JOE RUSSELL/Chair
RANDALL BUCK/Vice Chair
DOMINGO RODRIGUEZ
JIRA SANSOM

MICHELLE HAMM
JAMES GLADWIN
BOBBY MATTHEWS

Special called Venus Community Service Development Corporation
Monday, May 15, 2023, at 6:00 PM
Venus Civic Center
210 South Walnut Street
Venus, Texas 76084

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

2. Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 3 minutes to address the Board.

3. Welcome New Members:

3.1 Michelle Hamm, James Gladwin, Bobby Matthews, and Domingo Rodriguez.

4. Consent Agenda:

4.1 Approval of meeting minutes for the Venus Community Service Development Corporation on December 1, 2022. 3 - 4

SPECIAL CALLED: Venus Community Service Development Corporation - Dec 01 2022 - Minutes - Pdf

4.2 Ratifying the expenses for April 2023. 5 - 8

2023-05 VCSDC.pdf

I make a motion to approve/deny the consent agenda.

5. Quarterly Report:

5.1 July 4th event, donated refrigerator for ball field concession stand, and finalized the rubber mulch at Shanna Park. 9 - 28

JULY 1 FREEDOM FEST.pdf

6. Discussion and Consideration items:

6.1 Discuss and consider expending up to $10,000 to re-work the flower beds located at the entrances to the city as well as the main flower bed at Fielder Park. 29 - 32

City of Venus Sign Beds Proposal.pdf Venus East Entry Bed.pdf Venus Fielder Park Bed.pdf Venus West Entry Bed.pdf

I make a motion to approve/deny expending up to $10,000 to re-work the flower beds located at the entrances to the city as well as the main flower bed at Fielder Park.

7. Adjourn:

In accordance with Texas Government Code, Section 551.001, et seq. the Venus Community Development Corporation may recess into Executive Session (closed meeting) at any time during this meeting to discuss matters listed on the agenda or if any of the following matters should arise during the course of the meeting §551. Consultations with Attorney; §551.072 Deliberations regarding Real Property, §551.074 Personnel Matters, §551.076 Deliberations regarding Security Devices, §551.087 Deliberations regarding Economic Development Negotiations.

This is to certify that a copy of this Notice of Meeting was posted on the bulletin board of City Hall, 700 W Hwy 67, Venus TX, at a place readily accessible to the general public at all times, and to the City's website, **www.cityofvenus.org** , not less than 72 hours prior to the meeting.

____

Callie Green,

City Secretary

If you plan to attend the public meeting and have a disability requiring accommodation, please make your request at least 48 hours in advance of the meeting, if possible. This building is wheelchair accTo make arrangements call (972) 366-3348 and leave a message if it is after hours.

Removed: _________

Time:_________

SPECIAL CALLED: Venus Community Service Development Corporation Minutes

Thursday, December 1, 2022 at 6:00 PM

Venus Civic Center

1. **Call to Order, Roll Call, Invocation, Pledge of Allegiance:**

   Chair, Joe Russell called the meeting to order at 6:03 pm, gave the Invocation and Burgess lead the Pledge of Allegiance.

   Commissioners present: Joe Russell, Randall Buck, Rita Bishop, James Burgess, Geronimo Hernandez, Jessica Kuykendall. Jira Sansom arrived at 6:14 pm.

   Staff present: Tonya Roberts, Andrew Simmons, Brandon Gazaway, Stacey Wyman and Callie Green.

2. **Public Comment Period:**

   No public comments.

3. **Consent Agenda:**

   3.1. Approval of meeting minutes for Special Called on September 12, 2022.

   Special Called Venus Community Service Development Corporation - Sep 12 2022 - Minutes - Pdf

   I make a motion to approve the consent agenda.

   Moved by: Randall Buck

   Seconded by: Rita Bishop

   For: Unanimous. Motion carried 6-0-0.

4. **Status Update:**

   4.1. Update on park equipment and banner arrival.

Andrew Simmons gave an update. Discussion only.

