

JOE RUSSELL, Chair
PATRICIA JOHNSON
DOMINGO RODRIGUEZ
CASEY TUCKER



MICHELLE HAMM
JAMES GLADWIN
BOBBY MATTHEWS,
Vice Chair

Special Called Venus Community Service Development Corporation

Tuesday, January 16, 2024, 6:00 PM

Venus Civic Center
210 South Walnut Street
Venus, Texas 76084

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance and Pledge to the Texas Flag:

2. Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Board.

3. Consent Agenda:

3.1. Approval of meeting minutes for the Venus Community Service Development Corporation on December 5, 2023. 3 - 4
[SPECIAL CALLED Venus Community Service Development Corporation - Dec 05 2023 - Minutes - Html](#)

3.2. Ratifying the payments for December 2023. 5 - 10
[VCSDC Financials December 31, 2023.pdf](#)
[RG REVENUE & EXPENSE REPORT - VCSDC.pdf](#)

I make a motion to approve/deny the consent agenda.

4. Discussion and Consideration items:

4.1. Discuss and consider a community garden and other possible project's for the Venus Community Service Development Corporation. 11 - 24

I make a motion to _____.

- 4.2. Discuss and consider the direction for the Venus Community Service Development Corporation vehicle.

I make a motion to_____.

5. Adjourn:

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551.072 Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board of City Hall, 700 W Hwy 67, Venus TX, at a place readily accessible to the general public at all times, and to the City’s website, **www.cityofvenus.org** , not less than 72 hours prior to the meeting.

Callie Green, TRMC
City Secretary

If you plan to attend the public meeting and have a disability requiring accommodation, please make your request at least 48 hours in advance of the meeting, if possible. This building is wheelchair accessible. To make arrangements call (972) 366-3348 and leave a message if it is after hours.

Removed: _____

Time:_____



SPECIAL CALLED Venus Community Service Development Corporation - Minutes

Tuesday, December 5, 2023 at 6:00 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

Chair, Russell called the meeting to order at 6:16 PM, gave the Invocation and Mr. Matthews lead the Pledge of Allegiance and Pledge to the Texas Flag.

Board members present: Joe Russell, Patricia Johnson, Casey Tucker, Michelle Hamm and Bobby Matthews.

Board members absent: Domingo Rodriguez and James Gladwin.

Staff present: Mayor, Callie Green, Stacey Wyman, Melissa Westen and Chief Groom.

2. Public Comment Period:

1- Elonzy Knighten- 109 Sammy Fowler- New to the community and talked about property taxes.

3. Consent Agenda:

3.1 Approval of meeting minutes for the Venus Community Service Development Corporation on November 6, 2023.

[SPECIAL CALLED Venus Community Service Development Corporation - Nov 06 2023 - Agenda - Html](#)

[SPECIAL CALLED Venus Community Service Development Corporation - Nov 06 2023 - Agenda - Html](#)

I make a motion to approve the consent agenda.

Moved by: Bobby Matthews

Seconded by: Patricia Johnson

For: Unanimous. Motion carried 5-0-0.

4. Executive Session:

This item was not held in Executive Session. Was held out in the open.

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation will recess into Executive Session (closed meeting) to discuss the following: 551.074- Personnel Matters.

1. Discussion regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: EDC Director search.

No action was taken. Discussion only.

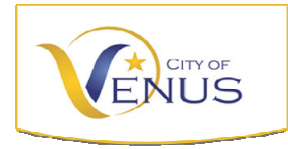
A special called meeting for January 16, 2024 @ 6:00 PM has been called.

5. Adjourn:

Chair, Russell adjourned the meeting at 7:11 PM.

