

JAMES BURGESS

Mayor

RITA BISHOP

Mayor Pro Tem/

Councilmember Place 1

KAYLA SANGUINETTI

Councilmember Place 2



JESSICA KUYKENDALL

Councilmember Place 3

GERONIMO HERNANDEZ

Councilmember Place 4

DREW WILSON

Councilmember Place 5

VENUS REGULAR COUNCIL MEETING

Venus Civic Center

210 S. Walnut Street

Venus, Texas 76084

Monday, July 11, 2022 7:00 PM

Page

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance:

2. Announcements from Mayor:

Cell phones are to be turned off or placed on vibrate/silent only. No conversation or comment from the audience is permitted unless specifically called upon by the Mayor. Please remain respectfully quiet.

3. Citizen Public Comment Period:

Citizens may sign up before the meeting begins and will be allowed up to 5 minutes to address the Mayor and Council. The Mayor, Council members and staff members may not respond or converse with speakers during this time. The comments from the speaker must be in the form of a statement. By State law, no questions may be asked or answered for items not appearing on the agenda.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

- 4.1. Approval of meeting minutes for City Council regular meeting on June 13, 2022. 5 - 13

[City Council - Jun 13 2022 - Minutes - Pdf](#)

- 4.2. Ratifying the payment of bills for the month of June 2022. 14 - 22

[June 2022 Accounts Payable Checks.pdf](#) 

I make a motion to approve/deny the consent agenda as presented.

5. Presentations:

- 5.1. Presentation - Chief Allen to present Ms. Shock with her Firefighter shield.

6. Staff Reports:

- 6.1. City Administration- Tonya Roberts: Month of June report 23 - 25
[City Administrator's Report July 2022.pdf](#) 

7. Discussion & action items:

- 7.1. Discuss and consider amending the City of Venus Vehicle Policy. 26 - 27

[Take Home Vehicle \(2\).pdf](#) 

I make a motion to approve/deny amending the City of Venus Vehicle Policy.

- 7.2. Discuss and consider vehicle usage and mileage reimbursement policy. 28 - 31

[FY22 Revised Vehicle Usage .pdf](#) 

I make a motion to approve/deny vehicle usage and mileage reimbursement policy.

- 7.3. Discuss and consider Resolution No. 07-2022-07 suspending the August 1, 2022 effective date of Oncor Electric Delivery Company's requested rate change to permit the city time to study the request and to establish reasonable rates. 32 - 36

[07-2022-07- 2022 Oncor RC Suspension Resolution_ updated eff date.pdf](#) 

[2022 Oncor RC Suspension Resolution Model Staff Report_ updated eff date.pdf](#)  [Memo regarding updated effective date.pdf](#) 

I make a motion to approve/deny Resolution No. 07-2022-07.

- 7.4. Discuss and consider Resolution No. 08-2022-07 of the City Council of the City of Venus, Texas, directing publication of notice of intention to issue combination tax revenue certificates of obligation; and resolving other matters relating to the subject. 37 - 39
[08-2022-07 - Resolution Directing Publication of Notice of Intention v2.pdf](#) 
I make a motion to approve/deny Resolution No. 08-2022-07.
- 7.5. Discuss and consider implementing a Board/Commission application. 40 - 41
[application form - 2020 - boards commissions.pdf](#) 
I make a motion to approve/deny Board/Commission application.
- 7.6. Discuss and consider awarding the Lonestar Avenue Rehab to Pavecon for an amount of \$36,267.05. 42 - 48
[Lonestar Quotes.pdf](#) 
I make a motion to approve/Deny awarding the Lonestar Road rehab to Pavecon for an amount of \$36,237.05.
- 7.7. Discuss and consider the City of Venus Capital Improvement Plan. 49 - 84
[CIP- 21430 CIVn CIP Report-DRAFT 20220706.pdf](#) 
I make a motion to approve/deny the Capital Improvement Plan for the City of Venus.
- 7.8. Discuss and consider TML health benefit renewal rates for fiscal year 2022-2023. 85 - 87
[Venus PVENUS01 Renewal2022-2023.pdf](#) 
I make a motion to approve/deny TML health benefit renewal rates for fiscal year 2022-2023.

8. Executive Session:

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE,

EXECUTIVE SESSION: 551.071 (1) - Private consultation with attorney for the City.

1. **Consultation with attorney pursuant to 551.071(1) of the Texas Government Code regarding threatened or contemplated litigation related to the creation of a MUD within the City's extraterritorial jurisdiction from Miskimon Management III, LLC for approximately 438.7 acres of land located in Ellis County and located partially in the ETJ of the City of Venus, Texas and in the ETJ of City of Midlothian, Texas.**
2. **Consultation with attorney pursuant to 551.071(1) of the Texas Government Code regarding threatened or contemplated litigation related to the creation of a MUD within the City's extraterritorial jurisdiction from 67213, LLC for approximately 648.6 acres of land located in Johnson County and located partially in the ETJ of the City of Venus, Texas.**

8.1. Recess into Executive Session:

8.2. Reconvene into Open Session:

9. Adjournment

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, pursuant to authorization by the Texas Open Meetings Act TEXAS GOVERNMENT CODE, Chapter 551.071(1)(Private consultation with attorney for the city), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This is to certify that a copy of this Notice of Meeting was posted on the bulletin of City Hall, 700 W. Hwy 67 Venus, Texas and at a place readily accessible to the general public at all times and to the City's website www.cityofvenus.org, Friday, July 8, 2022 by 5:00 P.M..

Callie Green,
City Secretary

For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011; the City Secretary at 972-366-3348, ext. 211 or visit the City of Venus web site at www.cityofvenus.org. This building is wheelchair accessible. Any requests for Interpretive Services must be named 48 hours in advance of the scheduled meeting. To make arrangements please call 972-366-3348.



City Council - June 13, 2022 Minutes

Monday, June 13, 2022 at 7:00 PM

Venus Civic Center

1. Call to Order, Roll Call, Invocation, Pledge of Allegiance

Mayor Pro-Tem, Bishop called the meeting to order at 7:01 pm, Kuykendall gave the Invocation, and all lead Pledge of Allegiance.

Councilmembers present: Rita Bishop, Kayla Sanguinetti, Jessica Kuykendall, Geronimo Hernandez, and Drew Wilson.

Councilmembers absent: James Burgess.

Staff present: Tonya Roberts, Callie Green, Stacey Wyman, Chip Hopkins, James Groom, Richard Allen, Oscar Ortiz, Andrew Simmons and City Attorney.

2. Announcements from Mayor:

Mayor Pro-Tem read aloud.

3. Citizen Public Comment Period:

1- Jameye Jones- PO Box 519- Spoke on behalf of the Johnson Co. Pioneers and Old Settlers Reunion and invited all City Council members and staff to attend.

2- Ron Hearn - 101 W. 3rd - Gave an open invitation to come to the Fire station and ask any questions they may have and to clear up any negativity that may exist.

3- Allen Preston - 1100 Macadamia St - Spoke regarding item 7.3 on Agenda. He is in favor of the current vehicle policy staying the way it is.

4- Alicia Rosales - 1101 Cr 213- Spoke regarding item 7.3 on agenda and is in favor of the current vehicle policy staying the way it is.

4. Consent Agenda:

All matters listed under consent agenda have been previously discussed, require little or no deliberation, or are routine by the council. If discussion is desired, then an item will be removed from the consent agenda and considered separately. Otherwise, approval of the consent agenda authorizes the City Administrator to implement each item in accordance with staff's recommendation.

4.1. Approval of meeting minutes for City Council Special called meeting on May 16, 2022.

4.2. Ratifying the payment of bills for the month of May 2022.

[#AP Check Report - May 2022.pdf](#)  [#May Credit Card Pay Forms.pdf](#) 

[#AP Check Report - May 2022](#) 

[#May Credit Card Pay Forms](#) 

I make a motion to approve the consent agenda as presented.

Moved by: Geronimo Hernandez

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

5. Staff Reports:

Discussion items only on below listed staff reports.

5.1. Fire Department - Richard Allen: May 2022 report

[May FD Report.pdf](#) 

[June FD Report](#) 

5.2. Public Works - Chip Hopkins: May 2022 report

[Council 6.13.22.pdf](#) 

[Downtown Drainage.pdf](#) 

[Rain Event June 3, 2022.pdf](#) 

[Council 6.13.22](#) 

[Downtown Drainage](#) 

[Rain Event June 3, 2022](#) 

5.3. City Administration- Tonya Roberts: May 2022 report

[May 2022 Administrative Report.pdf](#) 

[June 2022 Administrative Report](#) 

6. Public Hearing & Action Items:

6.1. Conduct Public Hearing to consider amending the Code of Ordinances, Chapter 34, "Zoning", Article I, "In General", Section 34-3, "Definitions" by amending the definition of "car wash".

Open Public Hearing: At 7:12 pm

1- Alicia Rosales- Asked what this item is about.

Close Public Hearing: At 7:16 pm

6.2. Discuss and consider Ordinance No. 758-2022-06 amending the Code of Ordinances, Chapter 34, "Zoning", Article I, "In General", Section 34-3, "Definitions" by amending the definition of "car wash".

[758-2022-06 VENUS ordinance amending Zoning Ord 34-3.pdf](#)



I make a motion to approve Ordinance No. 758-2022-06.

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

7. Discussion & Consideration Items:

7.1. Discuss and Consider awarding the Main Lift Station Electrical Improvements to Prater Electric.

[Bid Tabulation.pdf](#)  [Main LS Award Letter.pdf](#) 

I make a motion to approve awarding the Main Lift Station Electrical Improvements to Prater Electric.

Moved by: Kayla Sanguinetti

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.2. Discuss and consider approval to re-commit \$1,082,330 granted to the City from the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) established under the American Rescue Plan Act (ARPA) for city-wide projects.

I make a motion to approve to re-commit \$1,082,330 granted to the City of Venus from the Coronavirus State and Local Fiscal Recovery Fund for city-wide projects.

Moved by: Jessica Kuykendall

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

- 7.3. Discuss and consider amending the City of Venus Vehicle Policy.

[Previous City Vehicle Policy -2-9-2022 \(002\).pdf](#) 

I make a motion to approve amending the City of Venus Vehicle Policy by adding TML driver training, drug testing for accidents, 30-mile distance outside of City limits, and necessary individuals to ride in city vehicles.

Moved by: Kayla Sanguinetti

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 5-0-0.

- 7.4. Discuss and consider appointment of a member to the Venus Community Service Development Corporation.

There is one vacancy created by Mrs. Lewis on the Venus Community Service Development Corporation that will need to be filled with a current City Council Member.

No action taken.

- 7.5. Discuss and consider appointment of a member to Place 1 on the Planning and Zoning Commission.

There is a vacancy created by Drew Wilson for Place 1 on the Planning and Zoning Commission. This seat is appointed by Council Member Place 1.

I make a motion to appoint Shanna Stoddard to Place 1 as a voting member to the Planning and Zoning Commission.

Moved by: Rita Bishop

Seconded by: Kayla Sanguinetti

For: Unanimous. Motion carried 5-0-0.

- 7.6. Discuss and consider approving/denying the Venus Community Service Development Corporation to spend in an amount not to exceed \$100,000 for Mulch, playground equipment, play ground borders, tables, banners and benches.

I make a motion to approve the Venus Community Service Development Corporation to spend in an amount not to exceed \$ \$100,000 for Mulch, playground equipment, playground borders, tables, banners and benches.

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.7. Discuss and consider Ordinance No. 759-2022-06 to approve the 2022 Annual Service and Assessment Plan Update for Patriot Estates PID.

[2022-06-03 VEN Patriot Estates 2022 SAP Update Final.pdf](#)



[759-2022-06-VEN Patriot Estates Ord approving 2022 SAP Update.pdf](#) 

I make a motion to approve Ordinance No. 759-2022-06.

Moved by: Kayla Sanguinetti

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.8. Discuss and consider Ordinance No. 760-2022-06 to approve the 2022 Annual Service and Assessment Plan Update for Bluestem Hills PID.

[2022-06-03 VEN Bluestem HillsSAP Update Final.pdf](#) 

[760-2022-06 - VEN Bluestem Hills Ord approving 2022 SAP Update](#) 

I make a motion to approve Ordinance No. 760-2022-06.

Moved by: Kayla Sanguinetti

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.9. Discuss and consider Ordinance No. 761-2022-06 amending Chapter 2 "Administration", Article II "Officials", Section 2-54 "Appointment of City Administrator".

[761-2022-06- VENUS ordinance amending City Admin.pdf](#) 

I make a motion to approve Ordinance No. 761-2022-06 as presented.

Moved by: Kayla Sanguinetti

Seconded by: Drew Wilson

For: Unanimous. Motion carried 5-0-0.

- 7.10. Discuss and consider Ordinance 762-2022-06 freezing property taxes for residence homesteads of persons who are disabled or at least 65 years of age pursuant to Sec 11.261 of the Texas Tax Code.

[1a. Staff Report-Property Tax Freeze.pdf](#)  [1b. Ordinance 762-2022-06.pdf](#)  [3. Summary of Residence Homestead Exemptions-Ceilings.pdf](#) 

I make a motion to approve Ordinance No. 762-2022-06 as presented.

Moved by: Drew Wilson

Seconded by: Kayla Sanguinetti

For: Unanimous. Motion carried 5-0-0.

- 7.11. Discuss and consider approval to use committed fund balance for start-up costs of a new City Fire Department to fund costs to design and engineer a new fire station.

[2. Staff Report - Design and Engineering Cost - New Fire Station.docx.pdf](#) 

I make a motion to approve management's request to use committed fund balance in General Fund to fund the costs to design and engineer a new Public Service building

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.12. Discuss and consider Final Plat for a 54-lot residential subdivision, Block 1, Ridgeview Addition, being 15.004 acres out of the Jackson Smith Survey Abstract Number 758, Johnson County, generally located north of County Road 109 and west of County Road 214, in the City of Venus.

[1-A Ridgeview Addition Final Plat Staff Report City Council.pdf](#)  [1-B Ridgeview Addition Final Plat \(2\).pdf](#) 
[1-C Ridgeview Addition Aerial.pdf](#) 

1- Alicia Rosales - Stated that the Subdivision Ordinance needs to change so we do not run into these issues in the future.

I make a motion to approve Final Plat for a 54-lot residential subdivision, Block 1, Ridgeview Addition, with conditions to include sidewalks in Plat.

Moved by: Drew Wilson

Seconded by: Jessica Kuykendall

For: Unanimous. Motion carried 5-0-0.

- 7.13. Discuss and consider a Preliminary Plat for a 600-lot multifamily subdivision for Lot 1 and Lot 2, which consist of 290 lots in Phase 1 and lot 2, which consists of 310 lots in Phase 2, Block 1, Heritage Trails Venus, being 25.438 acres out

of the Radford Berry Survey Abstract number 42, Ellis County, generally located north of highway 67 and west of Heritage Hills Parkway in the City of Venus.

[2- A Heritage Trails Venus Preliminary Plat Staff](#)

[Report City Council.pdf](#)  [2- B Heritage Trails-Preliminary](#)

[Plat \(2\).pdf](#)  [2 -C Heritage Trails Venus Site Plan](#)

[updated.pdf](#) 

[2-D PD Land Use Regulations \(2\).pdf](#) 

[2 -E Heritage Trails Venus Aerial 1.pdf](#)  [2 -F Heritage Trails](#)

[Venus Pool Concept.pdf](#) 

[2 -G Playground Equipment Design.pdf](#) 

Alicia Rosales – Thanked the engineer for listening to the P&Z commission & making the changes. When will the lift station be completed and when completed will this tap out the lift station?

I make a motion to approve the Preliminary Plat of 600-lot multifamily subdivision, for Lot 1 and Lot 2, which consists of 290 Lots in Phase 1 and Lot 2, which consists of 310 lots in Phase 2, Block 1, Heritage Trails Venus, with condition to include that the trail goes as close as it can to the flood plan.

Moved by: Drew Wilson

Seconded by: Geronimo Hernandez

For: Unanimous. Motion carried 5-0-0.

8. Executive Session:

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EXECUTIVE SESSION: 551.087 - Economic Development & 551.071 (2) - Private consultation with attorney for the City.

1. Discussion on JMJ properties and potential agreements.

2. Consultation with attorney pursuant to 551.071(1) of the Texas Government Code regarding threatened or contemplated litigation related to the creation of a MUD within the City's extraterritorial jurisdiction from Miskimon Management III, LLC for approximately 438.7 acres of land located in Ellis County and located partially in the ETJ of the City of Venus, Texas and in the ETJ of City of Midlothian, Texas.

3. Consultation with attorney pursuant to 551.071(1) of the Texas Government Code regarding threatened or contemplated litigation related to the creation of a MUD within the City's extraterritorial jurisdiction from 67213, LLC for approximately 648.6 acres of land located in Johnson County and located partially in the ETJ of the City of Venus, Texas.

8.1. Recess into Executive Session: At 8:13 pm

8.2. Reconvene into Open Session: At 10:03 pm

No action taken on above listed Executive Sessions.

9. Adjournment

Mayor Pro-Tem, Bishop adjourned the meeting at 11:58 pm.