5. Discussion and Action Items:

5.1. Discuss and consider the purchase of a new refrigerator for Fielder Park concession stand.

4B Meeting November2.pdf

No action taken. Direction given to staff.

5.2. Discuss and consider the purchase of a 32" poly tow behind spreader/aerator to maintain the baseball fields.

4B Meeting November1.pdf

I make a motion to approve item 5.2 in an amount not to exceed $ 500.00.

Moved by: Randall Buck

Seconded by: James Burgess

For: Unanimous. Motion carried 7-0-0.

6. Adjourn

Chair, Russell adjourned the meeting at 6:38 pm.

Chair

City Secretary

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

30 -VCSDC

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
INTEREST	0.00	22,449.48	209,875.42	0.00	(209,875.42)
MISC. REV.	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	22,449.48	209,875.42	0.00	(209,875.42)
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	578,807.00	11,491.00	93,137.82	16.09	485,669.18
TOTAL EXPENDITURES	578,807.00	11,491.00	93,137.82	16.09	485,669.18
REVENUES OVER/(UNDER) EXPENDITURES	(578,807.00)	10,958.48	116,737.60		(695,544.60)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

30 -VCSDC

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
INTEREST					
30-4-0000-0360 SRF/VCSDC INTEREST	0.00	0.00	2,242.02	0.00	(2,242.02)
30-4-0000-0365 SALES TAX REVENUES	0.00	22,449.48	207,633.40	0.00	(207,633.40)
TOTAL INTEREST	0.00	22,449.48	209,875.42	0.00	(209,875.42)
MISC. REV.					
30-4-0000-0375 CLEANING FEES (PASS-THRO	0.00	0.00	0.00	0.00	0.00
30-4-0000-0378 AUDIT ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. REV.	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
30-4-0000-0390 SRF/VCSDC FUND BALANCE F	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	22,449.48	209,875.42	0.00	(209,875.42)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

30 -VCSDC

NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL					
30-5-0000-0400 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0401 SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0402 UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0403 MEDICARE	0.00	0.00	0.00	0.00	0.00
30-5-0000-0404 RETIREMENT (TMRS)	0.00	0.00	0.00	0.00	0.00
30-5-0000-0406 WORKERS COMP	0.00	0.00	0.00	0.00	0.00
30-5-0000-0408 CITY CONTR - EDC PERSONN	92,108.00	2,551.00	17,857.00	19.39	74,251.00
30-5-0000-0409 EMPLOYEE UNIFORMS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0410 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
30-5-0000-0411 CITY CONTR-PARK PERSONNE	58,536.00	4,878.00	34,146.00	58.33	24,390.00
30-5-0000-0412 HRA	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL	150,644.00	7,429.00	52,003.00	34.52	98,641.00
TRAVEL & TRAINING					
30-5-0000-0416 TRAINING	750.00	0.00	0.00	0.00	750.00
30-5-0000-0418 DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
TOTAL TRAVEL & TRAINING	750.00	0.00	0.00	0.00	750.00
SUPPLIES					
30-5-0000-0420 UNIFORMS	300.00	0.00	0.00	0.00	300.00
30-5-0000-0421 OFFICE SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00
30-5-0000-0425 VCSDC SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0426 GAS & OIL	1,750.00	78.91	78.91	4.51	1,671.09
30-5-0000-0429 DEPARTMENT SUPPLIES	1,500.00	19.98	846.98	56.47	653.02
30-5-0000-0430 CELL PHONE & MIFI	600.00	40.67	284.75	47.46	315.25
30-5-0000-0432 UTILITIES	8,295.00	946.17	7,064.25	85.16	1,230.75
30-5-0000-0433 SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30-5-0000-0438 LEGAL NOTICES	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	17,445.00	1,085.73	8,274.89	47.43	9,170.11
MAINTENANCE & REPAIRS					
30-5-0000-0442 BUILDING R&M	5,000.00	515.09	956.87	19.14	4,043.13
30-5-0000-0443 MARKETING & PROMOTIONAL	0.00	0.00	0.00	0.00	0.00
30-5-0000-0445 VEHICLE R&M	750.00	0.00	214.00	28.53	536.00
30-5-0000-0446 EQUIPMENT R&M	0.00	0.00	0.00	0.00	0.00
30-5-0000-0448 PARK MAINTENANCE	5,000.00	71.01	338.03	6.76	4,661.97
30-5-0000-0459 AUDIT SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL MAINTENANCE & REPAIRS	12,750.00	586.10	1,508.90	11.83	11,241.10
CONTRACTED SERVICES					
30-5-0000-0461 ANNUAL AUDIT	0.00	0.00	0.00	0.00	0.00
30-5-0000-0462 LEGAL EXPENSES	4,500.00	300.00	2,100.00	46.67	2,400.00
30-5-0000-0465 CLEANING SERVICES	1,250.00	0.00	0.00	0.00	1,250.00

