

JAMES BURGESS

Mayor

RITA BISHOP

Mayor Pro Tem/

Councilmember Place 1

TONY BOVINICH

Councilmember Place 2



JESSICA KUYKENDALL

Councilmember Place 3

GERONIMO HERNANDEZ

Councilmember Place 4

DREW WILSON

Councilmember Place 5

VENUS REGULAR COUNCIL MEETING

Venus Civic Center

210 S. Walnut Street

Venus, Texas 76084

Monday, February 13, 2023 7:00 PM

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

2. Announcements from Mayor:

Cell phones are to be turned off or placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Mayor and Council. The Mayor, Council members and staff members may not respond or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered for items not appearing on the agenda.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

- 4.1 Approval of meeting minutes for City Council regular meeting on January 9, 2023.
- 4.2 Approval of meeting minutes for City of Venus Special called meeting on January 26, 2023.
- 4.3 Ratifying the payment of bills for the month of January 2023.

7 - 82

[JAN 2023 CHECK REPORT.pdf](#)  [JAN 2023 CREDIT CARD CHARGES.pdf](#)  [JAN 2023 REVENUE & EXPENSE REPORT - 3993.pdf](#) 

I make a motion to approve/deny the consent agenda as presented.

5. Staff Reports, Presentations and Proclamations:

- | | | |
|-----|--|-----------|
| 5.1 | Police Department -James Groom: Presentation of Life Saving Awards | |
| 5.2 | Police Department - James Groom: Presentation of 2022 Racial Profiling Report
2022 Racial Profiling Report.pdf  | 83 - 154 |
| 5.3 | City Administration- Tonya Roberts: City wide report for January 2023.
February 2023 Administrative Report.pdf  | 155 - 160 |

6. Discussion and Consideration Items:

- | | | |
|-----|---|-----------|
| 6.1 | Discuss and consider reimbursement for damages to the Venus Retirement Village caused by sewer back up from the City of Venus man hole on 8th Street.
Venus Retirement village docs.pdf 
Property Manager for Venus Retirement Village, Jeannie Prazak submitted this agenda item.
I make a motion to _____. | 161 - 168 |
| 6.2 | Discuss and consider Resolution No. 01-2023-02 ordering for a general election on May 6, 2023, for the purpose of electing a Mayor and two (2) Council Members (Places 1 and 2) to the Venus City Council; designating the location of polling places; providing early voting information; and ordering notices of election to be given as prescribed by law in connection with such election; and authorizing execution of joint election agreements.
VENUS RESOLUTION general election 2023.pdf 
Notice of Election 2023.pdf 
I make a motion to approve/deny Resolution No. 01-2023-02. | 169 - 173 |
| 6.3 | Discuss and consider Joint Election Agreement between the | 174 - 175 |

City of Venus and Venus Independent School District for May 6, 2023 and authorizing the Mayor to execute agreement.

[JOINT ELECTION AGREEMENT 2023.pdf](#) 

I make a motion to approve/deny the Joint Agreement between the City of Venus and the Venus Independent School District for May 6, 2023 and authorizing the Mayor to execute agreement.

- | | | |
|-----|---|-----|
| 6.4 | Discuss, consider and select engineering/architectural/surveying service provider(s) to complete project for the City of Venus's 2023-2024 Texas Community Development Block Grant funding administered by the Texas Department of Agriculture. | 176 |
|-----|---|-----|

[Resolution - Suggested Lang. Hiring Res. TXCDBG RFQ.pdf](#) 

I make a motion to approve/deny Resolution No. 02-2023-02.

- | | | |
|-----|--|-----------|
| 6.5 | Discuss and consider a Resolution for Rifle Resistant Armor Grant. | 177 - 178 |
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[Staff Report - Rifle Resistant Vest grant.pdf](#) 

[Resolution Rifle Resistant Vests FY 2024.pdf](#) 

I make a motion to approve/deny Resolution No. 03-2023-02.

- | | | |
|-----|---|-----------|
| 6.6 | Discuss and consider approving the purchase of Bullet Resistant Shields through state funded grant with no match. | 179 - 181 |
|-----|---|-----------|

[Staff Report - Shield Grant.pdf](#) 

[GALLSQUOTE000000022661498 \(004\).pdf](#) 

I make a motion to approve/deny the purchase of bullet resistant shields through state funded grant with no match.

- | | | |
|-----|--|-----------|
| 6.7 | Discuss and consider Resolution No. 04-2022-02, repealing the Master Fee Schedule in its entirety and replacing it with a new Master Fee Schedule. | 182 - 203 |
|-----|--|-----------|

[04-2023-02 VENUS Resolution Amended master fee 2023.pdf](#) 

[2-13-2023-Proposed Fee scheudle.pdf](#) 

I make a motion to approve/deny Resolution No. 04-2023-02.

- | | | |
|-----|--|-----------|
| 6.8 | Discuss and consider entering into a Professional Engineering Service Agreement with Birkhoff, Hendricks & Carter, L.L.P for the FM 157 Utility Relocations and authorizing City | 204 - 215 |
|-----|--|-----------|

Administrator to execute Agreement.

[FM 157 Utility Relocations.Professional Services Agreement.pdf](#) 

I make a motion to approve/deny a Professional Engineering Service Agreement with Birkhoff, Hendricks & Carter, L.L.P for the FM 157 Utility Relocations and authorizing City Administrator to execute Agreement.

- 6.9 Discuss and consider painting crosswalks within Patriot Estates at the intersections of Washington Way, Independence Ave., and Rebel Rd.

I make a motion to approve/deny painting crosswalks for Washington Way, Independence Ave., and Rebel Rd within Patriot Estates.

- 6.10 Discuss and consider temporary/permanent speed bumps at intersections; Washington Way, Independence Ave., and Rebel Rd in Patriot Estates.

216

[Est 41627 from Dobie Supply LLC 11060.pdf](#) 

I make a motion to approve/deny temporary/or permanent speed bumps located at the intersections of Washington Way, Independence Ave., and Rebel Rd. in Patriot Estates.

- 6.11 Discuss and consider adding a large stop sign and cross walk signs at Independence Ave. and at Kennedy in Patriot Estates.

217 - 219

[Stop-Sign-Flashing-LED-Ring.pdf](#) 

[Est 41627 from Dobie Supply LLC 11060.pdf](#) 

I make a motion to approve/deny adding a large stop sign and cross walk signs at Independence Ave. and at Kennedy in Patriot Estates.

- 6.12 Discuss and consider the resignation for Planning and Zoning Commissioner, Jannelle Roach, Place 2.

Jannelle Roach has resigned her seat on the Planning and Zoning.

I make a motion to approve/deny the resignation of Jannelle Roach, Place 2 on the Planning and Zoning Commission.

- 6.13 Discuss and consider appointing a qualified individual to fill the vacancy on the Planning and Zoning Commission Place 2. This seat is appointed by Council Place 2.

I make a motion to appoint _____ to the Planning and Zoning Commission Place 2.

- 6.14 Discuss and consider the resignation for Planning and Zoning Commissioner, Tony Bovinich, Place 7.

I make a motion to approve/deny the resignation of Tony Bovinich, Place 7 on the Planning and Zoning Commission.

- 6.15 Discuss and consider appointing a qualified individual to fill the vacancy on the Planning and Zoning Commission Place 7. Place 7 on the Planning and Zoning is nominated by Mayor.

I make a motion to appoint _____ to the Planning and Zoning Commission Place 7.

7. Executive Session:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: 551.074(a)(1)- Personnel Matters & 551.072-Deliberations about real property

1. Discussion and consideration regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Public Works Director.
2. Discussion and consideration regarding the appointment, employment, evaluation, reassignment, duties, discipline, resignation or dismissal of a city officer or employee, unless such officer or employee request a public hearing, to wit: Finance Director.
3. Discuss Development Agreement for Hawk Ridge.
4. Discuss land acquisition for a Public Safety Building.

7.1 Recess into Executive Session:

7.2 Reconvene into Open Session:

8. Adjournment:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by

the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin of City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the general public at all times and to the City's website www.cityofvenus.org, Wednesday, February 8, 2023 by 5:00 P.M..

Callie Green,
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011; or visit the City of Venus web site at www.cityofvenus.org. This building is wheelchair accessible. Any requests for Interpretive Services must be named 48 hours in advance of the scheduled meeting. To make arrangements please call 972-366-3348 .

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	6,261.42
			TMRS RETIREMENT	6,239.35
			TMRS RETIREMENT	40.67
		U. S. TREASURY	FEDERAL WITHHOLDING	7,344.03
			FEDERAL WITHHOLDING	7,621.96
			FEDERAL WITHHOLDING	7,950.74
			FEDERAL WITHHOLDING	96.40-
			FEDERAL WITHHOLDING	96.40
			FICA WITHHOLDING	5,640.21
			FICA WITHHOLDING	5,719.68
			FICA WITHHOLDING	36.02
			FICA WITHHOLDING	6,079.67
			FICA WITHHOLDING	91.15-
			FICA WITHHOLDING	91.15
			MEDICARE WITHHOLDING	1,319.06
			MEDICARE WITHHOLDING	1,337.66
			MEDICARE WITHHOLDING	8.42
			MEDICARE WITHHOLDING	1,421.90
			MEDICARE WITHHOLDING	21.32-
			MEDICARE WITHHOLDING	21.32
		CHILD SUPPORT DISTRIBUTION FUND	CASE #0011334214-11305	136.15
			CASE #0011334214-11305	136.15
			CASE #0011334214-11305	136.15
			001416398532571060821	295.38
			001416398532571060821	295.38
			001416398532571060821	295.38
			001243867195045D	131.54
			001243867195045D	131.54
			001243867195045D	131.54
		FIRST UNUM LIFE INSURANCE CO TML HEALTH	DENTAL/VISION 01-2023	381.43
			TML HEALTH JAN 2023	4,230.93
			COBRA C.ESTES	1,573.72
		STEADFAST GENERAL CONTRACTING LESLIE MARTINEZ OMNIBASE SERVICES OF TEXAS, LP STATE COMPTROLLER	6' PIPE SEWER BOARING 67	71,675.00
			COMMUNITY ROOM DP REFUND	300.00
			4TH QUARTER ACTIVITY - 202	30.00
			COURT COST QRTLY 4-2022	13,604.60
			TIMELY FILING DISCOUNT	1,134.36-
		CITIBANK	GROOM CC CHARGES	1,282.39
			ESTES CC CHARGES	20.03
			GREEN CC CHARGES	2,141.94
			WYMAN CC CHARGES	2,958.17
			GLEASON CC CHARGES	64.99
			HOMESLEY CC CHARGES	4,272.41
			ORTIZ CC CHARGES	389.89
			ALLEN CC CHARGES	2,317.54
			WESTEN CC CHARGES	1,095.79
			GORDON CC CHARGES	1,117.29
			ROBERTS CC CHARGES	1,262.20
			SIMMONS CC CHARGES	627.74
			ELLIS CO: PLAT FILINGS	162.00
			ELLIS CO: PLAT FILING PROC	3.81
		WEX BANK	MONTHLY SERVICE FEE	10.00
			REBATE	89.42-
		COLONIAL LIFE	COLONIAL LIFE	142.30
			TOTAL:	167,150.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
NON-DEPARTMENTAL	GENERAL FUND	TIB-THE INDEPENDENT BANKERSBANK NA	2021 POLICE VEHICLES	79,943.67		
			2021 POLICE VEHICLES	<u>4,387.15</u>		
			TOTAL:	84,330.82		
CITY ADMIN OFFICE	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	307.35		
			TMRS RETIREMENT	310.51		
		U. S. TREASURY	FICA WITHHOLDING	176.80		
			FICA WITHHOLDING	176.80		
			FICA WITHHOLDING	177.51		
			MEDICARE WITHHOLDING	41.35		
			MEDICARE WITHHOLDING	41.35		
			MEDICARE WITHHOLDING	41.52		
			CELL PHONES 12.20.22-01.19	47.09		
			DENTAL/VISION 01-2023	23.45		
		TML HEALTH	TML HEALTH JAN 2023	393.43		
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	1,503.36		
			JANUARY MONTHLY MAINT FEE	113.76		
			JANUARY ENTERPRISE R&M	46.50		
		TML RISK POOL	FY23 2ND QRT PYMNT	64.25		
		CITIBANK	MR JIMS: LUNCH FOR SCHOOL	<u>56.91</u>		
		TOTAL:	3,521.94			
		CITY SECRETARY	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	367.11
					TMRS RETIREMENT	370.89
				U. S. TREASURY	FICA WITHHOLDING	211.54
FICA WITHHOLDING	211.54					
FICA WITHHOLDING	211.59					
MEDICARE WITHHOLDING	49.47					
MEDICARE WITHHOLDING	49.47					
MEDICARE WITHHOLDING	49.49					
AT&T MOBILITY	CELL PHONES 12.20.22-01.19			90.81		
FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023			39.62		
TML HEALTH	TML HEALTH JAN 2023			786.86		
TML RISK POOL	FY23 2ND QRT PYMNT			46.50		
CITIBANK	AMZ: WALL CALENDAR			<u>27.99</u>		
TOTAL:	2,512.88					
PERMITS & INSPECTIONS	GENERAL FUND			TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	449.96
					TMRS RETIREMENT	370.83
				U. S. TREASURY	FICA WITHHOLDING	248.44
					FICA WITHHOLDING	200.36
					FICA WITHHOLDING	211.59
					MEDICARE WITHHOLDING	58.11
		MEDICARE WITHHOLDING	46.86			
		MEDICARE WITHHOLDING	49.49			
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	112.65		
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	98.54		
		TML HEALTH	TML HEALTH JAN 2023	1,958.35		
		SAFEBUILT LLC	JAN 2023 INSPECTIONS	5,180.00		
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	697.57		
			JANUARY MONTHLY MAINT FEE	29.67		
			JANUARY ENTERPRISE R&M	29.75		
		TML RISK POOL	FY23 2ND QRT PYMNT	155.00		
		CITIBANK	FY23 2ND QRT PYMNT	94.50		
			NFPA: NEC 2020 MONTHLY SUB	9.99		
			TX PLUMB: YEARLY RENEWAL F	55.00		

Page 8

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			AMZ: PA SYSTEM FRONT OFFIC	61.75
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	<u>68.50</u>
			TOTAL:	10,186.91
FINANCE	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	99.07
			TMRS RETIREMENT	92.92
		U. S. TREASURY	FICA WITHHOLDING	57.46
			FICA WITHHOLDING	53.34
			FICA WITHHOLDING	48.90
			MEDICARE WITHHOLDING	13.44
			MEDICARE WITHHOLDING	12.47
			MEDICARE WITHHOLDING	11.44
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	19.81
		EIGHT 20 CONSULTING	GO VIRTUAL CFO SVCS - JAN	3,500.00
		TML HEALTH	TML HEALTH JAN 2023	393.43
		TML RISK POOL	FY23 2ND QRT PYMNT	95.00
		CITIBANK	FEDEX: OVERNIGHT TO REGION	<u>28.30</u>
			TOTAL:	4,425.58
HUMAN RESOURCES	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	386.52
			TMRS RETIREMENT	390.49
		U. S. TREASURY	FICA WITHHOLDING	223.46
			FICA WITHHOLDING	223.46
			FICA WITHHOLDING	222.94
			MEDICARE WITHHOLDING	52.26
			MEDICARE WITHHOLDING	52.26
			MEDICARE WITHHOLDING	52.14
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	50.71
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	39.62
		AMERIFLEX	ANNUAL RENEWAL FEES	185.00
			HRA ADMIN FEES 41 EMP @ 5.	211.15
		TML RISK POOL	FY23 2ND QRT PYMNT	29.25
		CITIBANK	HOBBY: SUP/DECO EMP XMAS P	58.20
			BABES: CATERING EMP XMAS P	2,055.75
			MR JIMS: EMPLOYEE LUNCHEON	112.24
			MR JIMS: LUNCH FOR PW	102.01
			FULLID: BADGE FOR N. FIELD	30.50
			FULLID: BADGE FOR Z. HAGAM	30.50
			FULLID: BADGE FOR C. SMITH	30.50
			AMZ: ACCOUNT STAMP	12.99
			SAM'S: CUPS PLATES XMAS PA	64.90
			FULLID: BADGE C. SUTTON	30.50
			FULLID: BADGE M. TRAMMELL	30.50
			AMZ: PRIZES FOR XMAS PARTY	19.48
			SAMS: PRIZES & SUPP XMAS P	2,022.48
			FULLID: BADGE A. SANGUINET	30.50
			FULLID: BADGE P. BRANCATO	30.50
			FULLID: BADGE G. CRUZ	30.50
			AMZ: BADGE HOLDERS	9.99
			AMZ: STICKY NOTES	6.84
		CARENOW CORPORATE	SCREENING - CHRISTOPHER SM	133.00
			SCREENING - GERALD MEIDL	48.00
			SCREENING - NICHOLAS FIELD	48.00
			SCREENING - RUSSELL LLOYD	108.00
			SCREENING - JULIAN RAMIREZ	<u>128.00</u>
			TOTAL:	7,293.14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
ECONOMIC DEVELOPMENT	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	74.33		
			TMRS RETIREMENT	81.84		
		U. S. TREASURY	FICA WITHHOLDING	43.11		
			FICA WITHHOLDING	46.98		
			FICA WITHHOLDING	54.25		
			MEDICARE WITHHOLDING	10.08		
			MEDICARE WITHHOLDING	10.99		
			MEDICARE WITHHOLDING	12.69		
			TOTAL:	334.27		
		PLANNING & DEVELOPMENT	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	333.12
					TMRS RETIREMENT	336.55
				U. S. TREASURY	FICA WITHHOLDING	169.09
FICA WITHHOLDING	169.09					
FICA WITHHOLDING	197.72					
MEDICARE WITHHOLDING	39.55					
MEDICARE WITHHOLDING	39.55					
MEDICARE WITHHOLDING	46.24					
FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023				83.43	
TML HEALTH	TML HEALTH JAN 2023			1,515.05		
CITIBANK	AMZ: 19 RING PLASTIC BINDI			9.79		
	AMZ: BINDING MATER P&Z BOO			57.59		
	AMZ: BLACK TONER CARTRIDGE			78.88		
DROP SHOT PEST CONTROL	PLANNER			21.67		
	TOTAL:			3,097.32		
POLICE DEPARTMENT	GENERAL FUND			TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	4,635.67
					TMRS RETIREMENT	4,809.14
				U. S. TREASURY	FICA WITHHOLDING	2,604.36
					FICA WITHHOLDING	2,676.57
					FICA WITHHOLDING	2,952.02
					FICA WITHHOLDING	91.15-
					FICA WITHHOLDING	91.15
					MEDICARE WITHHOLDING	609.07
					MEDICARE WITHHOLDING	625.97
					MEDICARE WITHHOLDING	690.41
					MEDICARE WITHHOLDING	21.32-
		MEDICARE WITHHOLDING	21.32			
		CITY OF VENUS - PETTY CASH	IDENTIGO FINGERPRINT DELUN	10.21		
		AT&T MOBILITY	PD CELL PHONES 12.20-01.19	666.16		
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	952.99		
		XEROX FINANCIAL SERVICES	JAN - MONTHLY LEASE PAYMT	99.00		
		TML HEALTH	TML HEALTH JAN 2023	13,859.15		
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY MONTHLY MAINT FEE	66.00		
			JANUARY ENTERPRISE R&M	1,309.67		
		PRIMARY ARMS LLC	GREEN DOT SIGHT TITANIUM	1,135.59		
		BEARD'S TOWING	LIGHT DUTY SVC - UNIT #210	155.25		
		TML RISK POOL	FY23 2ND QRT PYMNT	4,497.25		
			FY23 2ND QRT PYMNT	6,599.25		
			FY23 2ND QRT PYMNT	17.00		
		INTERNATIONAL ASSOCIATION OF CHIEFS OF IMPACT PROMOTIONAL SERVICES	DUES 1/1/23 - 12/31/23	190.00		
			DRY REVERSIBLE RAINCOAT	169.99		
			6-POCKET WOOL BLEND PANT (	229.48		
			PANT TAPER (2)	32.00		
			HIGH SHINE SIDE-ZIP BOOT	116.99		
			CLEARANCE/DISCOUNT	35.10-		

Page 10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			6-POCKET WOOL BLEND PANT	110.49
			J2 NAMEBAR	16.90
			6-POCKET WOOL BLEND PANT (	229.48
			COVERT TACTICAL PANTS	84.99
			FLEXRS SS BASE SHIRT	59.49
			SOFTSHELL FLEECE JACKET	144.49
			REVERSIBLE RAINCOAT	152.99
			NAMEPLATE	8.95
			MULTI-THREAT VEST	449.00
			R.LLOYD UNIFORMS	958.27
			T.WELLS UNIFORM	69.99
		CITIBANK	PRIMARY: RED DOTS	452.70
			TEX.GOV: VEHICLE REGIST FE	4.00
			TEX.GOV: VEHICLE REGISTRAT	16.50
			AMZ: CHEST SEALS	98.99
			AMZ: RAGS & ALLEN WRENCHES	20.98
			USPS: SHIPPING VEHICLE EQU	175.25
			SIRCHIE: DRUG TESTING KITS	198.93
			AMZ: RIFLE RAILS (4)	74.16
			VISTA: HOLIDAY CARDS (100)	207.99
			GALLS: POLICE OFFICER UNIF	859.53
			VISTA: BUSINESS CARDS (100	139.99
			AMZ: MONITOR STANDS	22.99
			AMZ: BADGE HOLDERS & TAPE	11.24
			AMZ: EMERGENCY FIRST AID K	38.14
			LAW ENFORCE: TRAINING	150.00
			AMZ: PENS	11.26
			AMZ: PACKAGING TAPE	32.93
			TRAIN: SUP-HER-VISOR MARTI	206.98
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	3,040.49
		FRONTIER COMMUNICATIONS	PD FAX LINE 1/1/23 -1/31/2	91.51
		DROP SHOT PEST CONTROL	POLICE DEPARTMENT	55.00
		AXON ENTERPRISE, INC	SHIPPING	18.00
			HIGH RETENTION WING CLIP (	599.00
			JACKET MOUNT (15)	469.50
			MAGNET MOUNT (5)	151.75
			TASER 7 BATTERY PACK (3)	294.30
			TOTAL:	59,401.24
CODE ENFORCE/ANIMAL CO GENERAL FUND		TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	193.25
			TMRS RETIREMENT	195.24
		U. S. TREASURY	FICA WITHHOLDING	99.56
			FICA WITHHOLDING	99.56
			FICA WITHHOLDING	114.68
			MEDICARE WITHHOLDING	23.28
			MEDICARE WITHHOLDING	23.28
			MEDICARE WITHHOLDING	26.82
		AT&T MOBILITY	JOHNNY COKER 12.20-01.19.2	49.83
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	58.92
		TML HEALTH	TML HEALTH JAN 2023	1,171.49
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY MONTHLY MAINT FEE	6.00
			JANUARY ENTERPRISE R&M	25.50
		TML RISK POOL	FY23 2ND QRT PYMNT	117.25
			FY23 2ND QRT PYMNT	408.75
		CITIBANK	GALLS: BOOTS FOR JOHNNY	46.18
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	101.27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	2,760.86
COURT	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	371.76
			TMRS RETIREMENT	191.39
		U. S. TREASURY	FICA WITHHOLDING	215.62
			FICA WITHHOLDING	109.87
			FICA WITHHOLDING	107.95
			MEDICARE WITHHOLDING	50.43
			MEDICARE WITHHOLDING	25.70
			MEDICARE WITHHOLDING	25.25
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	31.25
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	19.81
		TML HEALTH	TML HEALTH JAN 2023	393.43
		TML RISK POOL	FY23 2ND QRT PYMNT	58.75
		TYLER TECHNOLOGIES	MUNICIPAL JUSTICE ANNUAL F	1,091.16
		CITIBANK	AMZ: PA SYSTEM FRONT OFFIC	61.75
			TOTAL:	2,754.12
FIRE DEPARTMENT	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	1,304.68
			TMRS RETIREMENT	1,469.77
			TMRS RETIREMENT	62.74
		U. S. TREASURY	FICA WITHHOLDING	1,087.71
			FICA WITHHOLDING	1,174.09
			FICA WITHHOLDING	36.02
			FICA WITHHOLDING	1,145.41
			MEDICARE WITHHOLDING	254.37
			MEDICARE WITHHOLDING	274.57
			MEDICARE WITHHOLDING	8.42
			MEDICARE WITHHOLDING	267.88
		MISC VENDOR RICHARD ALLEN	RICHARD ALLEN: PARKING REI	10.00
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	259.45
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	39.62
		TML HEALTH	TML HEALTH JAN 2023	3,431.24
		METRO FIRE APPARATUS SPECIALISTS, INC.	DRIVE TO UNIT	62.32
			LABOR/SENSOR/TRANSDUCER	1,347.51
			LABOR & SENSOR 0-5 PSI TAN	306.56
			SHOP SUPPLIES	32.38
			DRIVE TO UNIT	101.84
			LABOR/PUMP HEAD/FRE/PADDLE	2,029.14
			RETURN FROM UNIT	47.12
			SHOP SUPPLIES	57.61
		CASCO INDUSTRIES, INC.	SCBA FLOW TEST (11)	385.00
			SERVICE CALL	50.00
			FRONT 6" (2)	107.00
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	975.73
			JANUARY MONTHLY MAINT FEE	49.77
		STAPLES BUSINESS CREDIT	TRASH BAGS (2)	76.98
		TML RISK POOL	FY23 2ND QRT PYMNT	1,550.50
			FY23 2ND QRT PYMNT	2,509.50
		VENUS MOBILE 1	VEHICLE INSPECTION	7.00
		CITIBANK	AMZ: TOWELS FOR STATION (2	50.98
			LOWE'S: SHOP VAC FOR STATI	109.98
			SAFA: LOCK FOR HOLSTER	26.99
			CACTUS: BOOT ALLOWANCE R A	150.00
			STICKER: ASSET LABELS	125.00
			SLING: PT FF SCHEDULE SOFT	34.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			WALMART: HOOKS HANGING LIG	15.28
			TCFP: CERTIFICATION	87.17
			AT&T: DIRECT TV FOR STATIO	103.44
			AMZ: HANDBOOK FOR CLASS	88.99
			AMZ: BRACKET FOR STATION P	11.75
			TAGS 4 LESS: IMPAIRMENT TA	113.00
			AMZ: WIRELESS DONGLE	44.44
			INDUSTRIAL: REPAIRS ENGINE	822.80
			AMZ: REFLECTIVE TAPE FOR E	31.94
			TCFP: CERTIFICATION	87.17
			AMZ: LEAF BLOW FOR ENGINE/	407.86
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	1,341.09
		GEXA ENERGY	FIRE DEPT - ELECTRICITY	304.73
		DROP SHOT PEST CONTROL	FIRE DEPARTMENT	65.00
			TOTAL:	24,543.54
STREETS	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	228.37
			TMRS RETIREMENT	347.45
		U. S. TREASURY	FICA WITHHOLDING	132.45
			FICA WITHHOLDING	199.46
			FICA WITHHOLDING	265.74
			MEDICARE WITHHOLDING	30.98
			MEDICARE WITHHOLDING	46.65
			MEDICARE WITHHOLDING	62.15
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	128.48
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	JARAL	7.14
			JARAL & MEIDL	12.33
			JARAL & MEIDL	12.12
			JARAL & MEIDL	12.05
			JARAL & MEIDL	11.94
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	24.89
		TML HEALTH	TML HEALTH JAN 2023	786.86
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	201.70
			JANUARY MONTHLY MAINT FEE	15.07
			JANUARY ENTERPRISE R&M	664.53
		TML RISK POOL	FY23 2ND QRT PYMNT	314.18
			FY23 2ND QRT PYMNT	1,285.75
		TXU ENERGY	STLG 1 049774	1,626.03
			STLG 2 391223	28.78
			STLG A 101-140 753619	53.50
			STLG C LED 0-55 357942	1,020.44
			STLG C LED 141-180 550367	187.01
		VENUS AUTO PARTS LLC	CLEANING BRUSHES	11.99
			PAINT ROLLER & PAINT TRAYS	15.89
			ROLLERS/PANS/PADS/HANDLES	38.93
			CLEAR SEMI-GLOSS	12.99
		HOLT CAT RENTAL	BATTERIES FOR BACKHOE	86.76
		CITIBANK	AMZ: WINTER COATS	42.70
			AMZ: PAPER TOWELS (3)	40.58
			AMZ: OFFICE NEEDS	45.04
			AMZ: GLOVES (8)	35.73
			AMZ: COFFEE MAKER	7.64
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	782.19
		GEXA ENERGY	STREETS - ELECTRICITY	488.83
		DROP SHOT PEST CONTROL	PUBLIC WORKS	21.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
			TOTAL:	9,378.16	
PARKS & RECREATION	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	504.32	
			TMRS RETIREMENT	522.70	
		U. S. TREASURY	FICA WITHHOLDING	292.50	
			FICA WITHHOLDING	300.07	
			FICA WITHHOLDING	291.26	
			MEDICARE WITHHOLDING	68.41	
			MEDICARE WITHHOLDING	70.18	
			MEDICARE WITHHOLDING	68.12	
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	140.33	
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17	
		CINTAS	CANTU/MOORE	11.56	
			CANTU, MOORE & FIELDS	18.45	
			CANTU/MOORE/FIELDS	18.25	
			CANTU/MOORE/FIELDS	18.18	
			CANTU/MOORE/FIELDS	18.07	
			FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	64.51
			LOWES BUSINESS ACCT/SYNCB	1-GAL SUPER CONC (2)	242.20
				HANES GEO 6-FT (6)	569.88
				STAGREEN 500-PACK FABRIC	47.50
			TML HEALTH	TML HEALTH JAN 2023	1,573.72
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	201.70	
			JANUARY MONTHLY MAINT FEE	15.07	
			JANUARY ENTERPRISE R&M	32.73	
			FY23 2ND QRT PYMNT	899.55	
		TML RISK POOL	FY23 2ND QRT PYMNT	674.75	
			VENUS AUTO PARTS LLC	WEED BLOCK & ANCHOR PINS	73.96
			T20 TORX BIT SET - SHANNA	23.98	
			CLAMPS/BUNDLE STAKES - SHA	40.79	
			SALT MELT - CITY BUILDINGS	79.90	
			3/4 PVC PIPE - SHANNA PARK	33.98	
			FABRIC STAPLES	12.99	
			GRABBER/BATTERIES	50.98	
			BATTERIES FOR BACKHOE	86.76	
			AMZ: WINTER COATS	128.10	
			AMZ: PAPER TOWELS (3)	40.59	
			AMZ: OFFICE NEEDS	45.04	
		AMZ: OFFICE NEEDS	40.45		
		AMZ: GLOVES (8)	35.73		
		TRACTOR: NICK BOOT ALLOWAN	67.99		
		AMZ: COFFEE MAKER	7.64		
		CACTUS: NICK'S COVERALLS	119.95		
		AMZ: NICK'S SHIRTS	109.19		
		AMZ: WINTER WEAR REFUND	42.70-		
		AMZ: WINTER WEAR REFUND	85.40-		
		AMZ: HOODIES (2)	31.95		
		HOME: GRAFFITI REMOVER (6)	77.82		
		HOME: LANDSCAPE MAT	194.94		
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	287.39	
		GEXA ENERGY	PARKS & REC - ELECTRICITY	645.03	
		NEMA 3 ELECTRIC, INC.	LINES LOCATED - SHANNA/FIE	150.00	
		COLORADO RIVER COMPONENTS	REBAR (20) - SHANNA PARK	169.60	
	TOTAL:	9,131.83			
CITY OF DE (NON-DEPARTM	GENERAL FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	134.70	

Page 14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		U. S. TREASURY	TMRS RETIREMENT	136.72
			FICA WITHHOLDING	78.12
			FICA WITHHOLDING	78.49
			FICA WITHHOLDING	78.12
			MEDICARE WITHHOLDING	18.27
			MEDICARE WITHHOLDING	18.36
			MEDICARE WITHHOLDING	18.27
		CITY OF VENUS - PETTY CASH	PRIORITY MAIL, POSTAGE DUE	30.80
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	62.50
		FRONTIER ACCESS LLC	CITY HALL	164.68
		CINTAS	FITZGERALD/ANDERSON	4.42
			CITY HALL MATS	33.11
			FITZGERALD	4.42
			CITY HALL FLOOR MATS	33.11
			FITZGERALD	2.01
			CITY HALL FLOOR MATS	33.11
			FITZGERALD	1.21
			CITY HALL FLOOR MATS	33.11
			FITZGERALD	52.00
			CITY HALL FLOOR MATS	33.11
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	33.64
		XEROX FINANCIAL SERVICES	JAN - MONTHLY LEASE PAYMT	129.00
		IWERK	MONTHLY BILLING DECEMBER 2	2,850.00
			SENTINEL ONE CNTRL - DEC U	112.50
			OFFICE 365 E3	92.00
			OFFICE 365 E3 - PRORATED	86.08
		TEX TECH ENVIRONMENTAL, INC.	SPRINKLER HEAD & LABOR	82.01
		TML RISK POOL	FY23 2ND QRT PYMNT	3,475.70
		CITIBANK	DOLLAR T: CLEANING SUPPLIE	18.50
			BUCKIN: GRACE WORK SHIRTS	105.00
			AMZ: TOILET PAPER (3)	143.97
			AMZ: ALL-PURPOSE CLEANER	14.00
			AMZ: AIR FRESHENER (3)	29.61
			AMZ: TOILET BOWL CLEANER	19.31
			AMZ: HAND SOAP	19.99
			AMZ: TOWEL ROLL DISPENSER	185.37
			AMZ: TISSUE	18.95
			AMZ: HAND SOAP	14.48
			AMZ: ALL PURPOSE CLEANER	60.10
			AMZ: MOP HEADS	84.40
			GOTO: CITY TELEPHONE LINES	836.41
			ADOBE: MONTHLY SUBSCRIPTIO	244.90
			AMZ: TOILET PAPER	69.98
			SAM'S: SAM'S MEMBERSHIP	110.00
			UATTEND: TIMECLOCK	145.00
		MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	700 W HWY 67 - CITY HALL	2.00
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	88.37
		GEXA ENERGY	CITY-WIDE - ELECTRICITY	1,562.47
		DROP SHOT PEST CONTROL	CITY HALL	55.00
			TOTAL:	11,737.38
DEBT SERVICE	DEBT SERVICE FUND	AMEGY BANK	2018 TAX COMBO/CO BOND	63,000.00
			2018 TAX COMBO/CO BOND	46,980.00
			COMB TAX/CO BOND 2020	36,210.00
			COMB TAX/CO BOND 2020	135,000.00
			TOTAL:	281,190.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SPECIAL REV DEPT/VCSDC	VCSDC	AT&T MOBILITY	CELL PHONES 12.20.22-01.19	40.70
		FRONTIER ACCESS LLC	CIVIC CENTER	131.06
		TML RISK POOL	FY23 2ND QRT PYMNT	349.60
		SCOTT PORTER, TAX A/C	9 VENUS LARUE LOT 7 TAXES	769.07
		GEXA ENERGY	CIVIC CENTER - ELECTRICITY	906.47
		DROP SHOT PEST CONTROL	CIVIC CENTER	65.00
			EDC	<u>21.66</u>
			TOTAL:	2,283.56
NON-DEPARTMENTAL	SPECIAL EVENTS	CITIBANK	CUTTING: PARADE TROPHIES	75.78
			BUCKIN: WHOVILLE BANNER	320.00
			HOBBY: WHOVILLE PRESENT TR	33.19
			HOME: WHOVILLE SUPPLIES	71.60
			O'REILLY: WINDOW MARKERS	5.99
			DOLLAR: WHOVILLE TAPE (3)	3.75
			E&M WELD:TRASH CANS (12)	142.14
			WHATAPOTTY: WHOVILLE POTTI	515.00
			SPRINKLES: DONUTS WITH SAN	254.41
			DOLLAR: TOWELS FOR WHOVILL	30.00
			AMZ: SNOW MACHINE & LIQUID	432.80
			MCGUIRE: EMPLOYEE LUNCH	437.00
			AMZ: OUTDOOR DECOR (2)	43.58
			HOME: ELECTRIC TAPE PVC PI	61.50
			HOBBY: WHOVILLE SUPPLIES	71.20
			HOBBY: WHOVILLE SUPPLIES	105.20
			PARTY CITY: WHOVILLE BALLO	<u>13.50</u>
			TOTAL:	2,616.64
SPECIAL REV FUND/GRANT	ARPA GRANT FUND	ABILENE PLUMBING SUPPLY CO., INC	GASKET/BELL END PVC	1,717.20
			4" HYMAX COUPLING	586.40
			2" HYMAX COUPLING	346.90
			6" HYMAX COUPLING	776.60
		STEADFAST GENERAL CONTRACTING	CHOPSTICKS PIPE & HOLE REP	30,000.00
			FORCE MAIN PUMP - FIRE HOU	<u>65,250.00</u>
			TOTAL:	98,677.10
PUBLIC WORKS	STREET TAX MAINT F	CITIBANK	BTY: SAND FOR WINTER ROADS	<u>399.00</u>
			TOTAL:	399.00
NON-DEPARTMENTAL	WATER & SEWER FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	1,014.00
			TMRS RETIREMENT	1,116.30
			FEDERAL WITHHOLDING	1,052.61
			FEDERAL WITHHOLDING	1,222.49
			FEDERAL WITHHOLDING	1,263.50
			FICA WITHHOLDING	867.40
			FICA WITHHOLDING	958.01
			FICA WITHHOLDING	977.07
			MEDICARE WITHHOLDING	202.86
			MEDICARE WITHHOLDING	224.05
			MEDICARE WITHHOLDING	228.53
		MISC VENDOR	FUDGE, DUSTIN	01-0975-00
			HUSTON JR, DANNY	01-1220-01
			SFR JV-2 PROPERTY LL	02-0263-02
			SFR JV-2 PROPERTY LL	02-0690-02
		FIRST UNUM LIFE	INSURANCE CO	DENTAL/VISION 01-2023
			TML HEALTH	01-2023
		TML HEALTH	JAN 2023	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CITIBANK	AT&T: SALES TAX PAID	6.75
			DOLLAR T: SALES TAX PAID	1.53
			VISTA: SALES TAX PAID	17.16
			VISTA: SALES TAX PAID	11.54
			HOBBY: SALES TAX PAID	2.74
			HOME: SALES TAX PAID	5.91
			O'REILLY: SALES TAX PAID	0.49
			DOLLAR: SALES TAX PAID	0.31
			DOLLAR: SALES TAX PAID	2.48
			HOME: SALES TAX PAID	5.07
			HOBBY: SALES TAX PAID	5.87
			HOBBY: SALES TAX PAID	8.68
			PARTY CITY: SALES TAX PAID	1.11
		COLONIAL LIFE	COLONIAL LIFE	<u>74.84</u>
			TOTAL:	10,353.58
NON-DEPARTMENTAL	WATER & SEWER FUND	FIRST NATIONAL BANK OF TEXAS	2016 GO BOND PRINCIPAL	192,000.00
			2016 GO BOND INTEREST	1,766.40
		AMEGY BANK	2018 TAX COMBO/CO BOND	42,000.00
			2018 TAX COMBO/CO BOND	<u>31,320.00</u>
			TOTAL:	267,086.40
ADMINISTRATION	WATER & SEWER FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	938.74
			TMRS RETIREMENT	1,112.41
		U. S. TREASURY	FICA WITHHOLDING	534.09
			FICA WITHHOLDING	628.25
			FICA WITHHOLDING	597.27
			MEDICARE WITHHOLDING	124.90
			MEDICARE WITHHOLDING	146.93
			MEDICARE WITHHOLDING	139.69
		INTERFACE SECURITY SYSTEMS LLC	MONTHLY SUBSCRIPTION	36.04
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	68.46
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	165.68
		TML HEALTH	TML HEALTH JAN 2023	3,431.24
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY MONTHLY MAINT FEE	6.00
		TML RISK POOL	FY23 2ND QRT PYMNT	29.00
		CITIBANK	AMZ: PA SYSTEM FRONT OFFIC	61.75
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	43.32
		DROP SHOT PEST CONTROL	PUBLIC WORKS BUILDING	<u>65.00</u>
			TOTAL:	8,128.77
WATER DEPARTMENT	WATER & SEWER FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	304.89
			TMRS RETIREMENT	304.95
		U. S. TREASURY	FICA WITHHOLDING	166.66
			FICA WITHHOLDING	164.88
			FICA WITHHOLDING	189.89
			MEDICARE WITHHOLDING	38.98
			MEDICARE WITHHOLDING	38.55
			MEDICARE WITHHOLDING	44.41
		ATMOS ENERGY CORP.	301 S MAIN ST WD GAS BILL	181.78
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	160.44
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	ZAPATA/ABSHIRE/ISAAC	12.87
			ZAPATA, ISAAC, ABSHIRE	13.64
			ZAPATA/ISAAC/ABSHIRE	13.43
			ZAPATA/ISAAC/ABSHIRE	13.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ZAPATA/ISAAC/ABSHIRE	13.26
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	89.13
		ABILENE PLUMBING SUPPLY CO., INC	PACK JOINT & G NUT COUPLIN	337.80
			PIPE/GASKETED COUPLING/MIP	117.92
		TML HEALTH	TML HEALTH JAN 2023	1,857.52
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	1,157.48
			JANUARY MONTHLY MAINT FEE	68.78
			JANUARY ENTERPRISE R&M	122.11
		TML RISK POOL	FY23 2ND QRT PYMNT	2,043.70
			FY23 2ND QRT PYMNT	819.25
		VENUS AUTO PARTS LLC	SAW BLADES WATER MAIN JOB	29.99
			RECIPROCATING BLADES	12.50
		WALMART	SNACK CAKES & GLADE PLUGIN	14.45
			FRENCV VAN/NATURE/SNACK CA	20.27
		TRINITY RIVER AUTHORITY	LAB ANALYSIS - DECEMBER 20	100.00
		TRACTOR SUPPLY CO.	BIB COVERALLS	44.99
		HOLT CAT RENTAL	BATTERIES FOR BACKHOE	86.76
		CITIBANK	CACTUS: ABSHIRE BOOT ALLOW	199.95
			AMZ: WINTER COATS	21.35
			AMZ: THICK LATEX GLOVES	81.50
			AMZ: WINTER COAT	57.01
			TX.GOV: 2018 TUNDRA FEE	2.00
			JOHN: 2018 TUNDRA REGIST	8.25
			AMZ: PAPER TOWELS (3)	40.58
			AMZ: COLD WEATHER GEAR	44.99
			AMZ: WINTER WEAR	20.22
			AMZ: OFFICE NEEDS	45.04
			AMZ: OFFICE NEEDS	45.03
			AMZ: WINTER WEAR	44.99
			AMZ: GLOVES (8)	35.72
			AMZ: COFFEE MAKER	7.64
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	613.70
			CAR WASH	16.00
		GEXA ENERGY	50% PW BLDG & GDL - ELECTR	270.28
			TOTAL:	10,180.06
SANITATION	WATER & SEWER FUND	FRONTIER ACCESS LLC	1746 RESIDENTIAL CARTS	19,834.56
			66 RESIDENTIAL EXTRA CARTS	374.88
			1746 RESIDENTIAL RECYCLE C	7,752.24
			10 COMMERCIAL CARTS	205.10
			2 COMMERCIAL EXTRA CARTS	24.62
			DUMPSTERS	10,893.90
			ROLL-OFFS	8,378.03
			TOTAL:	47,463.33
SEWER DEPARTMENT	WATER & SEWER FUND	TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	304.89
			TMRS RETIREMENT	304.93
		U. S. TREASURY	FICA WITHHOLDING	166.64
			FICA WITHHOLDING	164.88
			FICA WITHHOLDING	189.90
			MEDICARE WITHHOLDING	38.97
			MEDICARE WITHHOLDING	38.57
			MEDICARE WITHHOLDING	44.42
		AT&T MOBILITY	CELL PHONES 12.20.22-01.19	128.45
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	ZAPATA/ABSHIRE/ISAAC	12.86

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ZAPATA, ISAAC, ABSHIRE	13.66
			ZAPATA/ISAAC/ABSHIRE	13.44
			ZAPATA/ISAAC/ABSHIRE	13.37
			ZAPATA/ISAAC/ABSHIRE	13.26
		UNITED COOPERATIVE	106623-001 N FM 157 WWTP	380.08
			106623-002 CR 213 LIFT STA	25.46
			106623-003 PLAINVIEW ACRES	162.43
			106623-005 CR 214 LIFT STA	1,058.42
			106623-007 FM 1807 LIFT ST	25.15
			106623-009 CR 214 LIFT STA	215.14
			106623-011 CR 214/TS2/3PH/	22.58
		FIRST UNUM LIFE INSURANCE CO	DENTAL/VISION 01-2023	89.12
		ABILENE PLUMBING SUPPLY CO., INC	PACK JOINT & G NUT COUPLIN	337.80
			SEWER RELIEF PLUGS	29.52
			RUBBER COUPLING	25.12
			PIPE/GASKETED COUPLING/MIP	117.91
		TML HEALTH	TML HEALTH JAN 2023	1,070.66
		ENTERPRISE FLEET MANAGEMENT INC	JANUARY 2023	1,157.48
			JANUARY MONTHLY MAINT FEE	62.78
			JANUARY ENTERPRISE R&M	122.09
		PUMP SOLUTIONS INC.	PUMP TROUBLESHOOTING - LIF	756.00
		TML RISK POOL	FY23 2ND QRT PYMNT	858.27
			FY23 2ND QRT PYMNT	510.25
		VENUS AUTO PARTS LLC	RECIPROCATING BLADES	12.50
		WALMART	SNACK CAKES & GLADE PLUGIN	14.45
			FRENCV VAN/NATURE/SNACK CA	20.27
		TRINITY RIVER AUTHORITY	M&O	26,161.00
			DEBT SERVICE	117,889.00
		TRACTOR SUPPLY CO.	BIB COVERALLS	45.00
		HOLT CAT RENTAL	BATTERIES FOR BACKHOE	86.76
		CITIBANK	AMZ: WINTER COATS	21.35
			AMZ: THICK LATEX GLOVES	81.50
			AMZ: PAPER TOWELS (3)	40.58
			AMZ: WINTER WEAR	20.23
			AMZ: WINTER WEAR	44.99
			AMZ: GLOVES (8)	35.73
			AMZ: COFFEE MAKER	7.63
			AMZ: HOODIES (2)	31.95
		WEX BANK	FUEL COSTS 12.24.22 - 01.2	613.70
			CAR WASH	16.00
		GEXA ENERGY	50% PW BLDG & GDL - ELECTR	270.27
			LIFT STATIONS - ELECTRICIT	1,564.77
			TOTAL:	155,493.35
NON-DEPARTMENTAL	2022 CO BOND FUND	TRUIST GOVERNMENTAL FINANCE	CO BOND 2022 PAYMENT	230,000.00
			CO BOND 2022 PAYMENT	97,822.23
			TOTAL:	327,822.23

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
------------	------	-------------	-------------	--------

===== FUND TOTALS =====				
10	GENERAL FUND		402,560.38	
20	DEBT SERVICE FUND		281,190.00	
30	VCSDC		2,283.56	
35	SPECIAL EVENTS		2,616.64	
40	ARPA GRANT FUND		98,677.10	
50	STREET TAX MAINT FUND		399.00	
60	WATER & SEWER FUND		498,705.49	
71	2022 CO BOND FUND		327,822.23	