Mayor

City Secretary

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	U. S. TREASURY	FEDERAL WITHHOLDING	5,144.76
			FEDERAL WITHHOLDING	5,307.90
			FICA WITHHOLDING	4,277.10
			FICA WITHHOLDING	4,313.18
			MEDICARE WITHHOLDING	1,000.28
		CHILD SUPPORT DISTRIBUTION FUND	MEDICARE WITHHOLDING	1,008.69
			CASE #0011334214-11305	136.15
			CASE #0011334214-11305	136.15
			001416398532571060821	295.38
			001416398532571060821	295.38
			001413824936069749121	401.50
			001413824936069749121	331.04
			0012848314CV32231	152.58
			0012848314CV32231	125.80
			001243867195045D	131.54
			001243867195045D	131.54
		MISC VENDOR	MONICA HARISIS	REFUNDABLE CC DEPOSIT
			TERESA HOFFMAN	REFUNDABLE CC DEPOSIT
			MARGARITA DOMINGUEZ	REFUNDABLE CC DEPOSIT
			LESLIE MARTINEZ	REFUNDABLE CC DEPOSIT
			SHEILA IRBY	REFUNDABLE CC DEPOSIT
		STAPLES BUSINESS CREDIT CITIBANK	EVA GOMEZ	REFUNDABLE DEPOSIT CIVIC CE
			PREVIOUS CC BALANCE APR 20	1,957.99
			GROOM CC CHARGES	2,747.09
			ESTES CC CHARGES	1,982.93
			GREEN CC CHARGES	226.64
			GLEASON CC CHARGES	437.07
			HOMELSEY CC CHARGES	319.25
			ORTIZ CC CHARGES	48.30
			ALLEN CC CHARGES	3,103.49
			WYMAN CC CHARGES	193.96
			GORDON CC CHARGES	689.61
			HOPKINS CC CHARGES	1,822.83
			SIMMONS CC CHARGES	2,644.46
			6/01/2022 - 6/30/2022	0.02
			TOTAL:	41,162.61
CITY ADMIN OFFICE	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	130.20
			FICA WITHHOLDING	130.20
			MEDICARE WITHHOLDING	30.45
			MEDICARE WITHHOLDING	30.45
			APR 20-MAY 19	93.08
		AT&T MOBILITY MICHAEL B. HALLA DATAPROSE, LLC	GENERAL COUNSEL	5,200.00
			MAY CALENDAR	23.48
			MAY CALENDAR	271.10
		ENTERPRISE FLEET MANAGEMENT INC **PAYROLL EXPENSES	JUNE MAINTENANCE FEE	6.00
			6/01/2022 - 6/30/2022	3,006.66
			TOTAL:	8,921.62
CITY SECRETARY	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	166.26
			FICA WITHHOLDING	166.26
			MEDICARE WITHHOLDING	38.88
			MEDICARE WITHHOLDING	38.88
			APR 20-MAY 19	92.77
		AT&T MOBILITY CAROLYN WELCHER JAMIE MEDINA	TIME SHEET CORRECTION	125.00
			9 HRS WORKED CORRECTION	117.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MARY KAY HONEA	4 HRS FOR LUNCHES	52.00
		LINDA M HOPPER	4 HRS FOR LUNCHES	52.00
		NELDA FREDERICK	4 HRS FOR LUNCHES	52.00
		ELLIS COUNTY TREASURER	FINAL PAYMENT TO ELLIS CO	375.00
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>4,101.42</u>
			TOTAL:	5,377.47
PLANNING & DEVELOPMENT GENERAL FUND		U. S. TREASURY	FICA WITHHOLDING	428.70
			FICA WITHHOLDING	431.66
			MEDICARE WITHHOLDING	100.26
			MEDICARE WITHHOLDING	100.95
		AT&T MOBILITY	APR 20-MAY 19	119.93
		MICHAEL B. HALLA	DEVELOPMENT ALLOC	500.00
		TEXAS PUBLIC HEALTH SOLUTIONS, LLC	WHATABURGER COMPLAINT	180.00
		ENTERPRISE FLEET MANAGEMENT INC	JUNE 2022	700.94
			JUNE MAINTENANCE FEE	29.67
		BIRKHOFF,HENDRICKS & CARTER, LLP	STARLIGHT MEADOWS	239.85
			BANKSTON	599.63
			CHARLEY'S RESTAURANT	239.85
			STALLION RANCH	239.85
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>10,834.92</u>
			TOTAL:	14,746.21
FINANCE	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	180.51
			FICA WITHHOLDING	193.43
			MEDICARE WITHHOLDING	42.22
			MEDICARE WITHHOLDING	45.24
		CENTRAL APPRAISAL DISTRICT OF JOHNSON	3RD QUARTER APPRAISAL SERV	6,018.09
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>4,640.86</u>
			TOTAL:	11,120.35
HUMAN RESOURCES	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	138.31
			FICA WITHHOLDING	141.20
			MEDICARE WITHHOLDING	32.35
			MEDICARE WITHHOLDING	33.02
		AT&T MOBILITY	APR 20-MAY 19	40.59
		CAREFLITE	EMP-RODOLFO JARAL	12.00
		FIRST CHECK	L ABSHIRE	27.00
			R. JARAL	27.00
			M. WATSON	15.50
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>3,393.98</u>
			TOTAL:	3,860.95
ECONOMIC DEVELOPMENT	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	62.00
			FICA WITHHOLDING	62.00
			MEDICARE WITHHOLDING	14.50
			MEDICARE WITHHOLDING	14.50
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>1,619.14</u>
			TOTAL:	1,772.14
POLICE DEPARTMENT	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	1,906.77
			FICA WITHHOLDING	1,893.79
			MEDICARE WITHHOLDING	445.95
			MEDICARE WITHHOLDING	442.91
		TARRANT COUNTY COLLEGE NW CAMPUS	INT CRIM SCENE 06/13/22-06	225.00
		MISC VENDOR JEZENIA SILVA	SILVA BOOT REIMBURSEMENT	119.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
		AT&T MOBILITY	PD CELL PHONES	587.27	
			APR 20-MAY 19	23.30	
		TEXAS COMMISSION OF LAW ENFORCEMENT (T	TCOLE CERT-HOFFMAN	35.00	
		SHREDAMERICA LLC	12 WEEK SERVICE	83.20	
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	78.00	
			JUNE MAINTENANCE COSTS	509.56	
		STAPLES BUSINESS CREDIT	TRASH BAGS	107.98	
		SLF SERVICES INC	SYVERTSON-BACKGROUND INV C	275.00	
		SIRCHIE ACQUISTION COMPANY LLC	CRIME SCENE LATENT PRINT K	312.75	
			5 BOXES BOOT COVER ELASTIC	13.75	
		IMPACT PROMOTIONAL SERVICES	SYVERTSON UNIFORMS	412.56	
			MAY UNIFORMS	596.47	
			SILVA UNIFORMS	222.73	
			GORDON UNIFORMS	155.48	
			POLO SHIRTS & EMBROIDERY	200.56	
			POLO SHIRTS & EMBROIDERY	200.56	
			MARTINEZ - POLO SHIRT W/ P	50.14	
		JOHNSON COUNTY TREASURER	CASTRO-CALDERON,JOSE LUIS	58.28	
			CASTRO-TORRS,JOSE PEDRO	58.28	
			GARRISON,EARL WAYNE JR	58.28	
			LEWIS,JERRY TOM JR	58.28	
		JAMES HALSTAD	UNIFORM BOOTS	93.07	
		FRONTIER COMMUNICATIONS	PD FAX LINE	72.24	
		BATTLE RIFLE COMPANY	PATROL RIFLE	1,435.00	
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	44,612.45	
			TOTAL:	55,343.69	
CODE ENFORCE/ANIMAL CO GENERAL FUND		U. S. TREASURY	FICA WITHHOLDING	99.47	
			FICA WITHHOLDING	99.47	
			MEDICARE WITHHOLDING	23.26	
		AT&T MOBILITY	MEDICARE WITHHOLDING	23.26	
		SPCA OF TEXAS	JOHNNY COKER	51.93	
			ANIMAL DROP OFF FEE	70.00	
			MONTHLY DROP OFF FEES	420.00	
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	6.00	
			JUNE MAINTENANCE COSTS	85.43	
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	2,254.45	
			TOTAL:	3,133.27	
COURT	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	96.88	
			FICA WITHHOLDING	142.62	
			MEDICARE WITHHOLDING	22.66	
			MEDICARE WITHHOLDING	33.35	
		BILL J. SCOTT	JUNE SERVICES	800.00	
		AT&T MOBILITY	APR 20-MAY 19	31.25	
		TEXAS MUNICIPAL COURTS EDUCATION CENTE	WESTEN-LEVEL I TEST	75.00	
		TYLER TECHNOLOGIES	BRAZOS TOW/IMPOUND REPORT	724.59	
			BRAZOS - SERVER HOSTING	241.89	
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	2,842.36	
			TOTAL:	5,010.60	
FIR	EPARTMENT	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	566.01
				FICA WITHHOLDING	546.02
				MEDICARE WITHHOLDING	132.37
				MEDICARE WITHHOLDING	127.68
		ATMOS ENERGY CORP.	GAS BILL - FD	59.57	

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MISC VENDOR	RICHARD ALLEN	SFFMA ANNUAL TRAINING 226.50
			RON HEARN	SFFMA ANNUAL TRAINING 226.50
			GARRETT SPURLOCK	SFFMA ANNUAL TRAINING 226.50
			REGAN SHOCK	SFFMA ANNUAL TRAINING 226.50
		AT&T MOBILITY	APR 20-MAY 19	259.34
		TEXAS COMMISSION OF LAW ENFORCEMENT (T	APPT APPLICATION-RICHARD A	35.00
		STATE FIREFIGHTERS & FIRE MARSHAL'S AS	REGAN SHOCK-COORDINATOR	25.00
		CASCO INDUSTRIES, INC.	HELMET FRONTS	1,404.00
			3 - 1.5" NOZZLES @ \$1380 E	4,168.00
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	18.00
			JUNE MAINTENANCE COSTS	692.57
		WATERWAY NORTH TEXAS INC.	5500FT HOSE TESTING	1,210.00
			100FT GROUND HOSE TESTING	200.00
			2 PUMP TESTING	600.00
			20 HEAT SENSORS	40.00
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	250.29
			ICE STORM RECOVERY	76.82
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	15,459.09
			TOTAL:	26,775.76
STREETS	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	236.73
			FICA WITHHOLDING	226.60
			MEDICARE WITHHOLDING	55.37
			MEDICARE WITHHOLDING	53.00
		AT&T MOBILITY	APR 20-MAY 19	177.84
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	FITZGERALD & HOMESLEY	15.19
			FITZGERALD & HOMESLEY	16.14
			FITZGERALD & HOMESLEY	16.14
		ABILENE PLUMBING SUPPLY CO., INC	42-80LB BAGS SACKCRETE MIX	300.30
		DOBIE SUPPLY, LLC	CHEVRON SIGNS/CURVE HIGH S	155.00
			35 STREETS SIGNS-DOWNTOWN	4,053.00
			DEVELOPMENT SERVICES SIGN	49.50
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	7.50
		TXU ENERGY	STLG 1 ESIID 049774	1,624.97
			STLG 2 ESIID 391223	76.28
			STLG-A LED 101-140 ESID 75	51.68
			STLG-C LED 0-55 ESIID 3579	1,020.15
			STLG-C LED 141-180 ESID 55	146.47
		VENUS AUTO PARTS LLC	4 BAGS SAC CRETE @ \$4.99 E	19.96
		GRAINGER	HYDRATION DRINK MIX	124.20
			HAT/FACE SHIELDS	31.87
		VENUS MOBILE 1	INSPECTION	25.50
			NEW BATTERY FOR STREETS TR	129.95
		MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	1090 N FM 157-PW SHOP	12.77
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	170.13
			ICE STORM RECOVERY	112.16
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	4,970.72
			TOTAL:	13,920.29
PARKS & RECREATION	GENERAL FUND	U. S. TREASURY	FICA WITHHOLDING	265.26
			FICA WITHHOLDING	279.95
			MEDICARE WITHHOLDING	62.04
			MEDICARE WITHHOLDING	65.47
		AT&T MOBILITY	APR 20-MAY 19	140.85
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CINTAS	CANTU, MOORE, HOMESLEY	15.19
			CANTU & MOORE	16.15
			CANTU & MOORE	16.15
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	7.50
		VENUS AUTO PARTS LLC	PAINT MITS/PAINT PARK RAIL	12.98
			PAINTERS TAPE	20.99
			PAINT MATERIALS FOR PARKS	25.94
		GRAINGER	HYDRATION DRINK MIX	124.20
			HAT/FACE SHIELDS	31.88
		GUADALAJARA TIRES	UNKNOWN VEHICLE/EQUIPMENT	15.00
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	147.65
			ICE STORM RECOVERY	43.16
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	6,711.82
			TOTAL:	8,043.35
CITY-WIDE (NON-DEPARTM GENERAL FUND)		CITY OF VENUS - PETTY CASH	USPS FWD/RTS MAIL FEE	0.67
			USPS MAIL PICK UP FWD/RTS	2.01
			FWD/RTS FEES	1.34
			RETURN FRONTIER EQUIPMENT	13.36
		AT&T MOBILITY	APR 20-MAY 19	62.50
		FRONTIER ACCESS LLC	CITY HALL	164.68
		CINTAS	CITY HALL FLOOR MATS	33.11
			CITY HALL FLOOR MATS	33.11
			CITY HALL FLOOR MATS	33.11
		MIDLO H2O	#5 GAL RO H2O	60.00
		SHREDAMERICA LLC	12 WEEK SERVICE	93.60
		AKINS ENVIRONMENTAL CLEANING	05.16.22 COMMUNITY CTR CLE	140.00
			05.26.22 P&Z MEETING CIVIC	125.00
		STAPLES BUSINESS CREDIT	TRASH BAGS	107.98
			MULTIFOLD PAPER TOWELS	66.18
			MULTIFOLD PAPER TOWELS	52.99
			COPY PAPER	37.99
			PRICE MATCH DISCOUNT	18.30-
			ORDER SIZE DISCOUNT	8.47-
		MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	700 W HWY 67-CITY HALL	34.73
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	978.33
			ICE STORM RECOVERY	497.42
			TOTAL:	2,511.34
NON-DEPARTMENTAL	CPF-2020 BOND PROC	BIRKHOFF,HENDRICKS & CARTER, LLP	FINAL DESIGN & FIELD NOTES	17,416.81
			TOTAL:	17,416.81
NON-DEPARTMENTAL	VENUS COMM DEVELOP	AKINS ENVIRONMENTAL CLEANING	05.16.22 CITY COUNCIL MEET	140.00-
			05.26.22 WHOLE - KITCHEN	125.00-
			TOTAL:	265.00-
SPECIAL REV DEPT/VCSDC	VENUS COMM DEVELOP	AT&T MOBILITY	APR 20-MAY 19	40.59
		FRONTIER ACCESS LLC	CIVIC CENTER	131.06
		MICHAEL B. HALLA	VCSDC ALLOCATION	300.00
		AKINS ENVIRONMENTAL CLEANING	05.09.22 VCSDC MEETING	125.00
			05.14.22 WHOLE W/KITCHEN	175.00
			05.15.22 WHILE W/KITCHEN	175.00
			05.16.22 CITY COUNCIL MEET	140.00
			05.21.22 LOBBY ONLY	75.00
			05.21.22 WHOLE W/KITCHEN	175.00
			05.26.22 WHOLE - KITCHEN	125.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			05.28.22 WHOLE W/KITCHEN	175.00
		MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	502 E HWY 67-VENUS SIGN	33.53
			CR 213 IRRIG-VENUS SIGN	33.13
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	492.26
			ICE STORM RECOVERY	337.13
			TOTAL:	2,532.70
NON-DEPARTMENTAL	SPECIAL EVENTS	MISC VENDOR T.ROBERTS	HOTDOGS, BUNS CHIPS	539.63
			TOTAL:	539.63
NON-DEPARTMENTAL	JMJ DEVELOPMENTS P	BIRKHOFF,HENDRICKS & CARTER, LLP	RECLASS SPENT REVENUE	239.85
			RECLASS SPENT REVENUE	239.85
			TOTAL:	0.00
NORTHSTAR DEVELOPMENT	JMJ DEVELOPMENTS P	BIRKHOFF,HENDRICKS & CARTER, LLP	JMJ PID FEASIBILITY	239.85
			TOTAL:	239.85
NON-DEPARTMENTAL	WATER & SEWER FUND	U. S. TREASURY	FEDERAL WITHHOLDING	817.69
			FEDERAL WITHHOLDING	820.31
			FICA WITHHOLDING	986.34
			FICA WITHHOLDING	982.89
			MEDICARE WITHHOLDING	230.70
			MEDICARE WITHHOLDING	229.88
		MISC VENDOR T.ROBERTS	HOTDOGS, BUNS CHIPS	8.37
		CAREFLITE	MAY 22 CITIZEN BILLING	336.00
			TOTAL:	4,412.18
ADMINISTRATION	WATER & SEWER FUND	U. S. TREASURY	FICA WITHHOLDING	517.66
			FICA WITHHOLDING	528.59
			MEDICARE WITHHOLDING	121.07
			MEDICARE WITHHOLDING	123.62
		INTERFACE SECURITY SYSTEMS LLC	MONTHLY SUBSCRIPTION	34.99
		AT&T MOBILITY	APR 20-MAY 19	76.81
		CINTAS	GAZAWAY	4.42
			GAZAWAY	4.42
		DATAPROSE, LLC	MAY LATE NOTICES	106.99
			POSTAGE USED-LATE BILLS	188.15
			JUNE BILLING STATEMENTS	1,043.69
			POSTAGE USED-REGULAR BILLI	1,336.42
		PAPE-DAWSON CONSULTING ENGINEERS INC	RIDGEVIEW ADDITION	617.50
			BRAHMAN RANCH I	2,517.50
			HERITAGE HILLS	2,565.00
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	6.00
		TYLER TECHNOLOGIES	P.O. SET UP AND IMPLEMENTA	341.25
			UT HNDHELD MTR READ INTERF	111.42
		MOUNTAIN PEAK SPECIAL UTILITY DISTRICT	1090 N FM 157-PW SHOP	12.76
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	12,965.74
			TOTAL:	23,224.00
WATER DEPARTMENT	WATER & SEWER FUND	U. S. TREASURY	FICA WITHHOLDING	239.74
			FICA WITHHOLDING	232.53
			MEDICARE WITHHOLDING	56.07
			MEDICARE WITHHOLDING	54.38
		ATMOS ENERGY CORP.	301 S. MAIN ST	59.57
		CITY OF MIDLOTHIAN	9,869,500 GALLONS	64,579.20
		AT&T MOBILITY	APR 20-MAY 19	205.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	SMITH, WESTEN, ABSHIRE, HOMES	13.84
			SMITH, WESTEN, ABSHIRE, HOMES	14.80
			SMITH, WESTEN, ABSHIRE, HOMES	14.80
		ABILENE PLUMBING SUPPLY CO., INC	METER COUPLING & PVC COUPL	1,380.72
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	10.50
		VENUS AUTO PARTS LLC	1 CAN WASP SPRAY	7.99
			2 CANS WASP SPRAY	15.98
		GRAINGER	HYDRATION DRINK MIX	124.20
			HAT/FACE SHIELDS	31.87
		USA BLUEBOOK	100PK HACH MONOCHLOR F POW	82.70
			4ML HACH FREE AMMONIA REAG	63.75
			HACH SURCHARGE	17.57
			FREIGHT	46.00
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	217.06
			ICE STORM RECOVERY	67.32
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	6,096.45
			TOTAL:	73,673.50
SANITATION	WATER & SEWER FUND	FRONTIER ACCESS LLC	1646 RESIDENTIAL CARTS	18,698.56
			56 RESIDENTIAL EXTRA CARTS	318.08
			1646 RESIDENTIAL RECYCLE C	7,308.24
			9 COMMERCIAL CARTS	184.59
			2 COMMERCIAL EXTRA CARTS	24.62
			DUMPSTERS	10,890.54
			ROLL-OFFS	6,760.41
			TOTAL:	44,185.04
SEWER DEPARTMENT	WATER & SEWER FUND	U. S. TREASURY	FICA WITHHOLDING	228.94
			FICA WITHHOLDING	221.75
			MEDICARE WITHHOLDING	53.53
			MEDICARE WITHHOLDING	51.86
		AT&T MOBILITY	APR 20-MAY 19	173.34
		FRONTIER ACCESS LLC	25% PUBLIC WORKS	41.17
		CINTAS	SMITH, WESTEN, ABSHIRE, HOMES	13.86
			GAZAWAY	4.42
			SMITH, WESTEN, ABSHIRE, HOMES	10.99
			SMITH, WESTEN, ABSHIRE, HOMES	10.99
		ABILENE PLUMBING SUPPLY CO., INC	SEWER LID ONLY	12.50
			2 - 100# CHLORINE @ \$264.2	528.58
			PVC CPLNG, GASKET PIPE, RUBR	469.42
			6-4SRP 4 PVC SEWER RELIEF	30.60
			5-4SDGST 4" SDR35 SANITARY	160.80
			10 MANHOLE INSERTS	928.60
			10 FIBERGLASS MAKRING SIGN	207.20
			10 2-7/8X15 SEWER DECAL LI	39.50
		ENTERPRISE FLEET MANAGEMENT INC	JUNE MAINTENANCE FEE	4.50
		VENUS AUTO PARTS LLC	4 BELTS @ \$24.84 EA	99.36
		TRINITY RIVER AUTHORITY	OPERATION & MAINTENANCE	22,251.00
			DEBT SERVICES	75,522.00
		GRAINGER	HYDRATION DRINK MIX	124.20
			HAT/FACE SHIELDS	31.88
		USA BLUEBOOK	50F AVOCADO MECH FLOAT SWI	201.90
		GEXA ENERGY	05/05/22-06/03/22 ELECTRIC	217.06
			05/05/22-06/03/22 ELECTRIC	2,010.20
			ICE STORM RECOVERY	454.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PETERSON PUMP AND MOTOR SERVICE	PRISON LIFT STATION REHAB	2,350.00
		**PAYROLL EXPENSES	6/01/2022 - 6/30/2022	<u>5,817.49</u>
			TOTAL:	112,272.31
NON-DEPARTMENTAL	W/S CPF - 2018 CO	BIRKHOFF,HENDRICKS & CARTER, LLP	BIDDING	1,164.48
			PRELIMINARY ENGINEERING	4,458.00
			DESIGN ENGINEERING	<u>3,586.20</u>
			TOTAL:	9,208.68

