City Council

Monday, July 13, 2026 - 7:00 PM

City Council Work Session at 5:30 pm Followed by Regular Council Meeting at 7:00 pm.
210 S. Walnut Street
Venus, Texas 76084

AGENDA

1. WORK SESSION:

1.1. Call to order.

1.2. Discussion regarding regular session agenda items.

1.3. Adjourn.

2. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

3. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

4. Citizen Public Comment Period:

Anyone wishing to speak on an item not listed on the agenda may do so during this section. Please turn in a speaker card to the City Secretary. Each speaker has five minutes. By law, the Council cannot deliberate or take action on non-agenda items. The Council may listen, ask brief clarifying questions, provide factual responses, or explain existing policy.

5. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

5.1. Approval of meeting minutes for regular meeting on June 22, 2026.

5.2. Professional Services Agreement

6. Presentation and Proclamations:

6.1. Presentation of 5-Year Service Recognition Plaque for Johnny Coker - Public Works Superintendent

6.2. Presentation of 5-Year Service Recognition Plaque for Callie Driggars - City Secretary.

7. Public Hearings and Action Items:

8. Discussion and Consideration Items:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city).

8.1. Discuss and consider an appointment for Place 1 on the Venus Community Service Development Corporation.

8.2. Discuss and consider an appointment for Place 5 on the Venus Community Service Development Corporation.

8.3. Discuss and consider an appointment for Place 7 on the Venus Community Service Development Corporation.

8.4. Discuss and consider an appointment for Place 1 on the Planning and Zoning Commission.

8.5. Discuss and consider an appointment for Place 5 on the Planning and Zoning Commission.

8.6. Discuss and consider an Ordinance amending Chapter 36, "Boards, Commissions and Committees" Article III "specific provisions, section 36-51 "Venus Community Service Development Corporation", subsection 36-51(b) by repealing it entirely and replacing it with a new subsection 36-51(b). (Councilmember Rosales)

8.7. Discuss and consider an Ordinance amending Chapter 36, "Boards, Commissions and Committees" Article III "specific provisions, section 36-55 "Same organization and membership", subsection 36-55(a) by repealing it entirely and replacing it with a new subsection 36-55(a). (Councilmember Rosales)

8.8. Discuss and consider a Resolution authorizing purchase of two command vehicles for the Police Department to include upfitting costs.

8.9. Discuss and consider adopting a Resolution for authorization of an amount not to exceed $100,000 for renovations needed to the New Fire Station building.

8.10. Discuss and consider adopting a resolution authorizing the Finance Director and City Administrator to access and transact with Texas Range Investment Pool which the City has invested with in years prior.

9. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071- Private consultation with attorney.

9.1. Discussion regarding Sales tax Allocations.

9.2. Discussion of the wastewater Treatment Plant Lease Agreement with AUC.

10. Adjournment:

The City Council reserves the right to meet in Executive Session, closed to the public, at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act, TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city).
This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and to the City's website www.cityofvenus.org, on Monday, July 6, 2026 on or before 5:30 pm.

____

Callie Driggars, TRMC
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed:___________

Time:_____________

CITY COUNCIL

MEETING MINUTES

City Council Work Session at 5:30 pm followed by Regular Council Meeting at 7:00 pm.

JUNE 22, 2026

1. WORK SESSION:

1.1. Call to order.
Mayor Pro Tem, Hamm, called the work session to order at 5:30 pm.

1.2. Fiscal Year 26-27 Budget Presentations.
Presentation from Finance on budget.

1.3. Adjourn Work Session.

Mayor Pro Tem, Hamm, adjourned the work session at 6:31 pm.

2. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Mayor Pro Tem Hamm called the meeting to order at 07:02 PM, Chief Hargrove gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag.
Councilmembers present: Teresa Hoffman, Tony Bovinich, Michelle Hamm, Alicia Rosales and Raymond Jackman.
Councilmembers absent: Alejandro Galaviz .
Staff present: James Hawthorne, City Attorney, Callie Driggars, Melissa Westen, Chief McGinty, Chief Hargrove, Becky Wilkins, Scott Williams, Melissa Trammell and Ron Hearn.

3. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

Mayor Pro Tem, Hamm reminded everyone of Freedom Fest this Saturday and welcomed all to come out for free music, vendors, and fireworks.

4. Citizen Public Comment Period:

Anyone wishing to speak on an item not listed on the agenda may do so during this section. Please turn in a speaker card to the City Secretary. Each speaker has five minutes. By law, the Council cannot deliberate or take action on non-agenda items. The Council may listen, ask brief clarifying questions, provide factual responses, or explain existing policy.