Chair

City Secretary



Venus Community Service Development Corporation

ASSETS

Pooled Cash	\$ 182,752
Pinnacle Bank Account	297,497
Texpool	82,339
Sales Tax Receivable	<u>59,679</u>

TOTAL ASSETS \$ 622,266

LIABILITIES

Accounts Payable	\$ 1,973
------------------	----------

TOTAL LIABILITIES \$ 1,973

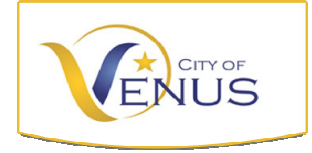
FUND BALANCES

Fund Balance - Beginning of Year	562,164
----------------------------------	---------

Surplus (Deficit)	58,129
-------------------	--------

TOTAL FUND BALANCE \$ 620,293

TOTAL LIABILITIES AND FUND BALANCE \$ 622,266



Venus Community Service Development Corporation

Revenue Summary

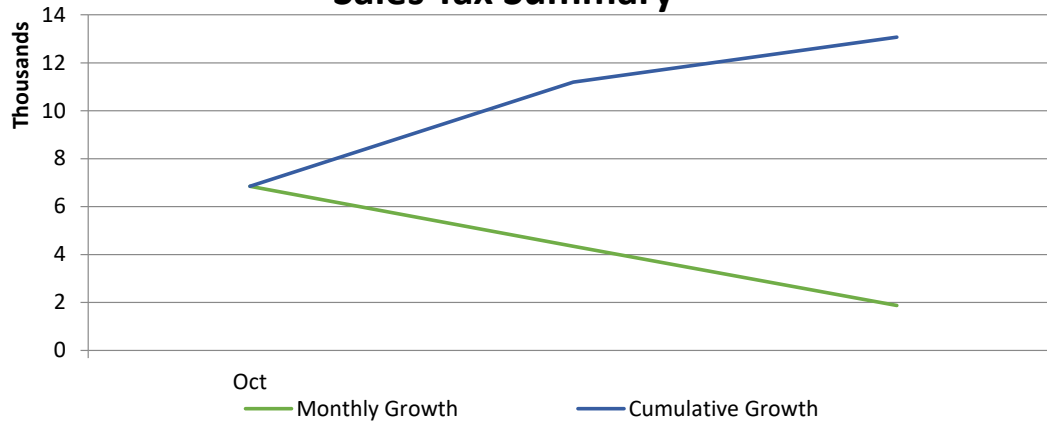
	Budget	YTD	% of Budget
Sales Tax	371,899	98,747	27%
Special events	-	851	0%
Interest Income	200	2,582	1291%
Total Revenues	372,099	102,180	27%

Expenditure Summary

	Budget	YTD	% of Budget
Nondepartmental	578,807	44,051	8%
Total Expenses	578,807	44,051	8%

Net Surplus (deficit)	(206,708)	58,129
------------------------------	------------------	---------------

Sales Tax Summary



CITY OF VENUS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

30 -VCSDC
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INTEREST	352,500.00	0.00	102,180.21	28.99	250,319.79
MISC. REV.	0.00	0.00	0.00	0.00	0.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	352,500.00	0.00	102,180.21	28.99	250,319.79
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>514,212.00</u>	<u>0.00</u>	<u>44,050.87</u>	<u>8.57</u>	<u>470,161.13</u>
TOTAL EXPENDITURES	514,212.00	0.00	44,050.87	8.57	470,161.13
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(161,712.00)	0.00	58,129.34		(219,841.34)

CITY OF VENUS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2024

30 -VCSDC

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>INTEREST</u>					
30-4-0000-0360 SRF/VCSDC INTEREST	2,500.00	0.00	2,582.31	103.29 (82.31)
30-4-0000-0365 SALES TAX REVENUES	350,000.00	0.00	98,747.11	28.21	251,252.89
30-4-0000-0366 SPECIAL EVENTS	<u>0.00</u>	<u>0.00</u>	<u>850.79</u>	<u>0.00</u> (<u>850.79)</u>
TOTAL INTEREST	352,500.00	0.00	102,180.21	28.99	250,319.79
<u>MISC. REV.</u>					
30-4-0000-0375 CLEANING FEES (PASS-THRO	0.00	0.00	0.00	0.00	0.00
30-4-0000-0378 AUDIT ADJUSTMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC. REV.	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
30-4-0000-0390 SRF/VCSDC FUND BALANCE F	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	352,500.00	0.00	102,180.21	28.99	250,319.79
	=====	=====	=====	=====	=====

