ALEJANDRO GALAVIZ
Mayor
TERESA HOFFMAN
Council Member, Place 1
TONY BOVINICH
Council Member, Place 2

JESSICA KUYKENDALL
Council Member, Place 3
GERONIMO HERNANDEZ
Council Member, Place 4
DREW WILSON
Mayor Pro-Tem/
Council member, Place 5

VENUS SPECIAL CALLED COUNCIL MEETING

Venus Civic Center
210 S. Walnut Street
Venus, Texas 76084
Monday, April 15, 2024 at 6:30 pm.

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:

2. Announcements from Mayor:

Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 4 minutes to address the Mayor and Council. The Mayor, Council members and staff members may not respond or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered for items not appearing on the agenda.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1 Ratifying the payment of bills for the month of March 2024. 7 - 40

March 2024 Credit Card Charges .pdf

March 2024 Dashboard.pdf

March 2024 Disbursement Report.pdf

4.2 Staff reports: City Administrator, Police Department, Fire Department, and Court. 41 - 56

March 2024-Court.pdf April 2024 FD Council Report.pdf March 2024 VPD Report.pdf City Admin Report March 2024.pptx

4.3 Approval of meeting minutes for City Council regular meeting on March 25, 2026. 57 - 64

City Council - Mar 25 2024 - Minutes - Html

City Council - Mar 25 2024 - Minutes - Html

4.4 Approval of meeting minutes for City Council Special called meeting on March 26, 2026.

Special Called City Council - Mar 26 2024 - Minutes - Html

Special Called City Council - Mar 26 2024 - Minutes - Html

4.5 Approval of meeting minutes for Special Called on Monday, April 1, 2024. 65 - 66

Special Called City Council - Apr 01 2024 - Minutes - Html

I make a motion to approve/deny the consent agenda as presented.

5. Presentations and Proclamations:

5.1 Presentation: Monthly Delinquent Tax Collection Report. (Alison Callison, Perdue Brandon Fielder Collins & Mott LLP)

5.2 Badge Pinning Ceremony for three promotions to Police Sergeant (Gordon)

6. Public Hearings and Consideration Items related to Public Hearings:

6.1 Conduct Public Hearing to consider the Voluntary Annexation Petition of 140.1694 acres out of the Radford Berry Survey, Abstract 26, (Johnson County) & Abstract 42, (Ellis County), Texas; 1115 CR 109. (ANX2024-0001)

Open Public Hearing:

Close Public Hearing:

6.2 Conduct Public Hearing to consider rezoning from AG

(Agricultural) District to l-1 (Light Industrial) District; 140.16194 acres out of the Radford Berry Survey, Abstract 26, (Johnson County) and Abstract 42 (Ellis County), Texas; 1115 E. Cr 109. (REZ2024-0001) (Ortiz)

Open Public Hearing:

Close Public Hearing:

6.3 Conduct Public Hearing to consider rezoning from R-1 (Single-Family Residential) District to R-2 (Two-Family Residential) District: Lots 7 & 8, Block 10, Venus Land and Improvement Addition. Johnson County, Texas; 701 S. Main Street. (REZ2024-0002) (Ortiz)

Open Public Hearing:

Close Public Hearing:

6.4 Discuss and consider an Ordinance rezoning from R-1 (Single-Family Residential) District to R-2 (Two-Family Residential) District: Lots 7 & 8, Block 10, Venus Land and Improvement Addition. Johnson County, Texas; 701 S. Main Street. 67 - 81

1. A Application.pdf 1. B Aerial Map.pdf 1. C Zoning Map.pdf 1. D Neighbor Notice.pdf 1. E Affidavit of Posting.pdf

1. F Staff Report.pdf 1. G Elevation 1.pdf 1. H Elevation 2.pdf 1. I Picture.pdf 1. J Ordinance.pdf

I make a motion to approve/deny _____.

7. Discussion and consideration items:

7.1 Discuss and consider the appointment of the City Administrator and directing the Mayor to sign employment contract. (Groom)

I make a motion to approve/deny the appointment of the City Administrator and directing the Mayor to execute employment contract.

7.2 Discuss and consider a city ordinance to officially designate the City of Venus as a city and not a town. (Groom) 82 - 84

Town to City Ordinance.doc

Staff Report - Town to City.docx

I make a motion to approve/deny an Ordinance designating the Town of Venus as the City of Venus.

7.3 Discuss and consider changes to City of Venus Ordinance Chapter 2, Section 2-24 related to Officers Appointed by Council. (Groom) 85 - 86

Staff Report - 2-24.docx

2-24 Municipal Officers.docx

I make a motion to approve/deny an Ordinance amending Chapter 2, Section 2-24 related to Officers appointed by the City Council.

7.4 Discuss and consider changes to City of Venus Ordinance Chapter 2, Section 2-55 related to the City Administrator powers and duties (Groom) 87 - 91

Staff Report - 2-55 city admin.docx

City Admin Ordinance.docx

I make a motion to approve/deny an Ordinance amending Chapter 2, Section 2-55 related to the City Administrator powers and duties.

7.5 Discuss and consider changes to City of Venus Ordinances Chapter 18, Article III related to Emergency Services. (Groom) 92 - 104

Staff Report - Emergency Services.docx

Article III Emergency Services.docx

I make a motion to approve/deny an Ordinance amending Chapter 18, Article III relating to Emergency Services.

7.6 Discuss and consider changes to City of Venus Ordinances Chapter 18, Article V related to Law Enforcement. (Groom) 105 - 111

Staff Report - Police Department.docx

Article V Police Department.docx

I make a motion to approve/deny an Ordinance amending Chapter 18, Article V. and renaming the article to "Police Department".

7.7 Discuss and consider authorizing the destruction of a batch of incorrect ballots. (Green) 112

Agenda Item Cover sheet- ballot destruction.pdf

I make a motion to approve/deny the destruction of incorrect ballots.

7.8 Discuss and consider a Resolution appointing the Election Judge and Early Voting Ballot Board Judge for May 4, 2024 election. (Green) 113

VENUS resolution appointing Election Judges.pdf

I make a motion to approve/deny a Resolution appointing the Election Judge and Early Voting Ballot Board Judge.

7.9 Discuss and consider a Resolution accepting a grant from the Texas A&M Forest Service for firefighter training aids and naming the Fire Chief as the authorized official. (Allen) 114 - 115

Agenda Item Cover sheet 4.15.24 FD.pdf VENUS RESOLUTION FIRE grant.pdf

I make a motion to approve/deny a Resolution authorizing the Venus Fire Department's Rural VFD Assistance Program grant for firefighter training aids and naming the Fire Chief as the authorized official.

8. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071-Consultation with Attorney.

1. Discussion regarding letter received by the City from Winstead in reference to Stallion Ranch Pre-Annexation Development Agreement.

8.1 Recess into Executive Session:

8.2 Reconvene into Open Session:

9. Adjournment:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071 (Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board at City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the general public at all times and to the City's website www.cityofvenus.org, Wednesday, April 10, 2024 on or before 5:30 pm..

_____

Callie Green, TRMC

City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011. This building is wheelchair accessible. Any requests for Interpretive Services must be made 48 hours in advance of the scheduled meeting. To make arrangements please call 972-366-3348 .

Removed:_____

Time:_____

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Callie Green

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/21/2024	Mr. Jims Pizza	council meeting dinner	Cgreen	10-5-0095-0429	Department supplies	33.96	2.55	36.51
2/21/2024	Brookeshire Brothers	Council Meeting snacks	Cgreen	10-5-0095-0429	Department supplies	27.16		27.16
2/21/2024	Amazon	Mayors jacket	Cgreen	10-5-0010-0485	Mayors Projects	42.02		42.02
2/29/2024	Amazon	Ex. Session room fridge	Cgreen	10-5-0010-0485	Mayors Projects	167.99		167.99
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						273.68	-	273.68

Total must agree with credit card statement

Cardholder Signature Callie Green Date 3/11/2024

City Administrator's Signature [signature] Date 03/19/24

ENTERED
BB-03.12.24

Credit card form

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Stacey Wyman

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/10/2024	GoTo Connect	citywide phone system	SW	10-5-0095-0431	telephone system	888.65		888.65
2/13/2024	HP *Instant Ink	Trying to dispute - ink cartridges subscription	SW	10-5-0025-0418	Dues & memberships	6.48		6.48
								-
Total Monthly Charges						895.13	-	895.13

Cardholders Signature No longer employed Date 3/7/2024

Finance Signature 3/7/2024

City Administrator Signature Date 03/19/24

ENTERED
BB-03.07.24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Machelle McAnally

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/4/2024	Amazon	Medical packs for squad cars	M. McAnally	5-0050-0429	Supplies	896.69	-	896.69
2/8/2024	American AED	5 year battery pack for AED	J. Yates	5-0050-0429	Supplies	209.67	-	209.67
2/8/2024	American AED	Electrode kit for AED	J. Yates	5-0050-0429	Supplies	177.00	-	177.00
2/13/2024	Amazon	Toner cartridges for copier	M. McAnally	5-0050-0421	Office Supplies	101.60	-	101.60
2/20/2024	Associated Bag	Faraday bags for property	M. McAnally	5-0050-0429	Supplies	174.00	-	174.00
2/25/2024	Amazon	Heat sealer machine and scale for property	M. McAnally	5-0050-0429	Supplies	111.98	-	111.98
2/27/2024	Amazon	Digital scale for property	J. Yates	5-0050-0429	Supplies	16.99	-	16.99
2/26/2024	Associated Bag	Return of sales tax they charged			429	-13.26	-	(13.26)
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
Total Monthly Charges						1,674.67	-	1,674.67

agree with

Cardholder Signature _____ Date 3/19/24

Finance Director Signature _____ Date _____

City Administrator's Signature _____ Date 03/19/24

C Green 3/19/24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Machelle McAnally

Payee: Citi Bank Master Card

429

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/4/2024	Amazon	Medical packs for squad cars	M. McAnally	5-0050-0421	Office Supplies	896.69	-	896.69
2/8/2024	American AED	5 year battery pack for AED	J. Yates	5-0050-0421	Office Supplies	209.67	-	209.67
2/8/2024	American AED	Electrode kit for AED	J. Yates	5-0050-0421	Office Supplies	177.00	-	177.00
2/13/2024	Amazon	Toner cartridges for copier	M. McAnally	5-0050-0421	Office Supplies	101.60	-	101.60
2/20/2024	Associated Bag	Faraday bags for property	M. McAnally	5-0050-0421	Office Supplies	160.74	13.26	174.00
2/25/2024	Amazon	Heat sealer machine and scale for property	M. McAnally	5-0050-0421	Office Supplies	111.98	-	111.98
2/27/2024	Amazon	Digital scale for property	J. Yates	5-0050-0421	Office Supplies	16.99	-	16.99
2/26/2024	Associated Bag	Return of sales tax they charged				-13.26	-	(13.26)
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
Total Monthly Charges						1,674.67	-	1,674.67

429

agree with

Cardholder Signature _____ Date 3/5/2024

Finance Director Signature _____ Date _____

City Administrator's Signature _____ Date 03/19/24

ENTERED
BB-03.07.24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Melissa Trammell

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/11/2024	Amazon	2 Key Lock Box (Finance safe keys)	MT	5-0095-0429	Department Supplies	31.98		31.98
2/14/2024	Amazon	Pure Cane Sugar / Breakroom	MT	5-0095-0429	Department Supplies	11.54		11.54
02/15/204	Amazon	Correction Tape / All Departments	MT	5-0095-0429	Department Supplies	8.99		8.99
2/15/2024	Amazon	9x12 Clasp Envelopes / All Depart.	MT	5-0095-0429	Department Supplies	17.66		17.66
2/15/2024	Amazon	AA Batteries / All Departments	MT	5-0095-0429	Department Supplies	12.42		12.42
02/15/2024	Amazon	Coffemate Creamer / Breakroom	MT	5-0095-0429	Department Supplies	13.99		13.99
2/15/2024	Amazon	Coffee Pods / Breakroom	MT	5-0095-0429	Department Supplies	36.88		36.88
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						133.46	-	133.46

Total must agree with credit card statement

Cardholder Signature Melissa Trammell Date 03/06/2024

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date 03/19/24

ENTERED
BB-03.07.24

Blank Monthly Credit Card Pay Form V2_

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Randolph Goucher

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/22/2024	Vista Print	Business Cards	RG	10-5-0020-0429	Dept. Supplies	28.98	2.39	31.37
								-
								-
								-
								-
								-
						28.98	2.39	31.37

Total must agree with credit card statement

Cardholder Signature _____ Date 3/11/24

Finance Signature _____ Date 03/19/24

ENTERED
BB-03.12.24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Leonard Abshire

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
1/31/2024	Amazon	Door Hangers/ Public Notice	Jenny Holt	60-5-0065-0421	Dept Supplies	28.70	-	28.70
2/1/2024	Amazon	Carabiners/ Keys to Civic Center	Jenny Holt	10-5-0095-0429	Dept Supplies	9.89	-	9.89
2/13/2024	Buckin Nitty Gritty	City Flags/ Flags for City Hall	Jenny Holt	10-5-0095-0442	Building M&R	1,325.00	-	1,325.00
1/31/2024	Amazon	Smoke Detectors/ Civic Center	Jenny Holt	10-5-0095-0442	Building M&R	67.31	-	67.31
2/5/2024	Tractor Supply	Hand Power Tools/ W&S Repairs	Jeremy Smith	60-5-0065-0429	Department Supplies	423.99	-	423.99
				60-5-0085-0429	Department Supplies			-
02/06/2024	Amazon	Carburator Cleaner/ Mower Repairs	Jenny Holt	10-5-0090-0429	Department Supplies	46.35	-	46.35
2/5/2024	Amazon	Red Rags/Cleanup on Jobs	Jenny Holt	10-5-0090-0429	Dept Supplies	299.50	-	299.50
				60-5-0085-0429	Dept Supplies			-
				60-5-0065-0429	Dept Supplies			-
2/7/2024	Northern Tool	Trash Pumps/Water/ Sewer Repairs	JeremySmith	60-5-0065-0433	Small Equip	1,519.37	-	1,519.37
				60-5-0085-0043	Small Equip			-
2/5/2024	Amazon	Ratchet Straps/trash Grabbers	Jenny Holt	10-5-0090-0438	Small Equip	115.29	-	115.29
		To secure equip. & pick up trash						-
2/13/2024	Vermeer	Pressure Washer Tip/ Vac Trailer	Jeremy Smith	60-5-0065-0433	Small Equip	394.99	-	394.99
				60-5-0085-0433	Small Equip			
2/7/2024	Amazon	Fuel Filters/for Mower Maint.	Jenny Holt	10-5-0090-0429	Dept Supplies	41.62	-	41.62
2/7/2024	Amazon	Air Cleaner Case/ Mower Maint.	Jenny Holt	10-5-0090-0429	Dept Supplies	59.78	-	59.78
2/13/2024	TX Dept of Motor Vehicles	2015 Chevy Reg/Insp/ Yearly Insp.	Jaime Cantu	10-5-0090-0445	Vehicle R&M	2.00	-	2.00
2/13/2024	TX Dept of Motor Vehicles	2015 Chevy Reg/Insp/ Yearly Insp.	Jaime Cantu	10-5-0090-0445	Vehicle R&M	8.25	-	8.25
2/9/2024	Northern Tool	Trash Pump Hoses/W&S Repairs	JeremySmith	60-5-0065-0433	Small Equip	325.58	-	325.58
2/9/2024	Northern Tool	Trash Pump Hoses/W&S Repairs	JeremySmith	60-5-0085-0433	Small Equip			-
Total Monthly Charges						4,667.62	-	4,667.62

Total must agree with credit card statement

Cardholder Signature _Leonard Abshire(Johnny Coker Filled out Report)_____ Date __3/11/24____

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date 03/19/2024

ENTERED
BB-03.12.24

Monthly Credit Card Pay Form 3_11_24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Oscar Ortiz

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/7/2024	Texas State CPM	Certified Public Manager Training	OO	10-5-0045-0416	Employee Training	695.00		695.00
2/12/2024	Amazon Market	2 USB Hub Vention 4-port	OO	10-5-0045-0429	Dept. Supplies	14.19		14.19
2/19/2024	FedEx Office	Map print out	OO	10-5-0045-0421	Office Supplies	26.38		26.38
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						735.57	-	735.57

Total must agree with credit card statement

Class not approved & not within Budget. Employee will reimburse City

Cardholder Signature Oscar Ortiz Date

Finance Director's Signature Date

City Administrator Signature Date 03/19/24

ENTERED
BB-03.07.24

Blank Monthly Credit Card Pay Form V2

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Richard Allen

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/6/2024	Amazon	Paper Towles	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	43.49		43.49
2/10/2024	Amazon	Cleaning Supplies	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	201.13		201.13
2/13/2024	Star City Uniform	Uniforms	R.Allen	10-5-0070-0420	UNIFORMS	63.74		63.74
2/14/2024	Amazon	Label Maker Tape	R.Allen	10-5-0070-0421	OFFICE SUPPLIES	17.99		17.99
2/12/2024	Bound Tree Medical	ALS Medical Supplies	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	686.49	56.63	743.12
2/15/2024	Amazon	Filter for Ice Machine	R.Allen	10-5-0070-0446	EQUIPMENT R & M	128.67		128.67
2/15/2024	Amazon	Mounts for Rescue Equipment	R.Allen	10-5-0070-0445	VEHICLE R & M	504.70		504.70
2/15/2024	Amazon	Door Bell for Station	R.Allen	10-5-0070-0442	BUILDING MAINTENANCE	26.59		26.59
2/15/2024	Texas Fire Marshal's Assoc.	Fire Marshal Membership Dues	R.Allen	10-5-0070-0418	DUES AND MEMBERSHIPS	50.00		50.00
2/19/2024	Petra's Naehstuebe	Uniform Embroidery	R.Allen	10-5-0070-0420	UNIFORMS	15.00		15.00
2/22/2024	Rocky Branfs	Boots for T. Sonne	R.Allen	10-5-0070-0420	UNIFORMS	49.50	4.09	53.59
2/13/2024	Bound Tree Medical	ALS Medical Supplies	R.Allen	10-5-0070-0429	DEPARTMENT SUPPLIES	881.98	72.76	954.74
2/27/2024	Ebay	Passenger Seat for Rescue	R.Allen	10-5-0070-0445	VEHICLE R & M	198.90	16.41	215.31
Total Monthly Charges						2,868.18	149.89	3,018.07

refund of $56.63 tax requested

Total must agree with credit card statement

Cardholder Signature _____ Date 3/4/2024

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date 03/19/24

ENTERED
BB-03.07.24

City of Venus
Credit Card Charges -Pay Request

Cardholder Name: Melissa Westen

Payee: Citi Bank Master Card

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
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Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/8/2024	Nothing Bundt Cake	Quarterly Lunch and Learn	MW	10-5-0030-0475	Employee Relations	104.00		104.00
2/17/2024	Adobe	City Wide Adobe subscription	MW	10-5-0095-0468	Information Technology	300.90		300.90
2/15/2024	Amazon	Employee Appreciation Gifts	MW	10-5-0030-0475	Employee Relations	39.99		39.99
2/15/2024	Amazon	Employee Appreciation Gifts	MW	10-5-0030-0475	Employee Relations	39.99		39.99
2/15/2024	Amazon	Birthday Cards W/Envelopes	MW	10-5-0030-0475	Employee Relations	25.99		25.99
02/15/2024	Amazon	Amazon Day Discount	MW	10-5-0030-0475	Employee Relations	(0.66)		(0.66)
2/15/2024	Amazon	Amazon Day Discount	MW	10-5-0030-0475	Employee Relations	(0.40)		(0.40)
2/21/2024	Uattend	Time Clock Software subscription	MW	10-5-0095-0468	Information Technology	175.00		175.00
2/26/2024	Full-Identity	ID Card - Rhett Carrier	MW	10-5-0030-0475	Information Technology	17.05		17.05
2/26/2024	Full-Identity	ID Card - Cesar Reyes	MW	10-5-0030-0475	Information Technology	29.00		29.00
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Monthly Charges						730.86	-	730.86

Total must agree with credit card statement

Cardholder Signature Melissa Westen Date 03/05/24

Finance Director's Signature _____ Date _____

City Administrator Signature _____ Date 03/19/24

ENTERED
BB 03.07.24

City of Venus
Credit Card Charges -Pay Request

Cardholder N Jason Gordon

Payee: Citi Bank Master Card **Not 55**

ORIGINAL RECEIPTS MUST BE ATTACHED TO THIS FORM. PLEASE TAPE RECEIPTS TO 8.5 X 11 SHEET OF PAPER.
MISSING RECEIPTS MUST BE REPLACED WITH A COMPLETED "LOST RECEIPT TEMPLATE" FORM SIGNED BY THE CITY ADMINISTRATOR.