	GRAND TOTAL:		1,614,254.40	

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VENUS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 1/01/2023 THRU 1/31/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: January 2023 Check Report
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

City of Venus
Credit Card Charges -Pay Request

Cardholder N James Groom

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/7/2022	VistaPrint	Holiday Cards	MW	5-0056-0421	Office Supplies	225.15	17.16	225.15
12/15/2022	Galls	Police Officer Uniforms	MW	5-0050-0429	Supplies	859.53	-	859.53
12/22/2022	Galls	Boots for Johnny Coker	MW	5-0055-0420	Uniforms	46.18	-	46.18
12/28/2022	VistaPrint	Business Cards	MW	5-0050-0421	Office Supplies	151.53	11.54	151.53
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
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							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
Total Monthly Charges						1,282.39	-	1,282.39

1,253.64 ~~12.53~~
28.70

agree with

Cardholder Signature

Date 01/13/23

Finance Director Signature

Date 1/13/23

City Administrator's Signature

Date 1/23/2023

ENTERED
BB-01.19.23

Credit Card Charges -Pay Request

Cardholder Name: Cheryl Estes

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/9/2022	Dollar Tree	cleaning supplies civic center	sw	10-5-0095-0429	dept supplies	18.50	1.53	20.03
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						18.50	1.53	20.03

Total must agree with credit card statement

Cardholder Signature _____ Date _____
Finance ~~Director~~'s Signature *Jacey Wyman* Date *1/13/23*
City Administrator Signature *Johnny Roberts* Date *1/23/2023*

ENTERED
BB-01.03.23

City of Venus

Cardholder Name: Callie Green

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/6/2022	Amazon	wall calendar	CG	10-5-0015-0421	office supplies	27.99		27.99
12/19/2022	Hobby lobby	supplies/deco employee party	sw	10-5-0030-0475	employee relations	58.20		58.20
12/15/2022	Babes Chicken	Catering for employee party	mw	10-5-0030-0475	employee relations	2,055.75		2,055.75
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						2,141.94	-	2,141.94

Total must agree with credit card statement

Cardholder Signature _____ Date _____

Finance Director's Signature Stacy Wyma Date 7/13/23

City Administrator Signature Christa Roberts Date 7/23/2023

ENTERED
BB-01.19.23

City of Venus Credit Card Charges -Pay Request

Cardholder Name: STACEY WYMAN

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/2/2022	AMAZON	OUTDOOR DECO	SW	35-5-0000-0494	CHRISTMAS ON SQ	43.58		43.58
		TOLIET PAPER	SW	10-5-0095-0429	DEPT SUPPLIES	69.98		69.98
12/3/2022	HOME DEPOT	ELECTRICAL TAPE PVC PIPE	SW	35-5-0000-0494	CHRISTMAS ON SQ	61.50	5.07	66.57
12/6/2022	AMAZON	ACCOUNT STAMPS	SW	10-5-0030-0429	DEPT SUPPLIES	12.99		12.99
12/7/2022	FEDEX	OVERNIGHT TO REGIONS BANK	BM	10-5-0025-0423	POSTAGE	28.30		28.30
12/8/2022	SAM'S CLUB	SAM'S MEMBERSHIP	SW	10-5-0095-0418	DUES & MEM	110.00		110.00
12/08/2022	SAM'S CLUB	NAPKINS, CUPS PLATES XMAS PARTY	SW	10-5-0030-0475	EMPLOYEE RELATIONS	64.90		64.90
12/8/2022	FULLIDENTITY	BADGE C.SUTTON	SW	10-5-0030-0468	INFO TECH	30.50		30.50
12/8/2022	FULLIDENTITY	BADGE M.TRAMMEL	SW	10-5-0030-0468	INFO TECH	30.50		30.50
12/8/2022	HOBBY LOBBY	WHOVILLE SUPPLIES	SW	35-5-0000-0494	CHRISTMAS ON SQ	71.20	5.87	77.07
12/9/2022	HOBBY LOBBY	WHOVILLE SUPPLIES	SW	35-5-0000-0494	CHRISTMAS ON SQ	105.20	8.68	113.88
12/9/2022	PARTY CITY	WHOVILLE BALLOONS	SW	35-5-0000-0494	CHRISTMAS ON SQ	13.60	1.11	14.61
12/14/2022	AMAZON	PRIZE FOR CHRISTMAS PARTY	SW	10-5-0030-0475	EMPLOYEE RELATIONS	19.48		19.48
12/15/2022	SAM'S CLUB	PRIZES AND SUPPLIES XMAS PARTY	SW	10-5-0030-0475	EMPLOYEE RELATIONS	2,022.48		2,022.48
12/16/2022	FULLIDENTITY	BADGE A.SANGUINETTI	SW	10-5-0030-0468	INFO TECH	30.50		30.50
12/16/2022	FULLIDENTITY	BADGE P.BRANCATO	SW	10-5-0030-0468	INFO TECH	30.50		30.50
12/16/2022	FULLIDENTITY	BADGE G.CRUZ	SW	10-5-0030-0468	INFO TECH	30.50		30.50
12/23/2022	UATTEND	TIMECLOCK	SW	10-5-0095-0468	INFO TECH	145.00		145.00
1/3/2023	AMAZON	BADGE HOLDERS	SW	10-5-0030-0429	DEPT SUPPLIES	9.99		9.99
1/3/2023	AMAZON	POSTITS	SW	10-5-0030-0429	DEPT SUPPLIES	6.84		6.84
Total Monthly Charges						2,931.31	5.07	2,958.17

113.56

2,937.44 20.73

Total must agree with credit card statement

Cardholder Signature

Stacey Wyman

Date

1/13/23

Finance Director's Signature

Stacey Wyman

Date

1/13/23

City Administrator Signature

Sam Roberts

Date

1/23/2023

ENTERED
BB-01.14.23

**City of Venus
Credit Card Charges -Pay Request**

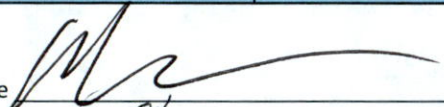
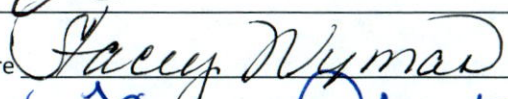
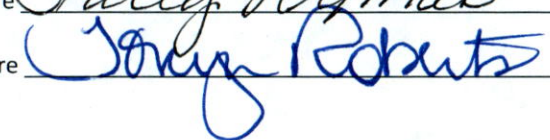
Cardholder Name: Michael Gleason CBO MCP

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/30/2022	NFPA	NEC 2020 Monthly Subscription	M. Gleason	10-5-0020-0416	Info Technology	9.99	-	9.99
12/26/2022	Texas Plumbing Board	Yearly Renewal Fee	M. Gleason	5-0020-0416	Training	55.00	-	55.00
								-
								-
								-
								-
								-
								-
								-
								-
								-
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								-
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								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						64.99	-	64.99

Total must agree with credit card statement

Cardholder Signature  Date 11/11/23
 Finance Director's Signature  Date 1/13/23
 City Administrator Signature  Date 1/25/2023

ENTERED
BB-01.19.23

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Casey Homesley (December 2022)

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/2/2022	PayPal Buckin Nitty Gritty	Whoville Sign for town square	TR	35-5-0000-0494	Whoville	320.00		320.00
12/3/2022	Mr Jims Pizza	Employee Luncheon PW	TR	10-5-0030-0475	Employee Relations	112.24		112.24
12/3/2022	Hobby Lobby	Whoville Present Trees	SW	35-5-0000-0494	Whoville	33.19	2.74	35.93
12/3/2022	Home Depot	Whoville	BG	35-5-0000-0494	Whoville	71.60	5.91	77.51
12/4/2022	O'Reilly Auto Parts	Whoville	BG	35-5-0000-0494	Whoville	5.49	.49	6.48
12/4/2022	Dollar Tree	Whoville	BG	35-5-0000-0494	Whoville	3.75	.31	4.06
12/6/2022	PayPal Buckin Nitty Gritty	Gracie Cruz work shirts	BG	10-5-0095-0420	Uniforms	105.00		105.00
12/8/2022	Mr Jims Pizza	Lunch for PW due to whoville	BG	10-5-0030-0475	Employee Relations	102.01		102.01
12/9/2022	E&M Welding	Whoville Trash Cans	TR	35-5-0000-0494	Whoville	142.14		142.14
12/10/2022	Whata-a-Potty	Whoville Potties	TR	35-5-0000-0494	Whoville	515.00		515.00
12/9/2022	Sprinkles Donuts	Whoville Donuts with Santa	TR	35-5-0000-0494	Whoville	254.41		254.41
12/12/2022	Cactus Jacks	Leonard Abshire yrly boot allowance	BG	60-5-0065-0420	Uniforms	199.95		199.95
12/13/2022	Amazon	City wide paper towels & paper plates	BG	10-5-0095-0429	Dept Supplies	143.97		143.97
12/14/2022	Amazon	Winter Coats	BG	10-5-0090-0420	Uniforms	128.10		128.10
	Amazon	Winter Coats	BG	60-5-0065-0420	Uniforms	21.35		21.35
	Amazon	Winter Coats	BG	60-5-0085-0420	Uniforms	21.35		21.35
	Amazon	Winter Coats	BG	10-5-0080-0420	Uniforms	42.70		42.70
12/15/2022	Amazon	latex gloves (thick)	BG	60-5-0065-0429	Dept Supplies	81.50		81.50
	Amazon	latex gloves (thick)	BG	60-5-0085-0429	Dept Supplies	81.50		81.50
12/15/2022	Amazon	Winter Coat (water)	BG	60-5-0065-0420	Uniforms	57.01		57.01
12/15/2022	TX DMV Registration	2018 Tundra PW	BG	60-5-0065-0445	Vehicle R&M	2.00		2.00
	TX DMV Registration	2018 Tundra PW	BG	60-5-0065-0445	Vehicle R&M	8.25		8.25
12/15/2022	Amazon	City wide cleaner	BG	10-5-0095-0429	Dept Supplies	14.00		14.00
12/16/2022	Amazon	PW Paper Towels	BG	10-5-0090-0429	Dept Supplies	40.58		40.58
	Amazon	PW Paper Towels	BG	10-5-0080-0429	Dept Supplies	40.58		40.59
	Amazon	PW Paper Towels	BG	60-5-0065-0429	Dept Supplies	40.58		40.58
	Amazon	PW Paper Towels	BG	60-5-0085-0429	Dept Supplies	40.58		40.58
12/18/2022	Amazon	Winter Wear	BG	60-5-0065-0420	Uniforms	44.99		44.99
12/18/2022	Amazon	City cleaning supplies	BG	10-5-0095-0429	Dept Supplies	48.92		48.92
12/18/2022	Amazon	City Wide cleaning	BG	10-5-0095-0429	Dept Supplies	298.89		298.89
12/19/2022	Amazon	Winter Wear	BG	60-5-0085-0420	Uniforms	20.23		20.23
	Amazon	Winter Wear	BG	60-5-0065-0420	Uniforms	20.22		20.22
	Amazon	office needs	BG	10-5-0080-0421	Office Supplies	45.04		45.04
	Amazon	office needs	BG	10-5-0090-0421	Office Supplies	45.04		45.04
	Amazon	office needs	BG	60-5-0065-0421	Office Supplies	45.04		45.04
	Amazon	office needs	BG	60-5-0065-0421	Office Supplies	45.03		45.03
	Amazon	office needs	BG	10-5-0090-0421	Office Supplies	40.45		40.45
2/20/2022	Amazon	Winter Wear	BG	60-5-0065-0420	Uniforms	44.99		44.99
	Amazon	Winter Wear	BG	60-5-0085-0420	Uniforms	44.99		44.99
2/21/2022	Amazon	Gloves	BG	60-5-0065-0429	Dept Supplies	35.72		35.72

missing

213.50

163.00

10.25

162.33

261.05

89.98

	Amazon	Gloves	BG	60-5-0085-0429	Dept Supplies	35.72	35.73
	Amazon	Gloves	BG	10-5-0080-0429	Dept Supplies	35.78	35.73
	Amazon	Gloves	BG	10-5-0090-0429	Dept Supplies	35.78	35.73
12/21/2022	Tractor Supply	Nick Fields boots yrly	BG	10-5-0090-0420	Uniforms	67.99	67.99
12/22/2022	Amazon	Coffee pot	BG	10-5-0090-0429	Dept Supplies	7.64	7.64
	Amazon	Coffee pot	BG	10-5-0080-0429	Dept Supplies	7.64	7.64
	Amazon	Coffee pot	BG	60-5-0065-0429	Dept Supplies	7.64	7.64
	Amazon	Coffee pot	BG	60-5-0085-0429	Dept Supplies	7.63	7.63
12/21/2022	Cactus Jacks	Nick Fields Coveralls	BG	10-5-0090-0420	Uniforms	119.95	119.95
12/22/2022	BTY Materials LLC	sand for winter roads	BG	50-5-0080-0448	Streets Materials	399.00	399.00
12/28/2022	Amazon	city wide	BG	10-5-0095-0429	Dept Supplies	84.40	84.40
	Amazon	Nick Fields Shirts	BG	10-5-0090-0420	Uniforms	109.19	109.19
12/29/2022	Amazon	Credits	BG	10-5-0090-0420	Uniforms	(42.70)	(42.70)
	Amazon	Credits	BG	10-5-0090-0420	Uniforms	(85.40)	(85.40)
12/30/2022	Amazon	Hoodies	BG	60-5-0085-0420	Uniforms	31.95	31.95
			BG	10-5-0090-0420	Uniforms	31.95	31.95
Total Monthly Charges						4,272.37	4,272.41

142.91
82.01 remaining
30.55
193.59
(128.10)
63.90

4,262.96 9.45

Total must agree
with credit card
statement

Cardholder Signature no longer employed Date _____

Finance Director's Signature Stacy Wyma Date 1/20/23

City Administrator's Signature Shirley Roberts Date 1/23/2023

**City of Venus
Credit Card Charges -Pay Request**

Cardholder Name: OSCAR

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/5/2022	Home Depot	graffitti removal	OO	10-5-0090-0429	dept supplies	77.82		77.82
12/5/2022	Amazon.com	19 ring plastic binging	OO	10-5-0045-0410	21 office supplies	9.79		9.79
12/5/2022	Amazon.com	binding materials for P&Z books	OO	10-5-0045-0410	21 office supplies	57.59		57.59
12/13/2022	Amazon.com	black toner cartridge	OO	10-5-0045-0410	21 office supplies	78.88		78.88
12/21/2022	ELLIS CO CLERK OFFICE	plat filings	OO	10-2-000-0314	PSA-Brahman Ranch I	162.00		162.00
12/21/2022	ELLIS CO CLERK OFFICE	plat filings processing fees	OO	10-2-000-0314	PSA-Brahman Ranch I	3.81		3.81
								-
								-
								-
								-
								-
								-
Total Monthly Charges						389.89	-	389.89

Total must
agree with
credit card
statement

Cardholder Signature *Oscar Ortiz* Date *12/20/23*
 Finance Director's Signature *Jacey Dymond* Date *1/20/23*
 City Administrator Signature *Jonny Roberts* Date *1/23/2023*

ENTERED
BB-01.20.23

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Richard Allen

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/4/2022	Amazon	Towles for Station	R.Allen	10-5-0070-0429	Department Supplies	50.98	-	50.98
12/7/2022	Lowe's	Shop Vac for Station	R.Allen	10-5-0070-0433	Small Equipment	109.98	-	109.98
12/8/2022	Safariland	Lock for Holster	R.Allen	10-5-0070-0478	Fire Marshal	26.99	-	26.99
12/9/2022	Cactus Jack's	Boot allowance for R. Allen	R.Allen	10-5-0070-0420	Uniforms	150.00	-	150.00
12/9/2022	StickerCutter	Asset Labels	R.Allen	10-5-0070-0429	Department Supplies	125.00	-	125.00
12/9/2022	Sling	PT FF scheduling software	R.Allen	10-5-0070-0468	Information Technology	34.00	-	34.00
12/10/2022	Wal-Mart	Hooks for hanging lights	R.Allen	10-5-0070-0429	Department Supplies	15.28	-	15.28
12/21/2022	TCFP	Certifications	R.Allen	10-5-0070-0418	Dues & Memberships	87.17	-	87.17
12/25/2022	AT&T	Direct TV for station	R.Allen	10-5-0070-0468	Information Technology	103.44	6.75	110.19
12/26/2022	Amazon	Book for a class	R.Allen	10-5-0070-0416	Employee Training	88.99	-	88.99
12/26/2022	Amazon	Bracket for station phone	R.Allen	10-5-0070-0496	Info Telephone Tech	11.75	-	11.75
12/26/2022	Tags 4 Less	Impairment tags for inspections	R.Allen	10-5-0070-0478	Fire Marshal	113.00	-	113.00
12/28/2022	Amazon	Wireless dongle for station phones	R.Allen	10-5-0070-0496	Info Telephone Tech	44.44	-	44.44
12/27/2022	Industrial Power	Repairs foe Engine 72	R.Allen	10-5-0070-0445	Vehicle Maintenance	822.80	-	822.80
12/29/2022	Amazon	Reflective tape for equipment	R.Allen	10-5-0070-0446	Equipment Maintenance	31.94	-	31.94
12/30/2022	TCFP	Certifications	R.Allen	10-5-0070-0418	Dues & Memberships	87.17	-	87.17
12/30/2022	Amazon	Equipment for Engine and Rescue	R.Allen	10-5-0070-0433	Small Equipment	407.86	-	407.86
							-	-
							-	-
							-	-
Total Monthly Charges						2,310.79	6.75	2,317.54

Cardholder Signature [Signature] Date 1/4/23
 Finance Director's Signature [Signature] Date 1/20/23
 City Administrator Signature [Signature] Date 1/23/2023

Total must agree
with credit card
statement

ENTERED
BB-01.20.23

**City of Venus
Credit Card Charges -Pay Request**

Cardholder Name: Melissa Westen

Payee: Citi Bank Master Card

**ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.**

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/5/2022	Amazon	PA system for front offices	mw	10-5-0020-0468	info technology	61.75		61.75
		PA system for front offices	mw	60-5-0060-0468	info technology	61.75		61.75
		PA system for front offices	mw	10-5-0060-0468	info technology	61.75		61.75
12/12/2022	McGuire's	employee lunch during Whoville	mw	35-5-0000-0494	Christmas on SQ	437.00		437.00
12/15/2022	Amazon	badge holders and reals ~~Monitor stands~~	mw	10-5-0050-0421	office supplies	22.99		22.99
12/15/2022	Amazon	badge holders	mw	10-5-0050-0421	office supplies	11.24		11.24
12/28/2022	Amazon	emergency first aid kit	mw	10-5-0050-0421	office supplies	38.14		38.14
12/30/2022	Law Enforcement Risk	Training	mw	10-5-0050-0415	training	150.00		150.00
1/3/2023	Amazon	pens	mw	10-5-0050-0421	office supplies	11.26		11.26
1/3/2023	Amazon	packing tape	mw	10-5-0050-0421	office supplies	32.93		32.93
12/30/2022	Training force USA	SUP-HER-VISOR training Martinez	mw	10-5-0050-0415	training	206.98		206.98
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						1,095.79	-	1,095.79

185.25

Total must agree with credit card statement

Cardholder Signature _____ Date _____

Finance Director's Signature Shacey Wyman Date 1/13/23

City Administrator Signature George Roberts Date 1/23/2023

ENTERED
BB-01.20.23

**City of Venus
Credit Card Charges -Pay Request**

Cardholder N Jason Gordon

Payee: Citi Bank Master Card

**ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.**

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/5/2023	Primary Arms	Red Dots	Gordon	5-0050-0429	Supplies	452.70	-	452.70
12/7/2023	Cutting Edge	Parade Trophies	Gordon	35-5-0000-0444	Christmas on Square	75.78	-	75.78
12/14/2023	TEX.GOV	Vehicle Registrations	Gordon	5-0050-0445	Vehicle R & M	4.00	-	4.00
12/15/2023	Johnson County Veh Reg	Vehicle Registrations	Gordon	5-0055-0445	Vehicle R & M	16.50	-	16.50
12/15/2023	Amazon	Chest Seals	Gordon	5-0050-0429	Supplies	98.99	-	98.99
12/15/2023	Amazon	Rags and Allen Wrenches	Gordon	5-0050-0429	Supplies	20.98	-	20.98
12/21/2023	USPS	Shipping vehicle equip to Upfitters	Gordon	5-0050-0445	Vehicle R & M	175.25	-	175.25
12/22/2023	Sirchie	Drug testing kits	Gordon	5-0050-0429	Supplies	198.93	-	198.93
12/27/2023	Amazon	Rifle Rails	Gordon	5-0050-0429	Supplies	74.16	-	74.16
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
Total Monthly Charges						1,117.29	-	1,117.29

agree with

Cardholder Signature [Signature] Date 12/17-23
 Finance Director Signature [Signature] Date 1/20/23
 City Administrator's Signature [Signature] Date 1/23/2023

ENTERED
BB-01.20.23

Credit Card Charges -Pay Request

Cardholder Name: Tonya Roberts

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.

MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/10/2022	Dollar Tree	Towels for Whoville	TR	35-5-0000-0494	Christmas on SQ	~~30.00~~ 32.48	2.48	32.48
12/11/2022	Mr Jims Pizza	Lunch for the school volunteers	TR	10-5-0010-0495	City Admin Special pj	56.91		56.91
12/15/2022	GoToConnect	City telephone lines	BM	10-5-0095-0431	telephone system	836.41		836.41
12/21/2022	Adobe	Monthly subscription	SW	10-5-0095-0468	info technology	244.90		244.90
12/28/2022	Full Identity	badge N.Fields	sw	10-5-0030-0468	info technology	30.50		30.50
12/28/2022	Full Identity	badge Z.Hagaman	sw	10-5-0030-0468	info technology	30.50		30.50
12/28/2022	Full Identity	badge C.Smith	sw	10-5-0030-0468	info technology	30.50		30.50
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						1,262.20	-	1,262.20

1,259.72 2.48

Total must agree with credit card statement

Cardholder Signature

Date _____

1/23/2023

Finance ~~Director~~'s Signature _____

Date _____

1/17/23

City Administrator Signature

Date _____

1/23/2023

ENTERED
BB-01.20.23

**City of Venus
Credit Card Charges -Pay Request**

Cardholder Name: Andrew Simmons

Payee: Citi Bank Master Card

**ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.**

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
12/5/2022	amazon	snow machines and liqud ice	AS	35-5-0000-0494	Christmas on SQ	399.84	32.96	432.80
12/30/2022	home depot	landscape matt	AS	10--0090-0448	Shanna park maint	194.94		194.94
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						594.78	32.96	627.74

Total must
agree with
credit card
statement

Cardholder Signature _____ Date 1/17/2023

Finance Director's Signature Stacy Wyman Date 1/17/23

City Administrator Signature Jaeger Roberts Date 1/23/2023

ENTERED
BB-01.20.23

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
FEES & SERVICES	13,050.00	2,120.00	6,041.00	46.29	7,009.00
FINES & FORFEITURES	109,700.00	9,586.86	29,314.80	26.72	80,385.20
FRANCHISE TAXES	145,000.00	65.92	19,783.51	13.64	125,216.49
PROPERTY TAXES	2,404,288.00	504,897.04	1,926,307.37	80.12	477,980.63
SALES TAXES	888,950.00	68,912.77	283,115.16	31.85	605,834.84
CONTRIBUTIONS	232,327.00	0.00	0.00	0.00	232,327.00
INTEREST	21,000.00	0.00	27,076.82	128.94 (	6,076.82)
LICENSES & PERMITS	665,280.00	71,060.09	111,981.21	16.83	553,298.79
MISCELLANEOUS	5,000.00	454.60	5,223.63	104.47 (	223.63)
INTERGOVERNMENTAL	462,079.00	32,956.72	135,544.05	29.33	326,534.95
OTHER FIN SOURCE (USE)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>4,946,674.00</u>	<u>690,054.00</u>	<u>2,544,387.55</u>	<u>51.44</u>	<u>2,402,286.45</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	110,899.00	84,330.82	84,332.48	76.04	26,566.52
CITY ADMINISTRATOR OFFICE	192,797.00	11,936.40	52,224.03	27.09	140,572.97
CITY SECRETARY	155,870.00	12,734.19	49,263.48	31.61	106,606.52
PLANNING & DEVELOPMENT	317,807.00	25,655.11	886.72	0.28	316,920.28
FINANCE DEPARTMENT	160,222.00	11,246.97	45,814.57	28.59	114,407.43
HUMAN RESOURCES	134,627.00	17,917.73	46,174.15	34.30	88,452.85
ECONOMIC DEVELOPMENT	0.00	2,595.45	10,703.61	0.00 (	10,703.61)
PERMITS & INSPECTIONS	166,515.00	12,235.50	39,290.39	23.60	127,224.61
POLICE DEPARTMENT	2,030,421.00	196,856.25	664,117.81	32.71	1,366,303.19
CODE ENFORCE/ANIMAL CONTR	100,198.00	8,263.74	27,649.42	27.59	72,548.58
MUNICIPAL COURT	97,392.00	9,624.26	33,301.79	34.19	64,090.21
FIRE DEPARTMENT	840,493.00	80,551.39	204,581.20	24.34	635,911.80
STREETS	297,931.00	19,821.20	62,816.45	21.08	235,114.55
PARKS & RECREATION	330,397.00	23,734.77	67,545.37	20.44	262,851.63
CITY-WIDE (NONDEPARTMENTA	<u>218,820.00</u>	<u>15,918.48</u>	<u>75,739.75</u>	<u>34.61</u>	<u>143,080.25</u>
TOTAL EXPENDITURES	<u>5,154,389.00</u>	<u>533,422.26</u>	<u>1,464,441.22</u>	<u>28.41</u>	<u>3,689,947.78</u>
REVENUES OVER/(UNDER) EXPENDITURES	(207,715.00)	156,631.74	1,079,946.33		(1,287,661.33)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>FEES & SERVICES</u>					
10-4-0000-0321 ACCIDENT REPORT	450.00	0.00	150.00	33.33	300.00
10-4-0000-0322 COMMUNITY CENTER RENTAL	6,500.00	2,120.00	5,255.00	80.85	1,245.00
10-4-0000-0323 PARK RENTALS	5,000.00	0.00	25.00	0.50	4,975.00
10-4-0000-0324 COPY MACHINE	100.00	0.00	6.00	6.00	94.00
10-4-0000-0327 SPECIAL EVENT APPLICATIO	<u>1,000.00</u>	<u>0.00</u>	<u>605.00</u>	<u>60.50</u>	<u>395.00</u>
TOTAL FEES & SERVICES	13,050.00	2,120.00	6,041.00	46.29	7,009.00
<u>FINES & FORFEITURES</u>					
10-4-0000-0329 RESTITUTIONS	0.00	60.00	210.00	0.00 (	210.00)
10-4-0000-0330 ESCROW ACCOUNT REVENUES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0331 ADMINISTRATIVE/OTHER FEE	42,000.00	1,010.40	3,142.34	7.48	38,857.66
10-4-0000-0332 COURT TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.00
10-4-0000-0333 MUNICIPAL COURT BLDG FUN	0.00	0.00	0.00	0.00	0.00
10-4-0000-0334 FINES	66,000.00	8,412.46	25,711.96	38.96	40,288.04
10-4-0000-0335 TIME PAYMENT	900.00	104.00	250.50	27.83	649.50
10-4-0000-0336 NSF FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0337 ALARM FINES	800.00	0.00	0.00	0.00	800.00
10-4-0000-0338 STATE FEES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0339 TRUANCY PREVENTION FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FINES & FORFEITURES	109,700.00	9,586.86	29,314.80	26.72	80,385.20
<u>FRANCHISE TAXES</u>					
10-4-0000-0340 FRANCHISE TAX	<u>145,000.00</u>	<u>65.92</u>	<u>19,783.51</u>	<u>13.64</u>	<u>125,216.49</u>
TOTAL FRANCHISE TAXES	145,000.00	65.92	19,783.51	13.64	125,216.49
<u>PROPERTY TAXES</u>					
10-4-0000-0342 PENALTY & INTEREST	20,000.00	84.01	1,632.80	8.16	18,367.20
10-4-0000-0343 DELINQUENT PROPERTY TAXE	0.00	183.54	6,759.22	0.00 (	6,759.22)
10-4-0000-0344 CURRENT PROPERTY TAX	2,384,288.00	504,629.49	1,917,915.35	80.44	466,372.65
10-4-0000-0345 PID ASSESSMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROPERTY TAXES	2,404,288.00	504,897.04	1,926,307.37	80.12	477,980.63
<u>SALES TAXES</u>					
10-4-0000-0346 SALES TAX	713,000.00	55,130.22	226,492.14	31.77	486,507.86
10-4-0000-0347 SALES TAX (PT RELIEF)	175,950.00	13,782.55	56,623.02	32.18	119,326.98
10-4-0000-0349 CREDIT CARD FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALES TAXES	888,950.00	68,912.77	283,115.16	31.85	605,834.84
<u>CONTRIBUTIONS</u>					
10-4-0000-0350 PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.00
10-4-0000-0351 PAYMENT IN LIEU OF TAXES	122,696.00	0.00	0.00	0.00	122,696.00
10-4-0000-0352 DONATIONS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-4-0000-0355 VCSDC CONTRIBUTIONS	<u>109,631.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>109,631.00</u>
TOTAL CONTRIBUTIONS	232,327.00	0.00	0.00	0.00	232,327.00
<u>INTEREST</u>					
10-4-0000-0360 INTEREST	<u>21,000.00</u>	<u>0.00</u>	<u>27,076.82</u>	<u>128.94</u> (	<u>6,076.82)</u>
TOTAL INTEREST	21,000.00	0.00	27,076.82	128.94 (	6,076.82)
<u>LICENSES & PERMITS</u>					
10-4-0000-0361 ALCOHOL PERMITS	860.00	0.00	90.00	10.47	770.00
10-4-0000-0362 BUILDING INSPECTION FEES	250,000.00	0.00	0.00	0.00	250,000.00
10-4-0000-0363 ZONING FEES	15,020.00	0.00	0.00	0.00	15,020.00
10-4-0000-0364 ANIMAL REGISTRATION	500.00	20.00	150.00	30.00	350.00
10-4-0000-0365 DEVELOPMENT FEES	75,900.00	0.00	0.00	0.00	75,900.00
10-4-0000-0366 LICENSE & PERMITS	100,000.00	71,040.09	111,541.21	111.54 (	11,541.21)
10-4-0000-0367 PLAN REVIEWS	200,000.00	0.00	0.00	0.00	200,000.00
10-4-0000-0368 PARK FEES	18,000.00	0.00	0.00	0.00	18,000.00
10-4-0000-0369 RESIDENTIAL RENTAL PROPE	<u>5,000.00</u>	<u>0.00</u>	<u>200.00</u>	<u>4.00</u>	<u>4,800.00</u>
TOTAL LICENSES & PERMITS	665,280.00	71,060.09	111,981.21	16.83	553,298.79
<u>MISCELLANEOUS</u>					
10-4-0000-0370 VVFD CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0371 POLICE EXPLORER	0.00	0.00	0.00	0.00	0.00
10-4-0000-0372 INSURANCE PROCEEDS	0.00	299.80	4,324.85	0.00 (	4,324.85)
10-4-0000-0373 MISCELLANEOUS	5,000.00	154.80	898.78	17.98	4,101.22
10-4-0000-0374 VFD-REIMBURSE FOR TRUCKS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0375 TML WC INS PROCEEDS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0376 CASH OVER (SHORT)	0.00	0.00	0.00	0.00	0.00
10-4-0000-0377 DONATIONS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0378 AUDIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
10-4-0000-0379 PROCEEDS FROM SALE OF AS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	5,000.00	454.60	5,223.63	104.47 (	223.63)
<u>INTERGOVERNMENTAL</u>					
10-4-0000-0381 GRANT REVENUE	25,000.00	0.00	0.00	0.00	25,000.00
10-4-0000-0382 JOHNSON CO ESD CONTRACT	385,079.00	32,956.72	135,544.05	35.20	249,534.95
10-4-0000-0383 JOHNSON CO EMP INCENTIVE	0.00	0.00	0.00	0.00	0.00
10-4-0000-0384 ESD - ELLIS COUNTY	47,000.00	0.00	0.00	0.00	47,000.00
10-4-0000-0386 VENUSISD-ELECTIONSREIMBU	5,000.00	0.00	0.00	0.00	5,000.00
10-4-0000-0388 W & S TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
10-4-0000-0389 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
10-4-0000-0390 FUND BALANCE FORWARD	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL	462,079.00	32,956.72	135,544.05	29.33	326,534.95

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER FIN SOURCE (USE)					
10-4-0000-0400 LOAN PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FIN SOURCE (USE)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	4,946,674.00 =====	690,054.00 =====	2,544,387.55 =====	51.44 =====	2,402,286.45 =====

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SPECIAL PROJECTS</u>					
10-5-0000-0499 LEASE PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0000-0500 LEASE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0501 NOTE PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0502 NOTE INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0505 NOTES PAYABLE-ADMIN	0.00	0.00	0.00	0.00	0.00
10-5-0000-0506 CAPITAL LEASE - PRINCIPA	79,908.00	79,943.67	79,943.67	100.04 (	35.67)
10-5-0000-0507 CAPITAL LEASE-INTEREST	4,423.00	4,387.15	4,387.15	99.19	35.85
10-5-0000-0510 LEASE PAYMENT - FIRE	0.00	0.00	0.00	0.00	0.00
TOTAL DEBT PAYMENTS	84,331.00	84,330.82	84,330.82	100.00	0.18
<u>CAPITAL OUTLAY</u>					
10-5-0000-0661 AC UNIT - CITY HALL	0.00	0.00	0.00	0.00	0.00
10-5-0000-0662 CAP OUT-VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0663 CAP OUT-FLAG POLE LANDSC	0.00	0.00	0.00	0.00	0.00
10-5-0000-0664 CAP OUT-IT SWITCHES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0665 CAP OUT-LANDSCAPE TRAIL	0.00	0.00	0.00	0.00	0.00
10-5-0000-0666 PATCH TRAILER	0.00	0.00	0.00	0.00	0.00
10-5-0000-0667 POLICE VEHICLES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0668 ANIMAL CONTROL TRUCK	0.00	0.00	0.00	0.00	0.00
10-5-0000-0669 CAP OUT - MOW TRIM	0.00	0.00	0.00	0.00	0.00
10-5-0000-0670 STORAGE ROOM ADMIN AREA	0.00	0.00	0.00	0.00	0.00
10-5-0000-0671 AUDIO SYSTEM-CIVIC CENTE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0672 POLICE SIMULATOR	0.00	0.00	0.00	0.00	0.00
10-5-0000-0673 MYGOV SOFTWARE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0674 HR OFFICE RENOVATION	0.00	0.00	0.00	0.00	0.00
10-5-0000-0675 FUEL STATION & SOFTWARE	0.00	0.00	0.00	0.00	0.00
10-5-0000-0676 WEATHER SIREN UPGRADES	0.00	0.00	0.00	0.00	0.00
10-5-0000-0677 DRAINAGE TRACTOR	0.00	0.00	0.00	0.00	0.00
10-5-0000-0678 MOWER	0.00	0.00	0.00	0.00	0.00
10-5-0000-0679 CITY HALL SEPTIC SYSTEM	0.00	0.00	0.00	0.00	0.00
10-5-0000-0680 CAPITAL EXPENDITURES - F	0.00	0.00	0.00	0.00	0.00
10-5-0000-0681 EXTRACTOR & DRYING CABIN	0.00	0.00	0.00	0.00	0.00
10-5-0000-0682 LAND PURCHASE	0.00	0.00	1.66	0.00 (	1.66)
10-5-0000-0683 SERVER	15,000.00	0.00	0.00	0.00	15,000.00
10-5-0000-0684 FLEET CAMERA REPLACEMENT	1,700.00	0.00	0.00	0.00	1,700.00
10-5-0000-0685 LIDAR REPLACEMENT	4,500.00	0.00	0.00	0.00	4,500.00
10-5-0000-0686 2-CAMERA SYSTEM INTERVIE	5,368.00	0.00	0.00	0.00	5,368.00
TOTAL CAPITAL OUTLAY	26,568.00	0.00	1.66	0.01	26,566.34

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TRANSFERS</u>					
10-5-0000-0751 TRANSFER TO (FROM) OTHER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	110,899.00	84,330.82	84,332.48	76.04	26,566.52

10 -GENERAL FUND
CITY ADMINISTRATOR OFFICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0010-0400 SALARIES & WAGES	76,745.00	8,589.02	25,808.08	33.63	50,936.92
10-5-0010-0401 SOCIAL SECURITY TAXES	4,758.00	353.60	1,416.94	29.78	3,341.06
10-5-0010-0402 STATE UNEMPLOYMENT TAXES	126.00	0.00	0.00	0.00	126.00
10-5-0010-0403 MEDICARE TAXES	1,113.00	82.70	331.40	29.78	781.60
10-5-0010-0404 RETIREMENT (TMRS)	8,191.00	617.86	2,461.96	30.06	5,729.04
10-5-0010-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0010-0406 WORKERS COMPENSATION	171.00	64.25	128.50	75.15	42.50
10-5-0010-0410 HEALTH INSURANCE	5,459.00	416.88	1,634.36	29.94	3,824.64
10-5-0010-0412 HRA	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL PERSONNEL	96,813.00	10,124.31	31,781.24	32.83	65,031.76
<u>TRAVEL & TRAINING</u>					
10-5-0010-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0010-0416 TRAVEL & TRAINING	1,500.00	0.00	0.00	0.00	1,500.00
10-5-0010-0418 DUES & MEMBERSHIPS	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL TRAVEL & TRAINING	4,000.00	0.00	0.00	0.00	4,000.00
<u>SUPPLIES</u>					
10-5-0010-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0421 OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00
10-5-0010-0423 POSTAGE	0.00	0.00	19.20	0.00	(19.20)
10-5-0010-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0010-0426 GAS & OIL	2,000.00	0.00	0.00	0.00	2,000.00
10-5-0010-0429 DEPARTMENT SUPPLIES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL SUPPLIES	3,500.00	0.00	19.20	0.55	3,480.80
<u>UTILITIES</u>					
10-5-0010-0430 CELL PHONES & MIFI	684.00	91.56	184.81	27.02	499.19
10-5-0010-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	684.00	91.56	184.81	27.02	499.19
<u>SMALL EQUIPMENT</u>					
10-5-0010-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0010-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0010-0445 VEHICLE R&M	500.00	46.50	141.00	28.20	359.00
10-5-0010-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	500.00	46.50	141.00	28.20	359.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
CITY ADMINISTRATOR OFFICE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0010-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0010-0462 LEGAL SERVICES	53,400.00	0.00	15,600.00	29.21	37,800.00
10-5-0010-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0010-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	53,400.00	0.00	15,600.00	29.21	37,800.00
<u>DEPARTMENTAL</u>					
10-5-0010-0477 ADMIN DONATIONS	5,100.00	0.00	0.00	0.00	5,100.00
10-5-0010-0485 MAYOR'S PROJECTS	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL DEPARTMENTAL	15,100.00	0.00	0.00	0.00	15,100.00
<u>SPECIAL PROJECTS</u>					
10-5-0010-0495 CITY ADMIN SPECIAL PROJE	<u>7,000.00</u>	<u>56.91</u>	<u>821.91</u>	<u>11.74</u>	<u>6,178.09</u>
TOTAL SPECIAL PROJECTS	7,000.00	56.91	821.91	11.74	6,178.09
<u>VEHICLE LEASES</u>					
10-5-0010-0560 VEHICLE LEASE PAYMENTS	10,800.00	1,503.36	3,407.61	31.55	7,392.39
10-5-0010-0561 VEHICLE MAKE-READY	0.00	0.00	0.00	0.00	0.00
10-5-0010-0562 VEHICLE MAINT PLAN	<u>1,000.00</u>	<u>113.76</u>	<u>268.26</u>	<u>26.83</u>	<u>731.74</u>
TOTAL VEHICLE LEASES	11,800.00	1,617.12	3,675.87	31.15	8,124.13
TOTAL CITY ADMINISTRATOR OFFICE	192,797.00	11,936.40	52,224.03	27.09	140,572.97

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
CITY SECRETARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0015-0400 SALARIES & WAGES	88,887.00	10,238.40	30,871.20	34.73	58,015.80
10-5-0015-0401 SOCIAL SECURITY TAXES	5,511.00	423.08	1,701.99	30.88	3,809.01
10-5-0015-0402 STATE UNEMPLOYMENT TAXES	252.00	0.00	0.00	0.00	252.00
10-5-0015-0403 MEDICARE TAXES	1,289.00	98.94	398.02	30.88	890.98
10-5-0015-0404 RETIREMENT (TMRS)	9,486.00	738.00	2,940.66	31.00	6,545.34
10-5-0015-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0015-0406 WORKERS COMPENSATION	198.00	46.50	93.00	46.97	105.00
10-5-0015-0410 HEALTH INSURANCE	10,517.00	826.48	3,532.56	33.59	6,984.44
10-5-0015-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	116,640.00	12,371.40	39,537.43	33.90	77,102.57
<u>TRAVEL & TRAINING</u>					
10-5-0015-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0015-0416 EMPLOYEE TRAINING	2,000.00	0.00	119.00	5.95	1,881.00
10-5-0015-0417 CITY COUNCIL TRAINING	5,000.00	0.00	463.75	9.28	4,536.25
10-5-0015-0418 DUES & MEMBERSHIPS	<u>400.00</u>	<u>0.00</u>	<u>50.00</u>	<u>12.50</u>	<u>350.00</u>
TOTAL TRAVEL & TRAINING	7,400.00	0.00	632.75	8.55	6,767.25
<u>SUPPLIES</u>					
10-5-0015-0421 OFFICE SUPPLIES	120.00	27.99	57.98	48.32	62.02
10-5-0015-0423 POSTAGE	100.00	0.00	0.00	0.00	100.00
10-5-0015-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0015-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0015-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	220.00	27.99	57.98	26.35	162.02
<u>UTILITIES</u>					
10-5-0015-0430 CELL PHONES & MIFI	1,368.00	181.55	363.03	26.54	1,004.97
10-5-0015-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	1,368.00	181.55	363.03	26.54	1,004.97
<u>SMALL EQUIPMENT</u>					
10-5-0015-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0015-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0015-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0015-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
CITY SECRETARY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0015-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0015-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0015-0468 INFORMATION TECHNOLOGY	5,000.00	0.00	4,774.05	95.48	225.95
10-5-0015-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	5,000.00	0.00	4,774.05	95.48	225.95
<u>DEPARTMENTAL</u>					
10-5-0015-0490 ELECTION EXPENSES	12,342.00	0.00	0.00	0.00	12,342.00
10-5-0015-0491 LEGAL NOTICES	3,500.00	153.25	153.25	4.38	3,346.75
10-5-0015-0492 RECORDING/FILING FEES	3,000.00	0.00	0.00	0.00	3,000.00
10-5-0015-0493 COUNCIL MISCELLANEOUS	1,400.00	0.00	44.99	3.21	1,355.01
10-5-0015-0494 CODIFICATION	<u>5,000.00</u>	<u>0.00</u>	<u>3,700.00</u>	<u>74.00</u>	<u>1,300.00</u>
TOTAL DEPARTMENTAL	25,242.00	153.25	3,898.24	15.44	21,343.76
<u>SPECIAL PROJECTS</u>					
10-5-0015-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL CITY SECRETARY	155,870.00	12,734.19	49,263.48	31.61	106,606.52

10 -GENERAL FUND
PLANNING & DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0020-0400 SALARIES & WAGES	169,932.00	11,003.52	40,704.88	23.95	129,227.12
10-5-0020-0401 SOCIAL SECURITY TAXES	10,536.00	448.80	2,227.38	21.14	8,308.62
10-5-0020-0402 STATE UNEMPLOYMENT TAXES	756.00	4.77	4.77	0.63	751.23
10-5-0020-0403 MEDICARE TAXES	2,464.00	104.97	520.94	21.14	1,943.06
10-5-0020-0404 RETIREMENT (TMRS)	18,136.00	820.79	4,003.22	22.07	14,132.78
10-5-0020-0405 OVERTIME	0.00	0.00	43.04	0.00 (	43.04)
10-5-0020-0406 WORKERS COMP	379.00	94.50	189.00	49.87	190.00
10-5-0020-0410 HEALTH INSURANCE	35,800.00	2,056.89	6,030.40	16.84	29,769.60
10-5-0020-0412 HRA	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL PERSONNEL	239,503.00	14,534.24	53,723.63	22.43	185,779.37
<u>TRAVEL & TRAINING</u>					
10-5-0020-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0020-0416 EMPLOYEE TRAINING	4,000.00	55.00	336.88	8.42	3,663.12
10-5-0020-0418 DUES & MEMBERSHIPS	<u>600.00</u>	<u>0.00</u>	<u>250.00</u>	<u>41.67</u>	<u>350.00</u>
TOTAL TRAVEL & TRAINING	4,600.00	55.00	586.88	12.76	4,013.12
<u>SUPPLIES</u>					
10-5-0020-0421 OFFICE SUPPLIES	5,500.00	0.00	79.89	1.45	5,420.11
10-5-0020-0423 POSTAGE	1,250.00	0.00	23.93	1.91	1,226.07
10-5-0020-0426 GAS & OIL	2,080.00	126.92	190.22	9.15	1,889.78
10-5-0020-0429 DEPARTMENT SUPPLIES	<u>1,000.00</u>	<u>0.00</u>	<u>97.89</u>	<u>9.79</u>	<u>902.11</u>
TOTAL SUPPLIES	9,830.00	126.92	391.93	3.99	9,438.07
<u>UTILITIES</u>					
10-5-0020-0430 CELL PHONES & MIFI	<u>1,368.00</u>	<u>225.22</u>	<u>450.36</u>	<u>32.92</u>	<u>917.64</u>
TOTAL UTILITIES	1,368.00	225.22	450.36	32.92	917.64
<u>SMALL EQUIPMENT</u>					
10-5-0020-0433 SMALL EQUIPMENT<\$5,000	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL SMALL EQUIPMENT	750.00	0.00	0.00	0.00	750.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0020-0445 VEHICLE R&M	<u>0.00</u>	<u>29.75</u>	<u>54.46</u>	<u>0.00 (</u>	<u>54.46)</u>
TOTAL MAINTENANCE & REPAIRS	0.00	29.75	54.46	0.00 (	54.46)
<u>CONTRACTED SERVICES</u>					
10-5-0020-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0020-0462 LEGAL SERVICES	2,000.00	0.00	4,802.00	240.10 (	2,802.00)
10-5-0020-0464 ENGINEERING SERVICES	0.00	0.00	1,019.36	0.00 (	1,019.36)
10-5-0020-0465 NON-CIVIL INSPECTIONS	20,000.00	9,730.00	13,485.00	67.43	6,515.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
PLANNING & DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-5-0020-0466 CIVIL INSPECTIONS	0.00	0.00	(78,804.76)	0.00	78,804.76
10-5-0020-0467 HEALTH INSPECTIONS	12,000.00	0.00	0.00	0.00	12,000.00
10-5-0020-0468 INFORMATION TECHNOLOGY	16,988.00	71.74	1,423.77	8.38	15,564.23
10-5-0020-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>155.00</u>	<u>310.00</u>	<u>0.00</u>	<u>(310.00)</u>
TOTAL CONTRACTED SERVICES	50,988.00	9,956.74	(57,764.63)	113.29-	108,752.63
<u>DEPARTMENTAL</u>					
10-5-0020-0488 MERCHANT SERVICE FEES	0.00	0.00	535.13	0.00	(535.13)
10-5-0020-0491 LEGAL NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
10-5-0020-0492 RECORDING/FILING FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	1,000.00	0.00	535.13	53.51	464.87
<u>SPECIAL PROJECTS</u>					
10-5-0020-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0020-0560 VEHICLE LEASE PAYMENTS	8,768.00	697.57	2,790.28	31.82	5,977.72
10-5-0020-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0020-0562 VEHICLE MAINT PLAN	<u>1,000.00</u>	<u>29.67</u>	<u>118.68</u>	<u>11.87</u>	<u>881.32</u>
TOTAL VEHICLE LEASES	9,768.00	727.24	2,908.96	29.78	6,859.04
TOTAL PLANNING & DEVELOPMENT	317,807.00	25,655.11	886.72	0.28	316,920.28