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

30 -VCSDC
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
30-5-0000-0400 SALARIES & WAGES	119,749.00	0.00	13,246.28	11.06	106,502.72
30-5-0000-0401 SOCIAL SECURITY	4,313.00	0.00	905.18	20.99	3,407.82
30-5-0000-0402 UNEMPLOYMENT TAXES	504.00	0.00	0.00	0.00	504.00
30-5-0000-0403 MEDICARE	1,009.00	0.00	211.73	20.98	797.27
30-5-0000-0404 RETIREMENT (TMRS)	7,495.00	0.00	2,210.55	29.49	5,284.45
30-5-0000-0406 WORKERS COMP	1,703.00	0.00	0.00	0.00	1,703.00
30-5-0000-0407 OVERTIME	2,884.00	0.00	0.00	0.00	2,884.00
30-5-0000-0408 CITY CONTR - EDC PERSONN	0.00	0.00	0.00	0.00	0.00
30-5-0000-0410 HEALTH INSURANCE	17,350.00	0.00	4,163.25	24.00	13,186.75
30-5-0000-0411 CITY CONTR-PARK PERSONNE	0.00	0.00	0.00	0.00	0.00
30-5-0000-0412 HRA	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL PERSONNEL	155,757.00	0.00	20,736.99	13.31	135,020.01
<u>TRAVEL & TRAINING</u>					
30-5-0000-0416 TRAINING	0.00	0.00	0.00	0.00	0.00
30-5-0000-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
30-5-0000-0420 UNIFORMS	300.00	0.00	0.00	0.00	300.00
30-5-0000-0421 OFFICE SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00
30-5-0000-0425 VCSDC SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0426 GAS & OIL	750.00	0.00	40.00	5.33	710.00
30-5-0000-0429 DEPARTMENT SUPPLIES	1,500.00	0.00	655.31	43.69	844.69
30-5-0000-0430 CELL PHONE & MIFI	600.00	0.00	122.16	20.36	477.84
30-5-0000-0432 UTILITIES	12,000.00	0.00	2,416.06	20.13	9,583.94
30-5-0000-0433 SMALL EQUIPMENT	2,500.00	0.00	783.02	31.32	1,716.98
30-5-0000-0438 LEGAL NOTICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	20,150.00	0.00	4,016.55	19.93	16,133.45
<u>MAINTENANCE & REPAIRS</u>					
30-5-0000-0442 BUILDING R&M	2,500.00	0.00	1,148.99	45.96	1,351.01
30-5-0000-0443 MARKETING & PROMOTIONAL	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

30 -VCSDC
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
30-5-0000-0465 CLEANING SERVICES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0466 CITY CONTR-ADMIN COSTS	8,367.00	0.00	2,091.75	25.00	6,275.25
30-5-0000-0467 VCSDC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0469 LIABILITY & PROPERTY INS	<u>1,500.00</u>	<u>0.00</u>	<u>724.00</u>	<u>48.27</u>	<u>776.00</u>
TOTAL CONTRACTED SERVICES	13,467.00	0.00	3,565.75	26.48	9,901.25
DEPARTMENTAL					
30-5-0000-0471 VCSDC BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0480 VCSDC CASH RESERVES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0485 MARKETING & PROMOTIONAL	2,500.00	0.00	0.00	0.00	2,500.00
30-5-0000-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0491 CITY CONTR-SPECIAL EVENT	85,000.00	0.00	13,917.99	16.37	71,082.01
30-5-0000-0492 CITY CONTR-LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
30-5-0000-0493 MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00
30-5-0000-0495 PARK GRANT EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	88,000.00	0.00	13,917.99	15.82	74,082.01
VEHICLE LEASE					
30-5-0000-0560 VEHICLE LEASE PAYMENTS	6,888.00	0.00	611.33	8.88	6,276.67
30-5-0000-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASE	6,888.00	0.00	611.33	8.88	6,276.67
CAPITAL OUTLAY					
30-5-0000-0660 SPECIAL PROJECTS	180,000.00	0.00	0.00	0.00	180,000.00
30-5-0000-0667 CAP OUT-AUDIO/VISUAL SYS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0668 CAP OUT-KITCHEN REMODEL	0.00	0.00	0.00	0.00	0.00
30-5-0000-0669 FIELDER PARK SECURITY SY	0.00	0.00	0.00	0.00	0.00
30-100-0670 CAP OUT-FIELDER PARK LIG	0.00	0.00	0.00	0.00	0.00
30-100-0671 CAP OUT-SHANNA PARK LIGH	0.00	0.00	0.00	0.00	0.00
30-100-0672 CAP OUT-FIELDER PARK ENT	0.00	0.00	0.00	0.00	0.00
30-100-0673 CAP OUT-BASEBALL FIELD I	0.00	0.00	0.00	0.00	0.00
30-100-0674 PARKS SHADE CANOPIES	0.00	0.00	0.00	0.00	0.00
30-100-0675 AUDIO SYSTEM	0.00	0.00	0.00	0.00	0.00
30-100-0676 LAND PURCHASE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

