional Land Surveyor, Number _____

A certificate of approval to be signed by the Mayor and the city secretary shall be shown on the plat. The following certificate shall be placed on the final plat by the subdivider:

CITY OF VENUS

Approved by City of Venus:

Mayor: _____

Attested by City Secretary: _____

Date of Approval: _____

A notation on the face of the plat indicating that "Any franchised public utility, including the city of Venus shall have the right to move and keep moved all or part of any building, fences, trees, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance or efficiency of its respective system on any of the easements shown on the plat. Any franchised public utility including the city of Venus, shall have the right at all times of ingress and egress to and from and upon such easements for the purposes of constructing, reconstructing, inspection, patrol, maintaining, and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone"; The maintenance of paving on all easements is the responsibility of the property owner. No buildings, fences, trees, shrubs or other improvements shall be constructed, reconstructed or placed upon, over or across the easements as shown. Said easements being hereby reserved for the mutual use and accommodation of all public utilities using, or desiring to use same. All and any public utility shall have the full right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which in any way may endanger or interfere with the construction, maintenance and efficiency of its respective system on the easements and all public utilities shall at all times have the full right of ingress and egress to or from and upon said easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining an addition to or removing all or parts of its respective system without the necessity at any time of procuring the permission of anyone.

Floodplain Easement Notation: The following full statement of restrictions shall be placed in the dedication instrument of any subdivision plat that contains land designated as part of a one hundred-year floodplain by FEMA:

“Floodplain Restriction

No construction shall be allowed within a floodplain easement unless specifically approved by the City of Venus. Where construction is permitted, all finished floor elevations shall be a minimum of two (2) feet above the base flood elevation (100-year flood or one percent probability flood elevation.)

Any existing creeks, lakes, reservoirs, or drainage channels traversing along or across portions of this addition, will remain as an open channel at all times and will be maintained by the individual owners of the lot or lots that are traversed by or adjacent to the drainage courses along or across said lots. The City of Venus will not be responsible for the maintenance and operation of said drainage ways or for the control of erosion. Each property owner shall keep the natural drainage channels traversing adjacent to his property clean and free of debris, silt, or any substance which would result in unsanitary conditions and the City shall have the right of ingress and egress for the purpose of inspection and supervision of maintenance work by the property owner to alleviate any undesirable conditions which may occur. The natural drainage channel, as in the case of all natural drainage channels, is subject to storm water overflow and natural bank erosion to an extent that cannot be definitely defined. The City of Venus shall not be liable for damages of any nature resulting from the occurrence of these natural phenomena, nor resulting from a failure of any structures within the natural drainage channels. The natural drainage channel crossing each lot is shown by the floodplain easement line as shown on the plat.”

- n) Tax statement. At the time the developer files the final plat with the City Planner, such developer shall also provide a certificate from the County showing that the taxes have been paid on the tract to be subdivided and that no delinquent taxes exist against the property. An original tax certificate from each taxing unit with jurisdiction of the real property indicating that no delinquent ad valorem taxes are owed on the real property. If the plat, replat, or amended plat is filed after September 1 of a year, it must also have attached to it a tax receipt issued by the collector for each taxing unit with jurisdiction of the property indicating that the taxes imposed by the taxing unit for the current year have been paid.
- o) Upon acceptance and approval of such plat and public properties by the city council, the city planner or designee shall cause such plat to be recorded in the Plat Records of Johnson or Ellis County, Texas.

(Ord. No. 243-2001, § 5, 2-19-2001)

Sec. 26-67. Development permit.

A development permit shall be required prior to the clearing, grading, filling, dredging, construction of public streets, utilities or drainage or other improvements which may affect adjacent or surrounding properties. Such permit shall describe the property and the nature of the development, and shall be accompanied by construction plans and specifications adequate to describe the improvements. All plans accompanying permits for any work within a floodplain shall be certified by a professional engineer competent to make such determination. The city administrator shall issue such development permit when all conditions of this article have been satisfied.

(Ord. No. 243-2001, § 3(15), 2-19-2001)

Sec. 26-68. Replatting.

A resubdivision plat of a subdivision or a part of subdivision shall be recorded and is controlling over the preceding subdivision without vacation of that plat if:

- a. The resubdivision plat is signed and acknowledged by only the owner(s) of the property being replatted; and

- b. The resubdivision is approved by the city plan commission and the city council;
- c. The resubdivision plat does not attempt to remove any covenants or restrictions;
- d. Restrictions. Property shall not be replatted that has been previously platted by a common dedication except with the consent of all directly affected property owners.
- e. Requirements. The replat of the subdivision shall meet all the requirements for a new subdivision that may be pertinent, as provided for herein. It shall show the existing property being re-subdivided. Preliminary plats may be required on replats.

(Ord. No. 243-2001, § 6, 2-19-2001)

Sec. 26-69. Vested Property Rights.

- a) Applicability. The following applications are "site-specific development plans" which established a vested property right upon any approval or conditional approval according to the procedures and criteria of this code:
 - 1. Site Plan
 - 2. Final Plat
- b) Review Criteria. The review criteria for a vested property right shall be the same criteria as the applications associated with the proposed development. In addition, when the City Council is considering a request to vest any other property right or development approval, it shall consider the following:
 - 1. The level of planning, urban design, or engineering investment that was necessary for the applicant to reach this point in the application.
 - 2. The extent of details included in the proposal, the certainty associated with future development, and the extent of future reviews that may be necessary to advance the project to construction.
 - 3. The context of the property and the likelihood of future changes in the surrounding area that could impact the project.
 - 4. The potential for policy or regulatory changes at any level of government and to what extent vesting could unreasonably bind future decision makers.
 - 5. Any other aspect of the public health, safety, and welfare
- c) Effect of Decision
 - 1. Notice. Within 14 days from approval of a vested property right application, the City shall publish notice according to Section 26-25 f.1. The notice shall generally describe the nature and extent of the approval and advise the general public of the site-specific development plan approval and creation of a vested property right pursuant to Chapter 245 of the Texas Local Government Code.
 - 2. Extent of Vesting. Vesting shall only occur to the extent of the standards of this ordinance that are reflected in an approved application, and specifically the land use, density, lot sizes and site or building designs in the approved application. Vesting does not include other regulations that are general in nature or that apply equally to all property subject to these regulations. Vesting does not exempt applications from any subsequent review and approvals prior to construction. Vesting does not insulate a project from other public health and safety codes, including subsequent changes or updates these codes associated with subsequent reviews, including construction drawings and

specifications, drainage plans and permits, and building permits.

3. Time Period. A property right that has been vested shall remain vested for two years from the date of approval. However, the City Council may agree to a shorter or longer time period for any elective vested property right according to this section. If no building permit or other final permit is issued, or if the applicant does not request an extension within this period, the vested property right shall be terminated. The City shall send notice of the termination to the applicant at least 30 days prior to the termination, or the termination shall otherwise become effective after 30 days notice from the City.
4. Extensions. Prior to termination, the applicant may request extension of a vested property right. Planning Staff may grant an extension up to two years. However, any extension of an elective vested property right shall only be approved through the same procedure of the original approval. In approving any extension, Planning Staff or City Council shall find:
 - a) There are no changes or alterations that would produce conflicts with this ordinance, or any changes proposed bring the project more in compliance with the current standards.
 - b) The application remains consistent with any official plans or policies affecting the area, including any plans or policies adopted since the original approval.
 - c) The application is consistent with any conditions of the original approval or the original decision on vesting.
5. Changes/Adjustments. A site-specific development approval may be modified or adjusted as provided by this ordinance without affecting the vested property right. However, any change in the plans that would require a new application or a different process than the original approval shall terminate any vested property right under previous approvals to the extent the change impacts that right.

Secs. 26-70—26-95. Reserved.

DIVISION 3. STANDARDS AND SPECIFICATIONS

Sec. 26-96. Conformance; provisions for future; prohibitions; standards.

No preliminary or final plat shall be approved by the city council, and no completed improvements shall be acceptable by the city, unless they conform to the following standards and specifications in this division:

1. Conformity with most current comprehensive plan. The subdivision shall conform to the most current comprehensive plan of the city and parts thereof.
2. Provision for future subdivision. If a tract is subdivided into parcels larger than ordinary building lots, such parcels shall be arranged to allow for the opening of future streets.
3. Reserve strips prohibited. There shall be no reserve strips controlling access to land dedicated or intended to be dedicated to public use.
4. Standards for construction. The street and drainage with all appurtenances pertaining to them, and facilities of other agencies as may be required, shall be constructed and installed in each new subdivision in accordance with the existing standards of the city and the North Central Texas

Council of Governments (NCTCOG) Standard Specifications for Public Works Construction as amended. When in conflict, the city standards shall prevail over the NCTCOG standards.

(Ord. No. 243-2001, § 7(intro.), (1), 2-19-2001)

Sec. 26-97. Building site improvements.

- a) No subdivision or part thereof shall be approved if a proposed subdivision development is to occur in an established flood hazard area and thereby, individually or collectively, significantly increase flood flows, heights, or damages.
- b) Building sites, residences, motels, resorts, and similar uses for human occupation in established flood hazard areas shall meet the requirements of the federal flood insurance program as adopted by the city.
- c) Building sites for structures other than residences outside of established flood hazard areas shall ordinarily be filled as provided in the city's codes and ordinances controlling such activities.
- d) When the city engineer so determines that only part of a proposed plat can be safely developed, it shall limit development to that part and shall require that the method of development be consistent with its determination.
- e) When the subdivider does not intend to develop the plat himself, and the city engineer determines that limitations are required to ensure safe development, the city council may require the subdivider to impose appropriate deed restrictions on the land. Such deed restrictions shall be inserted in every deed and noted on the face of the final recorded plat.
- f) Floor levels of the buildings are to be a minimum of 12 inches above the top of the center line of the street it faces or 18 inches above natural ground at the site, the grade of which is to be approved by the city. This minimum may be reasonably increased upon specific findings by the city engineer that site drainage characteristics require such increase.

(Ord. No. 243-2001, § 7(2), 2-19-2001)

Sec. 26-98. Streets.

- a) Street construction. Materials and workmanship shall conform with city standards for street construction as passed by ordinance of the city council.
- b) Street names. Names of new streets shall not duplicate or cause confusion with the names of existing streets, unless the new streets are a continuation of or in alignment with existing streets, in which case names of existing streets shall be used. The city shall provide and install uniform street signs at developer's expense. Should the subdivider choose to provide street signs other than those provided by the city, they shall conform to city standards and shall have approval by the city.

(Ord. No. 243-2001, § 7(3), 2-19-2001)

Sec. 26-99. Sidewalks.

Sidewalks.

1. Generally. Development sites shall include direct sidewalk connections and circulation at the same or greater frequency as provided for vehicles. Sidewalks shall be installed at the time of subdivision construction for all commercial, industrial, and multi-family subdivisions. In single-family residential subdivisions, sidewalks that do not front a residential lot must be built by the developer at the time of initial construction. Sidewalks for each residential lot may be installed by the home builder at the time of home construction. At the time of final plat submittal, the developer shall submit a cash or performance bond (or other approved financial assurance instrument) to construct twenty percent of the required sidewalks. At the end of the four-year period, the developer shall construct the remaining sidewalks in the subdivision, or the city shall exercise the bond and construct them. The city shall refund any funds not required for sidewalk construction at the end of the four-year period. Sidewalks shall connect public entrances of buildings and sites to the following, in the most direct manner possible:
 - a. Sidewalks shall be constructed in the public streetscape or along through access drives.
 - b. Parking areas and any perimeter sidewalks, internal walkways or crosswalks associated with the parking areas.
 - c. Civic or open space or other common areas designed for active use.
 - d. Transit stops, station or park and ride location - existing or anticipated.
 - e. Where connections from sidewalks in the public streetscapes or through access drives is not practical or is too remote, sites shall provide pedestrian connections to any of the above areas or amenities on adjacent sites. Connections directly to adjacent sites shall be made in any case where the connections by sidewalks on public streets or through access ways results in pedestrian routes greater than 300 feet.
2. Sidewalk width. Internal sidewalks shall meet the requirements of table below: Internal Sidewalk Widths.

Internal Sidewalk Widths		
Location		Minimum Width
■	Generally; OR	4'
■	Any residential property	
■	Along the facade of a commercial building of 5,000 s.f. or less abutting a parking area; OR	6'
■	Along any through access drive	
■	Along the facade of a commercial building of 5,001 s.f. to 19,999 s.f. abutting a parking area; OR	8'
■	A primary route between the street or parking area and the building entrance.	
■	Along the facade of any commercial building of less than 20,000 square feet with a primary entrance, or similar building with significant public and pedestrian access.	10'
■	Along the facade of a commercial building of 20,000 s.f. or more abutting a parking area or with a primary entrance.	15'
■	Any access designed for both pedestrians and bicycles.	12'
■	Along any parking area with vehicle overhangs;	+ 2' to other required width

3. Pedestrian Amenities. Sidewalks and internal pedestrian circulation shall be separated from moving vehicles with curbs, landscape buffers, curbside parking, or similar elements of the

circulation and open space system; except crosswalks or other similar limited segments, which may be distinguished paint, brick, or colored or scored concrete and similar design features that signify pedestrian priority.

Sec. 26-100. Utilities lines and easements

- a) Intent. The intent of the blocks and lot standards is to:
 - 1. Ensure the proper arrangement of blocks and lots to complement the street network.
 - 2. Arrange blocks, lots and development in a manner that is least disruptive to existing topography and capitalizes on inherent natural characteristics of the land as defining features.
 - 3. Coordinate access and utilities for each lot in association with larger systems of streets and infrastructure.
 - 4. Promote appropriate site, and buildings in relation to the public realm.
 - 5. Ensure that all lots are buildable according to this ordinance and that all non-developed tracts or other parcels serve an urban design or planning function in relation to the overall development pattern.
- b) Block and Lot arrangement.
 - 1. General layout. All blocks shall be laid out to have two tiers of lots unless dictated by existing development patterns outside of the control of the project or by access management on major arterial streets.
 - 2. Block Size and Patterns. All lots shall front on a public street, or on an alternative access or common open space where specifically allowed by these regulations. All side lot lines shall generally be perpendicular to front lines, or radial to any curves along the front lines.
 - 3. Addressing. All lots, tracks, and other parcels shall require an address, including streets and street names.
 - 4. Easements. All blocks shall include easements for all utilities, required improvements, access and open space necessary to serve each lot. Easements shall be granted by the owner to the appropriate entity. All easements shall be accessible from the public right-of-way and graded to within six inches of final grade before utilities are installed
- c) All utility lines that pass under a street or alley shall be installed before the street or alley is paved. Where it is necessary that utility lines pass under the street or alley pavement, they shall be extended to a point at least three feet beyond the edge of the pavement.
- d) Overhead utility lines crossing alleys shall be a minimum of 18 feet
- e) Except where alleys of not less than 20 feet in width are required, easements not less than ten feet in width shall be retained five feet on each side of rear lot lines. Where necessary, easements not less than ten feet in width on each side of side lot lines shall be retained for poles, wires, conduits, storm sewers, sanitary sewers, water lines, open drains, gas lines, or other utilities. Such easements may be required across parts of lots other than as described above upon recommendation of the city engineer. Where the proposed platted area adjoins an unplatted area, the full alley or easement width may be required along the rear of lots adjoining the unplatted areas.
- f) At the option of the subdivider all single phase electric lines and communication lines may be installed underground at the subdivider's cost.

