

JOE RUSSELL
RANDALL BUCK
RITA BISHOP
JIRA SANSOM



JAMES BURGESS
GERONIMO HERNANDEZ
PHYLLIS LEWIS

Venus Community Service Development Corporation

Monday, February 14, 2022, 6:00 PM

Venus Civic Center
210 South Walnut Street
Venus, Texas 76084

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance

2. Public Comment Period

Citizens may sign up before the meeting begins and will be allowed up to 5 minutes to address the Board.

3. Consent Agenda:

- 3.1. Approval of meeting minutes for Venus Community Service Development Corporation on November 8, 2021.

I make a motion to approve consent agenda as presented.

4. Presentation:

- 4.1. Presentation of FY 20-21 Budget & Actual Report.

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[Budget & Actual Reports - FY 20-21.pdf](#)

5. Staff report:

- 5.1. Economic Development Director staff report.

5

[Progress Report.pdf](#)

6. Discussion and action items:

- 6.1. Discuss and consider a vehicle lease for Economic Development Director.

6 - 10

[VCSDC 2022 Ford Explorer Base 4x2.pdf](#) 

I make a motion to approve/deny a vehicle lease for the Economic Development Director.

- 6.2. Discuss and consider improvements to Fielder Park baseball fields.

I make a motion to _____.

- 6.3. Discuss and consider Civic Center parking lot lighting in an amount not to exceed \$2,105.00 with Azul Valley Construction.

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[Invoice 220201.pdf](#) 

I make a motion to approve/deny Civic Center parking lot lighting in an amount not to exceed \$2,105.00 with Azul Valley Construction.

7. **Executive Session:**

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551.

Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

Executive Session: 551.072 (Deliberations about real property)

Discuss property purchase for future sports complex.

8. **Adjourn:**

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551. Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board of City Hall, 700 W Hwy 67, Venus TX, at a place readily accessible to the general public at all times, and to the City's website, **www.cityofvenus.org**, not less than 72 hours prior to the meeting.

Callie Green,
City Secretary

If you plan to attend the public meeting and have a disability requiring accommodation, please make your request at least 48 hours in advance of the meeting, if possible. To make arrangements call (972) 366-3348 and leave a message if it is after hours. Thank you.

VENUS COMMUNITY SERVICE DEVELOPMENT CORPORATION
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET & ACTUAL
FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2021

								VARIANCE
	ORIGINAL	FY 19-20				FINAL	YTD	FAVORABLE
	BUDGET	Encumbered	12/14/2020	5/10/2021	8/23/2021	BUDGET	ACTUAL	(UNFAVORABLE)
REVENUES:								
Sales Taxes	\$ 206,736	\$ -	\$ -	\$ 30,000	\$ 57,256	\$ 293,992	\$ 294,705	\$ 713
Interest Income	500	-	-	-	250	750	388	(362)
TOTAL REVENUES	207,236	-	-	30,000	57,506	294,742	295,093	351
EXPENDITURES:								
Personnel Costs	76,000	-	-	-	(18,096)	57,904	49,752	8,152
Material and Supplies	2,830	-	-	-	1,923	4,753	4,326	427
Utilities	14,170	-	-	-	-	14,170	13,626	544
Small Equipment	1,000	-	-	-	-	1,000	60	940
Repairs and Maintenance	19,500	-	-	-	(9,700)	9,800	8,537	1,263
Contracted Services	2,000	-	-	-	8,430	10,430	9,161	1,269
Departmental	15,250	-	-	-	-	15,250	-	15,250
Capital Outlay	34,486	16,000	-	30,000	(5,771)	74,715	77,464	(2,749)
TOTAL EXPENDITURES	165,236	16,000	-	30,000	(23,214)	188,022	162,926	25,096
REVENUE OVER (UNDER)								
EXPENDITURES	42,000	(16,000)	-	-	80,720	106,720	132,167	25,447
OTHER FINANCING SOURCES (USES)								
Transfer (To) From Other Funds	(50,000)	-	-	-	-	(50,000)	(50,000)	-
CHANGE IN FUND BALANCE	(8,000)	(16,000)	-	-	80,720	56,720	82,167	25,447
BEGINNING FUND BALANCE	183,688	16,000	-	-	121,858	321,546	310,974	(10,572)
ENDING FUND BALANCE	\$ 175,688	\$ -	\$ -	\$ -	\$ 202,578	\$ 378,266	\$ 393,141	\$ 14,875