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
FINANCE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0025-0400 SALARIES & WAGES	76,528.00	2,564.35	18,188.19	23.77	58,339.81
10-5-0025-0401 SOCIAL SECURITY TAXES	4,745.00	110.80	1,083.06	22.83	3,661.94
10-5-0025-0402 STATE UNEMPLOYMENT TAXES	252.00	0.00	0.00	0.00	252.00
10-5-0025-0403 MEDICARE TAXES	1,110.00	25.91	253.30	22.82	856.70
10-5-0025-0404 RETIREMENT (TMRS)	8,167.00	191.99	1,865.64	22.84	6,301.36
10-5-0025-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0025-0406 WORKERS COMPENSATION	171.00	95.00	190.00	111.11 (	19.00)
10-5-0025-0410 HEALTH INSURANCE	12,864.00	413.24	2,441.67	18.98	10,422.33
10-5-0025-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	104,337.00	3,401.29	24,021.86	23.02	80,315.14
<u>TRAVEL & TRAINING</u>					
10-5-0025-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0025-0416 EMPLOYEE TRAINING	1,500.00	0.00	0.00	0.00	1,500.00
10-5-0025-0418 DUES & MEMBERSHIPS	<u>1,120.00</u>	<u>0.00</u>	<u>120.00</u>	<u>10.71</u>	<u>1,000.00</u>
TOTAL TRAVEL & TRAINING	2,620.00	0.00	120.00	4.58	2,500.00
<u>SUPPLIES</u>					
10-5-0025-0421 OFFICE SUPPLIES	150.00	0.00	51.91	34.61	98.09
10-5-0025-0423 POSTAGE	1,500.00	28.30	159.37	10.62	1,340.63
10-5-0025-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0025-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0025-0429 DEPARTMENT SUPPLIES	<u>1,000.00</u>	<u>0.00</u>	<u>128.98</u>	<u>12.90</u>	<u>871.02</u>
TOTAL SUPPLIES	2,650.00	28.30	340.26	12.84	2,309.74
<u>UTILITIES</u>					
10-5-0025-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
10-5-0025-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
10-5-0025-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0025-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0025-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0025-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
FINANCE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0025-0459 AUDIT SERVICES	16,250.00	0.00	0.00	0.00	16,250.00
10-5-0025-0460 OTHER CONTRACTED SERVICE	0.00	7,000.00	8,516.00	0.00 (	8,516.00)
10-5-0025-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0025-0463 APPRAISAL/COLLECTION FEE	31,365.00	0.00	8,842.70	28.19	22,522.30
10-5-0025-0468 INFORMATION TECHNOLOGY	3,000.00	0.00	3,083.88	102.80 (	83.88)
10-5-0025-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	50,615.00	7,000.00	20,442.58	40.39	30,172.42
<u>DEPARTMENTAL</u>					
10-5-0025-0470 TO BE ALLOCATED	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0025-0495 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0025-0499 LATE FEES	<u>0.00</u>	<u>817.38</u>	<u>889.87</u>	<u>0.00</u> (	<u>889.87</u>)
TOTAL SPECIAL PROJECTS	0.00	817.38	889.87	0.00 (	889.87)
TOTAL FINANCE DEPARTMENT	160,222.00	11,246.97	45,814.57	28.59	114,407.43

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
HUMAN RESOURCES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0030-0400 SALARIES & WAGES	81,341.00	10,787.49	31,250.47	38.42	50,090.53
10-5-0030-0401 SOCIAL SECURITY TAXES	5,043.00	446.92	1,718.74	34.08	3,324.26
10-5-0030-0402 STATE UNEMPLOYMENT TAXES	252.00	0.00	0.00	0.00	252.00
10-5-0030-0403 MEDICARE TAXES	1,179.00	104.52	401.96	34.09	777.04
10-5-0030-0404 RETIREMENT (TMRS)	8,681.00	777.01	2,967.85	34.19	5,713.15
10-5-0030-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0030-0406 WORKERS COMPENSATION	181.00	29.25	58.50	32.32	122.50
10-5-0030-0410 HEALTH INSURANCE	10,470.00	39.62	369.52	3.53	10,100.48
10-5-0030-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	107,647.00	12,184.81	36,767.04	34.16	70,879.96
<u>TRAVEL & TRAINING</u>					
10-5-0030-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0030-0416 EMPLOYEE TRAINING	3,240.00	0.00	79.95	2.47	3,160.05
10-5-0030-0418 DUES & MEMBERSHIPS	<u>850.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>850.00</u>
TOTAL TRAVEL & TRAINING	4,090.00	0.00	79.95	1.95	4,010.05
<u>SUPPLIES</u>					
10-5-0030-0421 OFFICE SUPPLIES	1,000.00	0.00	58.00	5.80	942.00
10-5-0030-0423 POSTAGE	250.00	0.00	0.00	0.00	250.00
10-5-0030-0425 COPIERS	3,800.00	0.00	625.71	16.47	3,174.29
10-5-0030-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0030-0429 DEPARTMENT SUPPLIES	<u>200.00</u>	<u>29.82</u>	<u>40.46</u>	<u>20.23</u>	<u>159.54</u>
TOTAL SUPPLIES	5,250.00	29.82	724.17	13.79	4,525.83
<u>UTILITIES</u>					
10-5-0030-0430 CELL PHONES & MIFI	540.00	101.39	202.75	37.55	337.25
10-5-0030-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	540.00	101.39	202.75	37.55	337.25
<u>SMALL EQUIPMENT</u>					
10-5-0030-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0030-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0030-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0030-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

10 -GENERAL FUND
HUMAN RESOURCES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0030-0460 OTHER CONTRACTED SERVICE	0.00	396.15	947.20	0.00 (	947.20)
10-5-0030-0462 LEGAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
10-5-0030-0468 INFORMATION TECHNOLOGY	0.00	244.00	468.50	0.00 (	468.50)
10-5-0030-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	1,000.00	640.15	1,415.70	141.57 (	415.70)
<u>DEPARTMENTAL</u>					
10-5-0030-0475 EMPLOYEE RELATIONS	13,240.00	4,435.06	5,689.54	42.97	7,550.46
10-5-0030-0476 NEW HIRE SCREENING	<u>2,860.00</u>	<u>526.50</u>	<u>1,295.00</u>	<u>45.28</u>	<u>1,565.00</u>
TOTAL DEPARTMENTAL	16,100.00	4,961.56	6,984.54	43.38	9,115.46
<u>SPECIAL PROJECTS</u>					
10-5-0030-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL HUMAN RESOURCES	134,627.00	17,917.73	46,174.15	34.30	88,452.85

10 -GENERAL FUND
ECONOMIC DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0035-0400 SALARIES & WAGES	0.00	2,328.12	9,179.70	0.00 (	9,179.70)
10-5-0035-0401 SOCIAL SECURITY TAXES	0.00	90.09	514.89	0.00 (	514.89)
10-5-0035-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0403 MEDICARE TAXES	0.00	21.07	120.41	0.00 (	120.41)
10-5-0035-0404 RETIREMENT (TMRS)	0.00	156.17	888.61	0.00 (	888.61)
10-5-0035-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0035-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
10-5-0035-0410 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0412 HRA	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	0.00	2,595.45	10,703.61	0.00 (	10,703.61)
<u>TRAVEL & TRAINING</u>					
10-5-0035-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0035-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0035-0418 DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
10-5-0035-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0035-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0035-0429 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
10-5-0035-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
10-5-0035-0432 UTILITIES	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
10-5-0035-0433 SMALL EQUIPMENT (<\$5,000	0.00	0.00	0.00	0.00	0.00
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0035-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
10-5-0035-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0035-0446 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
ECONOMIC DEVELOPMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0035-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0035-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0035-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0035-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0035-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL ECONOMIC DEVELOPMENT	0.00	2,595.45	10,703.61	0.00 (	10,703.61)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
PERMITS & INSPECTIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0045-0400 SALARIES & WAGES	80,546.00	9,382.14	28,011.44	34.78	52,534.56
10-5-0045-0401 SOCIAL SECURITY TAXES	4,994.00	338.18	1,355.82	27.15	3,638.18
10-5-0045-0402 STATE UNEMPLOYMENT TAXES	252.00	0.00	0.00	0.00	252.00
10-5-0045-0403 MEDICARE TAXES	1,168.00	79.10	317.13	27.15	850.87
10-5-0045-0404 RETIREMENT (TMRS)	8,596.00	669.67	2,668.39	31.04	5,927.61
10-5-0045-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0045-0406 WORKERS COMPENSATION	180.00	0.00	0.00	0.00	180.00
10-5-0045-0410 HEALTH INSURANCE	19,889.00	1,598.48	6,603.28	33.20	13,285.72
10-5-0045-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	116,125.00	12,067.57	38,956.06	33.55	77,168.94
<u>TRAVEL & TRAINING</u>					
10-5-0045-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0045-0416 EMPLOYEE TRAINING	6,000.00	0.00	0.00	0.00	6,000.00
10-5-0045-0418 DUES & MEMBERSHIPS	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL TRAVEL & TRAINING	6,750.00	0.00	0.00	0.00	6,750.00
<u>SUPPLIES</u>					
10-5-0045-0421 OFFICE SUPPLIES	1,000.00	146.26	304.66	30.47	695.34
10-5-0045-0423 POSTAGE	1,250.00	0.00	8.00	0.64	1,242.00
10-5-0045-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0045-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
10-5-0045-0429 DEPARTMENT SUPPLIES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL SUPPLIES	2,750.00	146.26	312.66	11.37	2,437.34
<u>UTILITIES</u>					
10-5-0045-0430 CELL PHONES & MIFI	720.00	0.00	0.00	0.00	720.00
10-5-0045-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	720.00	0.00	0.00	0.00	720.00
<u>SMALL EQUIPMENT</u>					
10-5-0045-0433 SMALL EQUIPMENT (<\$5,000	<u>1,770.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,770.00</u>
TOTAL SMALL EQUIPMENT	1,770.00	0.00	0.00	0.00	1,770.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0045-0442 BUILDING R&M	0.00	21.67	21.67	0.00 (	21.67)
10-5-0045-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
10-5-0045-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	21.67	21.67	0.00 (	21.67)

10 -GENERAL FUND
PERMITS & INSPECTIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0045-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0045-0462 LEGAL SERVICES	6,000.00	0.00	0.00	0.00	6,000.00
10-5-0045-0464 ENGINEERING SERVICES	25,000.00	0.00	0.00	0.00	25,000.00
10-5-0045-0468 INFORMATION TECHNOLOGY	1,400.00	0.00	0.00	0.00	1,400.00
10-5-0045-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	32,400.00	0.00	0.00	0.00	32,400.00
<u>DEPARTMENTAL</u>					
10-5-0045-0491 LEGAL NOTICES	6,000.00	0.00	0.00	0.00	6,000.00
10-5-0045-0492 RECORDING/FILING FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	6,000.00	0.00	0.00	0.00	6,000.00
<u>SPECIAL PROJECTS</u>					
10-5-0045-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL PERMITS & INSPECTIONS	166,515.00	12,235.50	39,290.39	23.60	127,224.61

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0050-0400 SALARIES & WAGES	1,209,666.00	135,210.16	368,004.40	30.42	841,661.60
10-5-0050-0401 SOCIAL SECURITY TAXES	76,064.00	5,280.93	19,461.88	25.59	56,602.12
10-5-0050-0402 STATE UNEMPLOYMENT TAXES	4,536.00	7.97	7.97	0.18	4,528.03
10-5-0050-0403 MEDICARE TAXES	17,789.00	1,235.04	4,551.45	25.59	13,237.55
10-5-0050-0404 RETIREMENT (TMRS)	130,934.00	9,444.81	34,444.64	26.31	96,489.36
10-5-0050-0405 OVERTIME	24,408.00	1,230.88	3,920.81	16.06	20,487.19
10-5-0050-0406 WORKERS COMPENSATION	23,118.00	6,616.25	13,232.50	57.24	9,885.50
10-5-0050-0410 HEALTH INSURANCE	213,849.00	14,812.14	59,454.40	27.80	154,394.60
10-5-0050-0412 HRA	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>
TOTAL PERSONNEL	1,709,364.00	173,838.18	503,078.05	29.43	1,206,285.95
<u>TRAVEL & TRAINING</u>					
10-5-0050-0414 TRAVEL REIMBURSEMENT	0.00	0.00	64.50	0.00	(64.50)
10-5-0050-0415 POLICE TRAINING	8,500.00	356.98	3,371.01	39.66	5,128.99
10-5-0050-0416 POLICE LEOSE TRAINING	1,300.00	0.00	0.00	0.00	1,300.00
10-5-0050-0418 DUES & MEMBERSHIPS	<u>775.00</u>	<u>190.00</u>	<u>517.00</u>	<u>66.71</u>	<u>258.00</u>
TOTAL TRAVEL & TRAINING	10,575.00	546.98	3,952.51	37.38	6,622.49
<u>SUPPLIES</u>					
10-5-0050-0420 UNIFORMS	19,500.00	3,973.04	11,622.76	59.60	7,877.24
10-5-0050-0421 OFFICE SUPPLIES	3,700.00	464.54	1,352.51	36.55	2,347.49
10-5-0050-0423 POSTAGE	300.00	0.00	0.00	0.00	300.00
10-5-0050-0425 COPIERS	1,600.00	99.00	311.07	19.44	1,288.93
10-5-0050-0426 GAS & OIL	44,000.00	5,840.65	12,900.64	29.32	31,099.36
10-5-0050-0429 DEPARTMENT SUPPLIES	<u>33,300.00</u>	<u>4,373.43</u>	<u>7,409.07</u>	<u>22.25</u>	<u>25,890.93</u>
TOTAL SUPPLIES	102,400.00	14,750.66	33,596.05	32.81	68,803.95
<u>UTILITIES</u>					
10-5-0050-0430 CELL PHONES/MIFI	10,000.00	1,339.79	2,587.05	25.87	7,412.95
10-5-0050-0431 TELEPHONES	1,100.00	91.51	331.35	30.12	768.65
10-5-0050-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	11,100.00	1,431.30	2,918.40	26.29	8,181.60
<u>SMALL EQUIPMENT</u>					
10-5-0050-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>354.00</u>	<u>0.00</u>	(<u>354.00</u>)
TOTAL SMALL EQUIPMENT	0.00	0.00	354.00	0.00	(354.00)
<u>MAINTENANCE & REPAIRS</u>					
10-5-0050-0442 BUILDING R&M	1,500.00	55.00	316.98	21.13	1,183.02
10-5-0050-0445 VEHICLE R&M	15,000.00	1,505.42	3,989.16	26.59	11,010.84
10-5-0050-0446 EQUIPMENT R&M	<u>500.00</u>	<u>155.25</u>	<u>155.25</u>	<u>31.05</u>	<u>344.75</u>
TOTAL MAINTENANCE & REPAIRS	17,000.00	1,715.67	4,461.39	26.24	12,538.61

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
POLICE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0050-0460 CONTRACTED SERVICES	21,000.00	10.21	13,116.55	62.46	7,883.45
10-5-0050-0465 DISPATCH SERVICES	93,358.00	0.00	93,358.37	100.00 (	0.37)
10-5-0050-0468 INFORMATION TECHNOLOGY	30,643.00	0.00	0.00	0.00	30,643.00
10-5-0050-0469 LIABILITY & PROPERTY	<u>13,441.00</u>	<u>4,497.25</u>	<u>8,994.49</u>	<u>66.92</u>	<u>4,446.51</u>
TOTAL CONTRACTED SERVICES	158,442.00	4,507.46	115,469.41	72.88	42,972.59
<u>DEPARTMENTAL</u>					
10-5-0050-0472 POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0475 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0486 POLICE MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0050-0489 POLICE DSF TRANSFER IN/O	0.00	0.00	0.00	0.00	0.00
10-5-0050-0490 POLICE JAIL FEES	0.00	0.00	0.00	0.00	0.00
10-5-0050-0491 TRANSFER IN/OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0050-0495 NATIONAL NIGHT OUT EVENT	0.00	0.00	0.00	0.00	0.00
10-5-0050-0499 POLICE GRANT EXPENDITURE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0050-0505 CAPITAL LEASE-PRINCIPAL	0.00	0.00	0.00	0.00	0.00
10-5-0050-0506 CAPITAL LEASE-INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0050-0560 VEHICLE LEASE PAYMENTS	19,540.00	0.00	0.00	0.00	19,540.00
10-5-0050-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0050-0562 VEHICLE MAINT PLAN	<u>2,000.00</u>	<u>66.00</u>	<u>288.00</u>	<u>14.40</u>	<u>1,712.00</u>
TOTAL VEHICLE LEASES	21,540.00	66.00	288.00	1.34	21,252.00
<u>CAPITAL OUTLAY</u>					
10-5-0050-0667 CAP OUT - POLICE VEHICLE	0.00	0.00	0.00	0.00	0.00
10-5-0050-0669 CAP OUT - IT SWITCHES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE DEPARTMENT	2,030,421.00	196,856.25	664,117.81	32.71	1,366,303.19

10 -GENERAL FUND
CODE ENFORCE/ANIMAL CONTR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0055-0400 SALARIES & WAGES	46,196.00	5,443.21	16,392.01	35.48	29,803.99
10-5-0055-0401 SOCIAL SECURITY TAXES	2,864.00	199.12	807.62	28.20	2,056.38
10-5-0055-0402 STATE UNEMPLOYMENT TAXES	252.00	0.00	0.00	0.00	252.00
10-5-0055-0403 MEDICARE TAXES	670.00	46.56	188.85	28.19	481.15
10-5-0055-0404 RETIREMENT (TMRS)	4,930.00	388.49	1,547.92	31.40	3,382.08
10-5-0055-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
10-5-0055-0406 WORKERS COMPENSATION	1,116.00	408.75	817.50	73.25	298.50
10-5-0055-0410 HEALTH INSURANCE	15,100.00	1,230.41	5,045.12	33.41	10,054.88
10-5-0055-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	71,628.00	7,716.54	24,799.02	34.62	46,828.98
<u>TRAVEL & TRAINING</u>					
10-5-0055-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0055-0416 EMPLOYEE TRAINING	500.00	0.00	75.00	15.00	425.00
10-5-0055-0418 DUES & MEMBERSHIPS	<u>360.00</u>	<u>0.00</u>	<u>250.00</u>	<u>69.44</u>	<u>110.00</u>
TOTAL TRAVEL & TRAINING	860.00	0.00	325.00	37.79	535.00
<u>SUPPLIES</u>					
10-5-0055-0420 UNIFORMS	400.00	46.18	46.18	11.55	353.82
10-5-0055-0421 OFFICE SUPPLIES	200.00	0.00	4.21	2.11	195.79
10-5-0055-0423 POSTAGE	1,000.00	0.00	365.12	36.51	634.88
10-5-0055-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0055-0426 GAS & OIL	1,000.00	252.63	615.71	61.57	384.29
10-5-0055-0429 DEPARTMENT SUPPLIES	<u>650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>650.00</u>
TOTAL SUPPLIES	3,250.00	298.81	1,031.22	31.73	2,218.78
<u>UTILITIES</u>					
10-5-0055-0430 CELL PHONES & MIFI	<u>1,020.00</u>	<u>99.64</u>	<u>199.26</u>	<u>19.54</u>	<u>820.74</u>
TOTAL UTILITIES	1,020.00	99.64	199.26	19.54	820.74
<u>SMALL EQUIPMENT</u>					
10-5-0055-0433 SMALL EQUIPMENT<\$5,000	0.00	0.00	0.00	0.00	0.00
10-5-0055-0438 LEGAL NOTICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0055-0445 VEHICLE R&M	2,040.00	25.50	280.42	13.75	1,759.58
10-5-0055-0446 EQUIPMENT R&M	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL MAINTENANCE & REPAIRS	2,540.00	25.50	280.42	11.04	2,259.58

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
CODE ENFORCE/ANIMAL CONTR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0055-0460 CONTRACTED SERVICES	4,000.00	0.00	756.00	18.90	3,244.00
10-5-0055-0468 INFORMATION TECHNOLOGY	3,600.00	0.00	0.00	0.00	3,600.00
10-5-0055-0469 LIABILITY & PROPERTY	<u>300.00</u>	<u>117.25</u>	<u>234.50</u>	<u>78.17</u>	<u>65.50</u>
TOTAL CONTRACTED SERVICES	7,900.00	117.25	990.50	12.54	6,909.50
<u>DEPARTMENTAL</u>					
10-5-0055-0491 LEGAL NOTICES	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL DEPARTMENTAL	1,000.00	0.00	0.00	0.00	1,000.00
<u>SPECIAL PROJECTS</u>					
10-5-0055-0495 SPECIAL PROJECTS	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>
TOTAL SPECIAL PROJECTS	12,000.00	0.00	0.00	0.00	12,000.00
<u>VEHICLE LEASES</u>					
10-5-0055-0560 VEHICLE LEASE PAYMENTS	0.00	0.00	0.00	0.00	0.00
10-5-0055-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0055-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>6.00</u>	<u>24.00</u>	<u>0.00</u>	<u>(24.00)</u>
TOTAL VEHICLE LEASES	0.00	6.00	24.00	0.00	(24.00)
<u>CAPITAL OUTLAY</u>					
10-5-0055-0668 CAP OUT-ANIMAL CONTROL T	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL CODE ENFORCE/ANIMAL CONTR	100,198.00	8,263.74	27,649.42	27.59	72,548.58

10 -GENERAL FUND
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0060-0400 COURT SALARIES	50,272.00	6,835.65	20,311.87	40.40	29,960.13
10-5-0060-0401 COURT SOCIAL SECURITY	3,117.00	325.49	1,201.64	38.55	1,915.36
10-5-0060-0402 COURT UNEMPLOYMENT TAXES	252.00	2.21	2.21	0.88	249.79
10-5-0060-0403 COURT MEDICARE	729.00	76.13	281.03	38.55	447.97
10-5-0060-0404 COURT TMRS	5,365.00	563.15	2,061.73	38.43	3,303.27
10-5-0060-0405 COURT OVERTIME	0.00	134.23	718.48	0.00 (	718.48)
10-5-0060-0406 COURT WORKERS COMPENSATI	112.00	58.75	117.50	104.91 (	5.50)
10-5-0060-0410 COURT INSURANCE	10,278.00	413.24	1,722.20	16.76	8,555.80
10-5-0060-0412 COURT HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	70,625.00	8,408.85	26,416.66	37.40	44,208.34
<u>TRAVEL & TRAINING</u>					
10-5-0060-0413 COURT MEDICAL EXPENSE RE	0.00	0.00	0.00	0.00	0.00
10-5-0060-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0060-0416 COURT TRAINING	750.00	0.00	0.00	0.00	750.00
10-5-0060-0418 COURT DUES & MEMBERSHIPS	<u>75.00</u>	<u>0.00</u>	<u>55.00</u>	<u>73.33</u>	<u>20.00</u>
TOTAL TRAVEL & TRAINING	825.00	0.00	55.00	6.67	770.00
<u>SUPPLIES</u>					
10-5-0060-0421 COURT OFFICE SUPPLIES	500.00	0.00	12.18	2.44	487.82
10-5-0060-0423 COURT POSTAGE	<u>1,000.00</u>	<u>0.00</u>	<u>11.96</u>	<u>1.20</u>	<u>988.04</u>
TOTAL SUPPLIES	1,500.00	0.00	24.14	1.61	1,475.86
<u>UTILITIES</u>					
10-5-0060-0430 CELL PHONES & MIFI	<u>0.00</u>	<u>62.50</u>	<u>125.00</u>	<u>0.00</u> (	<u>125.00</u>)
TOTAL UTILITIES	0.00	62.50	125.00	0.00 (	125.00)
<u>SMALL EQUIPMENT</u>					
10-5-0060-0433 SMALL EQUIPMENT<\$5,000	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>					
10-5-0060-0461 OTHER CONTRACTED SERVICE	13,800.00	0.00	1,600.00	11.59	12,200.00
10-5-0060-0468 INFORMATION TECHNOLOGY	<u>10,642.00</u>	<u>1,152.91</u>	<u>4,503.64</u>	<u>42.32</u>	<u>6,138.36</u>
TOTAL CONTRACTED SERVICES	24,442.00	1,152.91	6,103.64	24.97	18,338.36
<u>DEPARTMENTAL</u>					
10-5-0060-0480 COURT CASH RESERVE	0.00	0.00	0.00	0.00	0.00
10-5-0060-0481 COURT STATE FEES	0.00	0.00	0.00	0.00	0.00
10-5-0060-0486 COURT MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0060-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>577.35</u>	<u>0.00</u> (	<u>577.35</u>)
TOTAL DEPARTMENTAL	0.00	0.00	577.35	0.00 (	577.35)

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
MUNICIPAL COURT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SPECIAL PROJECTS</u>					
10-5-0060-0499 COURT JURY DUTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0060-0560 VEHICLE LEASES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
TOTAL MUNICIPAL COURT	97,392.00	9,624.26	33,301.79	34.19	64,090.21

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0070-0400 SALARIES & WAGES	471,364.00	52,334.10	115,975.27	24.60	355,388.73
10-5-0070-0401 SOCIAL SECURITY TAXES	29,225.00	2,297.82	6,338.97	21.69	22,886.03
10-5-0070-0402 STATE UNEMPLOYMENT TAXES	1,764.00	42.49	42.49	2.41	1,721.51
10-5-0070-0403 MEDICARE TAXES	6,835.00	537.36	1,482.46	21.69	5,352.54
10-5-0070-0404 RETIREMENT (TMRS)	35,972.00	2,837.19	6,893.54	19.16	29,078.46
10-5-0070-0405 OVERTIME	0.00	3,366.77	4,771.61	0.00 (	4,771.61)
10-5-0070-0406 WORKERS COMPENSATION	12,871.00	2,509.50	5,019.00	38.99	7,852.00
10-5-0070-0410 HEALTH INSURANCE	51,852.00	3,470.86	3,738.37	7.21	48,113.63
10-5-0070-0412 HRA	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL PERSONNEL	612,383.00	67,396.09	144,261.71	23.56	468,121.29
<u>TRAVEL & TRAINING</u>					
10-5-0070-0414 TRAVEL REIMBURSEMENT	0.00	10.00	10.00	0.00 (	10.00)
10-5-0070-0416 EMPLOYEE TRAINING	17,473.00	88.99	1,378.94	7.89	16,094.06
10-5-0070-0418 DUES & MEMBERSHIPS	<u>4,525.00</u>	<u>174.34</u>	<u>174.34</u>	<u>3.85</u>	<u>4,350.66</u>
TOTAL TRAVEL & TRAINING	21,998.00	273.33	1,563.28	7.11	20,434.72
<u>SUPPLIES</u>					
10-5-0070-0420 UNIFORMS	14,300.00	257.00	17,098.07	119.57 (	2,798.07)
10-5-0070-0421 OFFICE SUPPLIES	1,000.00	0.00	163.22	16.32	836.78
10-5-0070-0423 POSTAGE	50.00	0.00	55.86	111.72 (	5.86)
10-5-0070-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0070-0426 GAS & OIL	14,000.00	2,759.46	4,817.66	34.41	9,182.34
10-5-0070-0429 DEPARTMENT SUPPLIES	<u>4,000.00</u>	<u>268.24</u>	<u>900.52</u>	<u>22.51</u>	<u>3,099.48</u>
TOTAL SUPPLIES	33,350.00	3,284.70	23,035.33	69.07	10,314.67
<u>UTILITIES</u>					
10-5-0070-0430 CELL PHONES & MIFI	1,500.00	518.86	1,037.68	69.18	462.32
10-5-0070-0432 UTILITIES	<u>5,200.00</u>	<u>304.73</u>	<u>1,006.00</u>	<u>19.35</u>	<u>4,194.00</u>
TOTAL UTILITIES	6,700.00	823.59	2,043.68	30.50	4,656.32
<u>SMALL EQUIPMENT</u>					
10-5-0070-0433 SMALL EQUIPMENT<\$5,000	<u>6,000.00</u>	<u>517.84</u>	<u>1,794.40</u>	<u>29.91</u>	<u>4,205.60</u>
TOTAL SMALL EQUIPMENT	6,000.00	517.84	1,794.40	29.91	4,205.60
<u>MAINTENANCE & REPAIRS</u>					
10-5-0070-0442 BUILDING MAINTENANCE	2,000.00	65.00	5,457.91	272.90 (	3,457.91)
10-5-0070-0445 VEHICLE R&M	30,900.00	4,814.28	10,848.45	35.11	20,051.55
10-5-0070-0446 EQUIPMENT R&M	<u>10,000.00</u>	<u>466.94</u>	<u>1,878.82</u>	<u>18.79</u>	<u>8,121.18</u>
TOTAL MAINTENANCE & REPAIRS	42,900.00	5,346.22	18,185.18	42.39	24,714.82

10 -GENERAL FUND
FIRE DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0070-0460 OTHER CONTRACTED SERVICE	4,144.00	0.00	2,903.60	70.07	1,240.40
10-5-0070-0468 INFORMATION TECHNOLOGY	3,050.00	193.63	527.42	17.29	2,522.58
10-5-0070-0469 LIABILITY & PROPERTY	<u>10,000.00</u>	<u>1,550.50</u>	<u>3,780.00</u>	<u>37.80</u>	<u>6,220.00</u>
TOTAL CONTRACTED SERVICES	17,194.00	1,744.13	7,211.02	41.94	9,982.98
<u>DEPARTMENTAL</u>					
10-5-0070-0475 COMMUNITY OUTREACH	2,500.00	0.00	389.91	15.60	2,110.09
10-5-0070-0478 FIRE MARSHALL	8,800.00	139.99	1,994.69	22.67	6,805.31
10-5-0070-0486 MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	11,300.00	139.99	2,384.60	21.10	8,915.40
<u>SPECIAL PROJECTS</u>					
10-5-0070-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>DEBT PAYMENTS</u>					
10-5-0070-0505 LEASE PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0070-0560 VEHICLE LEASE PAYMENTS	39,503.00	975.73	3,902.92	9.88	35,600.08
10-5-0070-0561 VEHICLE MAKE READY	48,000.00	0.00	0.00	0.00	48,000.00
10-5-0070-0562 VEHICLE MAINT PLAN	<u>1,165.00</u>	<u>49.77</u>	<u>199.08</u>	<u>17.09</u>	<u>965.92</u>
TOTAL VEHICLE LEASES	88,668.00	1,025.50	4,102.00	4.63	84,566.00
<u>CAPITAL OUTLAY</u>					
10-5-0070-0660 SCBA PACKS	0.00	0.00	0.00	0.00	0.00
10-5-0070-0661 LIFEPAK DEFIB/MONITOR	0.00	0.00	0.00	0.00	0.00
10-5-0070-0665 EXTRACTOR WASHER & DRYER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT	840,493.00	80,551.39	204,581.20	24.34	635,911.80

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
STREETS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0080-0400 SALARIES & WAGES	122,410.00	8,253.37	22,136.97	18.08	100,273.03
10-5-0080-0401 SOCIAL SECURITY	7,841.00	331.91	1,259.70	16.07	6,581.30
10-5-0080-0402 STATE UNEMPLOYMENT TAX	630.00	0.00	0.00	0.00	630.00
10-5-0080-0403 MEDICARE TAXES	1,834.00	77.63	294.62	16.06	1,539.38
10-5-0080-0404 RETIREMENT (TMRS)	13,497.00	575.82	2,191.02	16.23	11,305.98
10-5-0080-0405 OVERTIME	4,057.00	1,354.06	2,543.81	62.70	1,513.19
10-5-0080-0406 WORKERS COMPENSATION	3,096.00	1,285.75	2,571.50	83.06	524.50
10-5-0080-0410 HEALTH INSURANCE	30,497.00	811.75	3,956.73	12.97	26,540.27
10-5-0080-0412 HRA	<u>1,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,250.00</u>
TOTAL PERSONNEL	185,112.00	12,690.29	34,954.35	18.88	150,157.65
<u>TRAVEL & TRAINING</u>					
10-5-0080-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0416 TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
10-5-0080-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
<u>SUPPLIES</u>					
10-5-0080-0420 UNIFORMS	2,000.00	131.51	550.31	27.52	1,449.69
10-5-0080-0421 OFFICE SUPPLIES	200.00	45.04	78.37	39.19	121.63
10-5-0080-0426 GAS & OIL	6,500.00	1,753.15	3,863.16	59.43	2,636.84
10-5-0080-0429 DEPARTMENT SUPPLIES	<u>3,000.00</u>	<u>182.09</u>	<u>3,975.54</u>	<u>132.52</u>	<u>(975.54)</u>
TOTAL SUPPLIES	11,700.00	2,111.79	8,467.38	72.37	3,232.62
<u>UTILITIES</u>					
10-5-0080-0430 CELL PHONES & MIFI	1,400.00	256.89	535.29	38.24	864.71
10-5-0080-0431 TELEPHONE SYSTEM	0.00	0.00	0.00	0.00	0.00
10-5-0080-0432 UTILITIES	<u>45,000.00</u>	<u>3,458.32</u>	<u>12,941.98</u>	<u>28.76</u>	<u>32,058.02</u>
TOTAL UTILITIES	46,400.00	3,715.21	13,477.27	29.05	32,922.73
<u>SMALL EQUIPMENT</u>					
10-5-0080-0433 SMALL EQUIPMENT<\$5,000	5,000.00	0.00	191.91	3.84	4,808.09
10-5-0080-0434 RENTAL EQUIPMENT	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL SMALL EQUIPMENT	7,000.00	0.00	191.91	2.74	6,808.09
<u>MAINTENANCE & REPAIRS</u>					
10-5-0080-0442 BUILDING R&M	1,000.00	21.67	84.17	8.42	915.83
10-5-0080-0445 VEHICLE R&M	5,000.00	664.53	3,819.18	76.38	1,180.82
10-5-0080-0446 EQUIPMENT R&M	7,500.00	86.76	317.23	4.23	7,182.77
10-5-0080-0447 STREET REPAIRS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0449 P.W. DRAINAGE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	13,500.00	772.96	4,220.58	31.26	9,279.42

10 -GENERAL FUND
STREETS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0080-0460 OTHER CONTRACTED SERVICE	10,000.00	0.00	0.00	0.00	10,000.00
10-5-0080-0464 ENGINEERING	0.00	0.00	0.00	0.00	0.00
10-5-0080-0466 RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0469 LIABILITY & PROPERTY INS	<u>1,469.00</u>	<u>314.18</u>	<u>628.37</u>	<u>42.78</u>	<u>840.63</u>
TOTAL CONTRACTED SERVICES	11,469.00	314.18	628.37	5.48	10,840.63
<u>DEPARTMENTAL</u>					
10-5-0080-0470 STREET SIGNS	10,000.00	0.00	2.54	0.03	9,997.46
10-5-0080-0472 DRAINAGE MATERIAL	10,000.00	0.00	0.00	0.00	10,000.00
10-5-0080-0475 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0480 P.W. CASH RESERVES	0.00	0.00	0.00	0.00	0.00
10-5-0080-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0488 P.W. ANIMAL IMPOUND	0.00	0.00	0.00	0.00	0.00
10-5-0080-0489 PRISON WORKER MEALS	250.00	0.00	0.00	0.00	250.00
10-5-0080-0490 P.W. DSF TRANSFER IN/OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	20,250.00	0.00	2.54	0.01	20,247.46
<u>SPECIAL PROJECTS</u>					
10-5-0080-0495 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0497 P.W. PARK GRANT EXPENDIT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0498 P.W. W&S TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
10-5-0080-0499 INFORMATION TECHNOLOGY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
10-5-0080-0560 VEHICLE LEASE PAYMENTS	0.00	201.70	813.52	0.00 (	813.52)
10-5-0080-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
10-5-0080-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>15.07</u>	<u>60.53</u>	<u>0.00 (</u>	<u>60.53)</u>
TOTAL VEHICLE LEASES	0.00	216.77	874.05	0.00 (	874.05)
<u>CAPITAL OUTLAY</u>					
10-5-0080-0660 CAP IMPR PLAN- STREETS	0.00	0.00	0.00	0.00	0.00
10-5-0080-0661 CAP IMPR PLAN - DRAINAGE	0.00	0.00	0.00	0.00	0.00
10-5-0080-0667 COMMERCIAL MOWER	0.00	0.00	0.00	0.00	0.00
10-5-0080-0668 CAP OUT-LANDSCAPE TRAIL	0.00	0.00	0.00	0.00	0.00
10-5-0080-0669 CAP OUT-PATCH TRUCK	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL STREETS	297,931.00	19,821.20	62,816.45	21.08	235,114.55

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0090-0400 SALARIES & WAGES	161,255.00	14,092.83	36,152.16	22.42	125,102.84
10-5-0090-0401 SOCIAL SECURITY TAXES	10,353.00	592.57	1,968.99	19.02	8,384.01
10-5-0090-0402 STATE UNEMPLOYMENT TAXES	882.00	0.00	0.00	0.00	882.00
10-5-0090-0403 MEDICARE TAXES	2,421.00	138.59	460.49	19.02	1,960.51
10-5-0090-0404 RETIREMENT (TMRS)	17,821.00	1,027.02	3,364.30	18.88	14,456.70
10-5-0090-0405 OVERTIME	5,721.00	122.10	328.69	5.75	5,392.31
10-5-0090-0406 WORKERS COMPENSATION	4,088.00	674.75	1,349.50	33.01	2,738.50
10-5-0090-0410 HEALTH INSURANCE	39,315.00	1,638.23	7,472.23	19.01	31,842.77
10-5-0090-0412 HRA	<u>1,791.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,791.00</u>
TOTAL PERSONNEL	243,647.00	18,286.09	51,096.36	20.97	192,550.64
<u>TRAVEL & TRAINING</u>					
10-5-0090-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0090-0416 EMPLOYEE TRAINING	850.00	0.00	0.00	0.00	850.00
10-5-0090-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	850.00	0.00	0.00	0.00	850.00
<u>SUPPLIES</u>					
10-5-0090-0420 UNIFORMS	1,500.00	383.25	981.10	65.41	518.90
10-5-0090-0421 OFFICE SUPPLIES	0.00	85.49	85.49	0.00	(85.49)
10-5-0090-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
10-5-0090-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
10-5-0090-0426 GAS & OIL	5,500.00	611.01	1,566.10	28.47	3,933.90
10-5-0090-0429 DEPARTMENT SUPPLIES	<u>2,500.00</u>	<u>521.72</u>	<u>1,607.01</u>	<u>64.28</u>	<u>892.99</u>
TOTAL SUPPLIES	9,500.00	1,601.47	4,239.70	44.63	5,260.30
<u>UTILITIES</u>					
10-5-0090-0430 CELL PHONES & MIFI	1,400.00	279.74	497.81	35.56	902.19
10-5-0090-0432 UTILITIES	<u>20,000.00</u>	<u>686.20</u>	<u>2,641.27</u>	<u>13.21</u>	<u>17,358.73</u>
TOTAL UTILITIES	21,400.00	965.94	3,139.08	14.67	18,260.92
<u>SMALL EQUIPMENT</u>					
10-5-0090-0433 SMALL EQUIPMENT<\$5,000	<u>5,000.00</u>	<u>0.00</u>	<u>191.91</u>	<u>3.84</u>	<u>4,808.09</u>
TOTAL SMALL EQUIPMENT	5,000.00	0.00	191.91	3.84	4,808.09
<u>MAINTENANCE & REPAIRS</u>					
10-5-0090-0442 BUILDING R&M	2,500.00	0.00	62.50	2.50	2,437.50
10-5-0090-0445 VEHICLE R&M	5,000.00	32.73	274.88	5.50	4,725.12
10-5-0090-0446 EQUIPMENT R&M	2,500.00	259.35	1,256.45	50.26	1,243.55
10-5-0090-0448 PARK MAINTENANCE	<u>15,000.00</u>	<u>1,472.87</u>	<u>4,611.34</u>	<u>30.74</u>	<u>10,388.66</u>
TOTAL MAINTENANCE & REPAIRS	25,000.00	1,764.95	6,205.17	24.82	18,794.83

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

10 -GENERAL FUND
PARKS & RECREATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0090-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
10-5-0090-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0090-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
10-5-0090-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>899.55</u>	<u>1,799.10</u>	<u>0.00</u>	<u>(1,799.10)</u>
TOTAL CONTRACTED SERVICES	0.00	899.55	1,799.10	0.00	(1,799.10)
<u>DEPARTMENTAL</u>					
10-5-0090-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0090-0495 SPECIAL PROJECTS	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL SPECIAL PROJECTS	25,000.00	0.00	0.00	0.00	25,000.00
<u>VEHICLE LEASES</u>					
10-5-0090-0560 VEHICLE LEASE PAYMENTS	0.00	201.70	813.52	0.00	(813.52)
10-5-0090-0561 VEHICLE VEHICLE MAKE REA	0.00	0.00	0.00	0.00	0.00
10-5-0090-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>15.07</u>	<u>60.53</u>	<u>0.00</u>	<u>(60.53)</u>
TOTAL VEHICLE LEASES	0.00	216.77	874.05	0.00	(874.05)
TOTAL PARKS & RECREATION	330,397.00	23,734.77	67,545.37	20.44	262,851.63

10 -GENERAL FUND
CITY-WIDE (NONDEPARTMENTA

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
10-5-0095-0400 SALARIES & WAGES	33,788.00	3,780.02	9,809.33	29.03	23,978.67
10-5-0095-0401 SOCIAL SECURITY	2,095.00	156.61	532.21	25.40	1,562.79
10-5-0095-0402 STATE UNEMPLOYMENT TAX	252.00	1.84	1.84	0.73	250.16
10-5-0095-0403 MEDICARE TAXES	490.00	36.63	124.47	25.40	365.53
10-5-0095-0404 RETIREMENT (TMRS)	3,606.00	271.42	913.67	25.34	2,692.33
10-5-0095-0405 OVERTIME	0.00	5.91	5.91	0.00 (	5.91)
10-5-0095-0406 WORKERS COMPENSATION	75.00	0.00	0.00	0.00	75.00
10-5-0095-0410 HEALTH INSURANCE	10,175.00	33.64	2,591.42	25.47	7,583.58
10-5-0095-0412 HRA	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL PERSONNEL	50,981.00	4,286.07	13,978.85	27.42	37,002.15
<u>TRAVEL & TRAINING</u>					
10-5-0095-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
10-5-0095-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
10-5-0095-0418 DUES & MEMBERSHIPS	<u>2,760.00</u>	<u>110.00</u>	<u>740.80</u>	<u>26.84</u>	<u>2,019.20</u>
TOTAL TRAVEL & TRAINING	2,760.00	110.00	740.80	26.84	2,019.20
<u>SUPPLIES</u>					
10-5-0095-0420 UNIFORMS	850.00	173.48	404.30	47.56	445.70
10-5-0095-0421 OFFICE SUPPLIES	5,500.00	0.00	1,445.14	26.28	4,054.86
10-5-0095-0423 POSTAGE	2,000.00	427.55	563.69	28.18	1,436.31
10-5-0095-0425 COPIERS	4,144.00	129.00	515.86	12.45	3,628.14
10-5-0095-0426 GAS & OIL	0.00	141.37	562.93	0.00 (	562.93)
10-5-0095-0429 DEPARTMENT SUPPLIES	<u>8,400.00</u>	<u>588.67</u>	<u>2,268.73</u>	<u>27.01</u>	<u>6,131.27</u>
TOTAL SUPPLIES	20,894.00	1,460.07	5,760.65	27.57	15,133.35
<u>UTILITIES</u>					
10-5-0095-0430 CELL PHONES & MIFI	936.00	125.00	250.00	26.71	686.00
10-5-0095-0431 TELEPHONE SYSTEM	10,812.00	836.41	2,480.80	22.94	8,331.20
10-5-0095-0432 UTILITIES	<u>12,396.00</u>	<u>1,759.08</u>	<u>5,919.61</u>	<u>47.75</u>	<u>6,476.39</u>
TOTAL UTILITIES	24,144.00	2,720.49	8,650.41	35.83	15,493.59
<u>SMALL EQUIPMENT</u>					
10-5-0095-0433 SMALL EQUIPMENT<\$5,000	5,000.00	0.00	0.00	0.00	5,000.00
10-5-0095-0434 RENTAL EQUIPMENT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL SMALL EQUIPMENT	6,000.00	0.00	0.00	0.00	6,000.00
<u>MAINTENANCE & REPAIRS</u>					
10-5-0095-0442 BUILDING R&M	41,500.00	335.67	2,455.00	5.92	39,045.00
10-5-0095-0445 VEHICLE R&M	0.00	0.00	20.50	0.00 (	20.50)
10-5-0095-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	41,500.00	335.67	2,475.50	5.97	39,024.50

10 -GENERAL FUND
CITY-WIDE (NONDEPARTMENTA

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
10-5-0095-0460 OTHER CONTRACTED SERVICE	0.00	0.00	103.55	0.00 (	103.55)
10-5-0095-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
10-5-0095-0468 INFORMATION TECHNOLOGY	65,868.00	3,530.48	37,026.87	56.21	28,841.13
10-5-0095-0469 GEN LIAB & PROPERTY INSU	<u>6,673.00</u>	<u>3,475.70</u>	<u>7,003.12</u>	<u>104.95</u> (	<u>330.12)</u>
TOTAL CONTRACTED SERVICES	72,541.00	7,006.18	44,133.54	60.84	28,407.46
<u>DEPARTMENTAL</u>					
10-5-0095-0488 MERCHANT SERVICE FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00
<u>SPECIAL PROJECTS</u>					
10-5-0095-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL CITY-WIDE (NONDEPARTMENTA	218,820.00	15,918.48	75,739.75	34.61	143,080.25
TOTAL EXPENDITURES	5,154,389.00 =====	533,422.26 =====	1,464,441.22 =====	28.41 =====	3,689,947.78 =====
REVENUES OVER/(UNDER) EXPENDITURES	(207,715.00)	156,631.74	1,079,946.33		(1,287,661.33)

