

ALEJANDRO GALAVIZ

Mayor

TERESA HOFFMAN

Council Member, Place 1

TONY BOVINICH

Council Member, Place 2



JESSICA KUYKENDALL

Council Member, Place 3

GERONIMO HERNANDEZ

Council Member, Place 4

DREW WILSON

Mayor Pro-Tem/

Council member, Place 5

VENUS REGULAR COUNCIL MEETING

Venus Civic Center

210 S. Walnut Street

Venus, Texas 76084

Monday, March 25, 2024 at 6:30 pm.

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet. The City and ISD has raised the election workers pay. Judge is now \$17 hr. and Clerk is \$15 hr. Please email or call the City Secretary for more information.

3. Citizen Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 4 minutes to address the Mayor and Council. The Mayor, Council members and staff members may not respond or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered for items not appearing on the agenda.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

- 4.1 Approval of meeting minutes for City Council regular meeting on March 11, 2024.

4 - 7

[City Council - Mar 11 2024 - Minutes - Html](#)

- 4.2 Ratifying the payment of bills for the month of February 2024. 8 - 37
[February 2024 Credit Card Charges.pdf](#) 
[February 2024 Disbursement Report.pdf](#) 
[February 2024 Financials.pdf](#) 

I make a motion to approve/deny the consent agenda as presented.

5. Discussion and Consideration Items:

- 5.1 Discuss and consider cancelling, moving, or consolidating the City Council meeting dates for April 2024. (Green) 38
[Agenda Item Cover sheet-.pdf](#) 
I make a motion to approve/deny having one council meeting in April and having the meeting on Monday, April 15, 2024.
- 5.2. Discuss and consider the appointment of the Election Judge for the May 4, 2024 General and Special Election. (Green)
I make a motion to approve/deny appointing ____ as the Election Judge for the General and Special Election for May 4, 2024.
- 5.3. Discuss and consider a change to City of Venus Code of Ordinance Chapter 4, Section 4-1. (Groom) 39 - 42
[Staff Report - Sec 4-1.pdf](#) 
[VENUS ordinance amending Chap 4 Sec 4-1.pdf](#) 
I make a motion to approve/deny an Ordinance amending Code of Ordinance Chapter 4, Section 4-1.
- 5.4. Discuss and consider an Ordinance amending FY 2023/2024 budget. (Groom) 43 - 47
[VENUS amend budget March 2024.pdf](#) 
I make a motion to approve/deny an Ordinance amending FY 2023/2024 budget
- 5.5. Discuss and consider a resolution regarding the City of Venus' Tax Abatement policy. (Groom) 48 - 54
[Staff Report - Tax Abatement.pdf](#) 
[VENUS RESOLUTION Tax Abatement.pdf](#) 

I make a motion to approve/deny a Resolution for City of Venus Tax Abatement Policy.

6. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071- Consultation with Attorney, 551.087- Economic Development and 551.074- Personnel Matters.

1. Discuss future infrastructure and development with a possible Development Agreement with 67213, LLC.
2. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee request a public hearing to wit: City Administrator.

6.1 Recess into Executive Session:

6.2 Reconvene into Open Session:

7. Adjournment:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the general public at all times and to the City's website www.cityofvenus.org, Wednesday, March 20, 2024 on or before 5:30 pm..

Callie Green, TRMC

City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements please call 972-366-3348.

Removed:_____

Time:_____



City Council - Minutes

Monday, March 11, 2024 at 6:30 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

Mayor Galaviz called the meeting to order at 6:34pm, Mr. Russell gave the Invocation, Girl Scout Troops 3747 lead all in the Pledge of Allegiance and Pledge to the Texas Flag.

Councilmembers present: Alejandro Galaviz, Tony Bovinich, Geronimo Hernandez, and Drew Wilson.

Councilmembers absent: Teresa Hoffman and Jessica Kuykendall.

Staff present: James Groom, Jason Gordon, Callie Green, City Attorney, Melissa Westen, and Chief Allen.

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

Calling election workers for the May 4, 2024 election. Needing at least 3 to 4 election workers. The pay is, \$14hr for Judge and \$13hr for Clerks. Please email or call the City Secretary, Ms. Green for more information.

The Venus Fire Department will host a First Aid/CPR workshop 10:00am, March 16, 2024, at no cost. Participants will learn CPR, AED usage, and choking incident techniques. Limited class size with additional sessions available if needed. For more information, contact Engineer Hagaman at zhagaman@cityofvenus.org. No AHA certification provided; formal CPR certification class can be arranged upon request.

3. Citizen Public Comment Period:

1. Aurora Bocanegro- 141 Ocelot Ln- Spoke regarding Bluestem Hills de-annexation and in-favor.
2. Maureen Carter- 161 Tiger Ridge- Spoke regarding Bluestem Hills de-annexation and in-favor.

4. **Consent Agenda:**

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

- 4.1 Staff reports: City Administrator, Police Department, Fire Department, Finance, Court, Permits, Public Works and Development Services.

[March 2024 FD Council Report.pdf](#)  [February 2024-Court.pdf](#)  [February 2024 VPD Report.pdf](#)  [Public Works Staff Report.pdf](#) 

[City Admin Report February 2024.pptx](#) 

- 4.2 Approval of meeting minutes for City Council regular meeting on February 26, 2024.

[City Council - Feb 26 2024 - Minutes - Html](#) 

[City Council - Feb 26 2024 - Minutes - Html](#) 

I make a motion to approve the consent agenda.

Moved by: Drew Wilson

Seconded by: Tony Bovinich

For: Tony Bovinich and Drew Wilson.

Abstain: Geronimo Hernandez.

Motion carried 2-0-1.

5. **Presentations and Proclamations:**

- 5.1 Proclamation: Choking Awareness Month. (Girl Scouts)

[Proclamation Choking Awareness 2024.pdf](#) 

Mayor Galaviz presented Proclamation to Girl Scout Troop 3747.

6. Discussion and Consideration Items:

- 6.1 Discuss and consider Resolution No. 07-2024-03 ordering the petition for the discontinuance of certain property, commonly known as Bluestem Hills Subdivision, from the corporate limits, and which will be on the ballot for a decision by the voters on May 4, 2024 and shall be on file and available to the public during normal business hours each and every day from the date of this Resolution until the time the May 4, 2024 Election polls have fully and completely closed. (Green)

[Agenda Item Cover sheet- Resolution No. 07-2024-03.pdf](#) 

[07-2024-03 VENUS resolution deannex election petition.pdf](#)



John Gleason-210 Cliff Ridge- Spoke Regarding the PID's in Bluestem Hills and in-favor of de-annexation.

Darryl Coleman- 310 Cliff Ridge- Spoke regarding Bluestem Hills in-favor of de-annexation.

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 3-0-0.

- 6.2 Discuss and consider the appointment of the Election Judge for the May 4, 2024 General and Special Election. (Green)

No action taken.

- 6.3 Discuss and consider repealing the Master Fee Schedule in its entirety and replacing with a new Master Fee Schedule.

[VENUS Resolution Amended master fee 2024.pdf](#) 

[Proposed Master Fee Schedule FY 2024.pdf](#) 

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Tony Bovinich

For: Unanimous. Motion carried 3-0-0.

7. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.074- Personnel Matters

1. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: City Administrator.

7.1 Recess into Executive Session: At 7:20pm.

7.2 Reconvene into Open Session: At 8:04pm.
Any action on above listed Executive Session.

No action taken on Executive Session.

8. Adjournment:

Mayor Galaviz adjourned the meeting at 8:04pm.

Mayor

City Secretary

Cardholder Name: Callie Green

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Total must agree with credit card statement

Date _____

Date _____

credit card form

**City of Venus
Credit Card Charges -Pay Request**

Card Deactivated

Cardholder Name: Stacey Wyman

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
1/10/2024	GoTo Connect	citywide phone system	SW	10-5-0095-0431	telephone system	888.65		888.65
1/17/2024	adobe	licenes for employees	SW	10-5-0095-0468	info technology	300.90		300.90
1/20/2024	Uattend	TIME CLOCK	SW	10-5-0095-0468	info technology	175.00		175.00
Total Monthly Charges						1,364.55	-	1,364.55

Cardholders Signature No longer employed Date 2/13/2024

Finance Signature _____ Date 2/13/2024

City Administrator Signature [Signature] Date 02/13/24

ENTERED
BB-02.13.24

Credit Card Charges -Pay Request

Payee: Citi Bank Master Card

MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

			Employee	GL Code #		Charge	Sales	
Date	Vendor Name	Description/Purpose of Charge	Initiating Purchase	5-XXXX-XXXX	GL Acct Description	Amount	Taxes Paid	Total Charge
01/03/2024	Texas Court Clerk Assoc	Annual membership dues	MT	5-0060-0418	Court Dues & Membership	55.00		55.00
1/10/2024	Amazon	Coffee Creamer & Address Labels	MT	5-0095-0429	Department Supplies	44.77		44.77
1/10/2024	Amazon	Copier Paper	MT	5-0095-0429	Department Supplies	224.95		224.95
1/10/2024	Amazon	Paper Plates	MT	5-0095-0429	Department Supplies	35.99		35.99
1/10/2024	Amazon	Printer Ink - Utilities - Angela	MT	5-0045-0421	Office Supplies	33.99		33.99
01/10/2024	Amazon	Printer Ink - Court	MT	5-0060-0421	Court Office Supplies	49.56		49.56
1/10/2024	Amazon	Date Stamp - Utilities - Angela	MT	5-0045-0421	Office Supplies	12.49		12.49
1/24/2024	Amazon	Two Door Safe	MT	5-0095-0433	Small Equipment	203.84		203.84
1/25/2024	Amazon	Bank Deposit Bags	MT	5-0095-0429	Department Supplies	18.80		18.80
1/30/2024	TMCEC	Registration for Court Training	MT	5-0060-0416	Court Training	150.00		150.00
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						829.39	-	829.39

Total must agree with credit card statement

Cardholder Signature Melissa Hammell Date 02/08/2024

Finance Director's Signature _____ Date _____

City Administrator Signature  Date 02/21/24

ENTERED
BB-02.13.24

City of Venus

Credit Card Charges -Pay Request

Cardholder Name: Leonard Abshire January 2024

Payee: Citi Bank Master Card-8282

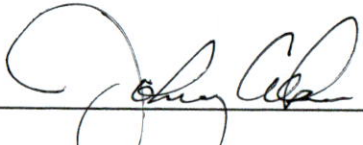
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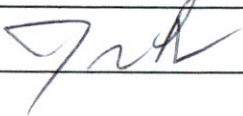
Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge	
1/4/2024	Amazon	trash bags & doggie bags for parks	JC	10-5-0090-0429	Dept Supplies	376.59		376.59	
1/5/2024	Mr Jims Pizza	employee policy training w/lunch	JC	10-5-0090-0416	Employee training	20.77	1.55	22.32	
	Mr Jims Pizza	employee policy training w/lunch	JC	10-5-0080-0416	Employee training	20.78	1.56	22.34	89.34
	Mr Jims Pizza	employee policy training w/lunch	JC	60-5-0065-0416	Employee training	20.78	1.56	22.34	
	Mr Jims Pizza	employee policy training w/lunch	JC	60-5-0085-0416	Employee training	20.78	1.56	22.34	
1/8/2024	TXDMV	registration on code enf truck	JC	10-5-0055-0445	Vehicle R&M	2.00		2.00	10.25
	TXDMV	registration on code enf truck	JC	10-5-0055-0445	Vehicle R&M	8.25		8.25	
1/8/2024	Amazon	paper towels for city hall & civic	JC	10-5-0095-0429	Dept Supplies	41.00		41.00	82.00
	Amazon	paper towels for city hall & civic	JC	30-5-0000-0429	Dept Supplies	41.00		41.00	
1/10/2024	Amazon	gazebo décor for valentines	JC	30-5-0000-0493	Misc	29.98		29.98	44.97
	Amazon	gazebo décor for valentines	JC	30-5-0000-0494	Misc	14.99		14.99	
1/10/2024	Amazon	city hall cleaning supplies etc	JC	10-5-0095-0429	Dept Supplies	536.10		536.10	566.77
	Amazon	gazebo décor for valentines	JC	30-5-0000-0493	Misc	30.67		30.67	
1/9/2024	Whataburger	breakfast for overnight crew	JC	60-5-0085-0486	Misc	57.06	4.70	61.76	123.52
	Whataburger	breakfast for overnight crew	JC	60-5-0065-0486	Misc	57.05	4.71	61.76	
1/10/2024	Brunt workwear	nick boots full payroll dedct	JC	10-5-0090-0420	Uniforms	154.00		154.00	
1/10/2024	Amazon	gerald boots 54.95 payroll dedct	JC	10-5-0080-0420	Uniforms	204.95		204.95	
1/11/2024	Amazon	boot dryer for public works shop	JC	60-5-0065-0429	Dept Supplies	25.38		25.38	
	Amazon	boot dryer for public works shop	JC	60-5-0085-0429	Dept Supplies	25.38		25.38	76.14
	Amazon	boot dryer for public works shop	JC	10-5-0080-0429	Dept Supplies	25.38		25.38	
1/11/2024	Amazon	city wide cleaning & paper goods	JC	10-5-0095-0429	Dept Supplies	291.52		291.52	310.51
	Amazon	water admin needs	JC	60-5-0045-0421	Office Supplies	18.99		18.99	
1/12/2024	Boot Barn	saul boots 16.49 payroll dedct	JC	60-5-0085-0420	Uniforms	83.24		83.24	166.49
	Boot Barn	saul boots 16.49 payroll dedct	JC	60-5-0065-0420	Uniforms	83.25		83.25	
1/12/2024	Tractor Supply Co	heaters for equipment @ PW shop	JC	60-5-0085-0442	Building Maint	86.66		86.66	
	Tractor Supply Co	heaters for equipment @ PW shop	JC	10-5-0080-0442	Building Maint	86.66		86.66	259.98
	Tractor Supply Co	heaters for equipment @ PW shop	JC	60-5-0065-0442	Building Maint	86.66		86.66	
1/12/2024	Higginbotham brothers	pool salt for sidewalks	JC	10-5-0080-0429	Dept Supplies	59.94		59.94	
12/2024	Amazon	coveralls for saul	JC	60-5-0085-0420	Uniforms	90.49		90.49	180.98
	Amazon	coveralls for jeremy	JC	60-5-0065-0420	Uniforms	90.49		90.49	
17/2024	TXDMV	Water truck registration	JC	60-5-0065-0445	Vehicle R&M	2.00		2.00	
	TXDMV	Water truck registration	JC	60-5-0065-0445	Vehicle R&M	8.25		8.25	
17/2024	Sonic	EOM lunch	JC	60-5-0045-0486	Misc	22.28	1.84	24.12	
22/2024	Amazon	CC table cloth replacement	JC	30-5-0000-0493	Misc	127.04		127.04	
	Amazon	Safety equipment for PW & Parks	JC	10-5-0090-0429	Dept Supplies	101.07		101.07	

