



City Council

Monday, August 25, 2025 - 6:30 PM

Regular Council Meeting
210 S. Walnut Street
Venus, Texas 76084

AGENDA

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Thank you for your participation in tonight's Public Comments Session. This segment is a crucial component of our local government meetings, where each speaker is allotted 5 minutes. While the City Council and I consider all input, the Texas Open Meetings Act mandates that this be a time for us to listen rather than engage in dialogue. Rest assured, our City Administrator and City Secretary are diligently recording notes should any actions be necessary. When you are ready, you may begin, and your time will start.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1. Approval of meeting minutes for regular meeting on August 11, 2025.

4.2. Approval of Interlocal Dispatching Agreement

4.3. Approval of Resolution amending the City Council Policies and Procedures.

4.4. Approval of Interlocal for Class "C" Arrests

4.5. Approval of Interlocal for Johnson County radio system for the Police Department

5. Presentation and Proclamations:

6. Public Hearings and Action Items:

7. Discussion and Consideration Items:

- 7.1. Budget Workshop: Review and discuss the proposed annual operating budget for FY2025-2026.
- 7.2. Discuss and consider setting a Public Hearing on September 22, 2025, for the Fiscal Year 2025-2026 Proposed Budget.
- 7.3. Discuss and consider setting the Fiscal Year 2025-2026 property tax rate and schedule a public hearing on September 22, 2025.
- 7.4. Discuss and consider the appointment of Place 4 on the Venus Community Service Development Corporation.

8. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: SECTION 551.017(1)- Consultation with Attorney.

- 8.1. City of Venus v Saldana Properties, L.P., Cause No. CC-E20210005 pending in County Court at Law #1, Johnson County, Texas.
- 8.2. Discuss entering into a contract with the Bowman Group regarding consulting services for a comprehensive investigation and assessment of City Hall operations, policies, and practices, including recommendations to enhance efficiency and transparency.

9. Adjournment:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the public at all times and on the City's website, www.cityofvenus.org, on Tuesday, August 19, 2025.

Callie Green, TRMC
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair-accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements, please call 972-366-3348.

Removed: _____

Time: _____

CITY COUNCIL
MEETING MINUTES
Regular Council Meeting
AUGUST 11, 2025

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Mayor Galaviz called the meeting to order at 06:33 PM, City Attorney Halla gave the Invocation, and all led the Pledge of Allegiance and Pledge to the Texas Flag.

Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Sheryl Kiser, Michelle Hamm and Drew Wilson arrived at 7:29pm.

Staff present: Josh Jones, City Attorney, Callie Green, Chief Groom, Chief Hargrove, Oscar Ortiz, Randy Goucher, Becky Wilkins, Johnny Coker and Scott Williams.

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Thank you for your participation in tonight's Public Comments Session. This segment is a crucial component of our local government meetings, where each speaker is allotted 5 minutes. While the City Council and I consider all input, the Texas Open Meetings Act mandates that this be a time for us to listen rather than engage in dialogue. Rest assured, our City Administrator and City Secretary are diligently recording notes should any actions be necessary. When you are ready, you may begin, and your time will start.

No public comments.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

I make a motion to remove items 4.4, 4.5, 4.7 and 4.8 from consent.

Moved by: Tony Bovinich

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

I make a motion to approve 4.1, 4.2, 4.3, 4.6, 4.9, 4.10 and 4.11.

Moved by: Tony Bovinich

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

4.1. Approval of meeting minutes for regular meeting on July 14, 2025.

4.2. Ratify bills and monthly financial report

4.3. Approve revised Purchasing Policy with an effective date of September 1, 2025.

4.4. Approval of a resolution to amend the "Building Improvement Grant" Policy to increase the maximum grant award from \$5,000 to \$25,000.

I make a motion to approve the Resolution.

Moved by: Tony Bovinich

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

4.5. Approval of Amendments to the City Administrator's Employment Agreement

4.6. Approval of Annual Service Agreement with Johnson County Emergency Services District #1 for Fire Suppression and Emergency Response Services

4.7. Approval of an Ordinance repealing and amending Chapter 2 "Administration", Article II "Officials", Division 2, "City Administrator", Sec. 2-55, "Powers and duties of city administrator" and replacing with a new Chapter 2 "Administration", Article II "Officials", Division 2, "City Administrator", Sec. 2-55, "Powers and duties of city administrator".

I make a motion to approve the Ordinance amendment.

Moved by: Tony Bovinich

Seconded by: Sheryl Kiser

For: Tony Bovinich, Sheryl Kiser and Teresa Hoffman. Against: Michelle Hamm. Motion carried 3-1-0.

4.8. Approval of an Ordinance repealing and amending Chapter 18 "Public Safety", Article III "Emergency Services", Sec. 18-39, "Fire Marshal" and replacing with a new Chapter 18 "Public Safety", Article III "Emergency Services", Sec. 18-39, "Fire Marshal".

I make a motion to approve.

Moved by: Teresa Hoffman

Seconded by: Sheryl Kiser

For: Unanimous. Motion carried 4-0-0.

4.9. Approve changes to Medical, Dental and Vision for fiscal year 2025-2026.

4.10. Approval of a Resolution for continued participation with the Steering Committee of Cities served by Oncor.

4.11. Approval of a Resolution for continued participation with the Steering Committee of Cities served by Atmos.

5. Presentation and Proclamations:

5.1. Introduction of the new Fire Chief

6. Public Hearings and Action Items:

6.1. Conduct Public Hearing on an Ordinance providing for the Annexation of 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (ANX2025-0001) Oscar Ortiz presented.

Open Public Hearing: At 6:50pm.

No public speakers.

Close Public Hearing: At 6:51pm.

6.2. Discuss and consider an Ordinance for the Annexation of 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009. (ANX2025-0001)

I make a motion to approve the Annexation Ordinance.

Moved by: Tony Bovinich

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

6.3. Conduct Public hearing on rezone from AG (Agricultural) District to C-2 (General Commercial) District: 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (REZ2025-0003) Oscar Prtiz presented.

Open Public Hearing: At 6:56pm.

No public Speakers

Close Public Hearing: At 6:57pm.

6.4. Discuss and consider an Ordinance to rezone from AG (Agricultural) District to C-2 (General Commercial) District: 4.040 Acres out of the William Hickman Survey, Abstract 327, Tract 41 (Johnson County), Texas; 9733 E US Highway 67, Alvarado, Texas 76009 (REZ2025-003)

I make a motion to approve Ordinance for rezoning.

Moved by: Tony Bovinich

Seconded by: Sheryl Kiser

For: Unanimous. Motion carried 4-0-0.

7. Discussion and Consideration Items:

- 7.1. Discuss and consider a Resolution to accept the Annual Audit for the period of October 1, 2023–September 30, 2024. (Presentation by Pattillo, Brown & Hill, LLP)

I make a motion to approve the 2023-2024 Audit.

Moved by: Teresa Hoffman

Seconded by: Sheryl Kiser

For: Teresa Hoffman, Tony Bovinich, Sheryl Kiser and Michelle Hamm. Abstain: Drew Wilson. Motion carried 4-0-1

- 7.2. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Brahman Ranch Public Improvement District No. 1. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 5-0-0.

- 7.3. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Patriot Estates Public Improvement District. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 5-0-0.

- 7.4. Discuss and consider approval for the 2025 Annual Service Plan update to the Service and Assessment Plan for Bluestem Hills Public Improvement District No. 1. (Presented by, Mitch Mosesman with 30 Three Sixty Public Finance, Inc.)

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 5-0-0.

- 7.5. Discuss and consider approving a Resolution to Amend the city's official Master Fee Schedule.

I make a motion to approve item 7.5

Moved by: Teresa Hoffman

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

- 7.6. Discuss and consider approving a Resolution to Approve and Adopt the Classification and Compensation Update provided by PCSC for fiscal year 2025-2026. (Presentation by J. Jones)

I make a motion to provide staff with guidance to go ahead and explore the comp and class pay study data as presented.

Moved by: Tony Bovinich

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

7.7. Discussion and consideration of the planned 1-MG elevated storage (water tower) and alternate projects. (Presentaton by S. Williams)

I make a motion to proceed forward with the plan for ground storage, pump station and water tank project.

Moved by: Tony Bovinich

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

8. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: 1.

8.1. Section 551.074(a)(1) - Personnel Matters: Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit:

City Secretary (Green)

Human Resources (Westen)

Finance (Wilkins)

City Planner (Ortiz)

Public Works Director (Williams)

Police Chief (Groom)

Building Inspector (Goucher)

4.5 from consent agenda: Approval of Amendments to the City Administrator's Employment Agreement.

Mayor closed open meeting at 10:10pm.

Mayor reconvened into open session at 11:43pm.

No action was taken on the above-listed Executive Sessions.

9. Adjournment:

Mayor Galaviz adjourned the meeting at 11:43 PM.

Mayor

City Secretary

ITEM REPORT

To: City Council
From: James Groom, Chief of Police
Subject: Approval of Interlocal Dispatching Agreement
Department/Office: Police Department

Summary:

This Interlocal is between the City of Venus and Johnson County in reference to dispatching services provided to the Venus Police Department by the Johnson County Sheriff's Office for the 2025-2026 FY. Based on the formula used by the County to determine fees, this years dispatch fee is \$98,026.89 which is up from the previous year which was \$90,208.41.

Recommended Action:

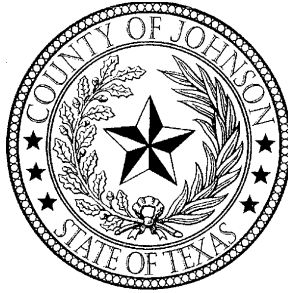
Approve the interlocal as presented and authorize the Police Chief to sign it

Budget:

This item would be budgeted in the 2025-2026 FY budget

Attachments:

1. Corrected Version - Dispatch INTERLOCAL DISPATCHING AGREEMENT 2025-2026



STATE OF TEXAS §
 §
COUNTY OF JOHNSON §

**INTERLOCAL COOPERATION AGREEMENT
FOR DISPATCHING SERVICES FOR BUDGET YEAR 2025-2026**

This Interlocal Cooperation Agreement For Dispatching Services (hereinafter "Agreement") is made by and entered into between Johnson County, Texas (hereinafter "County") a duly organized political subdivision of the State of Texas engaged in the administration of County Government and related services for the benefit of the citizens of the County, and City of Venus, (hereinafter "Entity") being either a municipal corporation or an independent school district, operating pursuant to the laws of the State of Texas and located in Johnson County, Texas.

WHEREAS, County and Entity desire to improve the efficiency and effectiveness of local governments by authorizing the intergovernmental contracting authority at the local level for all or part of the functions and services of police protection and dispatching services; and

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes political subdivisions within the State of Texas to contract with one another for the provision of various governmental functions and the delivery of various governmental services; and

WHEREAS, County and Entity mutually desire to enter into an agreement for County to the dispatch calls for the Entity's Police Department or Marshal's Office.