No public speakers.

5. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

5.1. Approval of meeting minutes for regular meeting on June 8, 2026.

I make a motion to approve the consent agenda.
Moved by: Raymond Jackman
Seconded by: Tony Bovinich
For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

6. Presentation and Proclamations:

None.

7. Public Hearings and Action Items:

None.

8. Discussion and Consideration Items:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city).

8.1. Discussion regarding the drainage issue in Meadow Ridge.

Discussion only.

9. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071- Consultation with attorney.

Mayor Pro Tem recessed into Executive Session at 7:51 pm.
Mayor Pro Tem reconvened into Open Session at 10:07 pm.

9.1. Discussion regarding the third-party audit report with regard to impact fees.

9.2. Discussion regarding letter received from Miskimon Management, LLC's attorney regarding Brahman Ranch and dated December 5, 2025.

9.3. Any action to be taken from Executive Session.

No action taken.

10. Adjournment:

Mayor Pro Tem, Hamm adjourned the meeting at 10:07 PM.

____
Mayor

____
City Secretary

Item: 5.2.

ITEM REPORT

To: City Council
From: Becky Wilkins, Finance Director
Subject: Professional Services Agreement
Department/Office: Finance

Summary:

Recommended Action:
Approve as written.

Budget:

Attachments:
1. VENUS Professional Services Agreement Finance july 26

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement ("Agreement") is made by and between the City of Venus, Texas ("City") and Becky Wilkins (the "Professional") acting by and through their authorized representatives.

Recitals:

WHEREAS, the City desires to engage the services of Professional as an independent contractor and not as an employee in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the Professional desires to render professional services to the City for financial services as the Finance Director ("Services") in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the City of Venus believes that professional service agreements such as this Agreement can be mutually beneficial to the city organization, the professional and the community they serve; and

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties agree as follows:

Article I
Term

1.1 This term of this Agreement shall be at the will of the Venus City Council and Finance Director and shall continue or be terminated at the pleasure of the Venus City Council for any reason.

1.2 This Agreement shall terminate only in accordance with this Article and Section 6.1.

Article II
Scope of Services

2.1 The Professional shall provide the services specifically set forth in Exhibit "A."

2.2 The parties acknowledge and agree that any and all opinions provided by the Professional represent the best judgment of the Professional.

Article III
Compensation and Method of Payment

3.1 The City shall compensate the Professional for the services by payment of an hourly rate of $75. per hour.

3.2 The Professional shall be responsible for all expenses related to the services provided pursuant to this Agreement including, but not limited to, copying and facsimile charges, reproduction charges, and telephone, internet and e-mail charges.

Article IV
Devotion of Time; Personnel; and Equipment

4.1 The Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should the City require additional services not included under this Agreement, the Professional shall make reasonable efforts to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by the City, and without decreasing the effectiveness of the performance of services required under this Agreement.

4.2 To the extent reasonably necessary for the Professional to perform the services under this Agreement, the Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that the Professional may deem proper to aid or assist in the performance of the services under this Agreement. The cost of such personnel and assistance shall be borne exclusively by the Professional.

4.3 The Professional shall furnish the facilities, equipment, telephones, facsimile machines, email facilities, and personnel necessary to perform the services required under this Agreement unless otherwise provided herein.

Article V
Relationship of Parties

It is understood and agreed by and between the parties that in satisfying the conditions of this Agreement, the Professional is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement. As such, City shall not: train the Professional, require the Professional to complete regular oral or written reports, require that Professional devote his full-time services to City, or dictate the Professional's sequence of work or location at which the Professional performs his work.

Article VI
Termination and Severance

6.1 Either party may terminate this agreement with fourteen (14) days' notice to the other party for any reason whatsoever.

Article VII
Miscellaneous

7.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings, written or oral agreements between the parties with respect to this subject matter.

7.2 Authorization. Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

7.3 Assignment. The Professional may not assign this Agreement in whole or in part without the prior written consent of City. In the event of an assignment by the Professional to which the City has consented, the assignee shall agree in writing with the City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

7.4 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, Attorneys, financial representatives, successors and assigns.