Date	Vendor Name	Description/Purpose of Charge	Employee Initiating Purchase	GL Code # 5-XXXX-XXXX	GL Acct Description	Charge Amount	Sales Taxes Paid	Total Charge
2/26/2024	Meat Preacher	Awards Banquet	Gordon	5-0050-0429	Supplies	1,250.00	-	1,250.00
2/27/2024	Teex	Credit for Duplicate	Gordon	5-0050-0415	Training	-550.00		(550.00)
2/29/2024	TX.GOV	Registration Service FEE	Gordon	5-0050-0445	Vehicle R & M	2.00		2.00
2/29/2024	Texas Crime Prevention	Training	Dani	5-0050-0415	Training	350.00		350.00
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
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							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
Total Monthly Charges						1,052.00	-	1,052.00

agree with

Cardholder Signature _____ Date 3-6-24

Finance Director Signature _____ Date _____

City Administrator's Signature _____ Date 03/19/24

ENTERED
BB-03.07.24

City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

50% of the fiscal year

General Fund

Revenue Summary

	Budget	YTD	% of Budget
Fees & Services	13,050	11,050	85%
Fines & Forfeitures	109,700	52,148	48%
Franchise Taxes	152,000	136,551	90%
Property Taxes	2,714,383	3,177,341	117%
Sales Taxes	831,000	544,267	65%
Contributions	8,367	3,656	44%
Interest	25,000	92,193	369%
Licenses & Permits	789,380	210,705	27%
Miscellaneous	15,950	29,101	182%
Intergovernmental	674,134	201,319	30%
Other Financing Sources (Uses)	333,332	350	0%
Total Revenue	5,666,296	4,458,682	79%

Expenditure Summary

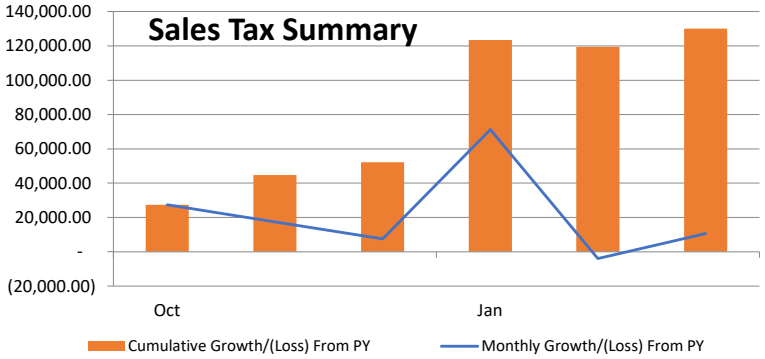
	Budget	YTD	% of Budget
Non-departmental	-	86,513	0%
City Administrator Office	203,729	79,875	39%
City Secretary	168,649	79,444	47%
Permits & Inspections	346,460	133,395	39%
Finance Department	194,847	159,243	82%
Human Resources	109,717	49,685	45%
Economic Development	-	1,402	0%
Planning	168,541	73,956	44%
Police Department	2,562,348	1,116,655	44%
Code Enforcement/Animal Control	94,624	40,609	43%
Municipal Court	118,817	59,316	50%
Fire Department	1,015,240	413,083	41%
Streets	312,848	105,236	34%
Parks & Recreation	236,725	91,071	38%
City-Wide Nondepartmental	192,474	111,279	58%
Total Expenditures	5,725,019	2,600,762	45%

Net Surplus (deficit)	**(58,723)**	**1,857,920**

Key Revenue Sources

	Budget	YTD	% of Budget
Sales Tax City	831,000	544,267	65%
Property Taxes	2,714,383	3,177,341	117%

Moving Average Comparisons to Collections		Collections
12 Month Moving Average	12-MA	March 31, 2024
Sales Tax City	79,998	77,385



City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

50% of the fiscal year

Debt Service Fund

Revenue Summary

	Budget	YTD	% of Budget
Current Property Taxes	652,004	769,521	118%
Delinquent I&S Taxes	-	2,245	0%
Penalties & Interest	-	1,753	0%
Total Revenues	652,004	773,519	119%

Expenditure Summary

	Budget	YTD	% of Budget
Other contracted services	550	325	59%
Bond Principal	430,000	125,000	29%
Bond Interest	387,960	76,200	20%
Total Expenses	818,510	201,525	25%

City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

Venus Community Service Development Corporation

ASSETS	
Pooled Cash	$ 262,537
Pinnacle Bank Account	298,982
Texpool	83,437
Sales Tax Receivable	59,679
TOTAL ASSETS	$ 704,635
LIABILITIES	
Accounts Payable	$ 8,123
TOTAL LIABILITIES	$ 8,123
FUND BALANCES	
Fund Balance - Beginning of Year	562,164
Surplus (Deficit)	134,349
TOTAL FUND BALANCE	$ 696,513
TOTAL LIABILITIES AND FUND BALANCE	$ 704,635

City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

50% of the fiscal year

Venus Community Service Development Corporation

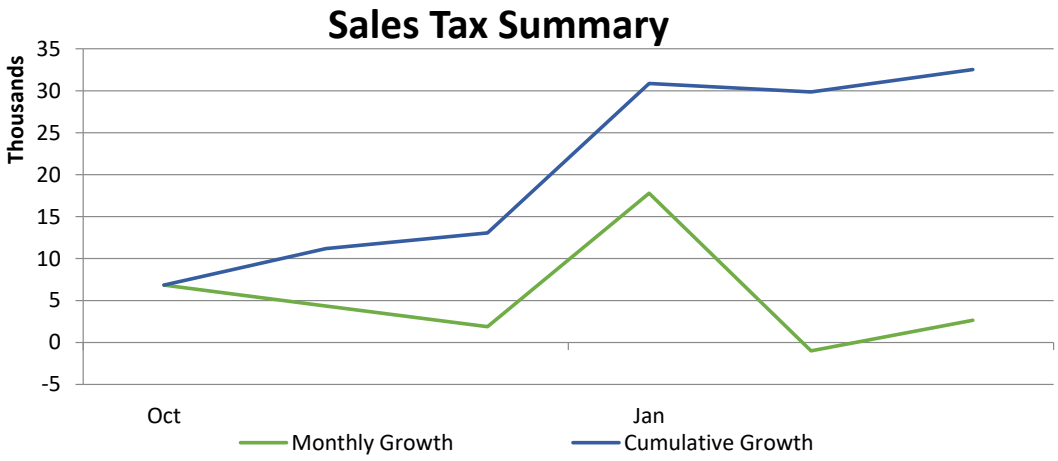
Revenue Summary

	Budget	YTD	% of Budget
Sales Tax	350,000	217,707	62%
Special events	-	851	0%
Interest Income	2,500	5,167	207%
Total Revenues	352,500	223,724	63%

Expenditure Summary

	Budget	YTD	% of Budget
Nondepartmental	514,212	89,376	17%
Total Expenses	514,212	89,376	17%

Net Surplus (deficit)	**(161,712)**	**134,349**



City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

50% of the fiscal year

Street Maintenance Sales Tax

Revenue Summary

	Budget	YTD	% of Budget
Street Maintenance Sales Tax	182,896	108,853	60%
Total Revenues	182,896	108,853	60%

Expenditure Summary

	Budget	YTD	% of Budget
Street Repairs	180,000	51,652	29%
Street Materials	22,500	5,116	23%
Crack Seal Trailer	66,595	-	0%
Total Expenses	269,095	56,768	21%
Net Surplus (deficit)	**(86,199)**	**52,085**	

City of Venus Dashboard
Fiscal Year Overview: FY24
Period Ending: March 31, 2024

50% of the fiscal year

Utility Fund

Revenue Summary

	Budget	YTD	% of Budget
Water Revenue	1,429,041	771,638	54%
Sewer Revenue	2,432,954	1,291,677	53%
Sanitation Revenues	731,434	334,415	46%
Administrative Fees	214,500	48,447	23%
Total Revenues	4,807,929	2,446,177	51%

Expenditure Summary

	Budget	YTD	% of Budget
Non-Departmental	413,104	279,610	68%
Administration	468,172	164,921	35%
Water Department	1,336,390	623,396	47%
Sanitation Department	676,252	302,811	45%
Sewer Department	2,353,166	1,262,126	54%
Total Expenses	5,247,084	2,632,864	50%

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A & J - BACK FLOW PREVENTION ASSEMBLY	THREE BACKFLOW ASSEMBLY TE	WATER & SEWER FUND	WATER DEPARTMENT	525.00
			TOTAL:	525.00
ADVANCED RESCUE SYSTEM	TNT COMBI SET	GENERAL FUND	FIRE DEPARTMENT	550.00
	DEMO PUMP BT-6.5	GENERAL FUND	FIRE DEPARTMENT	3,150.00
			TOTAL:	3,700.00
AMERICAN SIGNAL CORPORATION	BIANNUAL MAINT VENUS SIREN	GENERAL FUND	NON-DEPARTMENTAL	2,200.00
			TOTAL:	2,200.00
AMERIFLEX	HRA ADMIN FEES 43 EMP @ $5	GENERAL FUND	HUMAN RESOURCES	221.45
			TOTAL:	221.45
ARMSTRONG FORENSIC LABORATORY, INC	DRUG SCREEN: INDENTIF/PURI	GENERAL FUND	POLICE DEPARTMENT	260.00
	DRUG SCREEN: IDENT/PURIT/A	GENERAL FUND	POLICE DEPARTMENT	255.00
			TOTAL:	515.00
AT&T MOBILITY	CELL PHONES 01.20.24-02.19	GENERAL FUND	CITY ADMIN OFFICE	43.84
	CELL PHONES 01.20.24-02.19	GENERAL FUND	CITY SECRETARY	307.14
	CELL PHONES 01.20.24-02.19	GENERAL FUND	PERMITS & INSPECTIONS	114.62
	CELL PHONES 01.20.24-02.19	GENERAL FUND	HUMAN RESOURCES	50.75
	CELL PHONES 01.20.24-02.19	GENERAL FUND	PLANNING & DEVELOPMENT	71.99
	PD CELL PHONES 01.20-02.19	GENERAL FUND	POLICE DEPARTMENT	745.78
	CHRIS WALKER 01.20-02.19.2	GENERAL FUND	CODE ENFORCE/ANIMAL CO	49.85
	CELL PHONES 01.20.24-02.19	GENERAL FUND	FIRE DEPARTMENT	259.49
	CELL PHONES 01.20.24-02.19	GENERAL FUND	STREETS	52.88
	CELL PHONES 01.20.24-02.19	GENERAL FUND	PARKS & RECREATION	128.58
	CELL PHONES 01.20.24-02.19	GENERAL FUND	CITY-WIDE (NON-DEPARTM	105.75
	CELL PHONES 01.20.24-02.19	VCSDC	ECONOMIC DEVELOPMENT	40.74
	CELL PHONES 01.20.24-02.19	WATER & SEWER FUND	ADMINISTRATION	62.36
	CELL PHONES 01.20.24-02.19	WATER & SEWER FUND	WATER DEPARTMENT	212.09
	CELL PHONES 01.20.24-02.19	WATER & SEWER FUND	SEWER DEPARTMENT	160.97
			TOTAL:	2,406.83
ATMOS ENERGY CORP.	101 W 3RD - FD - GAS BILL	GENERAL FUND	FIRE DEPARTMENT	128.91
	301 S MAIN ST - WD - GAS B	WATER & SEWER FUND	WATER DEPARTMENT	76.74
			TOTAL:	205.65
AUC IP, LLC	MARCH 2024 LEASE PAYMENT	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	14,750.00
	APRIL 2024 LEASE PAYMENT	BRAHMAN RANCH WTPP	NON-ADMINISTRATION	14,750.00
			TOTAL:	29,500.00
BILL SCOTT	MAR 2024 JUDGE DUTIES	GENERAL FUND	COURT	1,000.00
			TOTAL:	1,000.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PRELIMINARY ENGINEERING	WATER & SEWER FUND	WATER DEPARTMENT	4,588.95
	COORDINATION	WATER & SEWER FUND	WATER DEPARTMENT	345.68
	FINAL DESIGN	WATER & SEWER FUND	WATER DEPARTMENT	8,458.00
	TCEQ DISCHARGE PERMIT RENE	WATER & SEWER FUND	WATER DEPARTMENT	548.58
	WATER LINE DESIGN	W/S CPF - 2018 CO	NON-DEPARTMENTAL	38,056.00
	PLAT & FIELD NOTES	W/S CPF - 2018 CO	NON-DEPARTMENTAL	3,383.52
	DESIGN	W/S CPF - 2018 CO	NON-DEPARTMENTAL	4,432.20
	WATER LINE DESIGN	W/S CPF - 2018 CO	NON-DEPARTMENTAL	19,028.00
	SURVEY	W/S CPF - 2018 CO	NON-DEPARTMENTAL	4,440.90
	CONSTRUCTION ADMIN BUDGET	W/S CPF - 2018 CO	NON-DEPARTMENTAL	156.46
			TOTAL:	94,857.73
CAREFLITE	NEW HIRE: RHETT CARRIER	GENERAL FUND	HUMAN RESOURCES	12.00
	NEW HIRE: CESAR REYES	GENERAL FUND	HUMAN RESOURCES	12.00
	NEW HIRE: JUSTIN COLE	GENERAL FUND	HUMAN RESOURCES	12.00
	FEB 24 CITIZEN BILLING	WATER & SEWER FUND	NON-DEPARTMENTAL	520.00
			TOTAL:	556.00
CARENOW CORPORATE	SCREENING - CESAR REYES	GENERAL FUND	HUMAN RESOURCES	48.00
			TOTAL:	48.00
CENTRAL APPRAISAL DISTRICT OF JOHNSON	2ND QTR 2024	GENERAL FUND	FINANCE	9,081.67
			TOTAL:	9,081.67
CHILD SUPPORT DISTRIBUTION FUND	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001416398532571060821	GENERAL FUND	NON-DEPARTMENTAL	295.38
	001243867195045D	GENERAL FUND	NON-DEPARTMENTAL	131.54
	001243867195045D	GENERAL FUND	NON-DEPARTMENTAL	131.54
	001243867195045D	GENERAL FUND	NON-DEPARTMENTAL	131.54
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0012621216 2011-FAM-4378-B	WATER & SEWER FUND	NON-DEPARTMENTAL	305.60
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
	0011598503 1006247V	WATER & SEWER FUND	NON-DEPARTMENTAL	256.62
			TOTAL:	2,967.42
CINT	ABSHIRE/MEIDL/COKER/SHINN	GENERAL FUND	STREETS	108.39
	MEIDL & COKER	GENERAL FUND	STREETS	7.14
	REYES/CARRIER/MEIDL/COKER	GENERAL FUND	STREETS	136.09
	REYES/CARRIER/COKER	GENERAL FUND	STREETS	17.28
	REYES/CARRIER/COKER	GENERAL FUND	STREETS	17.28
	CANTU/MOORE/FIELDS/ABSHIRE	GENERAL FUND	PARKS & RECREATION	100.53
	CANTU/MOORE/FIELDS/COKER	GENERAL FUND	PARKS & RECREATION	26.28

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	CITY HALL FLOOR MATS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	37.37
	UNIFORM PREP ADVANTAGE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	14.55
	ZAPATA/ABSHIRE/SMITH/COKER	WATER & SEWER FUND	WATER DEPARTMENT	86.24
	HAND SCRUB FOR PUBLIC WORK	WATER & SEWER FUND	WATER DEPARTMENT	2.41
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	WATER DEPARTMENT	11.99
	HAND SCRUB FOR PUBLIC WORK	WATER & SEWER FUND	WATER DEPARTMENT	2.41
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	WATER DEPARTMENT	11.99
	HAND SCRUB FOR PUBLIC WORK	WATER & SEWER FUND	WATER DEPARTMENT	2.41
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	WATER DEPARTMENT	11.99
	HAND SCRUB FOR PUBLIC WORK	WATER & SEWER FUND	WATER DEPARTMENT	2.41
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	WATER DEPARTMENT	10.14
	HAND SCRUB FOR PUBLIC WORK	WATER & SEWER FUND	WATER DEPARTMENT	2.41
	ZAPATA/ABSHIRE/SMITH/COKER	WATER & SEWER FUND	SEWER DEPARTMENT	86.24
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	SEWER DEPARTMENT	11.99
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	SEWER DEPARTMENT	11.98
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	SEWER DEPARTMENT	11.98
	ZAPATA/SMITH/COKER/AGUINAG	WATER & SEWER FUND	SEWER DEPARTMENT	10.14
			TOTAL:	1,025.94
CITIBANK	AMZ: MAYORS JACKET	GENERAL FUND	CITY ADMIN OFFICE	42.02
	AMZ: EX. SESSION ROOM FRID	GENERAL FUND	CITY ADMIN OFFICE	167.99
	VISTA: BUSINESS CARDS	GENERAL FUND	PERMITS & INSPECTIONS	28.98
	HP: INK CARTRIDGES SUBSCRI	GENERAL FUND	FINANCE	6.48
	NOTHING: QUARTERLY LUNCH/L	GENERAL FUND	HUMAN RESOURCES	104.00
	AMZ: EMP APPRECIATION GIFT	GENERAL FUND	HUMAN RESOURCES	39.99
	AMZ: EMP APPRECIATION GIFT	GENERAL FUND	HUMAN RESOURCES	39.99
	AMZ: BIRTHDAY CARDS/W ENVE	GENERAL FUND	HUMAN RESOURCES	25.99
	AMZ: AMAZON DISCOUNT DAY	GENERAL FUND	HUMAN RESOURCES	0.66-
	AMZ: AMAZON DISCOUNT DAY	GENERAL FUND	HUMAN RESOURCES	0.40-
	FULLID: ID CARD - R. CARRI	GENERAL FUND	HUMAN RESOURCES	17.05
	FULLID: ID CARD - C. REYES	GENERAL FUND	HUMAN RESOURCES	29.00
	TX STATE: CERTIF PUB MAN T	GENERAL FUND	PLANNING & DEVELOPMENT	695.00
	AMZ: 2 USB HUB VENTION 4-P	GENERAL FUND	PLANNING & DEVELOPMENT	14.19
	FEDEX: MAP PRINT OUT	GENERAL FUND	PLANNING & DEVELOPMENT	26.38
	MEAT PREACHER: AWARDS BANQ	GENERAL FUND	POLICE DEPARTMENT	1,250.00
	TX.GOV: REGISTRATION SVC F	GENERAL FUND	POLICE DEPARTMENT	2.00
	TX CRIME PREVENTION: TRAIN	GENERAL FUND	POLICE DEPARTMENT	350.00
	AMZ: MEDICAL PACKS SQUAD C	GENERAL FUND	POLICE DEPARTMENT	896.69
	AMERICAN: 5 YEAR BATTERY A	GENERAL FUND	POLICE DEPARTMENT	209.67
	AMERICAN: ELECTRODE KIT AE	GENERAL FUND	POLICE DEPARTMENT	177.00
	AMZ: TONER CARTRIDGES	GENERAL FUND	POLICE DEPARTMENT	101.60
	ASSOCIATED: FARADAY BAGS	GENERAL FUND	POLICE DEPARTMENT	160.74
	AMZ: HEAT SEAL MACHINE/SCA	GENERAL FUND	POLICE DEPARTMENT	111.98
	AMZ: DIGITAL SCALE	GENERAL FUND	POLICE DEPARTMENT	16.99
	TEEX: CREDIT CHRIS TRIANIN	GENERAL FUND	CODE ENFORCE/ANIMAL CO	550.00-