NOW THEREFORE, for the mutual consideration herein stated, County and Entity agree as follows:

ARTICLE I – SCOPE OF SERVICES

A. Definitions:

1. *Radio*- Any device capable of two-way communication by use of radio waves.
2. *Teletype* – Any electro-mechanical device using telephone lines connected to Area State and National Crime Information Facilities and other Law Enforcement Agencies capable of two-way communication through exchange of written messages.

3. *Radio Log* – Record of Radio Communication between base station and mobile units as required by federal Communications Commission.
 4. *Radio License* – A license or permit issued by the Federal Communications commission for the operation of a two-way radio capable of both receiving and transmitting.
 5. *Wrecker Call List* – A master list in alphabetical order of all wrecker companies which are authorized to be included on such list under the ordinances of JOHNSON COUNTY or JOHNSON COUNTY SHERIFF'S OFFICE.
- B. Services to be performed by JOHNSON COUNTY SHERIFF'S OFFICE:
1. JOHNSON COUNTY SHERIFF'S OFFICE will provide Police/EMS Dispatching Services to include answering of telephone complaints received over Entity's Police Department/EMS Department Number.
 2. JOHNSON COUNTY SHERIFF'S OFFICE will record all complaints on Telephone Complaints Record and maintain same in normal system commingled with JOHNSON COUNTY SHERIFF'S OFFICE Telephone complaints.
 3. JOHNSON COUNTY SHERIFF'S OFFICE will upon receipt of a telephone complaint notify, according to the information and belief of the JOHNSON COUNTY SHERIFF'S OFFICE, the proper Police Department Unit of Entity of complaint citing such information as may be required, if known, using one of the radio talk groups specified below in Article 1 C 2.
 4. JOHNSON COUNTY SHERIFF'S OFFICE will receive and record radio transmissions from Entity's Police Department units using one of such talk groups as may be required in the conduct of normal operation, i.e.: logging units in and out of service, transmitting complaints and other messages relative to law enforcement activities, but not necessarily other Police Department business or personal calls.
 5. JOHNSON COUNTY SHERIFF'S OFFICE will provide and make available its teletype service to the Entity's Police Department units as may be required; provided however, JOHNSON COUNTY SHERIFF'S OFFICE will use the Entity's Police Department Number CDC or TX numbers on all messages for Entity's Police Department.
 6. JOHNSON COUNTY SHERIFF'S OFFICE will maintain wrecker call lists and shall dispatch wreckers thereon at the request of Entity's Police Department units. The Entity's Police Departments shall not be responsible or have any liability for the designation of wrecker units dispatched to the scene of any accident nor be held liable for the response or lack thereof of any ambulance and/or wrecker dispatched to such scene.
 7. JOHNSON COUNTY SHERIFF'S OFFICE will make available to the Entity's Police Department all records pertaining to dispatching and communications during reasonable hours and at reasonable times. Records shall be maintained at the JOHNSON COUNTY SHERIFF'S OFFICE and copies made for Entity if necessary.

C. Scope of Service:

1. Each Entity may “forward” its main police department telephone number to the Johnson County Sheriff’s Office Dispatch center after 5:00 p.m. on weekdays and terminate the “forward” before 8:00 a.m. on the following work day. The Entity’s main police department telephone number may also be “forwarded” on weekends and holidays that are officially recognized by the Entity. The telephone number “forwarded” must be one used by the Entity’s police department and should not be a telephone number used by the Entity for other business or functions. “Forwarding” of a telephone number will be allowed under certain emergency situations without regard to the day or time, such as a major weather event or other major incidents requiring all of Entity’s police department personnel to respond. The request for the emergency “forward” must be made to the Sheriff or a Chief Deputy. Lunch breaks, training, and/or limited manpower do not constitute an emergency.
2. Radio Licenses have been issued by the FCC for all mobile and base transmitters and receivers owned and utilized by the Entity’s Police Department and such licenses will be maintained in good standing. The Entity’s Police Department is authorized to use the 700 megahertz talk groups for its Police Department.
3. The Entity or its Police Department shall be responsible for any and all license, annual maintenance fees and required updates needed to support their compatibility with JOHNSON COUNTY SHERIFF’S OFFICE radio system.

ARTICLE II – PAYMENTS

- A. Amount of Payment by Entity. Entity shall pay to County the dispatch fees for dispatch services as set forth on Exhibit “A,” which is attached hereto and made a part of this Agreement as though set forth verbatim herein. Invoicing by County will be sent to Entity at the beginning of County’s fiscal year which is October 1 and Entity agrees to pay the invoice amount within thirty (30) days of receipt of said invoice. The Parties understand and agree that prior to October 1 of each year, the County will re-calculate the amount of the dispatch fees to be paid by Entity for the next budget year and the proposed dispatch fees will be attached as an exhibit to the Agreement for the next budget year.
- B. Place of Payment. Entity shall make payment to County and payment shall be in the name of Johnson County, Texas, and shall be remitted to:
Kathy Blackwell (or her successor)
Johnson County Treasurer
Johnson County Courthouse
2 North Main Street
Cleburne, TX 76033

Amounts which are not timely paid in accordance with the above procedure shall bear interest at the lesser of the annual percentage rate of ten percent (10%) or the maximum legal rate applicable thereto which shall be a contractual obligation of the Entity under this Agreement.

ARTICLE III – COMPLAINTS AND/OR LEVEL OF SERVICE; AMENDMENTS

- A. Any complaints regarding the level of service provided by JOHNSON COUNTY SHERIFF’S OFFICE to the Entity or its Police Department shall be directed to the Sheriff and any complaint regarding Entity or its Police Department shall be referred to its Chief who, in either case, shall take appropriate action as necessary. However, in the event a conflict or complaint arises that the Chief or the Sheriff are not able to resolve, then the complaints and/or questions of service or other matters shall be referred to the Entity’s Council or Board and the Johnson County Commissioners Court to seek a resolution. This provision does not limit the statutory and constitutional rights of the parties to seek the relief to which either party might be entitled by law or equity.
- B. This Agreement shall be amended only through written agreement duly authorized by the Johnson County Commissioners Court and such Entity’s Council or Board that are parties to this Agreement.

ARTICLE IV – INDEMNIFICATION

The Entity and its Police Department, subject to the Texas Constitution and the Texas Tort Claims Act, agrees to hold harmless, save and indemnify JOHNSON COUNTY, the JOHNSON COUNTY SHERIFF, and his dispatchers and all other officials, officers and employees of JOHNSON COUNTY for any and all claims, causes of actions and judgments for damages, personal injuries, deaths, false arrests, false imprisonments, abuses or failures to act or attorney’s fees incurred in defense of the foregoing on the part of any officer, employee or volunteer of JOHNSON COUNTY or JOHNSON COUNTY SHERIFF or of Entity or its Police Department for any court costs, or attorney’s fees, claims or judgments or other expenses arising from JOHNSON COUNTY or JOHNSON COUNTY SHERIFF performing the acts and functions described in or associated with this Agreement.

ARTICLE V – FORCE MAJEURE

- A. If by reason of force majeure either party hereto shall be rendered unable wholly or in part, to carry out the obligations under this Agreement, then such party shall give notice and full details of such force majeure in writing to the other party. The duties of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability claimed, as herein after provided, but not a longer period, and any such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

- B. The term “force majeure” as employed herein shall mean acts of God, strikes, lockouts, other industrial disturbances, acts of public enemy, orders of any kind of the government of the United States, or the State of Texas, or any civil or military authority, insurrection, riots, epidemics, landslides, lightning, earthquake, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability.
- C. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having difficulty, and that the above requirements that any force majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or acceding to the demands of the opposing party or parties which such settlement is unfavorable to it in the judgment of the party having the difficulty.
- D. It is specifically expected and provided, however, that in no event shall any force majeure relieve the Entity or its Police Department from its indemnity obligations under Article IV.

ARTICLE VI – TERM

- A. This Agreement shall be in full force and effect from the date of the last party to sign this Agreement and shall terminate on September 30, 2026. Either Party may terminate this Agreement upon giving written notice sixty (60) days prior to the date of termination.
- B. Duties to make payment for services performed and any duties to defend, indemnify and hold harmless shall survive the termination of this Agreement and shall not expire until the resolution and disposition of any claims made or liability incurred or potentially incurred by JOHNSON COUNTY as a result of this Agreement. In no event shall an Entity’s duty to defend, indemnify and hold harmless JOHNSON COUNTY expire prior to the running of any statute of limitations related to claims that might be asserted against JOHNSON COUNTY because of JOHNSON COUNTY’S performance or failure to perform pursuant to this Agreement.

ARTICLE VII – VESTED RIGHTS

The Entity or its Police Department shall not accrue any vested rights to any facilities, equipment or real or personal property of JOHNSON COUNTY or the JOHNSON COUNTY SHERIFF’S OFFICE.

ARTICLE VIII - MISCELLANEOUS PROVISIONS

- A. Amendments. This Agreement shall not be modified or amended except by a written instrument executed by the duly authorized representatives of both parties approved by the County Commissioners Court and the Entity’s Council or Board.

- B. Prior Agreements. This Agreement contains all of the agreements and undertakings, either oral or written, of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective.
- C. Choice of Law and Venue. The law which shall govern this Agreement is the law of the State of Texas. All consideration to be paid and matters to be performed under this Agreement are payable and to be performed in Cleburne, Johnson County, Texas, and venue of any dispute or matter arising under this Agreement shall lie in the District Court of Johnson County, Texas.
- D. Approvals. The Entity's Council or Board and the Commissioners Court of Johnson County in accordance with the Interlocal Cooperation Act must approve this Agreement.
- E. Funding Source. In accordance with the Interlocal Cooperation Act, all amounts due under the Agreement are to be paid from current revenues of Entity. The signature of the Entity's representative below certifies that there are sufficient funds from the current revenues available to the Entity to meet its obligations under this Agreement.
- F. Heading. Headings herein are for convenience of reference only and shall not be considered in any interpretation of this Agreement.
- G. Binding Nature of Agreement. This Agreement is contractual and is binding upon the parties hereto and their successors, assigns and representatives.
- H. Severability. In the event that any portion this Agreement shall be found to be contrary to law it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.
- I. Authority. The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and are now in full force and effect.

For the faithful performance of the terms of this Agreement, the parties hereto in their capacities as stated, execute this Agreement, affix their signatures and bind themselves.

Executed in duplicate originals, each of which shall have the full force and effect of an original.