30 -VCSDC
NON-DEPARTMENTAL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
30-5-0000-0466 CITY CONTR-ADMIN COSTS	11,168.00	930.60	6,514.20	58.33	4,653.80
30-5-0000-0467 VCSDC CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0469 LIABILITY & PROPERTY INS	1,500.00	0.00	699.20	46.61	800.80
TOTAL CONTRACTED SERVICES	18,418.00	1,230.60	9,313.40	50.57	9,104.60
DEPARTMENTAL					
30-5-0000-0471 VCSDC BOND INDEBTEDNESS	50,000.00	0.00	0.00	0.00	50,000.00
30-5-0000-0480 VCSDC CASH RESERVES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0485 MARKETING & PROMOTIONAL	2,500.00	450.00	450.00	18.00	2,050.00
30-5-0000-0486 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0491 CITY CONTR-SPECIAL EVENT	40,000.00	0.00	2,500.00	6.25	37,500.00
30-5-0000-0492 CITY CONTR-LAND PURCHASE	0.00	0.00	769.07	0.00	(769.07)
30-5-0000-0493 MISCELLANEOUS	500.00	0.00	78.36	15.67	421.64
30-5-0000-0495 PARK GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL DEPARTMENTAL	93,000.00	450.00	3,797.43	4.08	89,202.57
VEHICLE LEASE					
30-5-0000-0560 VEHICLE LEASE PAYMENTS	10,800.00	611.33	3,219.67	29.81	7,580.33
30-5-0000-0561 VEHICLE MAKE READY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0562 VEHICLE MAINT PLAN	0.00	53.27	280.56	0.00	(280.56)
TOTAL VEHICLE LEASE	10,800.00	664.60	3,500.23	32.41	7,299.77
CAPITAL OUTLAY					
30-5-0000-0660 SPECIAL PROJECTS	275,000.00	44.97	14,739.97	5.36	260,260.03
30-5-0000-0667 CAP OUT-AUDIO/VISUAL SYS	0.00	0.00	0.00	0.00	0.00
30-5-0000-0668 CAP OUT-KITCHEN REMODEL	0.00	0.00	0.00	0.00	0.00
30-5-0000-0669 FIELDER PARK SECURITY SY	0.00	0.00	0.00	0.00	0.00
30-5-0000-0670 CAP OUT-FIELDER PARK LIG	0.00	0.00	0.00	0.00	0.00
30-5-0000-0671 CAP OUT-SHANNA PARK LIGH	0.00	0.00	0.00	0.00	0.00
30-5-0000-0672 CAP OUT-FIELDER PARK ENT	0.00	0.00	0.00	0.00	0.00
30-5-0000-0673 CAP OUT-BASEBALL FIELD I	0.00	0.00	0.00	0.00	0.00
30-5-0000-0674 PARKS SHADE CANOPIES	0.00	0.00	0.00	0.00	0.00
30-5-0000-0675 AUDIO SYSTEM	0.00	0.00	0.00	0.00	0.00
30-5-0000-0676 LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	275,000.00	44.97	14,739.97	5.36	260,260.03
TRANSFERS					
30-5-0000-0720 TRANSFER (IN) OUT - DSF	0.00	0.00	0.00	0.00	0.00
30-5-0000-0740 TRANSFERS (IN) OUT - GRA	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	578,807.00	11,491.00	93,137.82	16.09	485,669.18
TOTAL EXPENDITURES	578,807.00	11,491.00	93,137.82	16.09	485,669.18
	=============	=============	=============	=======	
REVENUES OVER/(UNDER) EXPENDITURES	(578,807.00)	10,959.40	116,737.60		(605,544.60)