7.5 Governing Law. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Dallas County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

7.6 Amendments. This Agreement may be amended by the mutual written agreement of the parties.

7.7 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegal or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

7.8 Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

7.9 Recitals. Recitals are incorporated herein and made a part hereof for all purposes.

7.10 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City:
James Hawthorne
Interim City Administrator

700 West US-67
Venus, Texas 76084

If intended for Professional:

Becky Wilkins
501 HCR 1240
Whitney, Texas 76692

7.11 Counterparts. This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

7.12 Exhibits. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

7.13 Indemnification. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF THE PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF City. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE PROFESSIONAL'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUBCONTRACTORS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO SOLE NEGILGENCE OF THE CITY). IF ANY ACTION OR PROCEEDING SHALL BE BROUGHT BY OR AGAINST CITY IN CONNECTION WITH ANY SUCH LIABILITY OR CLAIM, THE PROFESSIONAL, ON NOTICE FROM CITY, SHALL DEFEND SUCH ACTION OR PROCEEDINGS AT PROFESSIONAL'S EXPENSE, BY OR THROUGH ATTORNEYS REASONABLY SATISFACTORY TO CITY. THE PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT

7.14 Audits and Records. The Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of the Professional's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

7.15 Conflicts of Interests. The Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

7.16 Waiver. City acknowledges it has been afforded the opportunity by Professional to have this contract reviewed by outside or third party counsel, but knowingly and voluntarily waives such opportunity.

EXECUTED this ____ day of ______ 2026.

City of Venus, Texas

By: ____
James Hawthorne, Interim City Administrator

EXECUTED this ____ day of ______ 2026.

Professional

By: ____
Becky Wilkins

Exhibit “A”

SCOPE OF SERVICES ATTACHMENT

Professional shall, perform the following services:

(1) All duties and responsibilities under the current job description for the City of Venus Finance Director.

(2) Other duties and responsibilities as assigned and agreed upon by the Interim City Administrator, James Hawthorne.

Item: 6.1.

ITEM REPORT

To:	City Council
From:	
Subject:	Presentation of 5-Year Service Recognition Plaque for Johnny Coker - Public Works Superintendent
Department/Office:	Human Resource

Summary:

Recommended Action:

Budget:

Attachments:
None

Item: 6.2.

ITEM REPORT

To: City Council
From:
Subject: Presentation of 5-Year Service Recognition Plaque for Callie Driggars - City Secretary.
Department/Office: Human Resource

Summary:

Recommended Action:

Budget:

Attachments:
None

Item: 8.1.

ITEM REPORT

To: City Council
From:
Subject: Discuss and consider an appointment for Place 1 on the Venus Community Service Development Corporation.
Department/Office: City Secretary

Summary:

Recommended Action:

Budget:

Attachments:
None

Item: 8.2.

ITEM REPORT

To:	City Council
From:	
Subject:	Discuss and consider an appointment for Place 5 on the Venus Community Service Development Corporation.
Department/Office:	City Secretary

Summary:

Recommended Action:

Budget:

Attachments:

None

Item: 8.3.

ITEM REPORT

To:	City Council
From:	
Subject:	Discuss and consider an appointment for Place 7 on the Venus Community Service Development Corporation.
Department/Office:	City Secretary

Summary:

Recommended Action:

Budget:

Attachments:
None

Item: 8.4.

ITEM REPORT

To:	City Council
From:	
Subject:	Discuss and consider an appointment for Place 1 on the Planning and Zoning Commission.
Department/Office:	City Secretary

Summary:

Recommended Action:

Budget:

Attachments:
None

Item: 8.5.

ITEM REPORT

To: City Council
From:
Subject: Discuss and consider an appointment for Place 5 on the Planning and Zoning Commission.
Department/Office: City Secretary

Summary:

Recommended Action:

Budget:

Attachments:
None

ORDINANCE NO. __________

A ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, AMENDING THE CODE OF ORDINANCES, BY AMENDING CHAPTER 36 "BOARDS, COMMISSIONS & COMMITTEES", ARTICLE III "SPECIFIC PROVISIONS", SECTION 36-51 "VENUS SERVICE DEVELOPMENT CORPORATION (TYPE B)", SUBSECTION 36-51(b) BY REPEALING IT ENTIRELY AND REPLACING IT WITH A NEW SUBSECTION 36-51(b); PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after discussion and deliberation, the Council has determined for purposes of cohesion and simplicity, committee member terms should coincide with the council term of the official who appointed said committee member to said seat; and

WHEREAS, it is in the best interests of good government and the health, safety and welfare of the community to amend the Code of Ordinances.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF VENUS, TEXAS THAT:

SECTION 1. Chapter 36, "Boards, Commissions & Committees", ARTICLE III. "Specific Provisions", Section 36-51 "Venus Service Development Corporation (type B)", subsection 36-51(b) is hereby repealed and replaced by a new subsection 36-51(b) which shall read as follows:

"…

Chapter 36. Boards, Commissions & Committees

…

ARTICLE III. Specific Provisions

…

Sec. 36-51. – Venus Service Development Corporation (type B)

…

(b) In accordance with state law, the corporation shall consist of seven directors. All seven directors shall be residents of the city also appointed by the city council according to place (for example, councilmember place 1 appoints board member place 1, and so forth), Each member of council, including the mayor, shall appoint, in accordance with the place each councilmember occupies, a member to the board, with the mayor appointing place 7. The sixth place on the board shall be appointed by the council at large. Each member of the board of directors shall serve at the pleasure of the city council for a term of two years. Each member of the board of directors shall be entitled to one vote upon the business of the corporation. Each term of each board member shall begin in June of the year they are appointed, regardless of when said board member is appointed, and run for two years and end on the 31st of May every two years. Board members are eligible for reappointment by the City Council each May, and each board member's term shall coincide and run concurrent with the term of the Councilmember who appointed them (by way of example, the board member appointed by Councilmember Place 1 shall have their term coincide with same, as will the board member appointed by Councilmember Place 2, and so forth.

…"

SECTION 2. That all ordinances of the City of Venus, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other ordinances of the City of Venus, Texas not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provide.

SECTION 5. All recitals contained in this Ordinance are fully incorporated herein as if fully written.

PASSED AND APPROVED this 13th day of July 2026.

APPROVED:

By: ________________________________
Alejandro Galaviz, Mayor

ATTEST:

By: ________________________________
Callie Driggars, City Secretary

ORDINANCE NO. __________

A ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, AMENDING THE CODE OF ORDINANCES, BY AMENDING CHAPTER 36 "BOARDS, COMMISSIONS & COMMITTEES", ARTICLE III "SPECIFIC PROVISIONS", SECTION 36-55 "SAME—ORGANIZATION AND MEMBERSHIP.", SUBSECTION 36-55(a) BY REPEALING IT ENTIRELY AND REPLACING IT WITH A NEW SUBSECTION 36-55(a); PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after discussion and deliberation, the Council has determined for purposes of cohesion and simplicity, committee member terms should coincide with the council term of the official who appointed said committee member to said seat; and

WHEREAS, it is in the best interests of good government and the health, safety and welfare of the community to amend the Code of Ordinances.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF VENUS, TEXAS THAT:

SECTION 1. Chapter 36, "Boards, Commissions & Committees", ARTICLE III. "Specific Provisions", Section 36-55 "Same—Organization and membership.", subsection 36-55(a) is hereby repealed and replaced by a new subsection 36-51(b) which shall read as follows:

"…

Chapter 36. Boards, Commissions & Committees

…

ARTICLE III. Specific Provisions

…

Sec. 36-55. – Same—Organization and membership.

…

(a) All seven commissioners shall be residents of the city, also appointed by the city council according to place (for example, councilmember place 1 appoints board member place 1, and so forth). Each member of council, including the mayor, shall appoint, in accordance with the place each councilmember occupies, a member to the board, with the mayor appointing place 7. The sixth place on the board shall be appointed by the council at large. Each member of the board of commissioners shall serve at the pleasure of the city council for a term of two years. Each member of the board of commissioners shall be entitled to one vote upon the business of the commission. Each term of each board member shall begin in June of the year they are appointed, regardless of when said board member is appointed, and run for two years and end on the 31st of May every two years. Board members are eligible for reappointment by the City Council each May, and each board member's term shall coincide and run concurrent with the term of the Councilmember who appointed them (by way of example, the board member appointed by Councilmember Place 1 shall have their term coincide with same, as will the board member appointed by Councilmember Place 2, and so forth.

…"

SECTION 2. That all ordinances of the City of Venus, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other ordinances of the City of Venus, Texas not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provide.

SECTION 5. All recitals contained in this Ordinance are fully incorporated herein as if fully written.

PASSED AND APPROVED this 13th day of July 2026.

APPROVED:

By: ________________________________
Alejandro Galaviz, Mayor

ATTEST:

By: ________________________________
Callie Driggars, City Secretary

Item: 8.8.