(Ord. No. 243-2001, § 7(5), 2-19-2001)

Sec. 26-101. Monuments and corner markers.

- a) All block corners, angle points and points of curves, and all corners of boundary lines of subdivisions shall be marked with a one-half-inch steel rod, two feet in length.
- b) Where, due to topographic conditions, permanent structures, or other conditions, the view is obstructed between any two adjacent markers, intermediate markers shall be so set as to assure a clear view between adjacent markers. Intermediate property corner markers, consisting of a one-half-inch steel rod or three-quarter-inch pipe, three feet in length, shall be driven flush with the finished ground surface to mark the corners of all lots.

(Ord. No. 243-2001, § 7(6), 2-19-2001)

Sec. 26-102. Drainage.

- a) Easement. Where a subdivision is traversed by a watercourse, drainageway, natural channel or stream, there shall be provided an easement or right-of-way conforming substantially to the limit of such watercourse, plus additional width to accommodate maintenance and future needs.
- b) Drainage facilities.
 - 1. Drainage facilities shall be provided and construction as specified by the city. Storm drainage facilities shall be designed to convey the flow of surface waters without damage to persons or property. The system shall insure drainage at all points along streets and provide positive drainage away from buildings and onsite waste disposal sites.
 - 2. Plans shall be subject to the approval of the city council. The city engineer may require a primarily underground system to accommodate frequent floods and a secondary surface system to accommodate larger, less frequent floods.
 - 3. The facilities shall be designed to prevent the discharge of excess runoff onto adjacent properties.
 - 4. Storm sewers shall be constructed with reinforced concrete pipe, high density polyethylene (HDPE), or other material, if approved by the city engineer.
- c) Drainage and costs sharing.
 - 1. Plans and specifications for the above improvements shall be reviewed by the city engineer for consistency with general development and city engineering standards.
 - 2. If it is determined that additional drainage facilities in the form of storm sewers within the subdivisions are necessary, the developer shall prepare, with the approval of the city engineer, plans and specifications to be used by said developer in correcting the drainage. All such work necessary to be done under such plans and specifications shall be done at the sole expense of the developer.
 - 3. Storm sewers required to provide drainage from the point where storm water emanates from the subdivision to an adequate drainage point along existing streets, may be provided by the city at its discretion. In the event that the storm drain construction is so great as to be prohibitive for either the subdivider or the city, all areas affected by such drainage shall be omitted from the development. The developers, may, at their option, either provide the necessary storm drainage outside of the subdivision, in the event that the city is unable to do so, or, by specific agreement, provide the same upon a basis for refund over a period of time agreeable to the city council.

(Ord. No. 243-2001, § 7(7), 2-19-2001; Ord. No. 412-2015 , § B, 11-9-2015)

Sec. 26-103. Lots, residential.

All lots shall abut an approved street for a distance of at least 50 feet and shall provide safe and convenient pedestrian and vehicular access from the lot onto the street. Lots on culs-de-sac shall also have a 50-foot minimum frontage at the property line. On cul-de-sacs, the 50 feet of frontage will be measured at the minimum setback line; such setback line shall be no less than 20 feet from the front property line to the face of the building and shall be required on all lots. Minimum lot area shall be 5,000 (50 by 100) square feet (see table in zoning ordinance).

(Ord. No. 243-2001, § 7(8), 2-19-2001; Ord. No. 711-2020-10 , § 3, 10-12-2020)

Sec. 26-104. Blocks.

The length of a block shall be considered to be the distance from property corner to property corner measured along the property line of the block face of greatest dimension, or on which the greatest number of lots face. The width of a block shall be considered to be the distance from property corner to property corner measured along the property line of the block face of least dimension, or on which the fewest number of lots face. The length, width and shapes of blocks shall be determined with due regard to provision of adequate building sites suitable to the special needs of the type of use contemplates, zoning requirements as to lot sizes and dimensions, and needs for convenient access, circulation, control and safety of street traffic.

Block lengths shall not exceed 600 feet. Single tract blocks, platted for the owner's convenience, are not subject to these restrictions.

(Ord. No. 243-2001, § 7(9), 2-19-2001)

Sec. 26-105. Crosswalk ways.

- a) Walkways. Where blocks in the vicinity of a school, park, or shopping center are platted 1,000 feet or longer, the council may require a walkway near the middle of the block, or at a street that terminates between the streets at the end of the block. The walkway right-of-way shall not be less than ten feet in width and the paved walkway not less than five feet or more than eight feet in width, and shall have a five-foot concrete walk through the block from sidewalk to sidewalk, or to the rear of the property line, if no street exists.

Crosswalk rights-of-way ten (10') feet in width shall be dedicated where deemed necessary by the city council to provide pedestrian circulation or access in schools, playgrounds, shopping centers, and transportation other than community facilities, or to provide pedestrian circulation within the subdivision.

- b) Lots

All lots shall abut an approved street for a distance equal to the minimum width required in the zoning district within the City and at least 50 feet for areas in the ETJ and shall provide safe and convenient pedestrian and vehicular access from the lot onto the street. On cul-de-sacs, the 50 feet

of frontage will be measured at the minimum setback line; such setback line shall be no less than 20 feet from the front property line to the face of the building and shall be required on all lots.

1. The lot arrangement and design shall be such that all lots will provide satisfactory and desirable building sites, properly related to topography and the character of surrounding development.
2. All side lines of lots shall be at approximately right angles to straight street lines and radial to curved street lines except where a variation to this rule will provide a better street and lot layout. Rear lot lines should be straight and avoid acute angles with side yard lines. Odd-shaped lots should be avoided. Where utility easements are to be located along rear lot lines, these lines should be as straight as possible for long lengths.
3. No lot shall have less width at the building line than is required by the zoning regulations that apply to the area in which it is located.
4. Lots shall be consistent with zoning regulations. When the specific proposed use of a lot or tract depends upon future action by the city council or other properly designated authority, lot lines shall also be shown on the preliminary plat appropriate to a use that does not require such action. Proposed uses shall be shown on the preliminary plat.
5. Generally lots should be deeper than they are wide. It is recommended to have the depth twice the width. The important consideration is to assure that the lots are neither too deep nor too shallow to allow for good placement of a principal building on a lot.
6. Corner lots shall be wider than interior lots so that dwellings can be placed further from the street. Corner lots shall be ten to twenty percent (10-20%) wider than interior lots. Lots facing onto heavy traffic streets shall be avoided. This can be accomplished by providing deeper lots with the houses backing onto the heavy traffic street. Other methods include:
 - a. Providing an access parallel to the major street;
 - b. Cul-de-sac if the property has sufficient depth; or
 - c. Provide a loop street, if the property has sufficient depth and width.
7. Surface drainage must be diverted away from house sites to a public right-of-way or dedicated drainage easement. Sufficient slope must exist on the lot to enable drainage to runoff from the building site across sidewalks, and onto the street. Swales may be needed to provide drainage from backyards.
8. Building Lines. Front and second front building lines shall be shown on all lots in the subdivision. The building lines shall be shown in accordance with the minimum applicable to the zoning district. Building lines on plats may exceed the minimum required by the zoning ordinance if necessary or prudent.
9. Orientation to Public Parks. No more than fifty percent of the boundary of a public park may be contiguous to the rear lot line of residential lots. All other residential lots must face the public park across a public street.

(Ord. No. 243-2001, § 7(10), 2-19-2001)

Sec. 26-106. Conditions attached to plat approval.

The city engineer may attach conditions to the approval of plats for areas subject to development problems in flood hazard areas, including, but not limited to, the following:

1. Requirements for construction or channel modifications, dikes, levees and other protective

measures;

2. Imposition of operations controls, sureties, and deed restrictions may include floodproofing of intended uses, subject to the individual approval of the city engineer and city, as follows:
 - a. Anchorage to resist flotation and lateral movement;
 - b. Reinforcement of walls to resist water pressures;
 - c. Use of paints, membranes, or mortars to reduce seepage of water through walls;
 - d. Addition of mass or weight to structures to resist flotation;
 - e. Installation of pumps to lower water levels in structures;
 - f. Construction of water supply and waste treatment systems so as to prevent the entrance of floodwaters;
 - g. Construction to resist rupture or collapse caused by water pressure or floating debris;
 - h. Construction to resist rupture or collapse caused by water pressure or floating debris;
 - i. Installation of valves or controls on sanitary and storm drains which will permit the drains to be closed to prevent back-up of sewage and stormwaters into the buildings or structures (gravity draining of basements may be eliminated by mechanical devices);
 - j. Location of all electrical equipment, circuits and installed electrical appliances in a manner which will assure they are not subject to flooding and to provide protection from inundation by the regulatory flooding; and
 - k. Location of any structural storage facilities for chemicals, explosives, buoyant materials, flammable liquids or other toxic materials which could be hazardous to public health, safety, and welfare in a manner which will ensure that the facilities are situated at elevations above the height associated with the regulatory protection elevation or are adequately floodproofed to prevent flotation of storage containers which could result in the escape of toxic materials into floodwaters.

(Ord. No. 243-2001, § 7(11), 2-19-2001)

Sec. 26-107. Building setback lines and minimum lot sizes.

Setbacks for various zoning districts can be found in the zoning ordinance, codified at article II of chapter 34 of this Code.

(Ord. No. 243-2001, § 7(12)(A), 2-19-2001; Ord. No. 711-2020-10 , § 4, 10-12-2020)

Sec. 26-108. Parking requirements.

- a) Parking space requirements and standards. Parking space requirements and standards for various subdivision and land use types can be found in article IV of chapter 34, pertaining to zoning.
- b) Other uses. As determined by review of the commission:
 1. Parking spaces shall be a minimum of nine feet wide and 18 feet long.
 2. Required parking spaces shall not occur, wholly or partially, within public rights-of-way.
 3. Parking areas for townhouse, apartments, or commercial areas shall be screened from adjacent duplex or single-family areas (including mobile homes) by an opaque fence or hedge six feet in height or higher.

4. Parking patterns and arrangements shall conform to city engineering specifications and standards.

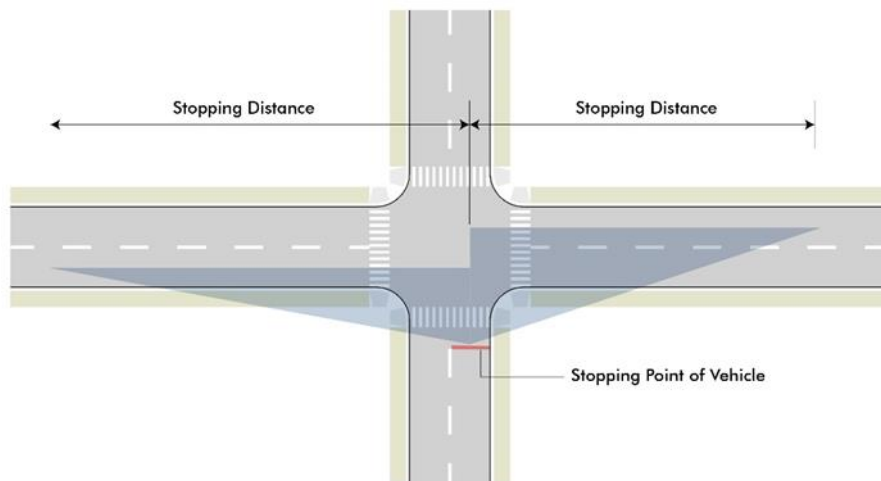
(Ord. No. 243-2001, § 7(12)(B), (C), 2-19-2001)

Sec. 26-109. Sight lines at street intersections.

Sight Distances. Proper lines of sight shall be maintained at all intersections. The proper line of sight shall be an unobstructed view from the stopping point on the approaching street to all points three feet above the roadway along the centerline of the intersecting street. The distance of the unobstructed view shall be based upon the design speed of the intersecting street specified in the following table, Clear Sight Distance.

Clear Sight Distance	
Design Speed of Intersecting Street	Intersection Sight Distance (measured along centerline of intersecting street)
15 mph	105'
20 mph	115'
25 mph	155'
30 mph	200'
35 mph	250'
40 mph	305'
45 mph	360'
50 mph	425'

Source: American Association of State Highway and Transportation Officials, *A Policy on Geometric Design of Highways and Streets*.



The sight distance for intersecting streets or access points shall be clear of obstructions from on-coming traffic. The distance shall be measured from the stopping point of entering vehicles and be based on the type of control of the intersection and the speeds of oncoming vehicles.

- a) No building or other type of visual obstruction shall be placed or maintained within the triangle created by the centerline of the street intersection, the stopping point on the approaching street, and the sight distance specified in Table 3-6 to the centerline of the intersecting street.

- b) Street trees, light poles or other limited narrow obstructions are allowed within the sight triangle provided they do not have any foliage, limbs, or other obstructions between 2.5 and 8 feet and are no closer than 30 feet to the intersecting right-of-way line.
- c) Fully controlled intersections where signalization establishes and prioritizes safe turning movements may deviate from the above sight triangle standards if site conditions warrant and based upon a recommendation of the Public Works Department.

Sec. 26-110. Where subdivision is unit of a larger tract.

Where the proposed subdivision constitutes a unit of a larger tract owned by the subdivider, which is intended to be subsequently subdivided in whole or part as additional units, the preliminary and final plats shall be accompanied by a layout of the entire area, showing the tentative, proposed layout of streets, blocks, drainage, water, sewerage, and other improvements for such area. The overall layout, if approved by the city council, shall be attached to the file with a copy of the approved subdivision plat in the permanent files of the city. Thereafter, plats of subsequent units of such subdivision shall conform to such approved overall layout unless changed by the city council, which may change such approved overall layout only when it finds:

- 1. That adherence to the previously approved overall layout will hinder the orderly subdivision of other land in the area in accordance with the provisions of this article; or
- 2. That adherence to the previously approved overall layout either will be detrimental to the public health, safety, or welfare, or will be injurious to other property in the area.

(Ord. No. 243-2001, § 10, 2-19-2001)

Sec. 26-111 Required Improvements prior to acceptance

- a) Intent. The intent of this section is to:
 - 1. Ensure that all improvements necessary to serve lots within a subdivision are constructed, inspected or otherwise assured of completion prior to the issuance of building permits.
 - 2. Prevent the location or design of a subdivision from placing an undue burden on public utility systems and community facilities serving other areas.
 - 3. Provide appropriate apportionment of costs and offset higher net costs or premature costs to the public necessitated by the subdivision.
 - 4. Protect against subdivisions where soil, subsoil or flooding conditions would create potential dangers to public health or safety.
 - 5. Coordinate subdivisions and construction of required improvements with other anticipated improvements or with future growth.
- b) General Requirements.
 - 1. All required improvements shall be outlined in the subdivision plan, and be incorporated into the final design at the time of final plat.
 - 2. The applicant shall post a performance bond, letter of credit or similar security instrument drawn in favor of the City in an amount equal to 115% of the estimated cost of the construction of improvements, determined by the City Engineer.

