



Venus Community Service Development Corporation

Tuesday, September 2, 2025 - 6:00 PM

Regular Venus Community Service Development Corporation
210 S. Walnut Street
Venus, Texas 76084

AGENDA

- 1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:**
- 2. Citizen Public Comment Period:**
- 3. Consent Agenda:**
 - 3.1. Approval of meeting minutes from June 3, 2025.
- 4. Discussion and Consideration Items:**
 - 4.1. Discuss and review the VCSDC FY2023-2024 annual audit.
 - 4.2. Discuss current ongoing and future economic development projects.
 - 4.3. Discuss and consider specific “park improvements” projects for FY 2025-2026.
 - 4.4. Discuss and consider approval of an amendment to the FY2024-2025 Annual Budget.
- 5. Adjournment:**

The Venus Community Service Development Corporation reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security). This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and on the City’s website, www.cityofvenus.org, on Wednesday, August 27, 2025 on or before 5:30 pm.

Callie Green, TRMC
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair-accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed: _____

Time: _____

**VENUS COMMUNITY SERVICE DEVELOPMENT
CORPORATION
MEETING MINUTES**

JUNE 3, 2025

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Raymond Jackman called the meeting to order at 06:00 PM, Prazak gave the Invocation, and all lead the Pledge of Allegiance and Pledge to the Texas Flag. Boardmembers present: Jeannie Prazak, Raymond Jackman, Katie Drambareanu, Michelle Crane.

Boardmembers absent: Joe Russell and Jira Sansom .

Staff present: Josh Jones, Callie Green and Melissa Westen.

2. Citizen Public Comment Period:

No public speakers.

3. Consent Agenda:

3.1. Ratifying the payments of the bills for the month of April 2025.

3.2. Approval of meeting minutes for regular meeting on March 4, 2025.

I make a motion to approve 3.1 and 3.2 as presented.

Moved by: Jeannie Prazak

Seconded by: Michelle Crane

For: Unanimous. Motion carried 4-0-0.

4. Discussion and Consideration Items:

4.1. Discuss and consider approval of Fiscal Year 2025-2026 Annual Budget.

Josh presented.

Boardmember Crane asked about special events funds.

Boardmember Jackman asked about events and what funds are for what events. Also asked about building maintenance.

Boardmember Prazak asked about picnic tables for the square, funds for events, and the side of the civic center building.

Boardmember Drambareanu asked about the leased vehicle payment that is not current this year.

I make a motion to adopt the Fiscal Year 2025-2026 Annual Budget as presented.

Moved by: Katie Drambareanu

Seconded by: Jeannie Prazak

For: Unanimous. Motion carried 4-0-0.

5. Adjournment:

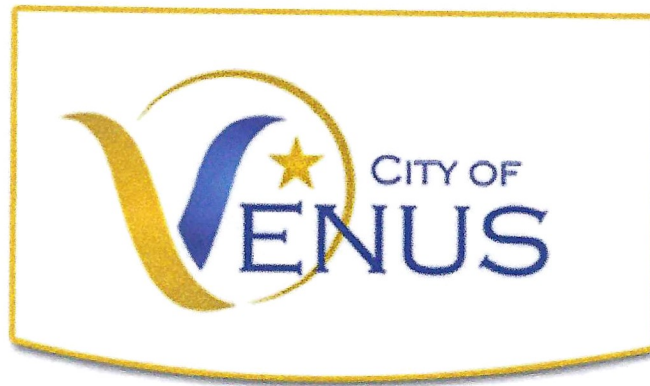
Raymond Jackman adjourned the meeting at 06:47 PM.

CITY OF VENUS, TEXAS

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED

SEPTEMBER 30, 2024



CITY OF VENUS, TEXAS
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
SEPTEMBER 30, 2024

	Special Revenue					
	Grant	Brahman Ranch PID	Venus Community Services Development Corporation	Special Events	Court Technology	Court Security
ASSETS						
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted cash and cash equivalents	213,957	24,766	762,750	-	6,324	13,926
Receivables (net of allowance)	-	-	73,803	-	-	-
Prepaid items	-	-	-	2,500	-	-
Total assets	<u>213,957</u>	<u>24,766</u>	<u>836,553</u>	<u>2,500</u>	<u>6,324</u>	<u>13,926</u>
LIABILITIES						
Accounts payable	-	2,481	840	181	-	-
Accrued liabilities	-	-	480	-	-	-
Due to other funds	-	-	-	21,042	-	-
Unearned revenue	213,957	2,551	-	-	-	-
Total liabilities	<u>213,957</u>	<u>5,032</u>	<u>1,320</u>	<u>21,223</u>	<u>-</u>	<u>-</u>
FUND BALANCES						
Restricted for:						
Public safety	-	-	-	-	6,324	13,926
Streets	-	-	-	-	-	-
Economic development	-	19,734	835,233	-	-	-
Committed for:						
Capital projects	-	-	-	-	-	-
Unassigned	-	-	-	(18,723)	-	-
Total fund balances	<u>-</u>	<u>19,734</u>	<u>835,233</u>	<u>(18,723)</u>	<u>6,324</u>	<u>13,926</u>
Total liabilities and fund balances	<u>\$ 213,957</u>	<u>\$ 24,766</u>	<u>\$ 836,553</u>	<u>\$ 2,500</u>	<u>\$ 6,324</u>	<u>\$ 13,926</u>