===== FUND TOTALS =====

10	GENERAL FUND	201,699.65
11	CPF-2020 BOND PROCEEDS	17,416.81
30	VENUS COMM DEVELOP	2,267.70
35	SPECIAL EVENTS	539.63
58	JMJ DEVELOPMENTS PSA	239.85
60	WATER & SEWER FUND	257,767.03
64	W/S CPF - 2018 CO BONDS	9,208.68

GRAND TOTAL:		489,139.35

TOTAL PAGES: 8

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF VENUS
VENDOR: All
CLASSIFICATION: All
BANK CODE: Include: 99
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/01/2022 THRU 6/30/2022

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: NET
CHECK DATE: 6/01/2022 THRU 6/30/2022

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: JUNE 2022 CHECKS WRITTEN
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



City Administrator's Report June 2022

Purpose:

To give a brief overview of projects as well as productivity throughout the organization. In depth departmental reports may be viewed on the City website for public view. Additionally, department heads will give reports in rotation during city council meetings.

Administration

- Comprehensive Plan Update – 1,589 Citizen surveys were sent out throughout the City and were due back to the City by June 20th. We had 155 surveys returned and will have the results of the survey at our next council meeting. Obviously, we had hoped that more citizens would participate in providing us with insight as to what they would like to see in their community.
- Events –
 - Independence Day celebration held on Friday, July 1st was a huge success! I would like to take this opportunity to thank our City employees for all of their hard work. Public Works employees worked tirelessly at the park in preparation for the event and the rest of City staff showed up in force to make the event so successful. It was definitely a team effort and I appreciate all of the team members.
- Inner office budget preparation has gone slower than anticipated as we have had some key staff members out. We are continuing to work through the numbers. Now that we have some direction from Council and information obtained from the citizen surveys, we will be able to focus on key areas. Currently, I feel all areas are key as we are experiencing abnormal growth and are expecting that to continue into the near future and an even heavier growth rate.
- The development services building remodel has been halted due to some unexpected color issues with the brick. Acme Brick is going to get the issue resolved.
- ARPA Grant – (\$1,082,000) Projects are underway. We may be coming back to council to request that some portion of the balance be spent to supplement a police grant for body cameras.
- City Hall Parking Lot – Bid documents have been completed for the city hall parking lot. We had to make a change on the parking lot plans. Engineers are working through the change now. *We originally planned to work with an adjacent property owner so that we could widen the drive path from the front of the building to the back parking lot. That option didn't work out so we are adjusting the plans to exclude that portion.*

Municipal Court

- Received 140 new violations for the month

- 42 cases completed by receipt of payment
- 2 cases completed through court hearings
- 1 dismissals at completion of driver safety course
- 21 dismissals at completion of deferred disposition
- 7 compliance dismissals
- No new warrants issued
- 2 warrants cleared

Permits & Inspections

- 557 Inspections
- 15 Permits issued
- Mypermitnow implementation meeting set for June with an anticipated "go live" date in August. The software will replace MyGov
- Permit Clerk (who is now a certified permit technician) is working towards a plans examiner certification. With this new certification, she will be able to assist the chief building official with plan reviews

Human Resources

- SGR is working on an update to the Employee Handbook – we are anticipating a second draft
- Public Sector is in the process of completing a salary and benefits survey – we are expecting results by mid-July
- We have begun distributing a monthly newsletter with utility bills. The newsletter will feature different departments; provide a calendar of upcoming events; and give updates on major projects.
- All city staff and public officials have been given a login for LocalGovU. All participants should have received a notification of mandatory training for cyber Security and Sexual Harassment. If you have any questions, you may contact Stacey at City Hall at extension 210. Deadline to complete your training is July 29th.
- We have received the renewal rate for health insurance and are awaiting rates for the other benefits. Our health insurance premiums are increasing by \$80/month per employee. We will be evaluating the costs during upcoming budget workshops.
- We hired a utility maintenance technician – David Isaac and 2 Volunteer Firefighters are joining the organization
- We currently have 3 openings: Finance Assistant, Utility Billing Clerk, and Public Works Assistant.

Police

- 360 Traffic Stops
- 140 Citations Issued
- 11 Arrests
- 8 Accidents Worked
- Attended Police Memorial Service at New Hope Community Church
- Participated in Active Shooter Tabletop Scenarios at Venus ISD
- Attended Venus Retirement Village Resident Dinner
- Participated in planning for Back to School Bash

Planning

- Brahman I Phase 1– 386 lots
- Ridgeview Addition – 54 lots; awaiting final plat
- Stallion Ranch – 254 lots
- Heritage Hills Phase II – 53 lots
- Patriot Estates Phase 8 – 133 lots
- Patriot Estates Phase 9 – 293 lots
- JMJ Properties – 4 Tracts of land
- Horizons – 106 lots
- Starlight Meadows – 207 lots
- Heritage Trails Multi-family – 22 Units; 600 Apartments
- Allied Development has approached the City for a PID – 289 lots



CITY OF VENUS TAKE HOME VEHICLE POLICY

Procedure(s): TAKE HOME VEHICLE POLICY

Effective Date:

TAKE HOME VEHICLE POLICY

PURPOSE OF THIS POLICY

The purpose of this policy is to provide a framework for city owned vehicles to be utilized to swiftly respond to emergencies and for occasional overnight usage to provide an economic benefit to the City.

DEFINITIONS: The following terms shall have the following meanings:

- “Assigned City Vehicle” means a City vehicle that is used by a City employee for City business and for commuting to and from the employee’s home and work station.
- “Call-out” means a directive to an employee to report to work during their off-duty time in conjunction with a work-related emergency.
- “Emergency Response” means an employee has primary responsibility for immediate response, to protect public health, safety, or welfare.
- “Occasional Overnight Usage of City-owned Vehicles” means employees taking home City-owned vehicles to conduct City business away from the employee’s normal workstation and/or outside an employee’s normally scheduled worked hours.
- “Workstation” means the office or site a City employee reports to perform normally scheduled work.

EMPLOYEES AFFECTED: Any employee who uses a City vehicle for City business that is assigned a take-home vehicle.

CITY BUSINESS REQUIRED FOR USE OF ANY CITY VEHICLE:

- City owned vehicles are to be utilized to conduct city related business however employees on their off time can stop on their normal route to conduct a personal errand if there is no meaningful mileage added to their commute and the location/errand does not violate other city policies. For instance, an off-duty employee who needs to stop at a grocery store that is on their way home can if the store is adjacent to their route.
 - Any mileage that is not consistent with this policy should be pre-approved by the City Administrator with reimbursement due to the city.
- The use of a City vehicle is restricted to on-duty time, call-out, overnight usage.
- Only employees holding a valid Texas State Driver's license and/or commercial vehicle endorsement, if applicable, will be allowed to operate a City vehicle.



EMPLOYEES SUBJECT TO CALL-OUT: Police Department, Fire Department, and the Public Works Department employees may have assigned City vehicles for City use during call-out and must meet the eligibility criteria below:

- Responds to emergency calls from home, is on call-out/call-back or stand-by status.
- Lives within 30 miles of the City of Venus city limits
 - a) If the employee lives outside of the 30-mile limit of the City of Venus, the employee must have the approval from the City Administrator.
 - b) The take home vehicle must be parked at the City employees home other than City business and/or errands allowed by this policy and is not allowed to be parked at any other location within the mileage limit.
- Has completely executed the Take Home Vehicle Request Form and has been filed with the Human Resources Department.
- The employee has primary responsibility for responding to emergency situations which require immediate response to protect life or property and/or the employee needs a special vehicle and/or carries specialized equipment other than communication equipment in order to perform their work outside of normal working hours.
- Needs a vehicle to perform essential functions of the job.

TERMS OF USE:

- In some circumstances, the use of a take home vehicle may be considered a taxable fringe benefit under IRS regulations. These operators will be taxed in accordance with IRS Publication 963. Designated Police and Fire vehicles and vehicles taken home for the purpose of responding to emergencies are exempt.
- The City Administrator has the authority to grant exceptions to this policy.

IMPLEMENTATION

- This policy is effective immediately and remains in effect until superseded. Human Resources will ensure this policy is provided to all new hire employees during their initial on-boarding and integration into their respective departments. Current employees will ensure they read and sign acknowledgement of this policy. Human Resources will retain, and file all signed copies of this policy in employee personnel files.

I, _____ (employee name), acknowledge that on _____ (date), I received a copy of the Take Home Vehicle Policy and that I have read it, understood it, and agree to comply with the policy. I understand that the City of Venus has the maximum discretion permitted by law to interpret, administer, change, modify, or delete this policy at any time with or without notice.



CITY OF VENUS POLICIES AND PROCEDURES

Procedure(s): Vehicle Usage and Mileage Reimbursement
Effective Date:

VEHICLE USAGE AND MILEAGE REIMBURSEMENT

PURPOSE OF THIS POLICY

- To establish rules and regulations for all City of Venus employees, the Mayor and/or City Council Member using a motor vehicle while engaged in official City business.
- To cover mileage reimbursement for use of personal vehicles on City related business.

DEFINITIONS

- City Vehicles – This term refers to all City motorized vehicles and equipment listed below. Policy statements that reference “Vehicle(s)” apply to the operation of all the below sub-categories:
 - **Fleet Vehicles** – Light duty trucks (pick-ups), cars, vans, and sedans owned by the city.
 - **Public Safety Vehicles** – Those vehicles specifically outfitted for public safety response.

GENERAL OVERVIEW

- Use of a City vehicle by an employee, Mayor, and/or City Council Member, is neither a right nor a privilege; rather, it is a trust conferred to facilitate necessary performance of job duties. During the use of a City vehicle, employees should always create a positive perception by our citizens.
- The City shall maintain safe, reliable, and economical transportation as required for City employees, the Mayor, and/or City Council Members to conduct City business.
- **Seatbelts will be worn at all times while operating a City vehicle, under normal driving conditions.**
- No City employee, Mayor and/or City Council Member, under any circumstances, will operate a City vehicle without authorization.
- No City employee, Mayor and/or City Council Member, under any circumstances, will operate a City vehicle on a public roadway without being in possession of a valid Texas Driver’s License with appropriate endorsements.



1. Human Resources will be responsible for verifying the current licensure status of each applicant for vehicle privileges using information provided by the applicant. The employee must:
 - a. Have a record of no more than three (3) moving violations accidents within a 24-month period.
 - b. Have no record of DWI or DUI convictions in the preceding 24-month period:
 - c. Be at least 18 years old; and
 - d. Be otherwise qualified under federal and state regulations to drive the vehicle in question.
 - e. If a question arises regarding driving ability, comply with requirements outlined in the City of Venus Employee Handbook.
 2. City employees will be responsible for immediately notifying Human Resources if their licensure status changes.
- City vehicles shall only be operated in a manner consistent with all safety and legal requirements of the City of Venus and the State of Texas.
 - Employees, the Mayor, and/or City Council Member shall not, under any circumstances, operate a City vehicle when any physical or mental impairment causes the employee to be unable to drive safely (Example – various prescribed and OTC medications that are narcotic derived in nature).
 - Employees, the Mayor and/or City Council Members shall not smoke or use other tobacco (chew, dip, snuff, etc.) products while operating or seated as a passenger in a City vehicle. This includes vape pens and all other vaping products.
 - All employee's, the Mayor and/or City Council Members may not use cellular devices while operating a City vehicle unless the device can be operated hands free.
 - Human Resources or supervisors shall arrange for employees and council members who drive a city vehicle or their own vehicles to conduct City related travel/work to attend a Defensive Driving Course (no less than every 3 years). Additionally, supervisors may require drivers who demonstrate questionable driving capabilities, habits or are involved in a preventable accident to attend driver training.

APPROPRIATE USE

- Each employee, the Mayor and/or City Council Member who uses a City vehicle is responsible for that vehicle being maintained in a clean condition and ensuring that routine maintenance and safety checks on the vehicle are conducted in a timely fashion. Warning lights must immediately be reported to the Department the vehicle is assigned to.
- City vehicles shall not be used to transport any passengers other than authorized City employees on official City business or persons directly related to the official City business being conducted (i.e., official guest of the City, speakers, contractors, etc.) with the following exceptions:
 1. Transportation of person or persons in the event of an accident or other emergency; OR
 2. Transportation of person or persons in a marked public safety vehicle while responding to an emergency or other public safety call for service.
 3. Transporting of person or persons during a City held event (i.e., Holiday Parades, Homecoming Parades, Christmas Parades, etc.)
 4. Transporting of person or persons in a public safety vehicle during a Police Ride Along.

DAMAGE/MISUSE

- Cost of repairing damage to City vehicles resulting from willful misconduct or gross negligence by the employee, Mayor and/or City Council Member having custody of the vehicle at the time of the damage may be recoverable from the employee at the option of the City.
- Any citation or arrests while operating a City vehicle are the personal responsibility of the employee, Mayor and/or City Council Member. Any driver of a City owned vehicle who receives a citation while operating a City vehicle shall report the incident immediately to their Department Head. The Department Resources Department.

ACCIDENT REPORTING

- A driver involved in any motor vehicle accident with a City vehicle, no matter how minor, must immediately notify their supervisor and Human Resources.
- The driver, with the supervisor, must complete an Incident Form. The form must be forwarded to the City Administrator and Human Resources within 24-hours of the occurrence, or on the next business day.
- Human Resources will assist the Departments to assure if any discipline or remedial action is required and applied consistent with City policy. It will be the Department's responsibility to process any personnel action. Copies of any disciplinary documents will be forwarded to Human Resources for filing in the employee's personnel file.

POST-ACCIDENT DRUG & ALCOHOL TESTING

- Following an accident, the driver's supervisor should immediately notify Human Resources to arrange for post-accident drug and alcohol testing. This testing involves a breath alcohol test and urine specimen, collected at a city contracted clinic in response to a referral from Human Resources. The post-accident drug and alcohol test an administrative response to an accident involving a City vehicle; any actions taken by law enforcement officials in the course of their duties are separate and apart from the City's administrative response. Post-accident drug and alcohol testing is mandatory for **ANY** city employee involved in an accident, damage to property, or damage to a city vehicle while in the course of their employment and operation a city owned vehicle.
 1. If the accident occurs during normal duty hours, the supervisor will escort the driver to the clinic within 8 hours of the occurrence and await the referral. The driver will remain available for testing. If the driver does not remain for testing through fault of their own, they may be determined to have refused to test. The only exceptions to this are:
 - The employee required immediate medical care and was transported to the emergency room via ambulance or by the employee's supervisor; the post-accident test will take place as soon as possible after the employee's release or may be performed as part of medical treatment by hospital personnel.
 - The employee was placed into police custody; the post-accident test will take place as soon as possible after the employee's release.
 2. Law enforcement personnel may also apply standardized field sobriety testing procedures during the accident investigation, the possible presence of an impairing substance is detected.



- Except in the case of immediate medical needs, an employee may not refuse or interfere with the testing process. An employee who does not make themselves available or who refuses the test may face disciplinary action up to and including dismissal as a test refusal.

MILEAGE REIMBURSEMENT

- The mileage reimbursement rate shall be indexed to the current Internal Revenue Service rate and printed on the Mileage Reimbursement Form.
- Mileage Reimbursement Forms are available in the Finance Department. The Mileage Reimbursement Form, which documents date, destination, purpose for the trip and miles driven, is completed by the employee, and submitted to the appropriate Department Head for approval and forwarded to the Finance Director or designee for final approval.

IMPLEMENTATION

- This policy is effective immediately and remains in effect until superseded. Human Resources will ensure this policy is provided to all new hire employees during their initial on-boarding and integration into their respective departments. Current employees will ensure they read and sign acknowledgement of this policy. Human Resources will retain, and file all signed copies of this policy in employee personnel files.

I, _____ (employee name), acknowledge that on _____ (date), I received a copy of the City of Venus Vehicle Use and Mileage Reimbursement Policy and that I have read it, understood it, and agree to comply with the policy. I understand that the City of Venus has the maximum discretion permitted by law to interpret, administer, change, modify, or delete this policy at any time with or without notice.