City of Venus

4B Community Garden Proposal



Agenda

Introduction

Areas of Focus

Maps

Pictures of property

Pictures of Potential Ideas

Timeline

Summary





Introduction

Proposal to the City of Venus 4B (Economic and Community Development) Board the idea of using a plot of property already purchased as a Community Garden and Park. The purpose of this garden would be to involve the community with an emphasis on the introduction of gardening to children. This proposal is in hopes that this project will enhance the community environmentally, culturally, and relationally. Building healthier people and children by getting out in nature and learning about plants.



Areas of focus



- Community garden ideas/needs (suggested from Oscar Ortiz, City Planner for Venus):
 - Need - Topsoil or raised bed for gardening
 - Need - Split in small parcels the areas that are going to be utilized.
 - Need - Community garden application to be signed by applicants, usually each season. A season span to be determined. Gardeners can start seedlings at home for transplant them to the garden or direct sow seeds.
 - Need - Establish fees for gardening: This money can help pay for water consumption, vet people who are not really interested in gardening
 - Need - Establish key dates: For example, dates to start reservations because I am sure this is going to be very popular. Do this as first come, first serve. However, after the first year, gardeners in good standing can get priority.
 - Need - Date to give access to the gardeners, in this way the City avoids water waste.
 - Need - Date to turn off water
 - Need - Date to return the key to the City of Venus Park designated person and clean your lot from any debris, brush or left over plants in order to be eligible for the next cycle
 - Idea - A fence around the perimeter to keep people and animals from eating in your garden.
 - Idea - Start off this program for Venus' residents or at least give priority to residents.
 - Idea – Develop park to include/feature children, a sensory part, pollinator section, etc.
 - Idea - start a pilot program on the north side lot, and if there is a waiting list the following year you can use the south side lot

