

VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION

MEETING MINUTES
Regular VCSDC Meeting
DECEMBER 2, 2025

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Chair, Joe Russell, called the meeting to order at 06:00 PM. Russell gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag. Boardmembers present: Joe Russell, Jeannie Prazak, Raymond Jackman, Katie Drambareanu, Michelle Crane.

Boardmembers absent: Jira Sansom and Dr. Elisabeth Livingstone.

Staff present: City Attorney, Callie, Becky Wilkins and Scott Williams.

2. Citizen Public Comment Period:

No public speakers.

3. Consent Agenda:

3.1. Approval of meeting minutes of the regular called meeting on November 4, 2025.

3.2. Ratify the revenue and expenditure report from Novemeber 2025.

I make a motion to approve the consent agenda as presented.

Moved by: Katie Drambareanu

Seconded by: Jeannie Prazak

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4. Presentation:

4.1. Presentation by Mundo and Associates, Inc.

Presentation by Jason Mundo. Several questions were asked from the Boardmembers regarding references, location on office and other surrounding cities they work for.

5. Discussion and Consideration Items:

5.1. Discuss and consider a process for hiring an EDC Director.

No action taken.

5.2. Discuss and consider EDC training for all boardmembers.

No action taken.

5.3. Discuss and consider a budget amendment for the Fiscal Year 2025-2026 Annual Budget.

I make a motion to approve as presented.

Moved by: Jeannie Prazak

Seconded by: Katie Drambareanu

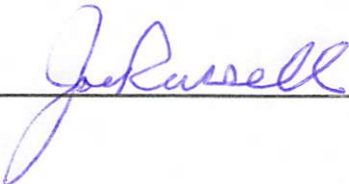
For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

5.4. Discuss and consider Venus Community Service Development Corporation protocols and procedures.

No action was taken. Discussion only. Boardmember Jackman asked several questions regarding who is the point of contact for the Board, centralized emails, a clear vision of what the EDC Director does and should EDC meetings have legal counsel present.

6. Adjournment:

Chair, Joe Russell adjourned the meeting at 07:09 PM.

Chair


Attest