CITY OF
VENUS
FREEDOM
FESTIVAL
JULY 1ST
FIELDER PARK

COLOR FUN RUN

- STARTS AT 7 AM
- $35 ENTRY FEE FOR THE 5K
- TEESHIRT, MEDAL, AND COLOR PACK PROVIDED
- 1 MILE FUN WALK STARTS AT 7:30 AM
- $20 ENTRY FEE
- TEESHIRT, MEDAL PROVIDED

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

BREAKFAST WITH MAYOR AND COUNCIL

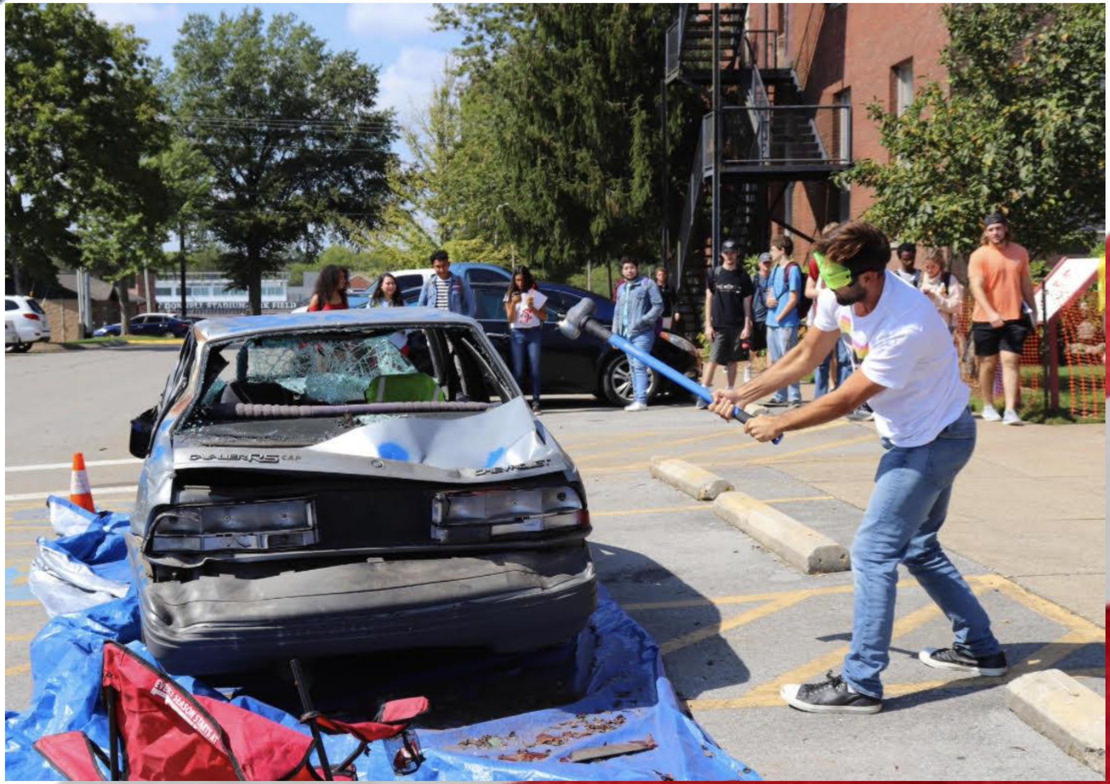
- STARTS AT 8 AM
- DOUGHNUTS & BEVERAGES COMPLETELY FREE
- MAYOR, COUNCIL, AND CITY BOARD