Aerial view of property

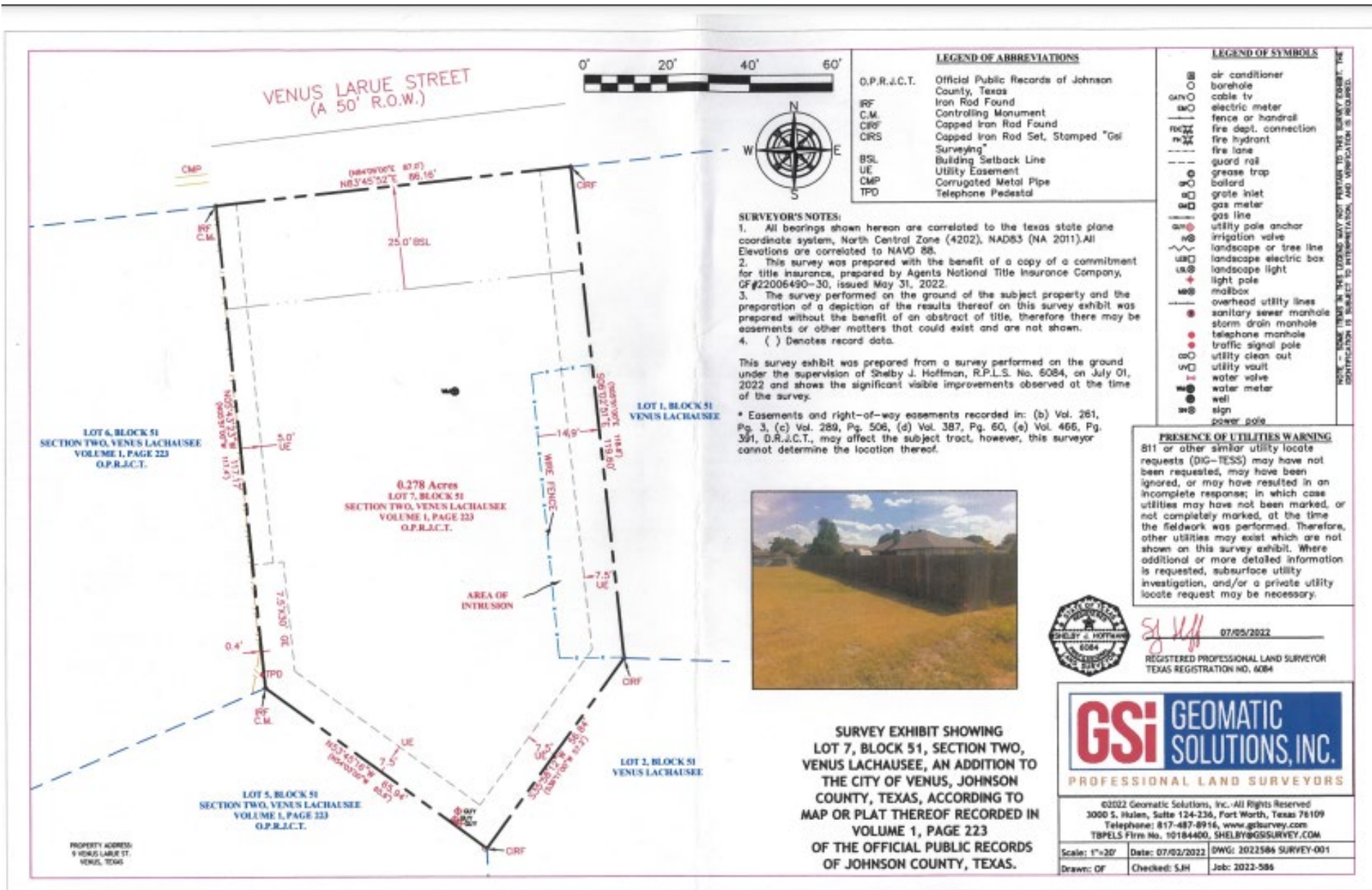


Utility placement

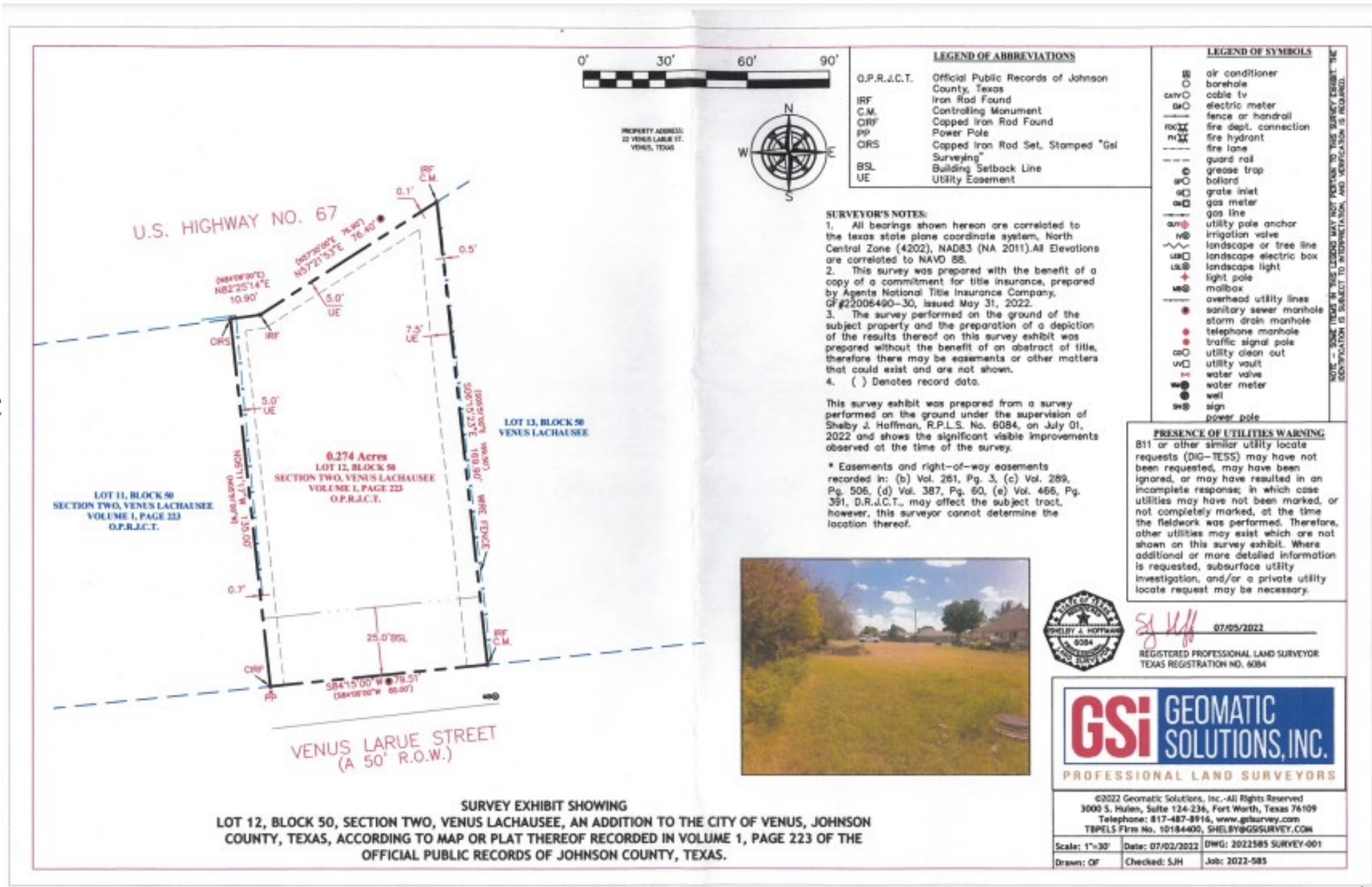


9 & 22 Venus Larue St

Plot plan street side



Plot plan Highway side



LEGEND OF ABBREVIATIONS

O.P.R./C.T.	Official Public Records of Johnson County, Texas
IRF	Iron Rod Found
C.M.	Controlling Monument
CRF	Capped Iron Rod Found
PP	Power Pole
CRS	Capped Iron Rod Set, Stamped "G&L Surveying"
BSL	Building Setback Line
UE	Utility Easement

LEGEND OF SYMBOLS

	air conditioner
	borehole
	cable tv
	electric meter
	fence or handrail
	fire dept. connection
	fire hydrant
	fire lane
	guard rail
	grease trap
	bollard
	grate inlet
	gas meter
	gas line
	utility pole anchor
	irrigation valve
	landscape or tree line
	landscape electric box
	landscape light
	light pole
	mailbox
	overhead utility lines
	sanitary sewer manhole
	storm drain manhole
	telephone manhole
	traffic signal pole
	utility clean out
	utility vault
	water valve
	water meter
	well
	sign
	power pole

SURVEYOR'S NOTES:

- All bearings shown herein are correlated to the Texas state plane coordinate system, North Central Zone (4202), NAD83 (NA 2011). All Elevations are correlated to NAVD 88.
- This survey was prepared with the benefit of a copy of a commitment for title insurance, prepared by Agents National Title Insurance Company, GP#22006490-30, issued May 31, 2022.
- The survey performed on the ground of the subject property and the preparation of a depiction of the results thereof on this survey exhibit was prepared without the benefit of an abstract of title, therefore there may be easements or other matters that could exist and are not shown.
- () Denotes record data.

This survey exhibit was prepared from a survey performed on the ground under the supervision of Shelby J. Hoffman, R.P.L.S. No. 6084, on July 01, 2022 and shows the significant visible improvements observed at the time of the survey.

* Easements and right-of-way easements recorded in: (b) Vol. 261, Pg. 3, (c) Vol. 289, Pg. 506, (d) Vol. 387, Pg. 60, (e) Vol. 466, Pg. 391, D.R./C.T., may affect the subject tract, however, this surveyor cannot determine the location thereof.

PRESENCE OF UTILITIES WARNING

811 or other similar utility locate requests (DIG-TESS) may have not been requested, may have been ignored, or may have resulted in an incomplete response; in which case utilities may have not been marked, or not completely marked, at the time the fieldwork was performed. Therefore, other utilities may exist which are not shown on this survey exhibit. Where additional or more detailed information is requested, subsurface utility investigation, and/or a private utility locate request may be necessary.