RESOLUTION NO. 07-2022-07

RESOLUTION OF THE CITY OF VENUS SUSPENDING THE AUGUST 1, 2022 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE

WHEREAS, on or about May 13, 2022, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Venus a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective August 1, 2022; and

WHEREAS, the City of Venus is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee") and will cooperate with the 169 similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

1. That the August 1, 2022 effective date of the rate request submitted by Oncor on or about May 13, 2022, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. As indicated in the City's resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

3. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Oncor, Care of Howard V. Fisher, Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this the 11th day of July, 2022.

Mayor, City of Venus

ATTEST:

City Secretary

MODEL STAFF REPORT

*****ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE AUGUST 1, 2022*****

PURPOSE

Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about May 13, 2022 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$251 million or approximately 4.5% over present revenues. The Company asks the City to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates. If approved, a residential customer using 1,300 kWh per month would see a bill increase of about \$6.02 per month.

The resolution suspends the August 1, 2022 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.**

DISCUSSION

The City of _____ is a member of a 169-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since March 2017.

Explanation of "Be It Resolved" Paragraphs:

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as "the maximum period allowed by law" rather than ending by a specific date. This is because the Company controls the effective date and can extend the

deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on Oncor's request to raise rates by August 1, 2022.

Section 2. This provision authorizes the Steering Committee, consistent with the City's resolution approving membership in the Steering Committee, to act on behalf of the City at the local level in settlement discussions, in preparation of a rate ordinance, on appeal of the rate ordinance to the PUC, and on appeal to the Courts. Negotiating clout and efficiency are enhanced by the City cooperating with the Steering Committee in a common review and common purpose. Additionally, rate case expenses are minimized when the Steering Committee hires one set of attorneys and experts who work under the guidance and control of the Executive Committee of the Steering Committee.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants approved by the Executive Committee of the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both Oncor and Steering Committee counsel will be notified of the City's action by sending a copy of the approved and signed resolution to certain designated individuals.

Mr. Brocato's Direct Line: (512) 322-5857
Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor Members

FROM: Thomas Brocato *TB*
Jamie Mauldin
Roslyn Dubberstein

DATE: June 13, 2022

RE: Oncor Electric Delivery Company's Statement of Intent to Increase Rates Suspension Packet – **Updated Effective Date**

ACTION REQUIRED TO SUSPEND THE EFFECTIVE DATE BY AUGUST 10, 2022

On Friday, May 13, 2022, Oncor filed a Statement of Intent to Increase Rates with all cities in its service area that retain original jurisdiction. The Company is seeking to increase rates by approximately \$251 million over rates currently in place, or approximately 4.5% over present revenues. Residential customers would see an 11.2% increase in rates. If approved, a residential customer using 1,300 kWh per month would see a bill increase of about \$6.02 per month. Additionally, the Company proposes to increase street lighting rates by 1.6%.

The rate increase requested by Oncor will become effective on August 1, 2022, unless the city takes action to suspend the effective date. By statute, cities are permitted to extend the effective date by up to 90 days in order to study the filing. **The city must take action to suspend the effective date by August 1, 2022.** If your city does not have a regular council meeting scheduled before August 1st or is otherwise unable to take action on the suspension resolution August 1st, please contact us as soon as possible.

Attached to this memo is a model suspension resolution and staff report. In the past, Oncor local managers have provided cities with a model denial resolution and may recommend that the city immediately deny the rate request. If this occurs, we do not recommend that you deny the request at this time. Suspending the effective date allows cities more time to review the application and decide on the final action, including settlement or denial of Oncor's requested rate increase.

If you have any questions, please feel free to contact us:

Thomas – tbrocato@lglawfirm.com / 512-322-5857
Jamie – jmauldin@lglawfirm.com / 512-322-5890
Roslyn – rdubberstein@lglawfirm.com / 512-322-5802



RESOLUTION NO. 08-2022-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS, DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT.

WHEREAS, the City of Venus expects to pay expenditures in connection with the design, planning, acquisition and construction of the projects described in Exhibit A to this Resolution prior to the issuance of the Certificates of Obligation hereinafter described; and

WHEREAS, the City Council hereby finds, considers and declares that the reimbursement of the payment by the City of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the U.S. Treasury Regulations, to reimburse itself for such payments at such time as it issues the hereinafter described Certificates of Obligation; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VENUS, TEXAS:

Section 1. Attached hereto and marked "Exhibit A" is a form of notice, the form and substance of which are hereby passed and approved.

Section 2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, with the date of the first publication to be before the 45th day before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates, and, if the City maintains an Internet website, continuously on the City's website for at least 45 days before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates.

Section 3. The facilities and improvements to be financed with proceeds from the proposed Certificates of Obligation are to be used for the purposes described in the attached Notice of Intention.

Section 4. All costs to be reimbursed pursuant to this Resolution will be capital expenditures; the proposed Certificates of Obligation shall be issued within 18 months of the later of (i) the date the expenditures are paid or (ii) the date on which the property, with respect to which such expenditures were made, is placed in service; and the foregoing notwithstanding, the Certificates of Obligation will not be issued pursuant to this Resolution on a date that is more than three years after the date any expenditure which is to be reimbursed is paid.

Section 5. This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by the Venus, Texas City Council this the 11TH day of July, 2022.

ATTEST:

Mayor

City Secretary

[CITY SEAL]

EXHIBIT A

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION OF THE CITY OF VENUS, TEXAS

NOTICE IS HEREBY GIVEN that the City Council of the City of Venus, Texas, at its meeting to commence at 7:00 P.M. on September 12, 2022, at the Civic Center, 210 S. Walnut Street, Venus, Texas, tentatively proposes to adopt an ordinance authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$8,000,000 for paying all or a portion of the City's contractual obligations incurred in connection with (i) acquiring, constructing, and equipping a municipal complex, including a police station, fire station and other public safety facilities, (ii) constructing, reconstructing and improving streets, roads, sidewalks and alleys, including bridges and intersections, street overlay, landscaping, lighting, signalization, traffic safety and operational improvements, culverts and related storm drainage and utility relocation; (iii) acquiring, designing, constructing, and equipping parks and recreation facilities, including without limitation land acquisition, feasibility studies, park improvements, recreation and sports facilities, landscaping, irrigation, drainage, lighting, benches, pavilions, trails, walking paths, public restrooms, recreation centers, baseball fields, soccer fields, municipal golf course, parking facilities and related infrastructure; and (iv) paying legal, fiscal, architectural and engineering fees in connection with these projects. The estimated interest rate for the certificates is 4.74% per annum, the maximum maturity date for the certificates is February 15, 2052, and the estimated combined principal and interest required to pay the certificates to be authorized on time and in full is \$14,889,512. The current principal of all outstanding debt obligations of the City is \$7,967,000. The current combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$10,823,057. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of V.T.C.A., Local Government Code, Subchapter C of Chapter 271.

CITY OF VENUS, TEXAS

For Office Use Only

Date Received:



City of Venus Application for Boards, Commissions and Committees

INSTRUCTIONS: If applying for more than one position (maximum three), please indicate the order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 your first choice, #3 your last choice). If a board has more than 5 applicants per opening, interviews will only be granted to those who have chosen that board as their first choice. Please note that choosing more than one board increases the chances of being appointed. **The City of Venus will conduct a background check.**

	Historical Preservation Commission		Capital Improvements Advisory Committee
	Planning & Zoning Commission		
	Type B Economic Development Commission		

If asked to serve on a different board than you indicated, would you be interested? Yes / No

Would you be interested in serving on any Citizens Summit that may arise during the year? Yes / No

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION CLEARLY IN **BLACK INK ONLY**

Last Name	First Name	Middle Name
Home Address	Zip Code	Home/Mobile Phone
Business Address	City	Zip Code
_ Email Address	Business Phone	Social Security number

This information is public record.

Public Service Opportunities are offered by the City of Venus without regard to race, color, national origin, religion, sex or disability.

Please call (972)366-3348 for information about the city's boards, commissions and committees.

Are you a resident of Johnson/Ellis County? Yes / No

Are you registered to vote in City of Venus? Yes / No

How many **years** have you been a City of Venus resident? _____

Have you ever served as a member of any Venus boards/commissions/committees? Yes / No
If **yes**, specify which one(s) and approximately dates of service:

Please circle yes or no to each of the following questions.

List any civic or community activities in which you have been involved.

List any experience that qualifies you to serve in the position(s) sought.

Do you have any business or personal relationship with the City of Venus that would affect your ability to have impartial judgment in City matters? Yes / No
If **yes**, please provide explanation:

List your educational background.

What is your current place of employment or business affiliation? (Please indicate if you are self-employed, a homemaker or not employed.)

What is your occupational experience?

If chosen, will you commit to **attending 75% or more** of your board's meetings? Yes / No

**This application is the only information considered for appointments by the City Council.
Please do not send resumes, business cards, photographs, or letters of recommendation.**

NOTE: APPLICATION MUST BE SIGNED BELOW BY THE APPLICANT

Statement of Intent: "If appointed, I agree to serve on the board/commission/committee for which I have applied. I do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment as a reward to secure my appointment or confirmation, so help me God."

Date: _____ Signature: _____

Return in person or by mail to:
City of Venus
Attn: City Secretary
700 W. US Hwy 67
Venus, TX 76084

Applicants will be contacted by mail or phone to arrange for an interview with city staff.



Proposal

June 22, 2022

City of Venus – Public Works
700 W US Highway 67
Venus, TX 76084
Attn: Chip Hopkins

PAVECON, Ltd. will furnish all labor, materials and equipment required for the performance of the following described work in connection with construction or improvements at: **Lone Star Avenue, Venus, TX 76084**

The work is to be performed as follows: **Per Site Map and Scope Provided in Attachment**

Item #	Bid Item	Qty Units	Unit Price	Total Price
1	8" PCC Pavement Removal & Replacement - Sawcut & remove existing pavement - Haul off-site for disposal - Grand and compact existing base - Pour 8" PCC pavement - Jointing pattern to match existing	1,780 SF	\$ 15.95	\$ 28,391.00
2	Integral Curb Replacement - Along perimeter of pavement repairs, install raised curb to match existing. Curb to be integral with pavement slab.	122 LF	\$ 9.90	\$ 1,207.80
3	6" PCC Pavement Removal & Replacement	315 SF	\$ 13.55	\$ 4,268.25
4	Traffic Control & Barricades	1 LS	\$ 2,400.00	\$ 2,400.00
			TOTAL	\$ 36,267.05

Project Notes:

1. Due to the volatility of the Concrete & Asphalt Markets, this quote is void after 15 days unless accepted and placed under contract. Proposals accepted after this date must be adjusted to reflect any increase from material suppliers.
2. It is agreed and understood that pavement outside of repair areas will receive traffic of fully loaded trucks & construction equipment. Pavecon, Ltd. cannot be responsible for additional pavement failure. Additional repairs if required to be completed at the established square foot price.



INCLUSIONS:

- a) Unit pricing prevails on all items unless otherwise noted.
- b) PAVECON, Ltd. guarantees this work for materials and workmanship for a period of 1-year from installment, excluding unusual abuse or neglect.

EXCLUSIONS:

- a) Taxes (Resale or Exempt must be provided).
- b) Permits, Bonds, and Testing.
- c) Utility relocation/adjustment, irrigation, or landscape repair.
- d) Pumping, heating, or cooling of concrete.
- e) Handrails.
- f) All work areas must be free of materials & equipment.
- g) Rock excavation, soil treatments, tree removal.
- h) Pavement markings, wheel stops, signage.
- i) Reflective cracking, vegetation sterilization.
- j) The scope of work herein will be completed in (1) trip(s). I understand additional trip(s) necessitated by obstructions, lack of preparedness, water, cars or other impediments that would inhibit the service from being completed will result in a rescheduling fee of \$2,250.00 per trip.
- k) Sleeves for Irrigation.
- l) Erosion Control or SWPPP.
- m) **THIS IS A UNIT PRICE BID BASED ON PLAN QUANTITIES. IF QUANTITY DESCREPANCIES ARE NOTED, UNIT PRICE IS TO BE USED.**

PAVECON, LTD.
Tim Murphey
Project Manager
TKM22092

LYNESS CONSTRUCTION LP
COMMERCIAL AND INDUSTRIAL CONSTRUCTION
1501 S. Main Cleburne Tx. 817-558-0612
since 1988

Lump sum quote

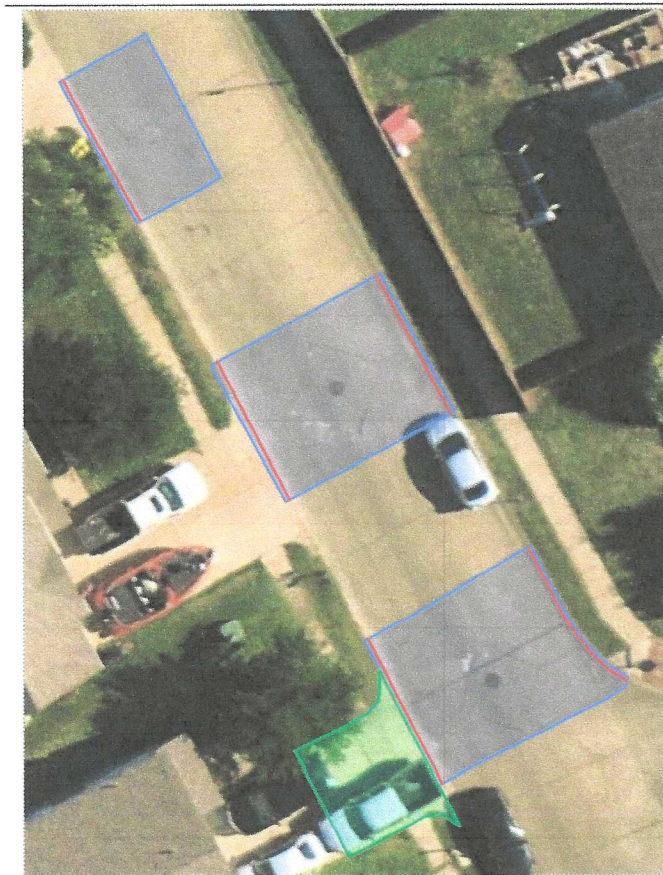
DATE : 05/19/2022

ATTN : City of Venus

RE : Patriot Estates concrete repairs

Scope:

- Remove and replace concrete



- paving 1780 sqft with 122 LF of monolithic curb
- driveway 315 sqft
- correct grades as needed to allow for positive drainage
- Adjust manhole lid and ring as needed for corrected grades (re-use existing)
- Replace paving with 8" concrete 3000 psi #3 rebar 18" on center each way(dowel to existing)
- Replace driveway with 6" concrete 3000 psi #3 rebar 18" ocev (dowel to existing)
- Saw cut and seal joints
- Remove spoils from site

COST: \$36,850 + tax if applicable

Thank you

Pete Hall

Lyness Construction



P.O. Box 857
Midlothian, TX 76065
P-972-775-2361
F-817-225-0530

smcada@venusconstruction.com

817- 819-1738 Cell

Project: Lone Star Ave Repairs

Plans Dated

No plans

Date: 5/10/2022

Client: Estimating

Item #	Description of work	Qty Bid	Unit	Unit Price	Subtotal
	Public Paving				
1)	8" Sawcut, remove and replace	1780.00	sqft	\$ 18.08	\$ 32,182.40
2)	Curb replacement	122.00	lf	\$ 8.22	\$ 1,002.84
3)	6" Sawcut remove and replace	315.00	sqft	\$ 16.66	\$ 5,247.90
	Total Bid Amount				\$ 38,433.14
	Texas Sales Taxes 8.25%			\$	41,603.87

This price is only good for 30days. If approved please get a contract sent over so we can lock in the prices of concrete and rebar.

NOTE: We are bidding this by the SQFT

Exclusions

Importing any Material
Striping
Construction Staking
3way Contracts
Bonds

Retaining walls
Barricades
Wheel stops
Inspection fees
Permit Fees

Company: City of Venus
Address: 700 W US Highway 67
 Venus, TX 76084

Attention: Chip Hopkins
Phone: 817-401-8120
E-mail: thopkins@cityofvenus.org

Project #: 21-29-TX5078V2
Bid Date: 5/5/2022

Project Name: City of Venus Lone Star Avenue
Address: 140 Lone Star Avenue
 Venus, TX 76084

For Furnishing the Necessary Labor, Material and Equipment to Complete the Following:

Quantity	U/M	Description	Unit Price	Total
1,780.00	SF	8" PCC Pavement Removal and Replacement (Blue) - Sawcut and remove existing PCC pavement - Haul off-site for disposal - Grade and compact existing aggregate base as necessary - Pour 8" PCC Pavement - Jointing pattern to match existing	\$ 22.65	\$ 40,317.00
122.00	LF	Integral Curb Replacement (Red) - Along perimeter of pavement repairs, install raised concrete curb to match existing. Curb to be integral with pavement slab.	\$ 33.25	\$ 4,056.50
315.00	SF	6" PCC Pavement Removal and Replacement (Green) - Sawcut and remove existing apron / sidewalk / driveway - Haul off-site for disposal - Grade and compact existing aggregate base as necessary - Pour 6" PCC Pavement - Jointing pattern to match existing *We have experienced heavy bouts of inflation resulting in cost increases across the board. We resolicited the entire project to be sure we were receiving fair pricing as well as firm commitments that our suppliers can provide us materials without delays, increases, or availability.	\$ 16.55	\$ 5,213.25
Total Base Bid:			\$	49,586.75
1.00	LS	Texas Sales Tax 8.25% (if applicable)	\$ -	\$ -
Total Base Bid w/ Sales Tax Included:			\$	49,586.75

Exclusions and Conditions:

No permits, bonds, fees, soil testing, engineering, surveying, or layout included in this pricing.

Work is figured to be completed in (2) phase(s). Must have suitable access to all work areas at all times. Rabine reserves the right to adjust pricing if conditions prevent crews from starting on time and without interruption.

On-site property management to locate any privately owned utilities (i.e. irrigation, site lighting, communications, etc). If a private locator is required, it is the responsibility of others, or at an additional cost.

Pricing is contingent on the existing subbase being adequate to support the pavement work. No undercutting of unsuitable material below designed subgrade or replacement with suitable material is figured.

Excavated material is figured to be "clean" and accepted at any dump site. Any required testing of spoils to be completed by others. If petromat is found within the existing asphalt, unless otherwise stated in the proposal, the removal will have to be considered "hard to handle" and an additional charge may be incurred.

Pricing does not include any importing of topsoil or landscaping around newly install pavement, unless otherwise stated in the proposal above.