JOHNSON COUNTY

Christopher Boedeker
County Judge

Date

Adam King
County Sheriff

Date

Attest:

April Long
County Clerk

Date

ENTITY

Signature

Date

Printed Name

Title

Chief of Police

Date

Attest:

Signature

Date

Printed Name

Title

EXHIBIT "A"
DISPATCH FEES BEGINNING OCTOBER 1, 2025

Total Personal Cost for Dispatch 07-01-24 - 06-30-25

\$1,846,941.58

25% of total personnel cost:

\$461,735.40

Calls for Service 07-01-20 00:00:00 - 06-30-20 23:59:59

Agency	All Console Calls	All Console Calls W/out Assist Calls	Total Assist Calls
Alvarado PD	8389	8131	258
Alvarado Marshal	1	1	0
Alvarado ISD	168	167	1
Joshua PD	3638	3533	105
Godley PD	4984	4898	86
Grandview PD	2801	2680	121
Rio Vista PD	1184	1094	90
Venus PD	6653	6441	212
Keene PD	2919	2782	137
Joshua ISD PD	298	292	6
Joshua Fire Marshal	0	0	0
Rio Vista ISD	50	49	1
Venus ISD PD	85	84	1
Keene ISD PD	90	89	1
Godley ISD PD	98	98	0
Total		30339	

Formual Amount= 100/ 30339

0.003296088

Percentage of Calls For Service

Multiply the calls for service for each agency by the formula amount to arrive at the percentage as follows:

Alvarado PD	26.8005
Alvarado Marshal	0.0033
Alvarado ISD	0.5504
Joshua PD	11.6451
Godley PD	16.1442
Grandview PD	8.8335
Rio Vista PD	3.6059
Venus PD	21.2301
Keene PD	9.1697
Joshua ISD PD	0.9625
Joshua Fire Marshal	0.0000
Rio Vista ISD	0.1615
Venus ISD PD	0.2769
Keene ISD PD	0.2934
Godley ISD PD	0.3230

EXHIBIT "A"
DISPATCH FEES BEGINNING OCTOBER 1, 2025

Total Cost to Agency

Multiply the percentage of each agency by the 25 percent of the total personnel cost as follows:

Alvarado PD	\$123,747.34
Alvarado Marshal	\$15.22
Alvarado ISD	\$2,541.61
Joshua PD	\$53,769.44
Godley PD	\$74,543.66
Grandview PD	\$40,787.46
Rio Vista PD	\$16,649.81
Venus PD	\$98,026.89
Keene PD	\$42,339.82
Joshua ISD PD	\$4,444.01
Joshua Fire Marshal	\$0.00
Rio Vista ISD	\$745.74
Venus ISD PD	\$1,278.41
Keene ISD PD	\$1,354.51
Godley ISD PD	\$1,491.48
Total	\$461,735.40

ITEM REPORT

To: City Council
From: Callie Green, City Secretary
Subject: Approval of Resolution amending the City Council Policies and Procedures.
Department/Office: City Secretary

Summary:

Effective September 1, 2025, House Bill 1522 (H.B. 1522) introduces changes to the legal requirements governing public meeting notices. In response, the City Council Policies and Procedures Policy has been updated to reflect compliance with the new three (3) business day posting requirement established by the legislation.

All references to prior notice requirements have been revised to align with H.B. 1522. Moving forward, meeting agendas and related notices must be posted no later than three business days before the scheduled meeting date.

These changes ensure the City remains in full compliance with state law and continues to promote transparency and public access to government proceedings.

Additional clerical changes have been made throughout the document for consistency, clarity, and formatting. These include corrections to typographical errors, and improved wording for ease of understanding. No substantive policy changes were made outside the scope of H.B. 1522 compliance.

Recommended Action:

Approval of Resolution amending the City Council Policies and Procedures.

Budget:

No impact.

Attachments:

1. 2025 Policies Procedures- most recent-USE- 08-2025

RESOLUTION NO. ____-2025-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ADOPTING EQUITABLE AND UNIFORM PROCEDURES FOR ETIQUETTE OF CITY COUNCIL MEETINGS AND TO ASSIST IN THE ORDERLY CONDUCT OF THE CITY'S BUSINESS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council for the City of Venus finds it is in the best interests for the City of Venus to conduct City business in a professional, orderly and proficient manner; and

WHEREAS, the City Council for the City of Venus has determined that conducting City business in such a manner is conducive to good government and is in the best interests of the City of Venus;

WHEREAS, the City Council desires to provide that the City Council's meeting procedures will be consistent with the Texas Opening Meetings Act (Texas Government Code §551); and

WHEREAS, the City Council of the City of Venus finds it in the public interest to adopt the foregoing Resolution which establishes general policies and procedures to conduct the City's business in an orderly and efficient manner.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The Mayor is hereby authorized and directed to sign and execute this Resolution on behalf of the City Council for the City of Venus, Texas.

SECTION 2. The policies and procedures attached hereto as Exhibit "A" are adopted and made a part of this Resolution hereof for all purposes as if fully recited herein.

SECTION 3. Any Resolution in conflict with the provisions of this Resolution is hereby repealed to the extent it conflicts with this Resolution.

SECTION 4. This Resolution shall become effective immediately from and after its passage.

SECTION 5. All recitals are adopted herein as if fully recited and incorporated for all purposes.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS THE 25th DAY OF AUGUST, 2025.

ATTEST:

APPROVED:

Callie Green, City Secretary

Alejandro Galaviz, Mayor



City of Venus

City Council Policies and Procedure

**RESOLUTION NO. -2025-08
August 25, 2025**



City Council Policies and Procedures

ARTICLE 1.0 RULES OF PROCEDURE

1.1 Authority

A. Adoption of Rules

These rules may be amended or suspended in the manner described in this document.

1.2 General Procedure

A. Meetings to be Public

1. All meetings of the city council shall be open to the public unless they are pertaining to matters authorized under the Texas Open Meetings Act to be discussed in executive session. All actions of the city council shall be public and sufficient copies of the minutes shall be made available by the city secretary to staff members, the news media, and other interested persons upon request.
2. When meeting in executive session, the city council shall publicly announce the category under the Texas Open Meetings Act that permits the executive session and comply with all requirements of the Texas Open Meetings Act applicable to executive sessions.
3. A printed agenda of items to be considered at each regular meeting must be posted for public inspection three (3) business days prior to the meeting.



City Council Policies and Procedures

B. Quorum

At the beginning of each regular or special meeting, the mayor shall determine whether a quorum exists in order to properly transact the business of the city council. A quorum exists when there are physically present a simple majority of the number of city council members. If a quorum does not exist 15 minutes after the time for which the meeting was called, the mayor shall adjourn the meeting and either re-schedule the meeting for the next regular time or call a special meeting, depending on the circumstances.

C. Minutes of Meetings

1. The city secretary shall record and produce written minutes of all regular and special called council meetings and shall have these minutes posted on the city's website following approval by the city council. Following approval of the written minutes, the city secretary will keep the digitally formatted minutes for regular and special-called meetings for the period of time designated in the city's records retention schedule.

City Council Policies and Procedures

2. The public may obtain hard copies of written or recorded minutes through an open records request, such as being made during regular business hours. In the event the city secretary is unable to attend a meeting, the city administrator shall designate a representative to take minutes/record the proceedings.

D. Suspension of Rules

Any provision of these rules not governed by the city Ordinance, Resolution, policy, or state or federal law may be temporarily suspended by a majority vote by members of the city council.

E. Amendment of Rules

These rules may be amended, or new rules adopted, by a simple majority vote of the city council and are not in conflict with state or federal law or the ordinances of the City of Venus.

F. Attendance of Officers and Employees

Other officers and employees of the city shall attend city council meetings when requested to do so by the city administrator or mayor.

1.3 Types of Meetings

a. Regular Meetings

The city council shall hold regular meetings on the 2nd and 4th Mondays of each month, unless it falls on a Holiday, the council can choose to have a special called or resume normal schedule the next month. Meetings are at 6:30 p.m.; and may hold as many additional meetings during the month as may be necessary for the transaction of the business of the city and its citizens.

b. Special Meetings

1. Special meetings may be called by the mayor, the mayor pro tem (when acting in place of the mayor), or by any two members of the city council. The call for a special meeting must specify the day and time of such meeting, as well as the items to be considered.



City Council Policies and Procedures

2. The call for a special meeting must be filed with the city secretary, in written form, signed by the mayor, mayor pro tem (in the absence of the mayor), or two city council members at least five days prior to the special meeting. In case of a call for a special meeting, the purpose of such meeting will be expressed in the notice.
3. The call for emergency meeting must be posted two (2) hours before the emergency meeting. Emergency meetings exist only if immediate action is required of a governmental body because of imminent threat to public health and safety or because of a reasonably unforeseen situation.
4. The call for a special city council meeting as provided for above made at a regular meeting, at which a quorum of members of the city council are present, is sufficient notice of such meeting. If any member of the city council is absent from any regular meeting when such special meeting is called, that member must be given either written or telephone notice through a reasonable effort by the city secretary. It is the responsibility of each city council member to notify the city secretary of an address or telephone number where the notification can be made.

c. Executive Session

The city council may meet in executive session at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council, or at any city council meeting where the city council seeks legal advice in accordance Section 551.071 of the Texas Government Code. At such meeting, the city council may consider those matters allowed under state law.

d. Joint Sessions

The city council may meet with other boards and Commissions in joint sessions at the call of the mayor, mayor pro tem (when acting in place of the mayor), or any two members of the city council at such times as the business of the city requires.

e. Recessed Meetings

Any meeting of the city council may be recessed to a later time by a majority vote of the city council, provided that no recess may be for period in excess of 24 hours. All recessed meetings must set a time to reconvene.



City Council Policies and Procedures

f. Work Session

The city council may hold work sessions to receive briefings and background information from city staff and consultants. Work session meetings must be at a time and place established by city council. Work sessions must be held in compliance with all provisions of the Texas Open Meetings Act. No official action may be taken by city council in a work session meeting, although city council may give direction to staff on issues under consideration.

1.4 Conducting a Meeting

a. Presiding Officer

1. The mayor shall preside over all city council meetings.
2. The mayor pro tem shall be selected from among the members of the city council at the first regular meeting following the general election at which all council places have been filled. The mayor pro tem serves for a term of one year. The mayor pro tem shall perform all duties of the mayor in his/her absence.
3. In the absence of both the mayor and mayor pro tem, the city secretary shall call the meeting to order and shall call upon the city council to select a member to act as presiding officer.

b. Preservation of Order and Meeting Decorum

- 1 The presiding officer shall have the authority to maintain the order and decorum of a meeting.
2. The presiding officer should ensure that the meeting discourse follows the posted agenda but has authority to move agenda items around as they deem necessary during a meeting.

c. City Council Members

1. During city council meetings, council members shall preserve order and decorum and shall neither, by conversation or otherwise, delay or interrupt the proceedings nor refuse to obey the orders of the presiding officer or the rules of the city council.



City Council Policies and Procedures

2. Every city council member desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall limit remarks to the question under debate and shall avoid discussion of personalities and indecorous language.
3. All members of the city council shall accord the utmost courtesy to each other, to city employees, and to members of the public appearing before the city council and shall refrain at all times from rude and derogatory remarks, reflection as to integrity, abusive comments, and statements as to motives and personalities.
4. City council members shall confine their questions as to the particular matters before the assembly and, in debate, shall confine their remarks to the issues before the city council.

d. Members of the Public

1. Citizens are welcome to attend all official meetings of the city council and will be admitted to the meeting room up to the fire safety capacity of the room.