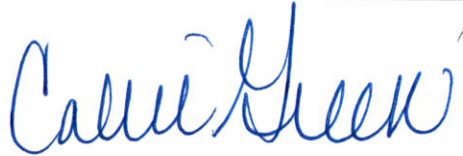
	Amazon	Safety equipment for PW & Parks	JC	10-5-0080-0429	Dept Supplies	~ 101.07		101.07	201.50
	Amazon	Safety equipment for PW & Parks	JC	60-5-0065-0429	Dept Supplies	~ 101.08		101.08	329.84
	Amazon	Safety equipment for PW & Parks	JC	60-5-0085-0429	Dept Supplies	~ 101.08		101.08	
1/22/2024	Amazon	Odor fight civic center	JC	30-5-0000-0429	Dept Supplies	~ 19.98		19.98	
1/23/2024	Dry Clean Super Center	cc table cloth cleaning	JC	30-5-0000-0429	Misc	~ 256.80		256.80	
1/23/2024	Amazon	Parks equipment maint items	JC	10-5-0090-0446	Equipment R&M	~ 233.03		233.03	
1/25/2024	Eplacement Parts.com	Parks weed trimmer part	JC	10-5-0090-0446	Equipment R&M	~ 2.99	12.11	15.10	returned
1/25/2024	Venus Truck Stop	Streets dump truck inspection	JC	10-5-0080-0445	Vehicle R&M	~ 41.20		41.20	
1/25/2024	TXDMV	dump truck registration	JC	10-5-0080-0445	Vehicle R&M	~ 2.00		2.00	24.00
	TXDMV	dump truck registration	JC	10-5-0080-0445	Vehicle R&M	~ 22.00		22.00	
1/26/2024	Amazon	city hall restroom door knobs	JC	10-5-0095-0442	Building Maint	~ 124.12		124.12	
1/26/2024	Amazon	cleaning supplies PW shops	JC	10-5-0080-0429	Dept Supplies	~ 18.08		18.08	
	Amazon	cleaning supplies PW shops	JC	60-5-0065-0429	Dept Supplies	~ 18.07		18.07	54.22
	Amazon	cleaning supplies PW shops	JC	60-5-0085-0429	Dept Supplies	~ 18.07		18.07	
1/30/2024	Amazon	Rugs for business services bldg	JC	10-5-0095-0442	Building Maint	~ 188.66		188.66	
	Amazon	ink for johnnys printer	JC	60-5-0085-0421	office supplies	~ 20.48		20.48	
	Amazon	ink for johnnys printer	JC	60-5-0065-0421	Office Supplies	~ 20.47		20.47	267.98
	Amazon	odor fight cc	JC	30-5-0000-0429	Dept Supplies	~ 38.37		38.37	
1/30/2024	Amazon	phone case for Rodolfo P & I	JC	10-5-0020-0429	Dept Supplies	~ 21.59		21.59	
Total Monthly Charges						4,300.57	29.59	4,330.16	

Total must
agree with
credit card
statement

Cardholder Signature  Date 2/6/24

Finance Director's Signature _____ Date _____

City Administrator's Signature  Date 02/21/24

 2/14/24

Card Deactivated

Credit Card Charges -Pay Request

Cardholder Name: Oscar Ortiz

Payee:	Citi Bank Master Card
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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
1/7/2024	Sam's Club	Surge Protector (2-pack)	OO	10-5-0045-0429	Department Supplies	29.98		29.98
								-
								-
								-
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								-
Total Monthly Charges						29.98	-	29.98

Total must agree with credit card statement

Cardholder Signature Oscar Ortiz Date 02/08/2024

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date 04/21/21

ENTERED
BB-02.13.24

2/13/24

City of Venus Credit Card Charges -Pay Request

Cardholder Name: Richard Allen

Payee: Citi Bank Master Card

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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
1/4/2024	Saferite Solutions	(2) Sensor for Gas Monitor	R.Allen	10-5-0070-0446	EQUIPMENT R&M	404.00		404.00
1/4/2024	Red Bird Lanes	Accidental Personel Charge	R.Allen	10-5-0070-0486	MISCELLANEOUS	36.00		36.00
1/4/2024	Johnson Co. SVC Fee	Vehicle Registration Fee	R.Allen	10-5-0070-0445	VEHICLE R&M	1.00		1.00
1/4/2024	Johnson Co. Vehicle Reg	Vehicle Registration B72 & R72	R.Allen	10-5-0070-0445	VEHICLE R&M	15.00		15.00
1/6/2024	Star City Uniform	Uniforms	R.Allen	10-5-0070-0420	UNIFORMS	1,794.00		1,794.00
1/18/2024	DSHS	Renewal for T. Sonne	R.Allen	10-5-0070-0418	DUES & MEMBERSHIP	96.00		96.00
1/22/2024	Star City Uniform	Uniforms	R.Allen	10-5-0070-0420	UNIFORMS	63.74		63.74
1/22/2024	Petra's Naehstuebe	Uniform Embrodery	R.Allen	10-5-0070-0420	UNIFORMS	360.00		360.00
1/24/2024	Amazon	Tape for tools & Laundry Soap	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	55.97		55.97
1/24/2024	Amazon	Coffee for Station	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	66.14		66.14
1/30/2024	FirePenny	Kussmaul Cover for Rescue	R.Allen	10-5-0070-0445	VEHICLE R&M	39.95		39.95
1/31/2024	Amazon	Boots for Z. Hagaman	R.Allen	10-5-0070-0420	UNIFORMS	138.00		138.00
1/31/2024	Hill College	Class for T. Sonne	R.Allen	10-5-0070-0416	EMPLOYEE TRAINING	246.99		246.99
1/31/2024	Hill College	Class for Z. Hagaman	R.Allen	10-5-0070-0416	EMPLOYEE TRAINING	731.00		731.00
Total Monthly Charges						4,047.79	-	4,047.79

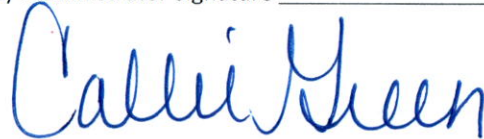
Total must agree
with credit card
statement

Cardholder Signature  Date 2/5/2024

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date _____

ENTERED
BB-02.13.24



2/13/2024

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Melissa Westen

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
1/4/2024	Full-Identity	ID Badge Saul Aguinaga	MW	10-5-0030-0468	Information Technology	31.39		31.39
1/4/2024	Full-Identity	ID Badge Jacob Shinn	MW	10-5-0030-0468	Information Technology	31.39		31.39
1/4/2024	Full-Identity	ID Badge Jason Gordon	MW	10-5-0030-0468	Information Technology	31.39		31.39
1/4/2024	AMAZON	Brother Printer Toner	MW	10-5-0030-0421	OFFICE SUPPLIES	156.99		156.99
1/4/2024	AMAZON	Presentation Clicker	MW	10-5-0095-0421	OFFICE SUPPLIES	13.39		13.39
01/04/2024	AMAZON	Amazon Day Discount	MW	10-5-0030-0421	OFFICE SUPPLIES	(1.70)		(1.70)
1/9/2024	AMAZON	3 Ring Binders for Dept Heads	MW	10-5-0030-0421	OFFICE SUPPLIES	50.83		50.83
1/10/2024	AMAZON	THANK YOU CARDS	JG	10-5-0010-0421	OFFICE SUPPLIES	19.98		19.98
1/10/2024	AMAZON	3 Ring binder dividers	MW	10-5-0030-0421	OFFICE SUPPLIES	21.55		21.55
1/16/2024	AMAZON	Web Cam - REFUND	CG	10-5-0015-0429	Dept Supplies	(19.68)		(19.68)
01/16/2024	AMAZON	EXECUTIVE OFFICE CHAIR	CG	10-5-0095-0421	OFFICE SUPPLIES	199.99		199.99
1/18/2024	Full-Identity	ID Badge Travis Sonne	MW	10-5-0030-0468	Information Technology	31.39		31.39
1/18/2024	Full-Identity	ID Badge Bradley Muirhead	MW	10-5-0030-0468	Information Technology	31.39		31.39
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						598.30	-	598.30

Total must agree with credit card statement

Cardholder Signature Melissa Westen Date 02/13/2024

Finance Director's Signature _____ Date _____

City Administrator Signature Callie Green Date 02/21/24
2/13/2024

ENTERED
BB-02.13.24

Cardholder N Jason Gordon

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER. MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

agree with

Cardholder Signature [Signature] Date

Finance Director Signature _____ Date _____

City Administrator's Signature [Signature] Date 04/21/24

RB-02.13.24

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 SURE GATES LLC	CODE 95 LOST POWER/3000 LI GENERAL FUND	STREETS		333.34
	CODE 95 LOST POWER/3000 LI WATER & SEWER FUND	WATER DEPARTMENT		333.33
	CODE 95 LOST POWER/3000 LI WATER & SEWER FUND	SEWER DEPARTMENT		<u>333.33</u>
	TOTAL:			1,000.00
AMEGY BANK	TAX/REV COMB SERIES 2018	DEBT SERVICE FUND	DEBT SERVICE	76,200.00
	TAX/REV COMB SERIES 2018	DEBT SERVICE FUND	DEBT SERVICE	125,000.00
	TAX/REV COMB SERIES 2020	WATER & SEWER FUND	NON-DEPARTMENTAL	33,510.00
	TAX/REV COMB SERIES 2020	WATER & SEWER FUND	NON-DEPARTMENTAL	<u>140,000.00</u>
	TOTAL:			374,710.00
AMMO PLUMBING, LLC	PARKS SHOP LINE REPAIR	GENERAL FUND	PARKS & RECREATION	<u>465.00</u>
	TOTAL:			465.00
ANGELFIRE AMMUNITION	55GR-FMJ-REMAN-CASE-250 (2	GENERAL FUND	POLICE DEPARTMENT	<u>2,002.96</u>
	TOTAL:			2,002.96
ATMOS ENERGY CORP.	101 W 3RD - FD - GAS BILL	GENERAL FUND	FIRE DEPARTMENT	631.03
	301 S MAIN ST - WD - GAS B	WATER & SEWER FUND	WATER DEPARTMENT	<u>276.84</u>
	TOTAL:			907.87
BILL J. SCOTT	FEB 2024 JUDGE DUTIES	GENERAL FUND	COURT	1,000.00
	JAN 2024 JUDGE DUTIES	GENERAL FUND	COURT	<u>1,000.00</u>
	TOTAL:			2,000.00
BIRKHOFF,HENDRICKS & CARTER, LLP	VENUS TRAVEL CENTER REVIEW	GENERAL FUND	PLANNING & DEVELOPMENT	517.56
	LCRR INVENTORY MAPPING	GENERAL FUND	PLANNING & DEVELOPMENT	<u>2,300.00</u>
	TOTAL:			2,817.56
BOUND TREE MEDICAL	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	<u>677.01</u>
	TOTAL:			677.01
CENTERLINE SUPPLY	CONE-TRAFFIC 36" (50)	GENERAL FUND	STREETS	808.75
	CONE-TRAFFIC 36" (50)	GENERAL FUND	PARKS & RECREATION	<u>808.75</u>
	TOTAL:			1,617.50
CHILD SUPPORT DISTRIBUTION FUND	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001243867195045D	GENERAL FUND	NON-DEPARTMENTAL	131.54
	001243867195045D	GENERAL FUND	NON-DEPARTMENTAL	131.54
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	<u>256.62</u>
	TOTAL:			1,978.28

