



Venus Community Service Development Corporation

Tuesday, September 1, 2026 - 6:30 PM

Regular VCSDC Meeting
210 S. Walnut Street
Venus, Texas 76084

AGENDA

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Citizen Public Comment Period:

3. Consent Agenda:

3.1. Approval of meeting minutes from the Special Called meeting on August 18, 2026.

4. Discussion and Consideration Items:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city).

4.1. Discuss and consider the approval of the Fiscal Year 2026-2027 Annual Budget.

5. Adjournment:

The VCSDC reserves the right to meet in Executive Session, closed to the public, at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act, TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city). This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and to the City's website www.cityofvenus.org, on Tuesday, August 25, 2026.

Callie Driggars, TRMC
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed: _____

Time: _____

VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION

MEETING MINUTES

Special Called Venus Community Service Development Corporation Meeting
AUGUST 18, 2026

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Chair, Joe Russell, called the meeting to order at 06:36 PM. Russell gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag. Boardmembers present: Joe Russell, Jeannie Prazak, Katie Drambareanu, Michelle Crane and De'Jour Burton.
Staff present: Oscar Ortiz and Callie Driggs,

2. Citizen Public Comment Period:

1. Josefina Cruz — 118 W. 3rd st. - Owner of Casa Jacaranda — Spoke in Spanish. Oscar Ortiz translated in English. Asked for assistance since the City closed her business.

3. Consent Agenda:

3.1. Approval of meeting minutes from the regular meeting on August 4, 2026.

I make a motion to approve the regular meeting minutes from August 4, 2026.

Moved by: Jeannie Prazak

Seconded by: De'Jour Burton

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4. WORK SESSION:

4.1. Conduct a budget workshop for the upcoming Fiscal year 2026-2027.

Oscar Ortiz presented the proposed budget. The Board went line-by-line and made some adjustments and the board has a balanced budget for FY2026-2027 that will be approved on September 1, 2026.

5. Discussion and Consideration Items:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city).

None.

6. Adjournment:

Chair, Joe Russell adjourned the meeting at 07:49 PM.

Account #	Account Description	2025-2026 Current	2026-2027 Requested	Notes
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30-40360	Interest Earnings	10070	12500	?
30-40365	Sales Tax Revenues	498655	465000	?
30-40366	Special Events	0	0	?
30-40375	Cleaning Fees (Pass-Through)	0	0	
30-40378	Audit Adjustments	0	0	?
30-40390	Fund Balance Forward	0	0	
Total		508725	477500	

30-00-50400	Salaries & Wages	0	0	
30-00-50401	Social Security	0	0	
30-00-50402	Unemployment Taxes	0	0	
30-00-50403	Medicare	0	0	
30-00-50404	Retirement (TMRS)	0	0	
30-00-50406	Workers Comp	0	0	
30-00-50407	Overtime	0	0	
30-00-50408	City Contr - EDC Personnel	0	0	
30-00-50410	Health Insurance	0	0	
30-00-50411	City Contr-Park Personnel	0	0	
30-00-50412	HRA	0	0	
30-00-50416	Training	10500	5,000	Conference and training EDC members
30-00-50418	Dues & Memberships	0	2,000	IEDC, TEDC dues
30-00-50420	Uniforms	500	0	
30-00-50421	Office Supplies	500	500	
30-00-50425	VCSDC Special Projects	0	6,100	Projects assigned by EDC
30-00-50429	Department Supplies	2000	2000	
30-00-50430	Cell Phone & Mifi	600	0	
30-00-50432	Utilities	12000	14000	
30-00-50433	Small Equipment	2500	1000	
30-00-50438	Legal Notices	0	1000	
30-00-50442	Building R&M	5000	10000	Vibration isolation for HVAC Civic Center
30-00-50444	Economic Dev. Incentives	50000	25000	
30-00-50445	Vehicle R&M	0	0	

Account #	Account Description	2025-2026 Current	2026-2027 Requested	Notes
30-00-50446	Equipment R&M	0	0	
30-00-50448	Park Maintenance	0	0	
30-00-50458	Contracted Services	0	0	
30-00-50459	Audit Services	5000	5000	?
30-00-50461	Annual Audit	0	0	
30-00-50462	Legal Expenses	3600	3600	?
30-00-50465	Cleaning Services	0	0	
30-00-50466	City Contr-Admin Costs	10275	10275	?
30-00-50467	VCSDC Capital Outlay	0	0	
30-00-50469	Liability & Property Ins	1575	1650	?
30-00-50471	VCSDC Bond Indebtedness	0	0	
30-00-50480	VCSDC Cash Reserves	0	0	?
30-00-50485	Marketing & Promotional	2500	5,000	Website, and promotional grants
30-00-50486	Miscellaneous	0	0	
30-00-50491	City Contr-Special Events	50000	60000	?
30-00-50492	City Contr-Land Purchase	0	0	
30-00-50493	Miscellaneous	500	500	Various
30-00-50495	Park Grant Expenditures	0	0	
30-00-50560	Vehicle Lease Payments	0	0	
30-00-50561	Vehicle Make Ready	0	0	
30-00-50562	Vehicle Maint Plan	0	0	
30-00-50660	Special Projects	0	0	
30-00-50667	Cap Out-Audio/Visual System	0	0	
30-00-50668	Cap Out-Kitchen Remodel	0	0	
30-00-50669	Fielder Park Security System	0	0	
30-00-50670	Cap Out-Fielder Park Lightin	0	0	
30-00-50671	Cap Out-Shanna Park Lighting	0	0	
30-00-50672	Cap Out-Fielder Park Entranc	0	0	
30-00-50673	Cap Out-Baseball Field Improve	0	0	
30-00-50674	Parks Shade Canopies	0	0	
30-00-50675	Audio System	0	0	
30-00-50676	Land Purchase	0	0	
30-00-50677	Park Improvements	180000	100000	

Account #	Account Description	2025-2026 Current	2026-2027 Requested	Notes
30-00-50720	Transfer (In) Out - Dsf	223730	223730	
30-00-50740	Transfers (In) Out - Grant Fun	0	0	
Total		560780	476,355	