CITY COUNCIL

MEETING MINUTES
Regular Council Meeting
AUGUST 11, 2025

1. **Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:**

   Mayor Galaviz called the meeting to order at 06:33 PM, City Attorney Halla gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag.

   Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Sheryl Kiser, Michelle Hamm and Drew Wilson arrived at 7:29pm.

   Staff present: Josh Jones, City Attorney, Callie Green, Chief Groom, Chief Hargrove, Oscar Ortiz, Randy Goucher, Becky Wilkins, Johnny Coker and Scott Williams.

2. **Announcements from Mayor:**

   Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. **Citizen Public Comment Period:**

   Thank you for your participation in tonight's Public Comments Session. This segment is a crucial component of our local government meetings, where each speaker is allotted 5 minutes. While the City Council and I consider all input, the Texas Open Meetings Act mandates that this be a time for us to listen rather than engage in dialogue. Rest assured, our City Administrator and City Secretary are diligently recording notes should any actions be necessary. When you are ready, you may begin, and your time will start.

   No public comments.

4. **Consent Agenda:**

   All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

   I make a motion to remove items 4.4, 4.5, 4.7 and 4.8 from consent.
   Moved by: Tony Bovinich
   Seconded by: Teresa Hoffman
   For: Unanimous. Motion carried 4-0-0.

I make a motion to approve 4.1, 4.2, 4.3, 4.6, 4.9, 4.10 and 4.11.
Moved by: Tony Bovinich
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 4-0-0.

4.1. Approval of meeting minutes for regular meeting on July 14, 2025.

4.2. Ratify bills and monthly financial report

4.3. Approve revised Purchasing Policy with an effective date of September 1, 2025.

4.4. Approval of a resolution to amend the "Building Improvement Grant" Policy to increase the maximum grant award from $5,000 to $25,000.
I make a motion to approve the Resolution.
Moved by: Tony Bovinich
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 4-0-0.

4.5. Approval of Amendments to the City Administrator's Employment Agreement

4.6. Approval of Annual Service Agreement with Johnson County Emergency Services District #1 for Fire Suppression and Emergency Response Services

4.7. Approval of an Ordinance repealing and amending Chapter 2 "Administration", Article II "Officials", Division 2, "City Administrator", Sec. 2-55, "Powers and duties of city administrator" and replacing with a new Chapter 2 "Administration", Article II "Officials", Division 2, "City Administrator", Sec. 2-55, "Powers and duties of city administrator".
I make a motion to approve the Ordinance amendment.
Moved by: Tony Bovinich
Seconded by: Sheryl Kiser
For: Tony Bovinich, Sheryl Kiser and Teresa Hoffman. Against: Michelle Hamm. Motion carried 3-1-0.

4.8. Approval of an Ordinance repealing and amending Chapter 18 "Public Safety", Article III "Emergency Services", Sec. 18-39, "Fire Marshal" and replacing with a new Chapter 18 "Public Safety", Article III "Emergency Services", Sec. 18-39, "Fire Marshal".
I make a motion to approve.
Moved by: Teresa Hoffman
Seconded by: Sheryl Kiser
For: Unanimous. Motion carried 4-0-0.

4.9. Approve changes to Medical, Dental and Vision for fiscal year 2025-2026.

4.10. Approval of a Resolution for continued participation with the Steering Committee of Cities served by Oncor.

4.11. Approval of a Resolution for continued participation with the Steering Committee of Cities served by Atmos.

5. Presentation and Proclamations:

5.1. Introduction of the new Fire Chief

6. Public Hearings and Action Items:

6.1. Conduct Public Hearing on an Ordinance providing for the Annexation of 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (ANX2025-0001) Oscar Ortiz presented.

Open Public Hearing: At 6:50pm.
No public speakers.
Close Public Hearing: At 6:51pm.

6.2. Discuss and consider an Ordinance for the Annexation of 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009. (ANX2025-0001)
I make a motion to approve the Annexation Ordinance.
Moved by: Tony Bovinich
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 4-0-0.

6.3. Conduct Public hearing on rezone from AG (Agricultural) District to C-2 (General Commercial) District: 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (REZ2025-0003) Oscar Prtiz presented.

Open Public Hearing: At 6:56pm.
No public Speakers
Close Public Hearing: At 6:57pm.

6.4. Discuss and consider an Ordinance to rezone from AG (Agricultural) District to C-2 (General Commercial) District: 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (REZ2025-003)
I make a motion to approve Ordinance for rezoning.
Moved by: Tony Bovinich
Seconded by: Sheryl Kiser
For: Unanimous. Motion carried 4-0-0.

7. **Discussion and Consideration Items:**

7.1. Discuss and consider a Resolution to accept the Annual Audit for the period of October 1, 2023–September 30, 2024. (Presentation by Pattillo, Brown & Hill, LLP)
I make a motion to approve the 2023-2024 Audit.
Moved by: Teresa Hoffman
Seconded by: Sheryl Kiser
For: Teresa Hoffma, Tony Bovinich, Sheryl Kiser and Michelle Hamm. Abstain: Drew Wilson. Motion carried 4-0-1

7.2. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Brahman Ranch Public Improvement District No. 1. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)
I make a motion to approve.
Moved by: Drew Wilson
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 5-0-0.

7.3. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Patriot Estates Public Improvement District. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)
I make a motion to approve.
Moved by: Drew Wilson
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 5-0-0.

7.4. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Bluestem Hills Public Improvement District No. 1. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)
I make a motion to approve.
Moved by: Drew Wilson
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 5-0-0.

7.5. Discuss and consider approving a Resolution to Amend the city's official Master Fee Schedule.
I make a motion to approve item 7.5
Moved by: Teresa Hoffman
Seconded by: Drew Wilson
For: Unanimous. Motion carried 5-0-0.

7.6. Discuss and consider approving a Resolution to Approve and Adopt the Classification and Compensation Update provided by PCSC for fiscal year 2025-2026. (Presentation by J. Jones)

I make a motion to provide staff with guidance to go ahead and explore the comp and class pay study data as presented.
Moved by: Tony Bovinich
Seconded by: Drew Wilson
For: Unanimous. Motion carried 5-0-0.

7.7. Discussion and consideration of the planned 1-MG elevated storage (water tower) and alternate projects. (Presentaton by S. Williams)
I make a motion to proceed forward with the plan for ground storage, pump station and water tank project.
Moved by: Tony Bovinich
Seconded by: Drew Wilson
For: Unanimous. Motion carried 5-0-0.

8. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: 1.

8.1. Section 551.074(a)(1) - Personnel Matters: Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit:
City Secretary (Green)
Human Resources (Westen)
Finance (Wilkins)
City Planner (Ortiz)
Public Works Director (Williams)
Police Chief (Groom)
Building Inspector (Goucher)

4.5 from consent agenda: Approval of Amendments to the City Administrator's Employment Agreement.

Mayor closed open meeting at 10:10pm.
Mayor reconvened into open session at 11:43pm.
No action was taken on the above-listed Executive Sessions.

9. Adjournment:

Mayor Galaviz adjourned the meeting at 11:43 PM.

Mayor

Callie Green

City Secretary