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	238.46
CIRCLE H CONTRACTORS, L.P.	5TH ST LEAK REPA VISTA/MEA WATER & SEWER FUND WATER DEPARTMENT			8,550.00
			TOTAL:	8,550.00
CITIBANK	AMZ: THANK YOU CARDS	GENERAL FUND	CITY ADMIN OFFICE	19.98
	TML: MAYOR TRAINING COURSE	GENERAL FUND	CITY SECRETARY	125.00
	TML: OPEN GOVERNMENT UPDAT	GENERAL FUND	CITY SECRETARY	45.00
	AMZ: AAA BATTERIES	GENERAL FUND	CITY SECRETARY	15.98
	AMZ: KEY CAPS TAGS	GENERAL FUND	CITY SECRETARY	6.98
	AMZ: STYLUS PEN TOUCH SCRE	GENERAL FUND	CITY SECRETARY	5.99
	YELLOW ROSE: QUARTERLY LUN	GENERAL FUND	CITY SECRETARY	25.00
	AMZ: WEB CAM - REFUND	GENERAL FUND	CITY SECRETARY	19.68-
	AMZ: PHONE CASE RODOLFO	GENERAL FUND	PERMITS & INSPECTIONS	21.59
	FULLID: ID BADGE SAUL AGUI	GENERAL FUND	HUMAN RESOURCES	31.39
	FULLID: ID BADGE JACOB SHI	GENERAL FUND	HUMAN RESOURCES	31.39
	FULLID: ID BADGE JASON GOR	GENERAL FUND	HUMAN RESOURCES	31.39
	AMZ: BROTHER PRINTER TONER	GENERAL FUND	HUMAN RESOURCES	156.99
	AMZ: AMAZON DAY DISCOUNT	GENERAL FUND	HUMAN RESOURCES	1.70-
	AMZ: 3 RING BINDERS DEPT H	GENERAL FUND	HUMAN RESOURCES	50.83
	AMZ: 3 RING BINDER DIVIDER	GENERAL FUND	HUMAN RESOURCES	21.55
	FULLID: ID BADGE TRAVIS SO	GENERAL FUND	HUMAN RESOURCES	31.39
	FULLID: ID BADGE B. MURIHE	GENERAL FUND	HUMAN RESOURCES	31.39
	SAM'S: SURGE PROTECTOR 2 P	GENERAL FUND	PLANNING & DEVELOPMENT	29.98
	IN LAW ENFORCEMENT: TRAING	GENERAL FUND	POLICE DEPARTMENT	425.00
	AMZ: DVD SLEEVES FOR VIDEO	GENERAL FUND	POLICE DEPARTMENT	21.37
	AMZ: HDMI FOR PATROL COMPU	GENERAL FUND	POLICE DEPARTMENT	9.48
	AMZ: UV FLASH/LABELS/CAM/E	GENERAL FUND	POLICE DEPARTMENT	623.29
	AMZ: LARGE PAPER CID BAGS	GENERAL FUND	POLICE DEPARTMENT	34.50
	AMZ: CLEATS FOR ICE	GENERAL FUND	POLICE DEPARTMENT	92.82
	AMZ: BATTERIES FOR PRINTER	GENERAL FUND	POLICE DEPARTMENT	86.16
	AMZ: CLEATS FOR ICE	GENERAL FUND	POLICE DEPARTMENT	73.58
	AMZ: COMBO LOCKS FOR PROPE	GENERAL FUND	POLICE DEPARTMENT	17.99
	AMZ: MINI SCREWDRIVER SET	GENERAL FUND	POLICE DEPARTMENT	8.49
	AMZ: FOLDERS & PRINTER PAP	GENERAL FUND	POLICE DEPARTMENT	138.58
	TX DMV: REGIST CODE ENF TR	GENERAL FUND	CODE ENFORCE/ANIMAL CO	2.00
	TX DMV: REGIST CODE ENF TR	GENERAL FUND	CODE ENFORCE/ANIMAL CO	8.25
	TEEX: CHRIS TRAINING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	550.00
	TEEX: CHRIS TRAINING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	550.00
	TCCA: YEARLY MEMBERSHIP DU	GENERAL FUND	COURT	55.00
	AMZ: PRINTER INK - COURT	GENERAL FUND	COURT	49.56
	TMCEC: REGIST COURT TRAINI	GENERAL FUND	COURT	150.00
	SAFE: SENSOR GAS MONITOR (	GENERAL FUND	FIRE DEPARTMENT	404.00
	RED: ACCIDENTAL PERSONAL C	GENERAL FUND	FIRE DEPARTMENT	36.00
	JOHNSON: VEHICLE REGIST FE	GENERAL FUND	FIRE DEPARTMENT	1.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MR JIMS: EMP POLICY TRAIN	GENERAL FUND	STREETS	20.78
	AMZ: GERALD BOOTS 54.95 PA	GENERAL FUND	STREETS	204.95
	AMZ: BOOT DRYER PW SHOP	GENERAL FUND	STREETS	25.38
	TRACTOR: HEATERS FOR EQUIP	GENERAL FUND	STREETS	86.66
	HIGGIN: POOL SALT FOR SIDE	GENERAL FUND	STREETS	59.94
	AMZ: SAFETY EQUIP PW & PAR	GENERAL FUND	STREETS	101.07
	VENUS: STREETS DUMP TRUCK	GENERAL FUND	STREETS	41.20
	TX DMV: DUMP TRUCK REGIST	GENERAL FUND	STREETS	2.00
	TX DMV: DUMP TRUCK REGIST	GENERAL FUND	STREETS	22.00
	AMZ: CLEANING SUPPLIES PW	GENERAL FUND	STREETS	18.08
	AMZ: TRASH & DOGGIE BAGS P	GENERAL FUND	PARKS & RECREATION	376.59
	MR JIMS: EMP POLICY TRAIN	GENERAL FUND	PARKS & RECREATION	20.77
	BRUNT: NICK BOOTS PAYROLL	GENERAL FUND	PARKS & RECREATION	154.00
	AMZ: SAFETY EQUIP PW & PAR	GENERAL FUND	PARKS & RECREATION	101.07
	AMZ: PARKS EQUIP MAINT ITE	GENERAL FUND	PARKS & RECREATION	233.03
	EPLACE: PARKS WEED TRIMMER	GENERAL FUND	PARKS & RECREATION	2.99
	AMZ: PAPER TOWLS CITY/CIVI	GENERAL FUND	CITY-WIDE (NON-DEPARTM	41.00
	AMZ: CITY HALL CLEANING SU	GENERAL FUND	CITY-WIDE (NON-DEPARTM	536.10
	AMZ: CITY CLEAN/PAPER GOOD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	291.52
	AMZ: CITY RESTROOM DOOR KN	GENERAL FUND	CITY-WIDE (NON-DEPARTM	124.12
	AMZ: RUGS BUSINESS SVCS BL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	188.66
	BROOK: COUNCIL DRINKS & SN	GENERAL FUND	CITY-WIDE (NON-DEPARTM	30.16
	AMZ: COFFEE CREAMER/ADD LA	GENERAL FUND	CITY-WIDE (NON-DEPARTM	44.77
	AMZ: COPIER PAPER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	224.95
	AMZ: PAPER PLATES/STAMP/PR	GENERAL FUND	CITY-WIDE (NON-DEPARTM	35.99
	AMZ: TWO DOOR SAFE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	203.84
	AMZ: BANK DEPOSIT BAGS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	18.80
	AMZ: PRESENTATION CLICKER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	13.39
	AMZ: EXECUTIVE OFFICE CHAI	GENERAL FUND	CITY-WIDE (NON-DEPARTM	199.99
	GOTO: CITYWIDE PHONE SYSTE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	888.65
	ADOBE: LICENSES FOR EMPLOY	GENERAL FUND	CITY-WIDE (NON-DEPARTM	300.90
	UATTEND: TIME CLOCK	GENERAL FUND	CITY-WIDE (NON-DEPARTM	175.00
	AMZ: PAPER TOWLS CITY/CIVI	VCSDC	ECONOMIC DEVELOPMENT	41.00
	AMZ: GAZEBO DECOR VALENTIN	VCSDC	ECONOMIC DEVELOPMENT	29.98
	AMZ: GAZEBO DECOR VALENTIN	VCSDC	ECONOMIC DEVELOPMENT	14.99
	AMZ: GAZEBO DECOR VALENTIN	VCSDC	ECONOMIC DEVELOPMENT	30.67
	AMZ: CC TABLE CLOTH REPLAC	VCSDC	ECONOMIC DEVELOPMENT	127.04
	AMZ: ODOR FIGHT CIVIC CENT	VCSDC	ECONOMIC DEVELOPMENT	19.98
	DRY: CC TABLE CLOTH CLEANI	VCSDC	ECONOMIC DEVELOPMENT	256.80
	AMZ: ODOR FIGHT CIVIC CENT	VCSDC	ECONOMIC DEVELOPMENT	38.37
	MR JIMS: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	6.23
	WHATA: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	9.41
	SONIC: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	1.84
	EPLACE: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	12.11
	BROOK: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	0.70

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TX DMV: WATER TRUCK REGIST	WATER & SEWER FUND	WATER DEPARTMENT	8.25
	AMZ: SAFETY EQUIP PW & PAR	WATER & SEWER FUND	WATER DEPARTMENT	101.08
	AMZ: CLEANING SUPPLIES PW	WATER & SEWER FUND	WATER DEPARTMENT	18.07
	AMZ: INK FOR JOHNNYS PRINT	WATER & SEWER FUND	WATER DEPARTMENT	20.47
	MR JIMS: EMP POLICY TRAIN	WATER & SEWER FUND	SEWER DEPARTMENT	20.78
	WHATA: BREAKFAST OVNIIGHT C	WATER & SEWER FUND	SEWER DEPARTMENT	57.06
	AMZ: BOOT DRYER PW SHOP	WATER & SEWER FUND	SEWER DEPARTMENT	25.38
	BOOT: SAUL BOOTS 16.49 PAY	WATER & SEWER FUND	SEWER DEPARTMENT	83.24
	TRACTOR: HEATERS FOR EQUIP	WATER & SEWER FUND	SEWER DEPARTMENT	86.66
	AMZ: COVERALLS FOR SAUL	WATER & SEWER FUND	SEWER DEPARTMENT	90.49
	AMZ: SAFETY EQUIP PW & PAR	WATER & SEWER FUND	SEWER DEPARTMENT	101.08
	AMZ: CLEANING SUPPLIES PW	WATER & SEWER FUND	SEWER DEPARTMENT	18.07
	AMZ: INK FOR JOHNNYS PRINT	WATER & SEWER FUND	SEWER DEPARTMENT	<u>20.48</u>
	TOTAL:			14,086.24
CITY OF MIDLOTHIAN	CONSUMP - 21,476,800 GALLO	WATER & SEWER FUND	WATER DEPARTMENT	<u>77,270.60</u>
	TOTAL:			77,270.60
COLONIAL LIFE	FEB 24 COLONIAL LIFE BILL	GENERAL FUND	NON-DEPARTMENTAL	<u>157.62</u>
	TOTAL:			157.62
COLUMN SOFTWARE, PBC	NOTICE OF PUBLIC HEARING	GENERAL FUND	CITY SECRETARY	34.20
	AD FOR BIDS CITY OF VENUS	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	130.38
	LEGAL NOTICE CITY OF VENUS	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	138.60
	EXHIBIT A	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	590.40
	VENUS-RESOLUTION 01-2021-0	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	<u>220.04</u>
	TOTAL:			1,113.62
DATAPROSE, LLC	FEBRUARY 2024 NEWSLETTER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	374.80
	JAN-24 LATE NOTI/WT BILL P	WATER & SEWER FUND	ADMINISTRATION	1,161.05
	JAN-24 LATE NOTICES/STATEM	WATER & SEWER FUND	ADMINISTRATION	<u>794.55</u>
	TOTAL:			2,330.40
DEARBORN LIFE INSURANCE CO	FEB 24 LVE	GENERAL FUND	NON-DEPARTMENTAL	623.10
	FEB 24 LVS	GENERAL FUND	NON-DEPARTMENTAL	61.20
	FEB 24 LVC	GENERAL FUND	NON-DEPARTMENTAL	18.20
	FEB 24 LIFE/ADD	GENERAL FUND	CITY SECRETARY	3.98
	FEB 24 LTD	GENERAL FUND	CITY SECRETARY	25.58
	FEB 24 STD	GENERAL FUND	CITY SECRETARY	27.40
	FEB 24 LIFE/ADD	GENERAL FUND	PERMITS & INSPECTIONS	11.94
	FEB 24 LTD	GENERAL FUND	PERMITS & INSPECTIONS	37.50
	FEB 24 STD	GENERAL FUND	PERMITS & INSPECTIONS	40.80
	FEB 24 LIFE/ADD	GENERAL FUND	FINANCE	0.01-
	FEB 24 LTD	GENERAL FUND	FINANCE	6.99-
	FEB 24 STD	GENERAL FUND	FINANCE	7.35-