Shelby J. Hoffman 07/05/2022
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 6084

SURVEY EXHIBIT SHOWING
 LOT 12, BLOCK 50, SECTION TWO, VENUS LACHAUSEE, AN ADDITION TO THE CITY OF VENUS, JOHNSON COUNTY, TEXAS, ACCORDING TO MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGE 223 OF THE OFFICIAL PUBLIC RECORDS OF JOHNSON COUNTY, TEXAS.

GSI GEOMATIC SOLUTIONS, INC.
 PROFESSIONAL LAND SURVEYORS

©2022 Geomatic Solutions, Inc. All Rights Reserved
 3000 S. Hutson, Suite 124-236, Fort Worth, Texas 76109
 Telephone: 817-487-8916, www.gsurvey.com
 TBPELS Firm No. 50184400, SHELBY@GSI.SURVEY.COM

Scale: 1"=30'	Date: 07/02/2022	DWG: 2022585 SURVEY-001
Drawn: CF	Checked: SJH	Job: 2022-585

Pictures of the property



Ideas for How the Community Garden could look and function

Disc Decorations: CD's on a Gate

Special Needs -sensory gardens

let the children play

playscapes: William Carter School Playscape, Boston M...

Log In or Sign Up to View

32 flavors and then some...

Lauritzen Gardens

CCA Family Day Care

TOUCH & SMELL GARDEN
Please Gently Touch the Leaves of the Plants in This Circle: What Do You Smell?

Butterfly and Milkweed Plant
- Did you know that each kind of butterfly caterpillar only eats a specific kind of plant?
- For example: the monarch butterfly caterpillar only eats milkweed plants.
- Do you see any caterpillars or butterflies on these plants?

What Children Learn in the Garden

Life	Math
Environmental Stewardship	Comparison
Farming/Gardening Skills	Classification
Self Reliance	Counting
	Economics
	Estimation
	Equations
	Graphing
	Measurement
	Shapes
	Statistics
	Time
	Tracking
Science	Physical
Biology	Fine Motor
Botany	Gross Motor
Environmental Science	Health
Entomology	Patience
Meteorology	Responsibility
Scientific Method	Team Work
	Work Ethic
Art	Social
Craft	Negotiation
Colors	Patience
Light	Responsibility
Movement	Team Work
	Work Ethic
	Language Arts
	Narration
	Reading
	Vocabulary
	Writing

HOPE Gardens
3h · 🌱

We invite you to support the work of H.O.P.E. Gardens (Helping Other People Eat) by becoming a sponsor. We are thankful for your support! You can make a donation on our website <https://hopegardensgr.org/>

HOPE Gardens SPONSORSHIP OPPORTUNITIES
We invite you to support the work of H.O.P.E. - Helping Other People Eat - by becoming a sponsor.

Your support provides heirloom plants, school gardens, hands-on garden education, and nature inspired garden workshops to west Michigan children and families.

- \$15 Garden Education**
\$15 provides one lesson to a student in Wyoming schools
- \$25 Taste-Testing Sponsor**
\$25 provides one classroom with a taste-test to go along with their lesson
- \$45 Garden Start-Up Sponsor**
\$45 supplies heirloom plants and seed packets for a small start up garden
- \$100 Classroom Plant Sponsor**
\$100 provides one classroom of students with heirloom plants to grow at home.
- \$400 Garden Education for One Classroom**
\$400 provides garden education for one classroom in Wyoming schools.

What are the strengths of a community garden?

Why Establish a Community Garden?

- Beautifying the Landscape. ...
- Making Fresh Produce Accessible. ...
- Promoting Healthier Lifestyles. ...
- Cleaning up the Environment. ...
- Building Stronger Communities. ...
- Opportunities for Learning. ...
- Relieving Stress and Increasing Wellness.

DONATE HERE

Timeline



How we get there



Presentation/Approval

- Present idea of community garden
- Approval to go forward

Expenses

- Install water tap
- Request from volunteers or 4B fill dirt for beds

Known Resources

- Seed library (free)



Summary

Ask for this proposal to be approved and then action can be taken to start the timeline and market to the community.





Thank you



Michelle Hamm

City of Venus

4B Board

Ph 843.296.4089

Email:

michellehamm1964@gmail.com