ITEM REPORT

To:	City Council
From:	Becky Wilkins, Finance Director
Subject:	Discuss and consider a Resolution authorizing purchase of two command vehicles for the Police Department to include upfitting costs.
Department/Office:	Finance

Summary:

A need exists for command/response vehicles in the Police Department. This is a priority request from Chief McGinty. The City has the opportunity to purchase 2 Tahoe PPV's and have them up-fitted with lights and the necessary equipment for a police command/response vehicle. Purchase will be paid via a Public Property Finance Contract issued under LGC Section 271.005. Payments will begin October 15, 2027 and are due annually thereafter for 5 years. Contract for vehicles is for a total of $111,760 at a rate of 5.221% with a 5 year term and an annual payment of $26,563.25 due.This better allows the City and the Police department to manage their budgetary and operational needs. There will be a separate contract for the up-fitting which include lights, radios, and all necessary equipment for the vehicles to function as command/response units.

Recommended Action:

Authorize purchase of two command/response vehicles and approve Resolution authorizing financing of said vehicles for a term not to exceed 5 years.

Budget:

This will have no impact on the current budget or the 2026-2027 budget. The first payment is due in October of 2027.

Attachments:

1. Final Financing Proposal - Venus, Tx - Police Vehicles - 06302026

Financing Proposal

Prepared For

City of Venus

June 30, 2026

Submitted By

Government Capital Corporation
345 Miron Drive
Southlake, Texas 76092

Cris Linse
Client Services
817-722-0244

GOVERNMENT CAPITAL
CORPORATION

Table of Contents

Corporate Overview

Government Capital Corporation (GCC) was founded in 1992 with the primary purpose of providing tax-exempt financing solutions for state and local government entities including cities, schools, counties, and special districts. Since our inception, GCC and its affiliates have provided financing solutions exceeding $7 billion for many different types of projects. These financings have provided funding for a wide variety of municipal needs including vehicles, technology, facilities, and heavy-duty equipment. Although we serve clients in all 50 states, one of our primary areas of focus is assisting Texas cities with acquiring essential personal property and equipment. Our team possesses extensive experience assisting local Texas governments in creating, evaluating and implementing financing structures of every type authorized by state borrowing authorities. Since our inception, we've been honored to provide financing solutions for over 560 Texas cities, representing over 45 percent of the cities in the state. In many cases, we have helped our clients adapt to and comply with regulatory changes as well as enable them to execute financings more rapidly, efficiently, and economically.

Representative Experience

City of Mathis - Government Capital's longest client relationship is with the City of Mathis, Texas. From the firm's very first funding in January of 1993 to the present day, GCC has provided the City of Mathis with millions of dollars in financing. Projects have included public works, public safety, capital equipment, energy efficiency, and technology improvements as well as various economic development projects.

City of San Saba - For over 20 years, Government Capital has assisted the City of San Saba with providing tailored financing solutions for more than 55 projects. With GCC's support, the city has financed a wide variety of vehicles, equipment, infrastructure improvements, and real estate acquisitions. The city's Economic Development Corporation has also partnered with Government Capital to fund playground and water park projects.

City of Van Horn - Since 2002, GCC has partnered with the City of Van Horn to create various financing solutions that fit the needs of the city. Projects have included numerous vehicle and equipment acquisitions as well as utility improvement projects.

City of Corrigan - Government Capital's relationship with the City of Corrigan began in 2006 and has included funding a variety of acquisitions for police vehicles, technology, and public safety equipment. Most recently, the city financed a water meter replacement project to install radio-read meters to recapture water loss.

City of Hillsboro - Since 2010, the City of Hillsboro and Government Capital have completed numerous projects and acquisitions together. These projects have included public safety vehicle acquisitions, HVAC upgrades, capital equipment procurement, and utility meter updates. Most recently, the city financed hardware and software technology upgrades for the police department.

City of Post - Government Capital has partnered with the City of Post since 2020 to fund projects from heavy equipment acquisitions to water meter replacements. Additionally, GCC has provided multiple refinancings designed to reduce interest costs, allowing the city to reallocate critical funds.

City of La Feria - Since 2005, Government Capital has provided financing solutions to the City of La Feria. Funded projects have included acquiring public safety vehicles and public works equipment. Most recently, GCC funded a city-wide utility meter replacement project.