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FEB 24 STD	GENERAL FUND	POLICE DEPARTMENT	348.36
	FEB 24 LIFE/ADD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	3.98
	FEB 24 LTD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	12.05
	FEB 24 STD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	13.21
	FEB 24 LIFE/ADD	GENERAL FUND	COURT	3.98
	FEB 24 LTD	GENERAL FUND	COURT	13.05
	FEB 24 STD	GENERAL FUND	COURT	14.30
	FEB 24 LIFE/ADD	GENERAL FUND	FIRE DEPARTMENT	23.88
	FEB 24 LTD	GENERAL FUND	FIRE DEPARTMENT	90.86
	FEB 24 STD	GENERAL FUND	FIRE DEPARTMENT	94.23
	FEB 24 LIFE/ADD	GENERAL FUND	STREETS	7.96
	FEB 24 LTD	GENERAL FUND	STREETS	21.39
	FEB 24 STD	GENERAL FUND	STREETS	23.45
	FEB 24 LIFE/ADD	GENERAL FUND	PARKS & RECREATION	5.96
	FEB 24 LTD	GENERAL FUND	PARKS & RECREATION	19.03
	FEB 24 STD	GENERAL FUND	PARKS & RECREATION	20.86
	FEB 24 LIFE/ADD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	3.98
	FEB 24 LTD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	9.45
	FEB 24 STD	GENERAL FUND	CITY-WIDE (NON-DEPARTM	10.36
	FEB 24 LVE	WATER & SEWER FUND	NON-DEPARTMENTAL	154.00
	FEB 24 LVS	WATER & SEWER FUND	NON-DEPARTMENTAL	30.75
	FEB 24 LVC	WATER & SEWER FUND	NON-DEPARTMENTAL	12.55
	FEB 24 LIFE/ADD	WATER & SEWER FUND	ADMINISTRATION	8.96
	FEB 24 LTD	WATER & SEWER FUND	ADMINISTRATION	22.97
	FEB 24 STD	WATER & SEWER FUND	ADMINISTRATION	25.49
	FEB 24 LIFE/ADD	WATER & SEWER FUND	WATER DEPARTMENT	5.98
	FEB 24 LTD	WATER & SEWER FUND	WATER DEPARTMENT	19.19
	FEB 24 STD	WATER & SEWER FUND	WATER DEPARTMENT	21.05
	FEB 24 LIFE/ADD	WATER & SEWER FUND	SEWER DEPARTMENT	5.96
	FEB 24 LTD	WATER & SEWER FUND	SEWER DEPARTMENT	19.19
	FEB 24 STD	WATER & SEWER FUND	SEWER DEPARTMENT	<u>21.04</u>
			TOTAL:	2,448.49
DOBIE SUPPLY, LLC	30"X30" HIM PRINTED SIGN (	GENERAL FUND	STREETS	170.00
	HANDICAP SIGN/HIM SIGNS	GENERAL FUND	STREETS	<u>590.00</u>
			TOTAL:	760.00
DOUG MARTELLA CFO	DOUG MARTELLA CFO	GENERAL FUND	FINANCE	3,500.00
	DOUG MARTELLA CFO	GENERAL FUND	FINANCE	<u>3,500.00</u>
			TOTAL:	7,000.00
ADMIN VEHICLE LEASE PAYMNT	ADMIN VEHICLE LEASE PAYMNT	GENERAL FUND	CITY ADMIN OFFICE	892.03
ADMIN VEHICLE MAINT PLAN	ADMIN VEHICLE MAINT PLAN	GENERAL FUND	CITY ADMIN OFFICE	66.49
ADMIN VEHICLE R&M	ADMIN VEHICLE R&M	GENERAL FUND	CITY ADMIN OFFICE	33.60
PERMITS & INSPECT LEASE PA	PERMITS & INSPECT LEASE PA	GENERAL FUND	PERMITS & INSPECTIONS	697.57

EIGH CONSULTING

ENTE SE FLEET MANAGEMENT INC

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PW ADMIN LEASE PAYMNT	WATER & SEWER FUND	ADMINISTRATION	2,692.55
	PW ADMIN MAINT PLAN	WATER & SEWER FUND	ADMINISTRATION	147.46
	WATER LEASE PAYMNT	WATER & SEWER FUND	WATER DEPARTMENT	945.59
	WATER VEHICLE R&M	WATER & SEWER FUND	WATER DEPARTMENT	478.17
	SEWER LEASE PAYMNT	WATER & SEWER FUND	SEWER DEPARTMENT	945.60
	SEWER VEHICLE R&M	WATER & SEWER FUND	SEWER DEPARTMENT	<u>478.16</u>
			TOTAL:	22,743.58
ENVIRONMENTAL MONITORING LABORATORY, L	BACTERIOLOGICAL ANALYSIS	WATER & SEWER FUND	WATER DEPARTMENT	<u>612.00</u>
			TOTAL:	612.00
FRONTIER ACCESS LLC	25% PUBLIC WORKS	GENERAL FUND	STREETS	43.69
	25% PUBLIC WORKS	GENERAL FUND	PARKS & RECREATION	43.68
	CITY HALL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	174.73
	CIVIC CENTER	VCSDC	ECONOMIC DEVELOPMENT	139.06
	25% PUBLIC WORKS	WATER & SEWER FUND	WATER DEPARTMENT	43.68
	1878 RESIDENTIAL CARTS	WATER & SEWER FUND	SANITATION	22,629.90
	73 RESIDENTIAL EXTRA CARTS	WATER & SEWER FUND	SANITATION	440.19
	1878 RESIDENTIAL RECYCLE C	WATER & SEWER FUND	SANITATION	8,845.38
	10 COMMERCIAL CARTS	WATER & SEWER FUND	SANITATION	217.60
	3 COMMERCIAL EXTRA CARTS	WATER & SEWER FUND	SANITATION	39.18
	DUMPSTERS	WATER & SEWER FUND	SANITATION	11,517.87
	ROLL-OFFS	WATER & SEWER FUND	SANITATION	8,172.70
	25% PUBLIC WORKS	WATER & SEWER FUND	SEWER DEPARTMENT	<u>43.68</u>
			TOTAL:	52,351.34
FRONTIER COMMUNICATIONS	PD FAX LINE 02.01.24-02.29	GENERAL FUND	POLICE DEPARTMENT	<u>93.44</u>
			TOTAL:	93.44
GEXA ENERGY	FIRE DEPT - ELECTRIC	GENERAL FUND	FIRE DEPARTMENT	392.11
	STREETS - ELECTRIC	GENERAL FUND	STREETS	743.51
	PARKS & REC - ELECTRIC	GENERAL FUND	PARKS & RECREATION	175.96
	CITY-WIDE - ELECTRIC	GENERAL FUND	CITY-WIDE (NON-DEPARTM	2,089.38
	CIVIC CENTER - ELECTRIC	VCSDC	ECONOMIC DEVELOPMENT	1,583.56
	50% PW BLDG & GDL - ELECTR	WATER & SEWER FUND	WATER DEPARTMENT	272.85
	50% PW BLDG & GDL - ELECTR	WATER & SEWER FUND	SEWER DEPARTMENT	272.85
	LIFT STATIONS - ELECTRIC	WATER & SEWER FUND	SEWER DEPARTMENT	<u>1,402.41</u>
			TOTAL:	6,932.63
GLOBAL EQUIPMENT COMPANY INC	CUBICAL WALLS AMR PERSONNE	GENERAL FUND	FIRE DEPARTMENT	86.15
	CUBICAL WALLS AMR PERSONNE	GENERAL FUND	FIRE DEPARTMENT	<u>1,817.39</u>
			TOTAL:	1,903.54
HOPP AUTOMOTIVE AND TOWING	HONDA TOW FOR PD EVIDENCE	GENERAL FUND	POLICE DEPARTMENT	<u>366.30</u>
			TOTAL:	366.30

VENDOR NAME		DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
TOTAL:					69.94	
LOWES BUSINESS ACCT/SYNCB		GAS CANS & SHOP PUSH BROOM	GENERAL FUND	STREETS	50.96	
		REPLACE 4 BROKEN TABLES CI	VCSDC	ECONOMIC DEVELOPMENT	360.92	
		GAS CANS & SHOP PUSH BROOM	WATER & SEWER FUND	WATER DEPARTMENT	50.95	
		GAS CANS & SHOP PUSH BROOM	WATER & SEWER FUND	SEWER DEPARTMENT	50.95	
TOTAL:					513.78	
MCCREARY, VESELKA, BRAGG AND ALLEN P.C		DEC 2023 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	288.48	
TOTAL:					288.48	
METLIFE		MAR 2024 DENTAL/VISION	GENERAL FUND	NON-DEPARTMENTAL	610.42	
		MAR 2024 DENTAL/VISION	GENERAL FUND	CITY SECRETARY	37.47	
		MAR 2024 DENTAL/VISION	GENERAL FUND	PERMITS & INSPECTIONS	147.09	
		MAR 2024 DENTAL/VISION	GENERAL FUND	FINANCE	18.73	
		MAR 2024 DENTAL/VISION	GENERAL FUND	HUMAN RESOURCES	37.47	
		MAR 2024 DENTAL/VISION	GENERAL FUND	PLANNING & DEVELOPMENT	115.56	
		MAR 2024 DENTAL/VISION	GENERAL FUND	POLICE DEPARTMENT	960.78	
		MAR 2024 DENTAL/VISION	GENERAL FUND	CODE ENFORCE/ANIMAL CO	55.75	
		MAR 2024 DENTAL/VISION	GENERAL FUND	COURT	37.47	
		MAR 2024 DENTAL/VISION	GENERAL FUND	FIRE DEPARTMENT	449.81	
		MAR 2024 DENTAL/VISION	GENERAL FUND	STREETS	112.41	
		MAR 2024 DENTAL/VISION	GENERAL FUND	PARKS & RECREATION	112.41	
		MAR 2024 DENTAL/VISION	GENERAL FUND	CITY-WIDE (NON-DEPARTM	37.47	
		MAR 2024 DENTAL/VISION	WATER & SEWER FUND	NON-DEPARTMENTAL	40.72	
		MAR 2024 DENTAL/VISION	WATER & SEWER FUND	ADMINISTRATION	78.78	
		MAR 2024 DENTAL/VISION	WATER & SEWER FUND	WATER DEPARTMENT	102.83	
		MAR 2024 DENTAL/VISION	WATER & SEWER FUND	SEWER DEPARTMENT	102.80	
TOTAL:					3,057.97	
METRO FIRE APPARATUS SPECIALISTS, INC.		AIR QUAL SAMP/COMPRESS CHE	GENERAL FUND	FIRE DEPARTMENT	245.00	
TOTAL:					245.00	
MIDLO H2O		5 GALLON H2O (10)	GENERAL FUND	CITY-WIDE (NON-DEPARTM	75.00	
TOTAL:					75.00	
MISC VENDOR		TORRES CARDOSO, MARIA	Bond Refund:E5041694 -01	GENERAL FUND	NON-DEPARTMENTAL	244.00
		HAMPTON, GARY DON	Cash Refund:E5042699 -01	GENERAL FUND	NON-DEPARTMENTAL	117.90
		RAMIREZ FLORES, JOSE C	Bond Refund:E5041347 -01	GENERAL FUND	NON-DEPARTMENTAL	300.00
		RAMIREZ FLORES, JOSE C	Bond Refund:E5041347 -01	GENERAL FUND	NON-DEPARTMENTAL	300.00
		RAMIREZ FLORES, JOSE C	Bond Refund:E5041347 -01	GENERAL FUND	NON-DEPARTMENTAL	300.00
		VENUS CORNER STORE	01-0280-04	WATER & SEWER FUND	NON-DEPARTMENTAL	91.75
		TAYLOR, LINDA	01-0659-00	WATER & SEWER FUND	NON-DEPARTMENTAL	16.70
		LGI HOMES	02-0539-00	WATER & SEWER FUND	NON-DEPARTMENTAL	92.96
		LGI HOMES	02-0583-00	WATER & SEWER FUND	NON-DEPARTMENTAL	2.03