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	BOUND: ALS MEDICAL SUPPLIE	GENERAL FUND	FIRE DEPARTMENT	881.98
	EBAY: PASSENGER SEAT RESCU	GENERAL FUND	FIRE DEPARTMENT	198.90
	AMZ: CARBURATOR CLEAN/MOW	GENERAL FUND	PARKS & RECREATION	46.35
	AMZ: RED RAGS/CLEANUP ON J	GENERAL FUND	PARKS & RECREATION	99.84
	AMZ: RATCHET STRAPS/TRASH	GENERAL FUND	PARKS & RECREATION	115.29
	AMZ: FUEL FILTERS/MOWER MA	GENERAL FUND	PARKS & RECREATION	41.62
	AMZ: AIR CLEANER CASE/MOWE	GENERAL FUND	PARKS & RECREATION	59.78
	2015 CHEVY REG INSPECTION	GENERAL FUND	PARKS & RECREATION	2.00
	2015 CHEVY REG INSPECTION	GENERAL FUND	PARKS & RECREATION	8.25
	AMZ: CARABINER/KEYS TO CIV	GENERAL FUND	CITY-WIDE (NON-DEPARTM	9.89
	BUCKIN: CITY FLAGS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,325.00
	AMZ: SMOKE DETECTORS/CIVIC	GENERAL FUND	CITY-WIDE (NON-DEPARTM	67.31
	MR. JIMS: COUNCIL MEET DIN	GENERAL FUND	CITY-WIDE (NON-DEPARTM	33.96
	BROOK: COUNCIL MEETING SNA	GENERAL FUND	CITY-WIDE (NON-DEPARTM	27.16
	AMZ: 2 KEY LOCK BOXES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	31.98
	AMZ: PURE CANE SUGAR	GENERAL FUND	CITY-WIDE (NON-DEPARTM	11.54
	AMZ: CORRECTION TAPE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	8.99
	AMZ: 9X12 CLASP ENVELOPES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	17.66
	AMZ: AA BATTERIES	GENERAL FUND	CITY-WIDE (NON-DEPARTM	12.42
	AMZ: COFFEEMATE CREAMER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	13.99
	AMZ: COFFEE PODS	GENERAL FUND	CITY-WIDE (NON-DEPARTM	36.88
	ADOBE: CITY WIDE SUBSCRIPT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	300.90
	UATTEND: TIME CLOCK SOFT S	GENERAL FUND	CITY-WIDE (NON-DEPARTM	175.00
	GOTO: CITYWIDE PHONE SYSTE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	888.65
	BOUND: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	56.63
	ROCKY: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	4.09
	BOUND: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	72.76
	EBAY: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	16.41
	VISTA: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	2.39
	MR. JIMS: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	2.55
	ASSOCIATED: SALES TAX PAID	WATER & SEWER FUND	NON-DEPARTMENTAL	13.26
	ACSSOCIATED: SALES TAX REF	WATER & SEWER FUND	NON-DEPARTMENTAL	13.26-
	AMZ: DOOR HANGERS/PUB NOTI	WATER & SEWER FUND	WATER DEPARTMENT	28.70
	TRAC: HAND POW TOOLS/W&S R	WATER & SEWER FUND	WATER DEPARTMENT	212.00
	AMZ: RED RAGS/CLEANUP ON J	WATER & SEWER FUND	WATER DEPARTMENT	99.83
	NORTH: TRASH PUMPS/WAT/SEW	WATER & SEWER FUND	WATER DEPARTMENT	759.69
	VERM: PRESSURE WASH/VAC TR	WATER & SEWER FUND	WATER DEPARTMENT	197.50
	NORTH: TRASH PUMP HOSES/W&	WATER & SEWER FUND	WATER DEPARTMENT	162.79
	TRAC: HAND POW TOOLS/W&S R	WATER & SEWER FUND	SEWER DEPARTMENT	211.99
	AMZ: RED RAGS/CLEANUP ON J	WATER & SEWER FUND	SEWER DEPARTMENT	99.83
	NORTH: TRASH PUMPS/WAT/SEW	WATER & SEWER FUND	SEWER DEPARTMENT	759.68
	VERM: PRESSURE WASH/VAC TR	WATER & SEWER FUND	SEWER DEPARTMENT	197.49
	NORTH: TRASH PUMP HOSES/W&	WATER & SEWER FUND	SEWER DEPARTMENT	162.79
			TOTAL:	13,212.43

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COLUMN SOFTWARE, PBC	PROCESSING FEE	GENERAL FUND	CITY SECRETARY	111.36
			TOTAL:	111.36
DATAPROSE, LLC	OCTOBER 2022 NEWSLETTER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	271.10
	MARCH 2024 NEWSLETTER	GENERAL FUND	CITY-WIDE (NON-DEPARTM	374.80
	DEC-23 LATE NOTI/WT BILL P	WATER & SEWER FUND	ADMINISTRATION	1,984.21
	DEC-23 LATE NOTICES/STATEM	WATER & SEWER FUND	ADMINISTRATION	1,275.71
	DEC-23 CREDIT FOR OVERPAYM	WATER & SEWER FUND	ADMINISTRATION	30.00-
	FEB-24 LATE NOTI/WT BILL P	WATER & SEWER FUND	ADMINISTRATION	1,113.00
	FEB-24 LATE NOTICES/STATEM	WATER & SEWER FUND	ADMINISTRATION	752.11
			TOTAL:	5,740.93
DEARBORN LIFE INSURANCE CO	MAR 24 LVE	GENERAL FUND	NON-DEPARTMENTAL	643.10
	MAR 24 LVS	GENERAL FUND	NON-DEPARTMENTAL	61.05
	MAR 24 LVC	GENERAL FUND	NON-DEPARTMENTAL	18.10
	MAR 24 LIFE/ADD	GENERAL FUND	CITY SECRETARY	3.98
	MAR 24 LTD	GENERAL FUND	CITY SECRETARY	25.58
	MAR 24 STD	GENERAL FUND	CITY SECRETARY	27.40
	MAR 24 LIFE/ADD	GENERAL FUND	PERMITS & INSPECTIONS	11.94
	MAR 24 LTD	GENERAL FUND	PERMITS & INSPECTIONS	37.50
	MAR 24 STD	GENERAL FUND	PERMITS & INSPECTIONS	40.80
	MAR 24 LIFE/ADD	GENERAL FUND	FINANCE	1.99
	MAR 24 LTD	GENERAL FUND	FINANCE	5.80
	MAR 24 STD	GENERAL FUND	FINANCE	6.35
	MAR 24 LIFE/ADD	GENERAL FUND	HUMAN RESOURCES	2.99
	MAR 24 LTD	GENERAL FUND	HUMAN RESOURCES	17.05
	MAR 24 STD	GENERAL FUND	HUMAN RESOURCES	18.70
	MAR 24 LIFE/ADD	GENERAL FUND	ECONOMIC DEVELOPMENT	5.98
	MAR 24 LTD	GENERAL FUND	ECONOMIC DEVELOPMENT	16.59
	MAR 24 STD	GENERAL FUND	ECONOMIC DEVELOPMENT	18.19
	MAR 24 LIFE/ADD	GENERAL FUND	PLANNING & DEVELOPMENT	3.98
	MAR 24 LTD	GENERAL FUND	PLANNING & DEVELOPMENT	23.90
	MAR 24 STD	GENERAL FUND	PLANNING & DEVELOPMENT	26.22
	MAR 24 LIFE/ADD	GENERAL FUND	POLICE DEPARTMENT	67.66
	MAR 24 LTD	GENERAL FUND	POLICE DEPARTMENT	324.41
	MAR 24 STD	GENERAL FUND	POLICE DEPARTMENT	348.36
	MAR 24 LIFE/ADD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	3.98
	MAR 24 LTD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	12.05
	MAR 24 STD	GENERAL FUND	CODE ENFORCE/ANIMAL CO	13.21
	MAR 24 LIFE/ADD	GENERAL FUND	COURT	3.98
	MAR 24 LTD	GENERAL FUND	COURT	13.05
	MAR 24 STD	GENERAL FUND	COURT	14.30
	MAR 24 LIFE/ADD	GENERAL FUND	FIRE DEPARTMENT	35.82
	MAR 24 LTD	GENERAL FUND	FIRE DEPARTMENT	131.84
	MAR 24 STD	GENERAL FUND	FIRE DEPARTMENT	139.11

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MAR 24 LVC	WATER & SEWER FUND	NON-DEPARTMENTAL	13.55
	MAR 24 LIFE/ADD	WATER & SEWER FUND	ADMINISTRATION	10.94
	MAR 24 LTD	WATER & SEWER FUND	ADMINISTRATION	35.76
	MAR 24 STD	WATER & SEWER FUND	ADMINISTRATION	39.19
	MAR 24 LIFE/ADD	WATER & SEWER FUND	WATER DEPARTMENT	9.96
	MAR 24 LTD	WATER & SEWER FUND	WATER DEPARTMENT	31.37
	MAR 24 STD	WATER & SEWER FUND	WATER DEPARTMENT	34.39
	MAR 24 LIFE/ADD	WATER & SEWER FUND	SEWER DEPARTMENT	9.94
	MAR 24 LTD	WATER & SEWER FUND	SEWER DEPARTMENT	31.37
	MAR 24 STD	WATER & SEWER FUND	SEWER DEPARTMENT	34.38
			TOTAL:	2,739.15
DEDICATED CONTROLS LLC	SCADA CONTROLS	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	31,500.00
	SCADA CONTROLS	ARPA GRANT FUND	SPECIAL REV FUND/GRANT	27,268.20
	SCADA SUBSCRIP 2/14-2/14/2	WATER & SEWER FUND	WATER DEPARTMENT	350.00
			TOTAL:	59,118.20
DESOTO JANITORIAL SUPPLY	8" NATURAL ROLL TOWEL (2)	GENERAL FUND	CITY-WIDE (NON-DEPARTM	59.36
			TOTAL:	59.36
DROP SHOT PEST CONTROL	PEST CONTROL EDC BLDG	GENERAL FUND	PLANNING & DEVELOPMENT	26.00
	PEST CONTROL CITY HALL & P	GENERAL FUND	POLICE DEPARTMENT	66.00
	PEST CONTROL FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	78.00
	PEST CONTROL EDC BLDG	GENERAL FUND	STREETS	26.00
	PEST CONTROL CITY HALL & P	GENERAL FUND	CITY-WIDE (NON-DEPARTM	66.00
	PEST CONTROL EDC BLDG	VCSDC	ECONOMIC DEVELOPMENT	26.00
	PEST CONTROL CIVIC CENTER	VCSDC	ECONOMIC DEVELOPMENT	78.00
	PEST CONTROL PW BLDG	WATER & SEWER FUND	ADMINISTRATION	78.00
			TOTAL:	444.00
ELECTION SYSTEMS & SOFTWARE	LAYOUT CHG: 1 TO 500 FACES	GENERAL FUND	CITY SECRETARY	87.00
	AUDIO: LANG/BALL/CONT/CAND	GENERAL FUND	CITY SECRETARY	1,491.50
	FREIGHT	GENERAL FUND	CITY SECRETARY	25.35
	THERMAL MINIMUM FEE	GENERAL FUND	CITY SECRETARY	75.00
			TOTAL:	1,678.85
ELLIS CENTRAL APPRAISAL DISTRICT	2ND QTR-24 EAD BUDGET ALLO	GENERAL FUND	FINANCE	2,694.91
			TOTAL:	2,694.91
ELLI OUNTY TREASURER	ELECTION SERVICES 2024	GENERAL FUND	CITY SECRETARY	3,600.00
			TOTAL:	3,600.00
ENTE SE FLEET MANAGEMENT INC	ADMIN VEHICLE LEASE PAYMNT	GENERAL FUND	CITY ADMIN OFFICE	892.03
	ADMIN VEHICLE MAINT PLAN	GENERAL FUND	CITY ADMIN OFFICE	66.49
	PERMITS & INSPECT LEASE PA	GENERAL FUND	PERMITS & INSPECTIONS	1,308.90

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	WATER LEASE PAYMNT	WATER & SEWER FUND	WATER DEPARTMENT	945.59
	WATER VEHICLE R&M	WATER & SEWER FUND	WATER DEPARTMENT	135.96
	SEWER LEASE PAYMNT	WATER & SEWER FUND	SEWER DEPARTMENT	945.60
	SEWER VEHICLE R&M	WATER & SEWER FUND	SEWER DEPARTMENT	135.95
			TOTAL:	21,505.30
FIRST CHECK	SCREENING - CESAR REYES	GENERAL FUND	HUMAN RESOURCES	27.00
	SCREENING - RHETT CARRIER	GENERAL FUND	HUMAN RESOURCES	27.00
			TOTAL:	54.00
FRONTIER ACCESS LLC	25% PUBLIC WORKS	GENERAL FUND	STREETS	43.69
	25% PUBLIC WORKS	GENERAL FUND	PARKS & RECREATION	43.68
	CITY HALL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	174.73
	CIVIC CENTER	VCSDC	ECONOMIC DEVELOPMENT	139.06
	25% PUBLIC WORKS	WATER & SEWER FUND	WATER DEPARTMENT	43.68
	1836 RESIDENTIAL CARTS	WATER & SEWER FUND	SANITATION	22,123.80
	73 RESIDENTIAL EXTRA CARTS	WATER & SEWER FUND	SANITATION	440.19
	1836 RESIDENTIAL RECYCLE C	WATER & SEWER FUND	SANITATION	8,647.56
	9 COMMERCIAL CARTS	WATER & SEWER FUND	SANITATION	195.84
	3 COMMERCIAL EXTRA CARTS	WATER & SEWER FUND	SANITATION	39.18
	DUMPSTERS	WATER & SEWER FUND	SANITATION	11,585.66
	ROLL-OFFS	WATER & SEWER FUND	SANITATION	7,447.91
	25% PUBLIC WORKS	WATER & SEWER FUND	SEWER DEPARTMENT	43.68
			TOTAL:	50,968.66
FRONTIER COMMUNICATIONS	PD FAX LINE 03.01.24-03.31	GENERAL FUND	POLICE DEPARTMENT	93.44
			TOTAL:	93.44
GALLS INCORPORATED	4.5 BLACK DANNER DRY BOOT	GENERAL FUND	POLICE DEPARTMENT	222.45
	6 POCKET TROUSER/HEMMING (	GENERAL FUND	POLICE DEPARTMENT	176.57
	BATON/BELT/SPRAY/CUFF CASE	GENERAL FUND	POLICE DEPARTMENT	598.85
	LIGHT HOLDER F/STINGER XT	GENERAL FUND	POLICE DEPARTMENT	41.48
			TOTAL:	1,039.35
GEXA ENERGY	FIRE DEPT - ELECTRIC	GENERAL FUND	FIRE DEPARTMENT	369.04
	STREETS - ELECTRIC	GENERAL FUND	STREETS	489.21
	PARKS & REC - ELECTRIC	GENERAL FUND	PARKS & RECREATION	623.33
	CITY-WIDE - ELECTRIC	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,372.17
	CIVIC CENTER - ELECTRIC	VCSDC	ECONOMIC DEVELOPMENT	1,032.58
	50% PW BLDG & GDL - ELECTR	WATER & SEWER FUND	WATER DEPARTMENT	132.23
	50% PW BLDG & GDL - ELECTR	WATER & SEWER FUND	SEWER DEPARTMENT	132.23
	LIFT STATIONS - ELECTRIC	WATER & SEWER FUND	SEWER DEPARTMENT	2,385.61
			TOTAL:	6,536.40
HELTON-INGRAM SEPTIC	SEPTIC SYST PUMP OUT CITY	GENERAL FUND	CITY-WIDE (NON-DEPARTM	600.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INTERNATIONAL NAMEPLATE U.S. INC.	BLUE HYDRANT MARKER (200)	GENERAL FUND	FIRE DEPARTMENT	737.00
			TOTAL:	737.00
IWERK	LATE FEE CHARGES	GENERAL FUND	FINANCE	42.75
	IWERK MANAGED USEER SVCS (	GENERAL FUND	CITY-WIDE (NON-DEPARTM	2,850.00
	SENTINEL/PROOFPOINT/OFFICE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,740.28
			TOTAL:	4,633.03
JOHNSON COUNTY TREASURER	FEBRUARY 2024 INMATE BILLI	GENERAL FUND	POLICE DEPARTMENT	139.88
			TOTAL:	139.88
JOHNSON COUNTY WINWATER CO	VAULT REP MIDL WATER INT P	WATER & SEWER FUND	WATER DEPARTMENT	1,321.57
			TOTAL:	1,321.57
LA PRENSA COMUNIDAD	WWTP RENEWAL PUBLIC NOTICE	WATER & SEWER FUND	SEWER DEPARTMENT	850.00
			TOTAL:	850.00
LONE STAR NEWS GROUP	P&Z NOTICE OF PUBLIC HEARI	GENERAL FUND	PLANNING & DEVELOPMENT	116.80
			TOTAL:	116.80
LOWES BUSINESS ACCT/SYNCB	BALLMOUNT/BLAST/ROUNDUP/ET	GENERAL FUND	PARKS & RECREATION	334.13
	WEEDBURNER/SPLASH/GLOVES	GENERAL FUND	PARKS & RECREATION	106.74
			TOTAL:	440.87
MCCREARY, VESELKA, BRAGG AND ALLEN P.C	JAN 2024 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	116.66
	JAN 2024 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	552.60
	FEB 2024 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	57.30
	FEB 2024 COLLECTIONS	GENERAL FUND	NON-DEPARTMENTAL	298.06
			TOTAL:	1,024.62
METLIFE	APR 2024 DENTAL/VISION	GENERAL FUND	NON-DEPARTMENTAL	550.46
	APR 2024 DENTAL/VISION	GENERAL FUND	CITY SECRETARY	37.47
	APR 2024 DENTAL/VISION	GENERAL FUND	PERMITS & INSPECTIONS	184.56
	APR 2024 DENTAL/VISION	GENERAL FUND	FINANCE	18.73
	APR 2024 DENTAL/VISION	GENERAL FUND	HUMAN RESOURCES	37.47
	APR 2024 DENTAL/VISION	GENERAL FUND	PLANNING & DEVELOPMENT	40.62
	APR 2024 DENTAL/VISION	GENERAL FUND	POLICE DEPARTMENT	960.78
	APR 2024 DENTAL/VISION	GENERAL FUND	CODE ENFORCE/ANIMAL CO	55.75
	APR 2024 DENTAL/VISION	GENERAL FUND	COURT	37.47
	APR 2024 DENTAL/VISION	GENERAL FUND	FIRE DEPARTMENT	314.85
	APR 2024 DENTAL/VISION	GENERAL FUND	STREETS	37.47
	APR 2024 DENTAL/VISION	GENERAL FUND	PARKS & RECREATION	112.41
	APR 2024 DENTAL/VISION	GENERAL FUND	CITY-WIDE (NON-DEPARTM	37.47
	APR 2024 DENTAL/VISION	WATER & SEWER FUND	NON-DEPARTMENTAL	40.72
	APR 2024 DENTAL/VISION	WATER & SEWER FUND	ADMINISTRATION	78.78