*** END OF REPORT ***

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

60 -WATER & SEWER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
WATER	3,851,995.00	140,095.01	504,219.84	13.09	3,347,775.16
SEWER	10,000.00	220,326.82	778,653.04	7,786.53	(768,653.04)
SANITATION	731,434.00	47,097.04	180,635.89	24.70	550,798.11
ADMINISTRATIVE FEES	<u>1,538,500.00</u>	<u>7,346.12</u>	<u>118,505.53</u>	<u>7.70</u>	<u>1,419,994.47</u>
TOTAL REVENUES	6,131,929.00	414,864.99	1,582,014.30	25.80	4,549,914.70
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	413,104.00	297,086.40	613,419.44	148.49	(200,315.44)
ADMINISTRATION	510,746.00	42,435.05	153,581.73	30.07	357,164.27
WATER DEPARTMENT	1,187,572.00	89,324.17	275,184.15	23.17	912,387.85
SANITATION DEPARTMENT	676,252.00	47,463.33	185,977.99	27.50	490,274.01
SEWER DEPARTMENT	<u>2,321,334.00</u>	<u>165,128.85</u>	<u>821,097.43</u>	<u>35.37</u>	<u>1,500,236.57</u>
TOTAL EXPENDITURES	5,109,008.00	641,437.80	2,049,260.74	40.11	3,059,747.26
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	1,022,921.00	(226,572.81)	(467,246.44)		1,490,167.44

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

60 -WATER & SEWER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WATER</u>					
60-4-0000-0300 WATER SALES	1,423,141.00	140,095.01	502,719.84	35.32	920,421.16
60-4-0000-0301 SEWER SALES	2,422,954.00	0.00	0.00	0.00	2,422,954.00
60-4-0000-0302 WATER TAPS	4,000.00	0.00	1,000.00	25.00	3,000.00
60-4-0000-0303 WATER METERS	1,900.00	0.00	0.00	0.00	1,900.00
60-4-0000-0304 BULK WATER SALES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0305 4' SEWER CONNECTION	0.00	0.00	500.00	0.00 (	500.00)
60-4-0000-0306 GARBAGE	0.00	0.00	0.00	0.00	0.00
TOTAL WATER	3,851,995.00	140,095.01	504,219.84	13.09	3,347,775.16
<u>SEWER</u>					
60-4-0000-0310 SEWER SALES	0.00	220,326.82	778,653.04	0.00 (	778,653.04)
60-4-0000-0312 SEWER TAPS	5,000.00	0.00	0.00	0.00	5,000.00
60-4-0000-0315 SEWER CONNECTIONS	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL SEWER	10,000.00	220,326.82	778,653.04	7,786.53 (	768,653.04)
<u>SANITATION</u>					
60-4-0000-0320 RECONNECT FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0325 IRRIGATION BACKFLOW TEST	0.00	0.00	0.00	0.00	0.00
60-4-0000-0326 COMMERCIAL GARBAGE	381,826.00	47,080.49	180,606.30	47.30	201,219.70
60-4-0000-0328 RESIDENTIAL GARBAGE	349,608.00	0.00	0.00	0.00	349,608.00
60-4-0000-0329 GARBAGE MISCELLANEOUS	0.00	16.55	29.59	0.00 (	29.59)
TOTAL SANITATION	731,434.00	47,097.04	180,635.89	24.70	550,798.11
<u>ADMINISTRATIVE FEES</u>					
60-4-0000-0330 LATE CHARGES	20,000.00	3,714.12	23,875.76	119.38 (	3,875.76)
60-4-0000-0332 NSF CHARGES	0.00	50.00	75.00	0.00 (	75.00)
60-4-0000-0335 RECONNECT FEES	10,000.00	3,200.00	10,795.00	107.95 (	795.00)
60-4-0000-0349 CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0360 INTEREST EARNINGS	5,000.00	0.00	5,762.48	115.25 (	762.48)
60-4-0000-0361 GRANT FUND WATER LOOPING	0.00	0.00	0.00	0.00	0.00
60-4-0000-0362 MISCELLANEOUS	3,500.00	382.00	758.00	21.66	2,742.00
60-4-0000-0363 MOUNTAIN PEAK SUD CLEARI	0.00	0.00	0.00	0.00	0.00
60-4-0000-0364 W. & S. WATER DEPOSITS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0365 W. & S. SEWER DEPOSITS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0366 W. & S. SUBDIVISION FEES	0.00	0.00	0.00	0.00	0.00
60-4-0000-0367 INFRASTRUCTURE REHAB REI	0.00	0.00	0.00	0.00	0.00
60-4-0000-0368 CASH OVER (SHORT)	0.00	0.00 (	1,565.47)	0.00	1,565.47
60-4-0000-0378 AUDIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0379 PROCEEDS FROM SALE OF AS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0380 DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
60-4-0000-0381 4% CIVIL INSPECTION FEES	1,500,000.00	0.00	78,804.76	5.25	1,421,195.24
60-4-0000-0387 W. & S. INTEREST/SINKING	0.00	0.00	0.00	0.00	0.00
60-4-0000-0388 W. & S. G/F TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
60-4-0000-0390 W. & S. FUND BALANCE FOR	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

60 -WATER & SEWER FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-4-0000-0391 2018 CO PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ADMINISTRATIVE FEES	1,538,500.00	7,346.12	118,505.53	7.70	1,419,994.47
TOTAL REVENUES	6,131,929.00 =====	414,864.99 =====	1,582,014.30 =====	25.80 =====	4,549,914.70 =====

60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0000-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0401 SOCIAL SECURITY TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0403 MEDICARE TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
60-5-0000-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
60-5-0000-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0000-0407 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0408 ACCRUED COMP EXPENSES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0409 RETIREMENT-CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
60-5-0000-0410 HEALTH INSURANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	0.00	0.00	0.00	0.00
<u>TRAVEL & TRAINING</u>					
60-5-0000-0413 HRA	0.00	0.00	0.00	0.00	0.00
60-5-0000-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0415 CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0416 TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0000-0418 DUES & SUBSCRIPTIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0000-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0422 CHEMICALS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0424 TCEQ PERMITS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
60-5-0000-0430 TELEPHONE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
60-5-0000-0433 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0438 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0439 SYSTEM PARTS & SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAINTENANCE & REPAIRS</u>					
60-5-0000-0441 PRISON WORKER MEALS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0442 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
60-5-0000-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0000-0448 SYSTEM REPAIRS & MAINTEN	0.00	0.00	0.00	0.00	0.00
60-5-0000-0449 CONTRACTED SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>					
60-5-0000-0458 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0459 ANNUAL AUDITS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0460 COMMERCIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0461 PRAIRIELANDS GCD	0.00	0.00	0.00	0.00	0.00
60-5-0000-0462 RESIDENTIAL GARBAGE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0463 MIDLOTHIAN WATER PURCHAS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0464 ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0465 TRA FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0466 RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0467 MT PEAK BILLING FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0000-0469 LIABILITY & PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
<u>DEPARTMENTAL</u>					
60-5-0000-0472 W. & S. TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0474 W. & S. GRANT OBLIGATION	0.00	0.00	0.00	0.00	0.00
60-5-0000-0475 SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0476 ADMINISTRATIVE EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0477 WATER SAMPLES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0478 SEWER TESTS	0.00	0.00	0.00	0.00	0.00
60-5-0000-0480 WASTE REMOVAL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0482 W. & S. DEPOSITS RETURNE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0484 W. & S. SALES TAX	0.00	0.00	0.00	0.00	0.00
60-5-0000-0485 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0486 MISCELLANEOUS	0.00	0.00	1,650.04	0.00 (	1,650.04)
60-5-0000-0487 BNSF RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0488 MERCHANT SERVICE FEES	0.00	0.00	0.00	0.00	0.00
60-5-0000-0493 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0494 BAD DEBT EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPARTMENTAL	0.00	0.00	1,650.04	0.00 (	1,650.04)
<u>DEBT PAYMENTS</u>					
60-5-0000-0501 NOTE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0502 NOTE INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0503 2018 CO ISSUE COST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0504 BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00

60 -WATER & SEWER FUND
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-5-0000-0505 INTEREST/SINKING PAYM	0.00	0.00	0.00	0.00	0.00
60-5-0000-0506 BOND PRINCIPAL	232,000.00	234,000.00	234,000.00	100.86 (	2,000.00)
60-5-0000-0507 BOND INTEREST	73,766.00	33,086.40	33,086.40	44.85	40,679.60
60-5-0000-0508 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0509 TRA BUY-IN	77,500.00	0.00	77,500.00	100.00	0.00
60-5-0000-0510 CAPITAL LEASE INTEREST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0511 NOTE PAYABLE INTEREST	29,838.00	0.00	29,838.00	100.00	0.00
60-5-0000-0512 AMORTIZATION EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBT PAYMENTS	413,104.00	267,086.40	374,424.40	90.64	38,679.60
<u>VEHICLE LEASES</u>					
60-5-0000-0598 GASB 34 PRINCIPAL ADJUST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0599 GASB 34 INTEREST ACCRUAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>					
60-5-0000-0605 12" WATER LINE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0610 12" SEWER LINE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0611 SEWER LINE-8TH ST@RETIRE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0612 SEWER PIPE BORING HWY 67	0.00	30,000.00	237,345.00	0.00 (	237,345.00)
60-5-0000-0615 GENERATOR & ATS-MAIN LIF	0.00	0.00	0.00	0.00	0.00
60-5-0000-0620 W&S MASTER PLAN	0.00	0.00	0.00	0.00	0.00
60-5-0000-0660 GAIN/LOSS ON DISPOSAL OF	0.00	0.00	0.00	0.00	0.00
60-5-0000-0662 CAP IMPR PLAN - WATER	0.00	0.00	0.00	0.00	0.00
60-5-0000-0663 CAP IMPR PLAN - WASTEWAT	0.00	0.00	0.00	0.00	0.00
60-5-0000-0665 CAP OUT-LANDSCAPE TRAIL	0.00	0.00	0.00	0.00	0.00
60-5-0000-0667 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60-5-0000-0668 CAP OUT-WATER TANK	0.00	0.00	0.00	0.00	0.00
60-5-0000-0669 CAP OUT-PRISON LIFT ST P	0.00	0.00	0.00	0.00	0.00
60-5-0000-0670 CAMERA SURVEILLANCE SYST	0.00	0.00	0.00	0.00	0.00
60-5-0000-0671 SECURITY GATE-PUBLIC WOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0672 AMI SYSTEM	0.00	0.00	0.00	0.00	0.00
60-5-0000-0673 CITY HALL GENERATOR	0.00	0.00	0.00	0.00	0.00
60-5-0000-0674 VAC PURCHASE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0675 CAPITAL OUTLAY-FUND 56	0.00	0.00	0.00	0.00	0.00
60-5-0000-0676 PASSENGER TRUCKS (2)	0.00	0.00	0.00	0.00	0.00
60-5-0000-0677 PE LIFT STATION UPGRADE	0.00	0.00	0.00	0.00	0.00
60-5-0000-0699 CAP OUT-CAP PROJ FUND 64	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	30,000.00	237,345.00	0.00 (	237,345.00)
<u>TRANSFERS</u>					
60-5-0000-0720 TRANSFER (IN) OUT - DSF	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	413,104.00	297,086.40	613,419.44	148.49 (	200,315.44)

60 -WATER & SEWER FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0045-0400 SALARIES & WAGES	282,259.00	26,901.34	92,714.87	32.85	189,544.13
60-5-0045-0401 SOCIAL SECURITY TAXES	17,547.00	1,162.34	5,471.46	31.18	12,075.54
60-5-0045-0402 STATE UNEMPLOYMENT TAXES	1,134.00	7.29	7.29	0.64	1,126.71
60-5-0045-0403 MEDICARE TAXES	4,104.00	271.83	1,279.61	31.18	2,824.39
60-5-0045-0404 RETIREMENT (TMRS)	30,206.00	2,051.15	9,561.89	31.66	20,644.11
60-5-0045-0405 OVERTIME	764.00	1,714.95	6,062.52	793.52 (	5,298.52)
60-5-0045-0406 WORKERS COMPENSATION	631.00	29.00	58.00	9.19	573.00
60-5-0045-0410 HEALTH INSURANCE	52,526.00	3,596.92	15,498.94	29.51	37,027.06
60-5-0045-0412 HRA	<u>2,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,250.00</u>
TOTAL PERSONNEL	391,421.00	35,734.82	130,654.58	33.38	260,766.42
<u>TRAVEL & TRAINING</u>					
60-5-0045-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0045-0416 EMPLOYEE TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
60-5-0045-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	2,500.00	0.00	0.00	0.00	2,500.00
<u>SUPPLIES</u>					
60-5-0045-0420 UNIFORMS	1,000.00	0.00	0.00	0.00	1,000.00
60-5-0045-0421 OFFICE SUPPLIES	2,500.00	0.00	72.91	2.92	2,427.09
60-5-0045-0423 POSTAGE	7,500.00	903.10	3,357.95	44.77	4,142.05
60-5-0045-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0045-0426 GAS & OIL	7,500.00	111.16	111.16	1.48	7,388.84
60-5-0045-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>111.24</u>	<u>0.00</u> (	<u>111.24)</u>
TOTAL SUPPLIES	18,500.00	1,014.26	3,653.26	19.75	14,846.74
<u>UTILITIES</u>					
60-5-0045-0430 CELL PHONES & MIFI	2,000.00	134.99	271.70	13.59	1,728.30
60-5-0045-0431 TELEPHONE SYSTEM	1,500.00	0.00	0.00	0.00	1,500.00
60-5-0045-0432 UTILITIES	<u>0.00</u>	<u>12.57</u>	<u>51.05</u>	<u>0.00</u> (	<u>51.05)</u>
TOTAL UTILITIES	3,500.00	147.56	322.75	9.22	3,177.25
<u>SMALL EQUIPMENT</u>					
60-5-0045-0433 SMALL EQUIPMENT (<\$5,000	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL SMALL EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0045-0442 BUILDING R&M	1,500.00	101.04	449.04	29.94	1,050.96
60-5-0045-0445 VEHICLE R&M	4,500.00	0.00	25.50	0.57	4,474.50
60-5-0045-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	6,000.00	101.04	474.54	7.91	5,525.46

60 -WATER & SEWER FUND
ADMINISTRATION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
60-5-0045-0451 MT PEAK BILLING FEES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0458 DATA PROSE SERVICES	4,200.00	679.72	1,942.15	46.24	2,257.85
60-5-0045-0459 AUDIT SERVICES	25,250.00	0.00	0.00	0.00	25,250.00
60-5-0045-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0045-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0045-0465 CIVIL INSPECTIONS	0.00 (	190.00)	950.00	0.00 (	950.00)
60-5-0045-0468 INFORMATION TECHNOLOGY	28,525.00	4,941.65	9,792.21	34.33	18,732.79
60-5-0045-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	57,975.00	5,431.37	12,684.36	21.88	45,290.64
<u>DEPARTMENTAL</u>					
60-5-0045-0486 MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00
60-5-0045-0488 MERCHANT SERVICE FEES	<u>4,200.00</u>	<u>0.00</u>	<u>5,768.24</u>	<u>137.34</u> (	<u>1,568.24)</u>
TOTAL DEPARTMENTAL	4,700.00	0.00	5,768.24	122.73 (	1,068.24)
<u>SPECIAL PROJECTS</u>					
60-5-0045-0495 SPECIAL PROJECTS	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL SPECIAL PROJECTS	5,000.00	0.00	0.00	0.00	5,000.00
<u>VEHICLE LEASES</u>					
60-5-0045-0560 VEHICLE LEASE PAYMENTS	11,000.00	0.00	0.00	0.00	11,000.00
60-5-0045-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0045-0562 VEHICLE MAINT PLAN	<u>150.00</u>	<u>6.00</u>	<u>24.00</u>	<u>16.00</u>	<u>126.00</u>
TOTAL VEHICLE LEASES	11,150.00	6.00	24.00	0.22	11,126.00
TOTAL ADMINISTRATION	510,746.00	42,435.05	153,581.73	30.07	357,164.27

60 -WATER & SEWER FUND
WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
60-5-0065-0400 SALARIES & WAGES	150,669.00	7,676.38	25,006.78	16.60	125,662.22
60-5-0065-0401 SOCIAL SECURITY TAXES	9,669.00	331.54	1,445.58	14.95	8,223.42
60-5-0065-0402 STATE UNEMPLOYMENT TAXES	756.00	4.62	4.62	0.61	751.38
60-5-0065-0403 MEDICARE TAXES	2,261.00	77.53	338.14	14.96	1,922.86
60-5-0065-0404 RETIREMENT (TMRS)	16,644.00	609.84	2,646.41	15.90	13,997.59
60-5-0065-0405 OVERTIME	5,286.00	1,029.42	2,728.32	51.61	2,557.68
60-5-0065-0406 WORKERS COMPENSATION	3,830.00	819.25	1,638.50	42.78	2,191.50
60-5-0065-0410 HEALTH INSURANCE	36,171.00	1,946.65	7,866.12	21.75	28,304.88
60-5-0065-0412 HRA	<u>1,542.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,542.00</u>
TOTAL PERSONNEL	226,828.00	12,495.23	41,674.47	18.37	185,153.53
TRAVEL & TRAINING					
60-5-0065-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0065-0416 EMPLOYEE TRAINING	3,000.00	0.00	581.00	19.37	2,419.00
60-5-0065-0418 DUES & MEMBERSHIPS	<u>750.00</u>	<u>0.00</u>	<u>58.91</u>	<u>7.85</u>	<u>691.09</u>
TOTAL TRAVEL & TRAINING	3,750.00	0.00	639.91	17.06	3,110.09
SUPPLIES					
60-5-0065-0420 UNIFORMS	1,500.00	539.04	839.12	55.94	660.88
60-5-0065-0421 OFFICE SUPPLIES	750.00	90.07	123.39	16.45	626.61
60-5-0065-0423 POSTAGE	0.00	0.00	7.85	0.00 (	7.85)
60-5-0065-0424 TCEQ PERMITS	0.00	0.00	3,035.55	0.00 (	3,035.55)
60-5-0065-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0065-0426 GAS & OIL	7,000.00	814.61	1,304.69	18.64	5,695.31
60-5-0065-0429 DEPARTMENT SUPPLIES	<u>2,000.00</u>	<u>212.66</u>	<u>761.92</u>	<u>38.10</u>	<u>1,238.08</u>
TOTAL SUPPLIES	11,250.00	1,656.38	6,072.52	53.98	5,177.48
UTILITIES					
60-5-0065-0430 CELL PHONES & MIFI	1,400.00	320.79	663.07	47.36	736.93
60-5-0065-0432 UTILITIES	<u>6,000.00</u>	<u>493.23</u>	<u>1,634.76</u>	<u>27.25</u>	<u>4,365.24</u>
TOTAL UTILITIES	7,400.00	814.02	2,297.83	31.05	5,102.17
SMALL EQUIPMENT					
60-5-0065-0433 SMALL EQUIPMENT (<\$5,000	4,000.00	0.00	191.90	4.80	3,808.10
60-5-0065-0434 RENTAL EQUIPMENT	<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>
TOTAL SMALL EQUIPMENT	5,600.00	0.00	191.90	3.43	5,408.10
MAINTENANCE & REPAIRS					
60-5-0065-0442 BUILDING R&M	500.00	0.00	62.50	12.50	437.50
60-5-0065-0445 VEHICLE R&M	2,600.00	148.36	319.58	12.29	2,280.42
60-5-0065-0446 EQUIPMENT R&M	5,000.00	116.75	561.01	11.22	4,438.99
60-5-0065-0448 CONTRACTED SYSTEM R&M	20,000.00	0.00	0.00	0.00	20,000.00

60 -WATER & SEWER FUND
WATER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
60-5-0065-0449 SYSTEM PARTS & SUPP (INV	<u>25,000.00</u>	<u>697.57</u>	<u>8,413.03</u>	<u>33.65</u>	<u>16,586.97</u>
TOTAL MAINTENANCE & REPAIRS	53,100.00	962.68	9,356.12	17.62	43,743.88
<u>CONTRACTED SERVICES</u>					
60-5-0065-0450 MIDLOTHIAN WATER PURCHAS	825,000.00	70,025.90	207,818.80	25.19	617,181.20
60-5-0065-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0065-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0065-0464 ENGINEERING SERVICES	15,000.00	0.00	0.00	0.00	15,000.00
60-5-0065-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0065-0469 GEN LIAB & PROPERTY INSU	<u>7,494.00</u>	<u>2,043.70</u>	<u>4,087.40</u>	<u>54.54</u>	<u>3,406.60</u>
TOTAL CONTRACTED SERVICES	847,494.00	72,069.60	211,906.20	25.00	635,587.80
<u>DEPARTMENTAL</u>					
60-5-0065-0477 WATER SAMPLES	3,000.00	100.00	522.66	17.42	2,477.34
60-5-0065-0482 CHEMICALS	1,000.00	0.00	0.00	0.00	1,000.00
60-5-0065-0484 TCEQ PERMITS	5,000.00	0.00	620.00	12.40	4,380.00
60-5-0065-0486 MISCELLANEOUS	500.00	0.00	10.00	2.00	490.00
60-5-0065-0487 BNSF RAILROAD LEASES	<u>2,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,650.00</u>
TOTAL DEPARTMENTAL	12,150.00	100.00	1,152.66	9.49	10,997.34
<u>SPECIAL PROJECTS</u>					
60-5-0065-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
60-5-0065-0560 VEHICLE LEASE PAYMENTS	20,000.00	1,157.48	1,769.30	8.85	18,230.70
60-5-0065-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0065-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>68.78</u>	<u>123.24</u>	<u>0.00</u>	<u>(123.24)</u>
TOTAL VEHICLE LEASES	20,000.00	1,226.26	1,892.54	9.46	18,107.46
TOTAL WATER DEPARTMENT	1,187,572.00	89,324.17	275,184.15	23.17	912,387.85

60 -WATER & SEWER FUND
SANITATION DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL</u>					
60-5-0075-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0401 SOCIAL SECURITY TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0402 STATE UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0403 MEDICARE TAXES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
60-5-0075-0405 OVERTIME	0.00	0.00	0.00	0.00	0.00
60-5-0075-0406 WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
60-5-0075-0410 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0412 HRA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL	0.00	0.00	0.00	0.00	0.00
<u>TRAVEL & TRAINING</u>					
60-5-0075-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0075-0416 EMPLOYEE TRAINING	0.00	0.00	0.00	0.00	0.00
60-5-0075-0418 DUES & MEMBERSHIPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>					
60-5-0075-0420 UNIFORMS	0.00	0.00	0.00	0.00	0.00
60-5-0075-0421 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0075-0426 GAS & OIL	0.00	0.00	0.00	0.00	0.00
60-5-0075-0429 DEPARTMENT SUPPLIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<u>UTILITIES</u>					
60-5-0075-0430 CELL PHONES & MIFI	0.00	0.00	0.00	0.00	0.00
60-5-0075-0432 UTILITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL UTILITIES	0.00	0.00	0.00	0.00	0.00
<u>SMALL EQUIPMENT</u>					
60-5-0075-0433 SMALL EQUIPMENT (<\$5,000)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<u>MAINTENANCE & REPAIRS</u>					
60-5-0075-0442 BUILDING R&M	0.00	0.00	0.00	0.00	0.00
60-5-0075-0445 VEHICLE R&M	0.00	0.00	0.00	0.00	0.00
60-5-0075-0446 EQUIPMENT R&M	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.00	0.00

CITY OF VENUS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 202360 -WATER & SEWER FUND
SANITATION DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
60-5-0075-0456 COMMERCIAL GARBAGE	353,020.00	19,501.65	75,090.63	21.27	277,929.37
60-5-0075-0457 RESIDENTIAL GARBAGE	323,232.00	27,961.68	110,887.36	34.31	212,344.64
60-5-0075-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0075-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0075-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0075-0469 GEN LIAB & PROPERTY INSU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONTRACTED SERVICES	676,252.00	47,463.33	185,977.99	27.50	490,274.01
<u>SPECIAL PROJECTS</u>					
60-5-0075-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
TOTAL SANITATION DEPARTMENT	676,252.00	47,463.33	185,977.99	27.50	490,274.01

60 -WATER & SEWER FUND
SEWER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
60-5-0085-0400 SALARIES & WAGES	150,669.00	7,676.43	24,946.89	16.56	125,722.11
60-5-0085-0401 SOCIAL SECURITY TAXES	9,669.00	331.52	1,442.19	14.92	8,226.81
60-5-0085-0402 STATE UNEMPLOYMENT TAXES	756.00	4.62	4.62	0.61	751.38
60-5-0085-0403 MEDICARE TAXES	2,261.00	77.54	337.23	14.92	1,923.77
60-5-0085-0404 RETIREMENT (TMRS)	16,644.00	609.82	2,639.89	15.86	14,004.11
60-5-0085-0405 OVERTIME	5,286.00	1,029.45	2,728.40	51.62	2,557.60
60-5-0085-0406 WORKERS COMPENSATION	3,818.00	510.25	1,020.50	26.73	2,797.50
60-5-0085-0410 HEALTH INSURANCE	36,170.00	1,159.78	5,475.31	15.14	30,694.69
60-5-0085-0412 HRA	<u>1,542.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,542.00</u>
TOTAL PERSONNEL	226,815.00	11,399.41	38,595.03	17.02	188,219.97
TRAVEL & TRAINING					
60-5-0085-0414 TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
60-5-0085-0416 EMPLOYEE TRAINING	3,000.00	0.00	0.00	0.00	3,000.00
60-5-0085-0418 DUES & MEMBERSHIPS	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL TRAVEL & TRAINING	3,750.00	0.00	0.00	0.00	3,750.00
SUPPLIES					
60-5-0085-0420 UNIFORMS	1,500.00	269.08	569.14	37.94	930.86
60-5-0085-0421 OFFICE SUPPLIES	750.00	0.00	33.32	4.44	716.68
60-5-0085-0423 POSTAGE	0.00	0.00	0.00	0.00	0.00
60-5-0085-0425 COPIERS	0.00	0.00	0.00	0.00	0.00
60-5-0085-0426 GAS & OIL	7,000.00	814.61	1,304.69	18.64	5,695.31
60-5-0085-0429 DEPARTMENT SUPPLIES	<u>9,000.00</u>	<u>212.66</u>	<u>5,169.83</u>	<u>57.44</u>	<u>3,830.17</u>
TOTAL SUPPLIES	18,250.00	1,296.35	7,076.98	38.78	11,173.02
UTILITIES					
60-5-0085-0430 CELL PHONES & MIFI	1,400.00	256.85	535.25	38.23	864.75
60-5-0085-0432 UTILITIES	<u>29,000.00</u>	<u>3,765.47</u>	<u>14,065.59</u>	<u>48.50</u>	<u>14,934.41</u>
TOTAL UTILITIES	30,400.00	4,022.32	14,600.84	48.03	15,799.16
SMALL EQUIPMENT					
60-5-0085-0433 SMALL EQUIPMENT (<\$5,000	5,000.00	0.00	191.90	3.84	4,808.10
60-5-0085-0434 RENTAL EQUIPMENT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL SMALL EQUIPMENT	6,000.00	0.00	191.90	3.20	5,808.10
MAINTENANCE & REPAIRS					
60-5-0085-0442 BUILDING R&M	500.00	0.00	62.50	12.50	437.50
60-5-0085-0445 VEHICLE R&M	2,600.00	138.09	287.33	11.05	2,312.67
60-5-0085-0446 EQUIPMENT R&M	5,000.00	86.76	468.02	9.36	4,531.98
60-5-0085-0448 CONTRACTED SYSTEM R&M	50,000.00	756.00	2,428.50	4.86	47,571.50
60-5-0085-0449 SYSTEM PARTS & SUPP (INV	<u>15,000.00</u>	<u>1,301.39</u>	<u>1,382.57</u>	<u>9.22</u>	<u>13,617.43</u>
TOTAL MAINTENANCE & REPAIRS	73,100.00	2,282.24	4,628.92	6.33	68,471.08

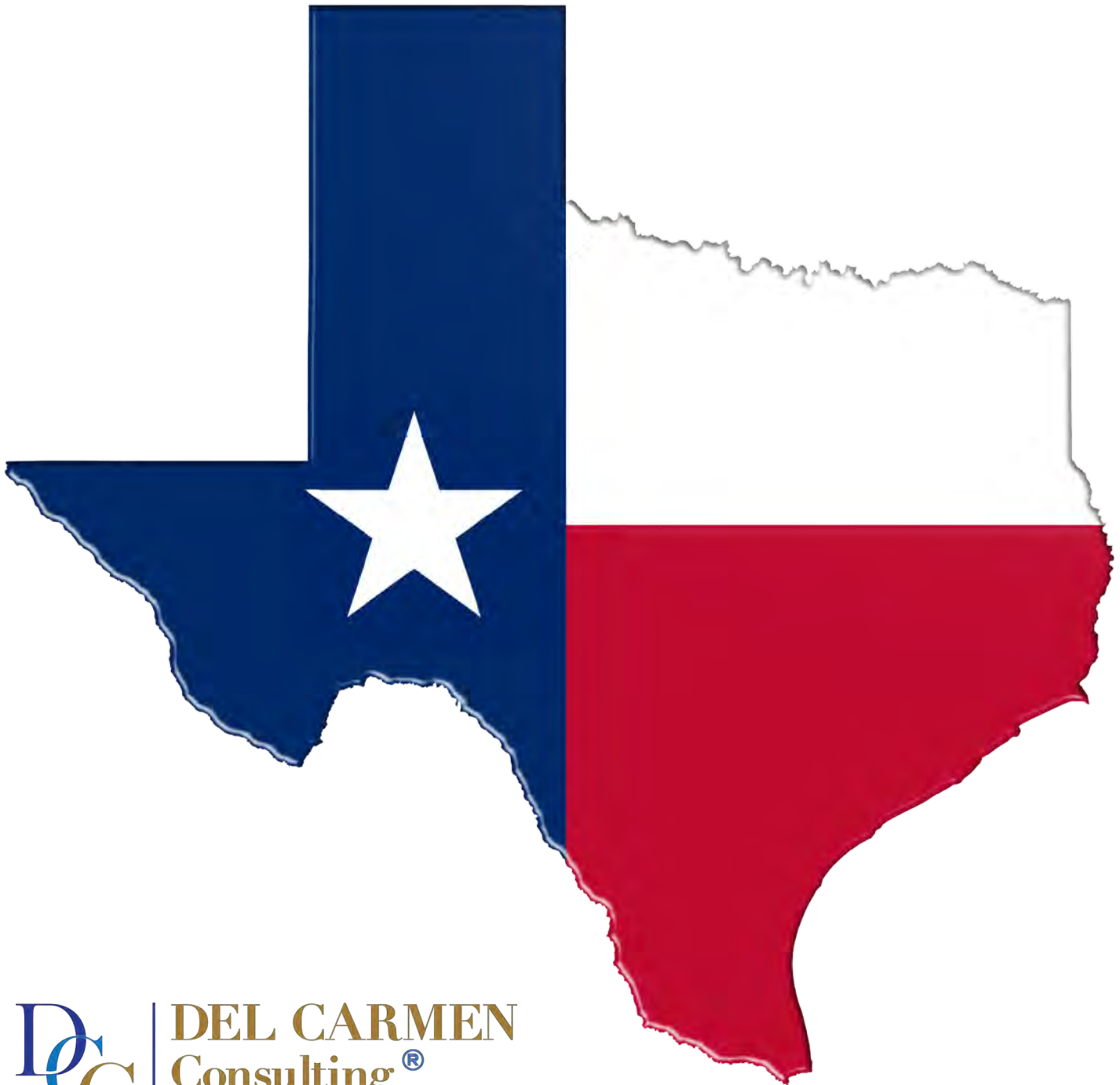
60 -WATER & SEWER FUND
SEWER DEPARTMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CONTRACTED SERVICES</u>					
60-5-0085-0453 TRA FEES	1,925,375.00	144,050.00	749,696.00	38.94	1,175,679.00
60-5-0085-0460 OTHER CONTRACTED SERVICE	0.00	0.00	0.00	0.00	0.00
60-5-0085-0462 LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0464 ENGINEERING SERVICES	25,000.00	0.00	0.00	0.00	25,000.00
60-5-0085-0468 INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
60-5-0085-0469 GEN LIAB & PROPERTY INSU	<u>7,494.00</u>	<u>858.27</u>	<u>1,716.54</u>	<u>22.91</u>	<u>5,777.46</u>
TOTAL CONTRACTED SERVICES	1,957,869.00	144,908.27	751,412.54	38.38	1,206,456.46
<u>DEPARTMENTAL</u>					
60-5-0085-0482 CHEMICALS	2,000.00	0.00	0.00	0.00	2,000.00
60-5-0085-0484 TCEQ PERMIT FEES	0.00	0.00	0.00	0.00	0.00
60-5-0085-0486 MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00
60-5-0085-0487 BNSF RAILROAD LEASES	<u>2,650.00</u>	<u>0.00</u>	<u>2,722.67</u>	<u>102.74</u>	<u>(72.67)</u>
TOTAL DEPARTMENTAL	5,150.00	0.00	2,722.67	52.87	2,427.33
<u>SPECIAL PROJECTS</u>					
60-5-0085-0495 SPECIAL PROJECTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
<u>VEHICLE LEASES</u>					
60-5-0085-0560 VEHICLE LEASE PAYMENTS	0.00	1,157.48	1,769.31	0.00	(1,769.31)
60-5-0085-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
60-5-0085-0562 VEHICLE MAINT PLAN	<u>0.00</u>	<u>62.78</u>	<u>99.24</u>	<u>0.00</u>	<u>(99.24)</u>
TOTAL VEHICLE LEASES	0.00	1,220.26	1,868.55	0.00	(1,868.55)
TOTAL SEWER DEPARTMENT	2,321,334.00	165,128.85	821,097.43	35.37	1,500,236.57
TOTAL EXPENDITURES	<u>5,109,008.00</u>	<u>641,437.80</u>	<u>2,049,260.74</u>	<u>40.11</u>	<u>3,059,747.26</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,022,921.00	(226,572.81)	(467,246.44)		1,490,167.44

*** END OF REPORT ***

2022 Racial Profiling Report

Venus Police Department



"Dr. Alex del Carmen's work on racial profiling exemplifies the very best of the Sandra Bland Act, named after my daughter. My daughter's pledge to fight for injustice is best represented in the high quality of Dr. del Carmen's reports which include, as required by law, the data analysis, audits, findings and recommendations. I commend the agencies that work with him as it is clear that they have embraced transparency and adherence to the law."

-Quote by Geneva Reed (Mother of Sandra Bland)



January 5, 2023

Venus City Council
700 West US Highway 67
Venus, TX 76084

Dear Distinguished Members of the City Council,

In 2001 the Texas Legislature, with the intent of addressing the issue of racial profiling in policing, enacted the Texas Racial Profiling Law. During the last calendar year, the Venus Police Department, in accordance with the law, has collected and reported traffic and motor vehicle related contact data for the purpose of identifying and addressing (if necessary) areas of concern regarding racial profiling practices. In the 2009 Texas legislative session, the Racial Profiling Law was modified and additional requirements were implemented. Further, in 2017 the Sandra Bland Act was passed and signed into law (along with HB 3051, which introduced new racial and ethnic designations). The Sandra Bland Law currently requires that law enforcement agencies in the state collect additional data and provide a more detailed analysis. All of these requirements have been met by the Venus Police Department and are included in this report.

This report consists of three sections with information on motor vehicle-related contacts. In addition, when appropriate, documentation is included which demonstrates the manner in which the Venus Police Department has complied with the Texas Racial Profiling Law. In section one, you will find the table of contents. Section two documents compliance by the Venus Police Department relevant to the requirements established in the Texas Racial Profiling Law. That is, you will find documents relevant to the training of all police personnel on racial profiling prevention and the institutionalization of the compliment and complaint processes, as required by law.

Finally, section three contains statistical data relevant to contacts (as defined by the law) which were made during the course of motor vehicle stops that took place between 1/1/22 and 12/31/22. Further, this section contains the Tier 2 form, which is required to be submitted to this particular organization and the law enforcement agency's local governing authority by March 1 of each year. The data in this report has been analyzed and compared to information derived from the U.S. Census Bureau's Fair Roads Standard. The final analysis and recommendations are also included in this report.

The last section of the report includes the original draft of the Texas Racial Profiling Law, SB1074, as well as the Sandra Bland Act (current law). Also in this section, a list of requirements relevant to the Racial Profiling Law, as established by TCOLE (Texas Commission on Law Enforcement), is included. The findings in this report support the Venus Police Department's commitment to comply with the Texas Racial Profiling Law.

Sincerely,

Alex del Carmen, Ph.D.

Table of Contents

Introduction

Letter to Council Members	2
Table of Contents	3

Responding to the Law

Public Education on Filing Compliments and Complaints	4
Racial Profiling Course Number 3256	5
Reports on Compliments and Racial Profiling Complaints	11
Tier 2 Data (Includes tables)	13

Analysis and Interpretation of Data

Tier 2 Motor Vehicle-Related Contact Analysis	23
Comparative Analysis	24
Summary of Findings	26
Checklist	27

Legislative and Administrative Addendum

TCOLE Guidelines	29
The Texas Law on Racial Profiling	34
Modifications to the Original Law	41
Racial and Ethnic Designations	49
The Sandra Bland Act	50
Venus Police Department Racial Profiling Policy	65

Public Education on Responding to Compliments and Complaints

Informing the Public on the Process of Filing a Compliment or Complaint with the Venus Police Department

The Texas Racial Profiling Law requires that police agencies provide information to the public regarding the manner in which to file a compliment or racial profiling complaint. In an effort to comply with this particular component, the Venus Police Department launched an educational campaign aimed at informing the public on issues relevant to the racial profiling complaint process.

The police department made available, in the lobby area and on its web site, information relevant to filing a compliment and complaint on a racial profiling violation by a Venus Police Officer. In addition, each time an officer issues a citation, ticket or warning, information on how to file a compliment or complaint is given to the individual cited. This information is in the form of a web address (including in the document issued to the citizen), which has instructions and details specifics related to the compliment or complaint processes.

It is believed that through these efforts, the community has been properly informed of the new policies and the complaint processes relevant to racial profiling.

All Venus Police Officers have been instructed, as specified in the Texas Racial Profiling Law, to adhere to all Texas Commission on Law Enforcement (TCOLE) training and the Law Enforcement Management Institute of Texas (LEMIT) requirements. To date, all sworn officers of the Venus Police Department have completed the TCOLE basic training on racial profiling. The main outline used to train the officers of Venus has been included in this report.

It is important to recognize that the Chief of the Venus Police Department has also met the training requirements, as specified by the Texas Racial Profiling Law, in the completion of the LEMIT program on racial profiling. The satisfactory completion of the racial profiling training by the sworn personnel of the Venus Police Department fulfills the training requirement as specified in the Education Code (96.641) of the Texas Racial Profiling Law.

Racial Profiling Course 3256

Texas Commission on Law Enforcement

September 2001

Racial Profiling 3256

Instructor's Note:

You may wish to teach this course in conjunction with Asset Forfeiture 3255 because of the related subject matter and applicability of the courses. If this course is taught in conjunction with Asset Forfeiture, you may report it under Combined Profiling and Forfeiture 3257 to reduce data entry.

Abstract

This instructor guide is designed to meet the educational requirement for racial profiling established by legislative mandate: 77R-SB1074.

Target Population: Licensed law enforcement personnel in Texas

Prerequisites: Experience as a law enforcement officer

Length of Course: A suggested instructional time of 4 hours

Material Requirements: Overhead projector, chalkboard and/or flip charts, video tape player, handouts, practical exercises, and demonstrations

Instructor Qualifications: Instructors should be very knowledgeable about traffic stop procedures and law enforcement issues

Evaluation Process and Procedures

An examination should be given. The instructor may decide upon the nature and content of the examination. It must, however, sufficiently demonstrate the mastery of the subject content by the student.

Reference Materials

Reference materials are located at the end of the course. An electronic copy of this instructor guide may be downloaded from our web site at <http://www.tcleose.state.tx.us>.

Racial Profiling 3256

1.0 RACIAL PROFILING AND THE LAW

1.1 UNIT GOAL: The student will be able to identify the legal aspects of racial profiling.

1.1.1 LEARNING OBJECTIVE: The student will be able to identify the legislative requirements placed upon peace officers and law enforcement agencies regarding racial profiling.

Racial Profiling Requirements:

Racial profiling CCP 3.05

Racial profiling prohibited CCP 2.131

Law enforcement policy on racial profiling CCP 2.132

Reports required for traffic and pedestrian stops CCP 2.133

Liability CCP 2.136

Racial profiling education for police chiefs Education Code 96.641

Training program Occupations Code 1701.253

Training required for intermediate certificate Occupations Code 1701.402

Definition of "race or ethnicity" for form Transportation Code 543.202

A. Written departmental policies

1. Definition of what constitutes racial profiling
2. Prohibition of racial profiling
3. Complaint process
4. Public education
5. Corrective action
6. Collection of traffic-stop statistics
7. Annual reports

B. Not prima facie evidence

C. Feasibility of use of video equipment

D. Data does not identify officer

E. Copy of complaint-related video evidence to officer in question

F. Vehicle stop report

1. Physical description of detainees: gender, race or ethnicity
2. Alleged violation
3. Consent to search
4. Contraband
5. Facts supporting probable cause
6. Arrest
7. Warning or citation issued

G. Compilation and analysis of data

H. Exemption from reporting – audio/video equipment

I. Officer non-liability

J. Funding

K. Required training in racial profiling

1. Police chiefs
2. All holders of intermediate certificates and/or two-year-old licenses as of 09/01/2001 (training to be completed no later than 09/01/2003) – see legislation 77R-SB1074

1.1.2 LEARNING OBJECTIVE: The student will become familiar with Supreme Court decisions and other court decisions involving appropriate actions in traffic stops.

A. Whren v. United States, 517 U.S. 806, 116 S.Ct. 1769 (1996)

1. Motor vehicle search exemption
2. Traffic violation acceptable as pretext for further investigation
3. Selective enforcement can be challenged

B. Terry v. Ohio, 392 U.S. 1, 88 S.Ct. 1868 (1968)

1. Stop & Frisk doctrine
2. Stopping and briefly detaining a person
3. Frisk and pat down

C. Other cases

1. Pennsylvania v. Mimms, 434 U.S. 106, 98 S.Ct. 330 (1977)
2. Maryland v. Wilson, 117 S.Ct. 882 (1997)
3. Graham v. State, 119 MdApp 444, 705 A.2d 82 (1998)
4. Pryor v. State, 122 Md.App. 671 (1997) cert. denied 352 Md. 312, 721 A.2d 990 (1998)
5. Ferris v. State, 355 Md. 356, 735 A.2d 491 (1999)
6. New York v. Belton, 453 U.S. 454 (1981)



2.0 RACIAL PROFILING AND THE COMMUNITY

2.1 UNIT GOAL: The student will be able to identify logical and social arguments against racial profiling.

2.1.1 LEARNING OBJECTIVE: The student will be able to identify logical and social arguments against racial profiling.

- A. There are appropriate reasons for unusual traffic stops (suspicious behavior, the officer's intuition, MOs, etc.), but police work must stop short of cultural stereotyping and racism.
- B. Racial profiling would result in criminal arrests, but only because it would target all members of a race randomly – the minor benefits would be far outweighed by the distrust and anger towards law enforcement by minorities and the public as a whole .
- C. Racial profiling is self-fulfilling bad logic: if you believed that minorities committed more crimes, then you might look for more minority criminals, and find them in disproportionate numbers.
- D. Inappropriate traffic stops generate suspicion and antagonism towards officers and make future stops more volatile – a racially-based stop today can throw suspicion on tomorrow's legitimate stop.
- E. By focusing on race, you would not only be harassing innocent citizens, but overlooking criminals of all races and backgrounds – it is a waste of law enforcement resources.



3.0 RACIAL PROFILING VERSUS REASONABLE SUSPICION

3.1 UNIT GOAL: The student will be able to identify the elements of both inappropriate and appropriate traffic stops.

3.1.1 LEARNING OBJECTIVE: The student will be able to identify elements of a racially motivated traffic stop.

A. Most race-based complaints come from vehicle stops, often since race is used as an inappropriate substitute for drug courier profile elements

B. "DWB" – "Driving While Black" – a nickname for the public perception that a Black person may be stopped solely because of their race (especially with the suspicion that they are a drug courier), often extended to other minority groups or activities as well ("Driving While Brown," "Flying While Black," etc.)

C. A typical traffic stop resulting from racial profiling

1. The vehicle is stopped on the basis of a minor or contrived traffic violation which is used as a pretext for closer inspection of the vehicle, driver, and passengers
2. The driver and passengers are questioned about things that do not relate to the traffic violation
3. The driver and passengers are ordered out of the vehicle
4. The officers visually check all observable parts of the vehicle
5. The officers proceed on the assumption that drug courier work is involved by detaining the driver and passengers by the roadside
6. The driver is asked to consent to a vehicle search – if the driver refuses, the officers use other procedures (waiting on a canine unit, criminal record checks, license-plate checks, etc.), and intimidate the driver (with the threat of detaining him/her, obtaining a warrant, etc.)



3.1.2 LEARNING OBJECTIVE: The student will be able to identify elements of a traffic stop which would constitute reasonable suspicion of drug courier activity.

A. Drug courier profile (adapted from a profile developed by the DEA)

1. Driver is nervous or anxious beyond the ordinary anxiety and cultural communication styles
2. Signs of long-term driving (driver is unshaven, has empty food containers, etc.)
3. Vehicle is rented
4. Driver is a young male, 20-35
5. No visible luggage, even though driver is traveling
6. Driver was over-reckless or over-cautious in driving and responding to signals
7. Use of air fresheners

B. Drug courier activity indicators by themselves are usually not sufficient to justify a stop

3.1.3 LEARNING OBJECTIVE: The student will be able to identify elements of a traffic stop which could constitute reasonable suspicion of criminal activity.

A. Thinking about the totality of circumstances in a vehicle stop

B. Vehicle exterior

1. Non-standard repainting (esp. on a new vehicle)
2. Signs of hidden cargo (heavy weight in trunk, windows do not roll down, etc.)
3. Unusual license plate suggesting a switch (dirty plate, bugs on back plate, etc.)
4. Unusual circumstances (pulling a camper at night, kids' bikes with no kids, etc.)

C. Pre-stop indicators

1. Not consistent with traffic flow
2. Driver is overly cautious, or driver/passengers repeatedly look at police car
3. Driver begins using a car- or cell-phone when signaled to stop
4. Unusual pull-over behavior (ignores signals, hesitates, pulls onto new street, moves objects in car, etc.)

D. Vehicle interior

1. Rear seat or interior panels have been opened, there are tools or spare tire, etc.
2. Inconsistent items (anti-theft club with a rental, unexpected luggage, etc.)

Resources

Proactive Field Stops Training Unit – Instructor's Guide, Maryland Police and Correctional Training Commissions, 2001. (See Appendix A.)

Web address for legislation 77R-SB1074: <http://tlo2.tlc.state.tx.us/tlo/77r/billtext/SB01074F.htm>

*Report on
Compliments
and Racial
Profiling
Complaints*



Report on Complaints

The following table contains data regarding officers that have been the subject of a complaint, during the time period of 1/1/22-12/31/22 based on allegations outlining possible violations related to the Texas Racial Profiling Law. The final disposition of the case is also included.



A check above indicates that the Venus Police Department has not received any complaints, on any members of its police force, for having violated the Texas Racial Profiling Law during the time period of 1/1/22-12/31/22.