Rabine can not guarantee against potential ponding in areas where the existing conditions of the surrounding pavement/curbs do not promote positive drainage unless owner agrees to make the necessary changes in scope of work.

This Proposal Accepted by:

Signature: _____
 Name: _____
 Date: _____

Submitted by: Max Broadway
 Title: Managing Partner
 Email: maxbroadway@rabine.com
 Phone: (682) 202-5023

PROPOSAL TERMS AND CONDITIONS:

Timing and Schedule: If for any reason beyond Rabine Paving's control, the Work cannot be completed within 7 calendar days of the aforementioned date, Rabine Paving reserves the right to adjust the terms of this agreement.

Prior to commencement of work, Rabine Paving project management staff will communicate with owner's agent or management and agree to project schedule for each phase. This will include joint project communication with respect to safety, traffic control, anticipated schedule, preconstruction meetings via direct contact, phone communication and written documentation.

In order to meet any agreed upon completion date, Rabine Paving must receive a 10-day advance notice to proceed plus the total number of working days required to complete the work under normal conditions.

Changes: Prior to acceptance of working agreement, due to rising material costs, any additional increase in material pricing between date of proposal and the starting date of construction is subject to an escalation clause. This escalation clause obligates the owner/general contractor to pay for any cost increases including taxes and 10% markup on material.

Any changes to the job conditions or specifications involving extra costs or extra time will be performed only upon submission of a written change order by Rabine Paving, and Owner/Contractor will be required to pay Rabine Paving an extra charge over and above the contract.

Indemnification: Rabine Paving will not be responsible for damage to any underground utilities or other hidden conditions if the Owner/Contractor fails to give Rabine Paving advance notice of their existence and location. Owner/Contractor agrees to indemnify and hold Rabine Paving harmless for any loss, expense or damage resulting from, arising out of, or in any way related to such condition.

Prior to the commencement of the Work, the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the Work. If Rabine Paving is directed to commence Work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Rabine Paving commencing any of the Work before any others have completed their work.

Owner/Contractor agrees to indemnify defend and hold Rabine Paving and its affiliates and their respective officers, directors, employees and agents harmless from and against any and all third party claims, losses, liabilities, damages, expenses and costs, including attorney's fee and court costs, arising out of Owner/Company's negligence or willful misconduct or material breach of any terms of this agreement.

Compliance: Prior to Rabine Paving beginning Work under this agreement, Owner/Contractor shall provide evidence to Rabine Paving that Owner/Contractor has made financial arrangements acceptable to Rabine Paving to fulfill its obligations under this agreement.

Owner/Contractor shall provide Rabine Group with a signed copy of Rabine Paving's credit application, once this proposal is accepted. The credit application must be completely filled out. All information gathered in the credit process will be kept in strict confidence.

Owner/Contractor shall provide Rabine Paving with a legal description, project address and county of work prior to agreement and processing of contract documents. This information has the sole purpose for use in the event of necessary collection measures and processing of lien documentation.

Owner/Contractor, at its sole expense, shall comply and obtain all necessary licenses and permits under present and future laws, statutes, ordinances, rules, orders or regulations of any governmental body having jurisdiction over the site, the Work, or the Owner/Contractor shall bear the sole cost of any fines or penalties for failure to comply with or obtain the same.

Conflicting Terms: If any other agreement is entered into between the parties, the terms of this agreement shall be incorporated into any such agreement and shall supersede any conflicting terms contained therein. The invalidity or unenforceability of any provision hereof will not affect the validity or enforceability of any other provision.

Attorney's Fees: If any amount due under this contract is not paid when due, referred to any attorney for collection (whether or not litigation is commenced), or if any legal advice, services or actions shall be necessary, Owner/Contractor agrees to pay for all attorney's fees, costs and expenses incurred by Rabine Paving in connection with collecting that month.

Governing Law and Venue: The laws of Illinois will govern this agreement, without regard to its conflict of laws provision. Any legal action with respect to this Proposal shall be brought in the Circuit court of McHenry County, Illinois and the parties agree to submit to venue in McHenry County, Illinois.

Payment Terms: Rabine Paving proposes to furnish material and labor - complete in accordance with above specifications and prices. Rabine Paving is entitled to final payment upon substantial completion of the "Scope of Work" required herein. Terms of payment shall be net 30 days from date of invoice. A 1.5% per month service charge shall be charged for all outstanding balances.

Miscellaneous: Rabine Paving reserves the right to refuse to construct a pavement unless minimum grades of 1% are attainable for surface drainage. If Owner/Contractor directs construction with less than a minimum grade of 1%, it is understood that waterponding may occur and that no warranty attaches to the Work as to satisfactory surface drainage. Rabine Paving is not responsible for the redesigning of plan grades in order to establish a minimum of 1% drainage.

No materials will be placed on a wet, unstable, or frozen sub grade. A suitable sub grade shall be furnished to Rabine Paving as a condition precedent to any performance of any Work required under this agreement. All sub grade must be rough graded by Owner/Contractor to within +/- 0.10'.

When resurfacing concrete, brick or asphalt pavements, Rabine Paving is not responsible for the reproduction of cracks or expansion joints that may occur.

If during the course of construction activities, Rabine Paving is required to travel across existing concrete or asphalt pavements, Rabine Paving is not liable for damage done with trucks delivering or removing materials or equipment to or from the project location to the existing pavements.



INTEGRITY
EXCELLENCE
TRUST

CAPITAL IMPROVEMENT PLAN - DRAFT

2022-2050

WATER , WASTEWATER, DRAINAGE, STREETS

FOR

CITY OF VENUS, TEXAS

JULY, 2022

CITY COUNCIL

James L. Burgess Mayor
Jeannie Scott Mayor Pro-Tem

Rita Bishop
Kayla Sanguinetti
Jessica Kuykendall
Geronimo Hernandez
Drew Wilson

Tonya Roberts City Administrator
Chip Hopkins Public Works Director



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CITY OF VENUS CAPITAL IMPROVEMENT PLAN

MAY 2022

I. GENERAL

A. Introduction

The City of Venus authorized JACOB & MARTIN, LLC to prepare a capital improvement plan in May 2021. The City has authorized the plan to include discussions for capital improvements to the water, sewer, street, and drainage systems. Venus is located in an area of rapid growth, along Highway 67, approximately 32 miles south of both the City of Ft. Worth and the City of Dallas.

The outlook for the City of Venus is for sustained growth over the next 30 to 35 years. It is therefore imperative for the City to maintain a workable plan to prepare for and accommodate that growth with the least detrimental impact to the public.

B. Purpose

The purpose of the updated plan is to evaluate the City's existing water, wastewater, street, and drainage facilities and provide a plan which will allow the City to conduct orderly improvement of these systems to meet demands through the year 2060.

C. Scope of Work

The following areas are to be considered:

- Population & Land Use Assumptions
- Wastewater Design Criteria
- Recommended Water System Improvements
- Costs of Water System Improvements
- Wastewater Flows
- Wastewater System Infrastructure
- Recommended Wastewater System Improvements
- Costs of Wastewater System Improvements
- Street Inventory and Evaluation
- Recommended Street Improvements
- Drainage Inventory and Evaluation
- Recommended Drainage Improvements

D. Description of Plan Area

The plan area includes the City Limits and Extraterritorial Jurisdiction (ETJ) of the City of Venus. The plan area is depicted in Figure I.1.

E. Water Plan Approach

A master study of the water system is being prepared by others and the consultant will develop the approach as necessary for the completion of that study. The capital improvements portion of the water study will be included in this report.

F. Wastewater Plan Approach

1. Develop wastewater flow projections and estimate per capita contributions
2. Identify and evaluate current & potential treatment alternatives
3. Inventory and evaluate the current infrastructure
4. Develop strategies for addressing current shortfalls & meeting future needs
5. Develop costs and financing strategies for addressing the identified needs

G. Street Plan Approach

1. Inventory and evaluate the current streets
2. Develop strategies for addressing current shortfalls & meeting future needs
3. Develop costs and financing strategies for addressing the identified needs

H. Drainage Plan Approach

1. Inventory and evaluate the current drainage infrastructure
2. Develop strategies for addressing current shortfalls & meeting future needs
3. Develop costs and financing strategies for addressing the identified needs

II. DEVELOPMENT AND GROWTH

A. Population Projections

According to the 2000 and 2010 Census, the City's population was 910 and 2,960, respectively. This is a population increase of approximately 225% in ten years or 22.5% per year. According to the census bureau, the estimated population in 2020 was 4,368. The estimated population increase between 2010 and 2020 was approximately 48% or 4.8% per year.

Various sources including, the Census Bureau, the Texas Water Development Board (TWDB), the City's Comprehensive Plan, and previous engineering studies for the City of Venus have been used to develop the historical and projected population growth for the City as illustrated in Table II.1. This growth will be impacted early in the planning period by development projects that are underway or currently being proposed. Currently

LEGEND

VENUS CITY LIMITS

VENUS ETJ

VENUS CITY LIMITS SHADE

VENUS ETJ SHADE

PARCELS

COUNTY LINE

CITY OF VENUS

FIGURE I.1

CITY LIMITS AND ETJ MAP

JULY, 2022

JACOB
MARTIN

3485 CURRY LANE
ABILENE, TX 79606
325-695-1070

1508 SANTA FE DR, STE 204
WEATHERFORD, TX 76086
817-594-9880

4820 S. LOOP 289, STE 104
LUBBOCK, TX 79414
806-368-6375

FIRM # F-2448

NORTH

1" = 2000'

A detailed map of Venus, Texas, showing city limits and extrajurisdictional territory (ETJ). The city limits are outlined in red, and the ETJ is outlined in blue. The city limits are shaded in light green, and the ETJ is shaded in light blue. The map shows a network of roads, including FM 157, CR 506, HWY 67, FM 1807, and FM 875. A dashed line represents the county line. The map is overlaid on a background of parcel boundaries.

* THE CITY OF VENUS MAKES EVERY EFFORT TO ENSURE THIS MAP IS FREE OF ERRORS, BUT DOES NOT WARRANT THE MAP OR ITS FEATURES.

* THE CITY OF VENUS PROVIDES THIS MAP WITHOUT ANY WARRANTY OF ANY KIND WHATSOEVER, EITHER EXPRESSED OR IMPLIED.

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approved developments will account for a significant increase in population of 664% to 33,375 people, by 2025. Venus is projected to increase population by an average of 16.0% per year through the years 2025-2050. Ultimate population is based on available land and land use assumptions as discussed in Section II.B. Therefore, the total utility service projection is limited by the build-out potential of various types.

**TABLE II.1
POPULATION PROJECTION**

Year	Estimated Population	Total Water	Total Sewer
		Connections	Connections
2020	4,368		1,134
2025	33,375		11,034
2030	50,000		16,709
2032	60,000		20,122
2035	75,000		25,241
2040	98,220		33,167
2045	121,445		41,093
2050	144,670		49,019
2055	167,892		56,945
2060	191,115		64,871

B. Land Use

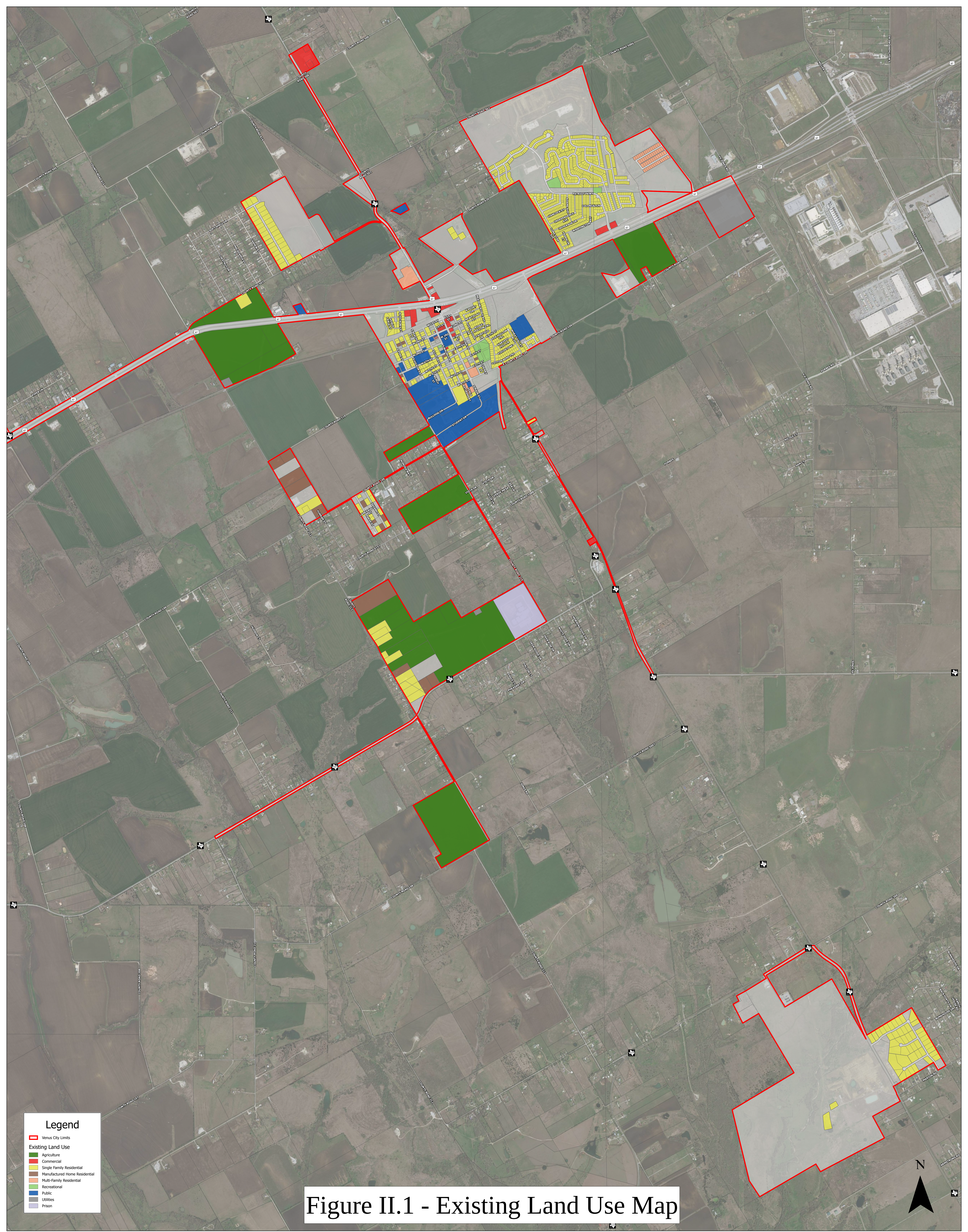
As previously mentioned, the City of Venus is along Highway 67, approximately 32 miles south of both the City of Ft. Worth and the City of Dallas. The City is a small North Central Texas community developed on mostly flat to gently rolling terrain in the Blackland Prairie portion of Johnson and Ellis Counties. As development and growth occur within the City, the infrastructure needs to be expanded to serve existing and future residences and businesses in the service area.

A land use inventory or assessment identifies the current uses of the land throughout the planning area. An inventory of the City's land use is shown in Figure II.1 – Existing Land Use Map and the acreages are tabulated below in Table II.2 from the City's current Comprehensive Plan. The inventory is a critical set of data used to create a Future Land Use Plan. The Existing Land Use Map and acreage tabulations should be updated as new building permits are issued and property tax records are changed. This will allow the City to evaluate where it is in relation to its Future Land Use Plan.

**TABLE II.2
EXISTING LAND USE**

Type of Land Use	Acres	Percent
Residential - Single Family	394.9	13.9%
Residential - Multi-Family	24.6	0.9%
Manufactured housing	59.2	2.1%
Commercial	28.3	1.0%
Recreational	11.8	0.4%
Public	110.7	3.9%
Prison	40.6	1.4%
Utilities	45.5	1.6%
TxDOT Right-of-Way	350.6	12.3%
Total Developed Land	1,066.2	37.5%
Agriculture & Vacant	1,774.2	62.5%
Total Land Area	2,840.4	100.0%

Based on the updated land use plan, there is approximately 1,066 developed acres or 38% of the total 2,840 acres of land within the City Limits and ETJ, while the remaining acreage is vacant or used for some agricultural purpose. Currently, the most predominant developed land use is residential (including manufactured housing) which is approximately 479 acres or 16.9% of the total 2,840 acres. The future land use is expected to be predominantly residential as the city is experiencing extraordinary demands for new housing developments. Commercial, utilities, and the prison land uses



Legend

 Venus City Limits

Existing Land Use

 Agriculture

 Single Family Residential

 Manufactured Home Residential

 Multi-Family Residential

 Public

 Utilities

 Prison

Figure II.1 - Existing Land Use Map

0 300 600 1,200 1,800 2,400 3,000 3,600 4,200 4,800 5,400 6,000 6,600 US Feet

1 inch = 900 feet

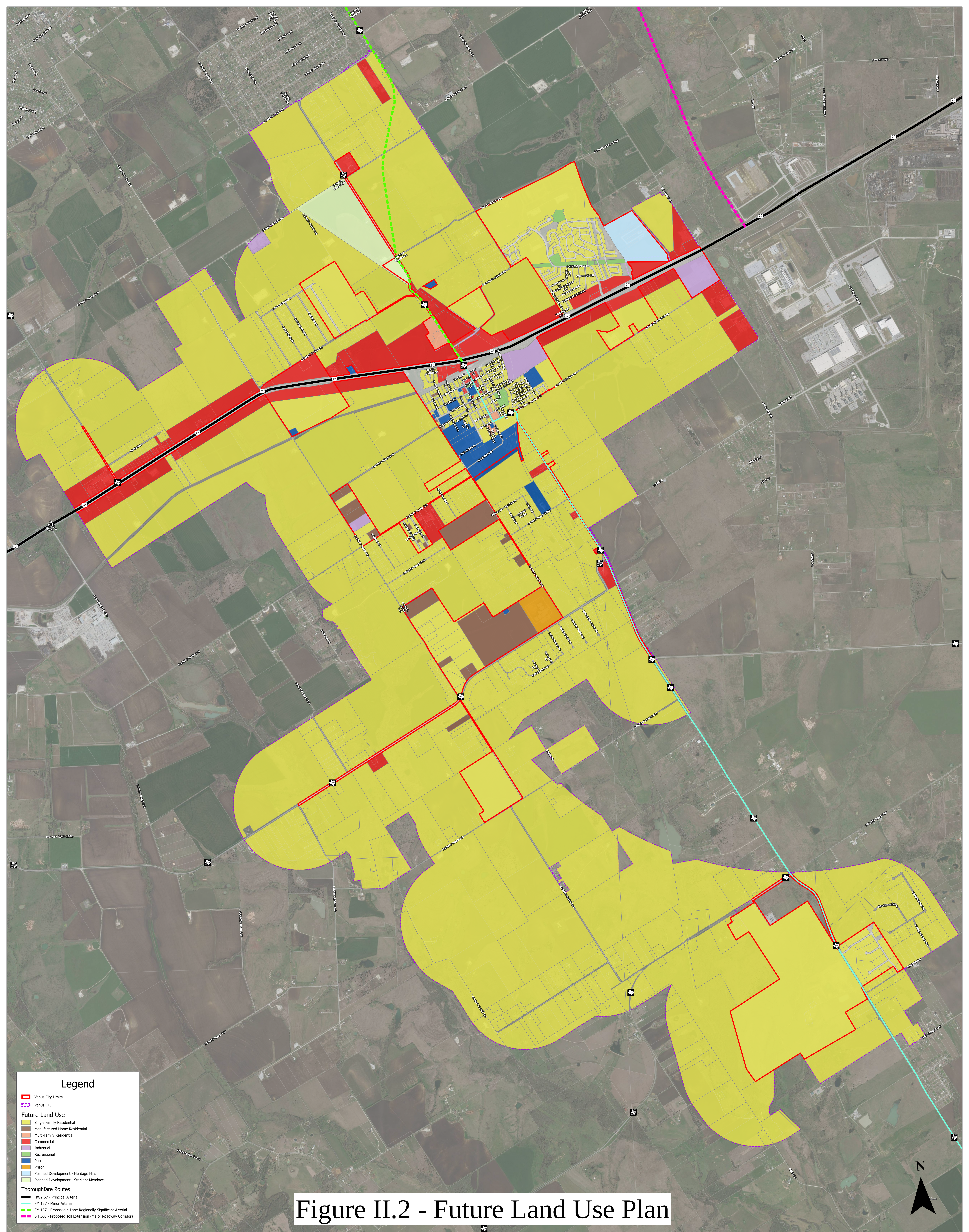
Exhibit

F

cover approximately 114 acres or 4.0% of the total land. Most of the existing commercial land uses in the City are located along the frontage of Interstate 20 and around the downtown square. Most of the future commercial land uses are expected to continue along the highway frontage with minor development for these land uses occurring away from the highway. Figure II.2 - Future Land Use Plan shows the expected development areas by land use types. Table II.3 below shows the expected acreage and percentage for each land use type.