3. The schedule for construction of improvements may be divided into phases according to an approved preliminary or final plat.
 4. Required improvements shall be constructed in accordance with the Public Works Standards and Specifications and in accordance with approved plans and profiles and the construction requirements and specifications of the City.
 5. Finished plans of all public improvements as built shall be required before the City shall accept improvements. The approved design plans are acceptable if they remain true after construction and if attested to by a registered engineer.
 6. The performance guarantee shall be released upon written request by the applicant to the City Administrator or his or her designee, only after all improvements for the subdivision, or any particular phases noted on a phasing plan, are completed, inspected and finally accepted by the City.
 7. The applicant shall be responsible for the repair, replacement and maintenance of any required improvement, which fails to function or meet the standards of the City due to defects in material or workmanship, within 2 years from the date of final acceptance.
- c) Improvements. The following improvements are required to be constructed with the subdivision, except where facilities sufficient to serve the subdivision exist and have been approved by the City. The size, type and general location of each improvement, and estimated cost shall be included as part of the final plat submittal and review.
1. Easements and utility services, including water lines, sanitary sewer, and other public utilities
 2. Easements and drainage systems including storm sewer lines, natural and constructed conveyances, retention/detention ponds, and similar facilities
 3. Retaining walls associated with an approved grading plan.
 4. Wells.
 5. Fire Hydrants.
 6. Rights-of-ways and streets
 7. Access and alleys and other required vehicle circulation and parking components, and easements where shared or cross-access is proposed.
 8. Curb, gutter, sidewalks, landscape and amenity areas, street lights, and street signs.
 9. Traffic signal lights and signs, and any other safety measures in the rights-of-way.
 10. Open and civic spaces, whether public, common, or shared.
 11. Survey monuments, including range points and lot pins as required by the City Engineer. In general, this shall be at all beginning and end points, all angle points, or any change in radii of a curved line, and no more than 1,400 feet apart on any straight boundary line. In addition, minimum half-inch steel pins shall be set at all lot corners with a Texas registration number of the surveyor responsible for the monument.
 12. Communication and electric distribution services and lines, which shall be underground with the exception of meters, terming boxes and other facilities. All facilities shall be in easements or the right- of-way subject to the design specifications and approval of the City through the plat review process. Every effort shall be made to place pedestals in accessible locations close to corner lot lines but to minimize their appearance through streetscape design, landscape materials, or other site planning and urban design strategies that minimize their impact on the public realm.

d) Street and alley improvements

1. Before approval and acceptance of any final plat, the developer shall prepare (or have prepared) and submit three copies of the complete engineering plans of streets, alleys, curbs and gutters, storm sewers and drainage structures, and water and sanitary sewer improvements for the area covered by the final plat. The developer shall have these plans prepared by qualified engineers, subject to the approval of the plans by the council.
2. The chief administrative officer shall review the plans and specifications and, if approved, shall mark them "Approved" and return one set to the developer. If not approved, two sets shall be marked, with the objections noted, and returned to the developer for correction.
3. After approval of the plat and of the plans and specifications, the developer shall cause a contractor to install the facilities in accordance with the approved plans and specifications and the regulations of this article. The developer shall cause the engineer to design, stake, and supervise the construction of such improvements, and shall cause the contractor to construct the said improvements in accordance with these regulations.
4. The city will inspect the installation of the improvements after:
 - i. The improvements have been completed and have been found to be installed in accordance with the approved plans and specifications;
 - ii. Upon receipt by the city of a one-year maintenance bond in the amount of 100 percent of the contract price from each separate contractor, along with three sets of "as-built" plans and one set of "as-built" sepals (the plans and sepals to be "as-built"); and
 - iii. Upon receipt of a letter of the contractor's compliance with these regulations, then the chief administrative officer shall receive and approve for the city the title, use, and maintenance of the improvements.

e) Storm drainage

1. An adequate storm sewer system consisting of inlets, pipes, and other underground drainage structures with approved outlets shall be constructed where drainage of stormwater and the prevention of erosion cannot be accomplished satisfactorily by surface drainage facilities. Areas subject to flood conditions, as established by the city, will not be considered for development until adequate drainage has been provided.
2. Areas subject to flood conditions as established by the federal insurance administrator will not be considered for development until adequate drainage and elevation of lots, streets, and alleys have been accomplished to meet the requirements of the floodplain map.

f) Water supply.

1. All subdivisions shall be provided with an approved water system designed and constructed in accordance with the comprehensive plan and standard specifications of the city. In the corporate limits of the city, all subdivisions will be connected with the city water supply distribution system or an approved private system.
2. The developer shall furnish and install the complete sewer system, including the mains, manholes, cleanouts, Y-branches, and service laterals for all lots, lift stations, and appurtenances. The sewage system shall be designed and constructed in accordance with the comprehensive plan and standard specifications of the city.

g) Sewer improvements

1. All subdivisions shall be provided with an approved sewage disposal system and, where the subdivision is inside the city limits, shall be connected to the city sanitary sewer system.
 2. The developer shall furnish and install the complete sewer system, including the mains, manholes, cleanouts, Y-branches, and service laterals for all lots, lift stations, and appurtenances. The sewage system shall be designed and constructed in accordance with the comprehensive plan and standard specifications of the city.
- h) Underground utilities. All public or privately-owned underground utilities shall stub out all services from mains in all directions to the property lines in streets and in alleys, where the services shall be stubbed out 18 inches inside the rear property line of platted lots and to the property line of unplatted property prior to commencing paving operations.
- i) As-built plans. The developer, or a qualified engineer, shall present the city with a reproducible (sepia) and complete "as-built" set of plans and three sets of blue-line or black-line prints on paper of "as-built" plans for all paving, drainage, structures, water mains, and sewer mains within 60 days after completion of each contract.

(Ord. No. 243-2001, § 11, 2-19-2001)

Sec. 26-112. Withholding of city improvements.

- a) Pending approval of plat. The city hereby defines its policy to be such that the city will withhold all city improvements, of whatsoever nature, including the maintenance of streets and the furnishing of sewer facilities and water service, from all additions, the platting of which have not been approved by the council.
- b) Pending compliance with regulations. The city may withhold the issuing of a street number or building permit for the erection of any building in the city on a newly-subdivided parcel of land until all the requirements of the subdivision regulations have been complied with, including the installation of and acceptance by the city of all waterworks, sewer and paving improvements for the area designated.
- c) Pending filing of final plat. No construction work shall begin on the proposed improvements in any proposed subdivision prior to the approval of the final plat by the city and the filing of such final plat with the county clerks of Johnson or Ellis Counties, as appropriate.

(Ord. No. 243-2001, § 12, 2-19-2001)

Sec. 26-113. Building lines.

Building lines shall be shown on the final plat on all lots intended for business and residential use and shall provide the minimum setback as required by the zoning regulations and building codes.

(Ord. No. 243-2001, § 13, 2-19-2001)

Sec. 26-114. Public sites and open spaces.

- a) Public use property. The subdivider shall give consideration to suitable sites for schools, parks, and other areas for public use, so as to conform to the recommendations of the city council. Any

provision for schools, parks, etc., shall be indicated on the preliminary plat.

- b) Existing topography. No individual, partnership, firm, or corporation shall deepen, widen, fill, re-route, or change the course or location of any existing ditch, channel, stream, or drainage way, without first obtaining written permission of the city or other agency having jurisdiction.
- c) Abutting public sites. In cases where a subdivision contains or abuts a school, park, or playground, the subdivider shall dedicate one-half a normal residential street, 30 feet, and provide for one-half the cost of paving and the full cost of all the utilities necessary. The interested agency shall provide the necessary right-of-way, which is 30 feet, to make the street 60 feet in width, and provide one-half the cost of paving.

(Ord. No. 243-2001, § 14, 2-19-2001)

Sec. 26-115. Requirements and design standards for streets.

- a) Conformity to master thoroughfare plan. The arrangement, character, extent, width, grade, and location of all streets shall conform to the master thoroughfare plan of the city, and these factors shall be considered in their relation to existing and planned streets, to topographical conditions, to public safety, and to their appropriate relation to the proposed uses of land to be served by such streets. The arrangement, classification, character, extent, width, grade and location of all streets shall conform to the thoroughfare plan and the official street construction standards and shall be designed in accordance with the following provisions: adequate streets shall be provided by the subdivider and the arrangement, character, extent, width, grade and location of each shall conform to the comprehensive plan of the city and shall be considered in their relation to existing and planned streets, to topographical conditions, to public safety and convenience, and in their appropriate relationship to the proposed uses of land to be served by such streets. The street layout shall be devised for the most advantageous development of the entire neighborhood.
- b) Exceptions. When such streets are not on the master thoroughfare plan, the arrangement of streets in a subdivision shall either:
 - 1. Provide for the continuation or appropriate projection of existing streets in surrounding areas; or
 - 2. Conform to a plan for the neighborhood approved or adopted by the council to meet a particular situation where topographical or other conditions make continuance or conformance to existing streets impractical.
- c) Minor streets. Minor streets shall be laid out so that their use by through traffic will be discouraged.
- d) Marginal access streets. Where a subdivision abuts or contains an existing or proposed arterial street, the council may require marginal access streets, reverse frontages, deep lots with rear-service alleys, or such other treatment as may be necessary for adequate protection to residents or property and to afford separation of through and local traffic.
- e) Reverse strip controlling access. Reverse strip controlling access to streets shall be prohibited except where its control is definitely placed under the jurisdiction of the city under conditions approved by the council.
- f) Street jogs. Street jogs with centerline offsets of less than 150 feet for local streets shall be avoided. No street jog or offsets are permitted for collector or arterial streets.
- g) Arterial street intersections. Arterial street intersections shall be at 90 degree angles. Other street intersections shall be laid out so as to intersect at less than 60 degrees.

- h) Street right-of-way widths. Street right-of-way widths shall be as shown on the Master Thoroughfare Plan and, where not shown therein, shall not be less than the following:

Description	Minimum width (in feet)
Major thoroughfare	110*
Secondary thoroughfare	61
Minor residential street	61
Access or service road	60
Minor street—multifamily, restricted business, and industrial areas	61*

*Maximum width, 110 feet, depending upon the location and the city street plan with which the major thoroughfare is to be connected.

- i) Half-streets. Half-streets shall be prohibited except when essential to the reasonable development of the subdivision in conformity with other requirements of this article, and where the council finds it shall be practical to require the dedication of the other one-half when the adjoining property is subdivided. Whenever a partial street exists along a common property line, the other portion of the street shall be dedicated. Where part of a street is being dedicated along a common property line and the ultimate planned width is 61 feet, the first dedication will be 31 feet.
- j) Cul-de-sacs. Cul-de-sacs shall not be longer than 600 feet and shall have a turnaround provided at the closed end. They shall have an outside roadway diameter of at least 96 feet and shall have a street-property line diameter of at least 100 feet.
- k) Connections with existing streets. New streets of like alignment shall bear the names of existing streets and shall be dedicated at equal or greater widths than the existing streets. No street name shall be used which will duplicate or be confused with the names of existing streets. Street names shall be subject to the approval of the city council. Where necessary to the neighborhood pattern, existing streets in adjoining areas shall be continued, and shall generally be as wide as such existing streets in alignment therewith.
- l) Street improvements. All new streets dedicated within a subdivision shall be improved in accordance with the specifications of the city.
- m) Projection of Streets. Where adjoining areas are not subdivided, the arrangement of streets in the subdivision shall make provision for the proper projection of streets into such unsubdivided areas.
- n) Boundary Streets. When land proposed to be subdivided is partially or totally bounded on one or more sides by a street or thoroughfare having a right-of-way width of less than that specified in this section, additional right-of-way shall be dedicated to provide one-half of the ultimate right-of-way width. A half-street along adjoining property that has not been subdivided may be shown on the general development plan of an entire subdivision, but no lots fronting upon such half-street shall be included in the subdivisions that are approved. Half-streets shall be prohibited, except where essential to the reasonable development of the subdivision in conformity with the other requirements of these regulations, and where the commission finds it will be practicable to require the dedication of the other half when the adjoining land is subdivided. The other half of the street shall be platted within the adjacent tract at the time it is platted. When land proposed to be subdivided is partially or totally bounded on one or more sides by a street way or thoroughfare having a width of less than that specified in this section, such land shall be laid out so as to provide street widths specified in this chapter.
- o) Adequate Access. To insure adequate access, there should be at least two planned points of

ingress and egress to each subdivision with more than twenty lots.

p) Access to collectors and arterials.

1. Residential Access. Individual lot access to arterials and collectors for subdivisions zoned R-1, R-1S, or R-2 shall be prohibited. Lot access to minor collectors shall be prohibited unless specifically approved by the city. The design should provide a minimum number of access points to collector streets.
2. Where a residential subdivision borders on or contains an existing or proposed arterial, the planning and zoning commission shall require that access to such streets be limited where possible by:
 - i. The subdivision of lots so as to back onto the arterial and front onto a parallel local street with no access from the arterial;
 - ii. Providing a series of cul-de-sac, U-shaped local streets, or short loops entered from and designed generally at right angles to a parallel street, with the rear lot lines of their terminal lots backing into the arterial;
 - iii. Lots to side onto the arterial with a non-access restriction on the arterial side;
 - iv. Reverse frontage with screening and containing a non-access restriction along the rear property line; or
 - v. Other treatment as may be necessary or required for adequate protection of adjoining properties, and as approved, by the commission after taking into consideration the proposed method of off-street parking and maneuvering which will prevent the necessity of backing into the arterial.
 - vi. Subdivisions serving areas in a single-family residential zoning district that abuts on or contains an existing or proposed arterial or collector street should be designed so that direct vehicular access from any lot to such street is prohibited. The design should provide a minimum number of access points to collector streets.
 - vii. Impact Analysis Required. A traffic impact analysis (TIA) shall be required for any development that will generate more than 100 trips per peak hour using data from the most recent edition of Trip Generation published by the Institute of Transportation Engineers. In general, this includes any development with more than 100 dwelling units or shopping area with more than 20,000 square feet of floor area. Traffic Impact Analysis studies shall be prepared by a qualified traffic engineer using generally accepted techniques. The study shall include, as a minimum:
 - a. Analysis of existing traffic levels (some data is available from the city);
 - b. Trip generation and distribution of proposed development;
 - c. Capacity analysis and level of service on affected roadways;
 - d. Identification of traffic impacts, needs and deficiencies; and
 - e. Recommendations for site access and off-site improvements.

(Ord. No. 243-2001, § 15, 2-19-2001)

Sec. 26-116. Requirements and design standards for alleys.

- a) Industrial and restricted business districts. Alleys shall be provided in industrial and restricted business districts, except that the council may waive this requirement where other definite and assured provision is made for service access; such as, off-street loading, unloading, and parking

consistent with, and adequate for, the use proposed. Service alleys in restricted business and industrial districts shall be a minimum of 25 feet in width.

- b) New developments and replatting of old additions. Alleys shall be required in all new developments and replatting of old additions, unless expressly waived by the council because of drainage or topographical features or because of existing conditions which may preclude the use of an alley in a particular location.
- c) Paving. Alleys may be paved in accordance with the city specifications. If any alley is paved, it shall be paved according to paving specifications provided for in this article and adopted by the city council.
- d) Cutting and grading.
 - 1. Alleys shall be cut and graded.
 - 2. Where the deflection of alley alignment exceeds 30 degrees, a cutback of a minimum of 15 feet, or of such greater distance to provide safe vehicular movement, shall be established on the inside property line, and the paving of the alley shall be cut back in the same manner.
- e) Dead-end alleys. Dead-end alleys shall be avoided where possible, but, if unavoidable, shall be provided with adequate turnaround facilities at the dead end as is determined by the city council.
- f) Access from the alley. Access to residential property shall be permitted from any alley; however, access from the alley shall not exclude another means of access from the front or side. No side lot access to residential property shall be allowed from any arterial street.