GOVERNMENT CAPITAL
CORPORATION

Partial Listing of Texas City Clients

City of Brady	City of Stephenville	City of Troup	City of Anson
City of Dilley	City of Early	City of Eastland	City of Katy
City of Ralls	City of Poteet	City of Dublin	City of Whitney
Town of Anthony	City of Panhandle	City of Roma	City of Liberty Hill
City of East Tawakoni	Town of Pecos City	City of Dalhart	City of Hidalgo
City of Mineral Wells	City of Chandler	City of Lamesa	City of Canyon

GOVERNMENT CAPITAL
CORPORATION

June 30, 2026

Becky Wilkins
City of Venus
(972) 366-3348
Bwilkins@cityofvenus.org

Dear Ms. Wilkins,

Thank you for the opportunity to present proposed financing for City of Venus. I am submitting for your review the following proposed structure:

ISSUER:	City of Venus, TX
FINANCING STRUCTURE:	Public Property Finance Contract issued under Local Government Code Section 271.005
EQUIPMENT COST:	$ 111,760.00
TERM:	5 Payments
INTEREST RATE:	5.221%
PAYMENT AMOUNT:	$ 26,563.25
PAYMENTS BEGINNING:	October 15, 2027, annually thereafter

Financing for these projects would be simple, fast and easy due to the fact that:
- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

The above payment amounts includes closing costs of 1.25% of the equipment cost. These costs include documentation fees, legal fees, issuance expenses, etc. The above proposal is subject to audit analysis and mutually acceptable documentation. The terms outlined herein are based on current markets. Upon credit approval, rates may be locked for up to thirty (30) days. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and as always, my job is to make sure you have the best possible experience every time you interact with our brand. We're always open to feedback on how to make your experience better. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

Cris Linse
Cris Linse
Client Services
Main: 817-421-5400

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation. The terms of the proposed financing are being provided solely in response to your specific inquiry and for your professional consideration.

RESOLUTION

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING (A)
"POLICE VEHICLE(S)".

WHEREAS, City of Venus (the "City") desires to enter into that certain Finance Contract by and between the City and Government Capital Corporation ("GCC") for the purpose of financing (a) "Police Vehicle(s)".

WHEREAS, the City desires to designate Name:_____________, Title:_____________, as an authorized signer of the Finance Contract.

NOW THEREFORE, BE IT RESOLVED BY CITY OF VENUS:

Section 1. That the City will enter into a Finance Contract with Government Capital Corporation for the purpose of financing (a) "Police Vehicle(s)".

Section 2. That City of Venus designates the Title:__________________ or Title:__________________'s designee, as the authorized signer of the Finance Contract by and between the City of Venus and Government Capital Corporation as well as any other ancillary exhibit, certificate, or documentation needed for the Finance Contract.

Section 3. The City will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

This Resolution has been PASSED upon Motion made by Board Member_________________________, seconded by Board Member _______________________ by a vote of ______ Ayes to ______ Nays and is effective this ____________________, 2026.

City: City of Venus

____
NAME:_________________, Mayor

Attestation:

____
NAME:________________, City Secretary

Item: 8.9.

ITEM REPORT

To:	City Council
From:	Becky Wilkins, Finance Director
Subject:	Discuss and consider adopting a Resolution for authorization of an amount not to exceed $100,000 for renovations needed to the New Fire Station building.
Department/Office:	Finance

Summary:

Discuss and consider authorization of up to $100,000 for urgent renovations needed to New Fire Station building. Due to the unexpected flooding and need to evacuate the existing Fire Station, the Fire Department is now housed in what used to be the Public Works building. The building is lacking in showers, restroom facilities, and a fully functioning kitchen. Renovations are projected to cost up to $252,000. Johnson County ESD has committed to reimburse up to $152,000 toward the renovations and the City would be responsible for up to $100,000.

Recommended Action:

Authorize urgently needed renovations to the New Fire Station and approve a Resolution allowing the use of Fund Balance/Reserve Funds to complete renovations to include additional bathrooms, showers, and a fully-functioning kitchen.

Budget:

Fund Balance/Reserve funds are for urgent needs and one-time usage of these funds can be authorized by Council resolution. Finance recommends the use of the Fund Balance/Reserve funds up to $100,000 for renovations to the New Fire Station, with the Johnson County ESD reimbursing $152,000 for a total project cost of $252,000.

Attachments:

1. Estimate_2036_from_Big_Tex_Renovations_LLC New FS urgent
2. VENUS resolution for Use of Fund Bal for Fire

Big Tex Renovations, LLC.
2800 Windsor Oaks Ln
Cleburne, TX 76031 USA
+18176927117
www.bigtexrenovations.com

Estimate

ADDRESS		ESTIMATE	2036
City of Venus TX		DATE	06/22/2026

ACTIVITY	AMOUNT
General Services	187,275.00

Big Tex Renovations will provide labor, materials, project management, and coordination necessary to renovate portions of the existing City of Venus Fire Station in accordance with the proposed floor plan and City of Venus direction.