VENDOR NAME		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MICHAEL B. HALLA		LEGAL SERVICES FEB 2024	GENERAL FUND	CITY ADMIN OFFICE	4,900.00
		LEGAL SERVICES FEB 2024	GENERAL FUND	PLANNING & DEVELOPMENT	500.00
		PROSECUTOR FEB 2024	GENERAL FUND	COURT	350.00
		LEGAL SERVICES FEB 2024	VCSDC	ECONOMIC DEVELOPMENT	250.00
				TOTAL:	6,000.00
MIDLO H2O		5 GALLON H2O (10)	GENERAL FUND	CITY-WIDE (NON-DEPARTM	75.00
				TOTAL:	75.00
MISC VENDOR	MARIA VALENCIA	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	FRANCES FORD	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	GUSTAVO ALBA	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	WENDY BRAY	REFUND CIVIC CENTER DEPOSI	GENERAL FUND	NON-DEPARTMENTAL	300.00
	ANTHONY SANGUINETTI	BOOTS REIMBURSEMENT	GENERAL FUND	FIRE DEPARTMENT	56.03
	SFR OWNER LLC	02-1389-01	WATER & SEWER FUND	NON-DEPARTMENTAL	19.84
	SECOND AVE SFR HOLDI	02-1266-00	WATER & SEWER FUND	NON-DEPARTMENTAL	79.23
	SFR OWNER LLC	02-1271-00	WATER & SEWER FUND	NON-DEPARTMENTAL	28.74
	SFR OWNER LLC	02-1268-00	WATER & SEWER FUND	NON-DEPARTMENTAL	100.00
	MAYAMBA, TOM	02-0005-03	WATER & SEWER FUND	NON-DEPARTMENTAL	25.78
	TEXAS MANAGEMENT AND	02-0491-00	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	TEXAS MANAGEMENT AND	02-0513-01	WATER & SEWER FUND	NON-DEPARTMENTAL	4.99
	TEXAS MANAGEMENT AND	02-0531-01	WATER & SEWER FUND	NON-DEPARTMENTAL	34.69
	TEXAS MANAGEMENT AND	02-0533-00	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	TEXAS MANAGEMENT AND	02-0534-00	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	TEXAS MANAGEMENT AND	02-0535-00	WATER & SEWER FUND	NON-DEPARTMENTAL	34.69
	LGI HOMES	02-0586-00	WATER & SEWER FUND	NON-DEPARTMENTAL	42.80
	LGI HOMES	02-0599-00	WATER & SEWER FUND	NON-DEPARTMENTAL	56.53
	LGI HOMES	02-0609-00	WATER & SEWER FUND	NON-DEPARTMENTAL	65.68
	LGI HOMES	02-0621-00	WATER & SEWER FUND	NON-DEPARTMENTAL	77.12
	VALUE BUILDERS, INC	02-0635-00	WATER & SEWER FUND	NON-DEPARTMENTAL	49.67
	VALUE BUILDERS, INC	02-0637-00	WATER & SEWER FUND	NON-DEPARTMENTAL	49.67
	VALUE BUILDERS, INC	02-0639-00	WATER & SEWER FUND	NON-DEPARTMENTAL	49.67
	VALUE BUILDERS, INC	02-0641-00	WATER & SEWER FUND	NON-DEPARTMENTAL	49.67
	TEXAS MANAGEMENT AND	02-0649-01	WATER & SEWER FUND	NON-DEPARTMENTAL	25.78
	VALUE BUILDERS, INC	02-0651-00	WATER & SEWER FUND	NON-DEPARTMENTAL	40.51
	VALUE BUILDERS, INC	02-0653-00	WATER & SEWER FUND	NON-DEPARTMENTAL	56.53
	VALUE BUILDERS, INC	02-0655-00	WATER & SEWER FUND	NON-DEPARTMENTAL	56.53
	TEXAS MANAGEMENT AND	02-8115-01	WATER & SEWER FUND	NON-DEPARTMENTAL	25.78
	SOUTHARD, HUNTER	02-8175-00	WATER & SEWER FUND	NON-DEPARTMENTAL	102.50
	TEXAS MANAGEMENT AND	02-8175-01	WATER & SEWER FUND	NON-DEPARTMENTAL	46.57
	NEVES, SAMUEL	02-8178-00	WATER & SEWER FUND	NON-DEPARTMENTAL	119.31
	GEDDIE, CAMERON & DA	02-8180-00	WATER & SEWER FUND	NON-DEPARTMENTAL	57.96
	TEXAS MANAGEMENT AND	02-8187-01	WATER & SEWER FUND	NON-DEPARTMENTAL	67.34
	JENSEN, LETHA	02-8193-00	WATER & SEWER FUND	NON-DEPARTMENTAL	34.22
	BONILLA, LEONARDO	02-8196-00	WATER & SEWER FUND	NON-DEPARTMENTAL	123.28

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	2,409.72
PETERSON PUMP AND MOTOR SERVICE	TROUBLE SHOOT PUMP - NO PR	WATER & SEWER FUND	SEWER DEPARTMENT	320.00
	PUMP REPAIR - FLOAT	WATER & SEWER FUND	SEWER DEPARTMENT	555.00
			TOTAL:	875.00
PITNEY BOWES (METER RENTAL)	POSTAGE MACHINE RENTAL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	468.78
			TOTAL:	468.78
PRIMARY ARMS LLC	9MM PISTOL/WEAP LT/SUPPRES	GENERAL FUND	POLICE DEPARTMENT	609.24
			TOTAL:	609.24
RAINBOW PAINT AND BODY, INC.	LEFT DOOR ASSEMBLY - PAINT	GENERAL FUND	POLICE DEPARTMENT	2,761.41
			TOTAL:	2,761.41
RON HEARN	FEB 24 VOL STIPEND	GENERAL FUND	FIRE DEPARTMENT	216.00
			TOTAL:	216.00
SAWYER IRRIGATION & LANDSCAPE	IRRIGATION REPAIR FIELDER	VCSDC	ECONOMIC DEVELOPMENT	1,805.65
			TOTAL:	1,805.65
SPCA OF TEXAS	FEBRUARY 2024 ANIMAL INTAK	GENERAL FUND	CODE ENFORCE/ANIMAL CO	744.00
			TOTAL:	744.00
STATE COMPTROLLER	SALES TAX COLLECTED - FEB	WATER & SEWER FUND	NON-DEPARTMENTAL	3,525.32
	SALES TAX PURCHASES - FEB	WATER & SEWER FUND	NON-DEPARTMENTAL	30.29-
	TIMELY PAYMT DISCOUNT - FE	WATER & SEWER FUND	NON-DEPARTMENTAL	17.48-
			TOTAL:	3,477.55
STATE FIREFIGHTERS & FIRE MARSHAL'S AS	2024 CONF - RICHARD ALLEN	GENERAL FUND	FIRE DEPARTMENT	275.00
	2024 CONF - RONALD HEARN	GENERAL FUND	FIRE DEPARTMENT	275.00
	2024 CONF - REGAN SHOCK	GENERAL FUND	FIRE DEPARTMENT	275.00
	2024 CONF - GARRETT SPURLO	GENERAL FUND	FIRE DEPARTMENT	275.00
			TOTAL:	1,100.00
TARRANT COUNTY COLLEGE NW CAMPUS	FIREARMS - PATR RIFLE 3/4-	GENERAL FUND	POLICE DEPARTMENT	140.00
			TOTAL:	140.00
TEXA NICIPAL LEAGUE	FY24 RENEWAL	GENERAL FUND	CITY-WIDE (NON-DEPARTM	1,802.00
			TOTAL:	1,802.00
TEXA NICIPAL RETIREMENT SYSTEM	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	6,977.31
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	7,043.41
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	7,015.68
	TMRS RETIREMENT	GENERAL FUND	NON-DEPARTMENTAL	7,107.67

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	741.66
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	PERMITS & INSPECTIONS	739.73
	TMRS RETIREMENT	GENERAL FUND	FINANCE	83.23
	TMRS RETIREMENT	GENERAL FUND	FINANCE	97.25
	TMRS RETIREMENT	GENERAL FUND	FINANCE	97.25
	TMRS RETIREMENT	GENERAL FUND	FINANCE	97.25
	TMRS RETIREMENT	GENERAL FUND	FINANCE	97.25
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	HUMAN RESOURCES	244.64
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	287.41
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	287.41
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	275.65
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	275.65
	TMRS RETIREMENT	GENERAL FUND	ECONOMIC DEVELOPMENT	275.65
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	PLANNING & DEVELOPMENT	353.30
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,165.38
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,270.86
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,245.28
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	4,759.85
	TMRS RETIREMENT	GENERAL FUND	POLICE DEPARTMENT	5,029.04
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	177.29
	TMRS RETIREMENT	GENERAL FUND	CODE ENFORCE/ANIMAL CO	184.54
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	COURT	257.02
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,107.49
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,119.49
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,117.44
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,111.64
	TMRS RETIREMENT	GENERAL FUND	FIRE DEPARTMENT	2,397.21

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	GENERAL FUND	CITY-WIDE (NON-DEPARTM	139.57
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	932.02
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	946.40
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	871.76
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	719.12
	TMRS RETIREMENT	WATER & SEWER FUND	NON-DEPARTMENTAL	761.67
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	515.64
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	527.13
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	548.22
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	345.24
	TMRS RETIREMENT	WATER & SEWER FUND	ADMINISTRATION	345.24
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	453.83
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	459.07
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	391.55
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	376.48
	TMRS RETIREMENT	WATER & SEWER FUND	WATER DEPARTMENT	408.97
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	453.83
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	459.06
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	391.54
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	376.48
	TMRS RETIREMENT	WATER & SEWER FUND	SEWER DEPARTMENT	408.96
			TOTAL:	100,406.29
TEXAS SAND & GRAVEL	FIELDER - SCREENED TOPSOIL	GENERAL FUND	PARKS & RECREATION	466.00
	SCREENED TOPSOIL FIELDER P	VCSDC	ECONOMIC DEVELOPMENT	466.00
	SCREENED CUSHION SAND (20)	WATER & SEWER FUND	WATER DEPARTMENT	200.50
	SCREENED CUSHION SAND (20)	WATER & SEWER FUND	SEWER DEPARTMENT	200.50
			TOTAL:	1,333.00
TML HEALTH	JAN/FEB/MAR 24 MED - MUIRH	GENERAL FUND	FIRE DEPARTMENT	4,654.92
	JAN/FEB 24 - MEDICAL - MEI	GENERAL FUND	STREETS	449.45-
	JAN 24 - MEDICAL - ABSHIRE	GENERAL FUND	STREETS	387.91-
	JAN 24 - MEDICAL - ABSHIRE	GENERAL FUND	PARKS & RECREATION	387.91-
	JAN/FEB 24 - MEDICAL - HOL	WATER & SEWER FUND	ADMINISTRATION	449.45-
	JAN 24 - MEDICAL - ABSHIRE	WATER & SEWER FUND	WATER DEPARTMENT	387.91-
	JAN 24 - MEDICAL - ABSHIRE	WATER & SEWER FUND	SEWER DEPARTMENT	387.91-
			TOTAL:	2,204.38
TML : POOL	WORKERS COMP AUDIT	GENERAL FUND	CITY ADMIN OFFICE	390.18
	WORKERS COMP AUDIT	GENERAL FUND	CITY SECRETARY	390.18
	WORKERS COMP AUDIT	GENERAL FUND	PERMITS & INSPECTIONS	780.36
	WORKERS COMP AUDIT	GENERAL FUND	FINANCE	780.36

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRINITY RIVER AUTHORITY	OPERATION & MAINTENANCE	WATER & SEWER FUND	SEWER DEPARTMENT	36,999.00
	DEBT SERVICE	WATER & SEWER FUND	SEWER DEPARTMENT	147,392.00
			TOTAL:	184,391.00
TXU ENERGY	STLG 1 049774	GENERAL FUND	STREETS	2,282.49
	STLG 2 391223	GENERAL FUND	STREETS	29.86
	STLG-A 101-140 753619	GENERAL FUND	STREETS	50.63
	STLG-C LED 0-55 357942	GENERAL FUND	STREETS	927.92
	STLG-C LED 141-180 550367	GENERAL FUND	STREETS	174.41
			TOTAL:	3,465.31
TYLER TECHNOLOGIES	BRAZOS RDC SOFTWARE	GENERAL FUND	COURT	1,141.85
	BRAZOS INTERFACE TO COURT	GENERAL FUND	COURT	1,060.28
	MOBILE SERVICE ORDERS - MA	WATER & SEWER FUND	ADMINISTRATION	140.44
			TOTAL:	2,342.57
U. S. TREASURY	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,140.36
	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,345.92
	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	7,621.09
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	5,974.48
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	6,137.44
	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	6,304.49
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,397.28
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,435.38
	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,474.44
	FICA WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	49.82
	FICA WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	307.67
	FICA WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	307.67
	MEDICARE WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	11.65
	MEDICARE WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	71.95
	MEDICARE WITHHOLDING	GENERAL FUND	CITY ADMIN OFFICE	71.95
	FICA WITHHOLDING	GENERAL FUND	CITY SECRETARY	212.73
	FICA WITHHOLDING	GENERAL FUND	CITY SECRETARY	212.73
	FICA WITHHOLDING	GENERAL FUND	CITY SECRETARY	212.73
	MEDICARE WITHHOLDING	GENERAL FUND	CITY SECRETARY	49.75
	MEDICARE WITHHOLDING	GENERAL FUND	CITY SECRETARY	49.75
	MEDICARE WITHHOLDING	GENERAL FUND	CITY SECRETARY	49.75
	FICA WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	404.08
	FICA WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	402.97
	FICA WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	404.31
	MEDICARE WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	94.51
	MEDICARE WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	94.25
	MEDICARE WITHHOLDING	GENERAL FUND	PERMITS & INSPECTIONS	94.56
	FICA WITHHOLDING	GENERAL FUND	FINANCE	51.35
	FICA WITHHOLDING	GENERAL FUND	FINANCE	51.35

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	159.87
	FICA WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	159.87
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	37.39
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	37.39
	MEDICARE WITHHOLDING	GENERAL FUND	ECONOMIC DEVELOPMENT	37.39
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	177.50
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	177.50
	FICA WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	178.75
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	41.51
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	41.51
	MEDICARE WITHHOLDING	GENERAL FUND	PLANNING & DEVELOPMENT	41.80
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,913.96
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,632.10
	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	2,793.64
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	681.50
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	615.58
	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	653.34
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	102.03
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	102.03
	FICA WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	106.32
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	23.86
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	23.86
	MEDICARE WITHHOLDING	GENERAL FUND	CODE ENFORCE/ANIMAL CO	24.87
	FICA WITHHOLDING	GENERAL FUND	COURT	148.39
	FICA WITHHOLDING	GENERAL FUND	COURT	148.39
	FICA WITHHOLDING	GENERAL FUND	COURT	148.39
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.71
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.71
	MEDICARE WITHHOLDING	GENERAL FUND	COURT	34.71
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,195.04
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,286.89
	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	1,391.38
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	279.49
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	300.97
	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	325.41
	FICA WITHHOLDING	GENERAL FUND	STREETS	139.93
	FICA WITHHOLDING	GENERAL FUND	STREETS	236.16
	FICA WITHHOLDING	GENERAL FUND	STREETS	130.27
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	32.73
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	55.23
	MEDICARE WITHHOLDING	GENERAL FUND	STREETS	30.47
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	196.96
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	196.96
	FICA WITHHOLDING	GENERAL FUND	PARKS & RECREATION	196.99
	MEDICARE WITHHOLDING	GENERAL FUND	PARKS & RECREATION	46.07

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	759.03
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	623.83
	FICA WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	661.56
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	177.51
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	145.89
	MEDICARE WITHHOLDING	WATER & SEWER FUND	NON-DEPARTMENTAL	154.71
	FICA WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	312.19
	FICA WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	194.47
	FICA WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	194.47
	MEDICARE WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	73.01
	MEDICARE WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	45.48
	MEDICARE WITHHOLDING	WATER & SEWER FUND	ADMINISTRATION	45.48
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	223.41
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	214.68
	FICA WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	233.53
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	52.26
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	50.21
	MEDICARE WITHHOLDING	WATER & SEWER FUND	WATER DEPARTMENT	54.62
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	223.41
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	214.66
	FICA WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	233.54
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	52.23
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	50.19
	MEDICARE WITHHOLDING	WATER & SEWER FUND	SEWER DEPARTMENT	54.61
			TOTAL:	74,253.35
UNDERGROUND, INC	RYCOM SONDE 512HTZ	WATER & SEWER FUND	SEWER DEPARTMENT	325.00
			TOTAL:	325.00
UNITED COOPERATIVE	106623-001 N FM 157 WWTP	WATER & SEWER FUND	SEWER DEPARTMENT	641.33
	106623-002 CR 213 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	53.37
	106623-003 PLAINVIEW ACRES	WATER & SEWER FUND	SEWER DEPARTMENT	33.40
	106623-005 CR 214 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	42.25
	106623-007 FM 1807 LIFT ST	WATER & SEWER FUND	SEWER DEPARTMENT	25.16
	106623-009 CR 214 LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	903.22
	106623-010 ANTIQUE ST LIGH	WATER & SEWER FUND	SEWER DEPARTMENT	254.16
	106623-011 CR 214/TS2/3PH/	WATER & SEWER FUND	SEWER DEPARTMENT	20.70
	106623-012 WWTP 3PH	WATER & SEWER FUND	SEWER DEPARTMENT	34.53
	106623-013 213 LIFT STATIO	WATER & SEWER FUND	SEWER DEPARTMENT	32.50
	106623-014 FM 157/LIFT STA	WATER & SEWER FUND	SEWER DEPARTMENT	37.56
	106623-015 FM 1807/WATER T	WATER & SEWER FUND	SEWER DEPARTMENT	25.00
			TOTAL:	2,103.18
WALM	TRASH BAGS/CLEAN/PUP BEEF/	GENERAL FUND	CODE ENFORCE/ANIMAL CO	99.59
	COFFEE	GENERAL FUND	PARKS & RECREATION	53.05

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	FUEL 01/24/24 - 02/23/24	GENERAL FUND	STREETS	202.89
	FUEL 01/24/24 - 02/23/24	GENERAL FUND	CITY-WIDE (NON-DEPARTM	59.47
	FUEL 01/24/24 - 02/23/24	WATER & SEWER FUND	WATER DEPARTMENT	752.87
	CAR WASH	WATER & SEWER FUND	WATER DEPARTMENT	4.50
	FUEL 01/24/24 - 02/23/24	WATER & SEWER FUND	SEWER DEPARTMENT	752.86
	CAR WASH	WATER & SEWER FUND	SEWER DEPARTMENT	4.50
			TOTAL:	6,671.24
XEROX FINANCIAL SERVICES	MAR 2024 COPIER LEASE	GENERAL FUND	CITY-WIDE (NON-DEPARTM	228.00
			TOTAL:	228.00

========== FUND TOTALS ==========

10	GENERAL FUND	292,910.47
30	VCSDC	3,883.49
40	ARPA GRANT FUND	58,768.20
60	WATER & SEWER FUND	384,503.26
64	W/S CPF - 2018 CO BONDS	69,497.08
66	BRAHMAN RANCH WTPP	29,500.00
	GRAND TOTAL:	839,062.50

TOTAL PAGES: 16

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VENUS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/01/2024 THRU 3/31/2024

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Name
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: MARCH 2024 DISBURSEMENT REPORT
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

MUNICIPAL COURT REPORT - FILED CASES

VENUS MUNICIPAL COURT Page: 1

Report For March 1, 2024 Thru March 31, 2024 FILEDST

Violations by Filed Date...

POLICE DEPARTMENT	75	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total Filed Violations		75

Completed Cases...

Paid Fine...

POLICE DEPARTMENT	47	
MUNICIPAL COURT	0	
TRANSFERRED OUT	2	
Total Paid Fines		49

Before Judge...

POLICE DEPARTMENT	16	
MUNICIPAL COURT	4	
TRANSFERRED OUT	0	
Total Before Judge		20
Total Completed		69

Other Completed...

DISMISSED DSC MANDATORY

POLICE DEPARTMENT	6	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		6

DISMISSED/PRESENTED INSURANCE

POLICE DEPARTMENT	2	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		2

COMPLIANCE DISMISSAL

POLICE DEPARTMENT	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		1

MOTION TO DISMISS

POLICE DEPARTMENT	6	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		6
Total Other Completed		15

Grand Total Completed	84
Net Difference Filed/Complete	9-

Warrants...

Issued...

POLICE DEPARTMENT	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total Violations		0
Total Warrants Issued		0

Cleared...