City Council Policies and Procedures

2. Members of the public attending city council meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the city council. Any person making personal, impertinent, and slanderous remarks, or who becomes boisterous while addressing the city council or while attending the city council meeting, shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from attendance for the remainder of the meeting.
 3. It is the intent of the city council to provide a forum for persons to address the city council on topics or issues of concern. A person desiring to address the city council shall sign the speaker's sheet prior to the beginning of the meeting.
 4. Persons wishing to address issues not on the agenda may have five (5) minutes to address the city council during the citizen comments portion of the agenda. City council is prohibited from discussing any item not posted according to the Texas Open Meetings Act.
 5. Citizens shall not speak about pending legal matters, personnel issues, or personally attack individual council members, staff, consultants, or other citizens.
 6. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the presiding officer, who shall direct the sergeant-at-arms to remove offenders from the room. Aggravated cases shall be prosecuted on appropriate complaint signed by the presiding officer. If the presiding officer fails to act, any member of the city council may move to require the presiding officer to act to enforce the rules, and the affirmative vote of the majority of the city council shall require the presiding office to act.
- e. News media
1. During the conduct of official business, members of the news media shall occupy spaces allocated for them.
 2. Members of the news media shall refrain from conversing privately with other persons in the meeting room during the conduct of official business.

City Council Policies and Procedures

3. Interview of persons attending city council meetings shall be conducted outside the meeting room.

f. City staff

1. Members of the administrative staff and employees of the city may attend city council meetings but shall observe the same rules of procedure and decorum applicable to members of the city council.
2. All remarks and questions addressed to the city council by a staff member shall be addressed to the city council as a whole and not to any individual member.
3. No staff member, other than a staff member having the floor, shall enter into discussion either directly or indirectly without permission of the presiding officer.

1.5 Order of Business

a. Agenda

1. The order of the business of each city council meeting shall be contained in the agenda prepared under the supervision of the mayor and city administrator and posted by the city secretary at city hall three (3) business days before the scheduled meeting, or as required by the Texas Open Meetings Act. The agenda must be posted on the bulletin board at the front of city hall and visible to all persons at all times during the posting period.
2. Business coming before the city council must be placed in one of the following categories and in the following order:
 - a. Call to Order
 - b. Invocation
 - c. Pledge of Allegiance
 - d. Announcements by the Mayor
 - e. Citizen Public Comments
 - f. Consent Agenda



City Council Policies and Procedures

- g. Presentations/Proclamations/Recognitions
 - h. Public hearings
 - i. Discussion & Action Items
 - j. Executive Session
 - k. Adjourn
- 3. Items requiring a public hearing followed by an action item will be consolidated into one agenda item with action on the ordinance or resolution following the close of the public hearing.
- b. Procedure for Submitting Topics, Items to be Included on the City Council Agenda.
 - 1. Items may be placed on the agenda by the following (in no particular order): 1) the mayor, 2) mayor pro tem (when acting in place of the mayor), 3) any two (2) Council Members provided they submit the captioned request to the city secretary no later than 5:30 PM on the Monday two (2) weeks prior to a scheduled meeting date; 4) city administrator, or 5) city employees through, and with the permission of, the mayor or city administrator or 6) by a board or commission following action by a board of commission.
 - ~~2. It takes two (2) council member's to request that an item be placed on the agenda by providing the captioned item in writing to the city secretary. The item to be placed on the agenda must be presented no later than 5:30 PM on Monday one (1) week preceding the city council meeting. If this is not enough time for city staff to prepare the request, the council member will be notified and discuss an alternative date. The presiding officer has no authority to veto requested items.~~
 - ~~3.2.~~ City staff can add agenda items. Items must be submitted no later than 10:00 am on the Monday preceding the a scheduled city council meeting.
 - ~~4. The council member's requested item must be placed in the appropriate agenda category. If more than one council member requests that an item be placed on the agenda, the items will be listed on the agenda in the order in which they were received. If a requesting council member has more than one item, the council member shall list them in order of his or her priority.~~



City Council Policies and Procedures

5-3. The first priority item/topic submitted by a council member received first must precede in order of any subsequent items submitted by other council members; the first priority item/topic submitted by a council member received after the first council member's requested item must precede any subsequent items submitted by a council member. Second and third priority agenda items must be placed on the agenda in the same manner as the first priority items. (Basically, first received by the city secretary~~in~~, first on the agenda, by priority, by agenda category)

6. A citizen desiring to present an item for the city council's consideration may do so by written request to the City Administrator. When a written request from a person desiring to present an item for the city council's consideration is received, it must first be placed on an agenda or as a discussion item on the regular agenda. To be considered, a written request must be received two (2) weeks preceding a city council meeting and no later than 5:~~30~~00 p.m. ~~on on the Monday two (2) weeks Monday of the week~~ preceding the City Council work session or regular meeting. Any written presentation must also be submitted with the request prior to placement on the agenda. Should a person fail to appear at the city council work session at which he/she has requested an item to be considered by the city council, that item may be dropped by the city council unless that person has earlier requested the item to be tabled. Any item requested to be on the agenda may be tabled no more than two meetings after receipt of the request.
7. Council members will receive "packets" of information related to the upcoming city council meeting on Monday afternoon. Packets will be available after publishing on Civic Clerk.



City Council Policies and Procedures

1.6 Motions and Voting Procedures

a. Vote of the Presiding Officer

The mayor may participate in the discussion of all matters coming before the city council but is entitled to vote only in case of a tie, as dictated by the state law.

b. Abstention from Voting

Every city council member present when a question is put shall vote either "yes" or "no," unless the city council member is prevented from voting because of a conflict of interests. A city council member who is absent from the meeting during a vote and returns to or arrives at the meeting before adjournment shall, upon returning or arriving, vote on the question for the record unless prevented from voting by a conflict of interests. As per law, a council member retains their right to abstain from voting upon putting for a reason for said abstention. A city council member recorded present during a meeting who does not vote and who is not prevented from voting by a conflict of interests shall be recorded as having voted in the affirmative, unless the member has obtained the consent of the presiding officer to leave the meeting and is absent for the remainder of the meeting.

~~This section will be removed. This wording is more for a Home Rule City.~~

c. Conflict of interest

A city council member stopped from voting on a matter for reasons of financial interest shall:

1. refrain from discussing the matter at any time with any other member of the city council or any other body that will consider the matter;
2. leave the room during debate and hearing; and
3. refrain from voting on the matter

1.7 Dealings with city employees.

a. In general

Under no circumstances shall members of the city council interfere in any manner with the employees or personnel who work with or under the city council.

b. Chain of authority

1. All directives, instructions, or orders to department heads or other city employees from the city council shall be made by the city council as a whole.
2. Council members are encouraged to speak with the department head or City Administrator if they have concerns about an employee or a work process in their individual capacity.
3. If a council member has a complaint about an employee that reports directly to council, the council person shall put that complaint in writing including the reason for the complaint and applicable policy or law violation, provide the complaint to the Mayor, and the Mayor shall cause the item to be placed on the agenda if they feel it has a basis in fact and needs to be considered. The item can be placed on the agenda by written request of two council members if the Mayor declines to add it to the agenda for any reason.
4. If a council member has a complaint about an employee that does not report directly to council, the council member shall provide a written complaint to the City Administrator who will handle the complaint according to the City of Venus Human Resources Policy and Procedure handbook. The City Administrator, City Secretary, City Engineer, Municipal Judge, and City Attorney report directly to City Council unless an ordinance specifies another specific position. All other positions report to, directly or indirectly through the Department Heads, and to the City Administrator.
5. Council members are encouraged to direct employees back to their chain of command and internal processes when a city employee that does not report directly to council comes to them with a complaint to prevent the council member from unnecessarily becoming involved in the internal complaint process. The council member can provide the information in writing to the City Administrator for them to follow up with based on the City of Venus Human Resources Policy and Procedure handbook if they feel it needs to be brought to someone's attention.
6. The procedural requirement set forth in this article is established for the purpose of providing a proper chain of command in regard to the routine

administrative functions of the city and shall not apply in case of emergency or where such requirements would be contrary to the laws and constitution of this state.

7. Provided further, such requirements shall not prohibit direct instructions or orders between the city council and the city secretary in matters related to the city secretary's statutory duties as official city secretary of the city but shall apply to the additional clerical functions which are performed by the city secretary.

ARTICLE 2.0

COUNCIL TRAVEL AND TRAINING

2.1 Education and Training

- a. In order to be an effective representative, it is the policy of the city council that members should be as informed as possible on local, state, and national issues. In order to be an informed representative, council members should avail themselves of training and informational opportunities within budgetary constraints.
- b. It is also the policy of the city council that members should make, to the extent possible, themselves available as city representatives at official city, county, and state sponsored and community-based events.

2.2 Funding and Eligible Travel Expenditures

- a. Within the funds available, the council shall budget annually an amount of funds that shall be made available for council member education and training. These funds may be used to pay or reimburse council members for the following expenses associated with education and training:
 1. Expenses for public or private transportation including air fare, transit fare, taxi fare, or mileage reimbursement for the use of a council member's personal vehicle when traveling outside the city limits. Personal mileage reimbursement will be at the annually established IRS mileage rate.
 2. Hotel or motel lodging when associated with an education or training event.
 3. Funds will be advanced or reimbursed for meals while attending an educational or training event, including meals traveling to or from the event.
 4. Registration expenses will be advanced or reimbursed for educational or training events, including materials, luncheons, and receptions when made a part of the registration fee.

-
5. This travel policy includes travel expenses as described above for a member traveling as a city representative when the city or the council member is a member of a governmental board or organization.
- b. Payment or reimbursement applies only to the city council member.
 - c. In order to receive reimbursement or subsequent to an advance of funds, city council members are responsible for providing receipts or appropriate documentation of expenses in a timely manner following the travel even

ITEM REPORT

To: City Council
From:
Subject: Approval of Interlocal for Class "C" Arrests
Department/Office: Police Department

Summary:

This agreement is between Johnson County and the City of Venus and provides the fee and responsibilities of both parties in reference to housing Class "C" prisoners arrested by Venus Police Department and transported to the Johnson County Corrections jail. Class "C" offenses are the same level as a traffic ticket and are often handled by a citation being issued, but there are some cases where a custodial arrest is necessary. Most of the Class "C" arrests that the Venus Police Department makes are for Public Intoxication and Assault by Contact (pushing type offense) Family Violence. County jails are not required by law to take Class "C" prisoners for cities and in general would charge a fee for this service. Offenders arrested for more serious crimes are not charged to the City.

The per date rate per prisoner is \$69.94 which is the same rate as last year.

Recommended Action:

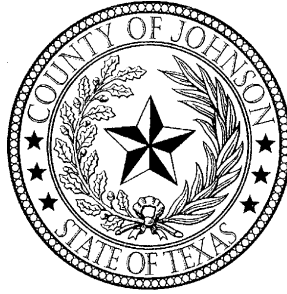
Approve the agreement as presented and authorize the Mayor to sign the agreement.