(Ord. No. 243-2001, § 16, 2-19-2001)

Sec. 26-117. Requirements and design standards for blocks.

- a) Determination of length, width, and shape. The length, width, and shape of blocks shall be determined with due regard to:
 - 1. Provision of adequate building sites suitable to the special needs of the type of use contemplated;
 - 2. Zoning requirements as to lot sizes and dimensions;
 - 3. Need for convenient access, circulation, control, and safety of street traffic.
- b) Specifications for length. In general, intersecting streets, which determine the block lengths and widths, shall be provided at such intervals as to best serve cross traffic adequately and to meet existing streets, or to comply with customary subdivision practices. Where there is no existing subdivision to control, the block lengths shall not exceed 1,600 feet and shall generally be 1,000 feet—1,200 feet in length; nor shall any block be less than 500 feet in length. However, in conditions where it is appropriate that these standards be varied, the length may be increased or decreased to meet the existing conditions, having due regard for connecting streets, circulation of traffic, and public safety.
- c) Specifications for width. Where no existing subdivision controls, the block width or depth shall be platted to give lots with a depth-to-width ratio of generally not more than 2½:1, and in no case more than 4:1, and the platting shall be such that the block width or depth generally shall not exceed 350 feet nor be less than 215 feet. When possible, the block width and length shall be such as to allow two tiers of lots back-to-back to an alley.
- d) Walkways. Where blocks in the vicinity of a school, park, or shopping center are platted 1,000

feet or longer, the council may require a walkway near the middle of the block, or at a street that terminates between the streets at the end of the block. The walkway shall not be less than four feet or more than eight feet in width, and shall have a four-foot concrete walk through the block from sidewalk to sidewalk, or to the rear of the property line, if no street exists.

- e) (e) Sidewalks. Pedestrian walks not less than four feet wide shall be provided around the perimeter of all blocks.

Ord. No. 243-2001, § 17, 2-19-2001)

Sec. 26-118. Requirements and design standards for lots.

- a) Conformity to minimum requirements. Lot dimensions shall conform to the minimum zoning requirements for the established district.
- b) Fronting. Each lot shall face on a public street.
- c) Key lots.
 - 1. Where corner lots are key lots, that is, where some lots face the frontage street and other lots face the side street, the corner lot shall have a front building line on both streets.
 - 2. Key lots or irregular-shaped lots shall have sufficient width at the building line to meet frontage requirements of the appropriate zoning district. Also, the rear width shall be sufficient to provide access for all utilities, including garbage collection, and shall not be less than ten feet.
- d) Depth. No lot shall be platted less than 100 feet in depth; however, in cases where an irregularly-shaped tract is platted into lots and remnant piece of property is of sufficient area to plat one or more lots, the council may waive the depth requirement to prevent a hardship on the developer. All lots shall abut an approved street for a distance equal to the minimum width required in the zoning district within the City and at least 50 feet for areas in the ETJ and shall provide safe and convenient pedestrian and vehicular access from the lot onto the street. On cul-de-sacs, the 50 feet of frontage will be measured at the minimum setback line; such setback line shall be no less than 20 feet from the front property line to the face of the building and shall be required on all lots.
- e) Side lot lines. Side lot lines shall be substantially at right angles or radial to the street line. Rear lot lines should be straight and avoid acute angles with side yard lines. Odd-shaped lots should be avoided. Where utility easements are to be located along rear lot lines, these lines should be as straight as possible for long lengths.
- f) No lot shall have less width at the building line than is required by the zoning regulations that apply to the area in which it is located.
- g) Lots shall be consistent with zoning regulations. When the specific proposed use of a lot or tract depends upon future action by the city council or other properly designated authority, lot lines shall also be shown on the preliminary plat appropriate to a use that does not require such action. Proposed uses shall be shown on the preliminary plat.
- h) Generally lots should be deeper than they are wide. It is recommended to have the depth twice the width. The important consideration is to assure that the lots are neither too deep nor too shallow to allow for good placement of a principal building on a lot.
- i) Corner lots shall be wider than interior lots so that dwellings can be placed further from the street. Corner lots shall be ten to twenty percent (10-20%) wider than interior lots. Lots facing onto

heavy traffic streets shall be avoided. This can be accomplished by providing deeper lots with the houses backing onto the heavy traffic street. Other methods include:

1. Providing an access street parallel to the major street;
 2. Cul-de-sac if the property has sufficient depth; or
 3. Provide a loop street, if the property has sufficient depth and width.
- j) Surface drainage must be diverted away from house sites to a public right-of-way or dedicated drainage easement. Sufficient slope must exist on the lot to enable drainage to runoff from the building site across sidewalks, and onto the street. Swales may be needed to provide drainage from backyards.
- k) Building Lines. Front and second front building lines shall be shown on all lots in the subdivision. The building lines shall be shown in accordance with the minimum applicable to the zoning district. Building lines on plats may exceed the minimum required by the zoning ordinance if necessary or prudent.
- l) Orientation to Public Parks. No more than fifty percent of the boundary of a public park may be contiguous to the rear lot line of residential lots. All other residential lots must face the public park across a public street.
- m) Double frontage and reverse frontage lots. Double frontage and reverse frontage lots shall be avoided except where essential to provide separation of residential development from traffic arteries or where necessary to overcome specific disadvantages of topography and orientation. Where lots have double frontage, a front building line shall be established for each street.
- n) Alteration of lot size.
1. It shall be lawful to increase the size of lots from that originally platted; provided, however, that there is no remaining portion of a lot or a lot smaller than the original lot; and also provided, that the final plat is submitted in accordance with the requirements of a final plat as contained herein above; also, provided that such change is in compliance with the Local Government Code.
 2. No lot shall be replatted to reduce the size of the lot originally platted by a common dedicatior, unless the consent of all property owners in the same addition has been obtained. Such required consent may be implied where another lot or lots in the addition, as recorded, have already been subdivided and built upon in the manner prescribed above. No lot will be reduced in width below 50-foot frontage with an area of 5,000 square feet, except for property having a retail business, restricted business, or industrial zone classification and not for residential use, or granted a variance by the board of adjustment.
- o) Building permits. When an applicant exhibits a duly executed and recorded deed covering a lot having a minimum dimensions of 50 feet by 100 feet, and such lot is being assessed for city taxes as conforming to the established lot pattern and zoning classification in the block where located, then a building permit may be issued, provided the requested use of such property conforms to the permanent zoning of the property covered by the application.

(Ord. No. 243-2001, § 18, 2-19-2001; Ord. No. 711-2020-10 , §§ 5, 6, 10-12-2020)

Sec. 26-119. Requirements for easements.

- a) Utility easements. Easements across lots, or centered on rear or side lot lines, shall be provided for utilities where necessary, and shall be of such width as may be reasonably necessary for the utility or utilities using the same.
- b) Storm or drainage easement. Where a subdivision is traversed by a watercourse, drainage way, channel, or street there shall be provided a storm easement or drainage right-of-way conforming substantially with such course and of such additional width as may be designated by the chief administrative officer and which will be reasonably adequate for the purpose. Parallel streets or parkways may be required in connection with this easement.
- c) Exclusion of easement in computing lot area. The lot area shall be computed exclusive of all easements, except anchor easement for public utilities, alleys, and streets.

(Ord. No. 243-2001, § 19, 2-19-2001)

Sec. 26-120. Utilities required.

Sanitary sewers, storm sewers, water mains, and street improvements, along with all appurtenances pertaining to the same and facilities of other agencies as may be required, shall be constructed and installed in each new subdivision in accordance with the current official standards of the city.

- 1. Proposed development inside corporate limits. All proposed developments located inside the corporate limits of the city shall connect to the water and sewer utilities at the developer's expense. Where the sewage collection system or the water distribution system does not abut the proposed development, the developer shall be required to pay for and extend such services as required to serve the proposed development.
- 2. Utility Service. The owner shall submit along the plat approval application, a statement as to his plan for providing electric, gas, telephone, and trash pickup within the proposed subdivision. The owner shall submit a letter from the company providing electric service that states the company has the ability and will provide electric service to the proposed subdivision. If water is to be provided by a water utility company, the owner shall also submit a letter from the water utility company that states the water utility company has the ability and will provide water to the proposed subdivision. All utilities shall be contained in the prescribed utility easements along the property lines.
- 3. Additional Requirements:
 - a. If a person submits a plat for the subdivision of a tract for which the source of the water supply intended for the subdivision is groundwater under that land, the plat application shall have attached to it a statement that:
 - 1. Is prepared by an engineer licensed to practice in this state or a geoscientist licensed to practice in this state; and
 - 2. Certifies that adequate groundwater is available for the subdivision.
 - b. The appropriate form and content of the certification to be attached to the plat application shall be the form established by the Texas Commission on Environmental Quality (TCEQ).
 - c. The owner who submits a plat under subsection (a) shall transmit to the Texas

Water Development Board and the Prairielands Groundwater Conservation District any part of the subdivision information that would be useful in:

1. Performing groundwater conservation district activities;
2. Conducting regional water planning;
3. Maintaining the state's groundwater database; or
4. Conducting studies for the state related to groundwater.

Utilities shall be located as follows:

Electrical	Back easement (when possible)
Telephone	Back easement
Gas	Front easement
Water	Front easement
Sewer (where available)	In street (middle)

Fire Hydrants shall be installed on water mains of 6" or larger within the subdivision. Fire hydrant spacing shall not exceed five hundred (500) linear feet. Fire hydrants shall be Texas Style Standard. Water lines on cul-de-sacs off a main road must have 6" water lines to provide for future hydrants in increments of 500' and where possible a 4" water line will be used to finish off the remainder of the length.

The plan for sanitary sewage treatment and/or disposal shall be indicated, e.g.; municipal sewer services, privately owned sewage disposal system or individual on-site sewage facilities on the plat approval application. A water system and/or sanitary sewer system that is to be installed by the developer of property must be approved by the TCEQ, Texas Department of Health and other governmental agencies when their regulations require it.

If it is the owner or developer's intent that each lot purchaser should provide individual on-site sewage facilities, then a site analysis shall be performed by a Registered Professional Engineer, Registered Sanitarian or Site Evaluator. A report on the locations and results of these site analyses shall be submitted to the City's Public Works Department as part of the application for a permit to construct and operate a private on-site sewage facility.

Utilities extension not feasible. Where the sewage collection system or the water distribution system does not abut the proposed development and the extension of such service is not feasible our would pose an economic hardship, the developer shall be required to furnish with his site plan satisfactory evidence, including (but without limitation) the results of soils tests and borings and statements from local and state health authorities, sanitarian, engineers and other proper officials, that water satisfactory for human consumption may be obtained from the surface or subsurface water sources on the land and that soil conditions are such that satisfactory sewage disposal can be provided through the use of approved sewage treatment systems.

4. Services beyond the limits of city systems. If a proposed subdivision is located beyond the service area of the sewage collection system or beyond the area of the water distribution system, the subdivider shall be required to furnish with his final plat satisfactory evidence, including, but without limitation, the results of soil tests and borings and statements from local and state health authorities, water engineers, and other proper officials, that water satisfactory for human consumption may be obtained from surface or sub-surface water sources on the land and that soil conditions are such that satisfactory sewage disposal can be provided through the use of approved septic tanks or similar devices.
5. Restrictions for permit. No building permit, nor any water, sewer, plumbing, or electrical permit shall be issued by the city to the owners or any other person with respect to any property in any subdivision covered by this article until:
 - a. Such time as the developer and/or owner has complied with the requirements of this article and the approved final plat regarding improvements with respect to the block facing the street and/or streets on which the property abuts, including the installation of streets with proper base and paving, curbs and sewers and alleys, all according to the specifications of the city; or
 - b. An escrow deposit has been made with the city secretary; such deposit being sufficient to pay for the cost of such improvements and being accompanied by an agreement signed by the developer and/or owner authorizing the city to make such improvements at prevailing city costs, or to have the same made by a private contractor and pay for the same out of the escrow deposit. Cost of such improvements is to be determined by the chief administrative officer and computed on the city costs basis. Should the developer and/or owner fail or refuse to install the required improvements within the time stated in such written agreement, the city shall in such case be obligated to make such improvements itself, except that such deposit may be used by the owner and/or developer as a progress payment as the work progresses by making certified requisition to the city secretary when supported by evidence of work done; or
 - c. The developer and/or owner files a corporate surety bond with the city secretary in a sum equal to the cost of such improvements for the designated area, guaranteeing the installation thereof within the time stated in the bond, which time shall be fixed by the chief administrative officer.
6. Extension to extraterritorial jurisdiction. In the extraterritorial jurisdiction, where a permit is not required, no city water or sewer utilities shall be extended to the development until all sections of this article, applicable to subdivisions in extraterritorial jurisdiction have been complied with. Where no water or sewer utilities are required to be extended to the subdivision in the extraterritorial jurisdiction of the city and where the developer/owner refuses to comply with the applicable regulations of this article, the chief administrative officer of the city shall file action in district court seeking to restrain the developer/owner from violating the applicable provisions of this article, as permitted by the Local Government Code.

(Ord. No. 243-2001, § 20, 2-19-2001)

Sec. 26-121. Street sign requirements.

Within the corporate limits of the city, street signs will be furnished and installed at each intersection by the city at the expense of the subdivider. The subdivider shall pay the city the current standard charge for the cost of materials and installation of each street sign. In subdivisions lying beyond the corporate limits

of the city, street- name signs shall be placed by the subdivider at all intersections within or abutting the subdivision. Such signs shall be of the type approved by the city and shall be installed in accordance with the standards of the city. The developer shall pay such sum as is computed by the chief administrative officer for street signs, as set out herein, at the time at which the developer submits the final plat for approval, and this sum shall be in addition to the filing fee set forth herein above.

(Ord. No. 243-2001, § 21, 2-19-2001)

Sec. 26-122. Outdoor warning sirens.