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

BOUNCE HOUSES, WATER SLIDES, & DUNKING BOOTH
OPEN 11AM-4PM

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

CAR SMASH
11AM – 4PM
5 TICKETS FOR 10 HITS



CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

PETTING ZOO
2 TICKETS
PER PERSON

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

CHILDRENS TRAIN FREE

City of VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

HOTDOG EATING CONTEST
$10 ENTRY FEE

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

BEST BEARD CONTEST
$5 ENTRY FEE

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

3 ON 3 BASKETBALL TOURNMENT
$15 ENTRY FEE

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

GUNS AND HOSES KICKBALL 4PM-5PM

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

VENDOR BOOTHS
11AM-4PM

100+ VENDORS EXPECTED

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

LIVE MUSIC & ENTERTAINMENT 5PM-9PM

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

THE NIGHT CLOSES WITH FIREWORKS 9PM

CITY OF VENUS
FREEDOM
FESTIVAL
JULY 1ST
FIELDER PARK


CITY OF
VENUS
FREEDOM
FESTIVAL
JULY 1ST
FIELDER PARK

QUESTIONS?

CITY OF VENUS
FREEDOM
FESTIVAL
JULY 1ST
FIELDER PARK

BUDGET

COLOR FUN RUN	$375.00
BREAKFAST WITH COUNCIL	$215.00
BOUNCE HOUSES	$2,000.00
CAR SMASH	$318.00
PETTING ZOO	$500.00
TRAIN RIDES	$50.00
HOT DOG EATING CONTEST	$175.00
MENS BEARD CONTEST	$60.00
3 ON 3 BASKETBALL TOURNMENT	$100.00
POLICE VS FIRE KICKBALL GAME	$50.00
CHURCH BAND	FREE
BEER GARDEN	SPONSORED
JASON HERRIN BAND	$1,000.00
ERIC MARION	$1,000.00
COYOTE STYLELITE	$1,000.00
CODY CANADA	$7,500.00
FIREWORKS	$10,000.00
STAGE	$5,000.00
ECT. MATERIALS	$5,000.00

$35,000

CITY OF VENUS
FREEDOM FESTIVAL
JULY 1ST
FIELDER PARK

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

CITY OF VENUS

FREEDOM FESTIVAL

JULY 1ST
FIELDER PARK

City of
VENUS

FREEDOM
FESTIVAL

JULY 1ST
FIELDER PARK

Date:

April 22, 2023

Submitted To:

Tonya Roberts
City Administrator

Proposal For:

City of Venus
Sign Beds

Submitted By:

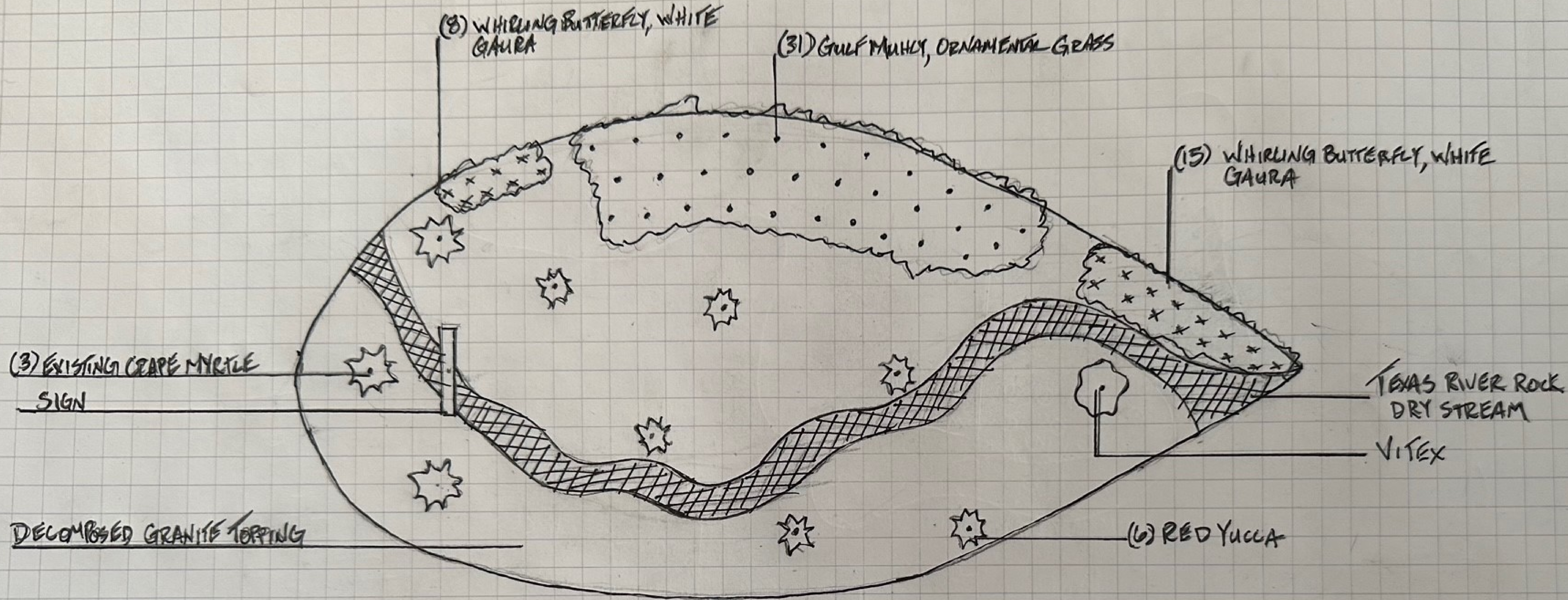
Jason Cunningham
C5 Outdoor Solutions

Quantity	Description	Size	Unit Price	Total Price
	East Sign Bed, Hwy 67			
1	Vitex	15 Gal	$ 265.00	$ 265.00
31	Gulf Muhly Ornamental Grass	3 Gal	$ 36.75	$ 1,139.25
23	Gaura, Whirling Butterfly, White	1 Gal	$ 14.15	$ 325.45
6	Red Yucca	3 Gal	$ 42.65	$ 255.90
2	Texas River Rock	Cubic Yard	$ 360.00	$ 720.00
3	Decomposed Granite Topping	Cubic Yard	$ 245.00	$ 735.00
1	Site Preparation/Removal/Disposal	LS	$ 600.00	$ 600.00
1	Delivery/Mobilization	LS	$ 225.00	$ 225.00
1	Design Fee	LS	$ 125.00	$ 125.00
	West Sign Bed, Hwy 67			
1	Vitex	15 Gal	$ 265.00	$ 265.00
34	Gulf Muhly Ornamental Grass	3 Gal	$ 36.75	$ 1,249.50
23	Gaura, Whirling Butterfly, White	1 Gal	$ 14.15	$ 325.45
5	Red Yucca	3 Gal	$ 42.65	$ 213.25
2	Texas River Rock	Cubic Yard	$ 360.00	$ 720.00
2	Decomposed Granite Topping	Cubic Yard	$ 245.00	$ 490.00
1	Site Preparation/Removal/Disposal	LS	$ 500.00	$ 500.00
1	Delivery/Mobilization	LS	$ 225.00	$ 225.00
1	Design Fee	LS	$ 125.00	$ 125.00
	Fileder Park Sign			
6	Salvia Greggii, Red	3 Gal	$ 36.75	$ 220.50
25	Liriope, Super Blue	1 Gal	$ 13.35	$ 333.75
22	Catmint, Walkers Low	1 Gal	$ 14.25	$ 313.50
1	Composted Soil Mix	Cubic Yard	$ 145.00	$ 145.00
7	Shredded Hardwood Mulch	Bag	$ 8.75	$ 61.25
1	Site Preparation/Removal/Disposal	LS	$ 150.00	$ 150.00
1	Delivery/Mobilization	LS	$ 150.00	$ 150.00
1	Design Fee	1	$ 50.00	$ 50.00
			Sub-total	$ 9,927.80
			Sales tax	$ -
			Total	**$ 9,927.80**