Budget:

Budget money for this is included in the Contract Services portion of the Police Department budget each year.

Attachments:

1. Interlocal Cooperation Agreement Class C Budget Year 2025-2026 Jail



STATE OF TEXAS §
 §
COUNTY OF JOHNSON §

**INTERLOCAL COOPERATION AGREEMENT
FOR HOUSING CITY'S CLASS C MISDEMEANOR PRISONERS
FOR BUDGET YEAR 2025-2026**

This Agreement is made by and entered into between Johnson County, Texas (hereinafter "County") a duly organized political subdivision of the State of Texas engaged in the administration of County Government and related services for the benefit of the citizens of the County and the City of Venus, Texas (hereinafter "City"), a municipal corporation operating pursuant to the laws of the State of Texas and located in Johnson County.

WHEREAS, County and City desire to improve the efficiency and effectiveness of local governments by authorizing the intergovernmental contracting authority at the local level for all or part of the functions and services of police protection and detention services; and

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes city and county governments within the State of Texas to contract with one another for the provision of various governmental functions and the delivery of various governmental services; and

WHEREAS, County and City mutually desire to enter into an Agreement for the housing of certain prisoners.

NOW THEREFORE, for the mutual consideration herein stated, County and City agree as follows:

SECTION 1. FACILITIES

- 1.1 **In General.** County represents and warrants that the facilities provided for detention of City prisoners meet the requirements of the Texas Commission on Jail Standards, and other applicable State and Federal law.
- 1.2 **Location and Operation of Facility.** County shall provide the detention services described herein at the Johnson County Jail in Cleburne, Texas. County will provide City and its Police Department with access to and use of the County Jail facilities for the holding and incarceration of City's prisoners arrested for, awaiting disposition of, or convicted of Class C misdemeanors, including, but not limited to, adequate personnel necessary to supervise City prisoners, clothing, food, medical attention, and other appropriate necessities with respect to that number of prisoners. County agrees to provide City with access to and use of these facilities and services so long as such facilities are available and meet the requirements of the Texas Commission on Jail Standards, subject to the termination rights provided for herein.

SECTION 2. GENERAL DUTIES OF COUNTY

- 2.1 **Class C Misdemeanor Only.** This Agreement shall apply only to City prisoners arrested for, awaiting disposition of, or convicted of Class C misdemeanors. Incarceration of all other City prisoners is provided for under other Interlocal Agreements or state statutes.
- 2.2 **Housing and Care of Prisoners.** County agrees to accept and provide for the secure custody, care, and safekeeping of prisoners of the City under this Agreement in accordance with state and local law, including the minimum standards promulgated by the Texas Commission on Jail Standards. County shall provide housing, care, meals and routine medical services for such prisoners on the same basis as it provides for its own prisoners confined in its own jail.

SECTION 3. MEDICAL SERVICES

- 3.1 **Payment.** The per-day rate under this Agreement covers only routine services, such as on-site sick call (when provided by on-site staff) and non-prescription over the counter and routine drugs and medical supplies. The City shall pay the County an

amount equal to the amount the County is required to expend for medical services other than those routine medical services provided for by the per-day rate. However, County shall notify City prior to incurring medical expenses greater than two hundred fifty dollars (\$250.00) for any one prisoner.

3.2 **Excluded from Per-day Rate.** The per-day rate under this Agreement does not cover: 1) medical/health care services provided outside of the County's facility or by other than facility staff, 2) prescription drugs and treatments, 3) surgical or dental care, and 4) costs associated with any hospitalization of a prisoner.

3.3 **Prisoner Primarily Responsible for Costs.** Any prisoner having health insurance or prescription drug coverage shall be required to use such coverage for any medical care provided when he or she is incarcerated by the County. As required by Article 104.002 of the Code of Criminal Procedure, the prisoner shall be primarily responsible for the cost of his or her medical care, and shall be obligated to the entity incurring the cost of the medical care, unless the prisoner fully pays for the cost of services received.

3.4 **City to be Contacted.** When it becomes necessary for a prisoner to be hospitalized, the County shall contact the City through its Chief of Police or designated representative as soon as possible, to inform the City of the fact that the prisoner has been or is to be hospitalized and the nature of the illness or injury that has required the hospitalization. The County shall submit invoices for reimbursable medical services along with its regular monthly billings for detention services and such invoices shall be paid on the same terms as the regular monthly billings.

3.5 **Costs Billed to City.** It is understood and agreed that if the hospitalization of a prisoner is to be for a duration of more than 24-hours or the cost of medical care for hospitalization will or may, in the opinion of County or County's Sheriff, exceed \$2,000.00, the County has the right, after notification of the Chief of Police or his designee, to arrange for the hospital or health care provider to bill the City directly for the costs of the hospitalization and/or medical care rather than the County paying the costs and billing the same to the City. If the hospital or health care provider refuses to bill the City directly, the City shall reimburse the County in accordance with Section 3.1 of this agreement.

3.6 **Medical Information.** The City shall provide the County with medical information for all prisoners sought to be transferred to the County's facility under this agreement,

including information regarding any special medication, diet or exercise regimen applicable to each prisoner.

SECTION 4. TRANSPORTATION AND OFF-SITE SECURITY

- 4.1 **Transportation.** The City is solely responsible for transportation of the prisoner to and from the County's facility and to and from required court appearances, except as provided herein. The County agrees to provide non-ambulance transportation for prisoners to and from local off-site medical facilities as part of the services covered by the per-day rate. Ambulance transportation (including emergency flights, etc.) is not covered by the per-day rate and will be billed along with the regular monthly billing submitted to the City by the County.
- 4.2 **Stationary Guard.** The County will provide stationary guard services as requested or required by the circumstances or by law for a prisoner admitted or committed to an off-site medical facility. City shall compensate the County for the standard hourly rate of County personnel providing stationary guard, which shall be billed by the County along with the regular monthly billing for detention services.

SECTION 5. AVAILABLE JAIL SPACE

- 5.1 In the event that the County jail facility is at maximum capacity as a result of City or other prisoners, County reserves the right to require the removal or transfer of City's prisoners within eight hours after notice to City, in order to provide facilities for County prisoners, and County agrees to notify City as soon as possible when a City prisoner must be removed from County facilities because of capacity limits. In no event shall County be required to accept City's prisoners under the terms and conditions of this Agreement if the transfer of prisoners will cause County jail facilities to be in violation of the standards of the Texas Commission on Jail Standards. Nothing contained herein shall be construed to compel County to accept any prisoner if it would place County in violation of any law, regulation or court order; or if in the County Sheriff's opinion, it would create a condition of overcrowding or create conditions which endanger the life and/or welfare of personnel and prisoners at the facility or result in possible violation of the constitutional rights of the prisoners housed at the facility.

SECTION 6. PAYMENTS

- 6.1 **Per-day Rate.** The per-day rate for detention services under this Agreement is \$69.94 per prisoner per day. A day shall constitute any time during a twenty-four (24) hour period. A portion of any day shall count as a day under this Agreement, except that the City may not be billed for two days when a prisoner is admitted after 6:00 p.m. and removed the following morning before 12:00 noon. In that situation, the County will bill for the day of arrival, but not for the day of departure. A day shall constitute any time during a twenty-four-hour (24) period.
- 6.2 **Billing Procedure.** County shall submit an itemized invoice for the services provided each month to the City. Invoices will be submitted to the following by mail, facsimile transmission, or personal hand-delivery.

Police Department

Name of City

Street Address or P. O. Box

City, State and Zip Code

Email Address

- 6.3 **City Duties.** City shall make payment to County within thirty (30) days after receipt of the invoice. Payment shall be in the name of Johnson County, Texas, and shall be remitted to:

Hon. Christopher Boedeker (or his successor to office)
Johnson County Judge
Johnson County Courthouse
2 North Main Street
Cleburne, TX 76033

Amounts which are not timely paid in accordance with the above procedure shall bear interest at the lesser of the annual percentage rate of ten percent (10%) or the maximum legal rate applicable thereto which shall be a contractual obligation of the City under this Agreement.

SECTION 7.

TERM

- 7.1 **Term.** The term of this Agreement shall be from October 1, 2025 through September 30, 2026.

SECTION 8.

PRISONER SENTENCES

- 8.1 **Prisoner Sentences.** The County shall notify the City's Municipal Court of the confinement of persons incarcerated by the authority of the City. The County shall not be in charge of or responsible for the computation or processing of prisoners' time of confinement, including, but not limited to, computation of good time awards/credits and discharge dates. All such computation and record keeping shall continue to be the responsibility of City. It shall be the responsibility of City to notify County of any discharge date for a prisoner.
- 8.2 **Arraignments and Release Procedure.** The County will release prisoners of City only when such release is specifically requested in writing by the Chief of Police of the City, or his designee, or the City's Municipal Judge. City's Municipal Judge shall be available generally for magistrations of prisoners during regular business hours, Monday through Friday and Saturday mornings until 11:00 a.m. Preferred hours for magistrations are as follows: Monday 6:00 p.m. until 9:00 p.m., Tuesday 4:00 p.m. until 6:00 p.m., Wednesday 5:00 p.m. until 8:00 p.m., Thursday and Friday 6:00 p.m. until 9:00 p.m., Saturday 8:00 a.m. until 11:00 a.m. It is contemplated that except in emergency situations, that City's Municipal Judge will not be requested or required to conduct magistrations in excess of once every twenty-four-hour (24) period
- 8.3 **City Responsibilities.** City accepts all responsibility for the calculations and determinations set forth above and for giving County notice of the same. City will adhere to the requirements of the Texas Code of Criminal Procedure regarding prisoners.

SECTION 9.

CONFINEMENT PROCEDURES

- 9.1 **County Responsibilities.** The County shall notify the City's Municipal Court by facsimile once every 24 hours of all City prisoners in custody. This shall be done either by sending copies of arrest reports or a list of prisoner names, date of birth, and charges.

County shall be solely in charge of all control, techniques, sequences, procedures, means, and the coordination of all work performed under the terms and conditions of this Agreement in regard to the holding and incarceration of all properly delivered prisoners. The County shall insure, dedicate and devote the full time and attention of those employees necessary for the proper execution and completion of the duties and obligation of County stated in this agreement, and give all attention necessary for such proper supervision and direction. County will process all City prisoners through its identification procedures, and may, at its option, fingerprint and photograph all City prisoners booked into the County facility.

- 9.2 **City Responsibilities.** City agrees to bring with each prisoner delivered to the County facility all packets, jail cards, classification data and other information in the possession of City regarding each prisoner, and has the duty to advise County of any known dangerous propensities of each prisoner delivered to County.