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MOSAIC PUBLIC PARTNERS LLC	SEARCHING FIRM FOR CITY AD	GENERAL FUND	CITY ADMIN OFFICE	<u>8,700.00</u>
			TOTAL:	8,700.00
MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	1090 N FM 157 - PW SHOP	GENERAL FUND	STREETS	12.97
	700 W HWY 67 - CITY HALL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	31.93
	502 E HWY 67 - VENUS SIGN	VCSDC	ECONOMIC DEVELOPMENT	23.13
	CR 213 IRRIG - VENUS SIGN	VCSDC	ECONOMIC DEVELOPMENT	22.73
	CUT-OFFS (21)	WATER & SEWER FUND	NON-DEPARTMENTAL	1,050.00
	LOCKS - NO ACCOUNTS VENUS	WATER & SEWER FUND	NON-DEPARTMENTAL	350.00
	AFTER-HOURS CUT-OFFS (2)	WATER & SEWER FUND	NON-DEPARTMENTAL	150.00
	1090 N FM 157 - PW SHOP	WATER & SEWER FUND	ADMINISTRATION	<u>12.96</u>
			TOTAL:	1,653.72
PETERSON PUMP AND MOTOR SERVICE	WASTE WATER LIFT STA PUMP	WATER & SEWER FUND	SEWER DEPARTMENT	<u>480.00</u>
			TOTAL:	480.00
PITNEY BOWES PURCHASE POWER	POSTAGE REFILL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	<u>803.00</u>
			TOTAL:	803.00
PITNEY BOWES, INC--MAINTENANCE	E-Z SEAL BOTTLES (2)	GENERAL FUND	CITY-WIDE (NON-DEPARTM	48.98
	RED INK CARTRIDGE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	<u>111.99</u>
			TOTAL:	160.97
RON HEARN	JAN 24 VOL STIPEND	GENERAL FUND	FIRE DEPARTMENT	<u>288.00</u>
			TOTAL:	288.00
SDU-CHILD SUPPORT ENFORCEMENT	CASE#617500868 MEIDL	GENERAL FUND	NON-DEPARTMENTAL	126.01
	CASE#617500868 MEIDL	GENERAL FUND	NON-DEPARTMENTAL	126.01
	CASE#616868926	GENERAL FUND	NON-DEPARTMENTAL	150.01
	CASE#616868926	GENERAL FUND	NON-DEPARTMENTAL	<u>150.01</u>
			TOTAL:	552.04
SOUTHERN STAR TRACTOR AND TURF LLC	ENVIRONMENTAL FEE	GENERAL FUND	PARKS & RECREATION	5.00
	FILTER OIL/FILTER ASSY/ULT	GENERAL FUND	PARKS & RECREATION	89.85
	KIOTI REPAIRS & MAINT	GENERAL FUND	PARKS & RECREATION	272.52
	KIOTI REPAIRS & MAINTENANC	GENERAL FUND	PARKS & RECREATION	<u>1,043.60</u>
			TOTAL:	1,410.97
SPCA TEXAS	JANUARY 2024 ANIMAL INTAKE	GENERAL FUND	CODE ENFORCE/ANIMAL CO	<u>279.00</u>
			TOTAL:	279.00
STAT MP TROLLER	LATE FILING PENALTY - DEC	GENERAL FUND	FINANCE	50.00
	PENALTY - DEC 23	GENERAL FUND	FINANCE	176.13
	LATE FILING PENALTY - JAN	GENERAL FUND	FINANCE	50.00
	PENALTY - JAN 24	GENERAL FUND	FINANCE	183.43

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TARRANT COUNTY COLLEGE NW CAMPUS	INTER CRIME SCENE - 11/6-1	GENERAL FUND	POLICE DEPARTMENT	225.00
	PATROL RIFLE 30 - 12/16-12	GENERAL FUND	POLICE DEPARTMENT	<u>280.00</u>
			TOTAL:	505.00
TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	TX SMARTBUY ANNUAL MEMBERS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	<u>100.00</u>
			TOTAL:	100.00
TEXAS MUNICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	7,670.65
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	6,969.44
	TMRS RETIREMENT	GENERAL FUND	CITY ADMIN OFFICE	85.89
	TMRS RETIREMENT	GENERAL FUND	CITY ADMIN OFFICE	85.89
	TMRS RETIREMENT	GENERAL FUND	CITY SECRETARY	386.62
	TMRS RETIREMENT	GENERAL FUND	CITY SECRETARY	386.62
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	FINANCE	842.50
	TMRS RETIREMENT	GENERAL FUND	FINANCE	83.22
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	284.25
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	284.25
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,314.00
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,098.00
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,149.85
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,100.42
	TMRS RETIREMENT	GENERAL FUND	STREETS	390.54
	TMRS RETIREMENT	GENERAL FUND	STREETS	337.44
	TMRS RETIREMENT	GENERAL FUND	PARKS & RECREATION	348.94
	TMRS RETIREMENT	GENERAL FUND	PARKS & RECREATION	355.98
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	1,567.20
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	895.18
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	1,387.54
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	513.11
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	519.98
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	426.97
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	485.78
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	<u>426.96</u>

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	PERMITS & INSPECTIONS	3,465.40
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	FINANCE	612.64
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	HUMAN RESOURCES	674.18
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	PLANNING & DEVELOPMENT	1,736.32
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	POLICE DEPARTMENT	18,573.75
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	CODE ENFORCE/ANIMAL CO	898.90
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	COURT	898.90
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	FIRE DEPARTMENT	5,147.24
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	STREETS	2,247.25
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	PARKS & RECREATION	898.90
	FEB 24 MEDICAL PREMIUMS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	898.90
	FEB 24 MEDICAL PREMIUMS	VCSDC	ECONOMIC DEVELOPMENT	1,348.35
	FEB 24 MEDICAL PREMIUMS	WATER & SEWER FUND	NON-DEPARTMENTAL	605.52
	FEB 24 MEDICAL PREMIUMS	WATER & SEWER FUND	ADMINISTRATION	2,635.15
	FEB 24 MEDICAL PREMIUMS	WATER & SEWER FUND	WATER DEPARTMENT	2,018.96
	FEB 24 MEDICAL PREMIUMS	WATER & SEWER FUND	SEWER DEPARTMENT	<u>2,018.97</u>
			TOTAL:	52,844.36
TML RISK POOL	AUTO PHYSICAL DAMAGE	GENERAL FUND	POLICE DEPARTMENT	790.00
	AUTOMOBILE LIABILITY	GENERAL FUND	POLICE DEPARTMENT	1,026.00
	AUTOMOBILE LIABILITY	GENERAL FUND	POLICE DEPARTMENT	513.00
	AUTO PHYSICAL DAMAGE	GENERAL FUND	POLICE DEPARTMENT	<u>478.00</u>
			TOTAL:	2,807.00
TRINITY RIVER AUTHORITY	OPERATION & MAINTENANCE	WATER & SEWER FUND	SEWER DEPARTMENT	36,999.00
	DEBT SERVICE	WATER & SEWER FUND	SEWER DEPARTMENT	<u>147,392.00</u>
			TOTAL:	184,391.00
TXU ENERGY	STLG 1 049774	GENERAL FUND	STREETS	2,282.49
	STLG 2 391223	GENERAL FUND	STREETS	29.86
	STLG-A 101-140 753619	GENERAL FUND	STREETS	50.63
	STLG-C LED 0-55 357942	GENERAL FUND	STREETS	927.92
	STLG-C LED 141-180 550367	GENERAL FUND	STREETS	<u>174.41</u>
			TOTAL:	3,465.31
U. S. TREASURY	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,726.70
	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,405.47
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	6,233.46
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	5,999.02
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,457.83
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,403.01
	FICA WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	49.82
	FICA WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	49.82
	MEDICARE WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	11.65
	MEDICARE WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	11.65

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	MEDICARE WITHHOLDING	GENERAL FUND	FINANCE	12.01
	FICA WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	141.89
	FICA WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	141.89
	MEDICARE WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	33.18
	MEDICARE WITHHOLDING	GENERAL FUND	HUMAN RESOURCES	33.18
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	166.69
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	166.69
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	38.99
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	38.99
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	204.91
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	177.50
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	47.92
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	41.51
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,995.81
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,928.79
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	700.63
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	684.96
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	102.82
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	102.03
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	24.04
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	23.86
	FICA WITHHOLDING	GENERAL FUND	COURT	149.07
	FICA WITHHOLDING	GENERAL FUND	COURT	148.39
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.86
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.71
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,275.87
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,196.22
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	298.40
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	279.77
	FICA WITHHOLDING	GENERAL FUND	STREETS	161.98
	FICA WITHHOLDING	GENERAL FUND	STREETS	140.92
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	37.88
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	32.96
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	202.13
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	198.79
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	47.27
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	46.49
	FICA WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	80.95
	FICA WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	80.95
	MEDICARE WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	18.93
	MEDICARE WITHHOLDING	GENERAL FUND	CITY-WIDE (NON-DEPARTM	18.93
	FEDERAL WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	797.86
	FEDERAL WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	771.28
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	825.50
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	825.10

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	262.55
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	61.56
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	<u>61.39</u>
	TOTAL:			50,961.17
UNITED COOPERATIVE	106623-001 N FM 157 WWTP	WATER & SEWER FUND	SEWER DEPARTMENT	458.44
	106623-002 CR 213 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	25.47
	106623-003 PLAINVIEW ACRES	WATER & SEWER FUND	SEWER DEPARTMENT	28.01
	106623-005 CR 214 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	42.25
	106623-007 FM 1807 LIFT ST	WATER & SEWER FUND	SEWER DEPARTMENT	37.22
	106623-009 CR 214 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	846.93
	106623-010 ANTIQUE ST LIGH	WATER & SEWER FUND	SEWER DEPARTMENT	254.16
	106623-011 CR 214/TS2/3PH/	WATER & SEWER FUND	SEWER DEPARTMENT	20.70
	106623-012 WWTP 3PH	WATER & SEWER FUND	SEWER DEPARTMENT	34.53
	106623-013 213 LIFT STATIO	WATER & SEWER FUND	SEWER DEPARTMENT	32.50
	106623-014 FM 157/LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	53.25
	106623-015 FM 1807/WATER T	WATER & SEWER FUND	SEWER DEPARTMENT	<u>25.00</u>
	TOTAL:			1,858.46
UNITED RENTALS	PUMP 3"/PVC SUCTION/LAYFLA	WATER & SEWER FUND	WATER DEPARTMENT	<u>279.00</u>
	TOTAL:			279.00
VENUS AUTO PARTS LLC	WISE GRIPS & PLIERS	GENERAL FUND	STREETS	23.98
	RAIN X FLUID	GENERAL FUND	STREETS	5.99
	WATER NOZZLE & WATER HOSE	GENERAL FUND	STREETS	12.66
	AW32 HYD OIL FOR DUMP TRUC	GENERAL FUND	STREETS	59.97
	PICK UP TOOLS	GENERAL FUND	PARKS & RECREATION	18.98
	GRABBER EXTENSION	GENERAL FUND	PARKS & RECREATION	19.99
	FOAM SPRAY CLOSE UP HOLES	GENERAL FUND	PARKS & RECREATION	32.97
	OIL FILTER WRENCHES	GENERAL FUND	PARKS & RECREATION	47.97
	FENCE TIES FOR FIELDER PAR	GENERAL FUND	PARKS & RECREATION	19.96
	TOOLS TO ANCHOR SAFE AT CH	GENERAL FUND	CITY-WIDE (NON-DEPARTM	11.52
	BACKDOOR KEYS FOR CIVIC CE	VCSDC	ECONOMIC DEVELOPMENT	50.83
	KEYS TO COMPLETE SET FOR C	VCSDC	ECONOMIC DEVELOPMENT	14.95
	KEYS FOR CC BACK DOOR (6)	VCSDC	ECONOMIC DEVELOPMENT	17.94
	BLADES GRIND/SAW 2" METER	WATER & SEWER FUND	WATER DEPARTMENT	27.25
	PROPANE FOR SAMPLING TORCH	WATER & SEWER FUND	WATER DEPARTMENT	6.59
	PROPANE TORCH FROZEN SAMP	WATER & SEWER FUND	WATER DEPARTMENT	25.99
	WATER NOZZLE & WATER HOSE	WATER & SEWER FUND	WATER DEPARTMENT	12.66
	MAILBOX POLE KNOCKED DOWN	WATER & SEWER FUND	WATER DEPARTMENT	33.98
	BATTERIES FOR SEWER CAMERA	WATER & SEWER FUND	SEWER DEPARTMENT	15.96
	WATER NOZZLE & WATER HOSE	WATER & SEWER FUND	SEWER DEPARTMENT	<u>12.66</u>
	TOTAL:			472.80
WALMART	EMPLOYEE LUNCHEON SUPPLIES	GENERAL FUND	HUMAN RESOURCES	<u>219.02</u>