Qualifications

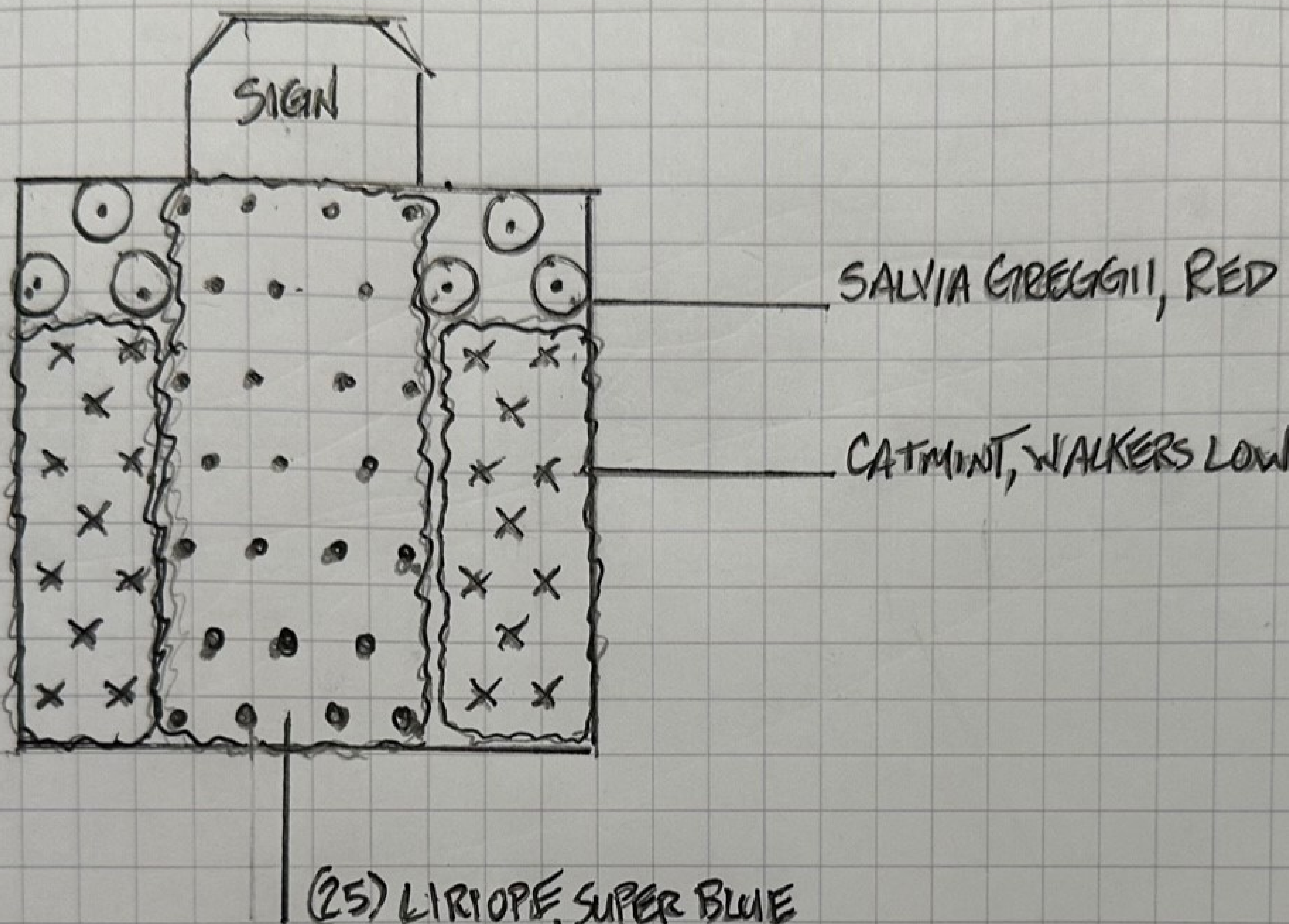
Plant Material is warranteed for 90 days from date of installation.
Warranty does not include Acts of God, alteration, abuse or vandalism.
Overwatering or underwatering may void warranty at discretion of C5 Outdoor Solutions.
Payment is Net 15 upon completion.