SECTION 10. LIAISON OFFICERS

- 10.1 **County Officer.** The County shall designate a suitable officer or peace officer to act on behalf of the County Sheriff, to serve as "Liaison Officer" for County with and between County and City. The Sheriff of County, or his designated substitute, shall insure the performance of all duties and obligations of County herein stated; and shall devote sufficient time and attention to the execution of said duties on behalf of County in full compliance with the terms and conditions of this Agreement, and shall provide immediate and direct supervision of all the County Sheriffs Office's employees, agents, contractors, subcontractors, and/or laborers, if any, in the furtherance of the purpose, terms and conditions of this Agreement to the mutual benefit of County and City.
- 10.2 **City Officer.** City designates the City's Police Chief, or his designated substitute, to act on behalf of the City's Police Department, and to serve as "Liaison Officer" for City with and between County and City and its Police Department to ensure the performance of all duties and obligations of City herein stated, and shall devote sufficient time and attention to the execution of said duties on behalf of City in full compliance with the terms and conditions of this agreement, and shall provide immediate and direct supervision of the City Police Department employees, agents, contractors, subcontractors, and/or laborers, if any, in the furtherance of the purposes, terms, and

conditions of this Agreement for the mutual benefit of City and County.

SECTION 11. LIABILITY

- 11.1 County agrees and accepts full responsibility for the acts, negligence, and/or omissions of all County's employees, agents, contractors, subcontractors, and/or contract laborers, if any, and for those of all other persons doing work under this Agreement for County.
- 11.2 County agrees and accepts the duty and responsibility for the overseeing of all safety orders, precautions, programs, and equipment necessary to the reasonable safety of County's employees, agents, contractors, subcontractors, and/or contract laborers, if any, and all other persons doing work under this Agreement with City.
- 11.3 County understands and agrees that County, its employees, servants, agents, and representatives shall not be and shall not represent themselves to be employees, servants, agents, and/or representatives of City.
- 11.4 City agrees and accepts full responsibility for the acts, negligence, and/or omissions of all City's employees, agents, contractors, subcontractors, and/or contract laborers, if any, and for those of all other persons doing work under this Agreement for City.
- 11.5 City agrees and accepts the duty and responsibility for overseeing of all safety orders, precautions, programs, and equipment necessary to the reasonable safety of City's employees, agents, contractors, subcontractors, and/or contract laborers, if any, and all other persons doing work under this Agreement with County.
- 11.6 City understands and agrees that City, its employees, servants, agents, and representatives shall not be and shall not represent themselves to be employees, servants, agents, and/or representatives of County.

SECTION 12. NOTICE

- 12.1 **In General.** Notice to either party shall be in writing, and may be hand- delivered, or sent postage-paid by certified or registered mail, return receipt requested. Notice shall be deemed effective if sent to the parties and addresses designated herein, upon receipt in case of hand delivery, and three (3) days after deposit in the U. S. Mail in case of mailing.
- 12.2 **To City.** The address for City for all purposes of this Agreement and for all notices hereunder shall be:

Name

Street Address or P. O. Box

City, State and Zip Code

Email Address

With a copy to:

Name

Street Address or P. O. Box

City, State and Zip Code

Email Address

12.3 **To County.** The address for County for all purposes under this Agreement and for all notices hereunder shall be:

Hon. Christopher Boedeker (or his successor in office)
Johnson County Judge
Johnson County Courthouse
2 North Main Street
Cleburne, TX 76033

With copies to:

Hon. Bill Moore (or his successor in office)
Johnson County Attorney
Guinn Justice Center
204 South Buffalo Avenue, Suite 410
Cleburne, TX 76033

Sheriff Adam King (or his successor in office)
Johnson County Sheriff's Office
1102 East Kilpatrick Street
Cleburne, TX 76031

SECTION 13. TERMINATION

- 13.1 This Agreement shall terminate at the end of the term listed in Section 7.1. In addition, this Agreement may be terminated by either party upon sixty (60) days written notice delivered to the other party at the offices specified herein. This Agreement will likewise terminate upon the happening of any event that renders performance hereunder by the County impracticable or impossible, such as severe damage to or destruction of the facility, or actions by governmental or judicial entities which create a legal barrier to the acceptance of any of the City's prisoners.
- 13.2 In the event of such termination by either party, County shall be compensated for all services performed to termination date, together with reimbursable expenses then due and authorized by this Agreement. In the event of such termination, should County be overcompensated for all services performed up to termination date, and/or be overcompensated for reimbursable expenses as authorized by this agreement, then City shall be reimbursed for all such over compensation. Acceptance of such reimbursement shall not constitute a waiver of any claim that may otherwise arise out of this Agreement.

SECTION 14. MISCELLANEOUS PROVISIONS

- 14.1 **Amendments.** This Agreement shall not be modified or amended except by a written instrument executed by the duly authorized representatives of both parties approved by the County Commissioners Court and the City Council.
- 14.2 **Prior Agreements.** This Agreement contains all of the agreements and undertakings, either oral or written, of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective.
- 14.3 **Choice of Law and Venue.** The law which shall govern this Agreement is the law of the State of Texas. All consideration to be paid and matters to be performed under this Agreement are payable and to be performed in Cleburne, Johnson County, Texas, and venue of any dispute or matter arising under this Agreement shall lie in the District Court of Johnson County, Texas.
- 14.4 **Approvals.** The City Council of the City and the Commissioners Court of Johnson County in accordance with the Interlocal Cooperation Act must approve this Agreement.

- 14.5 **Funding Source.** In accordance with the Interlocal Cooperation Act, all amounts due under the Agreement are to be paid from current revenues of City. The signature of the City Manager or Mayor below certifies that there are sufficient funds from the current revenues available to the City to meet its obligations under this Agreement.
- 14.6 **Heading.** Headings herein are for convenience of reference only and shall not be considered in any interpretation of this Agreement.
- 14.7 **Binding Nature of Agreement.** This Agreement is contractual and is binding upon the parties hereto and their successors, assigns and representatives.
- 14.8 **Severability.** In the event that any portion this Agreement shall be found to be contrary to law it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.
- 14.9 **Authority.** The undersigned officers and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and are now in full force and effect.

Executed in duplicate originals, each of which shall have the full force and effect of an original.

CITY

Signature

Date:_____

Printed Name
City Manager or Mayor

Attest:

Signature

Date:_____

Printed Name
City Secretary

JOHNSON COUNTY

Christopher Boedeker, County Judge

Date: _____

Adam King, Sheriff

Date: _____

Attest:

April Long, County Clerk

ITEM REPORT

To: City Council
From: James Groom, Chief of Police
Subject: Approval of Interlocal for Johnson County radio system for the Police Department
Department/Office: Police Department

Summary:

This is an agreement between Johnson County and the City of Venus for the county to provide a radio system for use by the Venus Police Department to communicate internally, with other police agencies, and with our contract dispatch at the Johnson County Sheriff's Office. This covers the radio infrastructure (towers, repeaters, generators, etc.) and not the radios used by the Venus Police Department officers. The cost per active radio is \$30.54 this year which is an increase from last year's price of \$29.30. The total would be approximately \$13,200.

Recommended Action:

Approve the Interlocal agreement as presented and authorize the Police Chief to sign it.

Budget:

This item would be accounted for inside the Police Department contract services budget for the upcoming fiscal year.

Attachments:

1. Venus Amendment Communications System Agreement 10-01-2025 Radio System

THE STATE OF TEXAS §

§ **KNOW ALL BY THESE PRESENTS**

COUNTY OF JOHNSON §

**AMENDMENT TO
COMMUNICATIONS SYSTEM AGREEMENT
EFFECTIVE OCTOBER 1, 2025**

This Amendment to Communications System Agreement Effective October 1, 2025 (the “Amendment”) is made and entered into by and between Johnson County, Texas, a political subdivision of the State of Texas ("County") acting herein by and through its duly authorized Commissioners Court, and the City of Venus ("USER"), a municipal corporation, acting herein by and through its duly authorized City Council, individually referred to as a "Party," collectively referred to herein as the "Parties" and is an amendment to the Communications System Agreement (the “Agreement”) between County and User currently in effect. The term County shall include all employees, directors, officials, agents, and authorized representatives of County. The term USER shall include all employees, directors, officials, agents, and authorized representatives of USER.

WHEREAS, Paragraph 14, Applicable Fees, of Exhibit A to the Agreement provides that effective October 1 of each year as long as the Agreement is in effect, USER shall pay the County an Annual Subscriber Unit Fee in a specific amount per month, per subscriber radio, payable in advance on an annual basis for all active radio IDs issued to USER at the time of the annual billing. Invoicing will occur when new Radio IDs are issued on a pro-rata basis, and thereafter, at the beginning of each County fiscal year (which is October 1). Further, at the beginning of each fiscal year of the Agreement, the County may increase the Annual Subscriber Unit Fee to offset any actual increased costs incurred by the County in the operation and maintenance of the System. There will be no refunds or credits for radios removed from service during the fiscal year; and

WHEREAS, County has determined that the Annual Subscriber Unit Fee needs to be increased to offset increases by County in the operation and management of the System.

NOW THEREFORE, COUNTY AND USER agree as follows:

1. Effective October 1, 2025, USER shall pay the County an Annual Subscriber Unit Fee in the amount of \$30.54 per month, per subscriber radio, payable in advance on an annual basis for all active radio IDs issued to USER at the time of the annual billing.
2. The person signing this agreement hereby warrants that he/she has the legal authority to execute this Amendment on behalf of the respective Party, and that such binding authority has been granted by proper order, resolution, ordinance or other authorization of the entity. The other Party is fully entitled to rely on this warranty and representation in entering into this Amendment.
3. This Amendment shall in no way affect or modify any other terms and conditions of the aforementioned Agreement.

EXECUTED IN MULTIPLE ORIGINALS as of the dates below.