*Demolition & Reconfiguration
Selective demolition of interior walls and associated finishes as required for the new layout.
Removal of existing wall sections between the kitchen and day room to create an open-concept gathering space.
Relocation of the existing janitorial/cleaning closet.
Construction of a new IT/data closet utilizing a portion of the relocated janitorial closet area.
Installation of a new connecting doorway between Fire
Administration and Operations.

*Framing, Drywall & Finishes
Frame new walls and openings as required by the revised layout.
Drywall installation, tape, bed, texture, and finish work at all modified areas.
Repair and patch existing surfaces impacted by construction activities.

*Kitchen Renovation
Reconfigure the existing kitchen layout.
Furnish and install approximately 20 linear feet of upper and lower cabinetry.
Furnish and install granite countertops.
Construct a 4' x 6' kitchen island.
Furnish and install a slide-in range.
Furnish and install a dishwasher.
Furnish and install a kitchen sink and faucet.
Complete all required plumbing and electrical connections.

*Plumbing Improvements
Add a new shower to each of the two existing bathrooms.
Install associated plumbing rough-ins, fixtures, drains, valves, and trim.
Furnish and install a new water heater sized to serve both bathrooms and the kitchen area.
Modify water and sanitary systems as required for the new layout.
Provide and install a new 55 gallon electric water heater for the two bathrooms and kitchen.

*Electrical Improvements
Rework electrical systems impacted by wall demolition and new construction.
Relocate and modify receptacles, switches, and lighting devices as required.
Provide electrical connections for kitchen appliances and equipment. (if existing panel allows)
Coordinate electrical modifications for the new IT closet.

*HVAC Modifications
Modify existing ductwork, registers, and air distribution systems as required by the new floor plan.
Balance and adjust systems serving renovated areas.

Flooring & Base
Prepare existing floor surfaces as necessary.
Furnish and install new flooring throughout the renovation area.
Furnish and install new rubber wall base throughout renovated spaces.

*Painting
Paint all newly constructed and modified areas.
Paint all patched surfaces resulting from renovation activities.
Finish new drywall, doors, frames, and trim associated with construction.

*Information Technology Allowance
Provide a $7500 allowance for owner-directed IT, communications, networking, and low-voltage improvements associated with the new IT closet.

*Exterior Improvements
Furnish and install a new 20' x 20' reinforced concrete patio adjacent to the rear exit door.

Exclusions

Unless specifically noted above, this budget excludes architectural design services, engineering services, unforeseen concealed conditions, asbestos abatement, hazardous material remediation, owner-furnished equipment, furniture, appliances beyond those listed, and major utility upgrades not currently identified.

General Allowances 35,300.00

Flooring Allowance: $8.00/SF installed, including rubber base.
Slide-In Range Allowance: $1,500
Dishwasher Allowance: $800 (may use existing)
Sink & Faucet Allowance: $800
Shower Plumbing Allowance: $800
Water Heater Allowance: $2,500
Tile & Accessory Allowance: $8 per sf or $2500
Glass & Hardware: $6,000

Any selections exceeding these allowances may be adjusted through an approved change order. Any selections under the allowance amount will be credited back.

Subtotal: 222,575.00

General Soft Costs 20,000.00

Soft Costs Breakdown

Building Permit Fees $3,500
Plan Review & Inspections $1,500
Builder's Risk Insurance $2,500
General Liability Allocation $1,500
As-Built Revisions $3,000
Performance & Payment Bond $8,000

Total Soft Costs $20,000

Please look over the attached proposal, if any questions may arise do not hesitate to call.

TOTAL **$242,575.00**

Thank you for your interest in the Big Tex Renovations Family!

Accepted By

Accepted Date

RESOLUTION NO. ______

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO UTILIZE FUND BALANCE RESERVES FOR THE EMMERGENCY EXPEDNITURES TO RETROFIT THE CITY'S FIRE STATION WITH HEALTH, SAFETY AND WELFARE FACILITES ~~FOR PROJECTS TO INCLUDE: CONSTRUCTING, IMPROVING, RENOVATING AND EQUIPPING EXISTING MUNICIPAL BUILDING~~ IN AN AMOUNT NOT TO EXCEED ONE-HUNDRED THOUSAND DOLLARS ($100,000.00); PROVIDING FOR FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE AND MEETING.