POLICE DEPARTMENT	6	
MUNICIPAL COURT	3	
TRANSFERRED OUT	2	
Total Violations		11
Total Warrants Cleared		11
Change in Total Warrants		11-

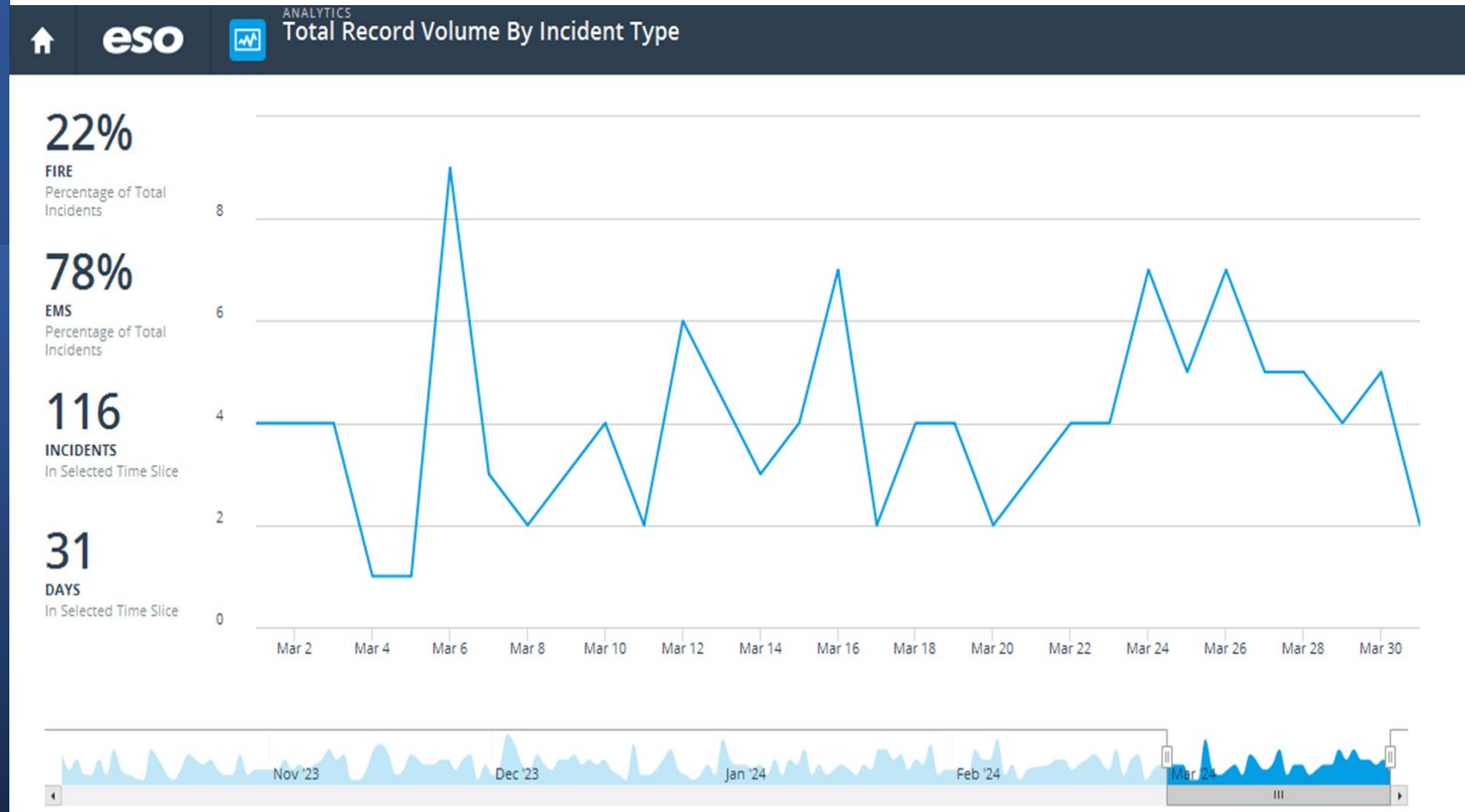
CCC20	CCC 2020	$3,624.00
AR	ARREST FEE	$375.00
FINE	FINE	$8,193.80
LMCBSF	Local Building Security Fund	$318.50
LTPDF	Local Truancy Prevention Fund	$329.90
LMCTF	Local Court Technology Fund	$264.00
LMJF	Local Municipal Jury Fund	$6.60
TITLE7	TITLE 7 TRANS CODE FINES	$1,779.20
CCC04	CONSOLIDATED COURT COST	$600.00
TFC	TFC	$108.00
STF	STATE TRAFFIC FEE	$240.00
SJRF	STATE JURY FEE	$60.00
JFCT2	JUDICIAL FEE - COUNTY	$81.00
JFCI	JUDICIAL FEE - CITY	$9.00
MCBS	MUNICIPAL COURT BUILDING SEC.	$45.00
CTF	COURT TECHNOLOGY FUND	$60.00
IDF	Indigent Defense Fee	$30.00
CJFS	Civil Justice Fee State	$0.45
CJFC	Civil Justice Fee Court	$0.05
TPF-S	TRUANCY PREVENTION FUND-STATE	$15.00
TPF-C	TRUANCY PREVENTION FUND-CITY	$15.00
WRNTFE	WARRANT FEE	$550.00
COLAGY	COLLECTION AGENCY FEE	$1,658.94
TLFTA2	OMNI BASE STATE	$126.00
TLFTA3	LOCAL OMNI BASE FEE	$84.00
TPRF	Time Payment Reimbursement Fee	$105.00
ADMIN	SPECIAL EXPENSE FEE	$270.90
FTA1	OMNI FOR COMM SVC-STATE	$20.00
FTA2	OMNI FEE FOR CS-OMNI	$6.00

FTA3	OMNI FOR CS - CITY	$8.00
STF19	STATE TRAFFIC FEE	$1,470.00
DEF	DEFERRAL FEE	$250.00
AF2	$20 Administrative Fee	$20.00
CS2	CHILD SAFETY FEE	$75.00
DSC	DSC ADMIN FEE	$60.00
Total Fees/Fines Paid		$20,858.34

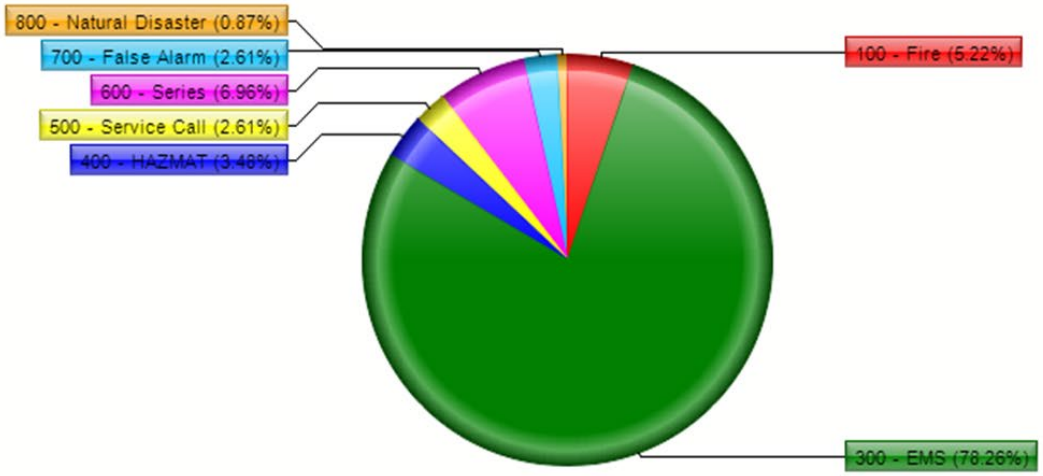
Venus Fire Department

Monthly Activity Report

DAILY CALL VOLUME



MONTHLY INCIDENT TYPES



Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	6
300 - EMS	90
400 - HAZMAT	4
500 - Service Call	4
600 - Good Intent Call	8
700 - False Alarm	3
800 - Natural Disaster	1
TOTAL	**116**

EVENTS

CPR class was held on March 16th.
Additional classes are scheduled.

Fire Marshal attended the
Texas IAAI Arson & Fire Investigator
Seminar

Emergency Management, Fire, and
Police attended planning meetings for
the April 8th total eclipse

Personnel completed over 230 hours of
training last month.

Venus Police Department

March 2024 Council Report

	03-2024	% + or -	02-2024	01-2024	3 MONTH AVERAGE
CAD EVENTS	1420	3%	1383	1644	1482
REPORTS TAKEN	41	-7%	44	33	39
ARRESTS	15	25%	12	14	14
ACCIDENTS WORKED	8	-33%	12	16	12
TRAFFIC ASSIGNMENTS	48	-39%	79	76	68
TRAFFIC STOPS	225	-27%	308	223	252
CITATIONS ISSUED	75	1%	74	58	69

ARRESTS

DATE	CALL TYPE	NOTES
3/2/2024	Traffic Stop	DWI Arrest
3/3/2024	Traffic Stop	2 subjs arrested for Warrants
3/5/2024	Assault	Class C Assault FV arrest & warrant out of TCSO
3/5/2024	Susp Person	Warrant Arrest - Alvarado PD Theft
3/5/2024	Susp Person	Public Intoxication Arrest
3/10/2024	Traffic Stop	Warrant Arrest - Van Zandt CO DWI 3rd or more
3/17/2024	Traffic Stop	DWLI w/ Previous Conviction
3/20/2024	Susp Person	Public Intoxication Arrest
3/23/2024	Traffic Stop	DWI w/open container
3/23/2024	Traffic Stop	Passenger arrest for PI and UCW
3/23/2024	Welfare Check	Arrest for drug paraphernalia
3/23/2024	Traffic Stop	DWI w/open container
3/26/2024	Criminal Trespass	Criminal Trespass Arrest
3/28/2024	Meet Complainant	Warrant Arrest - Lubbock CO SO Poss CS PG 1

Notable Responses

DATE	CALL TYPE	STATUS	NOTES
3/2/2024	Disturbance	Pending warrant	Stalking
3/5/2024	Fraud	Active Investigation	Possible business fraud
3/9/2024	Crash	Pending	Fatalilty crash / waiting toxicology
3/12/2024	Theft Prop <$100	Suspended	No workable leads at this time
3/15/2024	Indecent Exposure	Citation Issued	Court date pending
3/17/2024	Traffic Stop	Active Investigation	Poss CS PG 2 charge / pending lab results
3/17/2024	Crash	Active Investigation	Duty on Striking Unattended Vehicle / Need suspect ID'd
3/24/2024	Injury to the Elderly	Pending Investigation	Waiting for video from victim
3/24/2024	Theft <$100	Active Investigation	Pending positive suspect ID
3/25/2024	Assault	Active Investigation	Pending forensic interview
3/26/2024	Criminal Trespass	Arrest	Case filing with Johnson County SO

The Venus Police Department participated in the Easter Eggstravaganza on the Venus Square.

City Administration

Monthly Report

March 2024

Finance / Audit Update

- Draft of 2022 audit has been completed
- Draft was sent to S&P
- Last unofficial ETA for Council presentation was sometime in May….not a firm date yet

Development Update

- Met with Engineer about water projects
- P&Z meeting – zoning for data center and 701 S Main passed
- Met with rep from a landowner that is contemplating two subdivisions in the 200 to 300 lot range
- Met with Rick Miskimon a couple of times on some of his projects
- Met with developers on a mixed use development
- Met about Venus Parkway

Staffing Update

- PD has two open Police Officer positions after Sergeant Promotions
- Vacancy in the Code/Animal position which is posted
- Streets Crew leader position posted

City Council - Minutes

Monday, March 25, 2024 at 6:30 PM

Venus Civic Center

1. **Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:**

   Mayor Galaviz called the meeting to order at 6:39pm, Mr. McCurdy gave the Invocation, and all lead the Pledge of Allegiance and Pledge to the Texas Flag.

   Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Jessica Kuykendall, Geronimo Hernandez, and Drew Wilson arrived at 7:00pm.

   Staff present: James Groom, Jason Gordon, Chief Allen, Callie Green, Melissa Westen, and City Attorney.

2. **Announcements from Mayor:**

   Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet. The City and ISD has raised the election workers pay. Judge is now $17 hr. and Clerk is $15 hr. Please email or call the City Secretary for more information. Addressed social media post and encouraged citizens to reach out to him or council members to get accurate information instead of posting false information.

3. **Citizen Public Comment Period:**

   1. John Bailey- 313 Newfield St- Spoke regarding flooding and hopes he brought the city's attention to this again in hopes it will be fixed.
   2. Tara Salmans- 258 Vista Dr- Spoke in favor of item 5.3, alcohol beverages. The Chamber of Commerce wants to host a beer and wine crawl.

Draft

3. Alicia Rosales- 1215 CR213 -Wants the city to develop a vision to know where we are going. Spoke regarding many topics; from communities within the city that could de-annex, MUDS and all the homes they will bring,, 67213 LLC, and Development Agreements.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1 Approval of meeting minutes for City Council regular meeting on March 11, 2024.

City Council - Mar 11 2024 - Minutes - Html

City Council - Mar 11 2024 - Minutes - Html

4.2 Ratifying the payment of bills for the month of February 2024.

February 2024 Credit Card Charges.pdf

February 2024 Disbursement Report.pdf

February 2024 Financials.pdf

I make a motion to approve the consent agenda as presented.
Moved by: Jessica Kuykendall
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 4-0-0.

5. Discussion and Consideration Items:

5.1 Discuss and consider cancelling, moving, or consolidating the City Council meeting dates for April 2024. (Green)

Agenda Item Cover sheet-.pdf

I make a motion to approve having one council meeting in April and having the meeting on Monday, April 15, 2024.
Moved by: Jessica Kuykendall

Draft

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

5.2. Discuss and consider the appointment of the Election Judge for the May 4, 2024 General and Special Election. (Green)

No action taken.

5.3. Discuss and consider a change to City of Venus Code of Ordinance Chapter 4, Section 4-1. (Groom)

Staff Report - Sec 4-1.pdf

VENUS ordinance amending Chap 4 Sec 4-1.pdf

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

5.4. Discuss and consider an Ordinance amending FY 2023/2024 budget. (Groom)

VENUS amend budget March 2024.pdf

I make a motion to approve an Ordinance amending FY 2023/2024 budget

Moved by: Jessica Kuykendall

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

5.5. Discuss and consider a resolution regarding the City of Venus' Tax Abatement policy. (Groom)

Staff Report - Tax Abatement.pdf

VENUS RESOLUTION Tax Abatement.pdf

I make a motion to approve a Resolution for City of Venus Tax Abatement Policy.

Moved by: Tony Bovinich

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

Draft

6. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071- Consultation with Attorney, 551.087- Economic Development and 551.074- Personnel Matters.

1. Discuss future infrastructure and development with a possible Development Agreement with 67213, LLC.
2. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: City Administrator.

6.1 Recess into Executive Session: At 7:58pm

6.2 Reconvene into Open Session: At 8:47pm
No action taken on above listed executive sessions.

7. Adjournment:

Mayor Galaviz adjourned the meeting at 8:47pm.

_____
Mayor

_____
City Secretary

Draft

City Council - Minutes

Monday, March 25, 2024 at 6:30 PM

Venus Civic Center

1. **Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:**

   Mayor Galaviz called the meeting to order at 6:39pm, Mr. McCurdy gave the Invocation, and all lead the Pledge of Allegiance and Pledge to the Texas Flag.

   Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Jessica Kuykendall, Geronimo Hernandez, and Drew Wilson arrived at 7:00pm.

   Staff present: James Groom, Jason Gordon, Chief Allen, Callie Green, Melissa Westen, and City Attorney.

2. **Announcements from Mayor:**

   Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet. The City and ISD has raised the election workers pay. Judge is now $17 hr. and Clerk is $15 hr. Please email or call the City Secretary for more information. Addressed social media post and encouraged citizens to reach out to him or council members to get accurate information instead of posting false information.

3. **Citizen Public Comment Period:**

   1. John Bailey- 313 Newfield St- Spoke regarding flooding and hopes he brought the city's attention to this again in hopes it will be fixed.
   2. Tara Salmans- 258 Vista Dr- Spoke in favor of item 5.3, alcohol beverages. The Chamber of Commerce wants to host a beer and wine crawl.

Draft

3. Alicia Rosales- 1215 CR213 -Wants the city to develop a vision to know where we are going. Spoke regarding many topics; from communities within the city that could de-annex, MUDS and all the homes they will bring,, 67213 LLC, and Development Agreements.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1 Approval of meeting minutes for City Council regular meeting on March 11, 2024.

City Council - Mar 11 2024 - Minutes - Html

City Council - Mar 11 2024 - Minutes - Html

4.2 Ratifying the payment of bills for the month of February 2024.

February 2024 Credit Card Charges.pdf

February 2024 Disbursement Report.pdf

February 2024 Financials.pdf

I make a motion to approve the consent agenda as presented.
Moved by: Jessica Kuykendall
Seconded by: Teresa Hoffman
For: Unanimous. Motion carried 4-0-0.

5. Discussion and Consideration Items:

5.1 Discuss and consider cancelling, moving, or consolidating the City Council meeting dates for April 2024. (Green)

Agenda Item Cover sheet-.pdf

I make a motion to approve having one council meeting in April and having the meeting on Monday, April 15, 2024.
Moved by: Jessica Kuykendall

Draft

Seconded by: Teresa Hoffman

For: Unanimous. Motion carried 4-0-0.

5.2. Discuss and consider the appointment of the Election Judge for the May 4, 2024 General and Special Election. (Green)

No action taken.

5.3. Discuss and consider a change to City of Venus Code of Ordinance Chapter 4, Section 4-1. (Groom)

Staff Report - Sec 4-1.pdf

VENUS ordinance amending Chap 4 Sec 4-1.pdf

I make a motion to approve.

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

5.4. Discuss and consider an Ordinance amending FY 2023/2024 budget. (Groom)

VENUS amend budget March 2024.pdf

I make a motion to approve an Ordinance amending FY 2023/2024 budget

Moved by: Jessica Kuykendall

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

5.5. Discuss and consider a resolution regarding the City of Venus' Tax Abatement policy. (Groom)

Staff Report - Tax Abatement.pdf

VENUS RESOLUTION Tax Abatement.pdf

I make a motion to approve a Resolution for City of Venus Tax Abatement Policy.

Moved by: Tony Bovinich

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

Draft

6. Executive Session:

IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.071- Consultation with Attorney, 551.087- Economic Development and 551.074- Personnel Matters.

1. Discuss future infrastructure and development with a possible Development Agreement with 67213, LLC.
2. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: City Administrator.

6.1 Recess into Executive Session: At 7:58pm

6.2 Reconvene into Open Session: At 8:47pm
No action taken on above listed executive sessions.

7. Adjournment:

Mayor Galaviz adjourned the meeting at 8:47pm.

_____
Mayor

_____
City Secretary

Draft

Special Called City Council - Minutes

Monday, April 1, 2024 at 6:30 PM

Venus Civic Center

1. **Call to Order, Roll Call, Invocation, Pledge of Allegiance, Pledge to Texas Flag:**

   Mayor Galaviz called the meeting to order at 6:32pm, City Attorney Halla gave the Invocation, and all lead the Pledge of Allegiance and Pledge to the Texas Flag.

   Councilmembers present: Alejandro Galaviz, Teresa Hoffman, Tony Bovinich, Jessica Kuykendall, Geronimo Hernandez, and Drew Wilson.

   Staff present: James Groom, Callie Green, and City Attorney.

2. **Announcements from Mayor:**

   Cell phones are to be placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. **Citizen Public Comment Period:**

   No public comments.

4. **Executive Session:**

   IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ. THE CITY COUNCIL WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING: Section 551.074- Personnel Matters.

   1. Discussion regarding the employment, evaluation, reassignment, duties, discipline, resignation, or dismissal of a city officer or employee, unless such officer or employee requests a public hearing to wit: City Administrator.

Draft

4.1 Recess into Executive Session: At 6:34 pm.

4.2 Reconvene into Open Session: At 7:23 pm.
Any action on above listed Executive Session.
I make a motion to go forward with the offer letter.
Moved by: Geronimo Hernandez
Seconded by: Tony Bovinich
For: Unanimous. Motion carried 5-0-0.

5. Adjournment:

Mayor Galaviz adjourned the meeting at 7:23 pm.

_____
Mayor

_____
City Secretary

Draft

PROJECT OVERVIEW

Project Type: Zone Change | **Project Title:** Zone Change
ID # 24-000010 | **Started** 02/27/2024 at 2:04 PM

Address

701 S Main St, Venus, TX USA 76084

Legal

Lot 7,8 Blk 10 V L & I Addition

Description

This is a remove and rebuild project. I would like to remove the existing vacant, dilapidated mobile home on the property and build a new, brick duplex similar to the buildings across Main St.

INFORMATION FIELDS

Residential or Commercial
Residential

Property Owner Information

Property Owner Name
Harley Home Buyer / Red Top Homes, LLC / Jeffrey Robinson

Property Owner Phone
(972) 863-2083

Property Owner Email
Scott@RedTopHomes.net

Property Owner Address
3540 Jaycee Dr

Authorized Agent Information

Authorized Agent Name
Jeffrey Robinson

Authorized Agent Phone
(972) 863-2083

Authorized Agent Email Address
Scott@RedTopHomes.net

Authorized Agent Address
3540 Jaycee Dr

Approximate Acreage
0.321

Total # of Acres
0.321

Legal Description (Subdivision / Survey)
LOT 7,8 BLK 10 V L & I ADDITION

Zone Change

Zone Change From
R-1

Zone Change To
R-2

Existing Land Use
Single-Family home

Reason for Zone Change
For new construction of a duplex

Current or Most Recent Use for this Property?
Single family residential, vacant mobile home.