COUNTY:

By: _____
Christopher Boedeker, County Judge

Date: _____

Attest:

April Long, County Clerk

Date: _____

USER:

By: _____
Printed Name: _____
Title: _____

Date: _____

Attest:

By: _____
Printed Name: _____
City Secretary

Date: _____

ITEM REPORT

To: City Council
From: Joshua Jones, City Administrator
Subject: Budget Workshop: Review and discuss the proposed annual operating budget for FY2025-2026.
Department/Office: Finance

Summary:
N/A

Recommended Action:

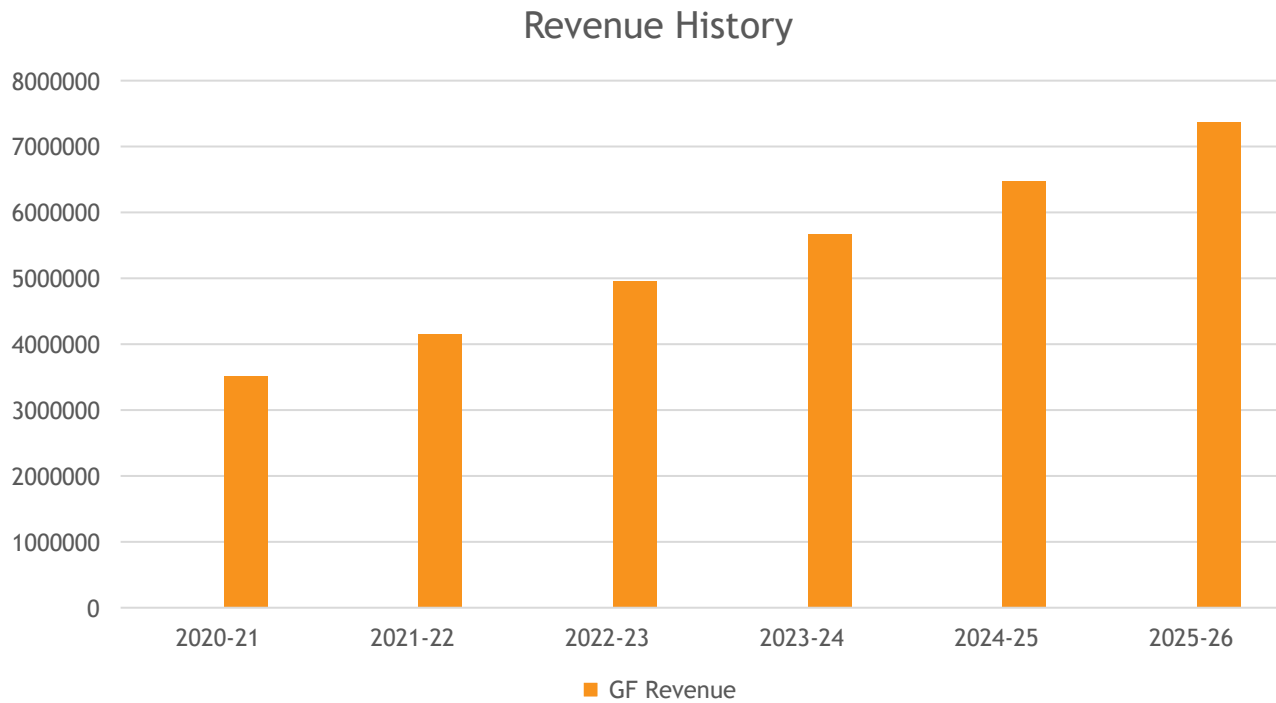
Budget:
N/A

Attachments:
1. COV Budget Presentation 25-26

City of Venus 2025-26 Proposed Budget

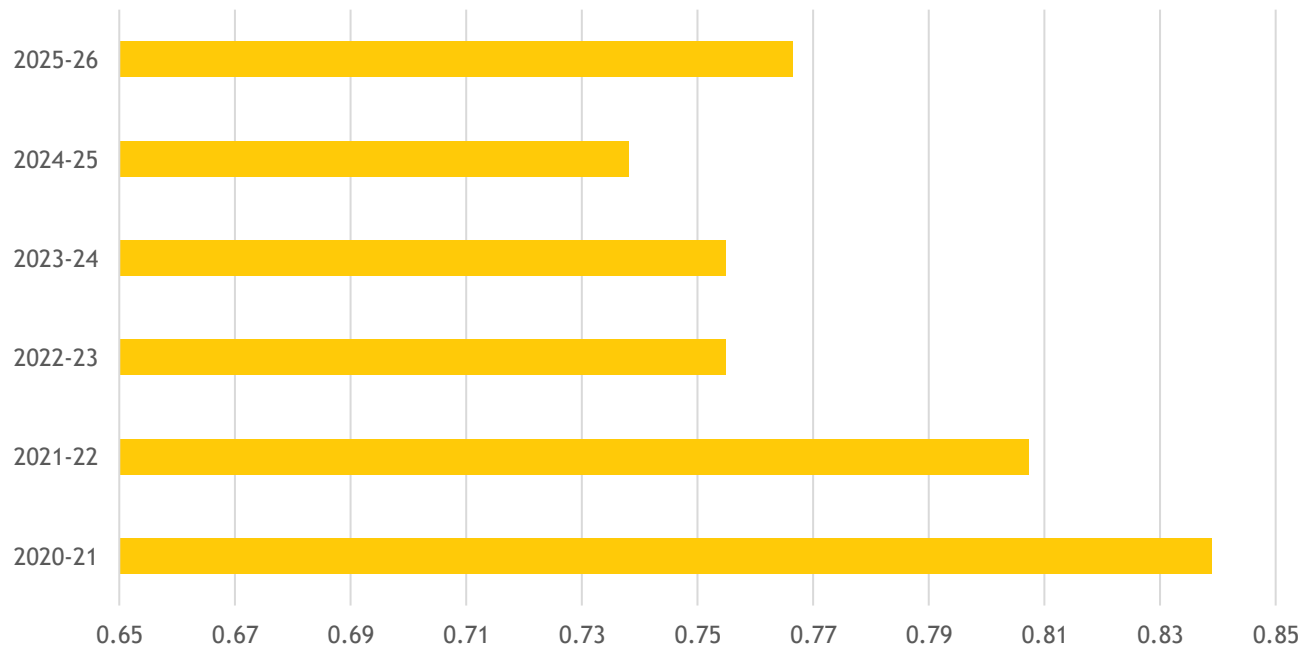


City of Venus



City of Venus

Tax Rate per \$100 assessed valuation



Economic Indicators

Residential Growth

Residential Construction:

- ❖ Brahman Ranch
- ❖ Patriot Estates
- ❖ Horizons at Bankston

Economic Indicators Commercial Growth



- ❖ Shell Gas Station/Convenience Store



- ❖ Chicken Express



- ❖ Starbucks

- ❖ Auto Zone

- ❖ O'Reilly Auto Parts



- ❖ McDonalds

- ❖ Venus Drug

- ❖ 7-11 Convenience Store

- ❖ TBD Fast service restaurant



General Fund Revenue

❖ 76% of Total Revenue is derived from Taxes

❖ Property Tax	57%
❖ Sales Tax	17%
❖ Franchise Tax	2%

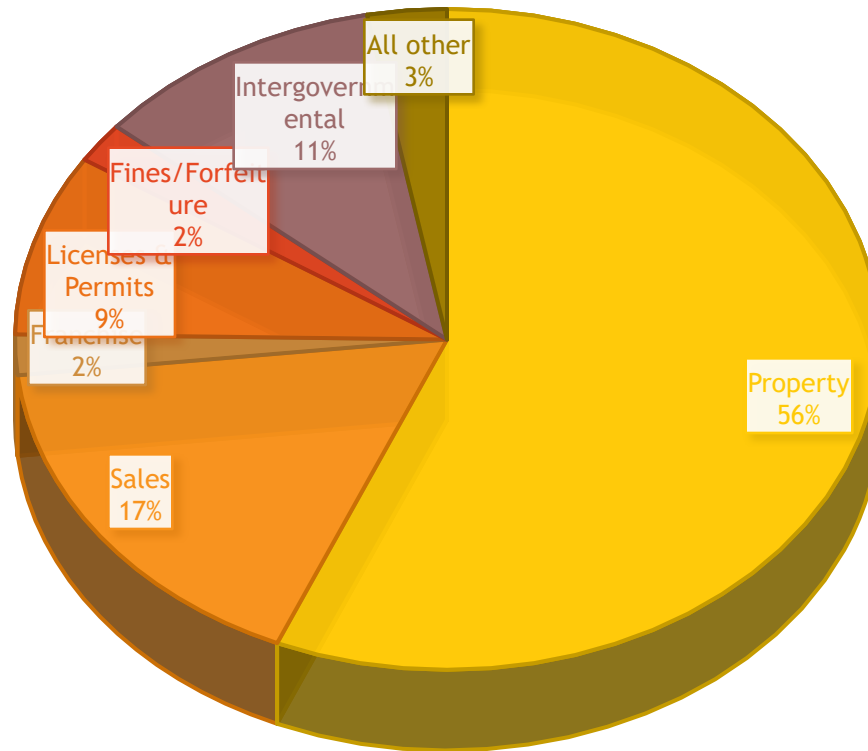
❖ 24% of remaining Revenue

❖ Service Revenue	9%
❖ Fines/Forf/Fees	2%
❖ Intergovernmental	11%
❖ Other	3%



Proposed Revenue

Sources



City of Venus Expenditures

GENERAL GOVERNMENT

Administration

- ◆ City Administrator, City Secretary, Human Resources, Finance Department
- ◆ Permits & Inspections
- ◆ Planning
- ◆ Court
- ◆ Parks and Non-Departmental

Public Safety

Police Department-20 staff & chief

Fire Department - 12 staff & chief

Animal Control/Code Enforcement-1 staff member

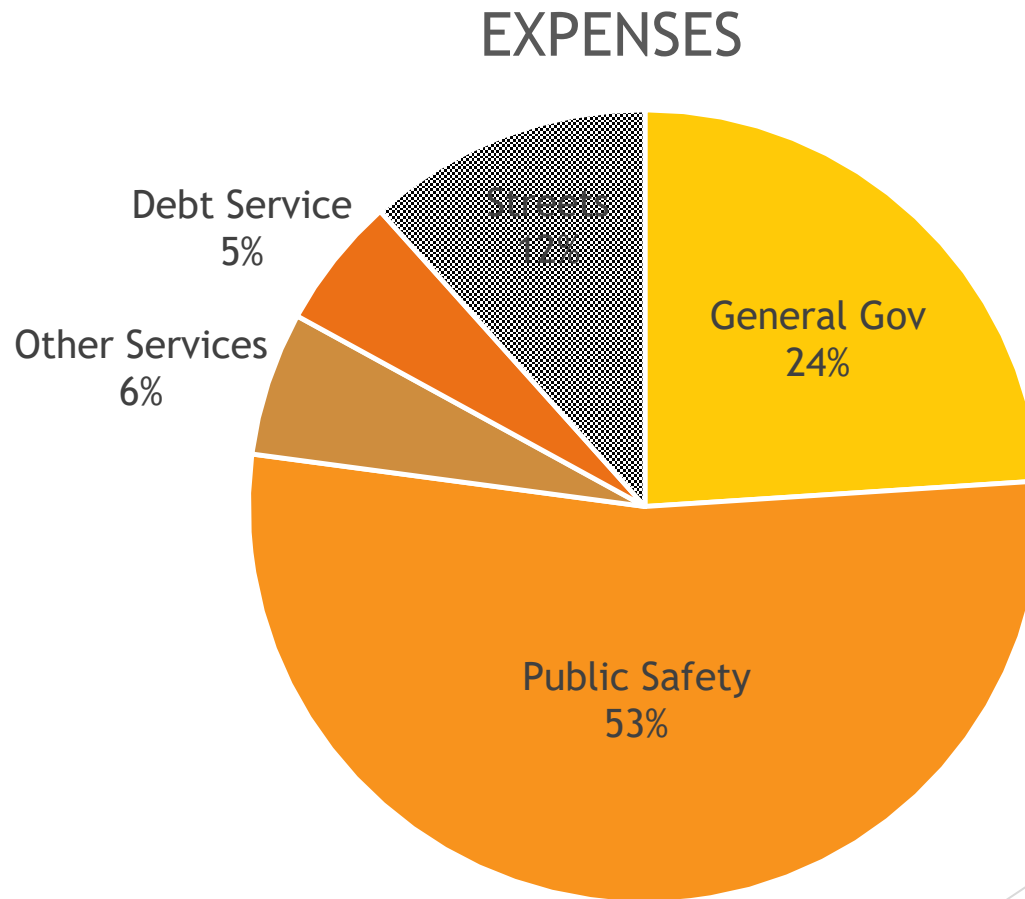
Streets

Streets-2 staff

\$4.8 million dollar bond for street improvements



City of Venus Expense Structure



Enterprise Fund

Administration

Re-structuring to include Public Works Director, Administrative Assistant and Utility Billing Clerk