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	FUEL 12/24/23 - 01/23/24	GENERAL FUND	FIRE DEPARTMENT	824.12
	FUEL 12/24/23 - 01/23/24	GENERAL FUND	STREETS	48.43
	FUEL 12/24/23 - 01/23/24	GENERAL FUND	PARKS & RECREATION	51.61
	FUEL 12/24/23 - 01/23/24	GENERAL FUND	CITY-WIDE (NON-DEPARTM	56.04
	FUEL 12/24/23 - 01/23/24	WATER & SEWER FUND	WATER DEPARTMENT	839.73
	FUEL 12/24/23 - 01/23/24	WATER & SEWER FUND	SEWER DEPARTMENT	<u>839.72</u>
			TOTAL:	5,987.52
XEROX FINANCIAL SERVICES	FEB 2024 COPIER LEASE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	<u>228.00</u>
			TOTAL:	228.00

===== FUND TOTALS =====

10	GENERAL FUND	308,634.34
20	DEBT SERVICE FUND	201,200.00
30	VCSDC	5,145.96
50	STREET TAX MAINT FUND	1,349.60
60	WATER & SEWER FUND	542,986.68
66	BRAHMAN RANCH WTPP	1,079.42

GRAND TOTAL: 1,060,396.00

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VENUS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 2/01/2024 THRU 2/29/2024

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: FEBRUARY 2024 DISBURSEMENT REPORT
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

City of Venus Dashboard

Fiscal Year Overview:

FY24

Period Ending:

February 29, 2024

42% of the fiscal year



General Fund

Revenue Summary

	Budget	YTD	% of Budget
Fees & Services	13,050	6,458	49%
Fines & Forfeitures	109,700	40,800	37%
Franchise Taxes	152,000	30,197	20%
Property Taxes	2,714,383	3,167,678	117%
Sales Taxes	831,000	466,882	56%
Contributions	8,367	3,135	37%
Interest	25,000	71,734	287%
Licenses & Permits	789,380	179,744	23%
Miscellaneous	15,950	29,035	182%
Intergovernmental	674,134	201,319	30%
Other Financing Sources (Uses)	333,332	350	0%
Total Revenue	5,666,296	4,197,331	74%

Expenditure Summary

	Budget	YTD	% of Budget
Non-departmental	-	86,513	0%
City Administrator Office	203,729	52,176	26%
City Secretary	168,649	61,587	37%
Permits & Inspections	346,460	111,552	32%
Finance Department	194,847	78,017	40%
Human Resources	109,717	42,386	39%
Planning	168,541	62,044	37%
Police Department	2,562,348	961,655	38%
Code Enforcement/Animal Control	94,624	34,552	37%
Municipal Court	118,817	47,645	40%
Fire Department	1,015,240	331,661	33%
Streets	312,848	92,330	30%
Parks & Recreation	236,725	79,152	33%
City-Wide Nondepartmental	192,474	90,111	47%
Total Expenditures	5,725,019	2,131,382	37%

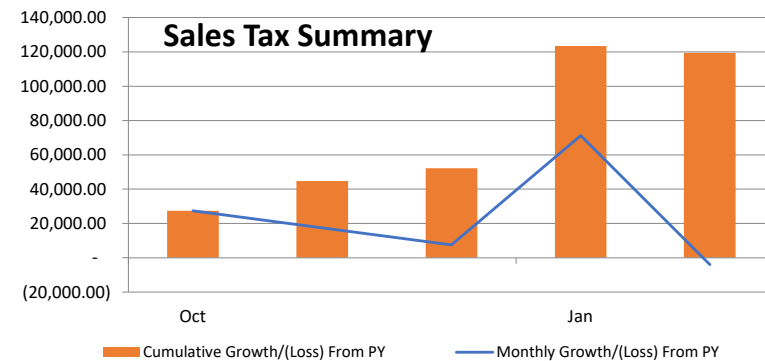
Net Surplus (deficit)	(58,723)	2,065,949
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Key Revenue Sources

	Budget	YTD	% of Budget
Sales Tax City	831,000	466,882	56%
Property Taxes	2,714,383	3,167,678	117%

Moving Average Comparisons to Collections

	12 Month Moving Average	12-MA	Collections February 29, 2024
Sales Tax City		75,945	69,689



City of Venus Dashboard

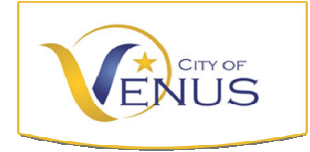
Fiscal Year Overview:

FY24

Period Ending:

February 29, 2024

42% of the fiscal year



Debt Service Fund

Revenue Summary

	Budget	YTD	% of Budget
Current Property Taxes	652,004	767,266	118%
Delinquent I&S Taxes	-	2,342	0%
Penalties & Interest	-	1,590	0%
Total Revenues	652,004	771,198	118%

Expenditure Summary

	Budget	YTD	% of Budget
Other contracted services	550	325	59%
Bond Principal	430,000	125,000	29%
Bond Interest	387,960	76,200	20%
Total Expenses	818,510	201,525	25%



Venus Community Service Development Corporation

ASSETS

Pooled Cash	\$ 241,748
Pinnacle Bank Account	298,508
Texpool	83,062
Sales Tax Receivable	<u>59,679</u>

TOTAL ASSETS	<u>\$ 682,997</u>
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LIABILITIES

Accounts Payable	\$ 622
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TOTAL LIABILITIES	<u>\$ 622</u>
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FUND BALANCES

Fund Balance - Beginning of Year	562,164
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Surplus (Deficit)	120,212
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TOTAL FUND BALANCE	<u>\$ 682,375</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 682,997</u>
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City of Venus Dashboard

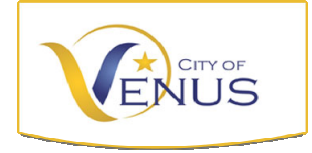
Fiscal Year Overview:

FY24

Period Ending:

February 29, 2024

42% of the fiscal year



Venus Community Service Development Corporation

Revenue Summary

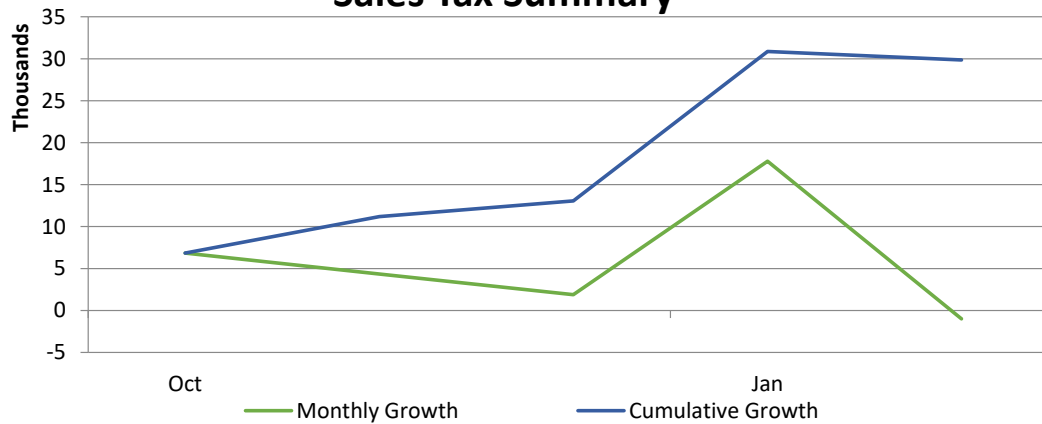
	Budget	YTD	% of Budget
Sales Tax	371,899	186,753	50%
Special events	-	851	0%
Interest Income	200	4,318	2159%
Total Revenues	372,099	191,921	52%

Expenditure Summary

	Budget	YTD	% of Budget
Nondepartmental	578,807	71,709	12%
Total Expenses	578,807	71,709	12%

Net Surplus (deficit)	(206,708)	120,212
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Sales Tax Summary



City of Venus Dashboard

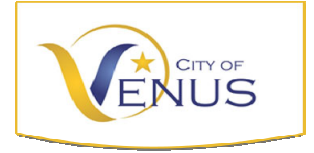
Fiscal Year Overview:

FY24

Period Ending:

February 29, 2024

42% of the fiscal year



Street Maintenance Sales Tax

Revenue Summary

	Budget	YTD	% of Budget
Street Maintenance Sales Tax	182,896	93,376	51%
Total Revenues	182,896	93,376	51%

Expenditure Summary

	Budget	YTD	% of Budget
Street Repairs	180,000	51,046	28%
Street Materials	22,500	5,116	23%
Crack Seal Trailer	66,595	-	0%
Total Expenses	269,095	56,162	21%

Net Surplus (deficit)	(86,199)	37,214
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City of Venus Dashboard

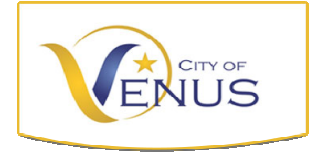
Fiscal Year Overview:

FY24

Period Ending:

February 29, 2024

42% of the fiscal year



Utility Fund

Revenue Summary

	Budget	YTD	% of Budget
Water Revenue	1,429,041	643,281	45%
Sewer Revenue	2,432,954	1,070,912	44%
Sanitation Revenues	731,434	278,410	38%
Administrative Fees	214,500	36,454	17%
Total Revenues	4,807,929	2,029,057	42%

Expenditure Summary

	Budget	YTD	% of Budget
Non-Departmental	413,104	279,610	68%
Administration	468,172	134,616	29%
Water Department	1,336,390	509,560	38%
Sanitation Department	676,252	254,303	38%
Sewer Department	2,353,166	1,054,930	45%
Total Expenses	5,247,084	2,233,019	43%



**City Council Agenda Item Report
March 25, 2024**

Callie Green, City Secretary
972-366-3348 ext. 207
cgreen@cityofvenus.org

Discuss and consider cancelling, moving, or consolidating the City Council meeting dates for April 2024.

- 1. BACKGROUND/HISTORY:** Regular Council meetings are the 2nd and 4th Mondays of the month.
- 2. FINDINGS / CURRENT ACTIVITY:** April 8, 2024, is a regular council meeting. April 22, 2024, is a regular council meeting. Both of the regular council meetings in April have reasons to cancel and to consider having one (1) special called meeting on April 15, 2024. April 8th is the highly talked about and anticipated once in a lifetime Solar Eclipse. Venus is in the "Totality" area. Chief Allen and Interim City Administrator Groom can speak more about this. April 22nd is the first day of Early Voting at the Civic Center.
- 3. RECOMMENDATIONS:** I recommend the City Council approve cancelling the regular council meetings in April and scheduling one (1) special called meeting on April 15, 2024.
- 4. ATTACHMENTS:** N/A



City Council Agenda Item Report

March 20th, 2024

James Groom

Interim City Administrator

972-366-3547

jgroom@cityofvenus.org

DISCUSS AND CONSIDER: Changing City of Venus Municipal Ordinance Chapter 4, Section 4-1.

1. **BACKGROUND/HISTORY:** The City was approached by the Chamber about the possibility of allowing alcohol in conjunction with events on the square. They are interested in replicating events like Midlothian's Wine Walk and the current ordinance does not allow alcohol in the square or in city parks.
2. **FINDINGS / CURRENT ACTIVITY:** The proposed ordinance removes the prohibition of alcohol in city parks and the city square as long as alcohol is served in conjunction with an event that has received a Special Event permit, follows all state laws including the Texas Alcoholic Beverage Code, and the permittee hires off duty Venus Police Officers.

This change does not allow alcohol to be consumed in parks or the city square other than during events with a Special Event permit. City staff is required to review Special Event permits and require any necessary safety measures to be taken by the permittee.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance change.
4. **ATTACHMENTS:** Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, AMENDING THE CODE OF ORDINANCES, BY REPEALING CHAPTER 4 “ALCOHOLIC BEVERAGES”, SECTION 4-1 “PROHIBITED POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON MUNICIPAL PROPERTY” AND REPLACING IT WITH A NEW CHAPTER 4 “ALCOHOLIC BEVERAGES”, SECTION 4-1, “PROHIBITED POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON MUNICIPAL PROPERTY”, TO ALLOW ALCOHOL AT SPECIAL EVENTS WITH PERMITS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds it is in the best interests of the public to allow alcoholic beverages to be possessed and consumed at special events provided said possession and consumption is in connection with a Special Event as such is defined by the Article III of the Venus Code of Ordinances and permitted.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF VENUS, TEXAS THAT:

SECTION 1. Chapter 4 “Alcoholic Beverages”, Section 4-1 “Prohibited Possession and Consumption of Alcoholic Beverages on Municipal Property” is hereby repealed in its entirety and replaced with a new Chapter 4 “Alcoholic Beverages”, Section 4-1 “Prohibited Possession and Consumption of Alcoholic Beverages on Municipal Property” and which shall read as follows:

“ ...