**TABLE II.3
FUTURE LAND USE**

Type of Land Use	Acres	Percent
Residential - Single Family	14,021.0	72.8%
Residential - Multi-Family	49.6	0.3%
Manufactured housing	59.2	0.3%
Commercial	60.5	0.3%
Recreational	694.4	3.6%
Public	110.7	0.6%
Prison	40.6	0.2%
Utilities	2,093.2	10.9%
TxDOT Right-of-Way	350.6	1.8%
Total Developed Land	17,479.7	90.8%
Agriculture & Vacant	1,774.2	9.2%
Total Land Area	19,253.9	100.0%



III. WATER SYSTEM

A. Introduction

The City has procured a Water System Master Plan separate from this Capital Improvement Plan. At staff's direction, the capital improvement component of that plan will be included with this report in order to maintain a complete capital improvement plan under one title.

B. Recommended Water System Improvements

The Water System Master Plan has identified pump station and ground storage and elevated storage as high priority needs for the City. Additionally, downtown distribution improvements, loops around the eastern side of town and along Highway 67, and a new water supply line have been identified as water system needs. The recommended improvements from that study are included as Figure III.1.

C. Priority and Cost Estimates

The following costs and priority timelines may help in planning and budgeting for capital improvement projects. Table III.1 includes both the estimated costs of the recommended improvements and the recommended timeframes for completion of those projects.

**TABLE III.1
WATER SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS**

Priority	Description	Cost
2022 -2032		
1	3.5 MGD Pump Station and 1.0 MG Ground Storage	\$7,158,500
2	0.75 MG Elevated Storage Tank	\$5,838,000
3	Downtown Water Line Improvements	\$3,120,187
4	Eastern Elevated Tank Loop	\$3,100,326
5	US Highway 67 Loop	\$6,733,057
6	Second Water Supply Line	\$2,790,520

The costs in Table III.1 were developed by others under a separate study and are included here for informational purposes.

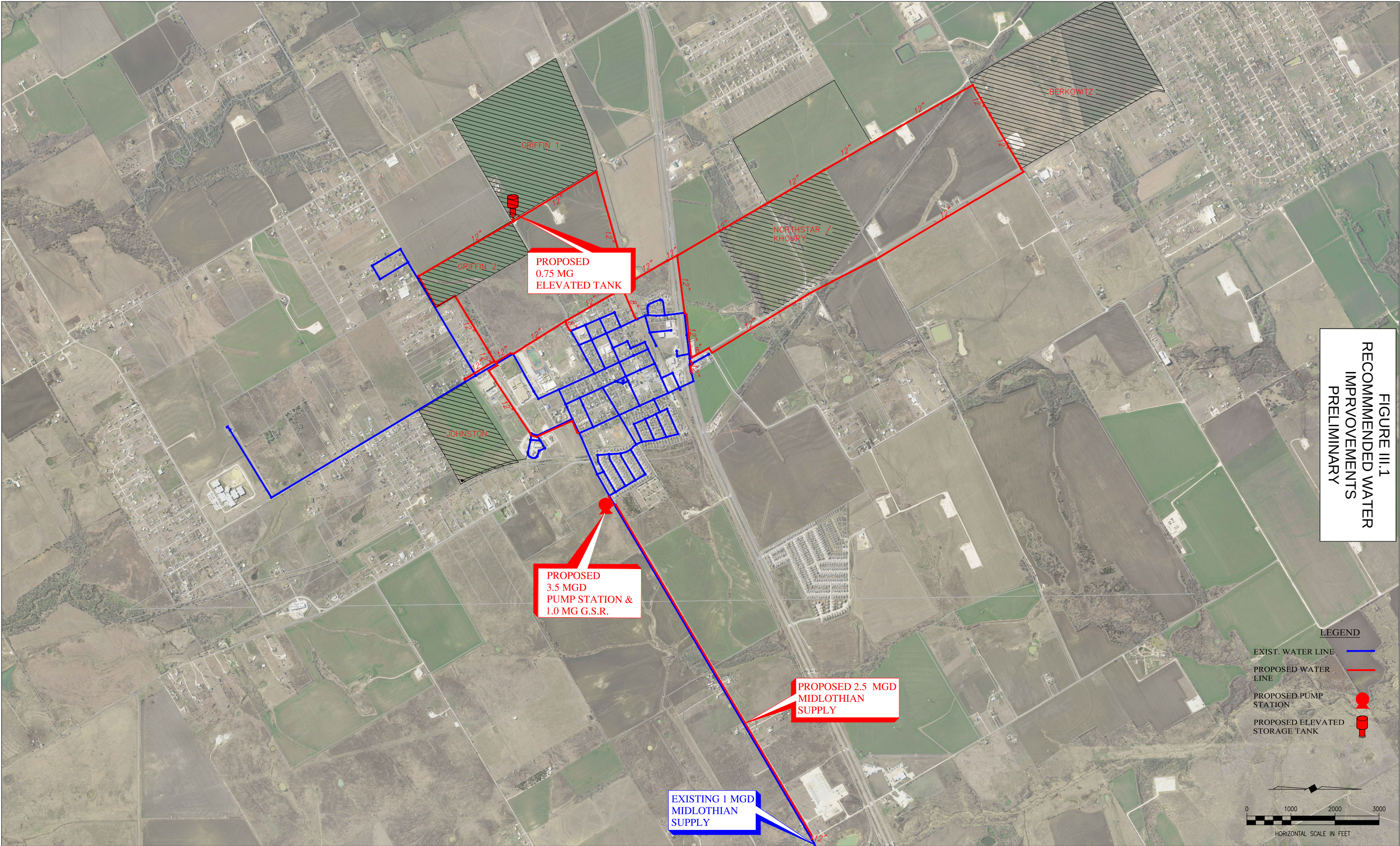


FIGURE II.1
RECOMMENDED WATER
IMPROVEMENTS
PRELIMINARY

These plans and related specifications were prepared for construction of this specific project only. Reuse of these documents is not permitted without written authorization of Birkhoff, Hendricks & Carter, L.L.P. If this drawing is converted to an electronic file, if any discrepancy occurs between the electronic file and the Birkhoff, Hendricks & Carter, L.L.P. original document, the original document will govern in all cases.		BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS TBPE Firm No. 526; TBPLS Firm No. 10031800 11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900		THESE DOCUMENTS ARE FOR INTERIM REVIEW AND ARE NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES. CRAIG M. KERKHOFF TEXAS P.E. NO. 106102 DATE: October 2019		CITY OF VENUS, TEXAS PID FEASIBILITY WATER EXHIBIT		BHC PROJECT NO. 4066-137 October 2019	SHEET NO.
---	--	--	--	---	--	---	--	---	------------------

IV. WASTEWATER SYSTEM

A. Regulations

The TCEQ is also the agency which oversees wastewater systems in the State of Texas. The TCEQ is tasked with insuring compliance with EPA and Texas regulations concerning the effects of wastewater discharge into the waters of the State as well as public welfare and air quality. The rules promulgated by the TCEQ for this purpose are found in 30 TAC Chapter 217. Subchapter B of the 217 rules pertains to the determination of capacity and design loadings for wastewater systems. Subchapter C sets out the regulations regarding collection systems and Subchapters E through L pertain to the design and sizing of wastewater treatment systems.

The TCEQ's regulations governing wastewater systems are available online at www.tceq.texas.gov/rules/indxpdf.html.

B. Wastewater Flows

Critical parameters for wastewater systems design are average daily flow and peak hourly flow. Wastewater flow projections were made using the same growth patterns and land use assumptions discussed in previous sections. There are approximately 1,635 customers currently connected to the sewer system. Growth patterns and the timing of improvements will dictate to a large degree when future connections would come on line. The projected sewer flows through the year 2060 are included in Table IV.1. Note that the daily consumption per connection decreases over time. This is due to water conservation and more efficient plumbing fixtures.

**TABLE IV.1
WASTEWATER CONNECTIONS AND FLOW PROJECTIONS**

Year	Sewer conn	Yearly Flow (MG/Yr)	Avg. Daily Flow		Peak Hour gal/day/conn
			MGD	gal/day/conn	
2020	1,134	159	0.437	385	1,540
2025	11,034	1,218	3.338	302	1,210
2030	16,709	1,825	5.000	299	1,197
2032	25,241	2,190	6.000	298	1,193
2035	25,241	2,738	7.500	297	1,189
2040	33,167	3,585	9.822	296	1,185
2045	41,093	4,433	12.145	296	1,182
2050	49,019	5,280	14.467	295	1,181
2055	56,945	6,128	16.789	295	1,179
2060	64,871	6,976	19.112	295	1,178

C. Existing Wastewater System

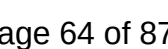
The City's existing wastewater system is shown schematically in Figure IV.1. It consists of approximately 15 miles of gravity mains, 8 lift stations, and approximately 10 miles of force main currently serving 5,840 customers through approximately 1,635 connections. The system includes both the residences and businesses in Venus. Wastewater collected from the system is transferred via 2 primary sewer lift stations by force main to a final transfer point into the Mountain Creek Regional Wastewater System. The city of Venus is contracted with the Trinity River Authority (TRA) to discharge wastewater into the Mountain Creek Regional Wastewater System through a master meter located on the southeast side of Highway 67. The current TRA contract requires that all flow from the City's system within the TRA service area be conveyed to the Mountain Creek Regional Wastewater System.

The capacity of the City's wastewater system is 1.9 MGD. Current wastewater flow rates average over 0.6 MGD with a peak hourly rate of over 2.3 MGD. Neither the current system nor the TRA are designed to handle the future demand with respect to the high rate of growth expected in Venus.

The two primary lift stations are located north of Highway 67. The 157 Main lift station contains 100 HP pumps and sits just NW of the Highway 67 and FM 157 intersection. It receives wastewater from an interconnected system of smaller lift stations and gravity fed lines from all residences and businesses south of Highway 67. It pumps to the TRA connection point through a 10-inch forcemain.

The Patriot Estates lift station is equipped with 50 hp pumps and sits on the SE corner of the Patriot Estates subdivision. Wastewater from Patriot Estates, north of Highway 67, flows through gravity fed lines to the lift station then is pumped to the TRA connection point through a 12-inch forcemain.

The City is in the construction phase of a new wastewater plant in the far south portion of the service area. This plant is being constructed to provide service to the Brahman development which is outside of the TRA Mountain Creek Regional Wastewater System, and will provide service to future development in this area. The capacity of the initial phase of construction will be 0.3 MGD average daily flow.



D. Recommended Wastewater System Improvements

Due to the extraordinary high rate of expected growth within the next 5 years, the output of the wastewater system will exceed the capacity of the current system of 1.9 MGD. Current wastewater flow rates average over 0.6 MGD with a peak hourly rate of over 2.3 MGD. The 2032 projected sewer flow within the TRA service area is 4.5 MGD.

Neither the current system nor the TRA are designed to handle the future demand. As stated previously, the City is required by contract to utilize the TRA system. Therefore, upgrades to the TRA system will be required in order to meet the projected demands of the City which will have to be undertaken by TRA. However, conveyance of the wastewater to the TRA system will be the City's responsibility. Additionally, capacity for areas outside of the TRA service area must be addressed. It is recommended that the City of Venus install a wastewater treatment plant in order to serve areas to the south and west which are outside the TRA service area. Improvements discussed in the following sections are depicted in Figure IV.2.

1. Collection System

Collection system improvements are largely expected to be addressed by developers as new subdivisions are constructed. The location and patterns of development will dictate when potential improvements will be necessary as well as the need for new lift stations and collection lines. However, transfer of the wastewater to either the TRA connection point or to a new wastewater treatment plant must be addressed. Larger trunk lines along the main corridors where development will likely occur should be considered. The expected growth in the north and central portion of the City will require significantly larger trunk lines along Highway 67. It is anticipated that a 42-inch gravity intercept running east along Highway 67 will be needed to adequately convey projected wastewater flows to the TRA connection point. A 12-inch gravity line is proposed to convey flows to the 42-inch from development to the west.

The existing Prison Lift Station and the South CR 213 Lift Station are centrally located in the City's overall service area. It is recommended to retrofit both of these lift stations to allow flow to be conveyed to CR 213 where gravity and force main trunk lines can convey the sewer to the proposed Highway 67 intercept line. These lines would range in size from 8-inch to 36-inch and would provide sufficient capacity to convey the projected, developed flows within the TRA service area.

The areas that are outside of the TRA service area, generally to the south of CR 108 would be difficult to serve through the TRA system due to the significant flow that would have to be directed upgradient. It is recommended that the Brahman wastewater plant be expanded or a new plant installed in the south of the service to accommodate the development in this area. A plant in at the low point of the southern City boundary could be fed by 24-inch to 36-inch trunk lines running down CR 213.

2. Wastewater Treatment

The new Brahman Wastewater Plant will be located in the southern quadrant of the City's service area. However, it is not at or near the low point of the system. While utilizing existing infrastructure would be more economical, serving the entire area would require the construction and operation of numerous lift stations. It is recommended that a new location be explored at the low point of the City's system as discussed above. The southern portion of the system (outside of the TRA service area) is anticipated to have 5,030 connections by 2032 based on the land use data from the comprehensive plan. This will require a 1.5 MGD wastewater treatment facility. A line to convey the flow from the existing Brahman development to the new facility will also be necessary.

E. Priority and Cost Estimates

The following costs and priority timelines may help in planning and budgeting for capital improvement projects. Table IV.2 includes both the estimated costs of the recommended improvements and the recommended timeframes for completion of those projects. The costs in Table IV.2 make allowance for inflation of 3% per year on average.

**TABLE IV.2
WASTEWATER SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS**

Priority	Description	Cost
2022 -2032		
1	Highway 67 42" Intercept	\$13,500,000
2	CR213 36" Force Main	\$7,300,000
3	South CR 213 Lift Station Improvements	\$4,125,000
4	CR 213 36" Gravity Trunk	\$8,300,000
5	Prison Lift Station Improvements	\$2,750,000
6	18" Prison to CR 213 Force Main	\$2,510,000
7	South CR 213 8" – 15" Gravity Main	\$2,310,000
2032-2050		
7	Highway 67 12" West Trunk	\$4,100,000
8	South CR 213 24" – 36" Trunk	\$10,660,000
9	New 1.5 MGD Wastewater Treatment Plant	\$35,000,000
10	Brahman 12" Force Main	\$3,000,000

V. STREET SYSTEM

A. Inventory

An inventory of the City's existing streets was performed including arterial, collector, and local streets. This is depicted in Figure V.1, Street System Map. This map also shows paved street classifications as to the general condition of the streets. The location of concrete curb and gutter is also shown.

A mileage inventory of Venus streets located within the city limits is shown below by grade and condition.

<u>Paving Type</u>	<u>Length in Miles</u>	<u>Percent of Total</u>
High Grade Paving (Asphalt & Concrete)	13.10	62.7
Medium Grade Paving (Asphalt)	5.51	26.4
Low Grade Paving (Asphalt paving in need of repair)	2.00	9.6
Gravel Roads (Gravel, caliche or very narrow paving)	<u>0.29</u>	<u>1.4</u>
Totals	20.9	100

* Approximately 50% of City Streets have curb & gutter.

B. Evaluation

An evaluation was made of the condition of each street and improvements recommended based on the type of street, traffic volume, and condition. Table V.1 shows the streets identified as being in need of rehabilitation along with priorities and the associated cost.

While streets are not regulated like water and wastewater, the condition of the street can have a significant impact to the safety of residents and should be treated accordingly. Likewise, funding for street improvements is generally only available through the issuance of taxes and use of proceeds from property and sales taxes and/or impact fees. Therefore, planning for future improvements is critical to maintain an adequate street system.

As part of that process, a seal coat program should be considered to maintain and extend the life of the streets that are not currently in poor condition or soon to be improved. A

yearly operating allowance should be considered for this purpose in the street department budget and is usually in the range of \$100,000 for a city the size of Venus.

For the streets that have been identified as in need of major rehabilitation, consideration should be given to the type of improvement that will result in the most economical solution while providing the longest life cycle for the street. Local streets that see lower traffic volume as well as lower weight vehicles may be asphalt reconstruction or overlay, while streets that see heavier traffic volumes and loads may warrant more expensive concrete paving. In general, the subgrade soils in Venus are expansive, which would generally require some type of stabilization such as lime or cement treatment.