Water

Re-structuring to include Public Works Superintendent and 1 staff



Sewer

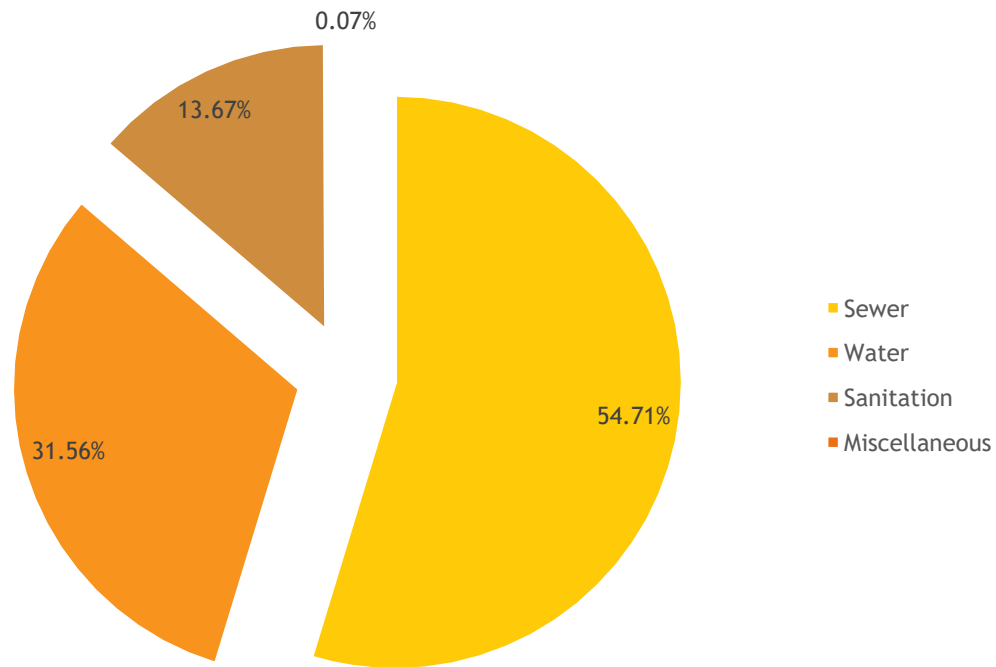
Re-structuring to include Public Works Supervisor and 2 staff

Trash Service

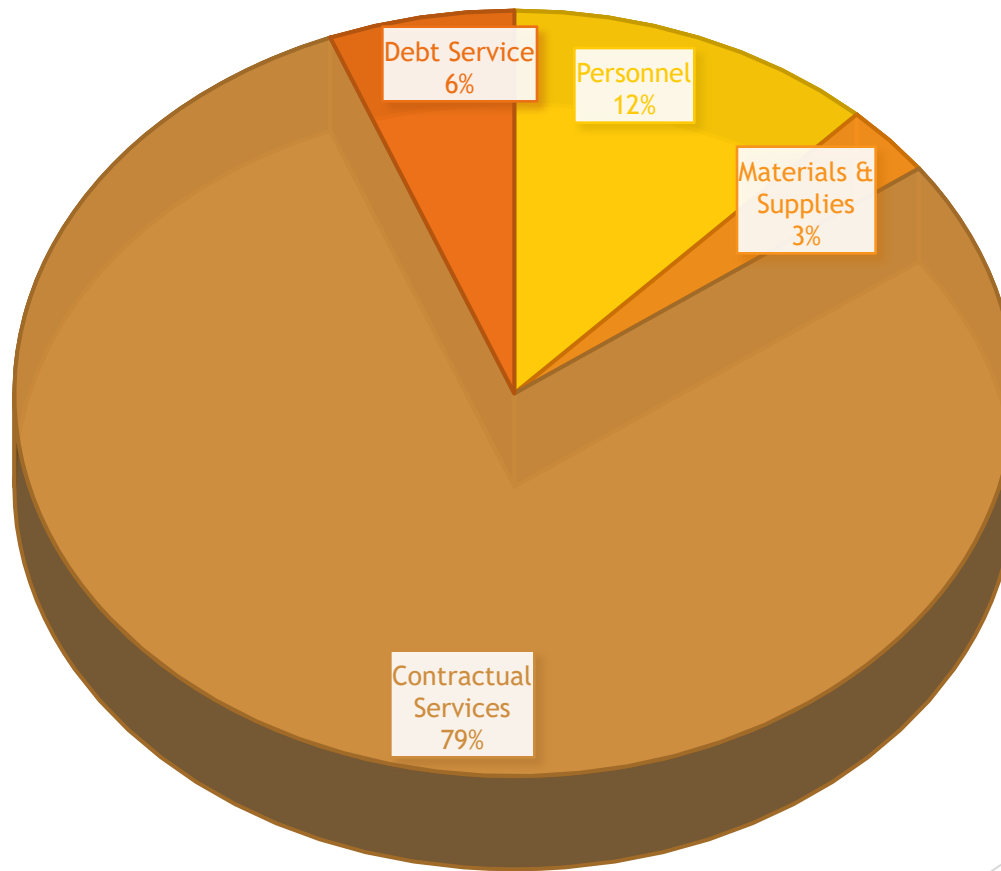
Continuation of contract with Frontier Waste Solutions



Enterprise Fund Revenue



Enterprise Fund Expenditures



Highlights

◆ Council requests

- ◆ Drainage
- ◆ Streets
- ◆ Increase Police Staffing
- ◆ Increase Fire Staffing

◆ Department requests

◆ Administration

- ◆ Logo/branded items for use in promoting City

◆ Permits & Inspections

- ◆ Increase in Health inspections
- ◆ Reduction in MyGov software modules
- ◆ Reduce to 1 inspector vehicle
- ◆ Move Ford Explorer to non-departmental

◆ Planning

- ◆ Improvements to conference room/audio visual equipment

Highlights

- ◆ Police
 - ◆ LIDAR, FLOCK
 - ◆ Updated body cameras and tasers
- ◆ Animal Control/Code Enforcement
 - ◆ New vehicle in service
- ◆ Court
 - ◆ Additional training for TMCEC & Court Administrator
- ◆ Fire
 - ◆ Fire Marshal
 - ◆ 3 Firefighters
 - ◆ Brush truck in service October 2025
- ◆ Streets
 - ◆ Drainage funds increased
 - ◆ Street Tax funds increased
 - ◆ \$4.8 million bond for Street Improvements (9/8/25)
 - ◆ Funds provided for trailer to haul equipment
- ◆ Parks
 - ◆ \$180,000 from EDC for Parks Improvements
 - ◆ Committee formed for Special Events
 - ◆ Easter
 - ◆ Freedom Fest
 - ◆ Trunk or Treat
- ◆ Non-Departmental
 - ◆ Return Chevy Malibu and Ford Expedition to Enterprise
 - ◆ Utilize Ford Explorer as pool vehicle for City related purposes

Highlights

◆ Streets

- ◆ Drainage funds increased
- ◆ Street Tax funds increased
- ◆ \$4.8 million bond for Street Improvements (9/8/25)
- ◆ Funds provided for trailer to haul equipment

◆ Parks

- ◆ \$180,000 from EDC for Parks Improvements
- ◆ Committee formed for Special Events
 - ◆ Easter
 - ◆ Freedom Fest
 - ◆ Trunk or Treat

◆ Non-Departmental

- ◆ Return Chevy Malibu and Ford Expedition to Enterprise
- ◆ Utilize Ford Explorer as pool vehicle for City related purposes

Highlights

❖ Public Works

- ◆ Restructuring and placing staff in each of the three departments below.
 - ◆ Administration
 - ◆ Public Works Director, Utility Billing Clerk, Public Works Assistant
 - ◆ Water
 - ◆ Public Works Superintendent (promotion)
 - ◆ Maintenance worker
 - ◆ Sewer
 - ◆ Public Works Supervisor (promotion)
 - ◆ 2 Maintenance workers
- ◆ Funds added for SCADA maintenance and repair. Included funds for Mini-Excavator, ESRI software.

Highlights

❖ Public Works

- *Unable to provide funding for Public Works at this time for these items:*
- *Trailer mounted generator \$67,000*
- *Portable programmable sign boards for announcements for events and road closures \$10,000 each*
- *Dump truck \$100,239*
- *Trailer mounted emergency sewer bypass pump \$79,800*
- *Mainline Sewer camera \$42,600*
- *Crane Truck \$107,000*

ITEM REPORT

To: City Council
From:
Subject: Discuss and consider setting a Public Hearing on September 22, 2025, for the Fiscal Year 2025-2026 Proposed Budget.
Department/Office: City Secretary

Summary:

Recommended Action:

Budget:

Attachments:

None

ITEM REPORT

To: City Council
From: Becky Wilkins, Finance Director
Subject: Discuss and consider setting the Fiscal Year 2025-2026 property tax rate and schedule a public hearing on September 22, 2025.
Department/Office: Finance

Summary:

Each year during annual budget preparation, the city council must vote to set the proposed property tax rate ("PTR") for the upcoming fiscal year that begins October 1st.

The PRT that is set is the "max" property tax rate that the council is allowed to adopt following the required budget and tax rate public hearings. The adopted tax rate could be lower than the PTR, but can't be higher.

The property tax rates for consideration are:

- Current Rate (\$0.738059)
- No-New-Revenue Rate (\$0.766485)
- Voter-Approval Rate (\$0.771480)
- De Minimus Rate (\$0.820253)

Recommended Action:

Staff recommends the "No-New-Revenue" Rate to be approved as the Proposed Tax Rate for FY2025-2026.

Budget:

The difference between the Current Rate and the No-New-Revenue is approximately \$285,000 in available revenues for the Geberal Fund Budget.

Attachments:

None

ITEM REPORT

To: City Council
From: Callie Green, City Secretary
Subject: Discuss and consider the appointment of Place 4 on the Venus Community Service Development Corporation.
Department/Office: City Secretary

Summary:

Place 4 is nominated by Place 4 City Council. (Councilmember Hamm)

Recommended Action:

I make a motion to appoint _____ to Place 4 on the Venus Community Service Development Corporation.

Budget:

N/A

Attachments:

None