Sirens required. Subdividers shall install outdoor warning sirens if:

1. *Outdoor warning siren* commonly known as a “tornado siren” or a “weather siren” shall mean a siren designed to alert people who are outdoors of approaching or existing hazardous conditions, during dangerous emergency weather conditions, which require immediate protective actions in order to save lives and property.
2. *Outdoor warning system* shall mean the combination of devices and methods, including but not limited to the outdoor warning sirens located in the area, text message, phone and electronic mail emergency notification applications, signage, etc. employed by the City of Venus to warn of dangerous and hazardous conditions.
3. *Sirens required.* Subdividers shall install outdoor warning sirens if:
 - a. The subdivision development consists of 30 or more platted lots; and
 - b. Any of the platted lots are over one mile in distance from any other operational outdoor warning siren approved for use and/or operated by the City of Venus; or
 - c. The platted subdivision development includes a community park, swimming pool, outdoor fitness area, playground, recreational park, sports playing fields/courts, walking trails, or other community area where people would congregate outdoors.
4. *Time for installation.* If an outdoor warning siren is required by this section, the city must approve of the location and specifications of the outdoor warning siren and the installation must be completed prior to any acceptance of a final plat by the city and/or city council.
 - a. *Siren specifications.* If an outdoor warning siren is required by this section, it shall meet the specifications of the current outdoor warning system and policies of the city and be approved by the public works director, city building inspector, and/or city engineer before installation and construction. Minimum specifications shall include, but are not limited to, remote control activation, oscillating functionality, battery power back-up, compatibility with other city outdoor warning sirens, site easement for maintenance and repair access, and height and amplitude ability to meet state and federal standards.
 - b. *Location.* If an outdoor warning siren is required by this section, the subdivider shall submit in their preliminary plat, the location of and the maintenance access easement locations for any and all planned outdoor warning siren for approval by the public works director, city building inspector, and/or city engineer.
 - c. *Outdoor warning siren fee.* If required by this section to install outdoor warning siren(s), a subdivider may opt not to install any required sirens and instead pay the outdoor warning siren fee per lot subdivided in the plat to the city according to the currently adopted Master Fee Schedule. Payment shall be made prior to the acceptance of a final plat by the city and/or the city council. The city shall only use fees collected under this subsection to improve and maintain its outdoor warning system, including the installation

of new outdoor warning sirens, if practicable. If invoking this subsection, the maintenance access easement requirements of subsection (e) still apply if outdoor warning sirens are installed by the city anywhere in the subdivision development.

- d. Appeal. If a subdivider wishes to challenge or request an exception to the provisions of this section, they may do so in writing and by submitting their appeal request to the city secretary. The city secretary shall then submit the appeal to the city council and include an agenda item for consideration and action for the next scheduled city council meeting.

(Ord. No. 405-2015, § A, 7-13-2015)

Secs. 26-123—26-139. Reserved.

ARTICLE III. NONRESIDENTIAL DEVELOPMENTS

Sec. 26-140. Interpretation and purpose.

- a) In the interpretation and application of the provisions of this article, it is the intention of the city council that the principles, standards, and requirements provided for herein shall be minimum requirements for the development of a nonresidential tract of land in the city (hereinafter referred to as "the city") and in its extraterritorial jurisdiction; and, where other ordinances of the city are more restrictive in their requirements, such ordinances shall control.
- b) The extraterritorial jurisdiction of the city is now one-half mile from the corporate limits. As the city grows, the extraterritorial jurisdiction will be extended in accordance with chapter 43 of the Texas Local Government Code and the requirements of this article shall be extended into any and all new areas of extraterritorial jurisdiction.

(Ord. No. 261-2002, § 1, 5-14-2002)

Sec. 26-141. Definition of terms.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City engineer means the city's on-staff engineer or consulting engineer.

Council means the City Council of Venus, Texas.

Developer means and includes any person, partnership, firm, association, corporation, and/or any officer, agent, employee, servant, and trustee thereof who does, or participates in the doing of, any act towards the nonresidential development of land within the intent, scope, and purview of this article.

Easement means a right granted for the purpose of limited public or semi-public use across, under, or over private land.

Nonresidential development. The terms "nonresidential," "development," and "commercial" are synonymous for the purposes of this article and refer to the development of a tract of land for nonresidential purposes.

Public works director means the person designated by the mayor to administer the provisions of this article.

Standard refers to the official city maps, master plan, ordinances, and other specifications of the city.

(Ord. No. 261-2002, § 2, 5-14-2002)

Sec. 26-142. Penalty.

- a) Any person violating any of the provisions of this article shall be deemed guilty of a misdemeanor, and, upon conviction, shall be subject to a fine of not more than \$500.00 per offense. Each transaction in violation of any of the provisions hereof shall be deemed a separate offense.
- b) Any person who shall violate any of the provisions of this article, or who shall fail to comply with any of the provisions hereof, within the extraterritorial jurisdiction of the city, shall be filed on in district court, as provided for in the Texas Local Government Code, with the purpose of restraining and enjoining the violation of this article. In addition, city-owned utilities will not be extended into the development until the provisions of this article are complied with.

(Ord. No. 261-2002, § 17, 5-14-2002)

Sec. 26-143. Preliminary planning.

The developer shall avail themselves of the advice and assistance of the city officials and consult early and informally with the public works director, city planner or other person designated, before preparing the site plan of the proposed development in order to save time and money and make the most of available opportunities.

(Ord. No. 261-2002, § 3, 5-14-2002)

Sec. 26-144. Site plans.

- a) Purpose. The site plan is intended to show all the planning factors necessary to enable the proper approving authorities to determine whether the proposed plan for land development is satisfactory from the standpoint of public interest and complies with city ordinances.
- b) Physical size. The site plans shall be prepared on sheets a maximum size of 18 inches by 24 inches, regardless of the size of the development/
- c) Scale. The site plan shall be drawn to a scale of one inch equals 100 feet or one inch equals 50 feet; provided that under special conditions, a smaller or larger scale may be accepted when prior approval of the public works director has been obtained.
- d) Contents.
 - 1. Ownership and identification.

- a) Name of the developer, record owner and volume and page of record ownership in the Johnson County and Ellis County deed records, and land planner, engineer or surveyor.
- b) Proposed name of the development.
- c) Key map showing location of tract by reference to existing streets or highways.
- d) Date of preparation, scale of plan and north arrow.
- e) Development boundary lines with dimensions, indicated by heavy lines, and the computed acreage of the development.

2. Existing conditions.

- a) The location, dimensions, name and description of all existing or recorded public and private rights-of-way, including easements within the development as well as those intersecting or contiguous with its boundaries or forming such boundaries.
- b) The location, dimensions, identification or name of all existing or recorded residential lots, parks and public areas within the development.
- c) Permanent structures and uses within the development, including location of houses, barns, walls, wells, tanks and other significant features.
- d) The location, dimensions, description and flow lines of existing drainage structures and the location of flow lines and floodplains. Areas which will be inundated by a 100-year flow as defined by the latest revision of the applicable Federal Emergency Management Agency's flood insurance rate maps (FIRM) and flood boundary and floodway maps must be clearly shown.
- e) Utilities on the tract or contiguous thereto, specifying size of lines.
- f) Topography shown by contour lines on a basis of two-foot vertical intervals. All elevations on the contour map shall be referenced to the latest U.S.C. and G.S. data.

3. Proposed Layout.

- a) The location, dimensions, description and purpose of all proposed drainage ways, open spaces, easements, streets, and rights-of-way within the development;
- b) All building setback lines;
- c) The location of all proposed buildings and their use;
- d) Limits of proposed paving;
- e) Means of ingress and egress;
- f) Areas to be landscaped;
- g) Proposed parking layout;
- h) Refuse and waste container location;
- i) Provisions for drainage;
- j) Proposed water utilities, including fire protection; and

- k) Proposed sewer utilities;
- 4. Preliminary drainage study. A preliminary drainage study submitted for approval concurrent with the submittal of any site plan to the city.

(Ord. No. 261-2002, § 4, 5-14-2002)

Sec. 26-145. Improvements prior to acceptance of site plan.

- a) *Procedure; time requirements.*
 - 1. Before approval and acceptance of the site plan, the developer shall prepare (or have prepared) and submit three (3) copies of the complete engineering plans of storm drainage structures and water and sanitary sewer improvements for the area covered by the plan. The developer shall have these plans prepared by qualified engineers, subject to the approval of the plans by the city. The public works director shall review the plans and specifications and, if approved, shall mark them "Approved" and return one set to the developer. If not approved, comments shall be addressed to the developer's engineer for remedy.
 - 2. After approval of the site plan and the engineering plans and specifications, the developer shall cause a contractor to install the facilities in accordance with the approved plans and specifications and the regulations of this article. All improvements will be accomplished at the expense of the developer.
 - 3. Construction shall begin no later than six (6) months from the date of approval of the construction plans. Should construction not have commenced in that time frame, then the approval of the plans shall be rescinded. The plans will be resubmitted for approval to ensure compliance with the city's latest rules and requirements.
 - 4. The city will inspect the installation of all off-site improvements. The city shall accept the off-site improvements after the following:
 - a) The improvements have been completed and have been found to be installed substantially in accordance with the approved plans and specifications;
 - b) Upon receipt by the city of a two-year maintenance bond for all off-site improvements in the amount of 100 percent of the contract price from each separate contractor; and
 - c) The location of all proposed buildings and their use;
 - d) Upon receipt of one set of "as-built" plans and one set of "as-built" sepias.
- b) *Storm drainage.* All developments shall be provided with:
 - 1. An adequate storm drainage system consisting of inlets, pipes, and other underground drainage structures with approved outlets shall be constructed where drainage of storm water and the prevention of erosion cannot be accomplished satisfactorily by surface drainage facilities.
 - 2. Areas subject to flood conditions as established by the city and/or the federal insurance administrator will not be considered for development until both adequate drainage and elevation of the site have been provided.
- c) *Water supply.* All developments shall be provided with an approved water system designed and

constructed in accordance with city rules and regulations. In the corporate limits of the city, all developments will be connected with the city water supply distribution system or an approved private system. Water lines shall be looped where possible.

d) *Sewer improvements.*

1. All developments shall be provided with an approved sewage disposal system and, where the development is inside the city limits, shall be connected to the city sanitary sewer system.
2. The developer shall furnish and install the complete sewer system, including the mains, manholes, cleanouts, Y-branches, and service laterals for all lots, lift stations, and appurtenances. The sewage system shall be designed and constructed in accordance with city rules and regulations.
3. In locations where sanitary sewers are not available and where there are no immediate prospects for installation of sanitary sewers, private sewerage systems of an approved type may be installed in conformity with the rules, regulations, and ordinances of the city and county pertaining to public health; provided, however, that in no case shall private sewerage systems be installed without express approval and inspection by the city and county.

e) *Sidewalks.* Where pedestrian walks are required by the city they shall not be less than four feet wide and shall be provided around the perimeter of the development.

f) *As-built plans.* The developer shall present the city with one reproducible (sepia) complete "as-built" set of plans and one set of blue-line or black-line prints on paper of "as-built" plans for all off-site paving, drainage, structures, water mains, and sewer mains prior to the city's final acceptance of the improvements.

(Ord. No. 261-2002, § 5, 5-14-2002)

Sec. 26-146. Withholding of permits.

- a) Pending approval of site plan. The city may withhold the issuing of a building permit for the erection of any nonresidential building in the city if the site plan has not been approved by the council.
- b) Pending compliance with regulations. The city may withhold the issuing of a building permit for the erection of any nonresidential building in the city until all the requirements of these development regulations have been complied with, including the installation of an acceptance by the city of all off-site waterworks, sewer, drainage and paving improvements for the area designated.

(Ord. No. 261-2002, § 6, 5-14-2002)

Sec. 26-147. Requirements for easements.

a) General Policy

1. Easements should normally be provided along the front, rear or side lot lines.
2. Utility easements shall be a minimum of twenty (20) feet in width, unless otherwise specified in this chapter or approved by the city planner.

3. Fifteen (15)-foot utility easements shall be required adjacent to street rights-of-way to accommodate the location of underground and overhead utilities.
 4. Easements can be required by the city to be highly restrictive. In such cases the city will draw the easement instrument to be executed by the subdivider prior to approval of the plat.
 5. When the city finds that easements in areas adjoining a proposed subdivision are necessary to provide adequate drainage or to provide utilities, the subdivider shall obtain such easement.
 6. Drainage easements shall generally be located along the existing drainage way and should be of sufficient width for the designed improvements to be installed and enough extra width for maintenance equipment to be able to work.
 7. All drainage easements shall be so designed to allow maintenance equipment to enter the easement and be able to perform the necessary work.
 8. Employees of the city of Venus and its agents shall have the authority to enter premises at any time for the purpose of inspecting, repairing or constructing within any easement.
- b) Utility easements. Utility easements shall be provided for utilities where necessary, and shall be a minimum of 20 feet in width for the front and back lot lines. Utility easements adjacent to public streets shall be a minimum of fifteen (15) feet in width.
1. Any franchised or authorized public utility, including the city of Venus, shall have the right to move and keep moved all or part of any building, fences, trees, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems in any of the easements shown on the plat; and any public utility, including the city of Venus, shall have the right at all times of ingress and egress to and from and upon such easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time, of procuring the permission of anyone.
- c) Storm or drainage easement. Where a development is traversed by a watercourse, drainageway, or channel, there shall be provided a drainage easement or drainage right-of-way conforming substantially with such course. The easement shall contain the 100-year flood and be of such additional width as may be designated by the Comprehensive Plan and the public works director, and will be reasonably adequate for the purpose. Parallel streets or parkways may be required in connection with this easement.
- Natural waterways and channels should be used wherever practical to carry runoff. Any modification to an existing waterway and channel requires approval by the city engineer and city administrator.
1. Storm drainage easements of fifteen feet minimum width shall be provided for existing and proposed enclosed drainage systems. Easements shall be centered on the systems. Larger easements, where necessary, shall be provided as directed by the city engineer.
 2. Storm drainage easements along existing or proposed open channels shall provide sufficient width for the required channel and such additional width as may be required for ingress and egress of maintenance equipment; to provide clearance from fences and space for utility poles; to allow maintenance of the channel bank; and, to provide necessary slopes along the bank.
 3. Where topography or other conditions are such as to make impractical the inclusion of drainage facilities within road rights-of-way, perpetual unobstructed easements for such

drainage facilities shall be provided across property outside the road right-of-way lines and with satisfactory access to the road. Easements shall be indicated on the plat. Drainage easements shall be carried from the road to a natural watercourse or to other drainage facilities.

4. When a proposed drainage system will carry water across private land outside the subdivision, appropriate drainage rights must be secured and indicated on the plat or other instrument as approved by the city attorney. In the case of clear public interest, the city may participate in easement acquisition by power of condemnation.
5. The applicant shall dedicate an appropriate drainage easement either in fee or by drainage easement or by conservation easement of land on both sides of existing watercourses to a distance to be determined by the city engineer.
6. Easements for storm drainage facilities shall be provided at locations containing proposed or existing drainage ways.
7. Storm drainage easements shall be provided for emergency overflow drainage ways of sufficient width to contain within the easement stormwater resulting from a one hundred-year frequency storm less the amount of stormwater carried in an enclosed system of a capacity required by the city of Venus.
8. The width of the easements shall be substantiated by a drainage study and drainage calculations or other criteria submitted to and approved by the city engineer.
9. Floodplain Easements. Floodplain easements shall be provided along natural drainage ways and lakes or reservoirs. Floodplain easements shall encompass all areas beneath the water surface elevation resulting from a storm whose design frequency is one hundred years (or a one-percent annual probability), plus such additional width as may be required to provide ingress and egress to allow maintenance of the banks and for the protection of adjacent property, as determined and required by the city engineer.
10. Detention area easements shall be provided that completely encompass the pond and associated improvements. Detention ponds on nonresidential property shall be maintained by the property owner's association, unless otherwise approved by the city.

d) Access Easements.

1. Emergency access easements and fire lanes will be provided where required by the fire marshal or the planning and zoning commission and shall be a minimum of twenty-six (26) feet in width, have a minimum height clearance of fourteen (14) feet , and have a minimum inside turning radius of twenty-eight (28) feet. Any emergency access and fire lane easement more than one hundred (100) feet in length shall either connect at each end to a dedicated public street or be provided with a cul-de-sac having a minimum diameter of ninety six (96) feet with an additional distance of ten (10) feet on all sides clear of permanent structures. These easements shall be paved to design standards and specifications recommended by the city engineer.
2. Cross access easements shall be required from one commercial lot to the adjacent commercial lot to allow circulation without entering the public street.

