



## **Venus Community Service Development Corporation**

Tuesday, January 6, 2026 - 6:00 PM

Regular VCSDC Meeting  
210 S. Walnut Street  
Venus, Texas 76084

### **AGENDA**

- 1. Call to Order, Roll Call, Invocation, Pledge of Allegiance and Pledge to Texas Flag:**
- 2. Citizen Public Comment Period:**
- 3. Consent Agenda:**
  - 3.1. Approval of meeting minutes for Regular called meeting on December 2, 2025.
- 4. Discussion and Consideration Items:**
  - 4.1. Discuss and consider the appointment of a Vice Chair to the Venus Community Service Development Corporation.
  - 4.2. Future agenda items:
- 5. Executive Session:**

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.074 (a)(1)- Personnel Matters.

  - 5.1. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: Interview for EDC Director.
  - 5.2. Any action to be taken on Executive Session
- 6. Adjournment:**

The Venus Community Service Development Corporation reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security). This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and

to the City's website [www.cityofvenus.org](http://www.cityofvenus.org), on Tuesday, December 30, 2025, on or before 5:30 pm.

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Callie Green, TRMC

City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. The building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed: \_\_\_\_\_

Time: \_\_\_\_\_

# VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION

MEETING MINUTES  
Regular VCSDC Meeting  
DECEMBER 2, 2025

## 1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Chair, Joe Russell, called the meeting to order at 06:00 PM. Russell gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag. Boardmembers present: Joe Russell, Jeannie Prazak, Raymond Jackman, Katie Drambareanu, Michelle Crane. Boardmembers absent: Jira Sansom and Dr. Elisabeth Livingstone. Staff present: City Attorney, Callie, Becky Wilkins and Scott Williams.

## 2. Citizen Public Comment Period:

No public speakers.

## 3. Consent Agenda:

3.1. Approval of meeting minutes of the regular called meeting on November 4, 2025.

3.2. Ratify the revenue and expenditure report from Novemeber 2025.

I make a motion to approve the consent agenda as presented.

Moved by: Katie Drambareanu

Seconded by: Jeannie Prazak

**For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.**

## 4. Presentation:

4.1. Presentation by Mundo and Associates, Inc.

Presentation by Jason Mundo. Several questions were asked from the Boardmembers regarding references, location on office and other surrounding cities they work for.

## 5. Discussion and Consideration Items:

5.1. Discuss and consider a process for hiring an EDC Director.

No action taken.

5.2. Discuss and consider EDC training for all boardmembers.

No action taken.

5.3. Discuss and consider a budget amendment for the Fiscal Year 2025-2026 Annual Budget.

I make a motion to approve as presented.

Moved by: Jeannie Prazak

Seconded by: Katie Drambareanu

**For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.**

5.4. Discuss and consider Venus Community Service Development Corporation protocols and procedures.

No action was taken. Discussion only. Boardmember Jackman asked several questions regarding who is the point of contact for the Board, centralized emails, a clear vision of what the EDC Director does and should EDC meetings have legal counsel present.

**6. Adjournment:**

Chair, Joe Russell adjourned the meeting at 07:09 PM.