CHAPTER 4

...

4-1. Sec. 4-1. - Prohibited possession and consumption of alcoholic beverages on municipal properties.

(a) All city parks and the city square are to be regulated by this chapter.

(b) Alcoholic beverages are prohibited and may not be possessed and/or consumed on the city square or in the city parks except as otherwise authorized by this chapter.

(c) Alcohol can be possessed and consumed in conjunction with a Special Event permit issued by the City that contains all necessary information about the use of alcohol and is in accordance with current State and/or Federal law. Event organizers are required to hire off-duty Venus Police Officers through the method prescribed by the Venus Chief of Police and will abide by any other stipulations as required by the City to ensure public safety. Event organizers will additionally comply with all provisions of the Special Event permit ordinance.

(d) Any person violating the provisions of this chapter shall be deemed to be guilty of a misdemeanor and upon conviction shall be fined in an amount not less than \$50.00 nor more than \$500.00. Each violation of this chapter shall be deemed a separate offense and each day that the violation continues shall be deemed a separate offense. Nothing in this chapter shall prevent the enforcement of this chapter by another means authorized by law, and this chapter may be enforced by any or all means, and the choice of one remedy is not to the exclusion of any other remedy.

...”

SECTION 2. That all ordinances of the City of Venus, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed and all other ordinances of the City of Venus, Texas not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining

portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

SECTION 5. The Recitals of this Ordinance are fully incorporated herein as if fully written.

DULY PASSED by the City Council of the City of Venus, Texas, on the 25th day of March 2024.

APPROVED:

Alejando Galaviz, Mayor

ATTEST:

Callie Green, City Secretary

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF VENUS, TEXAS
AMENDING THE CURRENT 2023-2024 FISCAL YEAR
BUDGET; FINDING MUNICIPAL PURPOSES;
AUTHORIZING EXPENDITURES; PROVIDING FOR A
SEVERABILITY CLAUSE; AND PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, the City Council of the City of Venus, Texas, (the "City Council") has utilized diligent thought, attention and determination in creating the 2023-2024 budget; and

WHEREAS, Texas Local Government Code Section 102.010 allows changes to a budget for municipal purposes and such purposes have arisen during the fiscal year, and there is more than adequate funding in other line items of the budget; and

WHEREAS, the City Council finds the amendments in the line items identified in Exhibit "A" are reasonable, necessary and for legitimate municipal purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

SECTION 1. FINDINGS. The City Council finds the statement made in the preamble above are true and correct. The City Council does authorize amendments to the budget and does authorize an expenditure as an amendment to the original budget, finding this is a situation which could not have been included in the original budget through the use of reasonably diligent thought and attention.

SECTION 2. BUDGET LINE ITEMS. The City Council approves budget amendments in Exhibit "A" which is attached and incorporated herein for all purposes, and the Amended Budget for 2023-2024 which is shown in Exhibit "B", which is attached and incorporated herein for all purposes.

SECTION 3. BUDGET TOTAL. The City Council further finds the amended budget line items in Exhibit "A" will not cause the total expenditures in the budget to exceed the total original budget.

SECTION 4. The Amended Budget for 2023-2024 is hereby approved by the City Council.

SECTION 5. That all provisions of the ordinances of the City of Venus in conflict with the provisions of this ordinance be and the same are hereby repealed and all ordinances not so in conflict shall remain in full force and effect, but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the appeal prevent a prosecution from being commenced for any violation if occurring prior to the repealing of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 6. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be unconstitutional, illegal or invalid, and shall not affect the validity of the Ordinance as a whole.

SECTION 7. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provide.

SECTION 8. The Mayor is authorized to make the amendments as set forth above and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached Exhibit “B”, with the city secretary and in the office of the County Clerk of Johnson County, Texas.

DULY PASSED by the City Council of the City of Venus, Texas, on the 25th day of March 2024.

APPROVED:

Alejando Galaviz, Mayor

ATTEST:

Callie Green, City Secretary

EXHIBIT “A”

Current Budgeted Positions

1 - Chief of Police
1 – Lieutenant
4 – Patrol Sergeants
12 – Patrol Officers
1 – Records and Property Technician

Proposed Budgeted Positions

1 – Chief of Police
1 - Lieutenant
1 – CID/Administrative Sergeant
4 - Patrol Sergeants
10 – Patrol Officers
1 – Records and Property Technician

This budget amendment is seeking to reduce the total number of sworn personnel in the Venus Police Department by one and recharacterize one of the positions from a police officer to a Criminal Investigations Division and Administrative Sergeant. The positions are currently not filled and would not result in laying anyone off.

The request has been discussed amongst VPD command staff (Current Sergeants, Lieutenant, and Chief), and we have concluded that the addition of a CID/Admin Sergeant would be in the best interest of the organization and the community. Many of the pain points that VPD has experienced in the past few years have been a direct result of not having enough supervisors to effectively monitor personnel. This change will ensure that CID has a day-to-day supervisor that can dedicate a large amount of their time to overseeing the personnel in that division and help with the workload including call outs. Currently the two detectives rotate on call weeks, and being on call every other week is a burden. This would decrease their on call time to once every three weeks. CID needs someone who can monitor the detectives progress on cases, coach and train CID personnel, and discipline employees when necessary. Currently CID reports directly to the Police Chief and with all the other roles and responsibilities inherent in that office it is difficult to devote enough time to these daily tasks.

Patrol positions would be filled prior to adding any personnel into CID. When everything is full, the CID/Admin Sergeant would begin taking on some administrative tasks such as Quartermaster, Backgrounds, Recruiting, and Training duties. Most of these are currently assigned to the Patrol Lieutenant, and this will free him up to spend more time in the field with his two new Sergeants and other patrol personnel. Police Sergeants are the most important positions in a police department, and more than any other can determine if an organization will be successful. It is imperative that the Lieutenant and Chief are afforded ample time to mentor and train the new supervisors in the department.

The salary savings for cutting both Officer positions would be around \$90,000 for the rest of the year, and we would add approximately \$54,000 back in for the Admin Sergeant. Total salary savings would be approximately \$36,000.

The other expenses necessary for this would be a vehicle and some minor equipment for a crime scene kit. This is estimated at \$14,000 for this budget year which makes the total savings for this approximately \$22,000.

When Patrol is fully staffed, day shifts would be staffed with a Sergeant on each shift and two patrol officers. Nights would be staffed with a Sergeant on each shift and three patrol officers. Staff believes that this is the best use of available budget money and that this will best increase our capabilities with the resources available.

The VPD has struggled to fill open positions this entire year, and we also believe that this position will help with recruiting and retaining personnel leaving us in a better position in the long run.

**GENERAL FUND SUMMARY
STATEMENT OF REVENUES & EXPENDITURES
FIVE YEAR COMPARISON**

	ACTUALS 2019-2020	ACTUALS 2020-2021	UNAUDITED 2021-2022	ADOPTED 2022-2023	PROPOSED 2023-2024	
REVENUES						
PROPERTY TAXES	\$ 1,461,049	\$ 1,632,653	\$ 2,043,966	\$ 2,404,288	\$ 2,714,383	13%
SALES TAXES	589,007	748,827	814,530	888,950	831,000	-7%
FRANCHISE FEES	127,867	131,650	128,593	145,000	152,000	5%
LICENSES AND PERMITS	761,647	915,249	508,171	690,280	1,122,712	63%
CHARGES FOR SERVICES	3,623	3,080	15,034	13,050	13,050	0%
FINES AND FORFEITURES	52,313	68,524	97,901	109,700	109,700	0%
INTERGOVERNMENTAL	42,287	1,934	109,132	462,079	674,134	46%
INVESTMENT EARNINGS	20,835	12,592	30,628	1,500	25,000	1567%
CONTRIBUTIONS	122,716	122,696	281,640	232,327	8,367	-96%
OTHER	9,699	13,216	42,175	5,000	15,950	219%
TOTAL REVENUES	3,191,043	3,650,421	4,071,770	4,952,174	5,666,296	14%
EXPENDITURES						
ADMINISTRATION	716,820	549,740				0%
CITY ADMINISTRATOR'S OFFICE			152,173	192,797	203,729	6%
CITY SECRETARY'S OFFICE			121,546	155,870	168,649	8%
PERMITS AND INSPECTIONS		542,093	391,381	317,806	346,460	9%
FINANCE			140,358	160,222	194,847	22%
HUMAN RESOURCES			105,173	134,627	109,717	-19%
CITY-WIDE (NON-DEPARTMENTAL)			161,105	218,820	192,474	-12%
PLANNING AND DEVELOPMENT	445,519			166,515	168,541	1%
POLICE	1,199,150	1,318,667	1,395,413	2,030,421	2,539,548	26%
CODE ENFORCEMENT/ANIMAL CONTROL		66,242	82,284	100,198	94,674	-6%
MUNICIPAL COURT	100,328	100,481	95,816	97,392	118,817	22%
FIRE	38,965	24,634	403,626	840,493	1,015,340	21%
STREETS AND DRAINAGE	249,584	313,200	256,913	297,931	288,484	-3%
PARKS AND RECREATION			200,770	330,396	236,725	-28%
DEBT AND INTEREST PAYMENTS	98,630	251,436	350,735	84,331	818,510	871%
CAPITAL EXPENDITURES	57,562	311,880	201,771	26,568		-100%
TOTAL EXPENDITURES	2,906,558	3,478,373	4,059,064	5,154,387	6,496,515	26%
REVENUES OVER (UNDER) EXPENDITURE	284,485	172,048	12,705	(202,213)	(830,219)	321%
OTHER FINANCING SOURCES (USES)						
LOAN PROCEEDS		239,783				
SALE OF CAPITAL ASSETS	39,498			599,300		
FINANCED CAPITAL EXPENDITURES		(239,783)				
TRANSFER FROM (TO) OTHER FUNDS	(532,317)		21,885			
CHANGE IN FUND BALANCE	(208,334)	172,048	34,590	397,087	(830,219)	-315%
BEGINNING FUND BALANCE	2,244,178	1,912,027	2,084,075	2,118,665	2,515,752	19%
PRIOR PERIOD ADJUSTMENTS	(123,817)					0%
TOTAL ENDING FUND BALANCE	\$ 1,912,027	\$ 2,084,075	\$ 2,118,665	\$ 2,515,752	\$ 1,685,533	-34%
LESS: 120-DAY RESERVES	(955,581)	(1,143,575)	(1,334,487)			0%
LESS: 90-DAY RESERVES				(1,270,945)	(1,585,305)	26%
LESS: COMMITMENT FOR FIRE DEPT	8,334	(372,048)				0%
STREET/DRAINAGE			(29,319)	(452,967)		-100%
EXCESS UNASSIGNED FUND BALANCE	\$ 964,780	\$ 568,452	\$ 754,859	\$ 791,840	\$ 78,228	-93%



City Council Agenda Item Report

March 20th, 2024

James Groom

Interim City Administrator

972-366-3547

jgroom@cityofvenus.org

DISCUSS AND CONSIDER: Updating the City's Tax Abatement policy

1. **BACKGROUND/HISTORY:** The current Tax Abatement criteria was last passed by city council in 2020. Based on state law, these expire after two years and have to be renewed to be able to be used.
2. **FINDINGS / CURRENT ACTIVITY:** Staff discovered through routine reviews that council last passed Tax Abatement criteria over two years ago and we would need a new resolution to continue to have this as an option.

Mr. Halla updated the document and made sure it was consistent with current state law.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the resolution.
4. **ATTACHMENTS:** Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF VENUS, TEXAS, AMENDING THE CITY'S TAX
ABATEMENT CRITERIA AND GUIDELINES GOVERNING
SUBSEQUENT TAX ABATEMENTS.**

WHEREAS, a municipality may enter into tax abatement agreements authorized by Chapter 312 of the Texas Tax Code ("Code") only if the governing body of the municipality has previously adopted a resolution stating the municipality elects to be eligible to participate in tax abatement agreements and has established guidelines and criteria governing tax abatement agreements ("Tax Abatement Policy"); and

WHEREAS, pursuant to the Code, a Tax Abatement Policy is effective for two (2) years from the date of its adoption; and

WHEREAS, the City's current Tax Abatement Policy was adopted by the City Council of Venus, Texas pursuant to Resolution No. 14-2020-05 and went into effect on 05/11/2020; and

WHEREAS, the City Council of the City of Venus Texas wishes to adopt the current Tax Abatement Policy, attached as Exhibit "A".

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The City Council hereby adopts the Tax Abatement Policy attached hereto as Exhibit "A", which constitutes the guidelines, criteria and procedures governing tax abatement agreements entered into by the City, to be effective from the date of adoption of this Resolution through March 21, 2026, unless earlier amended or repealed by a vote of at least three-fourths (3/4) of the members of the City Council of the City of Venus Texas.