(Ord. No. 261-2002, § 7, 5-14-2002)

Sec. 26-148. Utilities required.

Sanitary sewers, storm drainage, water mains, and street improvements, along with all appurtenances pertaining to the same and facilities of other agencies as may be required, shall be constructed and installed by the developer in each new development in accordance with the current official standards of the city.

1. Proposed development inside corporate limits. All proposed developments located inside the corporate limits of the city shall connect to the water and sewer utilities at the developer's expense. Where the sewage collection system or the water distribution system does not abut the proposed development, the developer shall be required to pay for and extend such services as required to serve the proposed development.
2. Utilities extension not feasible. Where the sewage collection system or the water distribution system does not abut the proposed development and the extension of such service is not feasible or would pose an economic hardship, the developer shall be required to furnish with his site plan satisfactory evidence, including (but without limitation) the results of soil tests and borings and statements from local and state health authorities, sanitarians, engineers and other proper officials, that water satisfactory for human consumption may be obtained from surface or subsurface water sources on the land and that soil conditions are such that satisfactory sewage disposal can be provided through the use of approved sewage treatment systems.
3. Restrictions for permit. No building permit, nor any water, sewer, plumbing, or electrical permit shall be issued by the city to the owners or any other person with respect to any property in any development covered by this article until:
 - a. Such time as the developer and/or owner has complied with the requirements of this article and the site plan regarding improvements with respect to the installation of streets, drainage, and water and sewer utilities, all according to the requirements of the city; or
 - b. The developer and/or owner files a corporate surety bond with the city secretary in a sum equal to the cost of such improvements for the designated area, guaranteeing the installation thereof within the time stated in the bond, which time shall be fixed by the public works director.
4. Extraterritorial jurisdiction.
 - a. In the extraterritorial jurisdiction, no city water or sewer utilities shall be extended to the development until all sections of this article, applicable to developments, have been complied with.
 - b. Where the developer/owner refuses to comply with the applicable regulations of this article, the public works director of the city shall file action in district court seeking to restrain the developer/owner from violating the applicable provisions of this article, as permitted by the Texas Local Government Code.

(Ord. No. 261-2002, § 8, 5-14-2002)

Sec. 26-149. Standard specifications.

The Standard Specifications for Public Works Construction as published by the North Central Texas Council of Governments in their latest amended form are adopted as the standard specifications for the city. In addition, local amendments adopted by the City of Venus, for use in public works or facilities construction within the City of Venus and its extraterritorial jurisdiction. These specifications are adopted

in their entirety except as may be amended in the local amendments that are included in the Venus Design Standards and Criteria. All builders, developers, and contractors are to utilize said specifications in the construction of any public facilities or projects which are anticipated to be dedicated to, accepted by, or utilized by the public within the City of Venus and its extraterritorial jurisdiction. To the extent that any of the provisions of these standard specifications are in conflict with any other City ordinances, the most restrictive or exacting standard shall apply.

(Ord. No. 261-2002, § 9, 5-14-2002)

Preliminary Engineering Plans to be submitted with Preliminary Plat

The developer shall provide engineering information along with the preliminary plat submittal. At the developer's option, the developer may submit the preliminary engineering plans described below. If preliminary engineering plans are submitted, then final engineering plans will be required to be submitted following approval of the preliminary plat for approval and prior to construction and the submittals of a final plat for approval.

In lieu of submitting the preliminary engineering plans, the developer may opt to submit final construction plans with the preliminary plat application. If significant engineering revisions are required, then the preliminary plat will be considered administratively incomplete until the final engineering plans are approved.

1. Preliminary Street Plan. This sheet shall be submitted with the preliminary plat for standard plats and shall be prepared from the preliminary plat, showing topographical contours as applicable, and showing the following:
 - a. Type of street to be constructed (i.e., concrete);
 - b. Classification (i.e. arterial, collector, local);
 - c. Additional easement or right-of-way requirements;
 - d. Design standards used;
 - e. Relationship of existing and planned streets to topographical conditions, if applicable.
2. Preliminary iSWM drainage site plan. For a standard plat, this sheet shall be submitted with the preliminary plat and shall be at the same scale as the preliminary plat. The preliminary iSWMTM site plan should consist of maps, narrative, and supporting design calculations (hydrologic and hydraulic) for the proposed stormwater management system, and shall include the following sections:
 - a. Existing Conditions Hydrologic Analysis. Provide an existing condition hydrologic analysis for stormwater runoff rates, volumes, and velocities which includes:
 - i. Existing conditions data developed in the conceptual iSWMTM site plan;
 - ii. All existing stormwater conveyances and structural control facilities;
 - iii. Direction of flow and exits from the site;
 - iv. Analysis of runoff provided by off-site areas upstream of the project site;
 - v. Methodologies, assumptions, site parameters and supporting design calculations used in analyzing the existing conditions site hydrology.
 - b. Project Description and Design Considerations. Provide an updated description of the

project and the considerations and factors affecting the design approach that have changed between the conceptual and preliminary plans, including:

- i. A description of the overall project and the site plan showing facility locations, roadways, etc.;
 - ii. A discussion of the applicable local criteria and how it will be integrated into the design of the project;
 - iii. Evaluate the integrated site design practices and their applicability to this site;
 - iv. A discussion of water quality treatment techniques (pollution prevention practices) that are to be utilized on this site, if applicable;
 - v. A determination of groundwater recharge considerations, if applicable for this site;
 - vi. Identify hotspot land uses, if applicable, and how runoff will be addressed.
- c. Post development Hydrologic Analysis. Provide a post-development hydrologic analysis for stormwater runoff rates, volumes, and velocities, which includes:
- i. A topographic map of developed site conditions (minimum two-foot contour interval recommended) with post development basin boundaries indicated;
 - ii. Total area of post development impervious surfaces and other land cover area for each sub basin affected by the project;
 - iii. Runoff calculation for flood control and streambank protection for each sub basin, as well as applicable water quality calculations;
 - iv. Location and boundaries of proposed natural feature protection and conservation areas;
 - v. Documentation and calculations for any water quality volume reduction methods being used;
 - vi. Methodologies, assumptions, site parameters and supporting design calculations used in analyzing the post-development conditions site hydrology;
 - vii. Supporting documentation that there is existing streambank protection/reinforcement or that the subdivision or planned development will provide streambank protection downstream;
 - viii. Supporting calculations for a downstream peak flow analysis to show safe passage of post-development design flows downstream. Document point downstream at which analysis ends and how it was determined. In calculating runoff volumes and discharge rates, consideration may need to be given to any planned future upstream land use changes. Depending on the site characteristics and given local design criteria, upstream lands may need to be modeled as “existing conditions” or projected “buildout/future condition” when sizing and designing on-site conveyances and stormwater controls.
- d. Stormwater Management System Design. Provide drawings and design calculations for the proposed stormwater management system, including:
- i. A drawing or sketch of the stormwater management system including the location of nonstructural site design features and the placement of existing and proposed structural stormwater control. This drawing should show design water surface elevations, storage volumes available from zero to maximum head, location of inlets and outlets, location of bypass and discharge systems, and all

- orifice/restrictor sizes;
 - ii. Narrative describing that appropriate and effective structural stormwater controls have been selected;
 - iii. Cross-section and profile drawings and design details for each of the structural stormwater controls in the system. This should include supporting calculations to show that the facility is designed to the applicable design criteria;
 - iv. Hydrologic and hydraulic analysis of the stormwater management system for all applicable design storms (should include stage-storage or outlet rating curves, and inflow and outflow hydrographs);
 - v. Documentation and supporting calculations to show that the storm water management system adequately meets the integrated design approach (see iSWM™ Technical Manual);
 - vi. Drawings, design calculations and elevations for all existing and proposed stormwater conveyance elements including stormwater drains, pipes, culverts, catch basins, channels, swales and areas of overland flow.
3. Preliminary water and sewer plan. This sheet shall be submitted with the preliminary plat for standard plats in a form acceptable to the City Engineer. It shall be prepared from the preliminary plat, but shall also include topographical contours at the intervals specified for preliminary drainage plan, and show the following:
- a. Existing sewers, water mains, gas mains, electric and telephone lines, culverts, or other underground structures or utilities within the tract and immediately adjacent thereto with pipe sizes, grades, and locations indicated;
 - b. Indicate the direction and distance to, and size of the nearest water mains and sewers in the event they are not on or adjacent to the tract, showing invert elevation of sewers, if any;
 - c. The size and location of all proposed sewer mains and proposed easements, if required, including manholes. Preliminary sewer plans are required to determine location of easements;
 - d. The size and location of all proposed water distribution mains including valves and fire hydrants;
 - e. The size of water mains according to requirements of the City of Venus or CCN holder.

In the event water mains and sewers are not on or adjacent to the tract, indicate the direction and distance to, and size of the nearest ones, showing invert elevation of sewers.

- 4. Preliminary lot grading plan. This sheet shall be submitted with the preliminary plat for standard plats and shall be prepared from the preliminary plat, showing topographical contours as applicable, and showing the planned grading contours, elevations, earth works, slopes, retaining walls, or other grading information if required by the city engineer.
- 5. Construction plans for public improvements. These plans shall be submitted concurrently or immediately following a preliminary plat for standard plats, and for short form plats with infrastructure when required:
 - a. General Requirements. Prior to the commencement of any construction of public works improvements, the developer or person who intends to construct such projects shall present plans, specifications, and projections of probable cost setting forth in detail all

elements of construction to the city for approval. In the case of public improvements associated with subdivision development, the engineering plans (including descriptions of all necessary off-site easements) must be approved in accordance with all requirements of the subdivision ordinance prior to approval of the final plat.

- b. Pre-Submittal Requirements: The City of Venus must review and approve all new constructions and reconstruction projects within the City limits, as well as the City's ETJ, prior to commencement of construction. The City will assist developers and design engineers to ensure that all public improvements for construction are designed to meet current City standards. Before Engineering plans are submitted to the City for review, the following steps should be taken.
 - i. Schedule a Pre-Development Application (PAC) Meeting – A pre-development meeting is highly encouraged for all projects, particularly for developers who have not worked in the City of Venus before or who are working on a complex development. A pre-development meeting will be schedule with representative from all City departments and the design review team.
 - ii. Obtain Record Drawings – The design engineer is responsible for obtaining and reviewing record drawings of all existing infrastructure. The design engineer shall verify information related to paving and underground utilities within or adjacent to the project.
 - iii. Obtain and Review Standard Design Documents – The design engineer is responsible for obtaining and reviewing all City of Venus specifications, as well as federal, state, regional and local project specific associated documents.
- 6. Engineering Plan Contents. All civil engineering plans and related reports submitted for review and approval must be prepared under the direct supervision of a licensed Professional Engineer registered to practice in the State of Texas as shall bear the seal of the Engineer of Record. All plans shall include minimum of the following sheets (in addition to the mandatory plan sheets):
 - a. Cover Sheet
 - b. Plat (recorded or pending version)
 - c. Site Plan (commercial only)
 - d. General Notes
 - e. City of Venus Construction Details
 - f.

Should a construction project require the interruption of traffic on any existing roadway, a detailed traffic control plan shall be included in accordance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD).

Every attempt by the design engineer shall be made to ensure that all civil engineering plans are complete and comprehensive.

Plans Submittals

- 1. Plans Submittals: Two (2) full-size paper copies of complete plans, specifications, engineering calculations, and detailed estimates or probable cost for streets, drainage, sanitary sewers, water distribution, and any other improvements to be performed, with the engineer's seal affixed, are required for submission prior to final plat approval. One electronic pdf set of the civil engineering

plans shall be submitted to the City for review and approval. The submittal shall contain all items listed in the Civil Engineering Plan Review Development Checklist. If the item is not included, an explanation must be included in a cover letter accompanying the plans. Subsequent submittals will be required until all comments have been addressed.

2. These plans shall be submitted on standard eighteen by twenty-four (18" X 24") sheets for full-size sheets and eleven by seventeen inch (11" X 17") for half-size sheets, and shall include the information required in this chapter. Plan and profile sheets shall be oriented with the plan view at the top portion of the sheet.
3. Each plan shall show the seal and signature of the registered professional engineer who prepared the plan. The subdivider shall retain a registered civil engineer, licensed to practice in the state of Texas, for all design in new subdivisions or developments, including streets, storm drains, water and sanitary sewers.
4. Additional Submittal Requirements
 - a. Submit an electronic copy of any study and/or report completed in support of the project. These include, but are not limited to: Traffic Impact Analyses, Flood Studies, Geotechnical Reports, Utility Studies, etc.
 - b. If flood routing software is used to design any detention basin (e.g. HEC-RAS), provide the original files with the civil plan submittal
 - c. Note that if civil plans are submitted for review prior to site plan/plat approval, changes to the plans may be required as a result of site plan/plat approval conditions. If a site plan/plat has not been conditionally approved by the City, the City reserves the right to stop the review of the civil plans until that has occurred.
 - d. Easements by Separate Instruments (offsite easements) – All easements by separate instrument as necessary for the completion of all improvements shown in the construction drawings must be submitted to the City for review prior to filing with the County. All offsite easements must be executed prior to the release of a construction permit.
5. Drafting standards and design practices.
6. Drafting standards and design practices shall be equal to those standards and practices representative of the profession in the preparation of plans for construction requiring a high degree of reliability. The developer's engineer shall furnish to the city any working notes, calculations, and supplemental drawings used in the preparation of these plans for the proposed work in the development upon request. These plans shall be sufficiently detailed to enable the facilities to be constructed according to the engineer's intent with limited assistance from the engineer during the construction phase. The responsibility of the developer's engineer to the city shall end when all plans for which he is responsible have been approved by the city, all construction has been completed and accepted by the city, and a set of reproducible "as built" plans of all required construction has been furnished to the city by the engineer.
7. The plans shall contain a statement of "Released for Construction" for signature of the city Public Works Director;
8. Two copies of detailed estimate of probable costs. Cost projections shall be prepared using quantities shown on the construction plans and recent unit prices from bids on similar projects. Reasonable contingencies should be included to cover uncertainty in the projection. Actual bids supported by bid and performance bonds may be used in lieu of projections of probable cost.