CITY OF VENUS, TEXAS

**COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES**

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Special Revenue					
	Grant*	Brahman Ranch PID	Venus Community Services Development Corporation	Special Events	Court Technology	Court Security
REVENUES						
Property taxes and assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	440,846	-	-	-
Fines and forfeitures	-	-	-	-	2,868	3,394
Intergovernmental	26,954	-	-	-	-	-
Contributions and donations	-	1,904	-	-	-	-
Investment earnings	-	-	10,424	-	-	-
Miscellaneous	-	-	851	-	-	-
Total revenues	<u>26,954</u>	<u>1,904</u>	<u>452,121</u>	<u>-</u>	<u>2,868</u>	<u>3,394</u>
EXPENDITURES						
Current:						
Culture and recreation	26,954	-	-	-	-	-
Public works	-	2,551	-	-	-	-
Economic development	-	-	187,973	-	-	-
Capital outlay	-	-	2,272	-	-	-
Total expenditures	<u>26,954</u>	<u>2,551</u>	<u>190,245</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenue over expenditures	<u>-</u>	<u>(647)</u>	<u>261,876</u>	<u>-</u>	<u>2,868</u>	<u>3,394</u>
OTHER FINANCING SOURCES (USES)						
Issuance of debt	-	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>-</u>	<u>(647)</u>	<u>261,876</u>	<u>-</u>	<u>2,868</u>	<u>3,394</u>
FUND BALANCE - BEGINNING, AS PREVIOUSLY REPORTED	<u>-</u>	<u>20,381</u>	<u>573,357</u>	<u>(18,723)</u>	<u>3,456</u>	<u>10,532</u>
ADJUSTMENTS						
Change in financial reporting entity - formerly a major fund*	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE - BEGINNING	<u>-</u>	<u>20,381</u>	<u>573,357</u>	<u>(18,723)</u>	<u>3,456</u>	<u>10,532</u>
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 19,734</u>	<u>\$ 835,233</u>	<u>\$ (18,723)</u>	<u>\$ 6,324</u>	<u>\$ 13,926</u>



Venus Community Services Development Corp.

AMENDED ANNUAL BUDGET

**For the Fiscal Year
Beginning October 1, 2024
Ending September 30, 2025**

VENUS COMMUNITY SERVICES DEVELOPMENT CORP.

FY 2024-2025

AMENDED ANNUAL BUDGET

VCSDC BOARD

JEANNIE PRAZAK BOARD MEMBER, PLACE 1
KATIE DRAMBAREANU BOARD MEMBER, PLACE 2
MICHELLE CRANE;..... BOARD MEMBER, PLACE 3
ELISABETH LIVINGSTONE..... BOARD MEMBER, PLACE 4
JIRA SANSOM BOARD MEMBER, PLACE 5
JOE RUSSELL (CHAIRPERSON) BOARD MEMBER, PLACE 6
RAY JACKMAN BOARD MEMBER, PLACE 7

APPOINTED OFFICIALS

JOSHUA JONES..... EDC DIRECTOR

BUDGET DOCUMENT PREPARATION

JOSHUA JONES EDC DIRECTOR



**VENUS COMMUNITY SERVICES DEVELOPMENT CORPORATION (VCSDC) FUND SUMMARY
STATEMENT OF REVENUES & EXPENDITURES**

	FYE 2022 Audited	FYE 2023 Audited	FYE 2024 Audited	FYE 2025 Adopted	FYE 2025 Amended Budget	FYE 2025 Adopted/2025 Amended Change
BEGINNING FUND BALANCE	\$ 398,516	440,396	573,357	771,076	835,233	8%
REVENUES & OTHER SOURCES						
REVENUES						
Sales Taxes	330,851	362,660	440,846	405,810	718,550	77%
Special Events	5,920	33	851	-	-	0%
Investment Earnings	790	8,304	10,424	10,070	10,300	2%
TOTAL REVENUES	337,561	370,997	452,121	415,880	728,850	75%
EXPENDITURES						
Personnel	56,161	102,675	96,445	154,365	154,365	0%
Training & Travel	-	-	75	2,050	2,050	0%
Supplies	2,245	4,445	1,589	3,050	3,050	0%
Utilities	-	-	13,454	12,600	12,600	0%
Small Equipment	-	-	2,843	2,500	2,500	0%
Repairs & Maintenance	8,900	3,974	2,030	2,950	2,950	0%
Contracted Services	73,052	27,663	15,500	18,235	18,235	0%
Departmental	82,524	43,498	56,037	88,000	88,000	0%
Capital Outlay	72,799	55,781	2,272	180,000	180,000	0%
TOTAL EXPENDITURES	295,681	238,036	190,245	463,750	463,750	0%
OTHER FINANCING SOURCES (USES)						
Transfers (To) From Debt Service Fund	-	-	-	-	(50,000)	100%
ENDING FUND BALANCE	440,396	573,357	835,233	723,206	1,050,333	45%