Complaints Filed for Possible Violations of The Texas Racial Profiling Law

Complaint Number	Alleged Violation	Disposition of the Case

Additional Comments:

Tables Illustrating Motor Vehicle-Related Contacts

TIER 2 DATA

TOTAL STOPS: 3,295

STREET ADDRESS OR APPROXIMATE LOCATION OF STOP.

City Street	593
US Highway	2,233
State Highway	326
County Road	122
Private Property	21

WAS RACE OR ETHNICITY KNOWN PRIOR TO STOP?

Yes	89
No	3,206

RACE OR ETHNICITY

Alaska Native/American Indian	25
Asian/Pacific Islander	58
Black	469
White	1,855
Hispanic/Latino	888

GENDER

Female Total: 1,011

Alaska Native/American Indian	5
Asian/Pacific Islander	17
Black	162
White	587
Hispanic/Latino	240

Male Total: 2,284

Alaska Native/American Indian	20
Asian/Pacific Islander	41
Black	307
White	1,268
Hispanic/Latino	648

REASON FOR STOP?

Violation of Law Total: 217

Alaska Native/American Indian	2
Asian/Pacific Islander	6
Black	23
White	96
Hispanic/Latino	90

Pre-existing Knowledge Total: 55

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	11
White	29
Hispanic/Latino	15

Moving Traffic Violation Total: 1,888

Alaska Native/American Indian	14
Asian/Pacific Islander	37
Black	286
White	1,116
Hispanic/Latino	435

TIER 2 DATA

Vehicle Traffic Violation Total: 1,135

Alaska Native/American Indian	9
Asian/Pacific Islander	15
Black	149
White	614
Hispanic/Latino	348

Contraband (in plain view) Total: 16

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	5
White	3
Hispanic/Latino	8

WAS SEARCH CONDUCTED?

	YES	NO
Alaska Native/American Indian	0	25
Asian/Pacific Islander	0	58
Black	31	438
White	76	1,779
Hispanic/Latino	67	821
TOTAL	174	3,121

Probable Cause Total: 85

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	19
White	41
Hispanic/Latino	25

Inventory Total: 18

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	6
Hispanic/Latino	10

REASON FOR SEARCH?

Consent Total: 29

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	17
Hispanic/Latino	10

Incident to Arrest Total: 26

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	3
White	9
Hispanic/Latino	14

TIER 2 DATA

WAS CONTRABAND DISCOVERED?

	YES	NO
Alaska Native/American Indian	0	0
Asian/Pacific Islander	0	0
Black	22	9
White	49	27
Hispanic/Latino	36	31
TOTAL	107	67

Did the finding result in arrest (total should equal previous column)?

	YES	NO
Alaska Native/American Indian	0	0
Asian/Pacific Islander	0	0
Black	8	14
White	15	34
Hispanic/Latino	19	17
TOTAL	42	65

DESCRIPTION OF CONTRABAND

Drugs Total: 84

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	18
White	40
Hispanic/Latino	26

Currency Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Weapons Total: 5

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	1
Hispanic/Latino	2

Alcohol Total: 28

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	5
White	12
Hispanic/Latino	11

TIER 2 DATA

Stolen Property Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Other Total: 5

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	1
Hispanic/Latino	4

RESULT OF THE STOP

Verbal Warning Total: 1,482

Alaska Native/American Indian	18
Asian/Pacific Islander	29
Black	215
White	831
Hispanic/Latino	389

Written Warning Total: 867

Alaska Native/American Indian	5
Asian/Pacific Islander	16
Black	113
White	589
Hispanic/Latino	144

Citation Total: 868

Alaska Native/American Indian	2
Asian/Pacific Islander	13
Black	127
White	407
Hispanic/Latino	319

Written Warning and Arrest Total: 8

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	1
White	4
Hispanic/Latino	3

Citation and Arrest Total: 28

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	5
White	9
Hispanic/Latino	14

Arrest Total: 42

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	8
White	15
Hispanic/Latino	19

TIER 2 DATA

ARREST BASED ON

Violation of Penal Code Total: 52

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	5
White	19
Hispanic/Latino	28

Violation of Traffic Law Total: 7

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	4
White	2
Hispanic/Latino	1

Violation of City Ordinance Total: 2

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	2

Outstanding Warrant Total: 17

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	5
White	7
Hispanic/Latino	5

Was physical force used resulting in bodily injury during the stop?

	YES	NO
Alaska Native/American Indian	0	25
Asian/Pacific Islander	0	58
Black	0	469
White	0	1,855
Hispanic/Latino	0	888
TOTAL	0	3,295

Tables Illustrating Motor Vehicle Related Contact Data

Table 1. Citations and Warnings

Race/ Ethnicity	All Contacts	Citations	Verbal Warning	Written Warning	Contact Percent	Citation Percent	Verbal Percent	Written Percent
Alaska Native/ American Indian	25	2	18	5	1%	0%	1%	1%
Asian/ Pacific Islander	58	13	29	16	2%	1%	2%	2%
Black	469	132	215	113	14%	15%	15%	13%
White	1,855	416	831	589	56%	46%	56%	68%
Hispanic/ Latino	888	333	389	144	27%	37%	26%	17%
TOTAL	3,295	896	1,482	867	100%	100%	100%	100%

Table 2. Motor Vehicle Contacts and Fair Roads Standard Comparison

Comparison of motor vehicle-related contacts with households that have vehicle access.

Race/Ethnicity	Contact Percentage	Households with Vehicle Access
Alaska Native/American Indian	1%	0%
Asian/Pacific Islander	2%	5%
Black	14%	14%
White	56%	60%
Hispanic/Latino	27%	19%
TOTAL	100%	98%

Table 3. Motor Vehicle Searches and Arrests.

Race/Ethnicity	Searches	Consent Searches	Arrests
Alaska Native/American Indian	0	0	0
Asian/Pacific Islander	0	0	0
Black	31	2	14
White	76	17	28
Hispanic/Latino	67	10	36
TOTAL	174	29	78

Table 4. Instances Where Peace Officers Used Physical Force Resulting in Bodily Injury

Instances Where Peace Officers Used Physical Force that Resulted in Bodily Injury	Arrest	Location of Stop	Reason for Stop

Table 5. Search Data

Race/ Ethnicity	Searches	Contraband Found Yes	Contraband Found No	Arrests	Percent Searches	Percent Contraband Found	Percent No Contraband	Percent Arrest
Alaska Native/ American Indian	0	0	0	0	0%	0%	0%	0%
Asian/ Pacific Islander	0	0	0	0	0%	0%	0%	0%
Black	31	22	9	14	18%	21%	13%	18%
White	76	49	27	28	44%	46%	40%	36%
Hispanic/ Latino	67	36	31	36	39%	34%	46%	46%
TOTAL	174	107	67	78	100%	100%	100%	100%

Table 6. Report on Audits.

The following table contains data regarding the number and outcome of required data audits during the period of 1/1/22-12/31/22.

Number of Data Audits Completed	Date of Completion	Outcome of Audit
1	03/01/22	Data was valid and reliable
2	06/01/22	Data was valid and reliable
3	09/01/22	Data was valid and reliable
4	12/01/22	Data was valid and reliable

ADDITIONAL COMMENTS:

Table 7. Instance Where Force Resulted in Bodily Injury.

Race/Ethnicity	Number	Percent
Alaska Native/American Indian	0	0%
Asian/Pacific Islander	0	0%
Black	0	0%
White	0	0%
Hispanic/Latino	0	0%
TOTAL	0	0%

Table 8. Reason for Arrests from Vehicle Contact

Race/ Ethnicity	Violation of Penal Code	Violation of Traffic Law	Violation of City Ordinance	Outstanding Warrant	Percent Penal Code	Percent Traffic Law	Percent City Ordinance	Percent Warrant
Alaska Native/ American Indian	0	0	0	0	0%	0%	0%	0%
Asian/ Pacific Islander	0	0	0	0	0%	0%	0%	0%
Black	5	4	0	5	10%	57%	0%	29%
White	19	2	0	7	37%	29%	0%	41%
Hispanic/ Latino	28	1	2	5	54%	14%	100%	29%
TOTAL	52	7	2	17	100%	100%	100%	100%

Table 9. Contraband Hit Rate

Race/ Ethnicity	Searches	Contraband Found Yes	Contraband Hit Rate	Search Percent	Contraband Percent
Alaska Native/ American Indian	0	0	0%	0%	0%
Asian/ Pacific Islander	0	0	0%	0%	0%
Black	31	22	71%	18%	21%
White	76	49	64%	44%	46%
Hispanic/Latino	67	36	54%	39%	34%

Analysis and Interpretation of Data

In 2001, the Texas Legislature passed Senate Bill 1074, which eventually became the Texas Racial Profiling Law. This particular law came into effect on January 1, 2002 and required all police departments in Texas to collect traffic-related data and report this information to their local governing authority by March 1 of each year. This law remained in place until 2009, when it was modified to include the collection and reporting of all motor vehicle-related contacts in which a citation was issued or an arrest was made. Further, the modification to the law further requires that all police officers indicate whether or not they knew the race or ethnicity of the individuals before detaining them. In addition, it became a requirement that agencies report motor vehicle-related data to their local governing authority and to the Texas Commission on Law Enforcement (TCOLE) by March 1 of each year. The purpose in collecting and disclosing this information is to determine if police officers in any particular municipality are engaging in the practice of racially profiling minority motorists.

One of the central requirements of the law is that police departments interpret motor vehicle-related data. Even though most researchers would likely agree that it is within the confines of good practice for police departments to be accountable to the citizenry while carrying a transparent image before the community, it is in fact very difficult to determine if individual police officers are engaging in racial profiling from a review and analysis of aggregate/institutional data. In other words, it is challenging for a reputable researcher to identify specific "individual" racist behavior from aggregate-level "institutional" data on traffic or motor vehicle-related contacts.

As previously noted, in 2009 the Texas Legislature passed House Bill 3389, which modified the Racial Profiling Law by adding new requirements; this took effect on January 1, 2010. The changes included, but are not limited to, the re-definition of a contact to include motor vehicle-related contacts in which a citation was issued or an arrest was made. In addition, it required police officers to indicate if they knew the race or ethnicity of the individual before detaining them. The 2009 law also required adding "Middle Eastern" to the racial and ethnic category and submitting the annual data report to TCOLE before March 1 of each year.

More recently, in 2017 the Texas Legislators passed HB 3051 which removed the Middle Eastern data requirement while standardizing the racial and ethnic categories relevant to the individuals that came in contact with police. In addition, the Sandra Bland Act (SB 1849) was passed and became law. Thus, the most significant legislative mandate (Sandra Bland Act) in Texas history regarding data requirements on law enforcement contacts became law and took effect on January 1, 2018. The Sandra Bland Act not only currently requires the extensive collection of data relevant to police motor vehicle contacts, but it also mandates for the data to be analyzed while addressing the following:

1. A comparative analysis of the information compiled (under Article 2.133):

- a. Evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities;*
- b. Examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction;*
- c. Evaluate and compare the number of searches resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches.*

2. Information related to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

As part of their effort to comply with The Texas Racial Profiling/Sandra Bland Law, the Venus Police Department commissioned the analysis of its 2022 contact data. Hence, two different types of data analyses were performed. The first of these involved a careful evaluation of the 2022 motor vehicle-related data. This particular analysis measured, as required by the law, the number and percentage of Whites, Blacks, Hispanics or Latinos, Asians and Pacific Islanders, Alaska Natives and American Indians (Middle Easterners and individuals belonging to the “other” category, as optional categories), who came in contact with police in the course of a motor vehicle-related contact and were either issued a ticket, citation, or warning or an arrest was made. Also included in this data were instances when a motor vehicle contact took place for an alleged violation of the law or ordinance. The Tier 2 data analysis included, but was not limited to, information relevant to the number and percentage of contacts by race/ethnicity, gender, reason for the stop, location of stop, searches while indicating the type of search performed, result of stop, basis of an arrest, and use of physical force resulting in bodily injury.

The additional data analysis performed was based on a comparison of the 2022 motor vehicle contact data with a specific baseline. When reading this particular analysis, one should consider that there is disagreement in the literature regarding the appropriate baseline to be used when analyzing motor vehicle-related contact information. Of the baseline measures available, the Venus Police Department accepted our recommendation to rely, as a baseline measure, on the Fair Roads Standard. This particular baseline is established on data obtained through the U.S. Census Bureau (2020) relevant to the number of households that have access to vehicles while controlling for the race and ethnicity of the heads of households.

It should be noted that the census data presents challenges to any effort made at establishing a fair and accurate racial profiling analysis. That is, census data contains information on all residents of a particular community, regardless whether they are among the driving population. Further, census data, when used as a baseline of comparison, presents the challenge that it captures information related to city residents only, thus excluding individuals who may have come in contact with the Venus Police Department in 2022 but live outside city limits. In some jurisdictions the percentage of the population that comes in contact with the police but lives outside city limits represents a substantial volume of all motor vehicle-related contacts made in a given year.

In 2002, some civil rights groups in Texas expressed their concern and made recommendations to the effect that all police departments should rely, in their data analysis, on the Fair Roads Standard. This source contains census data specific to the number of “households” that have access to vehicles. Thus, proposing to compare “households” (which may have multiple residents and only a few vehicles) with “contacts” (an individual-based count). In essence this constitutes a comparison that may result in ecological fallacy. Despite this risk, as noted earlier, the Venus Police Department accepted the recommendation to utilize this form of comparison (i.e., census data relevant to households with vehicles) in an attempt to demonstrate its “good will” and “transparency” before the community. Thus, the Fair Roads Standard data obtained and used in this study is specifically relevant to the Dallas Fort-Worth (DFW) metroplex.

Tier 2 (2022) Motor Vehicle-Related Contact Analysis

When examining the enhanced and more detailed Tier 2 data collected in 2022, it was evident that most motor vehicle-related contacts were made with Whites, followed by Hispanics. Of those who came in contact with police, most tickets or citations were issued to Whites and Hispanics; this was followed by Blacks. However, in terms of written warnings, most of these were issued to Whites, followed by Hispanics.

On searches and arrests, the data showed that most searches took place among Whites. When considering all searches, most were consented by Whites and Hispanics, while most custody arrests were of Hispanics. Overall, most searches resulted in contraband; of those that produced contraband, most were of Whites; this was followed by Hispanics. Of the searches that did not produce contraband, most were of Hispanics. Most arrests were made of Hispanics. Most of the arrests that originated from a violation of the penal code involved Hispanics. Overall, the police department does not report any instances where force was used that resulted in bodily injury.

Comparative Analysis

A comprehensive analysis of the motor vehicle contacts to the census data relevant to the number of “households” in DFW who indicated in the 2020 census that they had access to vehicles, produced interesting findings. Specifically, the percentage of Whites, Black, and Asians who came in contact with police was the same or lower than the percentage of White, Black, and Asian households in DFW that claimed in the 2020 census to have access to vehicles. The opposite was true of Hispanics and American Indians. That is, a higher percentage of Hispanics and American Indians came in contact with police than the percentage of Hispanic and American Indian households in DFW that claimed in the 2020 census to have access to vehicles. It should be noted that the percentage difference among American Indian contacts with households is of less than 3%; thus, deemed by some as statistically insignificant.

The comprehensive analysis of the searches resulting in contraband shows that the most significant contraband hit rate is of Blacks. This was followed by Whites and Hispanics. This means that among all searches performed in 2022, the most significant percentage of these that resulted in contraband was among Blacks. The lowest contraband hit rate was among Hispanics.

Summary of Findings

As referenced earlier, the most recent Texas Racial Profiling Law requires that police departments perform data audits in order to validate the data being reported. Consistent with this requirement, the Venus Police Department has engaged del Carmen Consulting, LLC in order to perform these audits in a manner consistent with normative statistical practices. As shown in Table 6, the audit performed reveals that the data is valid and reliable. Further, as required by law, this report also includes an analysis on the searches performed. This analysis includes information on whether contraband was found as a result of the search while controlling for race/ethnicity. The search analysis demonstrates that the police department is engaging in search practices consistent with national trends in law enforcement.

While considering the findings produced as a result of this analysis, it is recommended that the Venus Police Department should continue to collect and evaluate additional information on motor vehicle contact data (i.e., reason for probable cause searches, contraband detected), which may prove to be useful when determining the nature of the contacts police officers are making with all individuals.

As part of this effort, the Venus Police Department should continue to:

- 1) Perform an independent analysis on contact and search data in the upcoming year.
- 2) Commission data audits in 2023 in order to assess data integrity; that is, to ensure that the data collected is consistent with the data being reported.

The comprehensive data analysis included in this report serves as evidence that the Venus Police Department has complied with the Texas Racial Profiling Law and all of its requirements. Further, the report demonstrates that the police department has incorporated a comprehensive racial profiling policy, currently offers information to the public on how to file a compliment or complaint, commissions quarterly data audits in order to ensure validity and reliability, collects and commissions the analysis of Tier 2 data, and ensures that the practice of racial profiling will not be tolerated.

Checklist

The following requirements were met by the Venus Police Department in accordance with The Texas Racial Profiling Law:

- ✔ Implement a Racial Profiling Policy citing act or actions that constitute racial profiling.
- ✔ Include in the racial profiling policy, a statement indicating prohibition of any peace officer employed by the Venus Police Department from engaging in racial profiling.
- ✔ Implement a process by which an individual may file a complaint regarding racial profiling violations.
- ✔ Provide public education related to the compliment and complaint process.
- ✔ Implement disciplinary guidelines for officers found in violation of the Texas Racial Profiling Law.
- ✔ Collect, report and analyze motor vehicle data (Tier 2).
- ✔ Commission Data Audits and a Search Analysis.
- ✔ Indicate total number of officers who knew and did not know, the race/ethnicity of individuals before being detained.
- ✔ Produce an annual report on police contacts (Tier 2) and present this to the local governing body and TCOLE by March 1, 2023.
- ✔ Adopt a policy, if video/audio equipment is installed, on standards for reviewing video and audio documentation.



Legislative & Administrative
Addendum



TCOLE GUIDELINES

Guidelines for Compiling and Reporting Data under Senate Bill 1074

Background

Senate Bill 1074 of the 77th Legislature established requirements in the Texas Code of Criminal Procedure (TCCP) for law enforcement agencies. The Commission developed this document to assist agencies in complying with the statutory requirements.

The guidelines are written in the form of standards using a style developed from accreditation organizations including the Commission on Accreditation for Law Enforcement Agencies (CALEA). The standards provide a description of **what** must be accomplished by an agency but allows wide latitude in determining **how** the agency will achieve compliance with each applicable standard.

Each standard is composed of two parts: the standard statement and the commentary. The *standard statement* is a declarative sentence that places a clear-cut requirement, or multiple requirements, on an agency. The commentary supports the standard statement but is not binding. The commentary can serve as a prompt, as guidance to clarify the intent of the standard, or as an example of one possible way to comply with the standard.

Standard 1

Each law enforcement agency has a detailed written directive that:

- clearly defines acts that constitute racial profiling;
- strictly prohibits peace officers employed by the agency from engaging in racial profiling;
- implements a process by which an individual may file a complaint with the agency if the individual believes a peace officer employed by the agency has engaged in racial profiling with respect to the individual filing the complaint;
- provides for public education relating to the complaint process;
- requires appropriate corrective action to be taken against a peace officer employed by the agency who, after investigation, is shown to have engaged in racial profiling in violation of the agency's written racial profiling policy; and
- requires the collection of certain types of data for subsequent reporting.

Commentary

Article 2.131 of the TCCP prohibits officers from engaging in racial profiling, and article 2.132 of the TCCP now requires a written policy that contains the elements listed in this standard. The article also specifically defines a law enforcement agency as it applies to this statute as an “agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers’ official duties.”

The article further defines race or ethnicity as being of “a particular descent, including Caucasian, African, Hispanic, Asian, or Native American.” The statute does not limit the required policies to just these ethnic groups.

This written policy is to be adopted and implemented no later than January 1, 2002.

Standard 2

Each peace officer who stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic, or who stops a pedestrian for any suspected offense reports to the employing law enforcement agency information relating to the stop, to include:

- a physical description of each person detained, including gender and the person’s race or ethnicity, as stated by the person, or, if the person does not state a race or ethnicity, as determined by the officer’s best judgment;
- the traffic law or ordinance alleged to have been violated or the suspected offense;
- whether the officer conducted a search as a result of the stop and, if so, whether the person stopped consented to the search;
- whether any contraband was discovered in the course of the search, and the type of contraband discovered;
- whether probable cause to search existed, and the facts supporting the existence of that probable cause;
- whether the officer made an arrest as a result of the stop or the search, including a statement of the offense charged;
- the street address or approximate location of the stop; and
- whether the officer issued a warning or citation as a result of the stop, including a description of the warning or a statement of the violation charged.

Commentary

The information required by 2.133 TCCP is used to complete the agency reporting requirements found in Article 2.134. A peace officer and an agency may be exempted from this requirement under Article 2.135 TCCP Exemption for Agencies Using Video and Audio Equipment. An agency may be exempt from this reporting requirement by applying for the funds from the Department of Public Safety for video and audio equipment and the State does not supply those funds. Section 2.135 (a)(2) states, “the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a) (1) (A) and the agency does not receive from the state funds for video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.”

Standard 3

The agency compiles the information collected under 2.132 and 2.133 and analyzes the information identified in 2.133.

Commentary

Senate Bill 1074 from the 77th Session of the Texas Legislature created requirements for law enforcement agencies to gather specific information and to report it to each county or municipality served. New sections of law were added to the Code of Criminal Procedure regarding the reporting of traffic and pedestrian stops. Detained is defined as when a person stopped is not free to leave.

Article 2.134 TCCP requires the agency to compile and provide an analysis of the information collected by peace officer employed by the agency. The report is provided to the governing body of the municipality or county no later than March 1 of each year and covers the previous calendar year.

There is data collection and reporting required based on Article 2.132 CCP (tier one) and Article 2.133 CCP (tier two).

The minimum requirements for “tier one” data for traffic stops in which a citation results are:

- 1) the race or ethnicity of individual detained (race and ethnicity as defined by the bill means of “a particular descent, including Caucasian, African, Hispanic, Asian, or Native American”);
- 2) whether a search was conducted, and if there was a search, whether it was a consent search or a probable cause search; and
- 3) whether there was a custody arrest.

The minimum requirements for reporting on “tier two” reports include traffic and pedestrian stops. Tier two data include:

- 1) the detained person’s gender and race or ethnicity;
- 2) the type of law violation suspected, e.g., hazardous traffic, non-hazardous traffic, or other criminal investigation (the Texas Department of Public Safety publishes a categorization of traffic offenses into hazardous or non-hazardous);
- 3) whether a search was conducted, and if so whether it was based on consent or probable cause;
- 4) facts supporting probable cause;
- 5) the type, if any, of contraband that was collected;
- 6) disposition of the stop, e.g., arrest, ticket, warning, or release;
- 7) location of stop; and
- 8) statement of the charge, e.g., felony, misdemeanor, or traffic.

Tier one reports are made to the governing body of each county or municipality served by the agency an annual report of information if the agency is an agency of a county, municipality, or other political subdivision of the state. Tier one and two reports are reported to the county or municipality not later than March 1 for the previous calendar year beginning March 1, 2003. Tier two reports include a comparative analysis between the race and ethnicity of persons detained to see if a differential pattern of treatment can be discerned based on the disposition of stops

including searches resulting from the stops. The reports also include information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling. An agency may be exempt from the tier two reporting requirement by applying for the funds from the Department of Public Safety for video and audio equipment and the State does not supply those funds [See 2.135 (a)(2) TCCP].

Reports should include both raw numbers and percentages for each group. Caution should be exercised in interpreting the data involving percentages because of statistical distortions caused by very small numbers in any particular category, for example, if only one American Indian is stopped and searched, that stop would not provide an accurate comparison with 200 stops among Caucasians with 100 searches. In the first case, a 100% search rate would be skewed data when compared to a 50% rate for Caucasians.

Standard 4

If a law enforcement agency has video and audio capabilities in motor vehicles regularly used for traffic stops, or audio capabilities on motorcycles regularly used to make traffic stops, the agency:

- adopts standards for reviewing and retaining audio and video documentation; and
- promptly provides a copy of the recording to a peace officer who is the subject of a complaint on written request by the officer.

Commentary

The agency should have a specific review and retention policy. Article 2.132 TCCP specifically requires that the peace officer be promptly provided with a copy of the audio or video recordings if the officer is the subject of a complaint and the officer makes a written request.

Standard 5

Agencies that do not currently have video or audio equipment must examine the feasibility of installing such equipment.

Commentary

None

Standard 6

Agencies that have video and audio recording capabilities are exempt from the reporting requirements of Article 2.134 TCCP and officers are exempt from the reporting requirements of Article 2.133 TCCP provided that:

- the equipment was in place and used during the proceeding calendar year; and
- video and audio documentation is retained for at least 90 days.

Commentary

The audio and video equipment and policy must have been in place during the previous calendar year. Audio and video documentation must be kept for at least 90 days or longer if a complaint has been filed. The documentation must be retained until the complaint is resolved. Peace officers are not exempt from the requirements under Article 2.132 TCCP.

Standard 7

Agencies have citation forms or other electronic media that comply with Section 543.202 of the Transportation Code.

Commentary

Senate Bill 1074 changed Section 543.202 of the Transportation Code requiring citations to include:

- race or ethnicity, and
- whether a search of the vehicle was conducted and whether consent for the search was obtained.

The Texas Law on Racial Profiling

S.B. No. 1074 - An Act relating to the prevention of racial profiling by certain peace officers.
BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Chapter 2, Code of Criminal Procedure, is amended by adding Articles 2.131 through 2.138 to read as follows:

Art. 2.131. RACIAL PROFILING PROHIBITED. A peace officer may not engage in racial profiling.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING. (a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

(2) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, or Native American descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;

(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's complaint process;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to traffic stops in which a citation is issued and to arrests resulting from those traffic stops, including information relating to:

(A) the race or ethnicity of the individual detained; and

(B) whether a search was conducted and, if so, whether the person detained consented to the search; and

(7) require the agency to submit to the governing body of each county or municipality served by the agency an annual report of the information collected under Subdivision (6) if the agency is an agency of a county, municipality, or other political subdivision of the state.

(c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make traffic stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make traffic stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the

policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a traffic stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

Art. 2.133. REPORTS REQUIRED FOR TRAFFIC AND PEDESTRIAN STOPS. (a) In this article:

(1) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

(2) "Pedestrian stop" means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic or who stops a pedestrian for any suspected offense shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of each person detained as a result of the stop, including:

(A) the person's gender; and

(B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the traffic law or ordinance alleged to have been violated or the suspected offense;

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband was discovered in the course of the search and the type of contraband discovered;

(5) whether probable cause to search existed and the facts supporting the existence of that probable cause;

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of the offense charged;

(7) the street address or approximate location of the stop; and

(8) whether the officer issued a warning or a citation as a result of the stop, including a description of the warning or a statement of the violation charged.

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED.

(a) In this article, "pedestrian stop" means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.

(b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each local law enforcement agency shall submit a report containing the information compiled

during the previous calendar year to the governing body of each county or municipality served by the agency in a manner approved by the agency.

(c) A report required under Subsection (b) must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) determine the prevalence of racial profiling by peace officers employed by the agency; and

(B) examine the disposition of traffic and pedestrian stops made by officers employed by the agency, including searches resulting from the stops; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

(d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a traffic or pedestrian stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).

(e) The Commission on Law Enforcement Officer Standards and Education shall develop guidelines for compiling and reporting information as required by this article.

(f) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

Art. 2.135. EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT. (a) A peace officer is exempt from the reporting requirement under Article 2.133 and a law enforcement agency is exempt from the compilation, analysis, and reporting requirements under Article 2.134 if:

(1) during the calendar year preceding the date that a report under Article 2.134 is required to be submitted:

(A) each law enforcement motor vehicle regularly used by an officer employed by the agency to make traffic and pedestrian stops is equipped with video camera and transmitter-activated equipment and each law enforcement motorcycle regularly used to make traffic and pedestrian stops is equipped with transmitter-activated equipment; and

(B) each traffic and pedestrian stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment; or

(2) the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a)(1)(A) and the agency does not receive from the state funds or video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.

(b) Except as otherwise provided by this subsection, a law enforcement agency that is exempt from the requirements under Article 2.134 shall retain the video and audio or audio documentation of each traffic and pedestrian stop for at least 90 days after the date of the stop. If a complaint is filed with the law enforcement agency alleging that a peace officer employed by the agency has engaged in racial profiling with respect to a traffic or pedestrian stop, the agency shall retain the video and audio or audio record of the stop until final disposition of the complaint.

(c) This article does not affect the collection or reporting requirements under Article 2.132.

Art. 2.136. LIABILITY. A peace officer is not liable for damages arising from an act relating to the collection or reporting of information as required by Article 2.133 or under a policy adopted under Article 2.132.

Art. 2.137. PROVISION OF FUNDING OR EQUIPMENT.

(a) The Department of Public Safety shall adopt rules for providing funds or video and audio equipment to law enforcement agencies for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), including specifying criteria to prioritize funding or equipment provided to law enforcement agencies. The criteria may include consideration of tax effort, financial hardship, available revenue, and budget surpluses. The criteria must give priority to:

(1) law enforcement agencies that employ peace officers whose primary duty is traffic enforcement;

(2) smaller jurisdictions; and

(3) municipal and county law enforcement agencies.

(b) The Department of Public Safety shall collaborate with an institution of higher education to identify law enforcement agencies that need funds or video and audio equipment for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A). The collaboration may include the use of a survey to assist in developing criteria to prioritize funding or equipment provided to law enforcement agencies.

(c) To receive funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency needs funds or video and audio equipment for that purpose.

(d) On receipt of funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency has installed video and audio equipment as described by Article 2.135(a)(1)(A) and is using the equipment as required by Article 2.135(a)(1).

Art. 2.138. RULES. The Department of Public Safety may adopt rules to implement Articles 2.131-2.137.

SECTION 2. Chapter 3, Code of Criminal Procedure, is amended by adding Article 3.05 to read as follows:

Art. 3.05. RACIAL PROFILING. In this code, "racial profiling" means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

SECTION 3. Section 96.641, Education Code, is amended by adding Subsection (j) to read as follows:

(j) As part of the initial training and continuing education for police chiefs required under this section, the institute shall establish a program on racial profiling. The program must include an examination of the best practices for:

(1) monitoring peace officers' compliance with laws and internal agency policies relating to racial profiling;

(2) implementing laws and internal agency policies relating to preventing racial profiling;
and

(3) analyzing and reporting collected information.

SECTION 4. Section 1701.253, Occupations Code, is amended by adding Subsection (e) to read as follows:

(e) As part of the minimum curriculum requirements, the commission shall establish a statewide comprehensive education and training program on racial profiling for officers licensed under this chapter. An officer shall complete a program established under this subsection not later than the second anniversary of the date the officer is licensed under this chapter or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier.

SECTION 5. Section 1701.402, Occupations Code, is amended by adding Subsection (d) to read as follows:

(d) As a requirement for an intermediate proficiency certificate, an officer must complete an education and training program on racial profiling established by the commission under Section 1701.253(e).

SECTION 6. Section 543.202, Transportation Code, is amended to read as follows:

Sec. 543.202. FORM OF RECORD. (a) In this section, "race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, or Native American descent.

(b) The record must be made on a form or by a data processing method acceptable to the department and must include:

(1) the name, address, physical description, including race or ethnicity, date of birth, and driver's license number of the person charged;

(2) the registration number of the vehicle involved;

(3) whether the vehicle was a commercial motor vehicle as defined by Chapter 522 or was involved in transporting hazardous materials;

(4) the person's social security number, if the person was operating a commercial motor vehicle or was the holder of a commercial driver's license or commercial driver learner's permit;

(5) the date and nature of the offense, including whether the offense was a serious traffic violation as defined by Chapter 522;

(6) whether a search of the vehicle was conducted and whether consent for the search was obtained;

(7) the plea, the judgment, and whether bail was forfeited;

(8) ~~[(7)]~~ the date of conviction; and

(9) ~~[(8)]~~ the amount of the fine or forfeiture.

SECTION 7. Not later than January 1, 2002, a law enforcement agency shall adopt and implement a policy and begin collecting information under the policy as required by Article 2.132, Code of Criminal Procedure, as added by this Act. A local law enforcement agency shall first submit information to the governing body of each county or municipality served by the agency as required by Article 2.132, Code of Criminal Procedure, as added by this Act, on March 1, 2003. The first submission of information shall consist of information compiled by the agency during the period beginning January 1, 2002, and ending December 31, 2002.

SECTION 8. A local law enforcement agency shall first submit information to the governing body of each county or municipality served by the agency as required by Article 2.134, Code of Criminal Procedure, as added by this Act, on March 1, 2004. The first submission of information shall consist of information compiled by the agency during the period beginning January 1, 2003, and ending December 31, 2003.

SECTION 9. Not later than January 1, 2002:

(1) the Commission on Law Enforcement Officer Standards and Education shall establish an education and training program on racial profiling as required by Subsection (e), Section 1701.253, Occupations Code, as added by this Act; and

(2) the Bill Blackwood Law Enforcement Management Institute of Texas shall establish a program on racial profiling as required by Subsection (j), Section 96.641, Education Code, as added by this Act.

SECTION 10. A person who on the effective date of this Act holds an intermediate proficiency certificate issued by the Commission on Law Enforcement Officer Standards and Education or has held a peace officer license issued by the Commission on Law Enforcement Officer Standards and Education for at least two years shall complete an education and training program on racial profiling established under Subsection (e), Section 1701.253, Occupations Code, as added by this Act, not later than September 1, 2003.

SECTION 11. An individual appointed or elected as a police chief before the effective date of this Act shall complete a program on racial profiling established under Subsection (j), Section 96.641, Education Code, as added by this Act, not later than September 1, 2003.

SECTION 12. This Act takes effect September 1, 2001

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 1074 passed the Senate on April 4, 2001, by the following vote: Yeas 28, Nays 2; May 21, 2001, Senate refused to concur in House amendments and requested appointment of Conference Committee; May 22, 2001, House granted request of the Senate; May 24, 2001, Senate adopted Conference Committee Report by a viva-voce vote.

Secretary of the Senate

I hereby certify that S.B. No. 1074 passed the House, with amendments, on May 15, 2001, by a non-record vote; May 22, 2001, House granted request of the Senate for appointment of Conference Committee; May 24, 2001, House adopted Conference Committee Report by a non-record vote.

Chief Clerk of the House

Approved:

Date

Governor

Modifications to the Original Law

(H.B. 3389)

Amend CSHB 3389 (Senate committee report) as follows:

(1) Strike the following SECTIONS of the bill:

- (A) SECTION 8, adding Section 1701.164, Occupations Code (page 4, lines 61-66);
- (B) SECTION 24, amending Article 2.132(b), Code of Criminal Procedure (page 8, lines 19-53);
- (C) SECTION 25, amending Article 2.134(b), Code of Criminal Procedure (page 8, lines 54-64);
- (D) SECTION 28, providing transition language for the amendments to Articles 2.132(b) and 2.134(b), Code of Criminal Procedure (page 9, lines 40-47).

(2) Add the following appropriately numbered SECTIONS to the bill and renumber subsequent SECTIONS of the bill accordingly: SECTION _____. Article 2.132, Code of Criminal Procedure, is amended by amending Subsections (a),(b), (d), and (e) and adding Subsection (g) to read as follows:

(a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make motor vehicle~~[traffic]~~ stops in the routine performance of the officers' official duties.

(2) "Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.

(3) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, ~~[or]~~ Native American, or Middle Eastern descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) provide public education relating to the agency's complaint process;
- (5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) require collection of information relating to motor vehicle ~~[traffic]~~ stops in which a citation is issued and to arrests made as a result of ~~[resulting from]~~ those ~~[traffic]~~ stops, including information relating to:

(A) the race or ethnicity of the individual detained; and

(B) whether a search was conducted and, if so, whether the individual ~~[person]~~ detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit ~~[to the governing body of each county or~~

~~municipality served by the agency]~~ an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement Officer Standards and Education; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make motor vehicle ~~[traffic]~~ stops and transmitter activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle ~~[traffic]~~ stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a motor vehicle ~~[traffic]~~ stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(g) On a finding by the Commission on Law Enforcement Officer Standards and Education that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b)(7), the commission shall begin disciplinary procedures against the chief administrator.

SECTION _____. Article 2.133, Code of Criminal Procedure, is amended to read as follows:

Art. 2.133. REPORTS REQUIRED FOR MOTOR VEHICLE ~~[TRAFFIC AND PEDESTRIAN]~~ STOPS. (a) In this article, "race":

~~[(1) "Race]~~ or ethnicity" has the meaning assigned by Article 2.132(a).

~~[(2) "Pedestrian stop" means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.]~~

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance ~~[regulating traffic or who stops a pedestrian for any suspected offense]~~ shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of any ~~[each]~~ person operating the motor vehicle who is detained as a result of the stop, including:

(A) the person's gender; and

(B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the initial reason for the stop ~~[traffic law or ordinance alleged to have been violated or the suspected offense];~~

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband or other evidence was discovered in the course of the search and a description ~~[the type]~~ of the contraband or evidence ~~[discovered];~~

(5) the reason for the search, including whether:

(A) any contraband or other evidence was in plain view;

(B) any probable cause or reasonable suspicion existed to perform the search; or

(C) the search was performed as a result of the towing of the motor vehicle or the arrest of any person in the motor vehicle ~~[existed and the facts supporting the existence of that probable cause];~~

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of whether the arrest was based on a violation of the Penal Code, a violation of a traffic law or ordinance, or an outstanding warrant and a statement of the offense charged;

(7) the street address or approximate location of the stop; and

(8) whether the officer issued a written warning or a citation as a result of the stop~~[, including a description of the warning or a statement of the violation charged].~~

SECTION _____. Article 2.134, Code of Criminal Procedure, is amended by amending Subsections (a) through (e) and adding Subsection (g) to read as follows:

(a) In this article:

(1) "Motor vehicle[, "pedestrian] stop" has the meaning assigned by Article 2.132(a) ~~[means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest].~~

(2) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

(b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each ~~[local]~~ law enforcement agency shall submit a report containing the incident-based data ~~[information]~~ compiled during the previous calendar year to the Commission on Law Enforcement Officer Standards and Education and, if the law enforcement agency is a local law enforcement agency, to the governing body of each county or municipality served by the agency ~~[in a manner approved by the agency].~~

(c) A report required under Subsection (b) must be submitted by the chief administrator of the law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, and must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities ~~[determine the prevalence of racial profiling by peace officers employed by the agency]; and~~

(B) examine the disposition of motor vehicle ~~[traffic and pedestrian]~~ stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from [the] stops within the applicable jurisdiction; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

(d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a motor vehicle ~~[traffic or pedestrian]~~ stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).

(e) The Commission on Law Enforcement Officer Standards and Education, in accordance with Section 1701.162, Occupations Code, shall develop guidelines for compiling and reporting information as required by this article.

(g) On a finding by the Commission on Law Enforcement Officer Standards and Education that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b), the commission shall begin disciplinary procedures against the chief administrator.

SECTION _____. Article 2.135, Code of Criminal Procedure, is amended to read as follows:

Art. 2.135. PARTIAL EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT. (a) A peace officer is exempt from the reporting requirement under Article 2.133 and the chief administrator of a law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, is exempt from the compilation, analysis, and reporting requirements under Article 2.134 if:

(1) during the calendar year preceding the date that a report under Article 2.134 is required to be submitted:

(A) each law enforcement motor vehicle regularly used by an officer employed by the agency to make motor vehicle ~~[traffic and pedestrian]~~ stops is equipped with video camera and transmitter-activated equipment and each law enforcement motorcycle regularly used to make motor vehicle ~~[traffic and pedestrian]~~ stops is equipped with transmitter-activated equipment; and

(B) each motor vehicle ~~[traffic and pedestrian]~~ stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment; or

(2) the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a)(1)(A) and the agency does not receive from the state funds or video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.

(b) Except as otherwise provided by this subsection, a law enforcement agency that is exempt from the requirements under Article 2.134 shall retain the video and audio or audio documentation of each motor vehicle ~~[traffic and pedestrian]~~ stop for at least 90 days after the date of the stop. If a complaint is filed with the law enforcement agency alleging that a peace officer employed by the agency has engaged in racial profiling with respect to a motor vehicle ~~[traffic or pedestrian]~~ stop, the agency shall retain the video and audio or audio record of the stop until final disposition of the complaint.

(c) This article does not affect the collection or reporting requirements under Article 2.132.

(d) In this article, "motor vehicle stop" has the meaning assigned by Article 2.132(a).

SECTION _____. Chapter 2, Code of Criminal Procedure, is amended by adding Article 2.1385 to read as follows:

Art. 2.1385. CIVIL PENALTY. (a) If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Article 2.134, the agency is liable to the state for a civil penalty in the amount of \$1,000 for each violation. The attorney general may sue to collect a civil penalty under this subsection.

(b) From money appropriated to the agency for the administration of the agency, the executive director of a state law enforcement agency that intentionally fails to submit the incident-based

data as required by Article 2.134 shall remit to the comptroller the amount of \$1,000 for each violation.

(c) Money collected under this article shall be deposited in the state treasury to the credit of the general revenue fund.

SECTION _____. Subchapter A, Chapter 102, Code of Criminal Procedure, is amended by adding Article 102.022 to read as follows:

Art. 102.022. COSTS ON CONVICTION TO FUND STATEWIDE REPOSITORY FOR DATA RELATED TO CIVIL JUSTICE. (a) In this article, "moving violation" means an offense that:

(1) involves the operation of a motor vehicle; and

(2) is classified as a moving violation by the Department of Public Safety under Section 708.052, Transportation Code.

(b) A defendant convicted of a moving violation in a justice court, county court, county court at law, or municipal court shall pay a fee of 10 cents as a cost of court.

(c) In this article, a person is considered convicted if:

(1) a sentence is imposed on the person;

(2) the person receives community supervision, including deferred adjudication; or

(3) the court defers final disposition of the person's case.

(d) The clerks of the respective courts shall collect the costs described by this article. The clerk shall keep separate records of the funds collected as costs under this article and shall deposit the funds in the county or municipal treasury, as appropriate.

(e) The custodian of a county or municipal treasury shall:

(1) keep records of the amount of funds on deposit collected under this article; and

(2) send to the comptroller before the last day of the first month following each calendar quarter the funds collected under this article during the preceding quarter.

(f) A county or municipality may retain 10 percent of the funds collected under this article by an officer of the county or municipality as a collection fee if the custodian of the county or municipal treasury complies with Subsection (e).

(g) If no funds due as costs under this article are deposited in a county or municipal treasury in a calendar quarter, the custodian of the treasury shall file the report required for the quarter in the regular manner and must state that no funds were collected.

(h) The comptroller shall deposit the funds received under this article to the credit of the Civil Justice Data Repository fund in the general revenue fund, to be used only by the Commission on Law Enforcement Officer Standards and Education to implement duties under Section 1701.162, Occupations Code.

(i) Funds collected under this article are subject to audit by the comptroller.

SECTION _____. (a) Section 102.061, Government Code, as reenacted and amended by Chapter 921 (H.B. 3167), Acts of the 80th Legislature, Regular Session, 2007, is amended to conform to the amendments made to Section 102.061, Government Code, by Chapter 1053 (H.B. 2151), Acts of the 80th Legislature, Regular Session, 2007, and is further amended to read as follows:

Sec. 102.061. ADDITIONAL COURT COSTS ON CONVICTION IN STATUTORY COUNTY COURT: CODE OF CRIMINAL PROCEDURE. The clerk of a statutory county court shall collect fees and costs under the Code of Criminal Procedure on conviction of a defendant as follows:

(1) a jury fee (Art. 102.004, Code of Criminal Procedure) . . . \$20;

(2) a fee for services of the clerk of the court (Art. 102.005, Code of Criminal Procedure) . . . \$40;

- (3) a records management and preservation services fee (Art. 102.005, Code of Criminal Procedure) . . . \$25;
- (4) a security fee on a misdemeanor offense (Art. 102.017, Code of Criminal Procedure) . . . \$3;
- (5) a juvenile delinquency prevention and graffiti eradication fee (Art. 102.0171, Code of Criminal Procedure) . . . \$50 [~~\$5~~]; [~~and~~]
- (6) a juvenile case manager fee (Art. 102.0174, Code of Criminal Procedure) . . . not to exceed \$5; and
- (7) a civil justice fee (Art. 102.022, Code of Criminal Procedure) . . . \$0.10.

(b) Section 102.061, Government Code, as amended by Chapter 1053 (H.B. 2151), Acts of the 80th Legislature, Regular Session, 2007, is repealed. Section 102.061, Government Code, as reenacted and amended by Chapter 921 (H.B. 3167), Acts of the 80th Legislature, Regular Session, 2007, to reorganize and renumber that section, continues in effect as further amended by this section.

SECTION _____. (a) Section 102.081, Government Code, as amended by Chapter 921 (H.B. 3167), Acts of the 80th Legislature, Regular Session, 2007, is amended to conform to the amendments made to Section 102.081, Government Code, by Chapter 1053 (H.B. 2151), Acts of the 80th Legislature, Regular Session, 2007, and is further amended to read as follows:

Sec. 102.081. ADDITIONAL COURT COSTS ON CONVICTION IN COUNTY COURT: CODE OF CRIMINAL PROCEDURE. The clerk of a county court shall collect fees and costs under the Code of Criminal Procedure on conviction of a defendant as follows:

- (1) a jury fee (Art. 102.004, Code of Criminal Procedure) . . . \$20;
- (2) a fee for clerk of the court services (Art. 102.005, Code of Criminal Procedure) . . . \$40;
- (3) a records management and preservation services fee (Art. 102.005, Code of Criminal Procedure) . . . \$25;
- (4) a security fee on a misdemeanor offense (Art. 102.017, Code of Criminal Procedure) . . . \$3;
- (5) a juvenile delinquency prevention and graffiti eradication fee (Art. 102.0171, Code of Criminal Procedure) . . . \$50 [~~\$5~~]; [~~and~~]
- (6) a juvenile case manager fee (Art. 102.0174, Code of Criminal Procedure) . . . not to exceed \$5; and
- (7) a civil justice fee (Art. 102.022, Code of Criminal Procedure) . . . \$0.10.

(b) Section 102.081, Government Code, as amended by Chapter 1053 (H.B. 2151), Acts of the 80th Legislature, Regular Session, 2007, is repealed. Section 102.081, Government Code, as amended by Chapter 921 (H.B. 3167), Acts of the 80th Legislature, Regular Session, 2007, to reorganize and renumber that section, continues in effect as further amended by this section.

SECTION _____. Section 102.101, Government Code, is amended to read as follows:

Sec. 102.101. ADDITIONAL COURT COSTS ON CONVICTION IN JUSTICE COURT: CODE OF CRIMINAL PROCEDURE. A clerk of a justice court shall collect fees and costs under the Code of Criminal Procedure on conviction of a defendant as follows:

- (1) a jury fee (Art. 102.004, Code of Criminal Procedure) . . . \$3;
- (2) a fee for withdrawing request for jury less than 24 hours before time of trial (Art. 102.004, Code of Criminal Procedure) . . . \$3;
- (3) a jury fee for two or more defendants tried jointly (Art. 102.004, Code of Criminal Procedure) . . . one jury fee of \$3;

- (4) a security fee on a misdemeanor offense (Art. 102.017, Code of Criminal Procedure) . . . \$4;
- (5) a fee for technology fund on a misdemeanor offense (Art. 102.0173, Code of Criminal Procedure) . . . \$4;
- (6) a juvenile case manager fee (Art. 102.0174, Code of Criminal Procedure) . . . not to exceed \$5;
- (7) a fee on conviction of certain offenses involving issuing or passing a subsequently dishonored check (Art. 102.0071, Code of Criminal Procedure) . . . not to exceed \$30; ~~and~~
- (8) a court cost on conviction of a Class C misdemeanor in a county with a population of 3.3 million or more, if authorized by the county commissioners court (Art. 102.009, Code of Criminal Procedure) . . . not to exceed \$7; and
- (9) a civil justice fee (Art. 102.022, Code of Criminal Procedure) . . . \$0.10.