Please Provide a Basic Description of the Proposed Use
New construction will be a single story, brick duplex similar to those across Main St.

Metes and Bounds Description
-

Warranty Deed
Deed - 012524101544016.pdf

Preliminary Site Plan / Sketch (18" by 24")
-

Authorization Letter from Owner
-

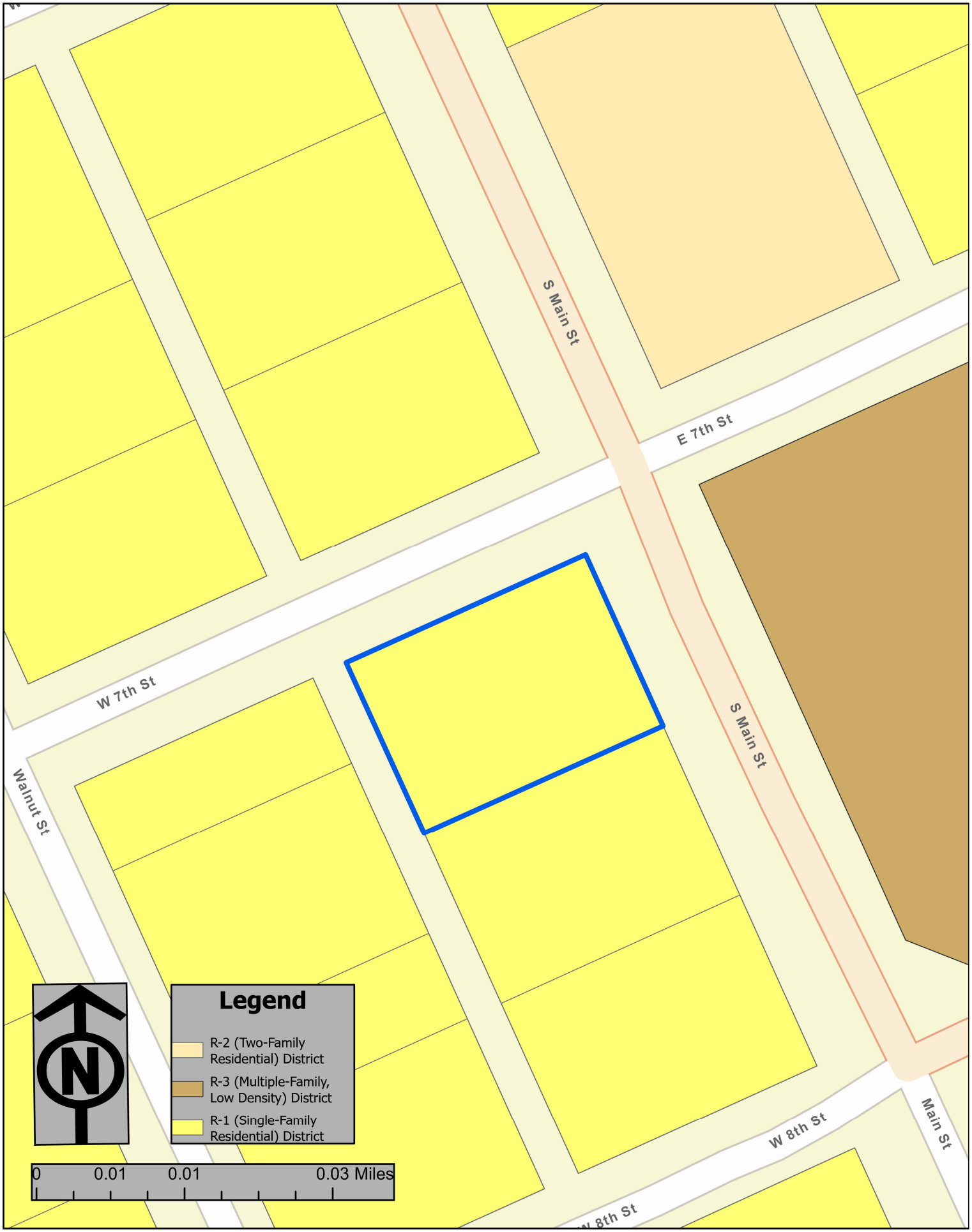
Written Statement - Describing Variance(s) Request
-

Any Other Information (Elevations, Pictures, Etc.)

Other
-

Elevations / Pictures
-

Aerial Map


S Main St
E 7th St
W 7th St
Walnut St
S Main St
W 8th St
Main St
W 8th St
Legend
R-2 (Two-Family Residential) District
R-3 (Multiple-Family, Low Density) District
R-1 (Single-Family Residential) District
N
0
0.01
0.01
0.03 Miles

Zoning Map

April 3, 2024

Dear Property Owner:

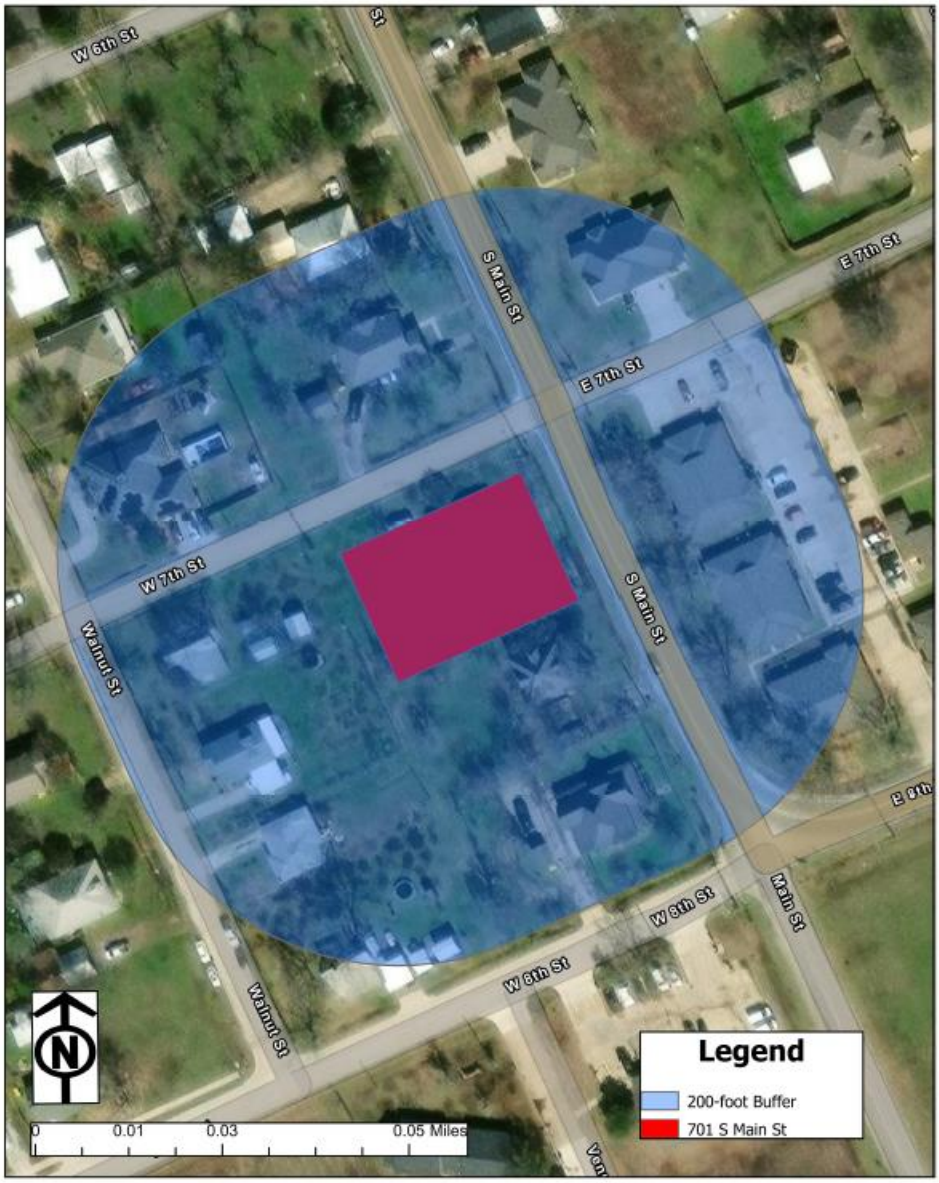
I am writing this letter to inform you of an upcoming public hearing, which you may be inclined to attend. The hearing provides residents specially neighboring landowners such as yourself, the opportunity to voice an opinion on the proposed project to the City Council. The input and opinions of residents and neighboring property owners provide valuable feedback to the City Council, City staff, and the applicant.

Application Type:	**Zone Change**: A request to change the zoning designation pertaining the use of a property.
Summary:	**Request:** Request for approval of a zone change for an approximately 0.321-acre parcel of land, known as 701 S Main St., from the R-1 (Single-Family Residential) District to the R-2 (Two-Family Residential) District. The purpose of this request is to allow the construction of a residential duplex. (REZ2024-0002)
Location/Site Plan:	Generally located on the southwest corner of the intersection of S Main St. and W 7th St. – *See the reverse side for vicinity map.*
Reviewing Body:	The City Council will make a decision on the zone change request.
Public Hearing:	**April 15, 2024 at 6:30 pm** The hearing will take place at the Venus Civic Center, 210 S Walnut St. Venus, TX 76084.
Official Notice Publication:	March 30, 2024 on the Cleburne Times.
City Staff:	Oscar Ortiz, *City Planner* (972) 366-3348 extension 206 oortiz@cityofvenus.org
Applicant:	Harley Home Buyer, Red Top Homes, LLC Attention: Jeffrey Robinson 3540 Jaycee Dr. Midlothian, TX 76065 scott@redtophomes.net
Property Owner:	Same as above
Additional Info:	This review process allows the City Council to determine the completeness of the application, and its adherence to City Codes and policies. The City Council will make a decision on this application.

Please do not hesitate to contact me if you have any questions on this application. Comments can be summited by email or in writing into the record. Thank you for your time.

Best regards,
Oscar Ortiz, City Planner

Vicinity Map



701 S Main St

AFFIDAVIT OF POSTING

I, Oscar Ortiz, City Planner with the City of Venus, certify that on March 19, 2024, I posted signage on the southwest corner of the intersection of S Main St. and W 7th St. for the Planning & Zoning Commission Public Hearing on March 28, 2024. I also certify that this sign will remain erected and visible from the public right-of-way until all Governing Body decisions are made. If, at any time the sign is not visible from the right-of-way, I certify I will correct the situation as quickly as possible.

The Legal Description is as follows:

VENUS LAND & IMPROVEMENT ADDITION, BLOCK 10, LOTS 7 & 8

Photographs of the property with this posting were taken and are attached hereto as Exhibit A.

_____
Oscar Ortiz

_____
Date: March 19, 2024

STATE OF TEXAS)
)**SS.**

JOHNSON COUNTY)

The foregoing instrument was acknowledged before me this 19th day of March, 2024, by City Planner (name), Oscar Ortiz (title)

Witness my hand and official seal.

My commission expires: 3/17/2028.

(SEAL)

CALLIE GREEN
NOTARY PUBLIC
STATE OF TEXAS
EXPIRES 03-17-2028
ID # 126362354

Callie Green
Notary Public

Exhibit A

NOTICE
PUBLIC HEARING
REZONING FOR THIS
PROPERTY
Mar 19, 2024 2:21:47 PM
701 South Main Street
Venus
Johnson County
Texas

VENUS
NOTICE
PUBLIC HEARING
REZONING FOR THIS
PROPERTY
REZ2024-0002
Mar 19, 2024 2:21:51 PM
701 South Main Street
Venus
Johnson County
Texas

Planning Department

STAFF REPORT

TO: City Council

FROM: Planning Staff

DATE: April 10, 2024

SUBJECT: **REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) DISTRICT TO R-2 (TWO-FAMILY RESIDENTIAL) DISTRICT: LOTS 7 & 8, BLOCK 10, VENUS LAND & IMPROVEMENT ADDITION, JOHNSON COUNTY, TEXAS; 701 S MAIN ST. (REZ2024-0002)**

GOAL: Zoning regulations must be adopted in accordance with the *Comprehensive Plan* and designed to 1) lessen congestion in the streets; 2) secure safety from fire, panic, and other dangers; 3) promote health and general welfare; 4) provide adequate light and air; 5) prevent the overcrowding of land; 6) avoid undue concentration of population; 7) facilitate the adequate provision of transportation, water, sewers, schools, parks, and other public requirements. Local Government Code, Section 211.004.

LOCATION: The tract is located on the southwest corner of the intersection of S Main St. and W 7th St. The tract has approximately 100 ft. of frontage along S Main St. with a depth of approximately 140 ft. for a lot size of 0.321 acres (14,000 sq. ft.)

PROPOSAL: The applicant is requesting R-2 (Two-Family Residential) District in order to construct one residential duplex building with one-car garage for each dwelling.

ADJACENT ZONING: Adjacent zoning is R-1 (Single-Family Residential) District to the south; and R-1 (Single-Family Residential) District to west.

LAND USE: The property has a manufactured home that is inhabitable. Surrounding land uses are a residential in all directions.

COMPREHENSIVE PLAN: The City of Venus Comprehensive Plan designates the future land use as Residential. S Main St. is designated as a minor arterial with 80 ft. of ROW and approximately 30 ft. of pavement. It is currently a road with two lanes, no shoulders, no sidewalks and has a posted speed limit of 30 miles per hour. The Texas Department of Transportation (TxDOT) has plans to widen the street to include sidewalks and one turn lane.

DEVELOPMENT TRENDS: The development trend for this area along S Main St. is residential uses.

ANALYSIS: The requested zoning does not conform to the Residential land use designation as indicated on the City of Venus' Comprehensive Plan. A Site Plan is required prior to the issuance of any building permit.

HISTORY: The Venus Land & Improvement Addition subdivision was filed and recorded on January 17, 1912.

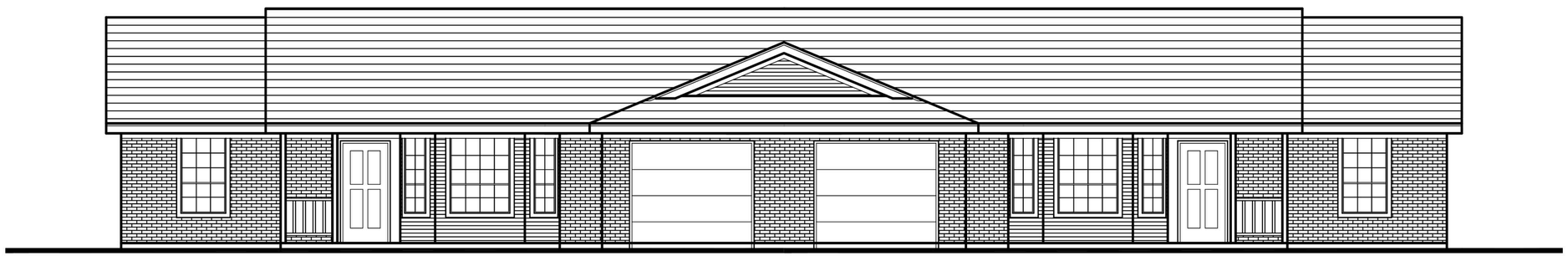
At the Planning and Zoning Commission meeting on March 28, 2024, the Board recommended approval of the rezoning request to R-2 (Two-Family Residential) District. This zoning request will be heard at this meeting.

The site plan review process will be required prior to building permit issuance. Any future development must also comply with the permitted and conditional uses of the designated zoning district.

Staff received two phone calls, and two emails in opposition to the rezoning request.

RECOMMENDATION: Staff recommends disapproval of the rezoning request because this is considered spot zoning.

THE Plan Factory



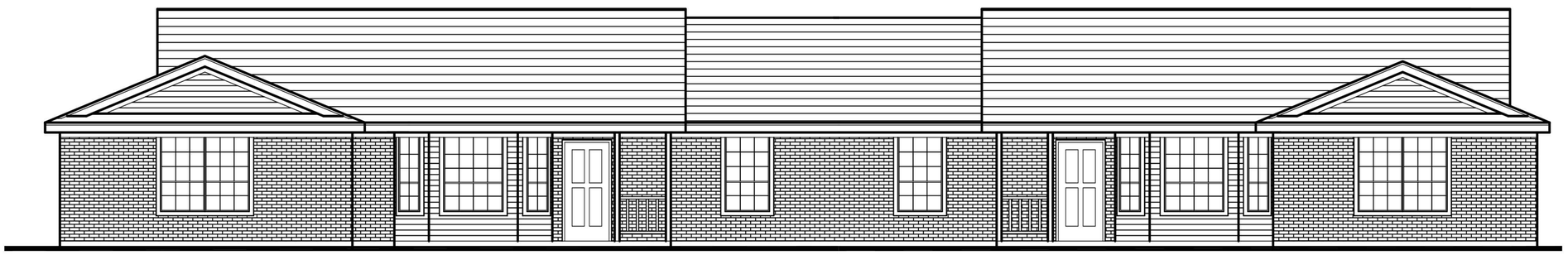
Plan Factory Plan: DUP05012762

Living 1st	Living 2nd	Total	Garage	Porch	Patio	Porte Cochere	Total A.U.R.
1125ps	0	1125ps	234ps	22ps	0	0	2762ps

Width	Depth
88'8"	39'11"

These Plans are the property of "THE PLAN FACTORY" and are not to be reproduced, traced or reused without the written permission of "THE PLAN FACTORY." It shall be the responsibility of the builder/owner to verify all Deed Restrictions, Building Codes & Dimensions prior to any construction.

THE Plan Factory



Plan Factory Plan: DUP05012233

Unit A Living	Unit B Living	Total	Garage A	Garage B	Patio	Porte Cochere	A.U.R.
1125	1108	2233	220	257	22ps	0	2754

Width	Depth
100'	34'10"

These Plans are the property of "THE PLAN FACTORY" and are not to be reproduced, traced or reused without the written permission of "THE PLAN FACTORY." It shall be the responsibility of the builder/owner to verify all Deed Restrictions, Building Codes & Dimensions prior to any construction.

NOTICE

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF VENUS, TEXAS, BY PROVIDING THAT LOTS 7 & 8, BLOCK 10, VENUS LAND & IMPROVEMENT ADDITION SUBDIVISION, JOHNSON COUNTY, TEXAS, SHALL BE REZONED FROM R-1 (SINGLE-FAMILY RESDENTIAL) DISTRICT TO R-2 (TWO-FAMILY RESIDENTIAL) DISTRICT; AMENDING THE ZONING MAP TO CONFORM TO THESE CHANGES.

NOW, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1: The following tract of land which is located within the city limits of the City of Venus, Texas R-1 (Single-Family Residential) District to R-2 (Two-Family Residential) District:

> Lots 7 & 8, Block 10, Venus Land & Improvement Addition Subdivision, as recorded in Volume 156, Page 639, Deed Records of Johnson County, Texas.

SECTION 2: This Ordinance shall become effective immediately upon its passage and publication in accordance with the law.

SECTION 3: This Ordinance shall remain in full force and effect from and after its passage by the City Council of the City of Venus, Texas.

SECTION 4: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to the extent this Ordinance is considered severable.

SECTION 5: This Ordinance shall not be published in the Code of Ordinances of the City of Venus, Texas, as it is not amendatory thereof, however, it shall be cited in the appropriate appendix of the Code of Ordinances.

CONSIDERED, PASSED and APPROVED this 15th day of April 2024, at a regular meeting of the City Council of the City of Venus, Texas at which quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code.

SIGNED this ___ day of _____ 2024.

APPROVED:

_____
Alejandro Galaviz, Mayor

ATTEST:

_____
Callie Green, TRMC, City Secretary

Approved as to form:

_____
Michael B. Halla, City Attorney

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF VENUS, TEXAS CHANGING THE DESIGNATION OF THE TOWN OF VENUS TO THE CITY OF VENUS PURSUANT TO 5.902 OF THE TEXAS LOCAL GOVERNMENT CODE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Venus is a Type A general law municipality; and

WHEREAS, Texas Local Government Code Section 5.902 authorizes the governing body of a Type A general law municipality, by ordinance, to change its designation from “town” to “city”.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF VENUS, TEXAS THAT:

SECTION 1. The designation of Venus, Texas is hereby changed from “town” to “city”.

