



Venus Community Service Development Corporation

Tuesday, November 4, 2025 - 6:00 PM

City Hall
700 W. US Hwy 67
Venus, Texas 76084

AGENDA

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Citizen Public Comment Period:

3. Consent Agenda:

3.1. Approval of meeting minutes for Special Called meeting on September 30, 2025.

4. Discussion and Consideration Items:

5. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.074 (a)(1)- Personnel Matters.

5.1. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: EDC Director.

5.2. Any action to be taken on Executive Session

6. Adjournment:

The Venus Community Service Development Corporation reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security). This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and to the City's website www.cityofvenus.org, on Tuesday, October 28, 2025, on or before 5:30 pm.

Callie Green, TRMC
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed: _____

Time: _____

VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION

MEETING MINUTES
SPECIAL CALLED
SEPTEMBER 30, 2025

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Chair, Russell called the meeting to order at 06:05 PM. Russell gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag. Boardmembers present: Joe Russell, Jeannie Prazak, Raymond Jackman, Katie Drambareanu and Elisabeth Livingstone.

Board members absent: Jira Sansom and Michelle Crane.

Staff present: Josh Jones, Callie Green, Becky Wilkins and Scott Williams.

2. Citizen Public Comment Period:

1. Oscar Ortiz - City of Venus. Spoke regarding an upcoming community engagement event for the City's strategic plan, to be held on October 16th from 7:00 pm to 9:00 pm. and will be held at the Venus Civic Center.

3. Consent Agenda:

3.1. Approval of meeting minutes for September 2, 2025.

I make a motion to approve the meeting minutes for September 2, 2025.

Moved by: Katie Drambareanu

Seconded by: Jeannie Prazak

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4. Discussion and Consideration Items:

4.1. Discuss and consider approval of an amendment to the FY2024-2025 Annual Budget.

I make a motion to approve an amendment to the FY 2024-2025 Annual Budget.

Moved by: Jeannie Prazak

Seconded by: Raymond Jackman

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4.2. Discuss and consider revising the VCSDC regular meeting schedule.

I make a motion to switch the schedule for the meetings to monthly, leave on the 1st Tuesday of the month and at 6:00pm.

Moved by: Raymond Jackman

Seconded by: Jeannie Prazak

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4.3. Discuss and consider approval of an Economic Development Incentive Agreement with Venus Drugs, LLC.

I make a motion that we consider approving the Economic Development Incentive Agreement with Venus Drugs, LLC with the adjustment of 3 1/2 percent interest on the loan and with additional written stipulations for upkeep productivity.

Moved by: Katie Drambareanu

Seconded by: Raymond Jackman

For: Unanimous. Motion carried Yes 5, No 0, Abstained 0.

4.4. Discuss and consider approval of a Building Improvement Grant application from Venus Drugs, LLC.

I make a motion that we do not go over \$15k.

Moved by: Jeannie Prazak

Seconded by: Raymond Jackman

For: Jeannie Prazak, Joe Russell, Elisabeth Livingstone and Raymond Jackman. Against: Katie Drambareanu.

Motion carried: Yes 4, No 1, Abstained 0.

5. Adjournment:

Chair, Joe Russell, adjourned the meeting at 07:28 PM.