SECTION _____. Section 102.121, Government Code, is amended to read as follows:

Sec. 102.121. ADDITIONAL COURT COSTS ON CONVICTION IN MUNICIPAL COURT: CODE OF CRIMINAL PROCEDURE. The clerk of a municipal court shall collect fees and costs on conviction of a defendant as follows:

- (1) a jury fee (Art. 102.004, Code of Criminal Procedure) . . . \$3;
- (2) a fee for withdrawing request for jury less than 24 hours before time of trial (Art. 102.004, Code of Criminal Procedure) . . . \$3;
- (3) a jury fee for two or more defendants tried jointly (Art. 102.004, Code of Criminal Procedure) . . . one jury fee of \$3;
- (4) a security fee on a misdemeanor offense (Art. 102.017, Code of Criminal Procedure) . . . \$3;
- (5) a fee for technology fund on a misdemeanor offense (Art. 102.0172, Code of Criminal Procedure) . . . not to exceed \$4; ~~and~~
- (6) a juvenile case manager fee (Art. 102.0174, Code of Criminal Procedure) . . . not to exceed \$5; and
- (7) a civil justice fee (Art. 102.022, Code of Criminal Procedure) . . . \$0.10.

SECTION _____. Subchapter D, Chapter 1701, Occupations Code, is amended by adding Section 1701.164 to read as follows:

Sec. 1701.164. COLLECTION OF CERTAIN INCIDENT-BASED DATA SUBMITTED BY LAW ENFORCEMENT AGENCIES. The commission shall collect and maintain incident-based data submitted to the commission under Article 2.134, Code of Criminal Procedure, including incident-based data compiled by a law enforcement agency from reports received by the law enforcement agency under Article 2.133 of that code. The commission in consultation with the Department of Public Safety, the Bill Blackwood Law Enforcement Management Institute of Texas, the W. W. Caruth, Jr., Police Institute at Dallas, and the Texas Police Chiefs Association shall develop guidelines for submitting in a standard format the report containing incident-based data as required by Article 2.134, Code of Criminal Procedure.

SECTION _____. Subsection (a), Section 1701.501, Occupations Code, is amended to read as follows:

(a) Except as provided by Subsection (d), the commission shall revoke or suspend a license, place on probation a person whose license has been suspended, or reprimand a license holder for a violation of:

- (1) this chapter;

(2) the reporting requirements provided by Articles 2.132 and 2.134, Code of Criminal Procedure;
or

(3) a commission rule.

SECTION _____. (a) The requirements of Articles 2.132, 2.133, and 2.134, Code of Criminal Procedure, as amended by this Act, relating to the compilation, analysis, and submission of incident-based data apply only to information based on a motor vehicle stop occurring on or after January 1, 2010.

(b) The imposition of a cost of court under Article 102.022, Code of Criminal Procedure, as added by this Act, applies only to an offense committed on or after the effective date of this Act. An offense committed before the effective date of this Act is covered by the law in effect when the offense was committed, and the former law is continued in effect for that purpose. For purposes of this section, an offense was committed before the effective date of this Act if any element of the offense occurred before that date.

Racial and Ethnic Designations

(H.B. 3051)

H.B. No. 3051 - An Act relating to the categories used to record the race or ethnicity of persons stopped for or convicted of traffic offenses.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Article 2.132(a)(3), Code of Criminal Procedure, is amended to read as follows:

(3) "Race or ethnicity" means the following categories:

(A) Alaska native or American Indian;

(B) [of a particular descent, including Caucasian, African, Hispanic,] Asian or Pacific Islander;

(C) black;

(D) white; and

(E) Hispanic or Latino [~~Native American, or Middle Eastern descent~~].

SECTION 2. Section 543.202(a), Transportation Code, is amended to read as follows:

(a) In this section, "race or ethnicity" means the following categories:

(1) Alaska native or American Indian;

(2) [of a particular descent, including Caucasian, African, Hispanic,] Asian or Pacific Islander;

(3) black;

(4) white; and

(5) Hispanic or Latino [~~or Native American descent~~].

SECTION 3. This Act takes effect September 1, 2017.

President of the Senate

Speaker of the House

I certify that H.B. No. 3051 was passed by the House on May 4, 2017, by the following vote: Yeas 143, Nays 2, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 3051 was passed by the Senate on May 19, 2017, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Governor

The Sandra Bland Act

(S.B. 1849)

S.B. No. 1849

An Act relating to interactions between law enforcement and individuals detained or arrested on suspicion of the commission of criminal offenses, to the confinement, conviction, or release of those individuals, and to grants supporting populations that are more likely to interact frequently with law enforcement.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

ARTICLE 1. SHORT TITLE

SECTION 1.01. SHORT TITLE. This Act shall be known as the Sandra Bland Act, in memory of Sandra Bland.

ARTICLE 2. IDENTIFICATION AND DIVERSION OF AND SERVICES FOR PERSONS SUSPECTED OF HAVING A MENTAL ILLNESS, AN INTELLECTUAL DISABILITY, OR A SUBSTANCE ABUSE ISSUE

SECTION 2.01. Article 16.22, Code of Criminal Procedure, is amended to read as follows:

Art. 16.22. EARLY IDENTIFICATION OF DEFENDANT SUSPECTED OF HAVING MENTAL ILLNESS OR INTELLECTUAL DISABILITY [MENTAL RETARDATION]. (a)(1) Not later than 12 [72] hours after receiving credible information that may establish reasonable cause to believe that a defendant committed to the sheriff's custody has a mental illness or is a person with an intellectual disability [mental retardation], including observation of the defendant's behavior immediately before, during, and after the defendant's arrest and the results of any previous assessment of the defendant, the sheriff shall provide written or electronic notice of the information to the magistrate. On a determination that there is reasonable cause to believe that the defendant has a mental illness or is a person with an intellectual disability [mental retardation], the magistrate, except as provided by Subdivision

(2), shall order the local mental health or intellectual and developmental disability [mental retardation] authority or another qualified mental health or intellectual disability [mental retardation] expert to:

(A) collect information regarding whether the defendant has a mental illness as defined by Section 571.003,

Health and Safety Code, or is a person with an intellectual disability [mental retardation] as defined by Section 591.003, Health and Safety Code, including information obtained from any previous assessment of the defendant; and

(B) provide to the magistrate a written assessment of the information collected under Paragraph (A).

(2) The magistrate is not required to order the collection of information under Subdivision

(1) if the defendant in the year preceding the defendant's applicable date of arrest has been determined to have a mental illness or to be a person with an intellectual disability [mental retardation] by the local mental health or intellectual and developmental disability [mental retardation] authority or another mental health or intellectual disability [mental retardation] expert described by Subdivision

(1). A court that elects to use the results of that previous determination may proceed under Subsection (c).

(3) If the defendant fails or refuses to submit to the collection of information regarding the defendant as required under Subdivision (1), the magistrate may order the defendant to submit to an examination in a mental health facility determined to be appropriate by the local mental health or intellectual and developmental disability [mental retardation] authority for a reasonable period not to exceed 21 days. The magistrate may order a defendant to a facility operated by the Department of State Health Services or the Health and Human Services Commission [Department of Aging and Disability Services] for examination only on request of the local mental health or intellectual and developmental disability [mental retardation] authority and with the consent of the head of the facility. If a defendant who has been ordered to a facility operated by the Department of State Health Services or the Health and Human Services Commission [Department of Aging and Disability Services] for examination remains in the facility for a period exceeding 21 days, the head of that facility shall cause the defendant to be immediately transported to the committing court and placed in the custody of the sheriff of the county in which the committing court is located. That county shall reimburse the facility for the mileage and per diem expenses of the personnel required to transport the defendant calculated in accordance with the state travel regulations in effect at the time.

(b) A written assessment of the information collected under Subsection (a)(1)(A) shall be provided to the magistrate not later than the 30th day after the date of any order issued under Subsection (a) in a felony case and not later than the 10th day after the date of any order issued under that subsection in a misdemeanor case, and the magistrate shall provide copies of the written assessment to the defense counsel, the prosecuting attorney, and the trial court. The written assessment must include a description of the procedures used in the collection of information under Subsection (a)(1)(A) and the applicable expert's observations and findings pertaining to:

(1) whether the defendant is a person who has a mental illness or is a person with an intellectual disability [mental retardation];

(2) whether there is clinical evidence to support a belief that the defendant may be incompetent to stand trial and should undergo a complete competency examination under Subchapter B, Chapter 46B; and

(3) recommended treatment.

(c) After the trial court receives the applicable expert's written assessment relating to the defendant under Subsection (b) or elects to use the results of a previous determination as described by Subsection (a)(2), the trial court may, as applicable:

(1) resume criminal proceedings against the defendant, including any appropriate proceedings related to the defendant's release on personal bond under Article 17.032;

(2) resume or initiate competency proceedings, if required, as provided by Chapter 46B

or other proceedings affecting the defendant's receipt of appropriate court-ordered mental health or intellectual disability [mental retardation] services, including proceedings related to the defendant's receipt of outpatient mental health services under Section 574.034, Health and Safety Code; or

(3) consider the written assessment during the punishment phase after a conviction of the offense for which the defendant was arrested, as part of a presentence investigation report, or in connection with the impositions of conditions following placement on community supervision, including deferred adjudication community supervision.

(d) This article does not prevent the applicable court from, before, during, or after the collection of information regarding the defendant as described by this article: (1) releasing a defendant who has a mental illness [mentally ill] or is a person with an intellectual disability [mentally retarded defendant] from custody on personal or surety bond; or

(2) ordering an examination regarding the defendant's competency to stand trial.

SECTION 2.02. Chapter 16, Code of Criminal Procedure, is amended by adding Article 16.23 to read as follows:

Art. 16.23. DIVERSION OF PERSONS SUFFERING MENTAL HEALTH CRISIS OR SUBSTANCE ABUSE ISSUE. (a) Each law enforcement agency shall make a good faith effort to divert a person suffering a mental health crisis or suffering from the effects of substance abuse to a proper treatment center in the agency's jurisdiction if:

(1) there is an available and appropriate treatment center in the agency's jurisdiction to which the agency may divert the person;

(2) it is reasonable to divert the person;

(3) the offense that the person is accused of is a misdemeanor, other than a misdemeanor involving violence; and

(4) the mental health crisis or substance abuse issue is suspected to be the reason the person committed the alleged offense.

(b) Subsection (a) does not apply to a person who is accused of an offense under Section 49.04, 49.045, 49.05, 49.06, 49.065, 49.07, or 49.08, Penal Code.

SECTION 2.03. Section 539.002, Government Code, is amended to read as follows:

Sec. 539.002. GRANTS FOR ESTABLISHMENT AND EXPANSION OF COMMUNITY COLLABORATIVES. (a) To the extent funds are appropriated to the department for that purpose, the department shall make grants to entities, including local governmental entities, nonprofit community organizations, and faith-based community organizations, to establish or expand community collaboratives that bring the public and private sectors together to provide services to persons experiencing homelessness, substance abuse issues, or [and] mental illness. [The department may make a maximum of five grants, which must be made in the most populous municipalities in this state that are located in counties with a population of more than one million.] In awarding grants, the department shall give special consideration to entities:

(1) establishing [a] new collaboratives; or

(2) establishing or expanding collaboratives that serve two or more counties, each with a population of less than 100,000 [collaborative].

(b) The department shall require each entity awarded a grant under this section to:

(1) leverage additional funding from private sources in an amount that is at least equal to the amount of the grant awarded under this section; [and]

(2) provide evidence of significant coordination and collaboration between the entity, local mental health authorities, municipalities, local law enforcement agencies, and other community stakeholders in establishing or expanding a community collaborative funded by a grant awarded under this section; and

(3) provide evidence of a local law enforcement policy to divert appropriate persons from jails or other detention facilities to an entity affiliated with a community collaborative for the purpose of providing services to those persons.

SECTION 2.04. Chapter 539, Government Code, is amended by adding Section 539.0051 to read as follows:

Sec. 539.0051. PLAN REQUIRED FOR CERTAIN COMMUNITY COLLABORATIVES. (a) The governing body of a county shall develop and make public a plan detailing:

(1) how local mental health authorities, municipalities, local law enforcement agencies, and other community stakeholders in the county could coordinate to establish or expand a community collaborative to accomplish the goals of Section 539.002;

(2) how entities in the county may leverage funding from private sources to accomplish the goals of Section 539.002 through the formation or expansion of a community collaborative; and

(3) how the formation or expansion of a community collaborative could establish or support resources or services to help local law enforcement agencies to divert persons who have been arrested to appropriate mental health care or substance abuse treatment.

(b) The governing body of a county in which an entity that received a grant under Section 539.002 before September 1, 2017, is located is not required to develop a plan under Subsection (a).

(c) Two or more counties, each with a population of less than 100,000, may form a joint plan under Subsection (a).

ARTICLE 3. BAIL, PRETRIAL RELEASE, AND COUNTY JAIL STANDARDS

SECTION 3.01. The heading to Article 17.032, Code of Criminal Procedure, is amended to read as follows:

Art. 17.032. RELEASE ON PERSONAL BOND OF CERTAIN [MENTALLY ILL] DEFENDANTS WITH MENTAL ILLNESS OR INTELLECTUAL DISABILITY.

SECTION 3.02. Articles 17.032(b) and (c), Code of Criminal Procedure, are amended to read as follows:

(b) A magistrate shall release a defendant on personal bond unless good cause is shown

otherwise if the:

(1) defendant is not charged with and has not been previously convicted of a violent offense;

(2) defendant is examined by the local mental health or intellectual and developmental disability [mental retardation] authority or another mental health expert under Article 16.22 [of this code];

(3) applicable expert, in a written assessment submitted to the magistrate under Article 16.22:

(A) concludes that the defendant has a mental illness or is a person with an intellectual disability [mental retardation] and is nonetheless competent to stand trial; and

(B) recommends mental health treatment or intellectual disability treatment for the defendant, as applicable; and

(4) magistrate determines, in consultation with the local mental health or intellectual and developmental disability [mental retardation] authority, that appropriate community-based mental health or intellectual disability [mental retardation] services for the defendant are available through the [Texas] Department of State [Mental] Health Services [and Mental Retardation] under Section 534.053, Health and Safety Code, or through another mental health or intellectual disability [mental retardation] services provider.

(c) The magistrate, unless good cause is shown for not requiring treatment, shall require as a condition of release on personal bond under this article that the defendant submit to outpatient or inpatient mental health or intellectual disability [mental retardation] treatment as recommended by the local mental health or intellectual and developmental disability [mental retardation] authority if the defendant's:

(1) mental illness or intellectual disability [mental retardation] is chronic in nature; or

(2) ability to function independently will continue to deteriorate if the defendant is not treated.

SECTION 3.03. Article 25.03, Code of Criminal Procedure, is amended to read as follows:

Art. 25.03. IF ON BAIL IN FELONY. When the accused, in case of felony, is on bail at the time the indictment is presented, [it is not necessary to serve him with a copy, but] the clerk shall [on request] deliver a copy of the indictment [same] to the accused or the accused's [his] counsel[,] at the earliest possible time.

SECTION 3.04. Article 25.04, Code of Criminal Procedure, is amended to read as follows:

Art. 25.04. IN MISDEMEANOR. In misdemeanors, the clerk shall deliver a copy of the indictment or information to the accused or the accused's counsel at the earliest possible time before trial [it shall not be necessary before trial to furnish the accused with a copy of the indictment or information; but he or his counsel may demand a copy, which shall be given as early as possible

SECTION 3.05. Section 511.009(a), Government Code, as amended by Chapters 281 (H.B. 875), 648 (H.B. 549), and 688 (H.B. 634), Acts of the 84th Legislature, Regular Session, 2015, is reenacted and amended to read as follows:

- (a) The commission shall:
- (1) adopt reasonable rules and procedures establishing minimum standards for the construction, equipment, maintenance, and operation of county jails;
 - (2) adopt reasonable rules and procedures establishing minimum standards for the custody, care, and treatment of prisoners;
 - (3) adopt reasonable rules establishing minimum standards for the number of jail supervisory personnel and for programs and services to meet the needs of prisoners;
 - (4) adopt reasonable rules and procedures establishing minimum requirements for programs of rehabilitation, education, and recreation in county jails;
 - (5) revise, amend, or change rules and procedures if necessary;
 - (6) provide to local government officials consultation on and technical assistance for county jails;
 - (7) review and comment on plans for the construction and major modification or renovation of county jails;
 - (8) require that the sheriff and commissioners of each county submit to the commission, on a form prescribed by the commission, an annual report on the conditions in each county jail within their jurisdiction, including all information necessary to determine compliance with state law, commission orders, and the rules adopted under this chapter;
 - (9) review the reports submitted under Subdivision (8) and require commission employees to inspect county jails regularly to ensure compliance with state law, commission orders, and rules and procedures adopted under this chapter;
 - (10) adopt a classification system to assist sheriffs and judges in determining which defendants are low-risk and consequently suitable participants in a county jail work release program under Article 42.034, Code of Criminal Procedure;
 - (11) adopt rules relating to requirements for segregation of classes of inmates and to capacities for county jails;
 - (12) require that the chief jailer of each municipal lockup submit to the commission, on a form prescribed by the commission, an annual report of persons under 17 years of age securely detained in the lockup, including all information necessary to determine compliance with state law concerning secure confinement of children in municipal lockups;
 - (13) at least annually determine whether each county jail is in compliance with the rules and procedures adopted under this chapter;
 - (14) require that the sheriff and commissioners court of each county submit to the commission, on a form prescribed by the commission, an annual report of persons under 17 years of age securely detained in the county jail, including all information necessary to determine compliance with state law concerning secure confinement of children in county jails;
 - (15) schedule announced and unannounced inspections of jails under the commission's jurisdiction using the risk assessment plan established under Section 511.0085 to guide the inspections process;
 - (16) adopt a policy for gathering and distributing to jails under the commission's jurisdiction information regarding:
 - (A) common issues concerning jail administration;
 - (B) examples of successful strategies for maintaining compliance with state law and the rules,

standards, and procedures of the commission; and

(C) solutions to operational challenges for jails;

(17) report to the Texas Correctional Office on Offenders with Medical or Mental Impairments on a jail's compliance with Article 16.22, Code of Criminal Procedure;

(18) adopt reasonable rules and procedures establishing minimum requirements for jails to:

(A) determine if a prisoner is pregnant; and

(B) ensure that the jail's health services plan addresses medical and mental health care, including nutritional requirements, and any special housing or work assignment needs for persons who are confined in the jail and are known or determined to be pregnant;

(19) provide guidelines to sheriffs regarding contracts between a sheriff and another entity for the provision of food services to or the operation of a commissary in a jail under the commission's jurisdiction, including specific provisions regarding conflicts of interest and avoiding the appearance of impropriety; [and]

(20) adopt reasonable rules and procedures establishing minimum standards for prisoner visitation that provide each prisoner at a county jail with a minimum of two in-person, noncontact visitation periods per week of at least 20 minutes duration each;

(21) [(20)] require the sheriff of each county to:

(A) investigate and verify the veteran status of each prisoner by using data made available from the Veterans Reentry Search Service (VRSS) operated by the United States Department of Veterans Affairs or a similar service; and

(B) use the data described by Paragraph (A) to assist prisoners who are veterans in applying for federal benefits or compensation for which the prisoners may be eligible under a program administered by the United States Department of Veterans Affairs;

(22) [(20)] adopt reasonable rules and procedures regarding visitation of a prisoner at a county jail by a guardian, as defined by Section 1002.012, Estates Code, that:

(A) allow visitation by a guardian to the same extent as the prisoner's next of kin, including placing the guardian on the prisoner's approved visitors list on the guardian's request and providing the guardian access to the prisoner during a facility's standard visitation hours if the prisoner is otherwise eligible to receive visitors; and

(B) require the guardian to provide the sheriff with letters of guardianship issued as provided by Section 1106.001, Estates Code, before being allowed to visit the prisoner; and

(23) adopt reasonable rules and procedures to ensure the safety of prisoners, including rules and procedures that require a county jail to:

(A) give prisoners the ability to access a mental health professional at the jail through a telemental health service 24 hours a day;

(B) give prisoners the ability to access a health professional at the jail or through a telehealth service 24 hours a day or, if a health professional is unavailable at the jail or through a telehealth service, provide for a prisoner to be transported to access a health professional; and

(C) if funding is available under Section 511.019, install automated electronic sensors or cameras to ensure accurate and timely in-person checks of cells or groups of cells confining at-risk individuals.

SECTION 3.06. Section 511.009, Government Code, is amended by adding Subsection (d) to read

as follows:

(d) The commission shall adopt reasonable rules and procedures establishing minimum standards regarding the continuity of prescription medications for the care and treatment of prisoners. The rules and procedures shall require that a qualified medical professional shall review as soon as possible any prescription medication a prisoner is taking when the prisoner is taken into custody.

SECTION 3.07. Chapter 511, Government Code, is amended by adding Sections 511.019, 511.020, and 511.021 to read as follows:

Sec. 511.019. PRISONER SAFETY FUND. (a) The prisoner safety fund is a dedicated account in the general revenue fund.

(b) The prisoner safety fund consists of:

(1) appropriations of money to the fund by the legislature; and
(2) gifts, grants, including grants from the federal government, and other donations received for the fund.

(c) Money in the fund may be appropriated only to the commission to pay for capital improvements that are required under Section 511.009(a)(23).

(d) The commission by rule may establish a grant program to provide grants to counties to fund capital improvements described by Subsection (c). The commission may only provide a grant to a county for capital improvements to a county jail with a capacity of not more than 96 prisoners.

Sec. 511.020. SERIOUS INCIDENTS REPORT. (a) On or before the fifth day of each month, the sheriff of each county shall report to the commission regarding the occurrence during the preceding month of any of the following incidents involving a prisoner in the county jail:

(1) a suicide;
(2) an attempted suicide;
(3) a death;
(4) a serious bodily injury, as that term is defined by
Section 1.07, Penal Code;
(5) an assault;
(6) an escape;
(7) a sexual assault; and
(8) any use of force resulting in bodily injury, as that term is defined by Section 1.07, Penal Code.

(b) The commission shall prescribe a form for the report required by Subsection (a).

(c) The information required to be reported under Subsection (a)(8) may not include the name or other identifying information of a county jailer or jail employee.

(d) The information reported under Subsection (a) is public information subject to an open records request under Chapter 552.

Sec. 511.021. INDEPENDENT INVESTIGATION OF DEATH OCCURRING IN COUNTY JAIL. (a) On the death of a prisoner in a county jail, the commission shall appoint a law enforcement agency, other

than the local law enforcement agency that operates the county jail, to investigate the death as soon as possible.

(b) The commission shall adopt any rules necessary relating to the appointment of a law enforcement agency under Subsection

(a), including rules relating to cooperation between law enforcement agencies and to procedures for handling evidence.

SECTION 3.08. The changes in law made by this article to Article 17.032, Code of Criminal Procedure, apply only to a personal bond that is executed on or after the effective date of this Act. A personal bond executed before the effective date of executed, and the former law is continued in effect for that purpose.

SECTION 3.09. Not later than January 1, 2018, the Commission on Jail Standards shall:

(1) adopt the rules and procedures required by Section 511.009(d), Government Code, as added by this article, and the rules required by Section 511.021(b), Government Code, as added by this article; and

(2) prescribe the form required by Section 511.020(b), Government Code, as added by this article.

SECTION 3.10. Not later than September 1, 2018, the Commission on Jail Standards shall adopt the rules and procedures required by Section 511.009(a)(23), Government Code, as added by this article. On and after September 1, 2020, a county jail shall comply with any rule or procedure adopted by the Commission on Jail Standards under that subdivision.

SECTION 3.11. To the extent of any conflict, this Act prevails over another Act of the 85th Legislature, Regular Session, 2017, relating to non-substantive additions to and corrections in enacted codes.

ARTICLE 4. PEACE OFFICER AND COUNTY JAILER TRAINING

SECTION 4.01. Chapter 511, Government Code, is amended by adding Section 511.00905 to read as follows:

Sec. 511.00905. JAIL ADMINISTRATOR POSITION; EXAMINATION REQUIRED. (a) The Texas Commission on Law Enforcement shall develop and the commission shall approve an examination for a person assigned to the jail administrator position overseeing a county jail.

(b) The commission shall adopt rules requiring a person, other than a sheriff, assigned to the jail administrator position overseeing a county jail to pass the examination not later than the 180th day after the date the person is assigned to that position. The rules must provide that a person who fails the examination may be immediately removed from the position and may not be reinstated until the person passes the examination.

(c) The sheriff of a county shall perform the duties of the jail administrator position at any time there is not a person available who satisfies the examination requirements of this

section.

(d) A person other than a sheriff may not serve in the jail administrator position of a county jail unless the person satisfies the examination requirement of this section.

SECTION 4.02. Section 1701.253, Occupations Code, is amended by amending Subsection (j) and adding Subsection (n) to read as follows: commission shall require an officer to complete a 40-hour statewide education and training program on de-escalation and crisis intervention techniques to facilitate interaction with persons with mental impairments. An officer shall complete the program not later than the second anniversary of the date the officer is licensed under this chapter or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier. An officer may not satisfy the requirements of this subsection [section] or Section 1701.402(g) by taking an online course on de-escalation and crisis intervention techniques to facilitate interaction with persons with mental impairments.

(n) As part of the minimum curriculum requirements, the commission shall require an officer to complete a statewide education and training program on de-escalation techniques to facilitate interaction with members of the public, including techniques for limiting the use of force resulting in bodily injury.

SECTION 4.03. Section 1701.310(a), Occupations Code, is amended to read as follows:

(a) Except as provided by Subsection (e), a person may not be appointed as a county jailer, except on a temporary basis, unless the person has satisfactorily completed a preparatory training program, as required by the commission, in the operation of a county jail at a school operated or licensed by the commission. The training program must consist of at least eight hours of mental health training approved by the commission and the Commission on Jail Standards.

SECTION 4.04. Section 1701.352(b), Occupations Code, is amended to read as follows:

(b) The commission shall require a state, county, special district, or municipal agency that appoints or employs peace officers to provide each peace officer with a training program at least once every 48 months that is approved by the commission and consists of:

- (1) topics selected by the agency; and
- (2) for an officer holding only a basic proficiency certificate, not more than 20 hours of education and training that contain curricula incorporating the learning objectives developed by the commission regarding:
 - (A) civil rights, racial sensitivity, and cultural diversity;
 - (B) de-escalation and crisis intervention techniques to facilitate interaction with persons with mental impairments; [and]
 - (C) de-escalation techniques to facilitate interaction with members of the public, including techniques for limiting the use of force resulting in bodily injury; and
 - (D) unless determined by the agency head to be inconsistent with the officer's assigned duties:
 - (i) the recognition and documentation of cases that involve child abuse or neglect, family violence, and sexual assault; and
 - (ii) issues concerning sex offender characteristics.

SECTION 4.05. Section 1701.402, Occupations Code, is amended by adding Subsection (n) to read

as follows:

(n) As a requirement for an intermediate proficiency certificate or an advanced proficiency certificate, an officer must complete the education and training program regarding de-escalation techniques to facilitate interaction with members of the public established by the commission under Section 1701.253(n).

SECTION 4.06. Not later than March 1, 2018, the Texas Commission on Law Enforcement shall develop and the Commission on Jail Standards shall approve the examination required by Section 511.00905, Government Code, as added by this article.

SECTION 4.07. (a) Not later than March 1, 2018, the Texas Commission on Law Enforcement shall establish or modify training programs as necessary to comply with Section 1701.253, Occupations Code, as amended by this article.

(b) The minimum curriculum requirements under Section 1701.253(j), Occupations Code, as amended by this article, apply only to a peace officer who first begins to satisfy those requirements on or after April 1, 2018.

SECTION 4.08. (a) Section 1701.310, Occupations Code, as amended by this article, takes effect January 1, 2018.

(b) A person in the position of county jailer on September 1, 2017, must comply with Section 1701.310(a), Occupations Code, as amended by this article, not later than August 31, 2021.

ARTICLE 5. MOTOR VEHICLE STOPS, RACIAL PROFILING, AND ISSUANCE OF CITATIONS

SECTION 5.01. Article 2.132, Code of Criminal Procedure, is amended by amending Subsections (b) and (d) and adding Subsection (h) to read as follows:

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;

(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's compliment and complaint process, including providing the telephone number, mailing address, and e-mail address to make a compliment or complaint with respect to each ticket, citation, or warning issued by a peace officer;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made as a result of those stops, including information

relating to:

- (A) the race or ethnicity of the individual detained;
- (B) whether a search was conducted and, if so, whether the individual detained consented to the search; [and]
- (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- (D) whether the peace officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop;
- (E) the location of the stop; and
- (F) the reason for the stop; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- (A) the Texas Commission on Law Enforcement; and
- (B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make motor vehicle stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle stops. The agency also shall examine the feasibility of equipping each peace officer who regularly detains or stops motor vehicles with a body worn camera, as that term is defined by Section 1701.651, Occupations Code. If a law enforcement agency installs video or audio equipment or equips peace officers with body worn cameras as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(h) A law enforcement agency shall review the data collected under Subsection (b)(6) to identify any improvements the agency could make in its practices and policies regarding motor vehicle stops.

SECTION 5.02. Article 2.133, Code of Criminal Procedure, is amended by amending Subsection (b) and adding Subsection (c) to read as follows:

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of any person operating the motor vehicle who is detained as a result of the stop, including:

- (A) the person's gender; and
- (B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the initial reason for the stop;

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband or other evidence was discovered in the course of the search

and a description of the contraband or evidence;

(5) the reason for the search, including whether:

(A) any contraband or other evidence was in plain view;

(B) any probable cause or reasonable suspicion existed to perform the search; or

(C) the search was performed as a result of the towing of the motor vehicle or the arrest of any person in the motor vehicle;

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of whether the arrest was based on a violation of the Penal Code, a violation of a traffic law or ordinance, or an outstanding warrant and a statement of the offense charged;

(7) the street address or approximate location of the stop; [and]

(8) whether the officer issued a verbal or written warning or a ticket or citation as a result of the stop; and

(9) whether the officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop.

(c) The chief administrator of a law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, is responsible for auditing reports under Subsection (b)

to ensure that the race or ethnicity of the person operating the motor vehicle is being reported.

SECTION 5.03. Article 2.134(c), Code of Criminal Procedure, is amended to read as follows:

(c) A report required under Subsection (b) must be submitted by the chief administrator of the law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, and must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities; [and]

(B) examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction; and

(C) evaluate and compare the number of searches resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered in the course of those searches; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

SECTION 5.04. Article 2.137, Code of Criminal Procedure, is amended to read as follows:

Art. 2.137. PROVISION OF FUNDING OR EQUIPMENT. (a) The Department of Public Safety shall adopt rules for providing funds or video and audio equipment to law enforcement agencies for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras [as described by Article 2.135(a)(1)(A)], including specifying criteria to prioritize funding or equipment provided to law enforcement agencies. The criteria may include consideration of tax effort, financial hardship,

available revenue, and budget surpluses. The criteria must give priority to:

(1) law enforcement agencies that employ peace officers whose primary duty is traffic enforcement;

(2) smaller jurisdictions; and

(3) municipal and county law enforcement agencies.

(b) The Department of Public Safety shall collaborate with an institution of higher education to identify law enforcement agencies that need funds or video and audio equipment for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras [as described by Article 2.135(a)(1)(A)]. The collaboration may include the use of a survey to assist in developing criteria to prioritize funding or equipment provided to law enforcement agencies.

(c) To receive funds or video and audio equipment from the state for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras [as described by Article 2.135(a)(1)(A)], the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency needs funds or video and audio equipment for that purpose.

(d) On receipt of funds or video and audio equipment from the state for the purpose of installing video and audio equipment in law enforcement motor vehicles and motorcycles or equipping peace officers with body worn cameras [as described by Article 2.135(a)(1)(A)], the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency has taken the necessary actions to use and is using [installed] video and audio equipment and body worn cameras for those purposes [as described by Article 2.135(a)(1)(A) and is using the equipment as required by Article 2.135(a)(1)].

SECTION 5.05. Article 2.1385(a), Code of Criminal Procedure, is amended to read as follows:

(a) If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Article 2.134, the agency is liable to the state for a civil penalty in an [the] amount not to exceed \$5,000 [of \$1,000] for each violation. The attorney general may sue to collect a civil penalty under this subsection.

SECTION 5.06. Article 2.135, Code of Criminal Procedure, is repealed.

SECTION 5.07. Articles 2.132 and 2.134, Code of Criminal Procedure, as amended by this article, apply only to a report covering a calendar year beginning on or after January 1, 2018.

SECTION 5.08. Not later than September 1, 2018, the Texas Commission on Law Enforcement shall:

(1) evaluate and change the guidelines for compiling and reporting information required under Article 2.134, Code of Criminal Procedure, as amended by this article, to enable the guidelines to better withstand academic scrutiny; and

(2) make accessible online:

(A) a downloadable format of any information submitted under Article 2.134(b), Code of Criminal

Procedure, that is not exempt from public disclosure under Chapter 552, Government Code; and
(B) a glossary of terms relating to the information to make the information readily understandable to the public. This Act takes effect September 1, 2017.

Senate Speaker of the House

I hereby certify that S.B. No. 1849 passed the Senate on May 11, 2017, by the following vote:
Yeas 31, Nays 0.

Secretary of the Senate

I hereby certify that S.B. No. 1849 passed the House on May 20, 2017, by the following vote:
Yeas 137, Nays 0, one present not voting.

ARTICLE 6. EFFECTIVE DATE

SECTION 6.01. Except as otherwise provided by this Act,

Approved:

Date

Governor

Chief Clerk of the House

**VENUS
POLICE DEPARTMENT
RACIAL PROFILING POLICY**

	VENUS POLICE DEPARTMENT	
	Policy 2.2 Professional Police Contacts	
	Effective Date: 12-30-15	Replaces: NEW
	Approved: <u>Michael Boese</u> Chief of Police	
	Reference:	

I. PURPOSE

The purpose of this policy is to unequivocally state that bias-based profiling in law enforcement is totally unacceptable, to provide guidelines for officers to prevent such occurrences, and to protect our officers when they act within the dictates of the law and policy from unwarranted accusations. This directive strictly prohibits the use of bias based profiling by employees of the Venus Police Department.

II. POLICY

It is the policy of this Department to patrol in a proactive manner, to aggressively investigate suspicious persons and circumstances, and to actively enforce the statutes, laws, and ordinances while insisting that individuals will only be stopped or detained when there exists reasonable suspicion to believe they have committed, are committing, or are about to commit, an infraction of the law. Employees of the Venus Police Department are prohibited from practices of bias-based profiling. Any employee found, after thorough investigation and review, to have engaged in racial or bias-based profiling shall be subject to disciplinary action up to and including termination. Any person or persons alleging racial or bias-based profiling may file a complaint against any employee(s) of the Department.

III. DEFINITIONS

- A. Bias-based Profiling – The detention, interdiction, search or seizure of any person based upon the person's age, gender, sexual orientation, race, color, creed, ethnicity, national origin, or similar personal characteristic.
- B. Racial Profiling – A law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.
 1. Examples of racial profiling include but are not limited to the following:
 - a. Detaining a driver who is speeding in a stream of traffic, where most other drivers are speeding, because of the driver's race, ethnicity, or national origin.
 - b. Detaining the driver of a vehicle based on the determination that a person of that race, ethnicity, or national origin is unlikely to own or possess that specific make or model of vehicle.
 - c. Detaining an individual based on the determination that a person of that race, ethnicity or national origin does not belong in a specific part of town or a specific place.
- C. Race or Ethnicity – Means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American or Middle Eastern descent.
- D. Motor Vehicle Stop – An occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.
- E. Reasonable Suspicion – Also known as articulable suspicion. Specific, articulable facts and circumstances, and reasonable inferences from those facts and circumstances, that would lead a reasonable peace officer to believe that some type of criminal activity is afoot, and the person(s) detained are somehow involved.

	VENUS POLICE DEPARTMENT	
	Policy 2.2 Professional Police Contacts	
	Effective Date: 12-30-15	Replaces: NEW
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F. Detention – Any restriction upon a person's liberty imposed by a peace officer.

G. Seizure – any taking of property from an individual without the individual's consent or any restriction of an individual's liberty without the individual's consent. A detention will be considered a seizure, as will an arrest.

IV. PROCEDURES

A. Training

1. Officers will receive initial and ongoing training in proactive enforcement tactics, including training in officer safety, courtesy, cultural diversity, the laws governing search and seizure, racial profiling, and interpersonal communication skills. Training will also cover bias based profiling issues including legal aspects.
2. Training programs will emphasize the need to respect the rights of all persons to be free from unreasonable government intrusion or police action.
3. The Chief's Office shall make available to the public information describing the process by which a complaint may be filed. The information will be readily accessible to the public in the police department lobby and other City facilities open to the public.

B. Stops / Detentions

1. Individuals shall only be subjected to stops, seizures or detentions based upon reasonable suspicion that they have committed, are committing, or are about to commit an infraction.
2. In the absence of a specific, credible report containing a physical description, a person's gender, sexual orientation, race, color, creed, ethnicity, national origin, or similar personal characteristic or any combination of these shall not be a factor in determining probable cause for an arrest or reasonable suspicion for a stop.

C. Oversight

1. Enforcement of statutes, laws, and ordinances will be accompanied by consistent, ongoing supervisory oversight to ensure that officers do not go beyond the parameters of reasonableness in conducting such activities.
2. Supervisors shall randomly review vehicle related Mobile Digital Video Recordings (MDVR) and or body camera recordings of each of their subordinates.
3. The supervisor shall determine compliance with this and other applicable directives.
4. The supervisor shall discuss their assessment with the respective employee.
5. The supervisor shall report his/her assessment each calendar quarter, via chain of command, to the Chief of Police. The reports shall be uniformly structured and contain:
 - a. The name of the employee under review
 - b. The date and time stamp of each contact reviewed
 - c. A written assessment of each contact reviewed, which shall include:
 - (1) The race/ethnicity of the person detained

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- (2) Whether a search was conducted
- (3) If a search was conducted, whether consent was provided by the person
- (4) Whether employee actions were in accordance with Department policy and procedures
- (5) A summary of the feedback provided to the employee

D. Seven Point Violator Contact

1. Absent some articulable reason for deviation, officers shall utilize the following seven-step action, in the order specified, when conducting motor vehicle stops.
 - a. Greeting and identifying the police officer and the police agency. The greeting is accomplished in the most natural way for the officer. He will introduce himself as Officer John Doe with the Venus Police Department. This is a courtesy we owe every person stopped. The objectives in the greeting are to employ business courtesy, to help make the person feel at ease, and to establish a common ground free of superiority or deference. Example: "Hello. I'm Officer Doe, with the Venus Police Department."
 - b. Stating the reason for the stop. This will be done upon initial contact as a basic courtesy. The officer should ascertain whether extenuating circumstances might morally justify the infraction to a normal, prudent person. This offers the individual stopped an opportunity to justify his actions if a reason exists and, if none, places him in the position of admitting the violation. Listen politely and allow the person ample opportunity to explain his perspective. However, with the above exception, one should refrain from asking questions concerning the person's knowledge of the violation committed. Remarks made by the officer should be in the form of a statement rather than a question. Example: "The reason your vehicle was stopped was for speeding, 55 in a 40 mph zone. Do you have an emergency?"
 - c. Identifying the individual detained and checking their condition as well as the vehicle. The officer should identify every individual stopped by requesting their driver license. If the person has no license, the officer should ask for other forms of identification, preferably one that carries the person's description. The officer should not accept an identification document if offered in a wallet, case or purse – ask the person to remove the document and accept that only. The officer, after identifying the person, should call him by name for the remainder of the interview.
 - d. State the action being taken. The officer should make a clear statement, in a firm but calm manner that will leave no doubt as to the action being taken. For example, "You are receiving a citation for the offense of speeding. Officers should refrain from using the word "I" during the interview. Place emphasis on the person and the violation committed by using the word "you". This technique keeps the person from shifting blame onto the officer. Officers have the option of informing the person of the action being taken during the first or second contact.
 - e. Taking the action. Issue the citation, take the person into custody, or call his attention to the seriousness of the violation and possible consequences (warning).
 - f. Explaining what the person is to do. Explain to the person exactly what action he must

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take. That is, he is to sign the citation and contact the court within a certain time frame, or, he is under arrest and will be required to post a cash bond, etc. In some cases a short explanation helps to dispel much of the uncertainty in the mind of the person detained. Make the explanation clear and be sure that the person understands. Example: "You will need to contact the Municipal Court within eleven (11) days to arrange for a court date and/or pay the fine."

- g. Leaving. Closing the contact with the person is awkward for many officers. It is an opportunity to create feelings of friendliness if the proper technique is used. An expression of helpfulness and service is desired. The leave-taking should be as firm and impersonal as the approach. A "take care" or "drive carefully" spoken in a sincere, yet business-like tone is sufficient. Do not use the trite expression, "have a nice day" or "good afternoon", which would be inappropriate in these circumstances. When the contact with the person has been broken, make sure the driver is able to merge safely back into the traffic stream.

E. Enforcement Action

1. Appropriate enforcement action should always be completed. A written warning, citation, juvenile notice/warning, or arrest should be made when probable cause exists. Verbal warnings may be issued when appropriate. Field Contact Information should be completed when the stop or detention was made based on reasonable suspicion and no other enforcement action will be taken.
2. No person, once cited or warned, shall be detained beyond the point where there exists no reasonable suspicion of further criminal activity, and no person or vehicle shall be searched in the absence of a warrant, a legally recognized exception to the warrant requirement, or the person's voluntary consent.

F. Mobile Digital Vehicle Recording (MDVR) Equipment

1. Officers shall ensure the MDVR and body camera are activated to record before the stop, to document the behavior of the vehicle or person. The MDVR and body camera shall remain activated until the person is released to resume their journey. Officers may elect not to activate the MDVR microphone as long as their body camera is activated and in working order throughout the contact.
2. Officers are responsible for ensuring the body camera and the vehicle's recording equipment are fully operational throughout their tour of duty. Any equipment failures or repairs needed should be immediately reported to a direct supervisor.
3. Should a MDVR or body camera fail during a motor vehicle stop or a stop is not recorded, the officer shall note such on the citation, the juvenile warning/notice, the written warning, arrest report, or Field Contact Information.
4. Body camera recordings and MDVR recordings shall be retained for a period of at least one-hundred and eighty (180) days, in accordance with Department policy. However, if a complaint is filed alleging an employee engaged in racial profiling with respect to a motor vehicle or pedestrian stop, the recording of the stop shall be retained until final disposition of the complaint. Upon the commencement of such a complaint, and pursuant to his or her written request, the officer who is the subject of the complaint shall be provided a copy of the

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recording.

G. Consent to Search

1. It is not necessary for a consent search to be supported by reasonable suspicion or probable cause. Voluntary consent to search may be utilized by officers for the search of both persons and property, and may be used at any point during the detention.
2. The officer should ask for consent to search a vehicle before the person detained is released and the initial detention is completed. However, any further detention or consent to search at this point must be completely voluntary by the driver or owner of the vehicle, or the person being detained.
3. Consent searches should only be conducted when consent is documented in writing or video/audio recording.

H. Reporting

1. When completing a citation, a written warning, a juvenile notice/warning, an adult or juvenile arrest report or a field contact information, officers shall report the following information:
 - a. The race and ethnicity of the individual detained as determined by the officer.
 - (1) Officers should avoid asking detained individuals what their race or ethnicity is.
 - b. Whether the officer knew the race or ethnicity of the individual detained before detaining that individual.
 - c. Whether a search was conducted, and, if so
 - d. Whether the individual detained consented to the search.
2. The Office of the Chief of Police shall submit to the Texas Commission on Law Enforcement Officer's Standards and Education and to the Office of the City Administrator, no later than March 1 of each year an annual report concerning citation and arrest data recorded in the preceding year.



For additional questions regarding the information presented in this report, please contact:

Del Carmen Consulting©
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www.delcarmenconsulting.com

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February 2023

City Administrator's Report to Council

There are a lot of moving parts as our City is on the cusp of growth! As you are aware, TxDOT is moving forward with their expansion of FM 157 through the downtown area. Representatives from TxDOT met with our Public Works Department and notified the City that we would have to relocate utilities currently located under FM 157. We believe that there are 27 lines that will need to be relocated. Their original deadline was set for November 2023. We are setting additional meetings with TxDOT to discuss possible funding. City staff met with North Central Texas Council of Governments with regard to the possible alignment of SH 360 through the City of Venus. Their two original locations have been met with some substantial issues. Staff forwarded a recommendation that is currently being considered. Administrative staff set up a new eRecording service giving us the ability to electronically record documents such as ordinances, development agreements, annexations, etc. alleviating multiple staff trips to Ellis and Johnson County Courthouses. We met with the Trinity River Authority regarding the Soap Creek interceptor line which carries the City's sewer waste from our area for treatment. The upgraded line will be 42" in diameter in order to sustain the growth expected for the area. Advertise for construction in Spring of 2023 and an anticipated 24 month construction timeline. Finally, we have met with the CFO Go. They have been submitting audit papers for FY 2021 to our auditors. PB&H, our auditors anticipate sending a draft audit to us by end of March. Upon receipt of the draft, our goal is to have the FY 2021 audit ready for council presentation in April. We will then push all FY 2022 paperwork to the auditors so that they can move directly into that audit.

TIRZ Funds

We should be receiving a report from Johnson County this month notifying us of the amount of funds that were collected as of January 31, 2023 that will go directly into the TIRZ fund. Some of you may recall that we established the City of Venus TIRZ #1 at the end of 2021. We will need set parameters as to what those funds can be spent on within the TIRZ boundaries.