WHEREAS, the City of Venus maintains a six month fund balance or reserve account for emergencies or urgent one-time events that were not anticipated or budgeted; and

WHEREAS, the current fund balance for the General Fund is $3,983,405; and

WHEREAS, the City Council desires to provide funding for ~~urgent~~ health, safety and welfare facility renovations ~~to~~ for the New Fire Station; and

WHEREAS, the total cost for this project is two-hundred and fifty-two thousand dollars ($252,000.00); and

WHEREAS, the Johnson County Emergency Services District ("JCESD") has agreed to contribute to this project an amount of one-hundred fifty-two thousand dollars ($152,000.00); and

WHEREAS, the City Council has determined that fund balance expenditures for one-time events that were not budgeted or anticipated ~~such as improving, renovating and equipping existing municipal buildings are~~and the retrofitting of the Fire Station is a projects which will benefit the public health, safety and welfare of its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS:

SECTION 1. Findings of Fact: The foregoing recitals are incorporated into this resolution ("Resolution") by reference as findings of fact as if expressly set forth word-for-word herein.

SECTION 2. Authorization: The City Council authorizes the City Administrator to ~~use~~ make payment from the ~~General Fund~~ fund balance/reserves in an amount not to exceed $100,000 for ~~municipal projects, specifically: improving, renovating and equipping existing municipal buildings as approved projects~~ the benefit of the health, safety and welfare of the community by retrofitting the City's Fire Station.

SECTION 3. Repealer: To the extent reasonably possible, resolutions are to read together in harmony. However, all resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters regulated.

SECTION 4. Severability: Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

SECTION 5. Effective Date: This Resolution shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Code of Ordinances, and the laws of the State of Texas.

SECTION 6. Proper Notice & Meeting: It is hereby found and determined that the meeting at which this Resolution was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS 13th DAY OF July 2026.

ATTEST: APPROVED:

____
Callie Driggars, City Secretary

____
Alejandro Galaviz, Mayor

Item: 8.10.

ITEM REPORT

To:	City Council
From:	Becky Wilkins, Finance Director
Subject:	Discuss and consider adopting a resolution authorizing the Finance Director and City Administrator to access and transact with Texas Range Investment Pool which the City has invested with in years prior.
Department/Office:	Finance

Summary:

Finance Director was advised through a phone call that the City of Venus has funds invested in Texas Range Investment Pool but that none of the authorized users are still with the City.   In order to view and/or transact business, the Council needs to authorize the Finance Director and City Administrator as designated representatives.

Recommended Action:

Approve resolution authorizing Finance Director and City Administrator as authorized users for Texas Range Investment Pool.

Budget:

No impact.

Attachments:

1. VENUS Resolution Signatories 2026

RESOLUTION NO. _______

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, AMENDING THE AUTHORIZED SIGNATORIES TO HANDLE ALL CITY OF VENUS ACCOUNTS CURRENTLY ON FILE AT THE TEXAS RANGE INVESTMENT POOL BY ADDING THE (INTERIM) CITY ADMINISTRATOR AND FINANCE DIRECTOR, TO THE LIST OF AUTHORIZED SIGNATORIES;; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on the City of Venus currently has investment accounts with the Texas Range Investment Pool; and

WHEREAS, the Texas Range Investment Pool requires the City to identify individuals considered Authorized Representatives for the purpose of conducting banking business on behalf of the City; and

WHEREAS, the City Council of the City of Venus has it is in the best interests of the City of Venus, Texas, and it is necessary for the carrying out of City business and proper for good government and the orderly conducting of City business to add the (Interim) City Administrator and Finance Director, to the list of authorized signatories.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The City Council for the City of Venus designates the (Interim) City Administrator and Finance Director, to be added to the list of authorized signatories for the Texas Range Investment Pool.

SECTION 2. All resolutions in conflict with the resolution are hereby repealed, and all resolutions or portions thereof not in conflict with this resolution shall remain in full force and effect.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase, section or word of this resolution be adjudged or held unconstitutional, illegal or invalid the same shall not affect the validity of this resolution as a whole, or part or provision thereof other than the part so declared to be unconstitutional, illegal or invalid.

SECTION 4. This Resolution shall become effective immediately from and after its passage.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS 13th DAY OF JULY 2026.

ATTEST: APPROVED:

______________________________ ___________________________

Callie Driggars, City Secretary Alejandro Galaviz, Mayor