SECTION 2. That all ordinances of the City of Venus, Texas, to the extent such ordinance or ordinances are in conflict with the provisions of this ordinance be and the same are hereby repealed and all other ordinances of the City of Venus, Texas, or portions thereof, not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provide.

SECTION 4. All recitals contained in this Ordinance are fully incorporated herein as if fully written.

PASSED AND APPROVED this 15th day of April 2024.

APPROVED:

By: _____
Alejandro Galaviz, Mayor

ATTEST:

By: _____

Callie Green, City Secretary

City Council Agenda Item Report **April 15th, 2024**

James Groom
Interim City Administrator
972-366-3547
jgroom@cityofvenus.org

DISCUSS AND CONSIDER: Ordinance to officially designate the City of Venus as a city and not a town.

1. **BACKGROUND/HISTORY:** State law authorizes the governing body of a Type A general law municipality to change its designation from “town” to “city”.

2. **FINDINGS / CURRENT ACTIVITY:** While Venus has called itself the City of Venus for some time, on official state documentation we are still considered a town as we have not passed an ordinance to change our designation.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance.

4. **ATTACHMENTS:** Ordinance

City Council Agenda Item Report **April 15th, 2024**

James Groom
Interim City Administrator
972-366-3547
jgroom@cityofvenus.org

DISCUSS AND CONSIDER: Changes to City of Venus ordinance Chapter 2, Section 2-24 related to Officers Appointed by Council.

1. **BACKGROUND/HISTORY:** Council has requested changes to ordinances that better clarify the City Administrator's role and which positions report to Council and is hired/terminated by Council.

2. **FINDINGS / CURRENT ACTIVITY:** This ordinance was changed to remove the Public Works Director from the list of Municipal Officers and add the City Administrator to the list with City Secretary and City Attorney. Municipal Officers are appointed by council, removed by 2/3rds vote of the council, and are to be inspected by the Mayor according to state law.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance.

4. **ATTACHMENTS:** Ordinance

Current Ordinance:

Sec. 2-24. - Officers appointed by council.

The offices of city secretary, public works director, and city attorney shall be filled by the appointment by the city council of persons to fill the capacity and to exercise the functions of these offices. (Ord. No. 7, § 1, 6-9-1967)

Proposed Ordinance:

Sec. 2-24. - Officers appointed by council.

The offices of City Administrator, City Secretary, and City Attorney shall be filled by appointment by the city council to fulfill the job duties and to exercise the functions of these offices.

City Council Agenda Item Report **April 15th, 2024**

James Groom
Interim City Administrator
972-366-3547
jgroom@cityofvenus.org

DISCUSS AND CONSIDER: Changes to City of Venus ordinance Chapter 2, Section 2-55 related to the City Administrator position.

1. **BACKGROUND/HISTORY:** Council has requested changes to ordinances that better clarify the City Administrator's role and which positions report to Council and is hired/terminated by Council along with the City Administrator's roles and duties.

2. **FINDINGS / CURRENT ACTIVITY:** This ordinance was changed to better reflect the duties and powers of the City Administrator position and allow the City Administrator to be in control of personnel issues in accordance with state law. This empowers the City Administrator with all the duties allowable under a Type A General Law city and outlines the necessary responsibilities of the position.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance.

4. **ATTACHMENTS:** Ordinance

Current Ordinance:

Sec. 2-55. - Powers and duties of the city administrator.

He shall be responsible to the governing body of the city for the proper administration of all affairs of the city. To that end, he shall be empowered and shall be required to:

(1) Prepare job descriptions for all officers and employees of the city. Recommend to the mayor and city council the appointment or removal of department heads and employees. The city administrator shall direct and supervise the day-to-day activities of all employees through department heads.

(2) Prepare the budget draft annually in conjunction with the heads of departments with the assistance of the city secretary, and submit it to the governing body together with a message describing the important features and be responsible for the administration of the adopted body.

(3) Prepare and submit to the governing body with the assistance of the heads of departments at the end of the fiscal year a complete report on the finances and administrative activities of the city for the preceding year.

(4) Make proposals for applications for federal grants and make required reports for such grants as may be applicable and desirable for city needs.

(5) Keep the governing body informed on a timely basis of the significant activities of the city with special emphasis on the expansion projects associated with the growth of the city.

(6) Recommend to the governing body a standard schedule of pay for each appointive office and position in the service, including minimum, intermediate and maximum rates.

(7) Recommend to the governing body adoption of such measures, ordinances, and resolutions, as may be deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services.

(8) Attend all meetings of the governing body unless excused therefrom, and be prepared to answer questions that may be asked.

(9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; purchase materials and supplies necessary for operation or maintenance of city services with a purchase order issued by the city and emergency purchases with the proper approval of the governing body to the extent funds have been provided in the budget.

(10) See that all laws and ordinances are duly enforced and see that all franchises, permits and privileges granted by the city are faithfully observed.

(11) Investigate the affairs of the city, or any department or division thereof. Investigate all complaints in relation to matters concerning the administration of the governing of the city, and regarding service maintained by the public utilities in the city, and see that the quality of service is maintained by the public works department.

(12) Perform such other duties as may be required by the governing body not inconsistent with the state law or ordinances of the city.

(Ord. No. 276-2003, § 4, 7-22-2003)

Proposed Ordinance:

The City Administrator shall be responsible to the governing body of the city for the proper administration of all affairs of the city. To that end, they shall be empowered and shall be required to:

(1) Manage the day-to-day operations of the city. Be responsible for the overall administration of the City, including all departments, offices, and agencies of the City. Serve as the Chief Administrative Officer of the City in all areas, except those powers and responsibilities specifically assigned to the Office of the Mayor or other municipal officers by the Local Government Code and the laws of the state.

(2) Be responsible for appointing, supervising, and removal of all department heads except for Council appointed municipal officers. Supervise the hiring and removal of all employees in compliance with state and federal law along with the City of Venus personnel policies as approved by Council.

(3) Assist the Mayor in the preparation of the annual draft budget and draft capital improvement budget in conjunction with the department heads and submit it to the Council with a message describing the important features. Be responsible for the administration of the adopted budget.

(4) Shortly after the end of the fiscal year, prepare and submit to the Council and Mayor a report on the finances and administrative activities of the City for the preceding year. Ensure necessary financial audits are completed in a timely manner.

(5) Keep the Council and Mayor informed on a timely basis of the significant activities of the City with special emphasis on the expansion projects associated with the growth of the City.

(6) Recommend to the Council and Mayor a standard schedule of pay for all employees in the City including a salary range.

(7) Recommend to the Council and Mayor adoption of such measures, ordinances, and resolutions, as may be deemed necessary or expedient for the health, safety, or welfare of the community or for the improvement of administrative services.

(8) Attend all meetings of the governing body unless excused and be prepared to answer questions that may be asked.

(9) Supervise the purchase of all materials, supplies and equipment for which funds are provided in the budget; purchase materials and supplies necessary for operation or maintenance of city services in accordance with the City purchasing policy as set by Council.

(10) See that all laws and ordinances are duly enforced and see that all franchises, permits, and privileges granted by the City are faithfully observed.

(11) Ensure that the quality of service provided by City employees is of sufficient quality and investigate or cause to be investigated by department heads or supervisors all complaints against employees. Supervise disciplinary procedures in all departments of the city to ensure that personnel policies and state and federal law are being followed.

(12) Perform such other duties as may be required by the governing body not inconsistent with the state and federal law or ordinances of the city.

(13) Assume responsibility for developing and maintaining effective relationships with the citizens of the City and governmental and community agencies at the local, state and federal levels and with other cities in the general proximity of the City.

(14) Execute policy and procedures approved by the City Council, including, but not limited to, strategic plans, the comprehensive plan, prioritized capital improvement plans, employee personnel manual, investment policy, budget formats, agenda procedures, and financial policies.

(15) Generate or cause to be generated job descriptions for all city employees and establish and maintain a methodology for evaluating the performance of all city employees. Implement or cause to be implemented necessary training for all city employees and provide for efforts to retain and grow employees whenever possible.

(16) Prepare a plan of administration, including an organizational chart, which defines authority and responsibility for all positions of the City. The City Administrator should consider succession planning for their position and throughout the organization.

City Council Agenda Item Report **April 15th, 2024**

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DISCUSS AND CONSIDER: Changes to City of Venus Ordinance Chapter 18, Artilce III related to Emergency Services.

1. **BACKGROUND/HISTORY:** Council has requested changes to ordinances that better clarify the City Administrator's role and which positions report to Council and is hired/terminated by Council.

2. **FINDINGS / CURRENT ACTIVITY:** Changes include emergency vehicle operational policies being implemented inter-departmentally and the Fire Chief and Fire Marshal being appointed and separated by the City Administrator.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance.

4. **ATTACHMENTS:** Ordinance

Current Ordinance:

Sec. 18-34. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Authorized emergency vehicle means any motor vehicle that is authorized under V.T.C.A., Transportation Code § 541.201, which is owned by the city, in which title of the motor vehicle is registered in the name of the city, which was purchased with city funds (regardless of source), which operates with license plates which are issued to or for the city and/or which is empowered to operate directly or indirectly pursuant to the statutory authority granted to the City of Venus as a general law city.

Chief of police, City of Venus, means that person employed by the city as department head and supervisor of the police department.

Council means the city council for the City of Venus, Johnson and Ellis Counties, Texas.

Fire chief of the Venus Volunteer Fire Department means that person chosen by the membership of the Venus Volunteer Fire Department as administrative and supervisory head of the department, who has been approved by the city council.

(Ord. No. 137-90, § I, 10-17-1990)

Sec. 18-35. - Penalty.

Any person, firm, association of persons, corporations or other organizations violating provisions of this article shall be deemed to be guilty of a misdemeanor and upon conviction shall be fined in an amount not less than $1.00 nor more than $2,000.00. Each violation of this article shall be deemed a separate offense, and each day that the violation continues shall be deemed a separate offense. Nothing herein shall prevent the enforcement of this article by another means authorized by law and this article may be enforced by any or all means, and the choice of one remedy is not to the exclusion of any other remedy.

(Ord. No. 137-90, § IX, 10-17-1990)

Sec. 18-36. - Guidelines for operation of emergency vehicles.

The chief of police and the fire chief shall prepare and submit to the city council written guidelines for the operation of authorized emergency vehicles by members of their respective departments. Once approved by the city council, these guidelines may not be amended or changed without prior city council approval. These guidelines will address general operation, emergency operation, maintain, operator requirements and such other information as deemed appropriate by the city council for the safe and lawful operation of these motor vehicles. These guidelines may be in the form of standard operating procedures (SOP) and/or general orders. Said guidelines shall address emergency response in private vehicles.

(Ord. No. 137-90, § II, 10-17-1990)

Sec. 18-37. - Fire department.

(a) *Created.* A fire department (hereinafter "the department") for the city is hereby created and established in order to provide for the protection of life and property in hazardous situations, for the giving of aid, and for the suppression and prevention of fire, and to provide emergency medical services. Any reference in this Code to the department of public safety involving the fire prevention or suppression function shall be construed as a reference to the fire department.

(b) *Fire chief; powers and duties.*

(1) The fire chief shall be fully responsible to the city council and shall serve at their pleasure. The fire chief shall keep such records and make such reports concerning the activities of the department as may be required by law or by the city council. The fire chief shall be responsible for the performance of the fire department and emergency medical services and of its functions and shall plan and administer the municipal public safety program involving fire prevention and suppression and emergency medical services. The chief shall be responsible for the control and custody of all fire department and emergency medical services property and equipment.

(2) The fire chief shall enforce the rules and regulations of the fire department and promote discipline in the fire department. The fire chief shall have the power to suspend any subordinate officers, members, or employees of the department for violation of such rules and regulations, as stated in the city personnel administration and financial policies and procedures manual, as now

or hereafter amended. The chief shall diligently observe the condition and workings of the fire department at all times. In the absence of the chief, the chief s designee, subject to approval of the city manager, shall assume the duties of the fire chief.

(c) *Duties of members.* It shall be the duty of the members of the fire department to provide for the immediate response to all fire calls and emergency medical services calls and to fight all fires and provide emergency medical services in accordance with all current local, state, and federal regulations. Members shall see to the care and maintenance of all firefighting and emergency medical services equipment and have such equipment in constant workable condition at all times. Every possible action shall be taken by the members of the fire department to eliminate fire hazards and to provide for fire prevention methods and operations within the municipality.

(d) *Compensation.* Compensation for members of the fire department shall be set by the city council.

(e) *Hindering fire operations.*

(1) It shall be unlawful for any person or persons not a member of said department to interfere with or in any manner hinder any member or employee of said department in the discharge of his duties as such.

(2) It shall be unlawful for any person or persons not a member of said department to handle or in any way interfere with any of the apparatus belonging to or used by said department, while traveling to or returning from a fire, or while standing in the department quarters, at any time, unless such person or persons is requested to do so by the chief or other duly authorized officer of said department.

(3) Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or resists the enforcement of any of the provisions of this section shall be fined not more than $500.00 nor less than $1.00 for each offense.

Each day that a violation is permitted to exist shall constitute a separate offense.

(Ord. No. 744-2021-12 , §§ 1—5, 12-13-2021)

Editor's note— Ord. No. 744-2021-12 , §§ 1—5, adopted December 13, 2021, set out provisions establishing a city fire department, as set out above and later amended. These provisions repealed and replaced former § 18-37, which pertained to the establishment of the Venus Volunteer Fire Department and derived from Ord. No. 137-90, adopted October 17, 1990, at city direction.

Sec. 18-38. - Insurance of emergency vehicles.

All authorized emergency vehicles shall be insured under a policy of insurance that has been approved by the city council.

(Ord. No. 137-90, § IV, 10-17-1990)

Sec. 18-39. - Fire marshal.

(a) The office of fire marshal is hereby created. Such office shall be independent of other city departments, the fire marshal reporting directly to the mayor and city council. Such office shall be filled by appointment by the city council. The said fire marshal shall serve at the pleasure of the city council.

(b) Powers and duties of the fire marshal. The fire marshal shall investigate the cause, origin and circumstances of every fire occurring within this city by which property has been destroyed or damaged, and shall especially make investigation as to whether such fire was the result of carelessness or design. Such investigation shall be begun within 24 hours of the occurrence of such fire. The fire marshal shall keep in his office a record of all fires, together with all facts, statistics and circumstances, including the origin of the fires and the amount of the loss, which may be determined by the investigation required by this division.

(c) The fire marshal, when in his opinion further investigation is necessary, shall take or cause to be taken the testimony, or oath, of all persons supposed to be cognizant of any facts or to have means of knowledge in relation to the matter under investigation, and shall cause the same to be reduced to writing; and if he shall be of the opinion that there is evidence sufficient to charge any person with the crime of arson, or with the attempt to commit the crime of arson, or of conspiracy to defraud, or criminal conduct in connection with such fire, he shall cause such person to be lawfully arrested and charged with such offense or either of them, and shall furnish to the proper prosecuting attorney all such evidence, together with the names of witnesses and all of the information obtained by him, including a copy of all pertinent and material testimony taken in this case.

The fire marshal shall have the power to summon witnesses before him to testify in relation to any matter which is by the provisions of this division a

subject of inquiry and investigation, and may require the production of any book, paper or document deemed pertinent thereto. The said fire marshal is hereby authorized and empowered to administer oaths and affirmations to any persons appearing as witnesses before him.

(d) Any witness who refuses to be sworn, or who refuses to appear or testify, or who disobeys any lawful order of said fire marshal, or who fails or refuses to produce any book, paper or document touching any matter under examination, or who is guilty of any contemptuous conduct during any of the proceedings of the fire marshal in the matter of said investigation or inquiry, after being summoned to give testimony in relation to any matter under investigation as aforesaid, shall be deemed guilty of a misdemeanor; and it shall be the duty of the fire marshal to cause all such offenders to be prosecuted. Any person being convicted of any such misdemeanor shall be fined in a sum not exceeding $500.00; provided, however, that any person so convicted shall have the right of appeal.

(e) All investigations held by or under the direction of the fire marshal may, in his discretion, be private, and persons other than those required to be present may be excluded from the place where such investigation is held, and witnesses may be kept separate and apart from each other and not allowed to communicate with each other until they have been examined.

(f) The fire marshal shall have the authority at all times of day or night, when necessary, in the performance of the duties imposed upon him by the provisions of this division, to enter upon and examine any building or premises where any fire has occurred, and other buildings or premises adjoining or near the same, which authority shall be exercised only with reason and good discretion.

(g) The fire marshal, upon complaint of any person having an interest in any building or property adjacent and without any complaint, shall have a right at all reasonable hours, for the purpose of examination, to enter into and upon all buildings and premises within the city, and it shall be his duty, monthly or more often, to enter upon and make or cause to be entered and made, a thorough examination of all mercantile, manufacturing and public building or other structure which, for want of repair, or by reason of age or dilapidated condition, or for any cause, is especially liable to fire, and which is so situated as to endanger other buildings or property, or so occupied that fire would endanger persons or property therein, and whenever he shall find an improper or dangerous arrangement of stoves, ranges, furnaces or other heating appliances of any kind whatsoever, including chimneys, flues, and pipes with which the same may be connected, or a dangerous arrangement of lighting devices or systems, or a dangerous or unlawful storage of explosives, compounds, petroleum, gasoline,

kerosene, dangerous chemicals, vegetable products, ashes, combustible, inflammable and refuse materials, or other conditions which may be dangerous in character or liable to cause or promote fire or create conditions dangerous to the firefighters or occupants, he shall order the same to be removed or remedied, and such order shall be forthwith complied with by the owner or occupant of such building or premises; provided, however, that if said owner or occupant deems himself aggrieved by such order, he may, within five days, appeal to the mayor, who shall investigate the cause of the complaint, and unless by his authority the order is revoked, such order shall remain in force and be forthwith complied with by said owner or occupant. At the end of each month, the fire marshal shall report to the state fire marshal all existing hazardous conditions, together with separate report on each fire in the city during the month.

(Ord. No. 747-2021-12 , §§ 1—7, 12-13-2021)

Editor's note— Ord. No. 747-2021-12 , §§ 1—7, adopted December 13, 2021, set out provisions establishing the position of fire marshal of the city fire department, as set out above and later amended. These provisions repealed and replaced former § 18-39, which pertained to the fire chief of the Venus Volunteer Fire Department and derived from Ord. No. 137-90, adopted October 17, 1990, at city direction.

Sec. 18-40. - Council approval to operate vehicles.

Only persons that have had prior city council approval may operate authorized emergency vehicles.

(Ord. No. 137-90, § VI, 10-17-1990)

Sec. 18-41. - Repeal of conflicting ordinances.

All ordinances or parts of ordinances not consistent or conflicting with the provisions of this article are hereby repealed; provided that such repeal shall be only to the extent of such inconsistency and in all other respects this article shall be cumulative of other ordinances regulating and governing the subject matter covered by this article.

(Ord. No. 137-90, § VII, 10-17-1990)

Proposed Ordinance:

Sec. 18-34. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Authorized emergency vehicle means any motor vehicle that is authorized under V.T.C.A., Transportation Code § 541.201, which is owned by the city, in which title of the motor vehicle is registered in the name of the city, which was purchased with city funds (regardless of source), which operates with license plates which are issued to or for the city and/or which is empowered to operate directly or indirectly pursuant to the statutory authority granted to the City of Venus as a general law city.

Chief of Police, City of Venus, means that person employed by the City as department head and supervisor of the police department.

Council means the City Council for the City of Venus, Johnson and Ellis Counties, Texas.

Fire chief, City of Venus, means that person employed by the City as department head and supervisor of the fire department.

Sec. 18-35. - Penalty.

Any person, firm, association of persons, corporations or other organizations violating provisions of this article shall be deemed to be guilty of a misdemeanor and upon conviction shall be fined in an amount not less than $1.00 nor more than $2,000.00. Each violation of this article shall be deemed a separate offense, and each day that the violation continues shall be deemed a separate offense. Nothing herein shall prevent the enforcement of this article by another means authorized by law and this article may be enforced by any or all means, and the choice of one remedy is not to the exclusion of any other remedy.

Sec. 18-36. - Guidelines for operation of emergency vehicles.

The Chief of Police and the Fire Chief shall prepare written policies for the operation of authorized emergency vehicles by members of their respective

departments. These guidelines will address general operation, emergency operation, maintenance, operator requirements, and such other information as deemed appropriate for the safe and lawful operation of these motor vehicles. The Chiefs should consult respected statewide or national organizations for their respective fields and model best practices whenever practical.