Capital Outlay:	Original	Encumb Roll	Revision	Revision	Revision	Final	Actual	Variance
Fielder Park Security System	-	16,000	-	-	(3,108)	12,892	12,892	-
Baseball Field Renovations	34,486	-	(34,486)	-	-	-	-	-
Park Shade Canopies	-	-	34,486	-	-	34,486	37,235	(2,749)
Audio Sound System	-	-	-	30,000	(2,663)	27,337	27,337	-
Total Capital Outlay	\$ 34,486	\$ 16,000	\$ -	\$ 30,000	\$ (5,771)	\$ 74,715	\$ 77,464	\$ (2,749)

Quarterly Economic Development Report

February 14th 2022

Staff Report:

- Developer A talked about commercial
- Developer B talked about Multi-unit R
- Developer C talked about residential
- Developer D talked about residential
- Developer E multi- use commercial/ residential
- Broker A commercial tenant TI
- Broker B commercial properties available
- Broker C current listed commercial availability
- Working with ISD on multi use spaces
- Ongoing Comprehensive Plan development
- Searching for new park locations for sports complex
- Working on possible city Golf course
- Expanding Park areas
- Fielder Park upgrades
- Fielder Park baseball field repair
- Updating TI policies
- Researching ED webpages to develop Venus ED webpage

Prepared For: City of Venus, Texas

Date 01/21/2022

AE/AM R2S

Unit #

Year 2022 **Make** Ford **Model** Explorer

Series Base 4dr 4x2

Vehicle Order Type Ordered **Term** 48 **State** TX **Customer#** 616284

\$ 29,308.00		Capitalized Price of Vehicle ¹
\$ 0.00	*	License and Certain Other Charges <u>6.2500%</u> State TX
\$ 158.50	*	Initial License Fee
\$ 0.00		Registration Fee
\$ 200.00		Other:Courtesy Delivery Fee
\$ 0.00		Capitalized Price Reduction
\$ 0.00		Tax on Capitalized Price Reduction
\$ 0.00		Gain Applied From Prior Unit
\$ 0.00	*	Tax on Gain On Prior
\$ 0.00	*	Security Deposit
\$ 0.00	*	Tax on Incentive (Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	(0 P) Oxford White
Interior Color	(0 I) Sandstone w/Cloth Captain's Chairs
Lic. Plate Type	Unknown
GVWR	0

\$ 29,508.00	Total Capitalized Amount (Delivered Price)
\$ 442.62	Depreciation Reserve @ <u>1.5000%</u>
\$ 112.64	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 555.26	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management
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Comp/Coll Deductible 0 / 0

\$ 53.27	Full Maintenance Program ³ Contract Miles <u>60,000</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

OverMileage Charge \$ 0.0550 Per Mile

Tires 0

Loaner Vehicle Not Included

\$ 53.27 Additional Services SubTotal

\$ 0.00	Use Tax <u>0.0000%</u>
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State

\$ 608.53 Total Monthly Rental Including Additional Services

\$ 8,262.24	Reduced Book Value at <u>48</u> Months
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\$ 400.00	Service Charge Due at Lease Termination
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Quote based on estimated annual mileage of 15,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Venus, Texas

BY **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

VEHICLE INFORMATION:

2022 Ford Explorer Base 4dr 4x2 - US

Series ID: K7B

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$32,248	\$33,245.00
Total Options	\$0.00	\$0.00
Destination Charge	\$1,295.00	\$1,295.00
Total Price	\$33,543.00	\$34,540.00