INSIDE THIS ISSUE

Fire Department	2
Planning & Development.....	3
Permits & Inspections	3
Municipal Court.....	3
Public Works.....	4
Police Department.....	6

UPCOMING EVENTS

Easter on the Square date TBD

Independence Day Celebration
7/1 @ Fielder Park



VENUS FIRE DEPARTMENT

February Report

INCIDENT INFORMATION

INCIDENT COUNT		
INCIDENT TYPE		# INCIDENTS
EMS		88
FIRE		36
TOTAL		124
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Fire Department	0:01:18	0:01:28
AVERAGE FOR ALL CALLS		0:01:18

AVERAGE RESPONSE TIME – DISPATCH TO ON SCENE

IN CITY LIMITS	TOTAL FOR FIRE DISTRICT
Average response time: 5:41	Average response time: 8:07

INCIDENT TYPES

IN CITY LIMITS	# INCIDENTS	% of TOTAL
Fires	2	1.6%
Rescue & Emergency Medical Service	49	39.5%
Hazardous Condition (No Fire)	3	2.4%
Service Call	3	2.4%
Good Intent Call	2	1.6%
Special Incident Type	5	4.0%
TOTAL	64	51.6%
OUTSIDE CITY LIMITS	# INCIDENTS	% of TOTAL
Fires	8	6.5%
Rescue & Emergency Medical Service	39	31.5%
Hazardous Condition (No Fire)	2	1.6%
Service Call	1	0.8%
Good Intent Call	10	8.1%
False Alarm & False Call	0	0.0%
TOTAL	60	48.4%

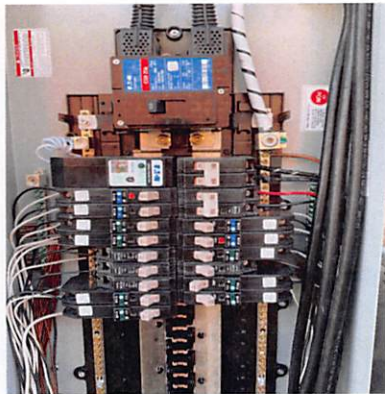
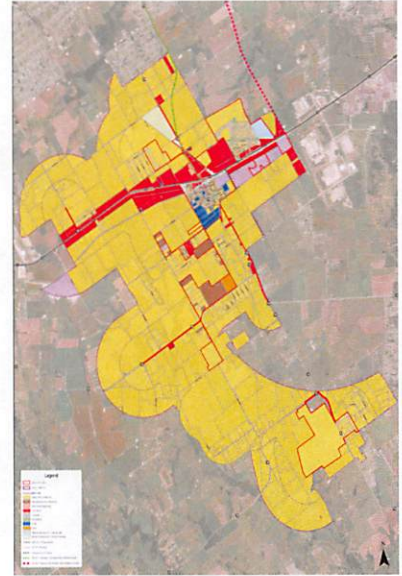
2 Personnel attended TEEX Leadership Symposium in Frisco Tx.

All but three volunteers have completed EMT Certification.

Completed inspections and plan reviews for current developments.

PLANNING & DEVELOPMENT

- ⇒ On January 26, 2023. The Planning and Zoning Commission recommended approval for the Patriot Estates, Phase 9 Final Plat.
- ⇒ On January 26, 2023. The Zoning Board of Adjustment (ZBOA) heard and granted a variance request for 160 Sammy Fowler Avenue. The request was to allow a 0.5 feet encroachment into the rear setback.
- ⇒ On January 26, 2023, Special City Council Meeting. The City Council approved the Patriot Estates, Phase 9 Final Plat, which consists of 320 residential lots, and 7 common area lots.
- ⇒ Issued an Exemption Letter for the property located at 10105 E Highway 67, in the City of Venus, Texas.
- ⇒ Issued an Exemption Letter for the property located at 1208 C.R. 214 in the City of Venus ETJ.
- ⇒ Held an online meeting with project engineer and staff for the Venus Village project at the intersection of N FM 157 and US Highway 67.
- ⇒ Held an online meeting with project engineer for Brahman Ranch Phase 1B.
- ⇒ Provided zoning information for properties in the south of Venus ETJ.



PERMITS & INSPECTIONS

- ◆ 28 New Permits
- ◆ 17 Certificates of Occupancy issued
- ◆ 779 Inspections
- ◆ Permit Clerk—New Hire starts 2/13/2023
- ◆ Plans Examiner—vacant

MUNICIPAL COURT

- ◆ 117 New Violations
- ◆ 51 Completed Cases
- ◆ 9 Dismissed by DSC
- ◆ 48 Dismissed by Deferred Disposition
- ◆ 3 Proof of Insurance Dismissals
- ◆ 1 Compliance Dismissals
- ◆ 41 Cases Paid by Fine
- ◆ 6 Warrant(s) Cleared
- ◆ \$15,573 Fines/Fees Collected
- ◆ 1 Voided Docket



PUBLIC WORKS

Operations:

- TCEQ required sampling and rounds
- Hydrant flushing to maintain water quality
- Mow City easements and ROW along county roads and 10-acre property by School Admin building
- Emergency sewer pipe replacement at the Fire station is in progress—completed by Council meeting
- Utility line locates to assist with contractors and developers
- Completed round of disconnects and reconnects
- Complete inspections at Bluestem, Heritage Hills Phase II, Heritage Trails Apt. Complex, Horizons, Brahman Ranch
- Supplies to self perform the installation of the 2" water line for the WWTP have been received and installation is waiting on Mt. Peak's meter.
- Yardwork at remote lift stations
- Grating replaced at prison lift station
- Mowing at Parks, Civic Center, Venus signs, old PW shop and city square

Projects/Engineering:

- Downtown Drainage

BHC is working on a drainage plan for the downtown area.

City staff is working through area to maintain clear culverts to allow flow to move through ditches

City is looking at an option to redirect drainage that flows through Oak/4th street from continuing through to Meadow Ridge to drain to the South Rail Yard.

- Bluestem Drainage

Working with Developer on completing drainage channel to standards of drawings presented by Ellis county

Homebuilder has completed all outstanding drainage issues.

Developer is and has been on site when dry, and actively repairing the drainage

Staff meeting with homeowners as needed to discuss concerns, issues, and updates

- SCADA

The SCADA contract awarded to Dedicated Controls has begun installation

Electrical parts on back-order

Awaiting bids on electrical upgrades needed in multiple sites

- Water Tower

City Staff is currently reviewing alternate site options and financing, due to developer's outside issues.

- Parks updates/upgrades

- City staff has worked with the EDC director to order additional park equipment for Fielder Park and Shanna Park. Installation is complete.
- Rubber mulch was installed. Awaiting additional quantities to complete install.
- Graffiti at Shanna Park has been removed by offenders that were found & identified on camera by PW Staff.
- Fielder Park swings have been repainted and mulch has been installed.

- Pump Station

Waiting on exact placement – Unknown now due to moving parts. Last known option was on the West side of Venus PKWY, just North of CR 109

Sizing and cost dependent upon development



- **Brahman Ranch WWTP**
The structural construction is complete on WWTP site
Plant water and electric waiting to be installed
- **Venus Parkway**
BHC working with TXDOT and BNSF to finalize plans
City working with developers to align city plans and development and development desires
TXDOT preliminary review had no comments on road. TXDOT is reviewing study to decide whether a traffic light is warranted.
BNSF is awaiting TXDOT approval on traffic signal to finalize approval process
Working with adjacent landowner and developers for final location of road and additional finance mechanism to upgrade roadway.
- **Certificate of Convenience and Necessity (CCN)**
City does not currently hold a CCN for water or sewer.
Working toward obtaining both CCN's to ensure our service areas are not encroached upon by neighboring utilities
Requested proposal from Plummer to begin work on obtaining a CCN
- **City of Midlothian Take Point Upgrade**
BHC continues to work on design and engineering for take point upgrade.
Communicating with City of Midlothian engineers on project timelines and expectations from both cities.
BHC analyzing growth pattern to stage the completion of the upgrade
Completion of the design is waiting on location elements that we have not secured yet.

Developments/Inspections:

Brahman Ranch

Assisting developer with completing and obtaining all requirements for start of civil construction of phase 1B

Developers engineer is submitting the LOMR for phases 1B & 2

This does not stop progress on infrastructure installation, only home building in certain areas of the development

Contractor has submitted lift station submittals and last 3 are under review

Ridgeview – Pape-Dawson Inspections

Final plat approved

Lillian Homes has started working with the building department on the permitting process.

Buffalo Hills—No movement

Horizons – Contractor has been working on installation of sewer and water

Heritage Hills II – Final plat approved; Awaiting the park amenities to be added as defined in the developers agreement prior to final approval

Heritage Hills Multi-Family—Grade work has been started; Contractor has been working on installation of sewer and water

Patriot Estates – Phase 8—Homebuilding continues; Internal inspections of sidewalk and driveway grading being inspected by civil inspector

Patriot Estates – Phase 9 – Final Plat approved

Stallion Ranch- Project has been reportedly put on hold.

Starlight - Bloomfield—Developer is working on utility easements



VENUS POLICE DEPARTMENT

MONTHLY REPORT

January 2023

Crime Stats

	01-2023	% + or -	12-2022	11-2022	3 MONTH AVERAGE
CAD EVENTS	1660	1%	1638	1820	1706
REPORTS TAKEN	40	11%	36	34	37
ARRESTS	18	13%	16	8	14
ACCIDENTS WORKED	9	-44%	16	15	13
TRAFFIC ASSIGNMENTS	65	16%	56	151	91
TRAFFIC STOPS	363	17%	309	358	343
CITATIONS ISSUED	103	16%	89	139	110

Department News

Safe Exchange Zone established at Police Department.
Completed hiring process, and we are fully staffed.

Significant Police Responses

Date	Call Type	Status	Notes
Date	Call Type	Status	Notes
1/1/2023	Unlawful Carrying Weapon	Arrest Made	Case filed with County Attorney
1/2/2023	Poss CS PG 2>4G<400G	Active	Case filed with County Attorney
1/4/2023	Missing Person - Adult	Closed	Found Safe
1/10/2023	Assault Fam/House Member	Arrest Made	Case filed with County Attorney
1/13/2023	Theft Prop \$2500- \$30K	Arrest Made	Cleared By Arrest
1/15/2023	DWI 2nd	Arrest Made	Case filed with County Attorney
1/22/2023	Poss Drug Paraphernalia	Arrest Made	Cleared By Arrest



P.O. Box 1152
Fort Worth, TX. 76101

Phone (817) 881-5494
(682) 227-7942
Fax (682) 499-5555

INVOICE

No 55749

NAME <i>Venus Retirement Village</i>		DATE SCHEDULED <i>9/2/22</i>	
STREET		LOCATION <i>Venus TXS</i>	
CITY <i>City Venus</i>	STATE <i>Line</i>	ZIP	TECH. <i>Emmanuel</i>
HOME <i>up VRV property</i>	WORK	P.O.#	
CARPET / ITEM		PRICE	AMOUNT
<i>Dehumidifier machine</i>			
<i>Rental per 3 days</i>			<i>180.00</i>
<i>3</i>	<i>Fans Rentals per 3 days</i>		
	<i>Office Venus Retirement Village</i>		<i>180.00</i>
☐ NO WARRANTY ON PET STAINS OR SMELL. ☐ NO WARRANTY CARPET ON BAD CONDITIONS. ☐ NO WARRANTY ON RETURNING STAINS. ☐ \$65 WARRANTY FOR RETURNING STAINS 2 DAYS (48 HOURS) COVERS ONLY THE STAINS.		SUBTOTAL	<i>360.00</i>
		TAX	<i>29.70</i>
		TOTAL	<i>389.70</i>

nature:

Please pay from this INVOICE. This is the only bill you will receive. 30 Day term. It past due 30 day Terin a 2% late free will be added.

Thank You!

AIR DUCT CLEANING
the ROTOBURSH™ way!



P.O. Box 1152
Fort Worth, TX. 76101

Phone (817) 881-5494
(682) 227-7942
Fax (682) 499-5555

INVOICE

No 55748

NAME <i>Venus Retirement Village</i>		DATE SCHEDULED <i>9/2/22</i>	
STREET		LOCATION <i>Venus TXS</i>	
CITY <i>CITY Venus</i>	STATE <i>Line</i>	ZIP	TECH. <i>Emmanuel</i>
HOME <i>Back up office Bldg.</i>	WORK	P.O.#	
CARPET / ITEM		PRICE	AMOUNT
<i>Flood Service.</i>			
<i>Water Extraction</i>			
<i>Pet treatment chemical</i>			
<i>Antimicrobial</i>			
<i>Clean Flood Tile</i>			
<i>Office Retirement Venus Village</i>			
☐ NO WARRANTY ON PET STAINS OR SMELL. ☐ NO WARRANTY CARPET ON BAD CONDITIONS. ☐ NO WARRANTY ON RETURNING STAINS. ☐ \$65 WARRANTY FOR RETURNING STAINS 2 DAYS (48 HOURS) COVERS ONLY THE STAINS.		SUBTOTAL	<i>390.00</i>
		TAX	<i>32.175</i>
		TOTAL	<i>422.175</i>

Signature:

Please pay from this INVOICE. This is the only bill you will receive. 30 Day term. It past due 30 day Terin a 2% late free will be added.

Thank You!

AIR DUCT CLEANING
the ROTOBURSH™ way!

INJURY / PROPERTY DAMAGE CLAIM FORM

This Claim form must be completed and filed with 30 days of the injury or property damage for consideration

TML Pool Member: **Venus #4255**Contact: **Stacey Wyman**Phone: **972-366-3348 x210**☐ Injury☐ Property Damage

Total Amount of Claim: _____

Claimant Information:

Last Name	First Name	Middle Initial	
Address on date of filing claim	City	State	Zip
Previous Address	City	State	Zip
Mailing Address (optional)	City	State	Zip
Home Phone	Work Phone	Cell Phone	

Please describe the incident leading to injury or property damage. Include names and addresses of witnesses who may be contacted to establish the claim for damages. Attach additional pages if necessary. Be sure to provide copies of any Police Reports, receipts, estimates and/or medical reports to substantiate your claim.

Date of Incident: _____

Time of Incident: _____

Address or Location where Incident occurred: _____

Occurrence of Events (please include as many details as possible):

Return Completed Form To: **City of Venus**
700 W US Hwy 67
Venus, TX 76084

I certify that the statements made in this claim are true and correct.

Signature of Claimant

Date: _____

THE STATE OF TEXAS COUNTY OF JOHNSON/ELLIS

Subscribed to and sworn before me by _____, on the _____ day of _____, 20____.

Notary Public in and for the State of Texas

Notary Stamp

Venus Retirement Village

Operating Account
2128 L Don Dodson Dr
Bedford, Tx 76021

JPMorgan Chase Bank, N.A.
Dallas, Tx
32-61/1110

11876

10/04/22

COPY

\$422.75*****

**** FOUR HUNDRED TWENTY TWO AND 75/100 DOLLARS

TO THE
ORDER OF

UniTex Carpet Cleaning
PO Box 1152
Fort Worth, TX 76101

Michael Chang

⑈011876⑈ ⑆111000614⑆ 469345313⑈

DATE:10/04/22 CK#:11876 TOTAL:\$422.75***** BANK:VRV Chase Oper(vrvoper)
PAYEE:UniTex Carpet Cleaning

Property Address	Invoice - Date	Description	Amount
Venus Retirement Vil	inv 55748 - 09/02/2022	Flood service- Water Extraction, tre	422.75
			422.75

Property Address

Invoice - Date

Description

Amount

Venus Retirement Vil

inv 55748 - 09/02/2022

Flood service- Water Extraction, tre

422.75

422.75



P.O. Box 1152
 Fort Worth, TX. 76101

Phone (817) 881-5494
 (682) 227-7942
 Fax (682) 499-5555

INVOICE

No 55748

NAME	Venus Retirement Village			DATE SCHEDULED	9/2/22
STREET				LOCATION	Venus Tx
CITY	CITY Venus	STATE	Line	TECH.	Emmanuel
HOME	Back up office Bldg.	WORK		P.O.#	

CARPET / ITEM	PRICE	AMOUNT
---------------	-------	--------

Flood Service		
Water Extraction		
Pet treatment chemical (sewer issues)		
Antimicrobial		
Clean Flood Tile		

Office Retirement
 Venus Village

POSTED 10/4/22

- ☐ NO WARRANTY ON PET STAINS OR SMELL.
- ☐ NO WARRANTY CARPET ON BAD CONDITIONS.
- ☐ NO WARRANTY ON RETURNING STAINS.
- ☐ \$65 WARRANTY FOR RETURNING STAINS
- 2 DAYS (48 HOURS) COVERS ONLY THE STAINS.

SUBTOTAL	390.00
TAX	32.175
TOTAL	422.175

Venus Retirement Village

Operating Account
2128 L Don Dodson Dr
Bedford, Tx 76021

JPMorgan Chase Bank, N.A.
Dallas, Tx
32-61/1110

11875

10/04/22

\$389.70*****

*** THREE HUNDRED EIGHTY NINE AND 70/100 DOLLARS

TO THE
ORDER OF

UniTex Carpet Cleaning
PO Box 1152
Fort Worth, TX 76101



⑈011875⑈ ⑆111000614⑆ 469345313⑈

DATE:10/04/22 CK#:11875 TOTAL:\$389.70***** BANK:VRV Chase Oper(vrvoper)
PAYEE:UniTex Carpet Cleaning

Property Address	Invoice - Date	Description	Amount
Venus Retirement Vil	inv 55749 - 09/02/2022	sewer back up (City Line Dehumidif	180.00
Venus Retirement Vil	inv 55749 - 09/02/2022	Sewer back up (City Line) 3 Fans X	180.00
Venus Retirement Vil	inv 55749 - 09/02/2022	sales tax	29.70
			389.70

Property Address	Invoice - Date	Description	Amount
Venus Retirement Vil	inv 55749 - 09/02/2022	sewer back up (City Line Dehumidif	180.00
Venus Retirement Vil	inv 55749 - 09/02/2022	Sewer back up (City Line) 3 Fans X	180.00
Venus Retirement Vil	inv 55749 - 09/02/2022	sales tax	29.70
			389.70



P.O. Box 1152
 Fort Worth, TX. 76101

Phone (817) 881-5494
 (682) 227-7942
 Fax (682) 499-5555

INVOICE

No 55749

NAME Venus Retirement Village		DATE SCHEDULED 9/2/22	
STREET		LOCATION Venus TXS	
CITY City Venus	STATE Line	ZIP Back	TSCH. Emmanuel
HOME up VRV property	WORK	P.O.#	
CARPET / ITEM		PRICE	AMOUNT
Dehumidifier machine			
Rental per 3 days			180 ⁰⁰
3 Fans Rentals per 3 days			180 ⁰⁰
Office Venus Retirement Village			
☐ NO WARRANTY ON PET STAINS OR SMELL. ☐ NO WARRANTY CARPET ON BAD CONDITIONS. ☐ NO WARRANTY ON RETURNING STAINS. ☐ \$65 WARRANTY FOR RETURNINS STAINS 2 DAYS (48 HOURS) COVERS ONLY THE STAINS.		SUBTOTAL	360 ⁰⁰
		TAX	29.70
		TOTAL	389.70

Venus Retirement Village

Operating Account
2128 L Don Dodson Dr
Bedford, Tx 76021

JPMorgan Chase Bank, N.A.
Dallas, Tx
32-61/1110

11877

10/04/22

\$323.66*****

**** THREE HUNDRED TWENTY THREE AND 66/100 DOLLARS

TO THE
ORDER OF

UniTex Carpet Cleaning
PO Box 1152
Fort Worth, TX 76101



⑈011877⑈ ⑆111000614⑆ 469345313⑈

DATE:10/04/22 CK#:11877 TOTAL:\$323.66***** BANK:VRV Chase Oper(vrvoper)
PAYEE:UniTex Carpet Cleaning

Property Address	Invoice - Date	Description	Amount
Venus Retirement Vil	inv 55680 - 09/08/2022	Sewer line (City) @ 6:30 PM - raw	323.66
			323.66

Property Address	Invoice - Date	Description	Amount
Venus Retirement Vil	inv 55680 - 09/08/2022	Sewer line (City) @ 6:30 PM - raw	323.66
			<u>323.66</u>



P.O. Box 1152
 Fort Worth, TX. 76101
 Phone (817) 881-5494
 (682) 227-7942
 Fax (682) 499-5555

INVOICE

No 55680

NAME Venus Retirement		DATE SCHEDULED 09-08-22
STREET 108 W. 8th St.		LOCATION
CITY	STATE	ZIP
HOME		WORK
		TECH. Cristian
		P.O.#

CARPET / ITEM	PRICE	AMOUNT
offices floors and carpet cleaning and sanitizer.		
City Sewer Line Backup 9/7/22 6:30 PM - raw sewage cleanup in office building.		

PAID 10/4/22

- ☐ NO WARRANTY ON PET STAINS OR SMELL.
- ☐ NO WARRANTY CARPET ON BAD CONDITIONS.
- ☐ NO WARRANTY ON RETURNING STAINS.
- ☐ \$65 WARRANTY FOR RETURNINS STAINS
- 2 DAYS (48 HOURS) COVERS ONLY THE STAINS.

SUBTOTAL	299
TAX	24.66
TOTAL	323.66

RESOLUTION 01-2023-02

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, JOHNSON AND ELLIS COUNTY, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) CITY COUNCILMEMBERS AT-LARGE; DESIGNATING LOCATION OF POLLING PLACE; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING EXECUTION OF JOINT ELECTION AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, JOHNSON AND ELLIS COUNTY, TEXAS, THAT:

Section 1. A General Election is hereby ordered for May 6, 2023, for the purpose of electing a Mayor and two (2) City Councilmembers (Place 1 and 2) at-large, each such term being for a period of two (2) years. The filing period for the General Election shall begin on January 18, 2023, and ends on February 17, 2023, at 5 p.m. in accordance with State Law.

Section 2. Pursuant to the Joint Election Agreement, the Elections Administrator of Ellis County shall serve as Elections Administrator for the election. Presiding Election Judges and Alternate Presiding Election Judges appointed to serve the authorized polling places and the early voting clerk and deputy early voting clerks shall be those election officials furnished by the Elections Administrator from the list of proposed election judges as required in the Elections Services Contract. For the City of Venus, Johnson County residents the City Secretary is the early voting clerk. The City Administrator and City Secretary are hereby authorized to execute an Elections Services Contract with the Ellis County Elections Department for the General Election on May 6, 2023. The City Secretary shall have further authority to approve any minor modifications as may be necessary in the best interest of the City. A voting system or systems meeting the standards and requirements of the Texas Election Code, as amended, is hereby adopted, and approved for early voting by personal appearance and by mail and for election day voting.

Section 3. Notice of the General Election shall be posted on the bulletin board used to post notice of the City Council meetings and be published in a newspaper of general circulation in the City. That said Notice must be published at least once, not earlier than the 30th day nor later than the 10th day, before Election Day as provided in Section 4.003(a)(1) of the Texas Election Code. A copy of the published Notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and the person posting the Notice shall make a record of the time of posting, starting date, and the place of posting.

Section 4. The election officers and maximum number of clerks for said polling place shall be determined and appointed in accordance with the provisions of the Contract.

On Election Day, the polls shall be open from 7:00 A.M. to 7:00 P.M.

Early voting by personal appearance for Johnson County voters shall also be conducted at the Venus Civic Center located at 210 S. Walnut Street, Venus, Texas 76084. Early voting hours shall be as follows:

Early Voting Hours (Johnson County):

Monday-Friday	April 24 – April 28, 2023	8:00 a.m. to 5:00 p.m.
Saturday	April 29, 2023	10:00 a.m. to 2:00 p.m.
Monday	May 1, 2023	8:00 a.m. to 5:00 p.m.
Tuesday	May 2, 2023	7:00 a.m. to 7:00 p.m.

For Ellis County voters, the main voting location will be the Election Office, 204 E. Jefferson Street, Waxahachie, Texas 75165, as well as other locations listed in Exhibit A. Early voting hours shall be as follows:

Early Voting Hours (Ellis County):

Monday – Friday	April 24 – April 28, 2023	8:00 a.m. to 5:00 p.m.
Saturday	April 29, 2023	8:00 a.m. to 4:00 p.m.
Monday – Tuesday	May 1 – May 2, 2023	7:00 a.m. to 7:00 p.m.

Early voting location and times may be changed, or additional early voting locations may be added by the City Secretary or Ellis County Elections Administrator without further action of the City Council or amendment to this Resolution, as is necessary for the proper conduct of the Election.

Applications for ballot by mail shall be received and processed by:

For Johnson County voters send to, Early Voting Clerk. P.O. Box 380, Venus, Texas 76084.

For Ellis County voters sent to, Jana Onyon, Early Voting Clerk, 204 E. Jefferson St. Waxahachie, TX 75165.

Applications for ballots by mail must be received no later than the close of business on April 25, 2023.

For purposes of processing ballots cast in early voting, the election officers for the early voting ballot board for this election shall be appointed and designated in accordance with the provisions of the Contract.

Section 5. The City Secretary shall present the General Election returns to the City Council at a Council meeting for the canvassing of said election in accordance with the Texas Election Code. The candidate for Mayor and two (2) City Councilmembers at-large that receives a majority of valid votes by qualified voters at the election shall be declared elected. In the event no candidate receives a majority of all the votes cast for all the candidates for an office, a runoff election shall be ordered by the City Council in accordance with State law.

Section 6. This Resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ON THIS THE 13th DAY OF FEBRUARY 2023.

APPROVED:

James L. Burgess, Mayor

ATTEST:

Callie Green, City Secretary

NOTICE OF GENERAL ELECTION FOR MUNICIPALITIES
AVISO DE ELECCIÓN GENERAL PARA MUNICIPIOS

To the registered voters of the County of Johnson & Ellis, City of Venus, Texas:
(A los votantes registrados de los Condados de Johnson & Ellis, Ciudad de Venus, Texas:)

Notice is hereby given that the polling (voting) locations listed below will be open on May 6, 2023, from 7:00 a.m. to 7:00 p.m., for voting in a general election to elect: Mayor and two (2) City Council Members.
(Notificación por la presente, que los sitios de votación listados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m., para votar en la elección general para elegir: Alcalde y dos (2) Miembros del Concilio de la Ciudad.

On Election Day, voters may vote at the following voting location listed below:
(El día de las elecciones, los votantes pueden votar en los siguientes lugares de votación que se enumeran a continuación:)

Election Day Voting Location- **Johnson County voters**
(sitios de votación el Día de Elección- votantes del Condado Johnson)

Venus Civic Center (Main Room) 210 S. Walnut, Venus, TX 76084

Election Day Voting Location- **Ellis County voters**
(sitios de votación el Día de Elección- votantes del Condado Ellis)

Locations pending (Sitios pendientes por confirmar)

Main Location: Elections Office (Voting Room) 204 E. Jefferson Street, Waxahachie, TX 75165
Midlothian Conference Center (Foyer) 1 Community Circle Drive, Midlothian, TX 76065
Voting at any other Ellis County Vote Center Polling location

During Early Voting, voters may vote at the following voting location listed below:
(Durante Votación Adelantada, los votantes podrán votar en cualquiera de los sitios de votación listados abajo:)

Early Voting Location, Days and Hours- **Johnson County Voters**
(Sitios de Votación adelantada, Días y Horas- votantes del Condado Johnson)

Locations (sitios)

Main Location: Venus Civic Center (Main Room) 210 S. Walnut, Venus, TX 76084

Days and Hours (Días y Horas)

Monday, April 24, 2023 through Friday, April 28, 2023 <i>lunes, 24 de abril de 2023 hasta viernes, 28 de abril de 2023</i>	8:00 AM to 5:00 PM
Saturday, April 29, 2023 <i>sábado, 29 de abril de 2023</i>	10:00 AM to 2:00 PM
Monday, May 1, 2023 <i>lunes, 1 de mayo de 2023</i>	8:00 AM to 5:00 PM
Tuesday, May 2, 2023 <i>martes, 2 de mayo de 2023</i>	7:00 AM to 7:00 PM

Early Voting Location, Days and Hours – **Ellis County voters**
(Sitios de Votación adelantada, Días y Horas- votantes del Condado Ellis)

Locations (sitios)

Main Location: Elections Office (Voting Room) 204 E. Jefferson Street, Waxahachie, TX 75165
Midlothian Conference Center (Foyer) 1 Community Circle Drive, Midlothian, TX 76065
Voting at any other Ellis County Vote Center Polling location

Locations pending (Sitios pendientes por confirmar)

Days and Hours (*Días y Horas*)

Monday, April 24, 2023 through Friday, April 28, 2023 <i>lunes, 24 de abril de 2023 hasta viernes, 28 de abril de 2023</i>	8:00 AM to 5:00 PM
Saturday, April 29, 2023 <i>sábado, 29 de abril de 2023</i>	8:00 AM to 4:00 PM
Monday, May 1, 2023 and Tuesday, May 2, 2023 <i>lunes, 1 de mayo de 2023 y martes, 2 de mayo de 2023</i>	7:00 AM to 7:00 PM

Applications (**Johnson County**) for ballot by mail shall be mailed to:
(*Las solicitudes para boletas de manera adelantada por correo deberán enviarse a:*)

Callie Green, City Secretary
700 W. HWY 67
Venus, TX 76084
Phone: (972) 366-3348
Email: cgreen@cityofvenus.org
Website: <https://www.cityofvenus.org/>

Applications (**Ellis County**) for ballot by mail shall be mailed to:
(*Las solicitudes para boletas de manera adelantada por correo deberán enviarse a:*)

Jana Onyon, Elections Administrator
204 E. Jefferson Street
Waxahachie, TX 75165
Phone: (972) 825-5195
Email: elections@co.ellis.tx.us
Website: <http://co.ellis.tx.us/elections>

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(*Las solicitudes para Boletas de manera adelantada por correo deberán recibirse a no más tardar de las horas de negocio el:*)

Tuesday, April 25, 2023 (*martes, 25 de abril de 2023*)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(*Las Tarjetas Federales Postales de Solicitud deberán recibirse a no más tardar de las horas de negocio el:*)

Tuesday, April 25, 2023 (*martes, 25 de abril de 2023*)

Issued this 13th day of February, 2023.
Emitida este día 13 de febrero de 2023.

Signature of Mayor (*Firma del Alcalde*)

JOINT ELECTION AGREEMENT

THIS AGREEMENT, made this ____ day of _____, _____ by and between the City of Venus, Texas (hereinafter referred to as “City”) and the Venus Independent School District (hereinafter referred to as “District”), is for the conduct of Early Voting and Election Day voting by personal appearance to be held at a common location for the purpose of conducting the City’s General/Special Election and the District’s Trustee/Special Election.

THIS AGREEMENT is effective upon the approval of the Governing bodies of each party.

IN CONSIDERATION of the premises and mutual promises and obligations herein set forth, it is agreed:

- (1) Both entities will conduct separate early voting;
- (2) Both entities will be responsible for the purpose and/or acquisition of their own voting supplies, and the cost of printing their respective ballots;
- (3) Both entities will be responsible for the cost of machine coding;
- (4) Both entities will be responsible for providing their own locked ballot box(s);
- (5) Both entities will utilize a joint polling location, specifically the Venus Civic Center, located at 210 S. Walnut Street, Venus Texas, 76084, through the dates of April 24th through April 29, 2023, May 1 and May 2 for Early Voting and May 6, 2023 for Election Day;
- (6) Both entities will cost share respective election officials (Polling Judge, Alternate Judge, election clerks, and early voting ballot board member(s);
- (7) Both entities will be responsible for posting the election results for their respective elections;
- (8) Both entities will be responsible for their own election records and canvassing of the election;
- (9) Both entities will cost share the publishing of the Notice of tabulation;
- (10) District agrees to rent election equipment from the City in an amount of \$2,500.00;
- (11) Any further expenditures to be incurred pertaining to the election not specifically addressed above will be paid by the respective entity incurring the expenditure;
- (12) In the event that either of the entities determines to cancel their election, for any reason, the other entity shall have the right to conduct its election and utilize the polling location described above as if the other entity had not cancelled it election.

The purpose and intent of this Joint Agreement is following Section 11.0581, Texas Education Code, requiring school districts holding trustee elections to have a joint polling place with municipalities located within the boundaries of such districts and Election Code 271.002(a).

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and delivered as of the _____ of _____, _____.

Venus Independent School District

President, Board of Trustees

Attest:

Secretary

City of Venus, Texas

Mayor

Attest:

City Secretary

RESOLUTION NO. 02-2023-02

A RESOLUTION OF CITY OF VENUS, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER(S) CONTRACTS FOR THE 2023-2024 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) FUND.

WHEREAS, the 2023-2024 Texas Community Development Fund contract requires implementation by professionals experienced in federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering/architectural/surveying services and has been completed in accordance with Texas CDBG requirements;

WHEREAS, the statement of qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That _____ be awarded a contract to provide TxCDBG application and project-related **professional engineering/architectural/surveying services** for the 2023-2024 Texas Community Development Fund project.

Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

PASSED AND APPROVED ON February 13, 2023

APPROVED:

Mayor

ATTEST: _____

Entity Clerk/Secretary Signature



**City Council Agenda Item Report
February 13, 2023
Chief of Police James Groom
972-366-3547
jgroom@venuspolice.org**

DISCUSS AND CONSIDER: Resolution allowing the Police Department to apply for the Rifle Resistant Vest Grant through a state grant with no required matching funds.

- 1. BACKGROUND/HISTORY:** Shortly after the July 7th, 2016 shooting resulting in five police officers being killed in Dallas, the Office of the Governor created a grant to provide rifle resistant vests that could be carried by police officers that respond immediately to situations such as an active shooter. This grant has been offered several times, and the City of Venus has previously funded vest through this grant. This grant requires no matching funds.
- 2. FINDINGS / CURRENT ACTIVITY:** The Rifle Resistant Vest grant is active again, and the police department needs a City Council Resolution as part of the process. The police department intends to purchase rifle resistant vests for all officers which will also double as their load bearing vest for patrol duty. Besides offering more ballistic protection that we currently have, load bearing vests alleviate some of the weight of gear from around officers' waist line which has shown in studies to cause less back issues.
- 3. RECOMMENDATIONS:** Police Department staff requests that Council approves the resolution for the Rifle Resistant Vest grant.
- 4. ATTACHMENTS:** Resolution



RESOLUTION 03-2023-02

WHEREAS, the City Council and Mayor of the City of Venus finds it in the best interest of the citizens of Venus, that the Venus Police Department Rifle Resistant Vest Program be operated for the FY 2024; and

WHEREAS, the City Council and Mayor of the City of Venus agrees to provide applicable matching funds for the said project as required by the Criminal Justice Division of the Governor's Office Rifle Resistant Body Armor grant application; and

WHEREAS, the City Council and Mayor of the City of Venus agrees that in the event of loss or misuse of the Office of the Governor funds, the City Council and Mayor of the City of Venus, assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City Council and Mayor of the City of Venus, designates Tonya Roberts, City Administrator, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Council and Mayor of the City of Venus approves submission of the grant application for the Rifle Resistant Body Armor Program to the Office of the Governor, Criminal Justice Division.

Grant Number: 4758101 – Rifle-Resistant Body Armor Grant Program

Passed and Approved this 13th day of February 2023.

CITY OF VENUS

James L. Burgess, Mayor

ATTEST:

Callie Green, City Secretary



City Council Agenda Item Report
February 13, 2023
Chief of Police James Groom
972-366-3547
jgroom@venuspolice.org

DISCUSS AND CONSIDER: Authorization of Purchase of Bullet Resistant Shields through a state grant with no required matching funds.

- 1. BACKGROUND/HISTORY:** After the tragedy in Uvalde, the Office of the Governor solicited grant requests for bullet resistant shields to ensure that adequate equipment was readily available for instances such as an active shooter.
- 2. FINDINGS / CURRENT ACTIVITY:** The department received authorization from City Council to apply for the grant several months ago, and we were awarded the grant recently. We requested six (6) Vanguard Level 3 Ballistic Shields with viewports and lights. These will be distributed throughout the fleet with the goal of having at least one shield readily available 24/7. The state has authorized the funding for this with no match. The quote we have from Galls is attached to this agenda item and is in the amount of \$35,970 for the equipment which is just under the state's authorization that we can spend. In order to comply with the purchasing policy, this purchase is from Buyboard pricing which is a cooperative agreement that helps facilitate the lowest pricing.
- 3. RECOMMENDATIONS:** Police Department staff requests that Council approves the expenditure which will result in the state fully reimbursing our purchase of the six shields under the grant.
- 4. ATTACHMENTS:** Galls Quote



Quote

Customer: (1001788071) VENUS POLICE DEPARTMENT
Date: 01/23/2023
Sales Rep: MA TEAM CENTRAL

Page 1 of 1
Quote Number: 22661498
Quote Expiration: 02/22/2023

Sold To:
VENUS POLICE DEPT
103 W 3RD ST
VENUS, TX 76084
JAMES GROOM

Ship To:
VENUS POLICE DEPT
103 W 3RD ST
VENUS, TX 76084
JAMES GROOM

Line	Item	Description	Qty	Retail	Your Price	Ext Total
1	BP3768 BLK	PBE VANGUARD LEVEL III 20X30 BALLISTIC SHIELD W/VIEWPORT AND LIGHT Buyboard Pricing	6		5,995.00	35,970.00

Quote is valid for 30 days

Galls is required to collect sales tax on shipments to certain states. Sales tax will be added where applicable. For tax exempt customers, state laws require us to have signed tax exemption or resale certificates on file at our office. If you are tax exempt, please email or fax this information, (including your Galls account number) to Tax@galls.com or fax 859-268-5946.

SUBTOTAL: 35,970.00
SHIPPING:
TAX.....
TOTAL.... 35,970.00

Export Restrictions - This may contain commodities restricted in the United States International Trade Regulations.

1340 Russell Cave Rd
Lexington, KY 40505
Tel: 800-876-4242 Fax:877-914-2557

Galls, LLC Invoice Credit Terms and Conditions of Sale

Payment - Invoices for items delivered pursuant to any sales order are payable only in United States currency. You, your business, and/or your agency (the "Buyer") understand that Galls, LLC (the "Seller") may impose and charge a finance charge that is the greater of 1.5% per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Returned checks may be assessed a \$25.00 service fee. Additionally, Buyer shall be responsible for all collection costs, court costs, and reasonable attorney's fees in connection with the recovery of delinquent amounts.

All sales are made pursuant to these Credit Terms and Conditions of Sale, and Seller objects to any different or additional terms or conditions contained in Buyer's purchase order or any other document submitted by Seller. Payments may be applied against open balances at the sole discretion of Seller and may be applied across accounts if Buyer has more than one account with Seller. Credit memos are non-refundable and may be applied to open invoices at Seller's sole discretion.

Credit Terms - Any extension of credit is based upon all amounts payable on or before the due date on any written, quoted, or agreed terms, and shall be paid in accordance with such terms. If not paid on or before such date, accounts shall be considered delinquent and subject to the additional finance charges as set forth herein.

Buyer agrees to provide Seller, upon request, with an updated credit application as a condition to the continued extension of credit. Buyer acknowledges and agrees that Seller may utilize outside credit reporting services and financial institutions to obtain information on the Buyer as a condition precedent to or for continued extension of credit. Seller may terminate any credit availability within its sole discretion and without prior notice. Buyer's continued solvency is a precondition to any sale made by Seller.

Delays - Where a specific shipping date is not designated on the face hereof or in a subsequent writing signed by the Seller, the Seller shall not be responsible for any delays, nor shall Seller be liable for any loss or damages resulting from such delays. Seller shall not be liable for any delays in filling this order caused by accidents to machinery, differences with employees, strikes, labor shortage, fire, floods, priorities requested or required by an instrumentality of the United States Government or the government of any state, delays in transportation, restrictions imposed by any federal, state or municipal law or regulation, whether valid or invalid, or causes beyond the control of the Seller.

Warranty - Seller shall pass through to Buyer all manufacturer warranties and return policies applicable to Buyer's order. Seller shall take all reasonable actions to ensure that Buyer receives the benefit of such pass through warranties and return policies. Buyer's sole remedies for any goods sold hereunder shall be as provided in such warranties and return policies and shall be solely against the applicable manufacturer. SELLER, ON BEHALF OF ITSELF, DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, RELATING TO SUCH GOODS.

Restocking - If a cancellation of an order or a return by Buyer is accepted or initiated by Seller and/or the manufacturer, it may be subject to a restocking charge at the discretion of Seller.

Delivery and Transportation - Products sold herein are sold FOB at the place indicated on the face of this sales order unless otherwise agreed to in writing by Seller and Buyer. The method and agency of transportation and the routing will be designated by the Seller. In the event the Buyer requests alternative shipment or routing, all extra packing, shipping and transportation charges thereby resulting will be for the Buyer's account.

Waiver - No provision herein shall be deemed a waiver by reason of any previous waiver, and no breach of any provision shall be deemed a waiver by reason of any previous breach.

Governing Law - The sole jurisdiction and venue shall be the courts of the Commonwealth of Kentucky.

Export Restrictions - This transaction may contain commodities restricted in the United States International Trade Regulations. If at a later date the Buyer decides these commodities will be exported from the United States please reference the United States Department of Commerce Bureau of Industry and Security Export Administration Regulations (15 CFR 730-774), the United States Department of State International Traffic in Arms Regulations (22 CFR 120-130) as well as any other applicable laws. These laws apply to private, commercial, and government agency export transactions. As an exporter, the Buyer will be responsible for compliance with all U.S. laws relating to the export of these items.

*Designates this item is on the Galls GSA Contract (47QSWA21D008H) all other items are OPEN MARKET.

RESOLUTION 04-2023-02

AN RESOLUTION OF THE CITY OF VENUS, RUNNELS COUNTY, TEXAS, REPEALING THE “MASTER FEE SCHEDULE” IN ITS ENTIRETY AND REPLACING IT WITH A NEW MASTER FEE SCHEDULE WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, PROVIDING FOR THE AMOUNT OF ALL FEES ASSESSED BY THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Venus (“City”) has established fees for various services, permits and necessary items and which are contained in the Master Fee Schedule; and

WHEREAS, after reviewing said fees, the City has determined certain fees are inappropriate and should be amended; and

WHEREAS, the City Council has determined that it is more appropriate to repeal the previous Master Fee Schedule in its entirety and replace it with a new Master Fee Schedule.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

SECTION 1. That the City of Venus’ current “Master Fee Schedule” established by Resolution No. 19-2022-10 should be repealed in its entirety and replaced by this Master Fee Schedule which is attached hereto and incorporated herein for all purposes as Exhibit “A”, is hereby adopted.

SECTION 2. That all provisions of any resolution of the City of Venus, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 3. That should any word, phrase, paragraph, or section of this Resolution be held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Resolution as a whole, or any part or provision thereof other than the part so decided to be unconstitutional, illegal or invalid, and shall not affect the validity of the Resolution as a whole.

SECTION 4. That this Resolution shall take effect on and after its adoption by the City Council of the City of Venus.

SECTION 5. The recitals to this Resolution are incorporated herein by reference as if fully recited.

PASSED AND APPROVED this 13th day of February 2023.