Sec. 18-37. - Fire Department.

(a) *Created.* A fire department (hereinafter "the department") for the City is hereby created and established in order to provide for the protection of life and property in hazardous situations, for the giving of aid, and for the suppression and prevention of fire, and to provide emergency medical services. Any reference in this Code to the department of public safety involving the fire prevention or suppression function shall be construed as a reference to the Fire Department.

(b) *Fire Chief; powers and duties.*

(1) The Fire Chief shall be appointed by the City Administrator. The Fire Chief can be removed from office by the City Administrator in accordance with the City's personnel policy. The Fire Chief reports to the City Administrator or appropriate staff as determined by the City Administrator. The Fire Chief shall keep such records and make such reports concerning the activities of the department as may be required by law or by the City Administrator. The Fire Chief shall be responsible for the performance of the Fire Department and emergency medical services and of its functions and shall plan and administer the municipal public safety program involving fire prevention and suppression and emergency medical services. The Chief shall be responsible for the control and custody of all Fire Department and emergency medical services property and equipment.

(2) The Fire Chief shall enforce the rules and regulations of the Fire Department and promote discipline in the department. The Fire Chief shall have the power to suspend any subordinate officers, members, or employees of the department for violation of such rules and regulations, as stated in the city personnel administration and financial policies and procedures manual, as now or hereafter amended. The Chief shall diligently observe the condition and workings of the Fire Department at all times. In the absence of the Chief, the Chief's designee, subject to approval of the City Administrator, shall assume the duties of the Fire Chief.

(c) *Duties of members.* It shall be the duty of the members of the Fire Department to provide for the immediate response to all fire calls and emergency medical

services calls and to fight all fires and provide emergency medical services in accordance with all current local, state, and federal regulations. Members shall see to the care and maintenance of all firefighting and emergency medical services equipment and have such equipment in constant workable condition at all times. Every possible action shall be taken by the members of the Fire Department to eliminate fire hazards and to provide for fire prevention methods and operations within the municipality.

(d) *Compensation.* Compensation for members of the Fire Department shall be set by the City Council.

Editor's note— Ord. No. 744-2021-12 , §§ 1—5, adopted December 13, 2021, set out provisions establishing a City Fire Department, as set out above and later amended. These provisions repealed and replaced former § 18-37, which pertained to the establishment of the Venus Volunteer Fire Department and derived from Ord. No. 137-90, adopted October 17, 1990, at City direction.

Sec. 18-38. - Insurance of emergency vehicles.

All authorized emergency vehicles shall be insured under a policy of insurance that has been approved by the City Administrator or his designee.

Sec. 18-39. - Fire Marshal.

(a) The Office of Fire Marshal is hereby created. The Fire Marshal shall be appointed by the City Administrator. The Fire Marshal can be removed from office by the City Administrator in accordance with the City's personnel policy. The Fire Marshal reports to the City Administrator or appropriate staff as determined by the City Administrator.

(b) Powers and duties of the Fire Marshal. The Fire Marshal shall investigate the cause, origin and circumstances of every fire occurring within this city by which property has been destroyed or damaged and shall especially make investigation as to whether such fire was the result of carelessness or design. Such investigation shall be begun within 24 hours of the occurrence of such fire. The Fire Marshal shall keep in his office a record of all fires, together with all facts, statistics and circumstances, including the origin of the fires and the amount of the loss, which may be determined by the investigation required by this division.

(c) The Fire Marshal, when in his opinion further investigation is necessary, shall take or cause to be taken the testimony, or oath, of all persons supposed

to be cognizant of any facts or to have means of knowledge in relation to the matter

under investigation, and shall cause the same to be reduced to writing; and if he shall be of the opinion that there is evidence sufficient to charge any person with

the crime of arson, or with the attempt to commit the crime of arson, or of conspiracy to defraud, or criminal conduct in connection with such fire, he shall cause such person to be lawfully arrested and charged with such offense or either of them, and shall furnish to the proper prosecuting attorney all such evidence, together with the names of witnesses and all of the information obtained by him, including a copy of all pertinent and material testimony taken in this case.

The Fire Marshal shall have the power to summon witnesses before him to testify in relation to any matter which is by the provisions of this division a subject of inquiry and investigation, and may require the production of any book, paper or document deemed pertinent thereto. The said Fire Marshal is hereby authorized and empowered to administer oaths and affirmations to any persons appearing as witnesses before him.

(d) Any witness who refuses to be sworn, or who refuses to appear or testify, or who disobeys any lawful order of said Fire Marshal, or who fails or refuses to produce any book, paper or document touching any matter under examination, or who is guilty of any contemptuous conduct during any of the proceedings of the Fire Marshal in the matter of said investigation or inquiry, after being summoned to give testimony in relation to any matter under investigation as aforesaid, shall be deemed guilty of a misdemeanor; and it shall be the duty of the Fire Marshal to cause all such offenders to be prosecuted. Any person being convicted of any such misdemeanor shall be fined in a sum not exceeding $500.00; provided, however, that any person so convicted shall have the right of appeal.

(e) All investigations held by or under the direction of the Fire Marshal may, in his discretion, be private, and persons other than those required to be present may be excluded from the place where such investigation is held, and witnesses may be kept separate and apart from each other and not allowed to communicate with each other until they have been examined.

(f) The Fire Marshal shall have the authority at all times of day or night, when necessary, in the performance of the duties imposed upon him by the provisions of this division, to enter upon and examine any building or premises where any fire

has occurred, and other buildings or premises adjoining or near the same, which authority shall be exercised only with reason and good discretion.

(g) The Fire Marshal, upon complaint of any person having an interest in any building or property adjacent and without any complaint, shall have a right at all reasonable hours, for the purpose of examination, to enter into and upon all buildings and premises within the city, and it shall be his duty, monthly or more often, to enter upon and make or cause to be entered and made, a thorough examination of all mercantile, manufacturing and public building or other structure which, for want of repair, or by reason of age or dilapidated condition, or for any cause, is especially liable to fire, and which is so situated as to endanger other buildings or property, or so occupied that fire would endanger persons or property therein, and whenever he shall find an improper or dangerous arrangement of stoves, ranges, furnaces or other heating appliances of any kind whatsoever, including chimneys, flues, and pipes with which the same may be connected, or a dangerous arrangement of lighting devices or systems, or a dangerous or unlawful storage of explosives, compounds, petroleum, gasoline, kerosene, dangerous chemicals, vegetable products, ashes, combustible, inflammable and refuse materials, or other conditions which may be dangerous in character or liable to cause or promote fire or create conditions dangerous to the firefighters or occupants, he shall order the same to be removed or remedied, and such order shall be forthwith complied with by the owner or occupant of such building or premises; provided, however, that if said owner or occupant deems himself aggrieved by such order, he may, within five days, appeal to the mayor, who shall investigate the cause of the complaint, and unless by his authority the order is revoked, such order shall remain in force and be forthwith complied with by said owner or occupant. At the end of each month, the Fire Marshal shall report to the State Fire Marshal all existing hazardous conditions, together with separate report on each fire in the city during the month.

Editor's note— Ord. No. 747-2021-12 , §§ 1—7, adopted December 13, 2021, set out provisions establishing the position of Fire Marshal of the City Fire Department, as set out above and later amended. These provisions repealed and replaced former § 18-39, which pertained to the Fire Chief of the Venus Volunteer Fire Department and derived from Ord. No. 137-90, adopted October 17, 1990, at City direction.

Sec. 18-40. - Repeal of conflicting ordinances.

All ordinances or parts of ordinances not consistent or conflicting with the provisions of this article are hereby repealed; provided that such repeal shall be

only to the extent of such inconsistency and in all other respects this article shall be cumulative of other ordinances regulating and governing the subject matter covered by this article.

(Ord. No. 137-90, § VII, 10-17-1990)

City Council Agenda Item Report **April 15th, 2024**

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DISCUSS AND CONSIDER: Changes to City of Venus Ordinance Chapter 18, Article V related to Emergency Services.

1. **BACKGROUND/HISTORY:** Council has requested changes to ordinances that better clarify the City Administrator's role and which positions report to Council and is hired/terminated by Council.

2. **FINDINGS / CURRENT ACTIVITY:** Changes include removal of Police Officers from Council appointment, Police Chief being appointed and separated by City Administrator, renaming the Article Police Department from Law Enforcement, officially abolishing the City Marshal's office, better definition of Police Chief's and Police Department responsibilities, and directing the Police Chief to fill any vacancies in the department.

3. **RECOMMENDATIONS:** Staff recommendation is to approve the ordinance.

4. **ATTACHMENTS:** Ordinance

Current Ordinance:

Section V: Law Enforcement

Sec. 18-222. - Composition of department.

The police department of the city shall consist of one chief of police and such additional police personnel as the city council may from time to time deem necessary and proper.

(Ord. No. 255-2002, § 2, 1-8-2002)

Sec. 18-223. - Office of police chief.

There is hereby created and established the office of chief of police. The chief of police shall be appointed by and serve at the pleasure of the city council.

(Ord. No. 255-2002, § 3, 1-8-2002)

Sec. 18-224. - City police department established.

The duties to be performed by a city marshal for the city, and those established by the laws of the state and the city are hereby conferred on a city police officer.

(Ord. No. 255-2002, § 4, 1-8-2002)

Sec. 18-225. - Appointments of chief and other department officers; terms of office.

(a) The positions of chief of police and all officers of the police department are hereby declared to be appointed.

(b) The chief of police and all officers shall serve at the will and pleasure of the city council.

(Ord. No. 255-2002, § 6, 1-8-2002)

Sec. 18-226. - Training qualifications.

The chief of police and each officer of the police department shall hold, as a minimum, a basic certificate from the Texas Commission on Law Enforcement Officers Standards And Education at the time of the appointment. Each officer, when first appointed, shall be on probation for six months; said probation may be extended by the chief as need at the chief's sole discretion. This division controls in the event there is conflict between other city policies, guidelines and/or employee handbooks statements as to all matters covered by this division.

(Ord. No. 255-2002, § 7, 1-8-2002)

Sec. 18-227. - Recording.

The appointment of a chief of police or any member of the police department shall be made and entered in the minutes of the city council at any regular or special meeting of said council, and the commission issued to such chief of police or other officer shall become effective after the same has been signed by the mayor and such appointment has been entered in the minutes.

(Ord. No. 255-2002, § 8, 1-8-2002)

Sec. 18-228. - Official oath and bond.

The chief of police and all members of the police department shall take and subscribe to the official oath prescribed by the constitution of the state, and shall give surety bond for faithful performance of duties payable to the city in the sum of $1,000.00, premium for which shall be paid by the city.

(Ord. No. 255-2002, § 9, 1-8-2002)

Sec. 18-229. - Function of office of chief.

The chief of police shall be the chief police officer of the city, and as such, shall have supervision over the other members of the police department.

(Ord. No. 255-2002, § 10, 1-8-2002)

Sec. 18-230. - Compensation as fixed.

The members of the police department shall receive such compensation as the city council may from time to time determine.

(Ord. No. 255-2002, § 11, 1-8-2002)

Sec. 18-231. - Duties; prevention of crime.

It is the duty of every member of the police department to preserve the peace within the city, and, to effect this purpose, the officer may use all lawful means. He may interfere without warrant to suppress or prevent crime.

(Ord. No. 255-2002, § 12, 1-8-2002)

Sec. 18-232. - Authority.

Every member of the police department shall have authority:

(1) To execute warrants of arrest or other process issued out of the municipal court.

(2) To arrest without warrant in all cases where authorized by the laws of the state.

(3) To arrest without warrant when offenses against the laws or ordinances are committed in his presence, or where persons are found in suspicious places and under circumstances which reasonably show that such persons have been guilty of some felony or breach of peace, or threatened or are about to commit some offense against the law.

(Ord. No. 255-2002, § 13, 1-8-2002)

Proposed Ordinance:

Section V: Police Department

Sec. 18-222. - Composition of Department.

The Police Department of the City shall consist of one Chief of Police and such additional police personnel as the City Council may from time to time deem necessary and proper.

Sec. 18-223. - Office of Police Chief.

There is hereby created and established the Office of the Chief of Police. The Chief of Police shall be appointed by the City Administrator. The Chief of Police can be removed from office by the City Administrator in accordance with the City's personnel policy. The Chief of Police reports to the City Administrator or appropriate staff as determined by the City Administrator.

Sec. 18-224. - City Police Department established; City Marshal's Office abolished

The duties to be performed by a City Marshal for the City, and those established by the laws of the State of Texas and the City are hereby conferred onto the Police Officers of the Venus Police Department. The Office of City Marshal is hereby abolished.

Sec. 18-225. - Appointments of Police Officers; terms of office.

(a) Police Officers are appointed by the Chief of Police in accordance with State law, City ordinances, the City of Venus Personnel policies, and the City of Venus operating budget.

(b) Police Officers serve an indefinite term, and their continued employment is subject to the City of Venus personnel policies and applicable laws.

Sec. 18-226. - Training qualifications.

The Chief of Police and each officer of the Police Department shall meet the minimum licensing standards by the State of Texas. Each Police Officer when first appointed shall be on probation for one year; said probation may be extended by the Chief of Police for an additional three months, if necessary, at the Chief's sole discretion. This division controls in the event there is conflict between other city policies, guidelines and/or employee handbooks statements as to all matters covered by this division.

Sec. 18-227. - Official oath.

The Chief of Police and all members of the Police Department shall take and subscribe to the official oath prescribed by the constitution of the state.

Sec. 18-228. - Function of Office of Chief.

(a) The Police Department shall be administered by the Office of the Chief of Police. The Chief of Police shall plan, administer, and coordinate the municipal public safety program involving law enforcement; coordinate the activities of the Police Department in order to enhance and improve the protective services provided by the Police Department; and to perform related crime investigation and prevention services as required.

(b) The Chief of Police shall have direction and control of the Police Department subject to the supervision of the City Administrator, federal and state laws, and all rules, regulations, and ordinances adopted by the City Council. It shall be the duty of the Chief of Police to ensure that the laws of the state and ordinances of the city, along with all orders, rules and regulations as promulgated by the City Council concerning the department and the operation thereof, are fully carried out.

(c) The Chief of Police shall have the authority to promulgate rules, regulations, and procedures for the operation of the Police Department and the conduct of personnel. The Chief of Police shall have the power to suspend any subordinate officers, members, or employees of the department for violation of such rules and regulations in accordance with the city's personnel policies as now or hereafter amended. The Chief of Police shall be responsible for the control and custody of all Police Department property and equipment. The Chief of Police shall prescribe the uniforms and badges for the members of the department and direct the manner in which police officers shall be armed.

(d) In case of the disability of the Chief of Police, by reason of sickness, absence from the city, or other cause, the Chief's designee, subject to approval by the city manager, shall assume the duties of said Office of the Chief of Police.

Sec. 18-229. - Compensation as fixed.

The members of the Police Department shall receive such compensation as the City Council may from time to time determine.

Sec. 18-230. - Duties.

(a) The Chief of Police and all Police Officers have the powers, rights, and jurisdiction as prescribed by state law. It shall be their duty to:

(1) Prevent the commission of offenses against the laws of the state and against the ordinances and regulations of the City;

(2) Obey, observe, and enforce all such laws, ordinances, and regulations;

(3) Detect and arrest offenders of all such laws, ordinances, and regulations;

(4) Preserve the peace and good order of the City; and

(5) Secure the inhabitants of the city from violence, injury, and property damage.

(b) Police Officers shall execute any criminal warrant or warrant of arrest that may be placed in their hands by a magistrate with lawful authority or the duly constituted authorities of the City. Such officers shall not receive any fee or other compensation for services rendered in the performance of their duty, other than the salary paid by the city, except under approval of the City Council, nor shall they receive a fee as a witness arising under the laws of the state or under the ordinances or regulations of the City and that are prosecuted in the municipal court.

Sec. 18-231. - Vacancies and appointments.

In case of a vacancy for any reason in the Police Department other than the Chief, the Chief shall appoint some person to fill such vacancy in accordance with the City personnel policy and state law.

City Council Agenda Item Report
April 15, 2024

Callie Green, City Secretary
972-366-3348 ext. 207
cgreen@cityofvenus.org

Discuss and consider authorizing the destruction of a batch of incorrect ballots.

1. **BACKGROUND/HISTORY: City Secretary is responsible for ordering the city's official election ballots.**

2. **FINDINGS / CURRENT ACTIVITY: Ballots were ordered in packs of fifty (50). These ballots are used for mail ballots and curb side voters. After receiving the pack I noticed that a council seat, Place 5, a candidates name was misspelled. According to Texas Election Code 52.0064 if new ballots are prepared to make a correction on the ballot, the authority responsible for having the official ballot prepared shall destroy the incorrect ballot in the presence of: City Council.**

3. **RECOMMENDATIONS: I recommend the City Council approve the destruction of the incorrect ballots.**

4. **ATTACHMENTS: N/A**

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, APPOINTING AN ELECTION JUDGE AND EARLY VOTING BALLOT BOARD JUDGE FOR THE GENERAL AND SPECIAL ELECTION TO BE HELD ON MAY 04, 2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on January 22, 2024, the Venus City Council passed and approved Resolution 02-2024-01 ordering a general election and passed and approved Resolution 03-2024-02 ordering a special election for the City of Venus to be held on May 4, 2024; and,

WHEREAS, pursuant to Section 32.005 of the Texas Election Code, the City Council shall appoint the election judge and other election officials for an election ordered by the City Council; and,

WHEREAS, the City has found qualified election officials for City Council approval; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

Stacey Robar shall serve as the election judge and early voting ballot board judge and Ron Madetzke shall serve as the alternate judge of the May 04, 2024, General and Special Election of the City of Venus as required and authorized by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ON THIS THE 15th DAY OF APRIL 2024.

APPROVED:

_____
Alejandro Galaviz, Mayor

ATTEST:

_____
Callie Green, City Secretary

City Council Agenda Item Report
April 15, 2024

Richard Allen, Fire Chief
972-366-3348 ext. 401
rallen@cityofvenus.org

CONSIDER AND ACT UPON:

Approving resolution authorizing the Venus Fire Department's Rural VFD Assistance Program grant through Texas A&M Forest Service for firefighter training aids and naming the Fire Chief as the authorized official.

1. **BACKGROUND/HISTORY:**
   The Venus Fire Department applied for this grant in November 2023 and was awarded $10,000 in a non-matching grant.

2. **FINDINGS / CURRENT ACTIVITY:**
   The grant requires zero matching funds from the City. This grant is for rescue mannequins, equipment simulation devices, or training props for a total cost not to exceed $10,000 with zero out of the City's pocket.

3. **RECOMMENDATIONS:**
   Staff recommendation is to approve the resolution authorizing the Venus Fire Department's Rural VFD Assistance Program grant for firefighter training aids and naming the Fire Chief as the authorized official.

4. **ATTACHMENTS: Resolution**

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, ACCEPTING A GRANT FROM THE TEXAS A&M FOREST SERVICE FOR TRAINING EQUIPMENT FOR THE VENUS FIRE DEPARTMENT AT NO COST TO THE CITY; AUTHORIZING THE FIRE CHIEF TO EXECUTE ANY NECESSARY DOCUMENTS TO OBTAIN THE GRANT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council and Mayor of the City of Venus finds it in the best interest of the citizens of Venus, that the Venus Fire Department be operated for the 2025 Fiscal Year; and

WHEREAS, the City of Venus has received a no-match, no-cost grant of ten thousand dollars ($10,000.00) from the Texas A&M Forest Service that is 100% funded;

WHEREAS, said grant can be utilized by the Fire Department for rescue mannequins, equipment simulation devices, or training props.

NOW THEREFORE, BE IT RESOLVED that the City Council and Mayor of the City of Venus approves of the receipt of Grant Number 4944901 from the Texas A&M Forest Service and authorizes the Fire Chief to execute all necessary documents to effectuate said grant.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, THAT:

SECTION 1. The Recitals to this Resolution are found to be true and correct and incorporated herein as if recited verbatim.

SECTION 2. The Fire Chief is authorized to execute any necessary documents in connection with this grant, a copy of said grant which is attached as Exhibit "A" and incorporated herein by reference.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VENUS ON THIS 15th DAY OF APRIL 2024.

ATTEST:	APPROVED:
_____	_____
Callie Green, City Secretary	Alejandro Galaviz, Mayor