C. Priority and Cost Estimates

Estimated costs and priorities have been assigned to the street system based on the street evaluation, anticipated traffic volumes, and community input. Table V.1 includes both the estimated costs of the recommended improvements and the recommended priorities for completion of those projects. The priority 1 projects should be planned to be completed within a 1-5 year timeframe. The priority 2 projects are recommended to be done within 5-10 years. Priority 3 projects should be included in the City's annual maintenance program in order to maintain the useful life of the streets. The costs in Table V.1 make allowance for inflation.

D. Thoroughfare Plan

The City's Comprehensive Plan identifies major thoroughfare extensions that are planned as development dictates the need for them. These expansions and extensions of major thoroughfares should be financed through development fees as the need arises.

LEGEND

VENUS CITY LIMITS

PARCELS

COUNTY LINE

GRAVEL/DIRT PAVEMENT

HIGH GRADE PAVEMENT

MEDIUM GRADE PAVEMENT

LOW GRADE PAVEMENT

CONCRETE PAVEMENT

FUTURE THOROUGHFAIR

CITY OF VENUS

STREET INVENTORY MAP

FIGURE V.1

JULY 2022

JACOB MARTIN

3465 CURRY LANE
ABILENE, TX 79606
325-695-1070

1508 SANTA FE DR, STE 203
WEATHERFORD, TX 76086
817-594-9850
[FIRM # F-2448]

NORTH

1" = 2000'

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TABLE V.1
STREET SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS

LOW GRADE							
Priority	Street	Street (Start)	Street (End)	Linear Feet	Street Type	Type of Replacement	Overall
1	1st	FM 157	Locust St	697	Asphalt	Reconstruction	\$ 270,000
1	Beach St	1st St	2nd St	324	Asphalt	Reconstruction	\$ 126,000
1	Hickory St	HWY 67	Venus Larue	117	Asphalt	Reconstruction	\$ 46,000
1	Locust St	1st St	2nd St	183	Asphalt	Reconstruction	\$ 71,000
1	Walnut St	2nd St	3rd St	225	Asphalt	Reconstruction	\$ 87,000
1	2nd St	Hickory St	End	449	Asphalt	Reconstruction	\$ 174,000
1	Oak St	2nd St	3rd St	343	Asphalt	Reconstruction	\$ 133,000
1	2nd St	Oak st	Visa Ridge Dr	166	Asphalt	Reconstruction	\$ 65,000
1	Oak St	3rd St	4th St	285	Asphalt	Reconstruction	\$ 111,000
1	South Pine St	4th St	5th St	325	Asphalt	Reconstruction	\$ 126,000
1	Locust St	6th St	7th St	239	Asphalt	Reconstruction	\$ 93,000
1	Oak St	6th St	7th St	150	Asphalt	Reconstruction	\$ 58,000
1	Oak St	7th St	FM 157	76	Asphalt	Reconstruction	\$ 30,000
1	CR 109	Meadow Gate Way	FM 157	199	Asphalt	Reconstruction	\$ 77,000
1	CR 620	FM 157	End	3480	Asphalt	Reconstruction	\$ 1,346,000
1	CR 109	Mimosa Way	Savanh St	980	Asphalt	Reconstruction	\$ 379,000
1	CR 109	Yunnan St	CR 213	866	Asphalt	Reconstruction	\$ 335,000
1	Savanh St	Lanexaug St	End	388	Asphalt	Reconstruction	\$ 150,000
1	Pakse St	Lanexaug St	Savanh St	765	Asphalt	Reconstruction	\$ 296,000
1	Lanexaug St	Pakse St	Savanh St	300	Asphalt	Reconstruction	\$ 116,000
Total Linear Feet				10,557			
Miles				2.00			

TABLE V.1 CONTINUED
STREET SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS

MEDIUM GRADE							
Priority	Street	Street (Start)	Street (End)	Linear Feet	Street Type	Type of Replacement	Overall
2	Hickory St	Venus Larue	Railroad	500	Asphalt	Overlay	\$ 44,000
2	Venus Larue	Hickory St	End	604	Asphalt	Overlay	\$ 54,000
2	Hickory St	Railroad	2nd St	298	Asphalt	Overlay	\$ 27,000
2	2nd St	Pine St	FM 157	1,583	Asphalt	Overlay	\$ 139,000
2	Beach St	2nd St	3rd St	361	Asphalt	Overlay	\$ 32,000
2	Locust St	2nd St	3rd St	680	Asphalt	Overlay	\$ 60,000
2	Pine St	2nd St	4th St	733	Asphalt	Overlay	\$ 65,000
2	4th St	Locust St	S Pine St	1,215	Asphalt	Overlay	\$ 107,000
2	3rd St	Hickory St	End	557	Asphalt	Overlay	\$ 49,000
2	5th St	S Pine St	FM 157	1,938	Asphalt	Overlay	\$ 171,000
2	Locust St	4th St	6th St	405	Asphalt	Overlay	\$ 36,000
2	Locust St	7th St	8th St	449	Asphalt	Overlay	\$ 40,000
2	Walnut St	3rd St	6th St	898	Asphalt	Overlay	\$ 79,000
2	Walnut St	7th St	8th St	554	Asphalt	Overlay	\$ 49,000
2	4th St	Walnut St	FM 157	306	Asphalt	Overlay	\$ 27,000
2	6th St	Locust St	FM 157	291	Asphalt	Overlay	\$ 26,000
2	7th St	Locust St	Walnut St	296	Asphalt	Overlay	\$ 26,000
2	2nd St	FM 157	Oak St	315	Asphalt	Overlay	\$ 28,000
2	3rd St	FM 157	Oak St	444	Asphalt	Overlay	\$ 39,000
2	4th St	FM 157	Oak St	331	Asphalt	Overlay	\$ 30,000
2	6th St	FM 157	Oak St	300	Asphalt	Overlay	\$ 27,000
2	7th St	FM 157	Oak St	296	Asphalt	Overlay	\$ 26,000
2	Point Dr	Vista Ridge Dr	Meadow Ridge Dr	339	Asphalt	Overlay	\$ 30,000
2	Newfield St	Vista Ridge Dr	Meadow Ridge Dr	523	Asphalt	Overlay	\$ 46,000
2	Ridge Hollow Tr	Vista Ridge Dr	Meadow Ridge Dr	501	Asphalt	Overlay	\$ 44,000
2	Fairfield Ln	Vista Ridge Dr	Meadow Ridge Dr	400	Asphalt	Overlay	\$ 36,000
2	Vista Ridge Dr	Point Dr	5th St	1,024	Asphalt	Overlay	\$ 90,000
2	5th St	Oak St	Meadow Ridge Dr	742	Asphalt	Overlay	\$ 66,000
2	Meadow Ridge Dr	Newfield St	5th St	688	Asphalt	Overlay	\$ 61,000
2	Oak St	1st St	2nd St	175	Asphalt	Overlay	\$ 16,000
2	Oak St	4th St	5th St	200	Asphalt	Overlay	\$ 18,000
2	Oak St	6th St	7th St	204	Asphalt	Overlay	\$ 18,000
2	Oak St	7th St	FM 157	248	Asphalt	Overlay	\$ 22,000
2	7th St	FM 157	Oak St	296	Asphalt	Overlay	\$ 26,000
2	CR 109	CR 214	Mimosa Way	1,848	Asphalt	Overlay	\$ 163,000
2	CR 109	Savanh St	Yunnan St	1,592	Asphalt	Overlay	\$ 140,000
2	Savanh St	CR 109	Lanexaug St	896	Asphalt	Overlay	\$ 79,000
2	Pakse St	CR 109	Lanexaug St	637	Asphalt	Overlay	\$ 56,000
2	CR 213	FM 1807	End of City Limits	4,379	Asphalt	Overlay	\$ 385,000
2	CR 501	FM 157	Sumner Dr	1,059	Asphalt	Overlay	\$ 93,000
Total Linear Feet				29,105			
Miles				5.51			

**TABLE V.1 CONTINUED
STREET SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS**

HIGH GRADE							
Priority	Street	Street (Start)	Street (End)	Linear Feet	Street Type	Type of Replacement	Overall
3	CR 501	FM 157	Sumner Dr	1,034	Asphalt	Seal Coat	\$ 18,000
3	Venus Larue	Hickory St	NW Corner	320	Asphalt	Seal Coat	\$ 6,000
3	Hickory St	2nd St	4th St	846	Asphalt	Seal Coat	\$ 15,000
3	3rd St	Hickory St	Walnut St	983	Asphalt	Seal Coat	\$ 17,000
3	Locust St	3rd St	4th St	236	Asphalt	Seal Coat	\$ 4,000
3	4th St	Locust St	Walnut St	365	Asphalt	Seal Coat	\$ 7,000
3	7th St	Walnut St	FM 157	304	Asphalt	Seal Coat	\$ 6,000
3	5th St	FM 157	Oak St	350	Asphalt	Seal Coat	\$ 6,000
3	Oak St	5th St	6th St	313	Asphalt	Seal Coat	\$ 6,000
3	Point Dr		Meadow Ridge Dr	257	Asphalt	Seal Coat	\$ 5,000
3	Meadow Ride Dr	Newfield St	End	371	Asphalt	Seal Coat	\$ 7,000
3	5th St	Meadow Ridge Dr	Cementary Entrance	1,133	Asphalt	Seal Coat	\$ 19,000
3	CR 109	Meadow Gate Way	City Limits	853	Asphalt	Seal Coat	\$ 15,000
3	8th St	Bulldog Dr	Main St	760	Asphalt	Seal Coat	\$ 13,000
3	Main St	FM 156	Student Dr	937	Asphalt	Seal Coat	\$ 16,000
3	Student Dr	Main St	Bulldog Dr	1,877	Asphalt	Seal Coat	\$ 32,000
3	Bulldog Dr	8th St	CR 214	1,665	Asphalt	Seal Coat	\$ 28,000
3	CR 213	CR 110	CR 109	1,145	Asphalt	Seal Coat	\$ 20,000
Total Linear Feet				13,749			
Miles				2.60			

**TABLE V.1 CONTINUED
STREET SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS**

Concrete						
Priority	Street	Street (Start)	Street (End)	Linear Feet	Street Type	Type of Replacement
	MEADOW RIDGE DR	5TH ST	COTTON BEND LN	909	Concrete	
	FOX HOLLOW	MEADOW RDIGE LN	WHEAT VALEY RD	665	Concrete	
	HARVEST HILL LN	MEADOW RDIGE LN	WHEAT VALEY RD	694	Concrete	
	FIELDSTONE LN	MEADOW RDIGE LN	WHEAT VALEY RD	814	Concrete	
	COTTON BEND LN	MEADOW RDIGE LN	WHEAT VALEY RD	928	Concrete	
	WHEAT VALLEY BLVD	FOX HOLLOW	CR 109	946	Concrete	
	MEADOW GATE WAY	COTTON BEND LN	CR 109	118	Concrete	
	HARLEY MEADOWS C	CR 109	CR 109	859	Concrete	
	CONDIE RUSSEL AVE	PATRIOT PKWY	GIB WOODALL DR	1,134	Concrete	
	PATRIOT PKWY	CR 502	HWY 67	6,389	Concrete	
	BURGESS BROTHERS	CONDIE RUSSELL AVE	SAMMY FOWLER AVE	570	Concrete	
	ALBERT ANTHONY ST	CONDIE RUSSELL AVE	SAMMY FOWLER AVE	564	Concrete	
	D.K. WILSON ST	CONDIE RUSSELL AVE	SAMMY FOWLER AVE	564	Concrete	
	SON MARTIN PLACE	D.K. WILSON ST	SAMMY FOWLER AVE	457	Concrete	
	SAMMY FOWLER AVE	PATRIOT PKWY	CONDIE RUSSEL AVE	1,580	Concrete	
	BENNIE LEONARD ST	CONDIE RUSSELL AVE	END	486	Concrete	
	MONROE JACKSON ST	CONDIE RUSSELL AVE	GIB WOODALL DR	1,224	Concrete	
	A.D. CRAIN ST	CONDIE RUSSELL AVE	GIB WOODALL DR	814	Concrete	
	GIB WOODALL DR	CONDIE RUSSELL AVE	WATSON CT	3,105	Concrete	
	WATSON CT	JULIAN DAVIS DR	END	434	Concrete	
	JULIAN DAVIS DR	START	AUSTIN AVE	1,005	Concrete	
	AUSTIN AVE	START	NIMITZ ST	1,428	Concrete	
	BUSH DR	START	LIBERTY LN	1,500	Concrete	
	CLARK ST	LEWIS LN	NIMITZ ST	426	Concrete	
	NIMITZ ST	BUSH DR	LEWIS LN	927	Concrete	
	LIBERTY LN	BUSH DR	PATRIOT WAY	2,928	Concrete	
	LADY BIRD CT	LIBERTY LN	END	488	Concrete	
	HOUSTON PL	LIBERTY LN	LIBERTY LN	1,002	Concrete	
	REAGAN RD	LEWIS LN	PRESIDENTS WAY	268	Concrete	
	PRESIDENTS WAY	KENNEDY DR	LIBERTY LN	2,802	Concrete	
	RUSHMORE LN	KENNEDY DR	END	1,008	Concrete	
	KENNEDY DR	ALAMO WAY	PATRIOT PKWY	3,110	Concrete	
	ALAMO WAY	PATRIOT PKWY	KENNEDY DR	1,327	Concrete	
	MINUTEMEN CT	REBEL RD	END	126	Concrete	
	REBEL RD	LONE STAR AVE	PATRIOT PKWY	715	Concrete	
	MT VERNON LN	LONE STAR AVE	PATRIOT PKWY	979	Concrete	
	HANCOCK ST	LONE STAR AVE	ADAMS AVE	802	Concrete	
	INDEPENDENCE AVE	LONE STAR AVE	PATRIOT PKWY	1,576	Concrete	
	JEFFERSON DR	LONE STAR AVE	PATRIOT PKWY	1,883	Concrete	
	WASHINGTON WAY	LONE STAR AVE	PATRIOT PKWY	2,193	Concrete	
	FRANKLIN CT	LONE STAR AVE	WASHINGTON WAY	603	Concrete	
	LONE STAR AVE	HWY 67	END	2,017	Concrete	
	CROCKET WAY	PATRIOT PKWY	CR 620	1,547	Concrete	
	HAMILTON WAY	CROCKET WAY	BURR DR	663	Concrete	
	BURR DR	HAMILTON WAY	PATTON LN	210	Concrete	
	PATTON LN	BURR DR	CROCKET WAY	671	Concrete	
			Total Linear Feet	55,458		
			Miles	10.5		

**TABLE V.1 CONTINUED
STREET SYSTEM IMPROVEMENTS
PRIORITY AND PROJECTED COSTS**

Gravel							
Priority	Street	Street (Start)	Street (End)	Linear Feet	Street Type	Type of Replacement	Overall
1st St		FM 157	Beach St	1,097	Gravel		
1st St		FM 157	Oak St	411	Gravel		
			Total Linear Feet	1,508			
			Miles	0.29			

VI. DRAINAGE SYSTEM

A. Inventory

The drainage system for the City of Venus consists of open ditches, roadside ditches, and street and driveway culverts. Natural drainage patterns direct water northwards toward Highway 67 where flow is then interrupted by the East/West laid railroad tracks. Three culverts which divert water under the railroad tracks are located at the Main Street crossing, at the end of Meadow Ridge Avenue, and west of Hickory Street to the west of town. The southeast portion of the City flows in a southern direction and is guided via roadway ditches and under road culverts generally toward FM 157 and to the east. Figures VI.1 through VI.3 include an inventory of the City's drainage infrastructure.

Discussions with staff have identified the principal area of concern regarding drainage as the area bounded by the railroad to the north, West 5th Street to the south, Main Street, and Meadow Ridge Drive. The area where main street crosses the railroad appears to be a restriction as the culverts do not pass adequate flow to prevent upstream flooding. The remaining area is congested and flat with no major drainage components. The natural drainage in this area is to the northeast toward Culvert No. 73 at the end of Meadow Ridge Drive. While installing storm drain facilities throughout this densely developed area would not be economical, some level of storm drain system will be required to alleviate the issue.

While replacing the culverts under the railroad will be expensive, there is not a viable alternative to prevent the flooding upstream of this location. It is recommended that these culverts be replaced with storm sewer extending upstream for one block to include area inlets.

In order to correct the flooding in the other problem areas, it is recommended that storm sewer with inlets be installed along FM 157 and 5th Street to a location beyond the Meadow Ridge development. A channel should be installed along the eastern boundary of that subdivision running north to Culvert No. 73. This will allow runoff to be conveyed out of the area to the downstream discharge point without backing up in surrounding properties.

Another project that would improve the drainage along 5th Street and areas upstream would be a retention pond in the northeast corner of Fielder Park. This would serve as detention for rainfall and the retention component (being lower) would allow for better drainage of the upstream areas.

Table VI.1 lists proposed projects which are recommended to address the drainage issues in the downtown area. These improvements are depicted in Figure VI.4 as well.