Content of Plans, Specifications and Estimates of Probable Costs

1. Final Street Paving Plans. Final street paving plans shall include:
 - a. Before approval and acceptance of any final plat, the developer shall prepare (or have prepared) and submit three copies of the complete engineering plans of streets, alleys, curbs and gutters, storm sewers and drainage structures, and water and sanitary sewer improvements for the area covered by the final plat. The developer shall have these plans prepared by qualified engineers, subject to the approval of the plans by the council.
 - i. The plans shall include plan view, profile and section views of the proposed improvements. Construction details of all structures and appurtenances including dimensions, reinforcing, and components such as grate and manhole covers shall be shown. The proposed curb and gutter type and location in relation to the center line and right-of-way, the proposed sidewalk dimension and the proposed parkway grading shall be shown on street plans. This information shall be given for each of the different types of streets and alleys in the subdivision. Soils test by an approved soil testing laboratory shall be submitted with the plans to determine the limits and amount of lime or cement stabilization required. A plan and profile of each street with centerline and top curb grades, existing and proposed ground line shown. Each sheet shall include north point, scale, date, and a minimum of two benchmark descriptions to sea level datum. The plans shall include:
 1. Type of street to be constructed (i.e., Portland cement),
 2. Classification (i.e., arterial, collector, residential),
 3. Additional easement or right-of-way requirements,
 4. Design standards used. The applicant shall include on the plans all calculations and assumptions used in the design of the proposed improvements. Calculations shown on the plans will not have to be repeated in a report.
 5. Relationship of existing and planned streets, to topographical conditions, if applicable,
 6. Planned grading contours, elevations, earth works, slopes, retaining walls, flow arrows or other grading information required by the city engineer.
 - b. Street Plan and Profiles shall be at a scale of one inch equals 40 feet (1" = 40') horizontal and one inch equals four feet (1" = 4') vertical, or one inch equals 50 feet 1" = 50') horizontal and one inch equals five feet (1" = 5') vertical. on sheets no larger than twenty-four inches by thirty-six inches in size. North arrow and date of preparation must be shown on each sheet. All public work improvement plans shall bear the seal and signature of a professional engineer registered in the state of Texas.
 - c. The typical cross-section of proposed streets showing the width of right-of-way, roadways and type of surface, reinforcing, subgrade, sidewalks, curb height, crown height and cut/fill slopes shall be shown;
 - d. The plans shall include the alignment of each street, alley, crosswalk and drainage and any other easement, and a beginning and end station of the point of intersection of each curve. The station and angle of each intersection with another street, alley, or drainage easement, the station and radius of each curb return, the location of all monuments and

the length, width, thickness of base, subgrade and surface material of each street.

- e. Street Plans shall include the following minimum information:
 - i. All widths, stations of P.C. and P.T. for horizontal curves.
 - ii. All horizontal curve data.
 - iii. Distances and bearing.
 - iv. The location of adjacent property corners and lot lines.
 - v. Lot and block designations.
 - vi. All utilities crossing or adjacent.
 - vii. The size and location of all storm sewer construction and intersecting streets.
 - 1. The profile shall include the following minimum information:
 - a. Top of curb grades at 50-foot interval slopes.
 - b. Vertical curve data.
 - c. Beginning and ending stations of vertical curves.
 - d. Location of utility crossings
 - e. Storm drain pipe and elevations may be shown on the same sheet or may be on a separate sheet for clarity, benchmark station and elevations as may be needed for information.

Street Light and Signage Plan (Arterial Streets and Residential Subdivisions)

Show all proposed street light locations, consideration should be given to electrical layout from utility company

- ☐ Show all stop signs and traffic related signage locations
- ☐ Street lights located on opposite side of street from Stop Sign
- ☐ Verification of fire hydrant placement relative to street lights and stop signs (3' clear zone)
- ☐ If symbol used in plan, include appropriate legend for clarification

Traffic Control Plan (Site specific)

Design site specific traffic control plan, TxDOT standard alone is inadequate

- ☐ Indicate posted speed limit or design speed
- ☐ Show all sign designation, sign graphic, and sign size
- ☐ Show channelization device type, locations, and spacing
- ☐ Show all traffic barricades and indicate type
- ☐ Show all detour routes and detour signage

- ☐ Show flagger locations where applicable
- ☐ Show message boards with text for two phases
- ☐ Show flashing arrow boards where applicable
- ☐ If symbols used in plan, include appropriate legend for clarification

Grading Plan

- ☐ Both onsite and offsite existing /proposed contours shown clearly labeled
- ☐ Date and name of firm who prepared geotechnical report with corresponding note stating:
“Work shall be done in accordance with the Geotechnical Report by _____, dated _____.”
- ☐ Drainage clarified by flow arrows, high points, sags, ridges, and valley gutters
- ☐ Show driveway locations for all lots adjacent to storm inlets
- ☐ Show drop grade beams and elevations as needed
- ☐ Positive overflow provided at all low points, easements dedicated as needed
- ☐ Finished pad and/or floor elevations shown
- ☐ Minimum finished floor elevations shown adjacent to floodplains, ponds, creeks/channels, etc
- ☐ Clearly show all walls and label top/bottom elevations of wall at key locations
- ☐ FEMA 100 year floodplain and Fully Developed 100 year floodplain delineated easements (show both pre project floodplain and post project floodplain)
- ☐ Cross-sections and flow data and all swales and open channels provided
- ☐ Spot shots, including northings, eastings and elevations shown to ensure proper drainage and adequate ADA/TAS routing where applicable

2. Final Drainage Plans. Upon approval of the preliminary drainage study, the developer shall submit detailed plans, specifications and cost projections prepared by a registered professional engineer registered in the State of Texas and experienced in municipal drainage work. Existing and proposed flow lines of all improvements shall be shown. Unless otherwise specified herein, drainage requirements shall be based on the iSWM™ Criteria Manual for Site Development and Construction. The Hydraulic Manual prepared and compiled by the Texas Department of Transportation Bridge Division, with current revisions, may be used in cases not covered by the iSWM™ Design Manual for Site Development. The following shall be included in the Plans:
 - a. Final iSWM TM site plan, which includes all of the revised elements included in the preliminary iSWM TM site plan, plus a construction stormwater pollution prevention plan (SWPPP), a

landscaping plan, operations and maintenance plan, evidence of acquisition of applicable federal and state permits, and any waiver requests.

- b. Final grading and drainage construction plans, indicating two-foot (2') contours. All street width and grades shall be indicated on the plan, and runoff figures shall be indicated on the outlet and inlet side of all drainage ditches and storm sewers, and at all points in the street at changes of grade or where the water enters another street or storm sewer or drainage ditch. Drainage easements shall be indicated.
- c. When a drainage channel or storm sewer is proposed, complete plans, profiles and specifications shall be submitted showing complete construction details. Scales shall be one inch equals to forty or fifty feet (1" = 40', 1" = 50') horizontally and one inch equal four or five feet (1" = 4', 1" = 5') vertically.
- d. A plan of the development shall be submitted depicting the final grading contours and elevations, earthwork, slopes, retaining walls, minimum finished floor elevations of all affected structures, and any other information considered necessary by the city engineer at a scale of one inch is equal to one hundred feet minimum.
- e. Complete detention pond plans and calculations meeting the requirements of Section _____.

Hydraulic Calculations

- ☐ Street Flow Computation Table provided for all public streets for 10 year and 100 year events
- ☐ Inlet Interception Computation Table provided for all public inlets for 10 year and 100 year events
- ☐ Pipe Hydraulics Computation Table provided for all public lines for 10 year and 100 year events

Drainage Area Map

- ☐ Existing contours clearly shown for entire drainage basin, both onsite and offsite. Aerial topography or similar is acceptable for offsite areas with major contour labels shown
- ☐ Drainage areas and sub areas delineated and labeled
- ☐ Flow arrows for surface drainage shown
- ☐ Existing and proposed storm lines and open channels shown
- ☐ Inlet designation labels shown
- ☐ Detention pond shown and labeled
- ☐ Drainage easements shown and labeled
- ☐ Zoning indicated for all offsite areas and/or land use assumptions specified
- ☐ Rational Method Peak Runoff Rate Computation Table shown ($Q=KCIA$)
- ☐ Time of concentration and weighted runoff coefficient calculations shown as needed

- ☐ List the total site impervious area (ft² of all paving, roof areas, etc.) – Commercial Projects
- ☐ FEMA 100 year floodplain and Fully Developed 100 year floodplain delineated

Detention Pond Design and Hydraulic Calculations

- ☐ Detention pond design calculations shown, method used specified, include 2, 5, 25, & 100 years events
- ☐ Provide detention pond volume sizing calculations and/or computation table
- ☐ Provide stage-discharge table and/or curve information
- ☐ Provide weir and/or orifice sizing calculations for outfall structure
- ☐ Provide electronic copies of all hydraulic computations or data files (HMS, RAS, StormCAD, PondPack, etc.) on CD or digital media
- ☐ Existing and proposed contours shown and labeled
- ☐ Cross-section of pond including side slopes, normal pool elevation (if applicable), show 100 year WSE, 10 year WSE, and 1 year, 24 hour WSE
- ☐ Detail of pond outfall structure showing all elevations as necessary
- ☐ Trash rack (and detail) provided for smaller orifice openings
- ☐ Overflow spillway location and design information provided
- ☐ 100 year floodplain(s) shown where applicable
- ☐ Show and label all existing/proposed utilities and easements
- ☐ Access/maintenance ramp provided (max slope 6:1)

Storm Drain Plan

Plan View

- ☐ Show and label all existing and proposed utilities
- ☐ Dimension location/spacing of utilities
- ☐ Label inlet type, inlet block-outs, size, paving station, and top of curb elevation at a minimum
- ☐ Label type and size of existing/proposed structures (i.e. headwalls, manholes/junction boxes)
- ☐ Label type, size, and dimensions of all permanent outfall erosion protection

- ☐ Show centerline stationing for pipe with PC & PT stations and curve data
- ☐ Label centerline stations for lateral connections, manhole & junction box locations, pipe size changes, headwalls, and future stub out connections
- ☐ 100 year gutter flows and bypass shown at each inlet along public streets and fire lanes
- ☐ FEMA 100 year floodplain and Fully Developed 100 year floodplain shown
- ☐ Provide applicable construction details for all drainage structures

Profile View

- ☐ Existing and proposed ground line at centerline of pipe shown and labeled correctly
 - ☐ Show all hydraulic data including design flow, full flow capacity, friction slope, velocity, and velocity head. For partial flow conditions show design flow, full flow capacity, normal depth, normal velocity, and velocity head
 - ☐ Label station and flowline elevation information for all structures, crossing laterals, etc
 - ☐ Label flowlines at every 50 foot station
 - ☐ Indicate length, type/class, slope and size of all storm pipes
 - ☐ Show and label 100 year and/or 10 year HGL, label HGL elevations at all junctions
 - ☐ All utility crossing and parallel sewer lines shown in profile
 - ☐ 100 year WSE shown at outfall for ponds, creeks and channels
 - ☐ Open channels shall also include a typical cross section with all hydraulic data
3. The plans shall also include the location, description and elevation of all benchmarks, the direction of storm drainage flow at each intersection, the flowline elevation of each drainage structure, the flowline elevation of each storm sewer at each point of change of grade and each end and the intervening gradient, the profiles of streets, alleys, and drainage structures shall show the natural ground at adjacent property lines and the proposed center line.
 4. Final Water and Sewer Plans. The final water and sewer plans shall be submitted to the City of Venus, as well as the designated CCN holder or provider of service. These plans shall be submitted with the final plat for standard plats and shall be prepared from the preliminary plat, but shall also include topographical contours and shall show the following:
 - a. Existing sewers, water mains, gas mains, electric and telephone lines, culverts, or other underground structures or utilities within the tract and immediately adjacent thereto with pipe sizes, grades, locations and depths indicated;
 - b. A plan and profile of proposed sanitary sewers, with grades and pipe sizes indicated

and showing locations of manholes, cleanouts, etc., and a plan of the proposed water distribution system showing pipe sizes and location of valves, fire hydrants, and fittings, etc.. Each plan shall show the seal and signature of the registered professional civil engineer who prepared the plans. Each sheet shall include north arrow, scale, date, and benchmark description to sea level datum. If the applicant does not propose to install a sewage collection system, a preliminary sewage collection plan may be required, suitable for determination of easement requirements;

- c. Indicate the direction and distance to, and size of the nearest water mains and sewers in the event they are not on or adjacent to the tract, showing invert elevation of sewers, if any;
- d. A plan and profile of the proposed water distribution system showing pipe sizes and location of valves, fire hydrants, and fittings and other facilities. A profile is required for all water lines twelve inches in diameter and larger. Each sheet shall include north point, scale, date, and benchmark description to sea level datum;
- e. The size and location of all proposed water distribution mains including valves and fire hydrants;
- f. The size of water mains according to requirements of the City of Venus or CCN holder;
- g. Scales shall be one inch equal to forty or fifty feet horizontally and one inch equals four, five, or ten feet vertically.

Sec. 26-150. Engineering and construction standards

- a. All work and materials shall be in accordance with the City of Venus's Construction Standards and Specifications and the North Central Texas Council of Governments (NCTCOG) Public Works Constructions Standards. Should a conflict be found between the publications, the City of Venus standards and specifications shall take precedence. In the event that the item is not covered by the City of Venus's standards, the most current version of the NCTCOG Public Works Construction Standards shall apply with concurring notification by the contractor to the City and Consulting Engineer for review and approval. Reference to any other standards in the project specifications shall be made to the latest version of that publication. Drafting standards and design practices. Drafting standards and design practices shall be equal to those standards and practices representative of the profession in the preparation of plans for construction requiring a high degree of reliability. The developer's engineer shall furnish to the city any working notes, calculations, and supplemental drawings used in the preparation of these plans for the proposed work in the development on request. The developer shall require his engineer to furnish three copies of all plans to be reviewed by the city. These plans shall be sufficiently detailed to enable the facilities to be constructed according to the engineer's intent with limited assistance from the engineer during the construction phase. The responsibility of the developer's engineer to the city shall end when all plans for which he is responsible have been approved by the city, all construction has been completed and accepted by the city, and a set of reproducible "as built" plans of all required construction has been furnished to the city by the engineer.
- b. Compaction densities. At his expense the developer shall employ an independent testing lab to test all compaction densities where specific compaction requirements are stated. These results shall be submitted to the city prior to commencing the next phase of work. The cost of all testing shall be borne by the developer.
 - a. Onsite during Construction – Each contractor or subcontractor must always possess a copy of the approved Civil Engineering plans at the project site. At least one copy of the

SWPPP, the NOI, Trench Safety plan and TxDOT permits (if required) shall also be always onsite.

- b. Revisions during Construction – All changes to the plans and specifications must be approved by the City of Venus. The design engineer shall provide a sealed drawing of the requested change for review. Work shall not commence on the revision until the revision has been approved by the City.

Requirements for Final Acceptance. When the project nears 95% completion, a Pre-Final walk-through shall be scheduled by the applicant with the City inspector to review the project and discuss final acceptance requirements. Upon project completion, the applicant shall schedule a Final walk through for the public improvements with the City. Applicant must give the City 72 hour notice and is responsible for contacting all relevant non-City personnel.

Record Drawing – In order to receive final acceptance, the design engineer must submit final record drawings including revisions per comments made during the final walk through to the City of Venus Inspector for review and approval. (g) As-built plans. The developer, or a qualified engineer, shall present the city with a complete "as-built" set of plans in pdf format and two sets of blue-line or black-line prints on paper of "as-built" plans for all paving, drainage, structures, water mains, and sewer mains within 60 days after completion of each contract.

After approval of the plat and of the plans and specifications, the developer shall cause a contractor to install the facilities in accordance with the approved plans and specifications and the regulations of this article. The developer shall cause the engineer to design, stake, and supervise the construction of such improvements, and shall cause the contractor to construct the said improvements in accordance with these regulations.

The city will inspect the installation of the improvements after:

- a. The improvements have been completed and have been found to be installed in accordance with the approved plans and specifications;
- b. Upon receipt by the city of a one-year maintenance bond in the amount of 100 percent of the contract price from each separate contractor, along with three sets of "as-built" plans and one set of "as-built" sepias (the plans and sepias to be "as-built"); and
- c. Upon receipt of a letter of the contractor's compliance with these regulations, then the chief administrative officer shall receive and approve for the city the title, use, and maintenance of the improvements.