605 Cedar Ridge Ct
Ovilla, TX



C5 Outdoor Solutions
817-691-6814
www.C5OutdoorSolutions.com

JOB: City of Venus - EAST SIGN
SHEET NO. ______ OF ______
CALCULATED BY: ______ DATE ______
CHECK BY: ______ DATE 4/21/23
SCALE: 1/8TH



C5 Outdoor Solutions

817-691-6814

www.C5OutdoorSolutions.com

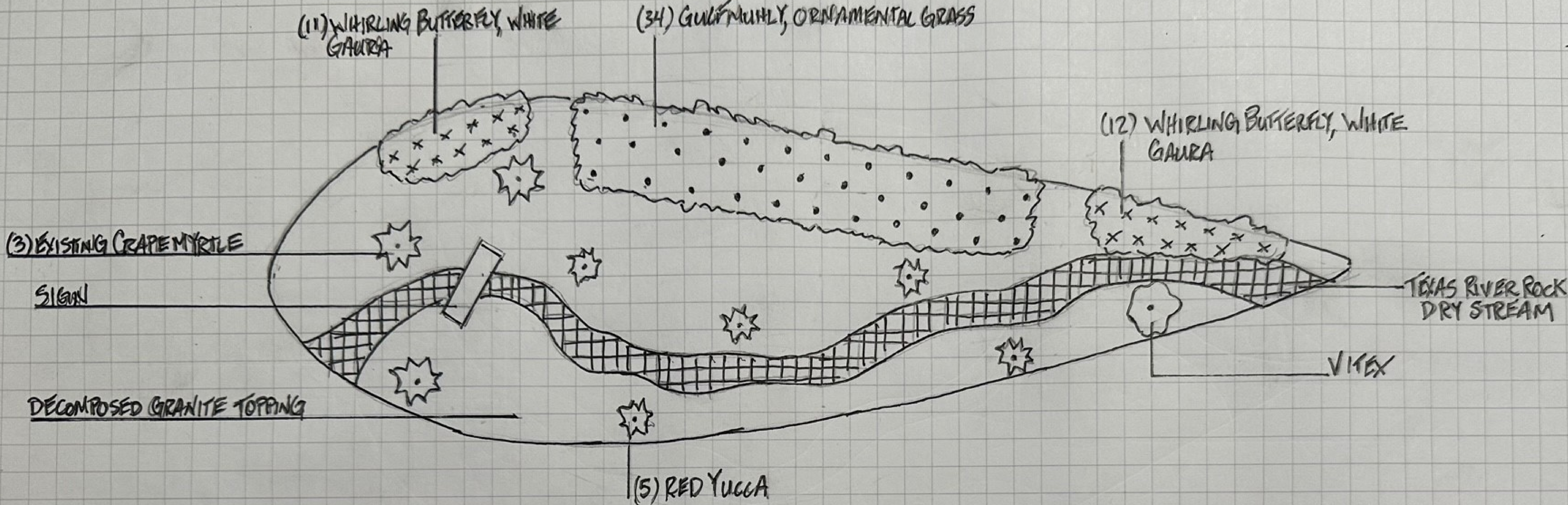
JOB: City of Venus - Fielder Park

SHEET NO. ______ OF ______

CALCULATED BY: ______ DATE ______

CHECK BY: ______ DATE 4/21/23

SCALE: 1/4"



C5 Outdoor Solutions
817-691-6814
www.C5OutdoorSolutions.com

JOB: City of Venus - West Sign
SHEET NO. ______ OF ______
CALCULATED BY: ______ DATE ______
CHECK BY: ______ DATE 4/21/23
SCALE: 1/8th