Table VI.1
DRAINAGE SYSTEM
PRIORITIES AND PROJECTED COSTS

Priority	Description	Cost
2022 -2027		
1	Yearly Ditch and Culvert Maintenance	\$50,000/Yr
2	Main Street Storm Drain System	\$620,000
3	Oak and 5 th Street Storm Drain System	\$750,000
4	East Side Channel	\$335,000
5	Fielder Park Retention Pond	\$250,000
2027-2032		
6	Continue Ditch and Culvert Maintenance	\$50,000/Yr

CULVERT INFORMATION			
NUMBER	SIZE	NUMBER	SIZE
1	18	38	24
2	30	39	18
3	24	40	16
4	24	41	18
5	24	42	18
6	60	43	18
7	48	44	24
8	24	45	12
9	12	46	18
10	16	47	16
11	24	48	16
12	18	49	12
13	16	50	16
14	30	51	12
15	16	52	24
16	36	53	24
17	24	54	36
18	18	55	24
19	12	56	24
20	18	57	24
21	12	58	24
22	12	59	24
23	18	60	24
24	12	61	24
25	12	62	48
26	24	63	60
27	24	64	24
28	12	65	18
29	18	66	24
30	24	67	36
31	18	68	24
32	18	69	36
33	16	70	36
34	18	71	36
35	18	72	24
36	18	73	UNKNOWN
37	18	74	UNKNOWN

12" CULVERT

16" CULVERT

18" CULVERT

24" CULVERT

30" CULVERT

36" CULVERT

48" CULVERT

60" CULVERT

LEGEND

DRAINAGE IMPROVEMENTS

VENUS CITY LIMITS

PARCELS

COUNTY LINE

CITY OF VENUS

CULVERT INVENTORY MAP

FIGURE VI.2

JULY 2022

3465 CURRY LANE
ABILENE, TX 79606
325-695-1070

1508 SANTA FE DR, STE 203
WEATHERFORD, TX 76086
817-594-9850

FIRM # F-2448

1" = 300'

CULVERT INFORMATION			
NUMBER	SIZE	NUMBER	SIZE
1	18	38	24
2	30	39	18
3	24	40	16
4	24	41	18
5	24	42	18
6	60	43	18
7	48	44	24
8	24	45	12
9	12	46	18
10	16	47	16
11	24	48	16
12	18	49	12
13	16	50	16
14	30	51	12
15	16	52	24
16	36	53	24
17	24	54	36
18	18	55	24
19	12	56	24
20	18	57	24
21	12	58	24
22	12	59	24
23	18	60	24
24	12	61	24
25	12	62	48
26	24	63	60
27	24	64	24
28	12	65	18
29	18	66	24
30	24	67	36
31	18	68	24
32	18	69	36
33	16	70	36
34	18	71	36
35	18	72	24
36	18	73	UNKNOWN
37	18	74	UNKNOWN

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**JACOB
MARTIN**

JULY 2022

3465 CURRY LANE
ADILENE, TX 79606
325-695-1070

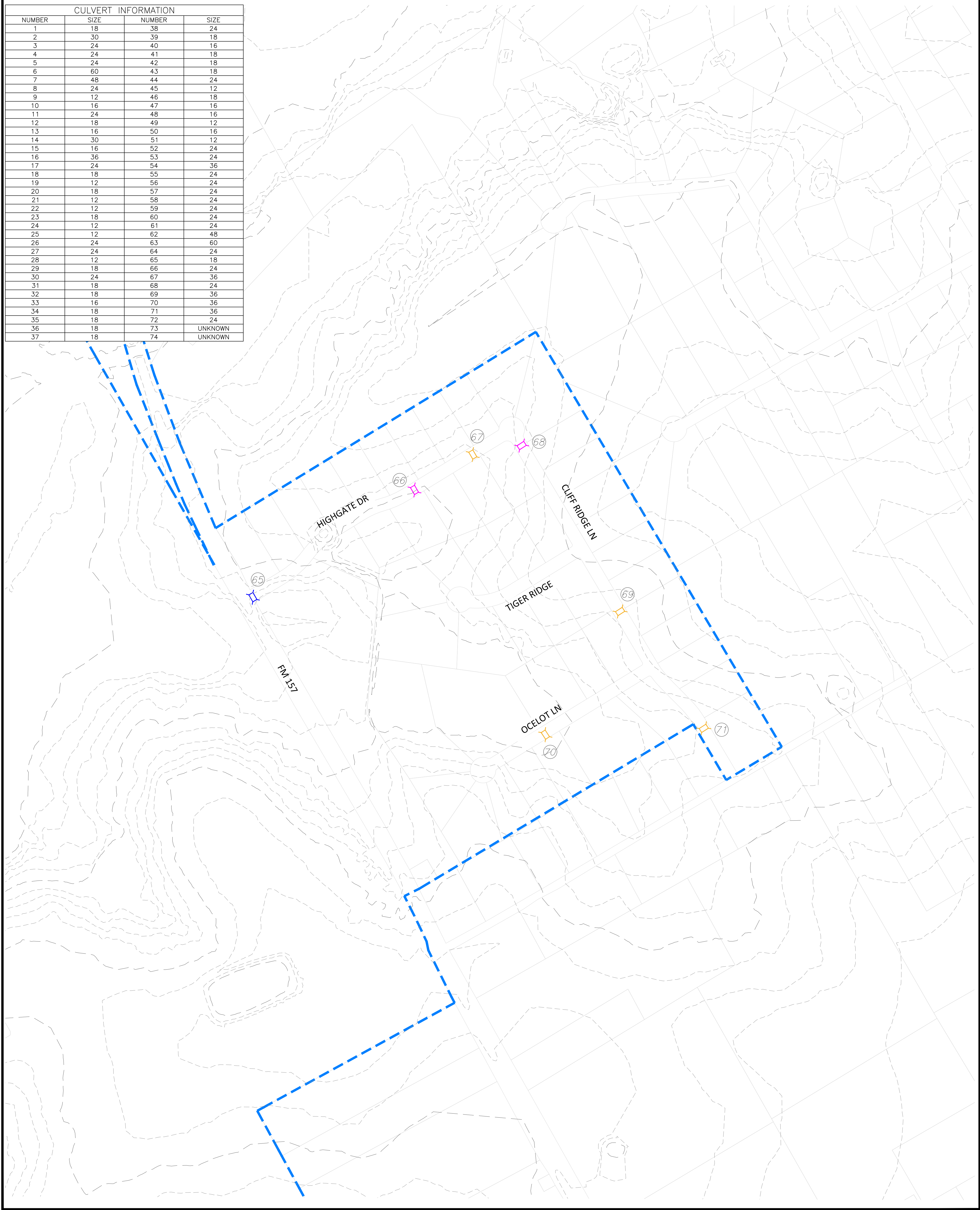
1508 SANTA FE DR, STE 203
WEATHERFORD, TX 76086
817-594-9860

[FIRM# F-2448]



NORTH
1" = 200'

CULVERT INFORMATION			
NUMBER	SIZE	NUMBER	SIZE
1	18	38	24
2	30	39	18
3	24	40	16
4	24	41	18
5	24	42	18
6	60	43	18
7	48	44	24
8	24	45	12
9	12	46	18
10	16	47	16
11	24	48	16
12	18	49	12
13	16	50	16
14	30	51	12
15	16	52	24
16	36	53	24
17	24	54	36
18	18	55	24
19	12	56	24
20	18	57	24
21	12	58	24
22	12	59	24
23	18	60	24
24	12	61	24
25	12	62	48
26	24	63	60
27	24	64	24
28	12	65	18
29	18	66	24
30	24	67	36
31	18	68	24
32	18	69	36
33	16	70	36
34	18	71	36
35	18	72	24
36	18	73	UNKNOWN
37	18	74	UNKNOWN



LEGEND

DRAINAGE IMPROVEMENTS

VENUS CITY LIMITS

PARCELS

COUNTY LINE

CITY OF VENUS

DRAINAGE IMPROVEMENTS MAP

FIGURE VI.4

JULY 2022

JAGOB
MARTIN

3465 CURRY LANE
ABILENE, TX 79606
325-695-1070

1508 SANTA FE DR, STE 203
WEATHERFORD, TX 76086
817-594-9850
EIRM # F-2448

NORTH

1" = 300'

The main map area displays a detailed street network with various drainage improvement projects highlighted. Key features include:

- Streets:** Labeled streets include FM 157, CR 620, HWY 67, 1st ST, 2nd ST, 3rd ST, 4th ST, 5th ST, 6th ST, 7th ST, 8th ST, WALNUT ST, LOCUST ST, BULLDOG DR, STUDENT DR, CR 109, CR 244, MINOR WAY, VISTA DR, CASP, CR 110, PINE ST, HICKORY ST, RICH ST, NEWFIELD ST, RIDGE HOLLOW TR, VISTA RIDGE DR, MEADOW RIDGE DR, FOX HOLLOW, HARVEST HILL LN, WHEAT VALLEY BLVD, FIELDSTONE LN, COTTON BEND LN, and HARLEY MEADOWS CR.
- Drainage Improvements:** Indicated by red lines and symbols. Specific projects include:
 - 2 - 30" STORM DRAINS W/ INLETS (near 1st ST and FM 157)
 - 24" STORM DRAIN W/ INLETS (near RIDGE HOLLOW TR)
 - FIELDER PARK RETENTION POND (near 4th ST and FM 157)
- City Limits:** Shown as a dashed blue line.
- County Line:** Shown as a dashed black line.
- Other Features:** A DRAINAGE CHANNEL is labeled near MEADOW RIDGE DR. A retention pond is labeled FIELDER PARK RETENTION POND.

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VII. CONCLUSIONS AND RECOMMENDATIONS

The City will see a high growth in population in the coming years. Whether or not that growth is slowed by a lack of infrastructure, there is no question that it will be significant in the short term. Based on our evaluation of the City of Venus's infrastructure, we offer the following conclusions and recommendations to assist the City with decisions related to capital improvements through the year 2060.

A. Water System

Adequate water supply and the ability to distribute it will no doubt be a challenge for the City during the planning period. The following is recommended toward that end:

- Complete a new pump station and ground storage facility.
- Complete a new elevated tank
- Complete system loops in critical flow areas.

These projects would resolve supply issues for existing and future developments.

The reduction of water loss and improving pressure maintenance while serving expected growth should be the next priority:

- Complete downtown water line improvements.

These projects would protect the water supply and insure that expected growth could be accommodated.

Long term supply and demand service should be considered early in the planning period to eliminate shortages in the future:

- Investigate and secure additional water supply for the City.
- Install a second water supply line to serve growth areas.

B. Wastewater System

The upgrade of the City's wastewater treatment system should be the highest priority. The City should continue with the projects that are underway to address this concern:

- Complete the Brahman Wastewater Plant.
- Complete lift station upgrades driven by current development.

In order to accommodate the expected growth in the system, the following large-scale transmission projects should be undertaken early in the planning period:

- Complete the Highway 67 Intercept.
- Complete CR 213 trunk line and lift station improvements.

Expansion into the south part of the City's service area will likely occur during this planning period.

- Complete a new wastewater treatment facility in the southern service area.
- Complete transmission lines along the main development corridors.

C. Streets

A focus on the upgrade of the City's streets should be maintained. The City should endeavor to address the priority 1 streets before development occurs:

- Complete priority 1 street improvements by 2027.
- Begin a yearly seal coat program by 2023.

In order to ensure a safe and adequate street system other lower grade streets should be upgraded:

- Begin priority 2 street improvements by 2027.
- Continue yearly maintenance program.

D. Drainage

Inadequate drainage can result in significant property damage, damage to infrastructure and even loss of life. Additionally, drainage issues tend to worsen over time as erosion occurs and more development comes. The City should allocate funds to address significant drainage issues:

- Complete priorities 1-5 by 2027.
- Continue maintenance program through the planning period.

VIII. FINANCING OF IMPROVEMENTS

Much of the cost of the improvements discussed above should be offset by development contribution as it is development that is directly driving the need for the improvements. Financial contributions proportional to the impact of each development should be considered early during the review process. To the extent that the City must finance or

contribute directly to the recommended improvements, the following sources are available.

The water and wastewater improvement projects may be funded by low interest loans from the Texas Water Development Board, special federal allocations, and local bond issues. The larger, future recommended improvements should be funded by the Texas Water Development Board as the terms of their funding is very favorable.

Additionally, capital improvement fees should be evaluated periodically. These fees can be used to fund much of the improvements needed in the system. As development increases in the City, impact fees will also serve to offset potential rate increases. Regardless of the financial vehicles used to fund the recommended projects, it is likely that water and sewer rates will have to increase as well.

Street projects are not generally ranked well enough to be funded through state and federal agencies. The City should consider allocating in the yearly budget for as much as possible and fund larger projects through general obligation bonds or tax notes.

The drainage projects may be funded through the Texas Water Development Board's Clean Water State Revolving Fund program or through the Community Development Block Grant (CDBG) program funded by the Texas Department of Agriculture. The amount of the CDBG funding is usually less than other sources but is a good option for smaller local projects. Larger drainage projects may be funded by a bond issue much like the streets. A Stormwater Utility and impact fees may be considered the City grows to offset future costs associated with drainage from new developments.

IX. CLOSURE

The City should continue to evaluate this plan on a five year basis. As development occurs, the need and timing for various improvements will be more clearly defined. The City should continue to encourage development in accordance with the most recent comprehensive plan and this document.



Renewal Notice and Benefit Verification Form

Venus

Original

Plan Year 10/01/2022 - 09/30/2023 (12 Months)

Important Notice: "If TML Health does not receive the fully executed renewal notice by the due date, it will result in an automatic renewal of current benefits at the new rates, with **CURRENT** employee contributions."

Medical

Employer Group Medical Plan

Plan	Benefit Percent	In Net Ded	Out Net Ded	In Net OOP	Office Visit	Rates	Current	New**
Copay-1500-3K ER-DAW1&2	80/50	\$1500	\$3000	\$3000	\$30	EE Only:	\$700.94	\$786.86
						EE + Spouse:	\$1,381.70	\$1,556.12
						EE + Child(ren):	\$1,203.24	\$1,354.46
						EE + Family:	\$1,989.76	\$2,243.24

In Network Deductible applies towards In Network OOP.

Medical Plan Accumulators will be based on Calendar Year.

**Rates include an agent/broker commission of \$40.00 PEPM paid by employer

Monthly Employer Contribution Amounts

TML Health requires 60% employer contribution toward employee medical – Minimum employer contribution is \$472.12

Use this section for **Monthly Employer Contribution** for Active Employees Medical (**monetary values ONLY, no percentages**). Include EE Only amount in each tier.

Note: If providing a Defined Contribution (lump sum given to employees to purchase benefits) do not use this section. Skip to the defined contribution section below.

Plan	EE Only:	EE+Spouse:	EE+Child(ren):	EE+Family:
Copay-1500-3K ER-DAW1&2	\$ _____	\$ _____	\$ _____	\$ _____

Are there different contributions based on other factors (ex: hourly vs salary, department or location based)? If so, please explain here:

Defined Contribution

Use this section if providing a Defined Contribution (lump sum given to employees to purchase benefits).

Note: All Defined Contributions will be allocated as follows (if offered): Medical, Dental, Vision, & all Employee Paid Voluntary Products (ex: voluntary life, voluntary spouse life, voluntary AD&D...). Any left-over contribution dollars will then be applied to an employee's HRA or HSA (as applicable) depending on medical plan election.

- Employer's **MONTHLY** Defined Contribution of \$ _____ equal to a full **ANNUAL** Defined Contribution of \$ _____ (monthly contribution x12).
- Will employees receive this Defined Contribution if medical coverage is waived? No ☐ Yes ☐ (if yes, see 2a).
 - Will employee's receive the full monthly Defined Contribution or a partial amount? Full ☐ Partial ☐ \$ _____
- Are there different contributions based on other factors (ex: hourly vs salary, department, location...)? If so please explain here:

Dental Plan

No Dental Coverage

Vision Plan

No Vision Coverage

Basic Life and AD&D

No Basic Life and AD&D Coverage

Additional Employee Life and AD&D

No Additional Employee Life and AD&D Coverage

Dependent Life

No Dependent Life Coverage

Voluntary AD&D

No Voluntary AD&D Coverage

LTD

No LTD Coverage

STD

No STD Coverage

Pre-65 Retiree Medical

No Pre-65 Retiree Medical Coverage

Pre-65 Retiree Dental

No Pre-65 Retiree Dental Coverage

Pre-65 Retiree Vision

No Pre-65 Retiree Vision Coverage

Basic & Additional Retiree Life

No Basic & Additional Retiree Life Coverage

Retiree Dependent Life

No Retiree Dependent Life Coverage

COBRA (Continuation of Coverage)

No COBRA Admin

Benefit Waiting Period

1st of mo after 30 days

FSA, DCA, HRA, HSA & RRA

FSA Admin

No

DCA Admin

No

HRA Admin

No

HSA Admin

No

RRA Admin

No

Required Annual Eligibility and Enrollment Information

Please provide the following information:

1. Total Full Time Employee Count: _____
2. Total Part Time Employee Count: _____
3. Total Employees with Medical Coverage: _____
4. Total Employees with Coverage Waiver: _____
5. Do you have an Ordinance or Resolution adopting Elected Official Benefit Coverage? No ☐ *Yes ☐
*If yes, please provide a current copy (required annually).
6. How will Open Enrollment and Qualifying Life Events be addressed (please check all that apply):
 - A. Employee Self Service (ESS) via TML Health Online ☐
 - B. Employee enrollment by phone ☐
 - C. Employer/Administrator enrollment via TML Health Online ☐

Signature Section

The undersigned employer hereby acknowledges that for an employee to receive coverage, TML Health must receive enrollment information within thirty-one (31) days of the date of hire or within thirty-one (31) days of the coverage effective date, whichever is later, regardless of whether the Employer has a waiting period or a waiting and orientation period. If an enrollment is not submitted within this timeline, the employee cannot be added to the Plan until the next Open Enrollment period or a qualifying event occurs.

Employer Member Additional Acknowledgements and Agreements

1. Employer Member acknowledges and agrees that its signature on this Renewal Notice and Benefit Verification Form indicates its binding selections for renewal services through TML Health.
2. Employer Member acknowledges that certain benefit service selections require completion and execution of additional forms and agreements and agrees that it will work with all due diligence and in good faith to complete, execute, and return all necessary forms and agreements to TML Health prior to the beginning of the Group's open enrollment.
3. Employer Member acknowledges that TML Health will only allow open enrollment for renewal services in good faith and without receiving all necessary signed benefit service forms and agreements if:
 - A. A signed Renewal Notice and Benefit Verification Form with all necessary Employer Member selections and information has been received; and
 - B. Employer Member has in good faith attempted but failed to approve and return the applicable benefit service forms and agreements timely.

Please sign by the due date and return this completed form via email to your Account Executive/Account Manager or TMLHealthMarketing@tmlhb.org.

Tax ID Number

Authorized Signature

Date

Printed Name

Title

The rates are based on census information five months prior to plan year. If the census changes by more than 10%, TML Health reserves the right to revise rates due to census change and underwriting impact.

Rates are subject to change if there is any legislation passed during the plan year affecting benefits.

Supplemental benefits cannot be accessed without accessing the TML Health Medical Benefit Plan.

YOUR RENEWAL QUOTE INCLUDES PROPRIETARY INFORMATION THAT SHOULD NOT BE SHARED WITH OTHER COMPETITORS OR USED TO CIRCUMVENT THE REQUIREMENTS OF TEXAS COMPETITIVE BIDDING LAWS. IN THE EVENT YOU RECEIVE A RENEWAL QUOTE AND LATER DECIDE TO ISSUE AN RFP, THE RENEWAL QUOTE MAY NOT BE SHARED WITH ANY OTHER COMPETITORS AS DOING SO WOULD DISADVANTAGE TML HEALTH IN THE COMPETITIVE PROCESS. TML HEALTH ALSO RESERVES THE RIGHT TO REVISE PREVIOUSLY ISSUED RATES IN RESPONSE TO YOUR RFP.