SELECTED COLOR:

Exterior:YZ-(0 P) Oxford White

Interior:7N-(0 I) Sandstone w/Cloth Captain's Chairs

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
100A	Equipment Group 100A	NC	NC
119WB	119.1" Wheelbase	STD	STD
7	Cloth Captain's Chairs	Included	Included
425	50 State Emissions System	STD	STD
44T	Transmission: 10-Speed Automatic	Included	Included
7N_01	(0 I) Sandstone w/Cloth Captain's Chairs	NC	NC
99H	Engine: 2.3L EcoBoost I-4	Included	Included
CONNECT	FordPass Connect	Included	Included
PAINT	Monotone Paint Application	STD	STD
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included	Included
STDGV	GVWR: TBD	Included	Included
STDRD	Radio: AM/FM Stereo	Included	Included
STDTR	Tires: P255/65R18 AS BSW	Included	Included
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included	Included
SYNC	SYNC 3 Communications & Entertainment System	Included	Included
YZ_02	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers
Body Material: galvanized steel/aluminum body material
Body Side Cladding: black bodyside cladding
Grille: black grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Voice Activated A/C: voice activated air conditioning
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: power cargo access remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Trunk FOB Controls: keyfob trunk/hatch/door release
Remote Engine Start: remote engine start - smart device only
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: SYNC 3 911 Assist emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 5 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/Satellite with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: FordPass Connect 4G internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Auto-Dimming Headlights: Ford Co-Pilot360 - Auto High Beam auto high-beam headlights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper with heating wiper park
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade

Front Reading Lights: front and rear reading lights
Ignition Switch: ignition switch light
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: Reverse Sensing System rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Lane Departure Warning: lane departure
Blind Spot Sensor: blind spot
Front Pedestrian Braking: pedestrian detection
Following Distance Indicator: following distance alert
Forward Collision Alert: forward collision
Water Temp Gauge: water temp. gauge
Oil Level Gauge: oil level gauge
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Bulb Failure Warning: bulb-failure warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: compact spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag
Knee Airbag: knee airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: SecuriLock immobilizer
Panic Alarm: panic alarm
Electronic Stability: AdvanceTrac w/Roll Stability Control electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

3rd Row Headrests: 2 manual adjustable third row head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 7

Front Bucket Seats: front bucket seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and manual reclining passenger seats

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest

Rear Seat Type: rear manual reclining 35-30-35 split-bench seat

Rear Seat Fore/Aft: manual rear seat fore/aft adjustment

Rear Folding Position: rear seat fold-forward seatback

3rd Row Seat Type: fixed third row 50-50 bench seat

3rd Row Electric Control: fold into floor third row seat

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: cloth door panel trim

Headliner Material: full cloth headliner

Floor Covering: full carpet floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look/piano black instrument panel insert, door panel insert, console insert

Floor Mats: carpet front and rear floor mats

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 300-hp, 2.3-liter I-4 (premium)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Azul Valley Construction

3540 E Broad St Ste 120-270
Mansfield, TX 76063 US
Rarias@azulvalleyconstruction.com



INVOICE

BILL TO
Andrew Simmons
City of Venus
700 W US Hwy 67
Venus, Texas 76084 Johnson

INVOICE 220201
DATE 01/21/2022
TERMS Due on receipt
DUE DATE 01/21/2022

PROJECT NUMBER 2202
PROJECT NAME Venus Civic Center Ext Lighting

DATE	ACTIVITY	DESCRIPTION	AMOUNT
01/21/2022	Services	Venus Civic Center Exterior Lighting. Two (2) exterior solar powered lights.	2,105.00

Thank you for your business!

BALANCE DUE **\$2,105.00**

Estimate Summary	
Estimate 2202	2,105.00
This invoice 220201	\$2,105.00
Total invoiced	2,105.00