APPROVED:

By: _____
James L. Burgess, Mayor

ATTEST:

By: _____
Callie Green, City Secretary

**EXHIBIT “A”
MASTER FEE SCHEDULE**

City of Venus, Texas

Ellis/Johnson Counties



Master Fee Schedule

Proposed 2/13/2023

Master Fee Schedule

Table of Contents

Approved 2/13/2023

Description	Page
Code Enforcement	3
Fire Prevention	4
Parks & Recreation Rentals	7
Alcohol/Food Establishments	8
Open Record Management	11
Building Permit	12
Subdivision Development	14
Public Works Improvements	16
Utilities Billing	18
Zoning	20

Code Enforcement		
Description	Current	Notes
Animal Control Fees		
Registration: Cat & Dog - every 2 years	\$ 10.00	
Registration: Dangerous Dog	\$ 50.00	
Registration waiver: Assist hearing/visual/physical impaired, law	\$ -	
Lost or Replacement Registration tag:	\$ 5.00	
Microchip (after impoundment release)		
Impoundment Fee: City of Venus holding pens - per animal (if the animal is	\$ 25.00	
Transport animal to SPCA	\$ 125.00	
Pickup and disposal of dead animal for owner	\$ 50.00	
Surrender Animal (72hr Hold) per animal	\$ 125.00	
Puppies or Kitten up to 4mths - per litter	\$ 150.00	
10 Day Observation Period (if owner does not claim)per animal	\$ 225.00	
After 10 Day Observation Period (absent evidence compliance req under	\$ 21.00	
Animal Trap Deposit (Refundable if not damaged)	\$ 50.00	
Alarms		
Annual Residential Alarm Registration	\$ 50.00	
Annual Commercial Alarm Registration	\$ 100.00	
Annual Education/Government/Non Profit Alarm Registrtion	\$ -	
Penalty for operation without permit	\$ 200.00	
False Alarm		
Burglary: more than 3 fewer than 6 in the preceding 12mths	\$ 50.00	
Burglary: more than 5 fewer than 8 in the preceding 12mths	\$ 75.00	
Burglary: more than 8 in the preceding 12mths	\$ 100.00	
Fire alarm: excess 2 alarms in preceding 12mth	\$ 200.00	
Robbery: excess 2 alarms in preceding 12mth	\$ 200.00	
Emergency medical assistance, panic, distress: excess 2 alarms in	\$ 75.00	
Police Retiree Firearms Qualification Course - (# Years of Service with		
Qualified Retired Officer in Good Standing without 10 YOS	\$ 75.00	
Qualified Retired Officer in Good Standing with 10 YOS	\$ -	

Fire			
Description		Current	Notes
Fire Underground			
Fire Code Plan review		\$ 200.00	
Fire Code Plan inspection		\$ 250.00	
Fire Extinguisher Suppression System			
Per permit, one inspection		\$ 450.00	
Each, re-inspection		\$ 100.00	
Fire - Site Plan			
Fire Code Plan review		\$ 250.00	
Fire Code Plan inspection		\$ 250.00	
Fire - Certificate of Occupancy Inspections			
Fire Certificate of Occupancy inspections (min. 1hr per inspection)		\$ 150.00	
Fire - Fire Safety Inspections			
Day Care, Foster Care, Commercial Business (each inspection and re-inspection per location)		\$ 100.00	
Nursing Home/Assisted Living/Group Home/School (each inspection and re-inspection per location)		\$ 250.00	
Fire - Underground/Above ground Fuel Storage tanks			
Fire Code Plan review		\$ 350.00	
Fire Code Plan inspection		\$ 450.00	
Installation or testing underground flammable liquid storage tank system (per location)		\$ 400.00	
Testing of underground flammable liquid storage tank system lines only (per location)		\$ 125.00	
Testing of underground flammable liquid storage tank system equipment (per location)		\$ 125.00	
Removal of underground flammable liquid storage tanks (per tank)		\$ 75.00	
Abandonment of underground/lines (per tank)		\$ 250.00	
Above ground waste oil tank inspection		\$ 75.00	
Above ground protected tank inspection		\$ 125.00	
Mobile fueling inspection		\$ 250.00	

Fire			
Single Family Residential - Fire Services			
Fire Code Plan Review (fire sprinkler)		\$ 175.00	
Fire Code Inspection (fire sprinkler)		\$ 400.00	
Explosive Material			
2015 International Fire Code Sec 5601.2 related to explosive material		\$ 125.00	
Conduct authorized burning operations		\$ 1,000.00	
Fireworks displays direction		\$ 200.00	
Pyrotechnic special or theatrical effects (per event)		\$ 75.00	
Pyrotechnic special or theatrical effects - annual		\$ 700.00	
Flame effects (only required if not used in conjunction with either fireworks display or pyrotechnic) per event		\$ 75.00	
Flame effects (only required if not used in conjunction with either fireworks display or pyrotechnic) annual		\$ 700.00	
Fire Alarm System Code			
Commercial/Multi-Family (construction plan review)	Valuation	Fee	
	Less than \$6,250.00	\$200.00	
	\$6,251.00 to \$250,999.00	\$300.00	
	\$251,000.00 to \$500,999.00	\$425.00	
	\$501,000.00 to \$1,000,999.00	\$550.00	
	\$1,001,000.00 to \$3,000,999.00	\$800.00	
	\$3,001,000.00 to \$6,000,999.00	\$1,200.00	
	\$6,001,000.00 and up	\$1,200.00 plus \$0.38 for each additional \$1,000.00	
Commercial/Multi-Family (inspection)	Valuation	Fee	
	Less than \$6,250.00	\$300.00	
	\$6,251.00 to \$250,999.00	\$425.00	
	\$251,000.00 to \$500,999.00	\$525.00	
	\$501,000.00 to \$1,000,999.00	\$675.00	
	\$1,001,000.00 to \$3,000,999.00	\$950.00	
	\$3,001,000.00 to \$6,000,999.00	\$1,425.00	
	\$6,001,000.00 and up	\$1,425.00 plus \$0.38 for each additional \$1,000.00	

Fire			
Fire Alarm Sprinkler System			
Commercial/Multi-Family (construction plan review)	Valuation	Fee	
	Less than \$6,250.00	\$200.00	
	\$6,251.00 to \$250,999.00	\$300.00	
	\$251,000.00 to \$500,999.00	\$425.00	
	\$501,000.00 to \$1,000,999.00	\$550.00	
	\$1,001,000.00 to \$3,000,999.00	\$800.00	
	\$3,001,000.00 to \$6,000,999.00	\$1,200.00	
	\$6,001,000.00 and up	\$1,200.00 plus \$0.38 for each additional \$1,000.00	
Commercial/Multi-Family (inspection)	Valuation	Fee	
	Less than \$6,250.00	\$300.00	
	\$6,251.00 to \$250,999.00	\$425.00	
	\$251,000.00 to \$500,999.00	\$525.00	
	\$501,000.00 to \$1,000,999.00	\$675.00	
	\$1,001,000.00 to \$3,000,999.00	\$950.00	
	\$3,001,000.00 to \$6,000,999.00	\$1,425.00	
	\$6,001,000.00 and up	\$1,425.00 plus \$0.38 for each additional \$1,000.00	

Parks & Recreation		
Description	Current	Notes
All Rental Fees and Deposit Due 5 Days prior to Rental		
Fielder Park		
Baseball Field without Lights (Resident) per day	\$ 25.00	
Baseball Field with Lights (Resident) per day	\$ 50.00	
Baseball Field without Lights (Non-Resident) per day	\$ 50.00	
Baseball Field with Lights (Non-Resident) per day	\$ 75.00	
Association/Organization Baseball Fields (per person per season)		
Youth - Resident	\$ 5.00	
Youth - Non-Resident	\$ 10.00	
Adult - Resident	\$ 10.00	
Adult - Non-Resident	\$ 15.00	
Baseball Field Clean up Fee (Charged only if area around bleachers & dugouts not cleaned by renter)	\$ 100.00	
Concession Stand Rental for Associations & Organizations (For private sales in Park) per day	\$ 60.00	
Concession Stand Key Deposit (Refundable)	\$ 65.00	
Concession Stand Cleanup Fee (Only charged if Concession Stand Not cleaned by Renter)	\$ 150.00	
Key Deposit (Restroom & Lights)	\$ 50.00	
Large Pavilion/Downtown Gazebo		
Basic Usage Fee/First 2hrs of event (minimum)	\$ 25.00	
Additional Hours (per hour)	\$ 10.00	
Gazebo & Pavilion Cleanup Fee (Charged only if area around Pavilion not cleaned by renter)	\$ 150.00	
Civic Center Rental Fees		
Level A: Rental of Lobby	Resident/Non-Resident	
Cleaning Fee	\$ 25.00	
Rental fee for first 2hrs	\$75/\$100	
Additional per hour (after first 2hrs)	\$ 25.00	
Level B: Rental of Lobby & Main Hall		
Cleaning Fee	\$ 50.00	
Rental fee for first 2hrs	\$100/\$125	
Additional per hour (after first 2hrs)	\$ 25.00	
Level C: Rental of Lobby, Main Hall, & Kitchen		
Cleaning Fee	\$ 75.00	
Rental fee for first 2hrs	\$125/\$150	
Additional per hour (after first 2hrs)	\$ 25.00	
Level D: Video & Sound System Rental w/Level A - C		
Rental of Equipment (first 2hrs)	\$100/\$125	
Additional per hour (after first 2hrs)	\$ 25.00	
Rate of Equipment Operator (City Employee) per hour	\$ 50.00	
Reservation fee (due at booking) nonrefundable	\$ 20.00	
Deposit (Refundable)	\$ 300.00	
Lost Key(s) Fee (if key(s) are not returned)	\$ 50.00	
Damage Fee (if facility is damage in any way)	Actual Cost + \$50.00	
Cancellation Fee	\$ 100.00	

Alcohol_Food_General		
Description	Current	Notes
Alcohol		
Mixed Beverage Permit (Bar)	1/2 of TABC application fee	
Mixed Beverage w/Food Permit (Bar, Restaurant, etc)	1/2 of TABC application fee	
Package Store Permit (Liquor)	1/2 of TABC application fee	
Wine & Beer Off Premise	1/2 of TABC application fee	
Food Establishments		
Food Permit	\$ 50.00	
Food Permit Renewal	\$ 25.00	
Mobile Food Vendor Permit	\$ 50.00	
Health Inspection	\$ 150.00	
Health Reinspection	\$130.00	
Temporary Event Permit	\$75.00	
New Construction Health Consultation Plan Reviews, Certificate of Occupancy, Venus Consultation	\$225.00	May be higher depending on plan complexity.
Complaint Investigation	\$180.00	
Grease,Grit,Sand Trap		
Grease,Grit,Sand Trap	\$ 100.00	
Demolition		
Residential	\$ 25.00	
Commercial (require asbestos report)	\$ 100.00	
Garage Sale		
Garage Sale Permit (2 per year/3mth apart)	\$ 10.00	
Peddler, Solicitors, Itinerant Vendor		
Peddler, Solicitors, Itinerant Vendor Permit (business + one agent)	\$ 75.00	
Additional individual agent	\$ 25.00	
Residential Rental Property		
Property Registration	\$ 25.00	
Registration Renewal	\$ 10.00	
Certificate of Occupancy		
New Building	\$ 25.00	
Existing Building	\$ 50.00	
Clean & Show (for owner to get power turned on prior to tenant occupancy)	\$ 35.00	
Certificate replacement	\$ 5.00	
Certificate of Occupancy Health (Change of Use)	\$225.00	

Alcohol_Food_General		
	Description	Current
	Notes	
	Contractor Registration	
	Master Plumber	
	Master Electrician	
	Licensed Irrigator	\$ 100.00
	Mechanical	\$ -
	General Contractor	\$ 100.00
	Backflow Inspector	\$ 60.00
	Trade Permits	
	Electrical	\$ 100.00
	Meter change	\$ 25.00
	Temporary Pole	\$ 25.00
	Mechanical	\$ 100.00
	Residential HVAC	\$ 75.00
	Commercial HVAC	\$ 85.00
	Plumbing	\$ 100.00
	Water Heater / Water Softener	\$ 85.00
	Gas line replacement	Based on Valuation: Minimum \$25.00 & higher
	Sewer line replacement	Based on Valuation: Minimum \$25.00 & higher
	Water line replacement	Based on Valuation: Minimum \$25.00 & higher
	Irrigation System	\$ 85.00
	Backflow inspection	\$ 75.00

Alcohol_Food_General			
	Description	Current	Notes
	Fence		
	Residential	\$ 50.00	
	Commercial	\$ 100.00	
	Pool		
	Residential: In-ground	\$ 50.00	
	Commercial	\$ 100.00	
	Commercial Pool Inspections	\$ 225.00	
	Commercial Pool Health Insp.	\$165.00	
	Roofing		
	Residential		
	Roof shingle replacement	\$ 25.00	
	Roof decking/shingle replacement	\$ 125.00	
	Commercial		
	Roof shingle replacement	\$ 100.00	
	Roof decking/shingle replacement	\$ 300.00	

Alcohol_Food_General		
	Description	Current
	Notes	
	Signs	
	Pole signs	\$ 150.00
	Monument Sign	\$ 150.00
	Wall signs, marquee, projecting or roof sign	\$ 75.00
	Portable Sign	\$ 25.00
	Builder directional sign (annually)	\$ 30.00
	Lighted sign, electrical fee	\$ 150.00
	Awning/Canopy sign	\$ 75.00
	Reface	\$ 75.00
	Development/project sign (annually)	\$ 150.00
	Banners, flags, and pennants	\$ 25.00
	Temporary (45 days during a single calendar year)	\$ 25.00
	Solar Panels	
	Solar Panel review & inspections	\$ 160.00
	Accessory / Storage Building	
	Under 600 sq ft	\$ 75.00
	Over 600 sq ft	\$ 100 + 75 per inspection, varies per scope.
		Accessory buildings over 500 feet require a full engineered foundation per code.
	Moving of Building(s)	
	Structure moving	\$ 100.00

Open Record Mgmt			
Description		Current	Notes
Standard Paper Copy (*each side that has recorded information is considered a page)		\$0.10 per page*	
Diskette		\$ 1.00	
Rewritable CD (CD-RW)		\$ 1.00	
Non-writable CD (CD-R)		\$ 1.00	
Digital video disc (DVD)		\$ 3.00	
Other electronic media		Actual cost	
Audio Cassette		\$ 2.50	
Oversized paper copy		\$ 0.50	
Specialty paper		Actual cost	
Postage and shipping		Actual cost	
Accident report		\$ 6.00	
Certified accident report		\$ 8.00	
Police Dash cam video		\$10.00 per recording + \$1.00 per full minute	
Police Body Worn camera		\$10.00 per recording + \$1.00 per full minute	
Thumb drives		Actual cost	
Notary Stamp		\$5.00 first stamp, \$1.00 each additional stamp	
Fax		\$2.00 first page, \$1.00 each additional page	
Labor charge for programming		\$28.50 an hour	
Labor charge for 50 pages or more		\$15.00 an hour	
Labor charge for records stored in two or more buildings		\$15.00 an hour	
Overhead charge for programming or 50 pages or more		20% of labor charge	
Miscellaneous supplies(e.g.; labels, boxes)		Actual cost	

Building Permit		
	Description	Fee
	Permit fee	\$0.56 per sq ft
	Plan Review	
	Residential - New Construction - Add ons (closed-in area) (per sq ft)	
	Plan Amendment Fee over 10+ pages	\$75.00
	Re-Review Fee after 2nd re review small Project (accessory uses ect.)	\$75.00
	Re-Review Fee after 2nd re review	\$295.00
	0 - 1500 sq ft	\$785.00
	1501 - 10,000 sq ft	\$785.00 for the first 1,500 sq ft. plus \$0.35 for each additional sq ft to and included 10,000 sq ft
	Over 10,001 sq ft	\$3,760.00 for the first 10,000 sq ft. plus \$0.15 for each additional sq ft to and included 10,000 sq ft
	Commercial/Multi-Family	
	Valuation	Fee
	Plan Amendment Fee over 10 - 30 pages	\$175.00
	Plan Amendment Fee over 31+ pages	\$395.00 + 50% project plan review fee \$2000 max
	Re-Review Fee after 2nd re review	\$395.00 + 50% project plan review fee \$2000 max
	\$1.00 to \$10,000.00	\$50.00
	\$10,001.00 to \$25,000.00	\$70.69 for the first \$10,000.00 plus \$5.46 for each additional \$1,000.00
	\$25,001.00 to \$50,000.00	\$152.59 for the first \$25,000.00 plus \$3.94 for each additional \$1,000.00
	\$50,001.00 to \$100,000.00	\$251.09 for the first \$50,000.00 plus \$2.73 for each additional \$1,000.00
	\$100,001.00 to \$500,000.00	\$387.59 for the first \$100,000.00 plus \$2.19 for each additional \$1,000.00
	\$500,001 to \$1,000,000	\$1,200.00 for the first \$500,000 plus \$1.62 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
	\$1,000,001 and up	\$2000.00 for the first \$1,000,001 plus \$1.07 for each additional \$1,000; or fraction thereof
	Inspections	
	Description	Fee
	Residential - New Construction	fee calculated with plan review
	Residential - Reinspection Fee / Not Ready for Inspection Fee	\$55
	Commercial/Multi-Family	
	Commercial - Reinspection Fee / Not Ready for Inspection Fee	\$165
	Multi-family - Reinspection Fee / Not Ready for Inspection Fee	\$255.00
	Valuation	Fee
	\$1.00 to \$10,000.00	\$75.00
	\$10,001.00 to \$25,000.00	\$108.00 for the first \$10,000 plus \$8.00 for each additional \$1,000; or fraction thereof, to and including \$25,000
	\$25,001.00 to \$50,000.00	\$230.00 for the first \$25,000 plus \$5.75 for each additional \$1,000; or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$375.00 for the first \$50,000 plus \$4.00 for each additional \$1,000; or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$560.00 for the first \$100,000 plus \$3.20 for each additional \$1,000; or fraction thereof, to and including \$500,000
	\$500,001 to \$1,000,000	\$1,800.00 for the first \$500,000 plus \$2.75 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
	\$1,000,001 and up	\$3,250.00 for the first \$1,000,001 plus \$1.75 for each additional \$1,000; or fraction thereof
	Residential Alterations / Additions	
	Carports, decks, patios, pergola,gazebos, garages, retaining walls, window replacement	
	Valuation	Fee
	*Notes, for ease of use for the public we would like to move to a fee simple system for all residential jobs.	
	Additions to an existing building, Vertical Structures, New Structural	68 cents per square foot, min \$230
	Interior Remodel Residential, Infill, Non Structural improvements	24 cents per square foot, min \$115
	Commercial Alterations / Additions	
	Carports, decks, patios, pergola,gazebos, garages, retaining walls, window replacement	
	Valuation	Fee
	\$1.00 to \$10,000.00	\$75.00
	\$10,001.00 to \$25,000.00	\$108.00 for the first \$10,000 plus \$8.00 for each additional \$1,000; or fraction thereof, to and including \$25,000
	\$25,001.00 to \$50,000.00	\$230.00 for the first \$25,000 plus \$5.75 for each additional \$1,000; or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$375.00 for the first \$50,000 plus \$4.00 for each additional \$1,000; or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$560.00 for the first \$100,000 plus \$3.20 for each additional \$1,000; or fraction thereof, to and including \$500,000
	\$500,001 to \$1,000,000	\$1,800.00 for the first \$500,000 plus \$2.75 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
	\$1,000,001 and up	\$3,250.00 for the first \$1,000,001 plus \$1.75 for each additional \$1,000; or fraction thereof

Subdivision & Development			
Description	Fee		
Park Fees			
New Single Family Residence	\$	100.00	
Fees in lieu of Park Space	\$40,000 per acre		
Outdoor Warning Siren - New Home			
Warning siren fee (if opt out of Subdivision development construction) per lot	\$	250.00	
Subdivision development siren construction (if not within 1 mile distance from operational siren)	Actual cost		
Plats			
Includes initial reviw and one review after re-submittal			
Description	Cost 1 to 5 lots	Cost 6 to 20 lots	Cost 21 or more lots
Preliminary and/or Final Plat	\$400.00 (+50 per lot/acre)	\$800.00 (+50 per lot/acre)	\$1,250.00 (+50 per lot/acre) Max \$6,500
Additional Review - Preliminary and/or Final Plat	\$ 500.00	\$ 500.00	\$ 500.00
Plat Revision			
Preliminary Plat	1/2 of fee schedule in effect	1/2 of fee schedule in effect	1/2 of fee schedule in effect
Filing/Recording Plat			
Johnson County	\$100+Actual Cost		
Ellis County	\$100+Actual Cost		
Replat			
Residential Application Fee	\$ 500.00		
Commercial Application Fee	\$ 1,000.00		
Amending/Minor/Vacating Plat			
Residential			
Application fee	\$ 500.00		
Development Plans			
Site Plan Less than 2.00 Acres	\$ 1,000.00		
Site Plan More than 2.00 Acres	1000.00 + \$50.00/acre (150 acre max)		
Amendments to Approved Site Plan	\$ 200.00		
Floodplain Study Review	Actual cost + 15%		
Agreements			
Development Agreement	\$1,000.00 + \$10.00/acre		
Annexation Agreement	\$1,000.00 + \$10.00/acre		
Pre-Annexation Agreement	\$1,000.00 + \$10.00/acre		
Agreement Amendment	\$750.00 + \$10.00/acre		
Board of Adjustment	\$400.00 + \$10.00/acre		
Variance Application	\$100.00 per code section		
Change Order	\$100.00		
Conditional Use			
With new construction	\$1,000.00		
Without new construction	\$500.00		
Planned Development			
Site plan less than 2.00 acres	\$1,000.00		
Site Plan more than 2.00 Acres	\$1,000.00 + \$50/acre - 150 Acre Max		
Amendment to Approved Site Plan	\$200.00		
Sit Plan Review	\$600.00		
Zoning/Rezoning	\$700.00 + \$10.00/acre		
Zone Change - Planned Development	\$700.00 + \$30.00/acre		
Request for Information	\$50/hr.		
Consultant Plan Review	Escrow \$5,000 - Refundable based on actual cost		
Impact Fees			
Water	\$ 3,500.00		
Sewer	\$ 3,500.00		
PID Fees			
Fee (per lot)	\$ 2,500.00		
Professional Service Reimbursement Agreement			
Fee (required at time petition is filed)	\$ 15,000.00		
Construction Inspection Fees			
Fee for inspecting utility and street construction	4% of total cost of construction project. Fee must be paid prior to construction commencing.		
Engineering Review Fees			
Engineering Review Fees	Fee = \$2500 to cover anticipatrd engineer review costs shall be made with each		
Extraordinary Review/City Engineer	Actual cost + 15%		

Public Works			
	Description	Current	Notes
	Water Meter Connection: Service at property Line		
	All meter connections include meter box/vault		
	3/4" Meter	\$ 525.00	
	1" Meter	\$ 575.00	
	2" Meter	\$ 1,400.00	
	Larger than 2" Meter	Cost + 10%	
	Water Meter Tap & Pavement Repair: Service from main to property Line		
	Based on materials & labor + 100% of pavement repairs charges		
	3/4" Tap	\$ 1,000.00	
	1" Tap	\$ 1,750.00	
	2" Tap	\$ 2,000.00	
	Larger than 2" Meter	Cost + 10%	
	Wastewater Fees Connection		
	Private sewer to city sewer available near property line		
	4" Residential	\$ 500.00	
	6" Non-Residential	\$ 1,000.00	
	8" Non-Residential	\$ 1,200.00	
	Wastewater Tap & Pavement Repair		
	Up to 15 feet of sewer piping + 100% of pavement repair charges material for service from main to property		
	Service Line - 4"	\$ 1,000.00	
	Service Line - 6"	\$ 1,250.00	
	Based on materials & labor + 100% of pavement repairs charges	\$ 55.00	
	On Site Sewer Facility (OSSF)		
	OSSF System Plan review & inspection	\$ 600.00	
	Repairs to exisiting system	\$ 200.00	
	Re-inspections	\$ 200.00	
	Pavement Repairs and Road Bores		
	Road Bore	Cost + 10%	
	Bore Under City R.O.W (per project)	\$ 200.00	
	Sidewalk Repair (per sq ft)	\$ 15.00	
	Street Repair (per sq ft)	\$ 35.00	
	Bulk Water/Fire Hydrant Meter		
	Deposit	\$ 2,000.00	
	Non-Refundable Deposit	\$ 150.00	
	Per 1,000 Gallons of Water	\$ 22.50	
	Weeds, Grass, and Unsanitary Accumulations		
	Tall Grass Mowing Fee	Actual cost	
	Gas Well		
Gas Well Plan review	Actual cost + \$50 administrative fee		
Gas Well permit	\$ 5,500.00		
Gas Well inspection fee - annual			
Driveway, Curb, Sidewalk, Drive Approach			
Residential	\$ 75.00		
Commercial	\$ 100.00		
Grading, Fill or Excavation			
50 cubic yards or less	\$ 50.00		

Utility Billing

Description	Current	Notes
Water		
Refundable water deposit for a home owner	\$ 100.00	
Refundable water deposit for a renter	\$ 150.00	
Refundable water deposit for commercial	\$ 200.00	
Returned check fee	\$ 25.00	
Residential - Water (monthly) (2001-5000: \$4.83 / 5001-Above: \$8.43)	\$50.75 minimum	
Small Business - Water (monthly) (2001-Above: \$7.13)	\$67.94 minimum	
Retail Business - Water (monthly) (5001 -15000: \$7.13 / 15001 - Over: \$8.18)	\$341.06 minimum	
Commercial - Water (monthly) (50001 - Above: \$7.90)	\$422.13 minimum	
Multi-Family - Water (monthly) (5001- Over: \$8.18)	\$1237.65 minimum	
Residential - Sewer (monthly)	\$68.64 minimum	
Small Business - Sewer (monthly) (5001 - 10000: \$3.65 / 10001 - Above: \$4.48)	\$72.91 minimum	
Retail Business - Sewer (monthly) (5001 - 15000: \$4.48 / 15001 - Above: \$6.65)	\$ 160.86 minimum	
Commercial - Sewer (monthly) (50001 - Above: \$7.10)	\$280.73 minimum	
Multi-Family - Sewer (monthly) (5001 - Above: \$5.06)	\$560.64 minimum	
Monthly charge for Commerical Irrigation	\$ 422.13	
Bulk water base	\$ 25.00	

Utiliy Billing

Water late fee	10% of balance	
Disconnect fee	\$ 25.00	
After hours reconnect fees	\$ 75.00	\$25 Reconnect/\$50 After l
Tamper Fee	\$ 50.00	
Leak Check	\$ 50.00	
Meter Testing	\$ 50.00	
Re-read request	\$ 25.00	
Garabage		
Residential Polycart	\$ 16.29	
Residential Extra Polycart	\$ 5.96	
Commerical Load	\$ 21.54	
Extra Commerical Load	\$ 12.93	
Dumpster 2 yard dumped 1x a week	\$ 61.95	
Dumpster 2 yard dumped 2x a week	\$ 107.60	
Dumpster 2 yard dumped 3x a week	\$ 192.36	
Dumpster 3 yard dumped 1x a week	\$ 78.26	
Dumpster 3 yard dumped 2x a week	\$ 140.16	
Dumpster 3 yard dumped 3x a week	\$ 249.42	
Dumpster 4 yard dumped 1x a week	\$ 94.55	
Dumpster 4 yard dumped 2x a week	\$ 172.79	
Dumpster 4 yard dumped 3x a week	\$ 275.51	
Dumpster 6 yard dumped 1X a week	\$ 127.15	
Dumpster 6 yard dumped 2x a week	\$ 226.60	
Dumpster 6 yard dumped 3x a week	\$ 313.00	
Dumpster 8 yard dumped 1x a week	\$ 159.76	
Dumpster 8 yard dumped 2x a week	\$ 265.72	
Dumpster 8 yard dumped 3x a week	\$ 373.00	

Zoning		
	Description	Current
	Zoning Change	
	Residential - Zoning Change	\$ 500.00
	Commercial - Zoning Change	\$ 1,000.00
	Planned Development - Zoning Change (per development)	\$ 1,050.00

PROFESSIONAL ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered into by and between the **City of Venus, Texas**, hereinafter referred to as "City", and **Birkhoff, Hendricks & Carter, L.L.P.**, hereinafter referred to as "Engineer", to be effective from and after the date as provided herein.

The City desires to engage the services of the Engineer to complete engineering design provide bidding and construction administration services and provide surveying services for the ***FM 157 Utility Relocations*** hereinafter referred to as the "Project"; and the Engineer desires to render such engineering design services for the City under the terms and conditions provided herein. That for and in consideration of the covenants contained herein, and for the mutual benefits to be obtained hereby, the parties hereto agree as follows:

I. Employment of the Engineer

The City hereby agrees to retain the Engineer to perform professional engineering services in connection with the Project; Engineer agrees to perform such services in accordance with the terms and condition of this Agreement.

II. Scope of Services

The parties agree that Engineer shall perform such services as expressly set forth and described in Exhibit "A", which is attached hereto and thereby made a part of this Agreement. The parties understand and agree that deviations or modifications, in the form of written changes may be authorized from time to time by the City. Engineer shall have no further obligations or responsibilities for the project except as agreed to in writing. Engineer's services and work product are intended for the sole use and benefit of Client and are not intended to create any third party rights or benefits, or for any use by any other entity or person for any other purpose.

Engineer shall perform the professional engineering services with the professional skill and care ordinarily provided by competent engineers practicing in North Central Texas and under the same or similar circumstances and professional license. Professional services shall be performed as expeditiously as is prudent, considering the ordinary professional skill and care of a competent engineer.

III. Schedule of Work

The Engineer agrees to commence services immediately upon execution of this Agreement, and to proceed diligently with said service, except for delays beyond the reasonable control of Engineer.

IV. Compensation and Method of Payment

The parties agree that Engineer shall be compensated for all services provided pursuant to this Agreement in the amount and manner described and set forth in the Payment Schedule attached hereto as Exhibit "B" and thereby made a part of this Agreement. City agrees to pay invoices upon receipt. Statement for services shall include a line for previous payments, contract amount, and amount due current invoice.

V. Information To Be Provided By The City

The City agrees to furnish, prior to commencement of work, all information requested by Engineer that is available to the City.

VI. Insurance

Engineer agrees to procure and maintain for the duration of the contract Professional Liability Insurance (\$3,000,000), Worker's Compensation, General Liability and Automobile Insurance.

VII. Assignment and Subletting

The Engineer agrees that neither this Agreement nor the services to be performed hereunder will be assigned or sublet without the prior written consent of the City. The Engineer further agrees that the assignment or subletting of any portion or feature of the work or materials required in the performance of this Agreement shall not relieve the Engineer from its full obligations to the City as provided by this Agreement.

VIII. Contract Termination

The parties agree that City or the Engineer shall have the right to terminate this Agreement without cause upon thirty (30) days written notice to the other. In the event of such termination without cause, Engineer shall deliver to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, reports, photographs or other items prepared by Engineer in connection with this Agreement. Engineer

shall be entitled to compensation for any and all services completed in accordance with the provisions of this Agreement prior to termination.

IX. Engineer's Opinion of Cost

The parties recognize and agree that any and all opinions of cost prepared by Engineer in connection with the Project represent the best judgment of Engineer as a design professional familiar with the construction industry, but that the Engineer does not guarantee that bids solicited or received in connection with the Project will not vary from the opinion by the Engineer.

X. Construction

On projects that include construction, the Owner recognizes that the Contractor and Subcontractors will be solely in control of the Project site and exclusively responsible for construction means, methods, scheduling, sequencing, jobsite safety, safety programs, and compliance with all construction documents and directions from Owner or Building Officials. Construction contracts are between the Client and the Construction Contractor. Consultant shall not be responsible for construction related damages, losses, costs, or claims; except only to the extent caused by Consultant's sole negligence.

XI. Ownership of Documents

Original drawings, specifications and reports are the property of the Engineer; however, the Project is the property of the City. City shall be furnished with such reproductions of drawings, specifications and reports. Upon completion of the services or any earlier termination of this Agreement under Article VIII, Engineer will revise drawings to reflect changes made during construction as reported by the City and contractor, and will furnish the City with one set of construction record drawings in accordance with terms provided in Exhibit "A" – Engineering Services.

All deliverables shall be furnished, as an additional service, at any other time requested by the City when such deliverables are available in the Engineer's record keeping system.

XII. Complete Contract

This Agreement, including the exhibits hereto numbered "A" through "B" constitutes the entire agreement by and between the parties regarding the subject matter hereof, and supersedes all prior or contemporaneous written or oral understanding. This agreement may only be amended, supplemented, modified or canceled by a duly executed written agreement.

XIII. Mailing of Notices

Unless instructed otherwise in writing, Engineer agrees that all notices or communications to City permitted or required under this Agreement shall be addressed to City at the following address:

Ms. Tonya Roberts
City Administrator
City of Venus
700 W Highway 67
Venus, Texas 76084

City agrees that all notices or communications to Engineer permitted or required under this Agreement shall be addressed to Engineer at the following address:

Mr. Craig M. Kerkhoff, P.E., C.F.M.
Birkhoff, Hendricks & Carter, L.L.P.
11910 Greenville Ave., #600
Dallas, Texas 75243
Phone: (214) 361-7900
ckerkhoff@bhcllp.com

All notices or communications required to be given in writing by one party or the other shall be considered as having been given to the addressee on the date such notice or communication is posted by the sending party.

XIV. Texas Board of Professional Engineers & Land Surveying Contact Information

Recipients of professional land surveying services under this agreement may direct complaints regarding such services to the Texas Board of Professional Engineers & Land Surveyors, 1917 South Interstate 35, Austin, Texas 78741, Phone (512) 440-7723.

XV. Contract Amendments

This Agreement may be amended only by the mutual agreement of the parties expressed in writing.

XVI. Effective Date

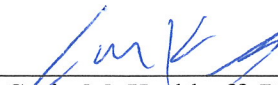
This Agreement shall be effective from and after execution by both parties hereto, with originals in the hand of both parties.

WITNESS OUR HANDS AND SEALS on the date indicated below.

CITY OF VENUS, TEXAS
Texas General Law City

BIRKHOFF, HENDRICKS & CARTER, L.L.P.
A Texas Limited Liability Partnership
Texas Board of Professional Engineers & Land Surveyors
Engineering Firm No. 526
Land Surveying Firm No. 100318-06

By: _____

By:  _____
Craig M. Kerkhoff, P.E., C.F.M.

Date: _____

Date: 1/4/23 _____

ATTEST

By: _____

EXHIBIT “A”

ENGINEERING SERVICES

FM 157 Utility Relocations

The project generally consists of the design, bidding and construction administration of the utility relocations along FM 157 from US Highway 67 to 8th Street. The precise number of conflicts is unknown. TxDOT lists 27 conflict locations with the FM 157 Subsurface Utility Engineering Plans (SUE). Based on mapping that is available as of this date, the City may have 3 sanitary sewer line locations (crossing or parallel) and 6 water line locations (crossing or parallel) that may be in conflict. Within the preliminary engineering phase of this project, BHC will evaluate the location of each of these known facilities with regards to existing alignment and the proposed roadway.

Part I: Preliminary Engineering

- A. Utilizing field survey, available record drawings and proposed TxDOT plans, evaluate existing sanitary sewer and water facilities to determine conflicts and extents thereof. Evaluation of existing facilities will include proposed improvements.
- B. Create preliminary alignments and costs for each of the proposed improvements that are in conflict.
- C. Three (3) design meetings are included with City staff.

Part II: Final Design

Final Design shall begin after the conclusion of the preliminary engineering phase. Due to the unknown extents of the conflicts at this time, the scope is based on the number of expected conflicts for the City at this time (3 sanitary sewer and 6 water). With the Final Design phase, we will prepare:

- D. Construction Plan-Profile Sheets prepared at a scale of not less than 1”= 20’
- E. Coordinate Control Plans with benchmarks
- F. Special Details related to the project
- G. Cover Sheet, Location Map and Sheet Index
- H. Submittals to State Regulatory Agencies, as required
- I. Preparation of Texas Department of Transportation permits, as required
- J. Opinion of Probable Construction Estimate at 60% and 90% plan submittals
- K. Bid schedule, specifications and contract documents using NCTCOG Standard Specifications as the base.

- L. Printing of three (3) sets of preliminary plans and specifications at 60% and 90% for review by the City
- M. Attend up to two (2) design meetings with City Staff

Part III: Bidding Phase:

- A. The City will publish notices in the newspaper recognized by the City Council as the official newspaper for the City of Venus. BHC will post the plans for bid advertisement on Civcast.
- B. The Engineer will answer online questions in order submitted, in addition the Engineer will prepare addenda to modify the plans and specifications. Questions must be submitted by potential bidders a minimum of 72-hours before the bid opening. All addenda shall be posted a minimum of 24-hours before the bid opening.
- C. Assist during opening of bids and provide bid tabulation sheets.
- D. Complete cursory review of bid documents to determine that the bid includes all sheets of the Engineer's office original file set.
- E. Obtain experience record and references from the apparent low bidder. Check references of apparent low bidder.
- F. Formulate opinion from information received and provide a letter of recommendation for award of a construction contract. Bid tabulation summary sheets will also be sent to the City.

Part IV: Construction Phase

- A. After award of contract, furnish six (6) sets of 11" x 17" final plans, specifications and contract documents to the City for construction use by the City and Contractor.
- B. Attend the Pre-Construction Conference, including preparing an agenda.
- C. Attend coordination meetings with contractor, quality control personnel, and City representatives as required to discuss strategy, problem areas, progress, and other coordination matters (6 meetings are included).

- D. Review shop drawings and other submittal information which the Contractor submits. This review is for the benefit of the Owner and covers only general conformance with information stated by the Contract Documents. The contractor is to review and stamp their approval on submittals prior to submitting to the Engineer. Review by the Engineer does not relieve the Contractor of any responsibilities, safety measures or the necessity to construct a complete and workable facility in accordance with the Contract Documents. Review of shop drawings will be completed by review of electronic PDF files provided by the Contractor.
- E. Provide written responses to requests for information or clarification to City or Contractor. Responses will be in electronic format.
- F. Prepare and process routine change orders for this project as they pertain to the original scope of work. Transmittal will be electronically and will include construction plan sheet changes.
- G. Make periodic site visits during construction as the project requirements dictate. Minimum of one project site visit per month.
- H. Prepare monthly pay request from information obtained from Contractor and/or City Inspector, and prepare pay request along with letter of recommendation for payment. Pay requests will be transmitted electronically.
- I. Accompany the City during their final inspection of the project. Prepare City's punch list and transmit it electronically.
- J. Prepare Record drawing utilizing information from the contractor and on-site representative. Record drawings will be transmitted electronically in PDF format.

Part V: Additional Services

- A. Field survey to locate existing facilities and topographic information for proposed facilities. Boundary survey for any proposed easement acquisition.
- B. Preparation of Plat and Field Note Descriptions for easements required. Sixteen (16) easement descriptions are included for the purpose of establishing a budget for this work
- C. Coordination meetings to coordinate permitting these specific improvements with TxDOT, BNSF or other entity are included in the proposed project to establish a budget for this phase of work.
- D. Printing of three (3) sets of final plans and specifications for distribution to the successful contractor.

Part VI: Terms and Conditions For Electronic File Transfers

Electronic files are transmitted on the terms and conditions below:

By opening, accessing, copying or otherwise using the transmitted electronic files, these terms and conditions are accepted by the user.

- A. The electronic files are compatible with the following software packages operating on a PC using Windows operating systems:
 - Autocad Civil 3D 2022 , Civil 3D 2017
 - Innovyse InfoWater Pro 3.0 with ESRI Arc Pro 2.7
 - Innovyze InfoSewer Pro 7.6 with ESRI Arc Map 10.4
 - ESRI 10.4
 - MS Office 365
 - Bluebeam Revu (PDF) Ver 10 - Ver 2020
- B. Birkhoff, Hendricks & Carter, L.L.P. makes no warranty as to the compatibility of these files beyond the specified release of the above stated software.
- C. Because data stored on electronic media can deteriorate undetected or be modified, Birkhoff, Hendricks & Carter, L.L.P. will not be held liable for completeness or correctness of electronic media.

- D. The electronic files are instruments of our service. Where there is a conflict between the hard copy drawings and the electronic files, Birkhoff, Hendricks & Carter, L.L.P.'s hard copy file will govern in all cases.
- E. Electronic files may only be modified in accordance with the Texas Engineering Practice Act for modifying another Engineer's design.

Part VII: Exclusions

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

- A. Certification that work is in accordance with plans and specifications.
- B. Consulting services by others not included in Scope of Services.
- C. Contractor's means and methods.
- D. Environmental cleanup.
- E. Environmental impact statements and assessments.
- F. Fees for permits.
- G. Fees for publicly advertising the construction project.
- H. Fiduciary responsibility to the Client.
- I. On-site construction safety precautions, programs and responsibility (Contractor's responsibility).
- J. Phasing of Contractor's work.
- K. Quality control and testing services during construction.
- L. Revisions and/or change orders as a result of revisions after completion of original design (unless to correct error on plans).
- M. Services in connection with condemnation hearings.
- N. Traffic engineering study or reports.
- O. Trench safety designs.
- P. Utility relocations or extensions
- Q. Wetlands determination

EXHIBIT “B”
PAYMENT SCHEDULE

Payment for engineering services described under Parts I, II, III and IV shall be based on a lump sum amount of \$89,979.

The following is a summary of the estimated charges for the lump sum elements of the proposed services:

Preliminary Engineering	\$30,593
Final Design	\$42,290
Bidding Services	\$4,499
Construction Administration	\$12,597

Payment for Additional Services described under Part V shall be on the basis of salary cost times a multiplier of 2.45 for time expended on the task. Field survey crew shall be based on \$180.00 per hour, inclusive of all equipment rentals and software licensing; plus mileage charge at the IRS established rate. Expenses shall be at invoice cost times a multiplier of 1.15. We recommend a budget of \$94,390 be established for the hourly or as needed services.

The following is a summary of the estimated charges for the as-incurred elements of the proposed services:

Field and Boundary Survey	\$32,890
Plats and Field Notes (1)	\$56,000
Coordination.....	\$5,000
Printing of plans and specs	\$500

The maximum overall fee of \$184,369 established herein shall not be exceeded without written authorization from the City, based on increased scope of services. Itemized invoices for services shall be submitted not more than once per month and will (include) be accompanied by a monthly progress report.

Payment shall be due upon receipt of the invoice.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Birkhoff, Hendricks & Carter
Dallas, TX United States

Certificate Number:
2023-968707

Date Filed:
01/04/2023

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Venus

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FM 157 Util. Relocations
Professional Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Kerkhoff, Craig	Dallas, TX United States	X	
	Mata, Andrew	Dallas, TX United States	X	
	Chaney, Derek	Dallas, TX United States	X	
	Birkhoff, John	Dallas, TX United States	X	
	Hendricks, Gary	Dallas, TX United States	X	
	Carter, Joe	Dallas, TX United States	X	

5 Check only if there is NO Interested Party.

☐

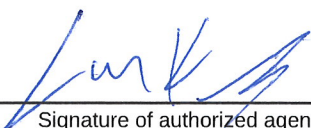
6 UNSWORN DECLARATION

My name is Craig M. Kerkhoff, and my date of birth is October 10, 1982.

My address is 11910 Greenville Ave, Suite 600, Dallas, Texas, 75243, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 4th day of January, 20 23.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



601 Commercial Drive
Buda, TX 78610

Estimate

Date	Estimate #
1/16/2023	41627

Name / Address
Venus, City of 700 W US HWY 67 Venus TX 76084

Ship To
City of Venus 1044 North, FM157 Venus, TX 76084

P.O. No.	Terms	Rep
	Net 30	AC

Qty	Item	Description	U/M	Rate	Total
4.00	5170016000	6 FT PREMIUM textured Striped yellow speed bump (72"L X 12"W X 2"T) no hardware	ea	120.00	480.00
8.00	5190016000	End cap for PREMIUM textured speed bump (hardware not included) 6"L x 12"W x 2"H, 3.5 lbs	ea	11.50	92.00
32.00	5160016000	Plasticade Speed Bump Hardware for asphalt (rebar pin with welded washer)	ea	6.00	192.00
2.00	5350064401	30 inch flasher ring, stop, red	ea	475.00	950.00
2.00	5350064000	20 Watt solar basic sign controller. Stand alone, no communications with other TC controllers or collaborators, Wi-Fi enabled	ea	800.00	1,600.00
2.00	SF08030303120	30" STOP HIP R1-1 .080 aluminum screened	ea	42.00	84.00
5.00	SF08030303120	30" STOP HIP R1-1 .080 aluminum screened	ea	42.00	210.00

Signature _____	Total \$3,608.00
-----------------	-------------------------

Phone #	Fax #	E-mail	Web Site
5124376499	512-444-0796	accounting@dobiesupply.com	www.dobiesupply.com

Stop Sign Flashing LED Ring

FLASHING SIGN SYSTEM



STOP SIGN FLASHING LED RING

Designed to LED enhance any existing or new R1-1 STOP Sign. Engineered to provide ease of installation, unmistakable visibility under any conditions, and intuitive driver calming beyond that of just reflective sheeting.

TrafficCalm is unmatched in our dedication to advancing road safety. Our Flashing Sign Systems provide clear and proven, modernized traffic signs which remain fully compliant with the Federal Highway Administration (FHWA) Manual on Uniform Traffic Control Devices (MUTCD).

TrafficCalm® Flashing Sign Systems offer scheduled, radar activated or 24/7 operation and AC or solar power, hassle-free install, retrofit design and wireless communication features.

FEATURES

Highly Visible LED Stop Signs

TrafficCalm fully outlines the shape of the sign, with the most LEDs on the market, for a bright, visible sign in any environmental condition.

Retrofittable LED Rings

Utilize existing signage and add our LED sign rings for a more cost-effective solution.

Ruggedized Electronics

All electronics, radios, and LEDs are fully potted and environmentally sealed. The entire pole with the sign, controller, solar panels, and batteries can be fully submerged and still operate.

Ease of Installation

The ease of installation allows for quick setup on any existing sign post.

100% MUTCD Compliant

The MUTCD allows LEDs to enhance standard highway warning and regulatory signs and to outline either the sign itself or the words and symbols on the sign. MUTCD specifications indicate that; "If used, the LEDs shall be the same color as the sign legend, border, or background. If flashed, all LED units on an installation shall flash simultaneously at a rate of more than 50 and less than 60 times per minute." TrafficCalm® Systems are fully compliant.

Made in the USA

TrafficCalm® Flashing Sign Systems are manufactured in the USA in an ISO 9001:2015 certified facility, meeting and exceeding industry and state testing requirements. TrafficCalm® signs are unmatched in durability, brightness, accuracy, and ease of installation and use. Build America/Buy America Compliant.

TRAFFICCALM.COM



SPECIFICATIONS

ILLUMINATION

- LEDs configured around perimeter of sign, within border (fully MUTCD compliant design)
- LED Pitch: 1.9" (4.8 cm) on centers
- Red LEDs with 30° Viewing Angle
- DG3 white reflective sheeting applied to ring face matching the border of R1-1 STOP signs

COMPATIBILITY

Integrates with all TrafficCalm[®] Controllers and Collaborators and can be push button, speed (radar), time clock or sensor activated

CONSTRUCTION

- 14 gauge 5052 aluminum construction
- Individually lensed LEDs recessed behind faceplate
- Ring Depth: 0.4" (10.2 mm) to minimize impact on natural sign appearance
- No mounting or wiring exposed on reverse of sign

ENVIRONMENTAL

- NEMA 4x Enclosure
- Potted electronics (hermetically sealed)
- 40° C to + 60° C operating range (-40° F to +140° F)

DESCRIPTION

This item can come as a retrofit kit (AC or Solar controller and LED Flashing Ring) or a complete system including the retroreflective STOP sign

WARRANTY and SERVICE

- 5 year limited warranty
- Unlimited tech support from US based factory technicians

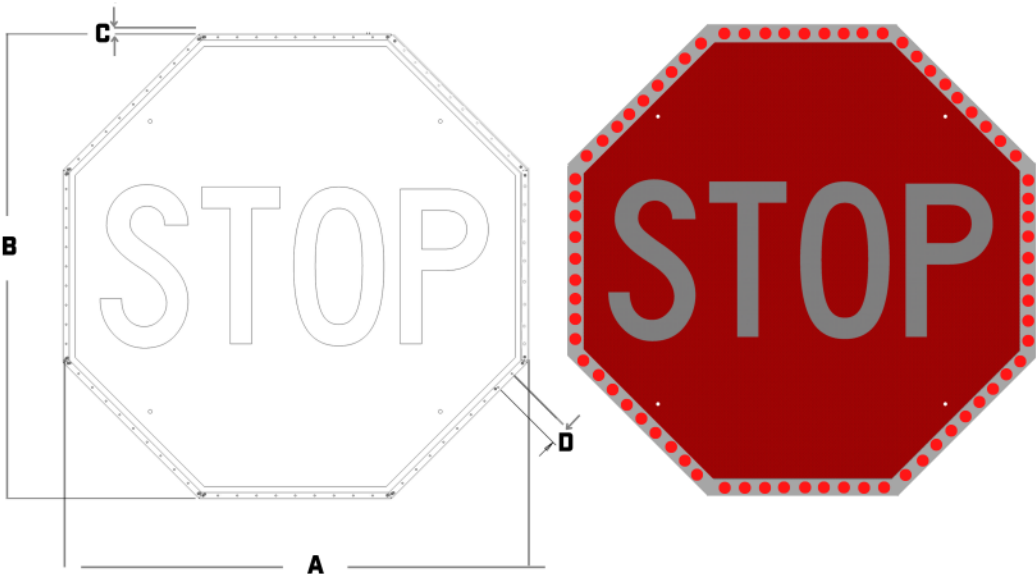
DETAILS

PHYSICAL DESCRIPTIONS

- Available Sizes: 24" (61 cm), 30" (76.2 cm), 36" (91.4 cm) or 48" (121.9 cm)
- Retrofits to any existing Stop Sign manufactured to MUTCD requirements of corresponding size
- Mounting: All LED hardware mounted within the white border of the sign. Mounted either with adhesive backing or included self-tapping screws. Rivets may be utilized to improve tamper resistance
- MUTCD compliant LED placement and usage
- 10 ft (3 m) single cable extension to reach Controller or Collaborator
- This item can ship as a kit that can be mounted to a new or existing sign OR a complete system with sign

Part Number	MUTCD Sign Size	Ring Length (A)	Ring Height (B)	Ring Width (C)	LED Offset (D)	LED Count	Light Output (cd)	Power (Amps)
M75-R2424-WR01	24" *	24"/61cm	24"/61cm	.6"/1.6cm	1.94"/4.8cm	40	270000	.320
M75-R3030-WR01	30"	30"/76.2cm	30"/76.2cm	.6"/1.6cm	1.94"/4.8cm	48	324000	.384
M75-R3636-WR01	36"	36"/91.4cm	36"/91.4cm	.6"/1.6cm	1.94"/4.8cm	48	324000	.384
M75-R4848-WR01	48"	48"/121.9cm	48"/121.9cm	.6"/1.6cm	1.94"/4.8cm	72	486000	.576

*Non-MUTCD Compliant





601 Commercial Drive
Buda, TX 78610

Estimate

Date	Estimate #
1/16/2023	41627

Name / Address
Venus, City of 700 W US HWY 67 Venus TX 76084

Ship To
City of Venus 1044 North, FM157 Venus, TX 76084

P.O. No.	Terms	Rep
	Net 30	AC

Qty	Item	Description	U/M	Rate	Total
4.00	5170016000	6 FT PREMIUM textured Striped yellow speed bump (72"L X 12"W X 2"T) no hardware	ea	120.00	480.00
8.00	5190016000	End cap for PREMIUM textured speed bump (hardware not included) 6"L x 12"W x 2"H, 3.5 lbs	ea	11.50	92.00
32.00	5160016000	Plasticade Speed Bump Hardware for asphalt (rebar pin with welded washer)	ea	6.00	192.00
2.00	5350064401	30 inch flasher ring, stop, red	ea	475.00	950.00
2.00	5350064000	20 Watt solar basic sign controller. Stand alone, no communications with other TC controllers or collaborators, Wi-Fi enabled	ea	800.00	1,600.00
2.00	SF08030303120	30" STOP HIP R1-1 .080 aluminum screened	ea	42.00	84.00
5.00	SF08030303120	30" STOP HIP R1-1 .080 aluminum screened	ea	42.00	210.00

Signature _____	Total \$3,608.00
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Phone #	Fax #	E-mail	Web Site
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