SECTION 2. This amended Tax Abatement Policy, as it may subsequently be amended, will expressly govern all tax abatement agreements entered into by the City during the period in which such Tax Abatement Policy is in effect.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS 25th DAY OF MARCH 2024.

ATTEST:

APPROVED:

Callie Green, City Secretary

Alejandro Galaviz, Mayor

EXHIBIT “A”
CITY OF VENUS, TEXAS GUIDELINES FOR
TAX ABATEMENT

GENERAL PURPOSES AND OBJECTIVES

The City of Venus is committed to the promotion of high-quality development in all parts of the City and to an ongoing improvement in the quality of life for its citizens. Insofar as these objectives are generally served by the enhancement and expansion of the local economy, the City will, on a case-by-case basis, consider providing tax abatement as a stimulus for economic development in Venus. It is the policy of the City that such consideration will be provided in accordance with the procedures and criteria outlined in this document and in Chapter 312 of the Tax Code. Nothing herein shall imply or suggest that the City of Venus is under obligation to provide any tax abatement to any applicant.

According to the Property Redevelopment and Tax Abatement Act, codified in Chapter 312 of the Texas Tax Code, the City may only grant tax abatement on the increment in value added to a particular property by specific improvements that meet the economic development goals and objectives of the City. The tax abatement may apply to the real estate portion of the project, or the tangible personal property added to the real estate or both.

Tax abatements are granted to the owners of real and personal property; for projects where the real estate is leased, special terms and conditions will be required in the agreement.

Tax Abatement Agreements. In the event the City chooses to enter into a tax abatement agreement, consistent with the Texas Property Redevelopment and Tax Abatement Act, the City will establish a reinvestment zone for economic development purposes. Within the reinvestment zone there may be an tax abatement granted for the increase in value of real and tangible personal property.

Section 2264.051 of the Texas Government Code requires the City to provide within the tax abatement application a statement certifying that the business, or a branch, division, or department of the business, does not and will not knowingly employ an undocumented worker. Accordingly, all Tax Abatement Agreements will contain a provision specifying the rate and terms of the repayment of the public subsidy if convicted of knowingly employing an undocumented worker.

MINIMUM GUIDELINES AND STANDARDS FOR TAX ABATEMENT

To be considered eligible for tax abatement, the proposed project and/or property must meet the following criteria:

1. An investment of at least \$10,000,000 in taxable assets for any new construction. The acquisition cost of the real estate is not included in computing the amount of taxable assets. Construction costs are not necessarily indicative of the taxable value of the property. (The taxable value is determined by the Johnson Central Appraisal District as of January 1 of each year.)
2. The City may consider tax abatement for an investment of at least \$10,000,000 in taxable assets for any construction related to the expansion, remodeling or modernization of existing businesses provided that the businesses are current in all obligations to the city/county and school district and that they are operating lawfully in accordance with zoning and all other regulations of the city.
3. The City may consider tax abatement for an investment less than those established in these guidelines for the taxable assets based upon City evaluation of economic development factors, including but not limited to: the location of taxable inventory on the property; the amount of sales tax which the project or property will generate for the City; and the amount of any rollback taxes triggered by the development or project.

4. The project makes a substantial contribution to redevelopment efforts or the project has high visibility, image impact, or is of a significantly higher level of development quality.
5. The project is in an area that might not otherwise be developed because of restraints of topography, ownership patterns, site configuration, or other constraints.
6. The project stimulates concentration of employment and/or commercial activity.
7. A project submitted for tax abatement shall be subject to fiscal impact analysis to determine whether the services required for the facility will exceed the amount of taxes generated if abatement was provided. It shall be the general policy that the city will not consider a tax abatement for any project that will generate negative cost to the city, however if a project is to be constructed in two or more phases and the net result for the overall project will result in a positive impact for the city, an abatement agreement may be considered.
8. Applicants must provide a written narrative in the form of an application for a Tax Abatement Agreement that details how a development/project meets the above minimum standards. The application must also provide information to address the following criteria:

OBJECTIVE CRITERIA

The following criteria are designed to evaluate specific components common to all applicants:

1. The amount of property tax base (including personal property) that will be added.
2. The amount of local annual payroll created.
3. The number of new jobs created and/or in the case of existing business how many jobs are being retained. This description shall include the type of jobs full/part time including projected wages rates and benefits.
4. The amount of sales tax generated.
5. The amount of taxable inventory located on the property.
6. Any extraordinary utility uses and if possible a projection of anticipated franchise or similar fee revenues which may accrue to the benefit to the city.
7. An investment of less than \$ 10,000,000 in taxable assets may be eligible for tax abatement based upon the evaluation of other economic development factors, including, but not limited to, the location of taxable inventory on the property; the amount of sales tax which the property or project will generate for the City; and the amount of any rollback taxes triggered by the development or the project.
8. Recommended Schedule of Performance Criteria and Abatement Amounts Total Appraised/Assessed Taxable Value/Full Time Employees

\$10 - \$20 Million and 25 FTE's	could receive up to 25% Abatement for 7 Years
\$21 - \$35 Million and 50 FTE's	could receive up to 50% Abatement for 7 Years
\$36- \$50 Million and 75 FTE's	could receive up to 50% Abatement for 10 Years
\$51 - \$65 Million and 100 FTE's	could receive up to 65% Abatement for 10 Years Over
\$65 Million and 200 FTE's	could receive up to 70% Abatement for 10 Years

SUBJECTIVE CRITERIA

The applicant must also present in a written narrative, information regarding the following:

1. Whether the project is new construction/business or expansion remodel or modernization of an existing business.
2. The type and value of public improvements, if any, being made by the applicant as well as identifying any additional cost to the public for increased services or public improvements which may be necessary to support the project.
3. Whether the applicant be the owner or lessee, and if lessee, whether there are occupancy commitments already existing.
4. Whether the project does (or can) meet all relevant zoning, subdivision and other legal requirements?
5. The impact the project will have on other taxing units.

6. Whether the project is consistent with the comprehensive plan of the City.
7. Whether the level of quality is significantly (and an objective basis for “significantly”) higher than the typical projects of similar use, including whether site amenities are provided.
8. Whether the project poses any negative environmental, operational, visual or other impacts (i.e. pollution, noise, traffic congestion, etc.).

AMOUNT AND DURATION OF TAX ABATEMENT

The above criteria will be used to determine whether it is in the best interest of the City to provide tax abatement to an applicant. The following represents the type of economic development projects which the City Council has determined is desirable to promote a diversified tax base within the City of Venus and which may be eligible for tax abatement incentives from the city.

1. Tax abatements are available for both new facilities and structures and for the expansion and modernization of existing facilities and structures. For expansion and modernization of existing facilities, abatement will only be considered for the value added to buildings, equipment, and tangible personal property; the land value increase will not be abated. The City of Venus may provide up to 70 % tax abatement for eligible expansion or modernization projects. The following definitions shall apply to these eligible project categories:

Warehousing and Distribution - Temporary storage of materials received in bulk for later transfer or shipment in smaller lots and in combination with other materials received.

Fabrication and Assembly - The connection of standard, previously manufactured components to form a consumer product.

Manufacturing and Processing - The combining of raw materials to form finished products that are physically altered and result in consumer products, which includes certain intellectual property activities such as computer software development.

Regional Service Operation - The provision of financial, accounting, insurance, or other similar back-office processing or services for a regional, national or multinational organization.

Major Tourist Attraction - Any major tourist attraction, amusement park, stadium, arena, race track or similar facility or expansion which will employ not less than 40 permanent full-time employees or a comparable equivalent.

2. Any other uses, not elsewhere listed in this policy, will have to be considered on an individual basis to evaluate the desirability and compatibility of the proposed use for the community.
3. For capital intensive projects with a capital investment in excess of One Hundred Million Dollars (\$100,000,000), the City Council reserves the right to negotiate such terms and conditions as are permitted by state statute (i.e. potentially 100% for 10 years).
4. A project may be granted tax abatement on real and/or personal property for a period of up to 10 years, depending on the evaluation of the tax abatement guideline criteria. The actual percentage of taxes subject to abatement shall be determined as outlined above and will apply only to the portion of the taxable value of the real property or of the tangible personal property located on the real property, or both, that exceeds that

property's taxable value for the year in which the agreement is executed (base year). The tax abatement agreement for tangible personal property may only apply to the personal property added to the real property after the agreement is executed.

PROCEDURAL GUIDELINES

Any person, organization or corporation desiring that the City consider providing tax abatement to encourage location or expanded operation within the city shall comply with these procedural guidelines. Nothing within these guidelines shall be construed to suggest that the City is under any obligation to provide any abatement to any applicant even if certain criteria are satisfied. The City reserves the right to reject any application.

APPLICATION

Applicants must submit an application for tax abatement to the City Administrator or Economic Development Director addressing all of the above criteria, and include a legal description of the property and a plat showing the precise location of the property, current tax affidavits, ownership information and authorization form the owner of the property if different from the applicant, all roadways within five hundred feet of the site, and all existing zoning and land uses within five hundred feet of the site. A completed application must be submitted, along with a check payable to the City of Venus for Five Hundred Dollars (\$ 500) for new construction or for existing business expansion as an application fee. Should the applicant withdraw the application during the process or fail to perform based on the agreed schedule, the fee shall then be forfeited and utilized by the city to offset the cost incurred to process the application.

APPLICATION REVIEW PROCESS

The City Administrator or Economic Development Director will review the complete application for compliance with the guidelines contained herein which, if acceptable, will be presented to the Venus City Council for its review and consideration. The Council's review shall be based upon a subjective evaluation of the completed application and it may invite representatives from Johnson County to participate in the review. Additional information may be requested as needed. The application may be distributed to appropriate City departments for internal review and comments. Copies of the complete application package and staff comments, if any, will be provided to other taxing entities. The City Staff shall use these Guidelines to determine which proposed agreements to present to City Council. After review, the application will be presented to the Venus City Council for final action. The applicant must execute the Tax Abatement Agreement prior to submission to the City Council for approval. Upon Council approval, the application will be forwarded to other taxing entities for their review and possible participation if applicable.

The Mayor will make recommendations on the application to the City Council; however, the applicant may be requested to meet with the City Council. Based on the recommendation, the City Council may consider a resolution calling a public hearing to consider the establishment of a tax reinvestment zone. Although the applicant must first execute the tax abatement agreement, it will be subject to Council approval. Before the City may enter into a tax abatement agreement, the property involved must be designated by the City Council as a Reinvestment Zone.

The City Council will then give notice and hold a public hearing to determine whether the property involved should be designated as a Reinvestment Zone, whether the project is feasible and practical, and whether the project would be a benefit to the City after expiration of the agreement. At the public hearing, the City staff and/or the applicant may make a presentation after which interested persons may speak for or against the designation.

After the public hearing, the City council will consider adoption of an ordinance designating the area described in the legal description of the proposed project as a Tax Abatement Reinvestment Zone. After designation of the Reinvestment Zone, the tax abatement agreement will be executed.

ADOPTION OF TAX ABATEMENT AGREEMENT

The City will employ a standard form tax abatement agreement, the terms and provisions of which may be negotiated to accommodate the specific or unique aspects of the project. However, any tax abatement agreement must include the following terms:

1. General description of the project.
2. Amount of tax abatement.
3. Method for calculating the value of the abatement.
4. Term of the abatement.
5. Legal description of the property.
6. Type, number, location and timetable of planned improvements.
7. Any specific terms or conditions to be met by applicant.

Should the terms of the tax abatement agreement subsequently not be satisfied, the tax abatement shall be null and void and all a specific remedy related to the previously abated tax amounts as established in the agreement shall apply. Provisions to this effect will be incorporated into the agreement.

RECAPTURE/CLAWBACK

- (a) Should the City determine that the company or individual is in default according to the terms and conditions of the abatement agreement, the City shall notify the company or individual, in writing, at the address stated in the agreement, and if such non-compliance is not resolved within sixty (60) days from the date of such notice, then the agreement shall be terminated.
- (b) If in the event that the company or individual:
- (c) Allows its ad valorem taxes owed the City or other affected jurisdiction to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest, or
- (d) Violates any of the terms and conditions of the abatement agreement and fails to resolve such violations within sixty (60) days from the date of written notice of such violations.
- (e) The agreement then may be terminated and all of the taxes previously abated by the agreement will be recaptured and paid within sixty (60) days of the termination.
- (f) Section 2264.051 of the Texas Government Code requires the City to provide within the tax abatement application a statement certifying that the business, or a branch, division, or department of the business, does not and will not knowingly employ an undocumented worker. Accordingly, all Tax Abatement Agreements will contain a provision specifying the rate and terms of the repayment of the public subsidy if convicted of knowingly employing an undocumented worker.