Storm drainage

- 1. An adequate storm sewer system consisting of inlets, pipes, and other underground drainage structures with approved outlets shall be constructed where drainage of stormwater and the prevention of erosion cannot be accomplished satisfactorily by surface drainage facilities. Areas subject to flood conditions, as established by the city, will not be considered for development until adequate drainage has been provided.
- 2. Areas subject to flood conditions as established by the federal insurance administrator will not be considered for development until adequate drainage and elevation of lots, streets, and alleys have

been accomplished to meet the requirements of the floodplain map.

Water supply. All subdivisions shall be provided with an approved water system designed and constructed in accordance with the comprehensive plan and standard specifications of the city. In the corporate limits of the city, all subdivisions will be connected with the city water supply distribution system or an approved private system.

Sewer improvements.

1. All subdivisions shall be provided with an approved sewage disposal system and, where the subdivision is inside the city limits, shall be connected to the city sanitary sewer system.
2. The developer shall furnish and install the complete sewer system, including the mains, manholes, cleanouts, Y-branches, and service laterals for all lots, lift stations, and appurtenances. The sewage system shall be designed and constructed in accordance with the comprehensive plan and standard specifications of the city.

Developer's Agreement, and Financial Assurance

It is normal practice in Venus for developers to construct public infrastructure prior to the filing of a final plat. In that case, a developer's agreement and financial assurance (for example, a performance bond, and payment bond) are not required. A maintenance bond, however, must be provided prior to acceptance. In most cases, the developer shall construct all necessary public improvements following approval of the preliminary plat, approval of engineering plans and notice to proceed from the City to begin construction. Upon completion of construction, and acceptance of the facilities following final inspection, the City shall approve the Final Plat.

1. Drawings. Street plan and profile sheets shall be submitted for all proposed streets.
 - a. Profiles shall be at a scale of one inch equals 40 feet horizontal and one inch equals four feet vertical, or one inch equals 50 feet horizontal and one inch equals five feet vertical. The profile shall include the following minimum information:
 - i. Top of curb grades at 50-foot interval slopes.
 - ii. Vertical curve data.
 - iii. Beginning and ending stations of vertical curves.
 - iv. Location of utility crossings.
 - v. Storm drain pipe and elevations may be shown on the same sheet or may be on a separate sheet for clarity, benchmark station and elevations as may be needed for information.
2. Plans shall include the following minimum information:
 - a. All widths, stations of P.C. and P.T. for horizontal curves.
 - b. All horizontal curve data.
 - c. Distances and bearing.
 - d. The location of adjacent property corners and lot lines.
 - e. Lot and block designations.

- f. All utilities crossing or adjacent.
 - g. The size and location of all storm sewer construction and intersecting streets.
- 3. Streets. Should street, sidewalk or alley construction be required, refer to the city's subdivision ordinance for the requirements.
- 4. Drainage. Drainage design and requirements shall be in accordance with the city of Fort Worth, Texas, requirements.
- 5. Water system plan sheets

Plan View

Show and label all existing and proposed utilities and water line leading to fire sprinkler systems as “fire line” where applicable. Label size, type and pressure class for all proposed water mains. All mains must extend to the borders of the development to facilitate future extensions of the system. Show location for all water services and meters and all easements. Show and label all fire hydrants, valves, fittings, FDC locations, and back-flow prevention.

Profile View

Profile all water mains 12” and larger, or throughfare, creek or where a potential conflict may arise. Show existing and proposed ground line at centerline of pipe shown and labeled correctly. Label station and flowline elevations at 100’ intervals, and for all fittings, laterals, and crossings. Indicate length, type/class, slope and size of all lines. All utility crossings and parallel sewer/storm lines shown in profile. Indicate length, type and size of encasement as needed

6. Sewer system.

Plan View

- ☐ Show and label all existing and proposed utilities
- ☐ Dimension location of all mains from other utilities
- ☐ Label line name, size, thickness, and type of all proposed sanitary sewer lines
- ☐ Stub-outs labeled with size, slope, length, and flowline elevations (if not profiled)
- ☐ Show and label all easements
- ☐ Show centerline stationing for sanitary sewer
- ☐ Show and label all manholes with rim elevations, as well as cleanouts
- ☐ Indicate type and size of encasement where needed
- ☐ Show flow direction arrows for sewer main
- ☐ Topographic contours shown to delineate sewer basins

Profile View

- ☐ Existing and proposed ground line at centerline of pipe shown and labeled
- ☐ Label station and flowline elevation information for all manholes, cleanouts, crossings, laterals
- ☐ Label flowlines at every 50 foot station
- ☐ Manhole inflow and outflow elevations to be designed with a minimum of 0.1' drop
- ☐ Indicate the type and diameter for all manholes ☐ Label station and flowline elevation information for all manholes, cleanouts, crossings, laterals
- ☐ All utility crossings and parallel storm lines shown in profile
- ☐ Indicate length, type and size of encasement as needed

Screening & Buffering Plans (Residential Subdivisions)

Included with all residential subdivision projects:

- ☐ Location of proposed and existing berms, fencing wall or landscaping
- ☐ Sidewalks
- ☐ Location of streets and property lines
- ☐ Location of the screening and buffering area within the open space common area
- ☐ Location of existing and proposed utilities and easements
- ☐ Construction details of the fencing or walls
- ☐ Show and label all manholes with rim elevations, as well as cleanouts
- ☐ Structural stamp for wall and fencing details
- ☐ Planting details
- ☐ Berm details
- ☐ Irrigation Plan

Design summary.

The city engineer may require a separate document or report entitled "Engineering Report" that shall be submitted with final plans and specifications. This report shall summarize calculations and other engineering information pertaining to the major items of design significance as may be necessary in the city's review of the plans and specifications to determine whether the facilities proposed for construction have been designed in accordance with the intent of the design standards contained or referenced in this

chapter. Calculations should include drainage facilities, water demand, sewage flows, and any others that are considered necessary by the city.

Erosion and sedimentation control.

All construction projects shall include temporary erosion and sedimentation controls in accordance with Item 201 of the Standard Specifications and the Integrated Storm Water Management TM Design Manual for Construction (2003, as amended) published by the North Central Texas Council of Governments. Stormwater pollution prevention plans shall be submitted for review by the city engineer prior to release of construction projects. The developer and his engineer shall be responsible for preparation of a stormwater pollution prevention plan (SWPPP) in accordance with the Texas Commission on Environmental Quality (TCEQ) and U.S. Environmental Protection Agency (EPA) requirements. TCEQ and EPA permitting shall also be the responsibility of the developer and his engineer.

The Erosion Control Plan should show Existing and proposed contours, Existing and proposed storm lines and inlets, Flow arrows for surface drainage, and the FEMA 100-year floodplain and fully-developed 100-year floodplain. Delineate the limits of construction and List the total disturbed acreage. Sedimentation basin should be provided for disturbed basins 10 acres or greater. Identify and label the Appropriate BMP's used and describe any Phasing of BMP's with construction activities. BMP details should be provided, using current NCTCOG/iSWM standards. Stockpile area and batch plant areas must be shown.

Areas to be sodded or seeded with permanent perennial vegetation must be shown and any Areas of permanent erosion control (other than vegetation) must be clearly shown.

Other utilities.

The subdivider must furnish a written statement to the city designating how the subdivision will be served by electrical, natural gas, telephone and cable television. Utility construction shall be coordinated with street construction to avoid unnecessary pavement cuts.

Construction Plan Review and Approval Process

Civil Engineering Plan Review & Resubmittals – The City of Venus will review plans in the order they were received. If the project is particularly complex or if the City has received an unusually large case load, additional review time may be needed. Applicant will be notified electronically via email when review is complete, with review comments attached.

Subsequent submittals shall include a complete set of drawings. Applicant shall provide written responses and/or explanations to any comments that need further clarification or are unable to be addressed. This can be done directly on a copy of the plans containing the City's comments, or via a formal letter.

Civil Engineering Plan Approval – Once all the City's comments have been addressed and approved, the applicant will be asked to submit a signature set to the City (two full size hard copies and one electronic copy). Applicant will be also responsible for making a sufficient number of copies of the plans for all necessary contractors, sub-contractors, construction staking surveyors and private consultants.

The chief administrative officer shall review the plans and specifications and, if approved, shall mark them "Approved" and return one set to the developer. If not approved, two sets shall be marked, with the objections noted, and returned to the developer for correction.

Upon approval of the construction plans, specifications and estimates of probable cost by the city engineer; approval of the contract documents, bonds and financial assurance (if required); acquisition of all necessary off-site easements, and upon receipt of the inspection fees, notice of intent (NOI), stormwater pollution prevention plan and erosion control deposit, the city shall schedule a pre-construction conference and issue a permit for the construction of public works improvements.

An estimate of probable cost for all public infrastructures is required prior to approval of the final construction plans. Payment of the City's Inspection Fee is required prior to a Notice to Proceed with Construction.

General construction requirements.

Prior to Construction – A Pre-Construction meeting with the City is required before the construction commences. Once a date has been set, the applicant is responsible for contacting all subcontractors, franchised utilities, other agencies and consultants to inform them of the meeting time and location. All required inspection fees will be due at the time of the pre-construction meeting. Applicant is encouraged to provide the City with a detailed breakdown of the public infrastructure construction costs prior to the meeting so that the City can determine the fees owed prior to the meeting.

All erosion control and tree preservation fencing shall be installed and approved prior to any site work commencing. Contractor shall notify the City 48 hours prior to any weekend work and 72 hours for work on a City holiday. Weekend and holiday work is not guaranteed and contingent of inspector's availability.

Prior to the preconstruction conference, the contractor shall provide a proposed construction sequence and schedule and a traffic safety plan, if required, for review and approval by the city engineer. As a general rule, the following construction sequence shall be employed:

- Step 1. Install temporary erosion/sedimentation controls;
- Step 2. Excavate detention ponds;
- Step 3. Rough grading of streets, lots, building pads, etc;
- Step 4. Install utilities and storm drain facilities;
- Step 5. Final grading;
- Step 6. Paving;
- Step 7. Finish detention ponds;
- Step 8. Hydro mulch, final clean-up.

Sec. 26-151. Building permits.

- a. When an applicant has an approved site plan and no off-site extension of public utilities is required, and such lot is being assessed for city taxes as conforming to the established zoning classification in the block where located, then a building permit may be issued, provided the requested use of such property conforms to the permanent zoning of the property covered by the application.
- b. When an applicant has an approved site plan and the extension of off-site public utilities is required, and such lot is being assessed for city taxes as conforming to the established zoning classification in the block where located, then a building permit may be issued upon completion of the construction of the off-site utilities, provided the requested use of such property conforms to the permanent zoning of the property covered by the application.

(Ord. No. 261-2002, § 11, 5-14-2002)

Sec. 26-152. Fees.

- a. Filing fee. A filing fee in the amount of \$500.00 shall be collected by the city secretary, or a designated representative, when any site plan is tendered to the city for consideration. The fee shall be paid in advance and no action of the city shall be valid until the fees, herein provided, shall have been paid.
- b. Plan review and inspection fee. A fee of five percent of the estimated costs of the public improvements for the proposed development as approved by the public works director shall be paid to the city before the city approves the commencement of the construction of the improvements. Actual cost shall not exceed the actual cost to the city for review and inspection.
- c. Pre-payment required. No development will be approved or building permit issued by the city until all fees have been paid to the city.

(Ord. No. 261-2002, § 12, 5-14-2002)

Sec. 26-153. Variances.

- a. The city council may authorize a variance from these regulations when, in its opinion, undue hardship will result from requiring strict compliance. In granting a variance, the council shall prescribe only conditions that it deems necessary or desirable to the public interest in making the findings in this section required. The council shall take into account the nature of the proposed usage of land involved, the existing usage of the land in the vicinity, the number of persons who will reside or work in the proposed development, and the probable effect of such variances upon traffic conditions and upon the public health, safety, convenience, and welfare of individuals in the vicinity. No variance will be granted unless the council finds the following:
 1. That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this article would deprive the applicant of the reasonable use of his land;
 2. That the variances are necessary for the preservation and enjoyment of a substantial property right of the applicant, and that the granting of the variance will not be detrimental to the public health, safety, or welfare of individuals, or injurious to other properties in the area;

3. That the granting of the variance will not have the effect of preventing the orderly development of other lands in the area in accordance with the provisions of this article.

The council may not authorize a variance that would constitute a violation of any other valid ordinance of the city.

- b. Such findings of the council, together with the specific facts upon which such findings are based, shall be incorporated in the official minutes of the council meeting at which such variance is granted. Variances may be granted only when in harmony with the general purpose and intent of this article so that the general health, safety and welfare of citizens may be secured, and substantial justice be done. Pecuniary hardship to the developer, standing alone, shall not be deemed to constitute undue hardship.

(Ord. No. 261-2002, § 13, 5-14-2002)

Sec. 26-154. Conflict with other ordinances.

All ordinances, or parts of ordinances with the exception of the building code and comprehensive zoning regulations of the city, which are inconsistent or in conflict with any of the provisions of this article shall be, and the same are, hereby repealed. Where the building code or zoning regulations of the city contain regulations which are more restrictive than the regulations contained herein, the ordinances which are most restrictive shall control.

(Ord. No. 261-2002, § 14, 5-14-2002)

Sec. 26-155. Exceptions to provisions of article.

Site plans which have received preliminary approval by the council within one year prior to the effective date of the ordinance from which this article is derived shall be excepted from the requirements of this article; provided that the site plan of such development is approved and filed for record within 180 days after the effective date of the ordinance from which this article is derived, or within one year after the approval date of the site plan, whichever is greater.

(Ord. No. 261-2002, § 15, 5-14-2002)

- h) Prohibit the issuance of building, repair, plumbing, or electrical permits with respect to any lots or building tract;
- i) Prohibit the repair, maintenance, or installation of any street or building;
- j) Prohibit the repair, maintenance, or installation of any street or public utility service for, to, or abutting any lot, in these instances:
- k) Where the last recorded conveyance of such lot or tract prior to passage of this article was by metes and bounds;
- l) Where a building is in existence on said lot prior to passage of the ordinance from which this article is derived; or

- m) Where such subdivision, whether by recorded plat or by actual occupancy and use, was in existence prior to the passage of the ordinance from which this article is derived.
- n) (Ord. No. 243-2001, § 3(1)—(7), 2-19-2001)

SECTION 2. That all Ordinances of the City of Venus, Texas in conflict with the provisions of this Ordinance are repealed and all other Ordinances of the City of Venus, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. If any section, article, paragraph, sentence, clause phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provide.

SECTION 5. Upon publication of this Ordinance the City Secretary, any person, firm or corporation who violates, disobeys, omits, neglects, or refuses to comply with or resists the enforcement of any the provisions of this Ordinance shall be fined not more than Five Hundred Dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 6. That all recitals contained in this Ordinance are fully incorporated herein as if fully written.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS,
TEXAS ON THIS THE 13th DAY OF NOVEMBER 2023.**

CITY OF VENUS, TEXAS

ALEJANDRO GALAVIZ, Mayor

ATTEST:

CALLIE GREEN, City Secretary

APPROVED AS TO FORM:

MICHAEL HALLA, City Attorney