

CITY COUNCIL
MEETING MINUTES
Special Called Council Meeting
DECEMBER 17, 2025

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Mayor Galaviz called the meeting to order at 06:36 PM, City Attorney Halla gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag. Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Sheryl Kiser, Michelle Hamm and Drew Wilson.
Staff present: City Attorney, Callie Green, Melissa Westen, Chief Groom, Chief Hargrove, Becky Wilkins, and Scott Williams and Ron Hearn.

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Anyone wishing to speak on an item not listed on the agenda may do so during this section. Please turn in a speaker card to the City Secretary. Each speaker has five minutes. By law, the Council cannot deliberate or take action on non-agenda items. The Council may listen, ask brief clarifying questions, provide factual responses, or explain existing policy.

No public speakers.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1. Approval of meeting minutes for regular meeting on December 8, 2025.

4.2. Review and approve the 2025-2026 Investment Policy.

4.3. Accept resignation of Board Member Jira Sansom, Place 5 on the Venus Community Service Development Corporation.

4.4. Ratify resolution authorizing completion of parking lot paving for City Hall location.

I make a motion to approve the consent agenda as presented.

Moved by: Michelle Hamm
Seconded by: Sheryl Kiser
For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

5. Presentation and Proclamations:

None.

6. Public Hearings and Action Items:

None.

7. Discussion and Consideration Items:

- 7.1. Discuss and consider the qualifications, the hiring process and the timeline regarding the City Administrator position.

Mayor Galaviz took this item into Executive Session under 551.071 — Private Consultation with Attorney.

Recessed into Executive Session at 6:40pm.

Reconvened back into Open Session at 7:41pm.

Discussion only. Gave Direction to HR Director, Melissa Westen regarding the City Administrator qualifications, salary range, timeline of the hiring process and authorization to post.

- 7.2. Discuss and consider short and long-term ideas and goals for Animal Control issues.

Discussion only.

Councilmember Kiser left the meeting at 8:32pm.

- 7.3. Discuss and consider animal control, animal seizures and a general review of the Animal Control Ordinance.

Discussion only.

- 7.4. Discuss and consider separating the Animal Control and Code Enforcement into their own respected job descriptions.

Council gave direction to prepare an Ordinance that separates the two duties and bring back to Council.

- 7.5. Discuss and consider the appointment to the Venus Community Service Development Corporation Place 5.

No action taken.

8. Executive Session:

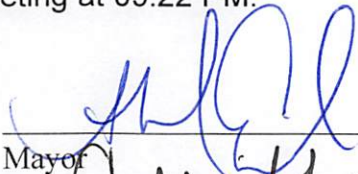
IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:


8.1. Any action to be taken on Executive Session.

None.

9. Adjournment:

Mayor Galaviz adjourned the meeting at 09:22 PM.



Mayor


City Secretary